

MINUTES
OXNARD CITY COUNCIL
Regular Meeting
April 25, 2017

A. ROLL CALL/POSTING OF AGENDA

At 5:08 p.m., the regular meeting of the Oxnard City Council was called to order by Mayor Flynn in the Council Chambers, concurrently with the Oxnard Housing Authority meeting. The City Clerk called the roll: Councilmembers Bryan A. MacDonald, Oscar Madrigal, Bert Perello; Mayor Pro Tem Ramirez; Mayor Tim Flynn; and Housing Commissioners Jose Andrade and Francisco Vega were present. The City Clerk stated that the agenda was posted April 20, 2017 at City Hall.

Staff members present were Greg Nyhoff, City Manager; Stephen Fischer, City Attorney; Jesús Nava, Assistant City Manager; Ruth Osuna, Assistant City Manager; Arturo Casillas, Housing Director; Daniel Rydberg, Public Works Director; Licette Maldonado, Utilities Finance Officer; James Torrez, Environmental Resources Supervisor; Todd Vasquez-Housley, Environmental Resources Manager; and Michelle Ascencion, City Clerk.

B. REPORTS

Housing Department

1. SUBJECT: Lead the Way: PHA Governance and Financial Management.
RECOMMENDATION: That the Housing Authority Board of Commissioners receive a presentation by William M. Rhodes, Portfolio Management Specialist for the U.S. Department of Housing and Urban Development on "Lead the Way," an online self-paced training designed primarily for public housing agency (PHA) board members/commissioners.

The Housing Director gave a brief report and introduced Mr. Rhodes, who gave a presentation. Discussion ensued among the Council and Mr. Rhodes. No action was taken.

Public Works Department

1. SUBJECT: Status Report on the Public Works Department Environmental Resources Division.
RECOMMENDATION: That City Council receive an informational report (no action required).

The Environmental Resources Supervisor gave a report. Discussion ensued among Council and staff. No action was taken.

C. OPENING CEREMONIES

Mayor Flynn announced that Item K.4 is removed from the agenda.

The flag salute was followed by a moment of silence.

Additional staff members present at this time were Darwin Base, Fire Chief; Keith Brooks, IT Director; Ingrid Hardy, Cultural and Community Services Director; Kymberly Horner, Economic Development Director; Phillip Molina, City Treasurer; James Throop, Chief Financial Officer; Scott Whitney, Chief of Police; Eden Alomeri, Assistant City Treasurer; John Colamarino, Battalion Chief; Jay Duncan, Customer Services Manager; Armida Galvan-Monares, Customer Service Accounting Technician; George Iafrete, Computer Network Engineer III; and Jason Zaragoza, Deputy City Attorney.

D. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Commendation to the Oxnard United Soccer Club Boys 2003 Team for Winning the 2017 National Cup Championship.

Mayor Flynn made some remarks and the Council Members presented certificates of commendation to the Oxnard United Soccer Club players and coaching staff.

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Alice Madrid (Older Americans Month), Jackie Tedeschi (debris blowing into Southbank neighborhood from Ravello construction site), Frank Lopez (street light outages and mattress dumping in South Oxnard), Daniel Chavez Jr. (water, debris, and trees in Rose Park), Abel Magana (recent art/multimedia show in downtown), and George Miller (federal penalties against sanctuary cities).

F. REPORT OF CITY MANAGER

The City Manager announced his upcoming presentation to the Parks, Recreation, and Community Services Commission on Quimby fees. The next City Council meeting will include a presentation on the Oxnard 3-1-1 phone app and an update of progress on the Council's strategic priorities. He said staff is busy working on the next fiscal year budget. He commented on a recent Ventura County Star article that said the city's sales tax revenue is up five percent.

G. CITY COUNCIL REPORTS

Councilmember Madrigal reported on attending a recent Police Department event in Del Sol Park, the Rose Park neighborhood council meeting, the La Colonia green alley program event, and the downtown art show. He announced an upcoming downtown meeting at Heritage Square and an Autism Rocks concert at Universal City Walk. He urged people to wear jeans for Denim Day to promote sexual assault awareness.

