MINUTES

OXNARD CITY COUNCIL
Regular Meeting
June 4, 2013

A. ROLL CALL/POSTING OF AGENDA

At 6:16 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald and Dorina Padilla were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; and Martin Erickson, Martin Erickson, Special Assistant to the City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 6:18 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, to decide whether to initiate litigation in one potential case.

At 6:59 p.m., the City Council reconvened and recessed to the council meeting.

D. OPENING CEREMONIES

At 7:03 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Housing Authority. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Flynn presided. Additional staff members present were: Jeri Williams, Police Chief; James Cameron, Chief Financial Officer; Matthew Winegar, Development Services Director; Michael Henderson, General Services Manager; Rob Roshanian, Interim Public Works Director; Curtis P. Cannon, Community Development Director; William "Bill" Wilkins, Housing Director; Michelle Tellez, Human Resources Director; Michael Henderson, General Services Manager; and Chris Williamson, Principal Planner.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Commendation to Norma Van Riper for Her Volunteer Service on the Library Board.
DISCUSSION: Mayor Flynn recognized Norma Van Riper for her 17 years of volunteering. She commented on the services provided to the community.

2. SUBJECT: Presentation of Commendation to Dr. Lorraine Chaparro for Her Volunteer Service on the Library Board.
DISCUSSION: Mayor Flynn recognized Dr. Lorraine Chaparro for her 29 years of volunteering and she thanked the community for being able to serve.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: William Terry; Eileen Tracy; Martin Jones; Larry Stein; Barbara Macri-Ortiz; Morey Navarro; Gloria Roman; Elsa Serrano; and Pat Brown.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: Chief Financial Officer (I-2(a)); Special Assistant to the City Manager (I-3); General Services Manager (I-4); Principal Planner (I-5 & I-6); and Chief Financial Officer and General Services Manager (I-7).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

The following individuals provided comments: Jorge Gutierrez, Director of Oxnard School Facilities (I-6); William Terry (I-7); Pat Brown (I-7); Barbara Marci-Ortiz (I-7); Steve Nash (I-7); Eileen Tracy (I-7); and Francine Castanon (I-7).

I. INFORMATION/CONSENT AGENDA

City Manager Department

2. SUBJECT: Agreements for City Council Review. (017)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but less than $250,000. * I-2 (c) removed from the agenda.

3. SUBJECT: Gold Coast Transit (GCT) FY 2013/14 Capital and Operating Budget. (021)
RECOMMENDATION: Support the GCT Fiscal Year (FY) 2013/14 proposed capital and operating budget in an amount not to exceed $5,579,002 for fixed route service, senior and disabled paratransit service, and the capital program.

4. SUBJECT: Blanket Purchase Order for Sawyer Petroleum for Delivery of Bulk Fuel, Lubricants, and Antifreeze for FY 2013-14. (023)
RECOMMENDATION: Approve and authorize the Mayor to sign a blanket purchase order (No. 4473) with Sawyer Petroleum for the period from July 1, 2013, to June 30, 2014, in an amount not to exceed $400,000 for delivery of bulk fuel, lubricants, and antifreeze to various City sites.

Development Services Department

5. SUBJECT: Resolution Authorizing the City Manager to Submit an Application for California Ocean Protection Council Grant Funds for an Update of the Oxnard Local Coastal Program. (027)
RECOMMENDATION: Adopt **Resolution No. 14,342** authorizing the City Manager to submit an application for not more than $250,000 in California Ocean Protection Council grant funds, to be used to update the Oxnard Local Coastal Program.

6. SUBJECT: Acknowledgment of California Coastal Commission (Commission) Certification of Local Coastal Plan (LCP) Amendment OXN-MAJ-1-12 (Seabridge School Use), Acceptance of Commission Modifications, and Amendments to Section 17-15(C) of the City Code and Resolution Nos. 13,744 and 13,745. (031)
RECOMMENDATION: 1) Approve the first reading by title only and subsequent adoption of **Ordinance No. 2868** amending Section 17-15(C) of the City Code consistent with the Commission's modifications; 2) Adopt **Resolution No. 14,343** amending Resolution No. 13,744 consistent with the Commission's modifications; 3) Adopt **Resolution No. 14,344** amending Resolution No. 13,745 consistent with the Commission's modification; and 4) Adopt **Resolution No. 14,345** acknowledging receipt of the Commission's resolution of certification of LCP Amendment OXN-MAJ-1-12, accepting and agreeing to the modifications, agreeing to issue coastal development permits for the total area included in the LCP, and directing the Planning Manager to transmit said resolution to the Commission Executive Director as requested.

