

MINUTES
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting
Regular Meeting
Wednesday, April 8, 2026

A. ROLL CALL

At 6:01 p.m., Chair Diana Velzy called the meeting to order. Present were: Chair Velzy, 2nd Vice Chair Isaac Khalaf, and 3rd Vice Chair Daniel Alvarez.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of March 4, 2026
RECOMMENDATION: Approve.
ACTION: Motion by Isaac Khalaf, second by Lissa Hewitt to approve the minutes.
Minutes were approved.
2. SUBJECT: Minutes of the meeting of March 23, 2026
RECOMMENDATION: Approve.
ACTION: Motion by Isaac Khalaf, second by Lissa Hewitt to approve the minutes.
Minutes were approved.

C. PUBLIC COMMENTS

Larry Stein - suggests INCO discuss the possible proposed sales tax measure and decide if they want to take a stance.

D. BUSINESS

1. SUBJECT: INCO Goals & Action Items
RECOMMENDATION: That the INCO Executive Board discuss previously approved 2026 goals, consider any modifications, and develop associated action items.

2nd Vice Chair Khalaf provided updates on goals 3 & 4, including: recommendations to standardize colors on the neighborhood activity tracker, his work to overlay this information onto a city map, and the survey recently sent out asking for the top three issues of neighborhoods. The survey will remain open until we get responses, and we will follow up periodically to get responses.

2. SUBJECT: 2026 Spring Candidate Forum
RECOMMENDATION: That the INCO Executive Board discuss the 2026 candidate forum for the June primary election.

Ronald Arruejo provided a status update on his outreach efforts. He received responses from candidates of four positions (County Superintendent, County Treasurer, County Clerk/Recorder, and County Auditor). The date of May 11th works best. The Board discussed putting all four positions into one meeting on May 11th. If additional candidates want to participate, the second date of May 6th would be necessary.

2nd Vice Chair Khalaf made a motion to move forward with a Candidate Forum on May 11th focused on the four positions of County Superintendent, Treasurer, Clerk/Recorder, and Auditor, with May 6th as a backup date if other candidates opt to participate. 1st Vice Chair Hewitt seconded the motion. Motion carries 3-0 with 3rd Vice Chair Alvarez abstaining.

3. SUBJECT: INCO Budget FY 26-27
RECOMMENDATION: That the INCO Executive Board receive an update on the proposed budget for INCO activities in FY 26-27, followed by a discussion.

Chair Velzy presented the proposed budget the INCO executive board is proposing to the City to support INCO activities, including event participation fees, marketing/promo, candidate forum and other associated meeting refreshments, and event participation materials. Executive Secretary Shapiro shared that the City will work to provide City-branded giveaway materials for the INCO to use. The Board had a discussion, and asked for confirmation that there would be flexibility to move funds between approved categories. Executive Secretary Shapiro shared that the proposed budget will be reviewed by the City Manager's Office and identify the approved amount to be used for INCO activities from the total Neighborhood Services Budget.

2nd Vice Chair Khalaf made a motion that the INCO ask the City to allocate \$600 for event participation fees, \$600 for candidate forum and election celebration refreshments, \$1,700 for marketing/promotional materials, and \$1,100 for event participation materials for a total budget of \$4,000 in FY 27, with the confirmation there is ability to move around funds within the different categories. 3rd Vice Chair Alvarez seconded the motion. All in favor.

4. SUBJECT: INCO Subcommittees
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Activation: there are several neighborhoods they are working with, including Wagon Wheel, Fremont South, Fremont North, and Marina West. 2nd Vice Chair Khalaf mentioned he has some contacts who attended their bulky item pickup that did not live in the neighborhood he wanted to follow up with.

5. SUBJECT: INCO General Membership meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

The May General Membership meeting is the backup date for the Candidate Forum pending final participation of candidates. If a second Candidate Forum date is required, the May meeting will be a special meeting focused on the Candidate Forum. If that date is not required, the May meeting will be a regular general membership meeting.

Future topics for the INCO general membership meetings include: 311 discussion/training, County to discuss narcan training, and the Mayor/Parks to discuss proposed sports lighting and activities in parks.

E. EXECUTIVE BOARD REPORTS

3rd Vice Chair Alvarez - discussed how the 311 app has been beneficial in cleaning up areas of his neighborhood very efficiently.

Chair Velzy - discussed the draft survey from a general member focused on a sales tax and shared that any survey sent out on behalf of the INCO must be approved by the INCO executive board, should be unbiased, and should be discussed with neighborhoods. She is supportive of surveys, but mentioned the INCO should consider the benefit of a separate survey compared to assisting city in their current survey.

F. ITEMS FOR FUTURE CONSIDERATION

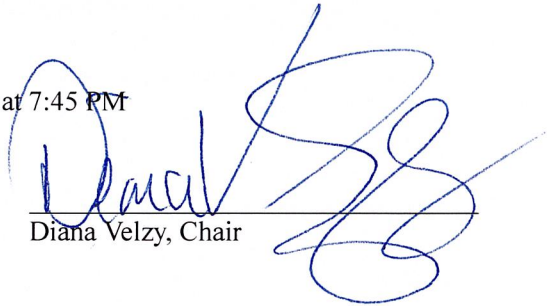
The May Executive Board agenda will include: update on INCO action items, INCO subcommittees, candidate forum, and the survey process/lessons learned.

G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:45 PM

Samantha Shapiro

Samantha Shapiro, Secretary



Diana Velzy, Chair