MINUTES

OXNARD CITY COUNCIL
Regular Meeting
March 29, 2016

A. ROLL CALL/POSTING OF AGENDA

At 5:04 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald and Bert Perello were present. Councilmember Dorina Padilla was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Maria Hurtado, Assistant City Manager and Stephen Fischer, Interim City Attorney.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

P. PUBLIC COMMENTS ON STUDY SESSION

Q. STUDY SESSION

City Attorney Department

1. SUBJECT: Review of City Council Procedures Manual. (001)
RECOMMENDATION: Review and provide comments and direction regarding the City Council Procedures Manual developed through the City Council Procedures Committee.
DISCUSSION: The Interim City Attorney reviewed the history of the creation of the Procedures Manual and reviewed several issues including: Council responsibilities, roles of Council positions, conduct of meetings, agenda development, open meeting laws, interaction with City staff and other guidelines.

Public comments were received from: Dan Pinedo and Inez Tuttle.

The City Council discussed voting procedures, Chamber protocol, procedures to reconsider an item, ballot measure process and future action of the Procedure Committee.

ACTION: Received the report and provided comments to staff.

At 5:48 p.m. the City Council recessed to the evening session.

D. OPENING CEREMONIES

At 6:06 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Flynn presided. Additional staff members present were: Bryan Brice, Fire Chief; Arturo Castillo, Housing Director; Ashley Golden, Development Services Director; Todd Housley, Environmental Resources Manager and Dave Millian, Special Financial Counsel.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation by City Council and the Oxnard Cultural Heritage Board to recognize Al and Rebecca Barkley for Their Dedication Towards the Preservation and Restoration efforts of the Bank of A. Levy Building which is Designated as Ventura County Landmark No. 56.
   DISCUSSION: Mayor Flynn introduced Gary Blum who commented on the history of the Bank of A.Levy including the building and ownership by the Barkey family. Mayor Flynn recognized the Barkey family for preserving the Bank of A.Levy building.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Martin Glatt (Harbor patrol); Ed Ellis (whistle blower program, retirement benefit decision); Al Velasquez (initiative process); Inez Tuttle (initiative process); Woodrow Thomas (police incident); Eileen Tracy (land use development); Armando Vasquez (Café on A Street); Aaron Starr (initiative process); Dan Pinedo (initiative process); Pat Brown (truck traffic); Brett Munoz (initiative process) and George Miller (initiative process).

ACTION: Moved "not" to consider SOAR item out of order (Perello). Died due to lack of second.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

2. SUBJECT: Consider Mayor Pro Tem Ramirez's Request to Add an Item on the Agenda Related to provide new direction to staff to place a Save Open Space and Agricultural Resources (SOAR) measure on the ballot extending SOAR to 2050. (161)
   RECOMMENDATION: Discuss and determine whether an item related to providing new direction to staff to place a SOAR measure on the ballot extending SOAR to 2050. On March 15, 2016, Council voted 4 to 1 to prepare a ballot measure extending SOAR to 2030.
   DISCUSSION: The Assistant City Manager reviewed the process to place an item on a future Council agenda.

   Mayor Pro Tem Ramirez requested the Council consider discussing extending SOAR to 2050 at a future Council meeting.

   Public comments received from: Kristin Decas; Juan Gonzalez; Janis McCormick; Michael Stubblefield; Elaine Crandell; Marty Kaplan; Lydia Kaplan; Lauraine Effress; Harold Ceja; Joseph O'Neill; Andy Castillo; Pat Brown; George Miller; Lynn Jensen; Judy Dugan; Inez Tuttle; Eileen Tracy; David Valenzuela; Jose Garcia; Nancy Lindholm; Larry Stein; Elizabeth White; Al Velasquez; Roy Prince; Bonnie Clarfield-Bylin and Joan Edwards.

   The City Council discussed the merits of placing this matter on the agenda and current general plan.

   ACTION: Moved to place on future agenda to discuss SOAR termination dates (Ramirez/Perello) Ayes: Ramirez, Perello and Flynn. Noes: MacDonald. Absent: Padilla.

RECESS

At 7:53 p.m., the City Council recessed and at 8:04 p.m., the City Council reconvened.

