

**MINUTES**  
**OXNARD PUBLIC LIBRARY BOARD**  
**Regular Meeting**  
**Wednesday, May 20, 2026**  
**4:30 p.m.**

**A. ROLL CALL**

At 4:42 p.m. the meeting was called to order with Oxnard Public Library Board Members present: Esthela Cazares, Thomas C. Nielsen, Emily D. Ramsey and Michelle D. Robledo-Canchola. Absent: Sahara Pena. City Staff in attendance, Claire Hattar, Deputy City Attorney, Kathleen Ashmore, Library Board Liaison, Lisa Horan, Library Board Recording Secretary.

**B. APPROVAL OF MINUTES**

SUBJECT: Minutes of the meeting of April 15, 2026 .

RECOMMENDATION: Approve

ACTION: Board member Nielsen moved approval as recommended. Board member Cazares seconded and the motion carried unanimously with board member Pena absent.

**C. PUBLIC COMMENTS**

There were no public comments.

**D. BOARD BUSINESS**

1. SUBJECT: Election of Board Chair & Vice Chair  
RECOMMENDATION: That the Library Board elect the 2026 Chair and Vice Chair.  
ACTION: Board member Cazares nominated herself, board member Neilsen nominated himself. Board members voted unanimously for Tom Neilsen, Chair and Emily Ramsey, Vice Chair.
2. SUBJECT: Meeting Location  
RECOMMENDATION: That the Library Board consider relocating Library Board meetings to the Council Chambers Closed Session Room  
ACTION: Board members voted unanimously to have Library Board meetings continue at the Main Branch Library location.
3. SUBJECT: Advertising with Schools  
RECOMMENDATION: That the Library Board discuss questions and feedback regarding advertising library programs and services within the schools.  
ACTION: Member Neilsen made a motion to table item for further agenda discussion. Member Cazares seconded the motion, and the motion passed unanimously.
4. SUBJECT: Discussion from Library Tour  
RECOMMENDATION: That the Library Board discuss questions and feedback regarding the library tour from April 15.

ACTION: Discussion among board members from the April library tour. Board member Nielsen recommended security identifiers for board members, Board member Estela Cazares had discussion surrounding collection management and weeding protocols.

E. REPORT OF THE BOARD STAFF LIAISON

Library Board Liaison, Ashmore provided background and status of the Library IT Refresh project. Library Collection weeding project and collection development. Future Library Board Meeting Agendas to include recommendations for library policies, and clarification that 2027 annual report will be given in April by Board Member Nielsen.

F. BOARD COMMENTS

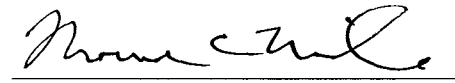
Board member Ramsey asked for clarification on potential conflict of interest for Library Board members to volunteer at the Library beyond the capacity of Library Board members. Board member Cazares requested an annual budget overview for August of each year.

G. ITEMS FOR FUTURE CONSIDERATION

H. ADJOURNMENT

The meeting adjourned at 5:40 p.m.

  
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Lisa Horan, Recording Secretary

  
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Thomas C. Nielsen, Chair