Finance Department

7. SUBJECT: Loan from Water Fund to Golf Course Fund. (055)
RECOMMENDATION: Approve a loan agreement (A-7594) by and between the Water Fund and the Golf Course Fund in the amount of $1,348,277.**

Fire Department

8. SUBJECT: Authorization to Accept a Federal Emergency Management Agency Assistance to Firefighters Grant in the Amount of $64,428. (059)
RECOMMENDATION: 1) Authorize the City Manager to accept the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) in the amount of $51,543; 2) Approve a special budget appropriation in amount of $64,428 to AFG FEMA 2013; and 3) Authorize the Fire Chief or designee to submit non-financial reports.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended with I-2 (c) removed from the agenda.* (MacDonald/ Ramirez) Ayes: Ramirez, MacDonald, Padilla, and Flynn. **Noes: Padilla I-7 only.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending April 30, 2013 (Fiscal Year 2012-13). (063)
RECOMMENDATION: Receive Report.
DISCUSSION: The Chief Financial Officer reviewed the accounting report format, amount reported and schedule of receiving payroll information.
ACTION: Received and filed.

K. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.
DISCUSSION: The City Clerk reported on posting, publication and no written communications were received.

City Manager Department

1. SUBJECT: Levy of 2013-2014 Assessments in Mandalay Beach Maintenance District. (079)
RECOMMENDATION: 1) Hold a public hearing to receive public testimony regarding the proposed FY 2013-2014 assessments for the Mandalay Beach Maintenance District; and 2) Adopt **Resolution No. 14,346** fixing the special assessment tax in the Mandalay Beach Maintenance District for FY 2013-2014.
DISCUSSION: The General Services Manager commented on services provided to the district and communications with district representatives.
ACTION: Close the public hearing, (Ramirez/MacDonald) unanimously. Approved as recommended. (MacDonald/Ramirez) Ayes: MacDonald, Padilla, Flynn, and Ramirez.

Development Services Department

2. SUBJECT: Planning and Zoning Permit No. 11-300-04 (Tentative Parcel Map), Located at 1950 Williams Drive, Filed by Rexford Industrial.
RECOMMENDATION: Continued to June 18, 2013.
ACTION: Approved as recommended. (Ramirez/Flynn) Ayes: Padilla, Flynn, Ramirez and MacDonald.

L. PUBLIC HEARINGS

M. REPORT OF CITY MANAGER

The City Manager reported that the draft budget has been presented to the Council and the public with upcoming department budget presentations in upcoming meetings.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council commented on attending Water conference (Ramirez); and attending Shopping Center conference (MacDonald). The Council requested future information on: on-line Housing application process; status of Santa Clara river levee; "Life Line" information; financing of streets and ad hoc committee updates regarding selection of City Manager and mobile "food" truck issues.

O. REPORTS

City Attorney Department

1. SUBJECT: Resolutions Amending Rules of Procedure for the Conduct of Meetings. (089)
RECOMMENDATION: Adopt **Resolution No. 14,347** to amend their respective Rules of Procedure for the conduct of meetings, including the times for starting and adjourning meetings, and the order of business.
DISCUSSION: The City Attorney reviewed the proposed rules changes including starting times of meetings.

The Council discussed the proposed changes, having meeting on the fifth Tuesday of the month, and presentations to Council.

ACTION: Approved as recommended. (Ramirez/Flynn) Ayes: Padilla, Flynn, Ramirez and MacDonald.

HOUSING AUTHORITY

At 9:33 p.m. the concurrent meetings with the Housing Authority concluded.

Public Works Department

2. SUBJECT: Agreement with Gershman, Brickner & Bratton, Inc. for the Development of a Business Plan for the City to Manage, Operate and Maintain the Del Norte Regional Recycling and Transfer Station. (095)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute an Agreement for Consulting Services with Gershman, Brickner & Bratton, Inc. (GBB) (A-7593) for an amount not-to-exceed $284,100 for the development of a business plan for the City to manage, operate and maintain the Del Norte Regional Recycling and Transfer Station (Del Norte Facility); and 2) Approve a Special Budget Appropriation in the amount of $284,100 from the Solid Waste Enterprise Fund Balance to provide funding for the development of a business plan for the City to manage, operate and maintain the Del Norte Facility as specified in Agreement No. A-7593 with GBB.
DISCUSSION: The Interim Public Works Director reviewed the selection process of GBB.

Public comments were received from: Francine Castanon; Daniel Lechliter; William Terry; and Steve Nash.

The Council discussed: 1) the RFP process; 2) current contract responsibilities at the Del Norte Facility; 3) evaluation of Del Norte Facility operations and 4) investigate the possibility of the City running the facility.

ACTION: Moved to table. (Ramirz/Flynn). Ayes: Ramirez, Padilla, and Flynn. Noes: MacDonald..

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:29 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

TIM FLYNN
Mayor