J. PUBLIC HEARINGS

K. APPOINTMENT ITEMS

ACTION: The Mayor requested rearranging of L-1 of the agenda since there were consultants making presentations on this item with Council concurrence.

L. REPORTS

Finance Department

1. SUBJECT: Update on the City's Annual Financial Audit. (123)
RECOMMENDATION: Receive an update on the City's Annual Financial Audit.
DISCUSSION: The City Manager provided a letter from MUFG Union Bank and informed Council a meeting would be taking place to discuss the City's financial situation. The Assistant City Manager; Eden Casareno, Engagement Partner; Don Ecker, Enterprise Risk and Vanessa Burke, Urban Futures; reviewed the "audit" process, reasons for delay and estimated completion date.

Public comments received from: Larry Stein, George Miller and Al Velasquez.

The Special Financial Counsel reviewed the relationship with financial lenders.

The City Council discussed several issues including "financial" software, responsibilities of the auditor and that "financial" information is provided as soon as possible including information regarding the meetings with municipal financial lenders.

ACTION: Received report and provided comments.

Public Works Department

2. SUBJECT: Agreement with Siemens Industry, Incorporated (Siemens) for the Purchase and Installation of Video Camera Security and Surveillance Equipment for the Del Norte Regional Recycling and Transfer Station (Del Norte Facility). (125)
RECOMMENDATION: 1) Approve and authorize the City Manager to execute an agreement with Siemens (A-7859) in the amount of $176,717 for the purchase and installation of video camera security and surveillance equipment for the Del Norte Facility; and 2) Approve the appropriation of funds in the amount of $176,717 from the Solid Waste Security & Contamination Fund Balance to provide for the purchase and installation of video camera security and surveillance equipment.
ACTION: Continue to future agenda.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Oxnard City Council for March 1 and 15, 2016. (041)
RECOMMENDATION: Approve.

Fire Department

2. SUBJECT: Accept the Grant and Appropriate Funds for the 2015 Emergency Management Performance Grant (EMPG). (053)
RECOMMENDATION: Approve a Budget Appropriation recognizing grant award in the amount of $48,429 to the 2015-2016 Emergency Management Performance Grant (EMPG) No. 772250.

Housing Department

3. SUBJECT: Affordable Housing and Rehabilitation Program Loan Policies. (057)
RECOMMENDATION: Approve revisions to the City of Oxnard Affordable Housing and Rehabilitation Division Loan Program Policies.

Public Works

4. SUBJECT: Purchase Order and Budget Appropriation to Purchase Refuse Transport Tractor. (117)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute a Purchase Order No. 5769 for the purchase of a refuse transport tractor from Pape Kenworth Truck Dealership in the amount of $111,643; and 2) Approve a budget appropriation of $86,643 for the purchase of the refuse transport tractor.

INFORMATION/CONSENT AGENDA ACTION: The City Council continued items to a future agenda.

ACTION: The City Council concurred to hear N-1 after 10:00 p.m.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Letter of Support for the Nature Conservancy's Proposition 1 Grant Application to Acquire 561-Acres in the Ormond Beach Area. (159)
RECOMMENDATION: Authorize the Mayor to submit a letter of support for The Nature Conservancy's Proposition 1 Grant application to acquire 561-Acres in the Ormond Beach Area.
DISCUSSION: The Development Services Director reviewed the grant process.

Amanda Fegan, Naval Base Ventura County, stated support for this grant.

Public comments received from: Pat Brown and Jurgen Gramskow.

The Council discussed the beginning of the process to develop a "nature " conservancy.

ACTION: Move to approve letter of support (Ramirez/Perello) MacDonald, Perello, Flynn and Ramirez. Absent: Padilla.

M. REPORT OF CITY MANAGER

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council discussed: moving of the temporary Homeless Winter Shelter; status of the "utility rate" assistance program; recent award of a 1.5 million federal grant to build a Rice Avenue overpass and the short-term "housing rental" survey.

O. PUBLIC COMMENTS ON REPORTS

R. ADJOURNMENT

At 10:38 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

TIM FLYNN
Mayor