Mayor Pro Tem Ramirez reported on attending the La Colonia green alley program event. She announced upcoming events at the Library and Heritage Square. She commented on the separation of powers at the federal level and the importance of Holocaust Remembrance Day.

Councilmember Perello echoed Ms. Tedeschi's concerns about debris blowing into Southbank. He commented on the effectiveness of the Oxnard 3-1-1 app, the Police Department's recent installation of two security cameras, neighborhood cleanups, and the 31 Flavors grand opening. He announced an upcoming River Park community meeting. He requested to receive quarterly "dashboard" reports of the enterprise funds.

Mayor Flynn announced that he plans to present an updated committee reorganization proposal to the Council at an upcoming meeting. He voiced support for the green alleys program as a deterrent for graffiti.

H. REVIEW OF INFORMATION/CONSENT AGENDA

Items J.2(A) and J.3 were pulled for discussion.

Regarding J.2(A): Councilmember Perello, the Fire Chief, and Battalion Chief discussed the process for purchasing/outfitting a new vehicle and consolidating purchases for maximum cost efficiency.

Regarding J.3: Councilmember Perello, the Information Technology Director, and Chief Financial Officer discussed staff training and department training budgets.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA (None)

J. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the April 11, 2017 Regular Meeting; April 17, 2017 Special Meeting; and April 18, 2017 Regular Meeting.
RECOMMENDATION: That the City Council approve the Minutes as presented.

City Manager Department

2. SUBJECT: Agreements for City Council Review.
RECOMMENDATION: That City Council, pursuant to Ordinance No. 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list:
A. Johnson Equipment Company for outfitting a Ford Expedition vehicle that will be used by a Battalion Chief (\$75,011).

Information Technology Department

3. SUBJECT: Revenue Transfer.
RECOMMENDATION: That City Council authorize a budget appropriation of \$523,000 from the Information Technology department's Internal Service Fund Balance to pay for existing technology licenses (Telephone Managed Services, \$233,000) and agreements (\$290,000) deployed throughout the City.

It was moved by Councilman MacDonald, seconded by Councilmember Perello, to approve the Information/Consent Agenda as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

K. REPORTS

City Treasurer Department

1. SUBJECT: Quarterly Investment Report for the Third Quarter FY 2016-17.
RECOMMENDATION: That City Council accept and file the 3rd 2017 Quarter Investment Report for the City of Oxnard.

The City Treasurer and Assistant City Treasurer gave a report. Discussion ensued among Council and staff. Public comments were received from Dan Pinedo. No action was taken.

City Attorney Department

2. SUBJECT: Assessment of Delinquent Utility Bill Penalties.
RECOMMENDATION: That City Council approve the introduction and first reading by title only and waive further reading of an ordinance amending Chapters 19 and 22 of the Oxnard City Code to establish penalties to be assessed on delinquent utility service bill payments.

The Deputy City Attorney gave a report.

Public comments were received from Daniel Chavez Jr. and Barbra Macri Ortiz.

Discussion ensued among Council and staff.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the staff recommendation as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

Public Works Department

3. SUBJECT: Utility Rate Assistance Program Implementation Plan.
RECOMMENDATION: That City Council:
 1. Adopt a Resolution approving a Utility Rate Assistance Program (Program) for residential utility bills to assist Oxnard low-income residents to begin July 1, 2017. Authorize staff to grant financial relief equal to a constant \$10.00 credit for the monthly utility service charged to customers who meet the eligibility requirements.
 2. Authorize staff to direct up to \$100,000 annually from penalty fees charged to customers who pay their bills late and meet the eligibility requirements to fund the Utility Rate Assistance Program.
 3. Authorize staff to implement a voluntary donation program to support the Utility Rate Assistance Program.

The Public Works Customer Service Manager gave a report.

Public comments were received from Daniel Chavez Jr., Pat Brown, and Barbara Macri Ortiz.

Discussion ensued among Council and staff.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilmember Madrigal, to approve the staff recommendation as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

Development Services Department

4. SUBJECT: Safe Homes, Safe Families.

(Item K.4 was removed from the agenda.)

- L. PUBLIC COMMENTS ON REPORTS (None)

- M. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 8:53 p.m.



MICHELLE ASCENCION, CMC
City Clerk



TIM FLYNN
Mayor