MINUTES

OXNARD CITY COUNCIL
Regular Meeting
January 28, 2014

A. ROLL CALL/POSTING OF AGENDA

At 5:04 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. Mayor Tim Flynn was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Pro Tem Ramirez presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Stephen Fischer, Interim City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments were received from: Cyndi Hookstra.

C. CLOSED SESSION

At 5:06 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(d)(1) to confer with its attorneys. The title and case number of the litigation being discussed is Suzanne Quitoriano v. City of Oxnard; Ventura County Superior Court Case No. 56-2012-00411146-CU-NP-VTA.

The City Council also recessed to a closed session, pursuant to Government Code section 54957.6 to review the status of negotiations and to provide instructions to the City's negotiations

At 6:33 p.m. the City Council reconvened and recessed to the evening session. The Interim City Attorney announced the instructions provided by Council, including settlement regarding Suzanne Quitoriano.

D. OPENING CEREMONIES

At 6:34 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers. The meeting opened with the pledge of allegiance to the flag of the United States by St. Anthony School, followed by a moment of silence. Mayor Flynn presided. Additional staff members present were: Jeri Williams, Police Chief; William "Bill" Wilkins, Housing Director; Matthew Winegar, Development Services Director; Michelle Tellez, Human Resources Director; James Cameron, Chief Financial Officer; Michael Henderson, General Services Manager; Rob Roshanian, Interim Public Works Director; Martin Erickson, Deputy City Manager; Grant Dunne, Management Analyst III; Anthony Emmert, Water Resources Manager; Cynthia Daniels, Project Manager; Todd Housley, Environmental Resources Manager; and Gregory Barnes; Interim Recreation Supervisor.

E. CEREMONIAL CALENDAR

1. SUBJECT: St Anthony School Presentation.
DISCUSSION: Members of the St. Anthony School (Deacon Henry Barajas, Principal; Mr. Leif Lapiad, Student Council Advisor; Ms. Pat Keating, 6th grade Teacher; Nico Pennington, President of Student Body; Jimmy Schmidt, Vice-President; Sofia Magallon; Alexjandra Rosas; Aimee Moser; Faith Cottam; Clarissa Duran; Dylan Nese; Jazmine Ishizuka; Kristina Patino and Kiyanna Torres presented a gift basket to the Council for their work in the community.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Manuela Villagrana; Martin Jones; Nancy Pedersen; George Miller; Jim Milstead; Armando Vazquez; Ed Ellis; Pat Brown and Walter Ontiveros.

J. APPOINTMENT ITEMS

Recreation and Community Services Department

1. SUBJECT: Senior Services Commission Annual Verbal Report to City Council. (019)
RECOMMENDATION: Receive the annual Senior Services Commission verbal report.
DISCUSSION: Nancy Rowe outlined the various programs and events of the Senior Services and she thanked volunteers and the support of the Council.

The Council discussed: the work of the Commission; restroom at Wilson Park and recognized the volunteers.

ACTION: Received report and provided comments.

K. REPORTS

City Manager Department

1. SUBJECT: Consideration of Draft Bylaws of the Board of Directors of the Gold Coast Transit District. (021)
RECOMMENDATION: Consider draft bylaws of the Board of Directors of the Gold Coast Transit District.
DISCUSSION: The Deputy City Manager (Erickson) reviewed the draft bylaws due to change from "joint powers agency" to "transit district" for the west county.

Mr. Steve Brown, Gold Coast Transit, discussed funding sources, revenues, fare box revenue and transportation services provided.

Public comments were received from: George Miller.

The Council discussed: transportation needs of the community; improvement to County air quality; voting process of members, and creating a new transportation center.

ACTION: Received report and provided comments.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending December 31, 2013. (001)
RECOMMENDATION: Receive Report.
DISCUSSION: The Chief Financial Officer reviewed the report.
ACTION: Received report and provided comments.

K. REPORTS

Finance Department

2. SUBJECT: Golf Course Operations Options. (039)
RECOMMENDATION: Receive a report and provide direction on options for the future operations of the Golf Course.
DISCUSSION: The Chief Financial Officer reported on follow-up request of City Council including options, debt service, annual audits and joint bank accounts. The Interim City Manager and General Services Manager commented on the use of "Quimby" funds and funding of College Park.

   Public comments were received from: Pat Brown; Martin Jones; Steve Nash and George Miller.

   The Council discussed: annual audit of golf course; marketing of golf course; current debt service; revenues generated at golf course; catering function of facility and business plan.

   ACTION: Received report and provided comments.

3. SUBJECT: General Fund Update. (043)
RECOMMENDATION: Receive an update of the fiscal year 2013-2014 General Fund.
DISCUSSION: The Chief Financial Officer reported on projected revenues and expenses.

   ACTION: The City Council provided comments and directions to staff.

H. INFORMATION/CONSENT PUBLIC HEARINGS

I. PUBLIC HEARINGS

L. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. SUBJECT: Verbal Update on the Materials Recycling Facility (MRF).
RECOMMENDATION: Receive and consider verbal report.
DISCUSSION: The Interim Public Works Director, Management Analyst, and Environmental Resources Manager provided information regarding the final transition of the MRF.

   Public comments were received from: Steve Nash and Juan Delgado.

   The Council discussed: work of staff and final details of facility transition.

   ACTION: Received report and provided comments.

M. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Resolution Supporting the Volunteer Income Tax Assistance Program/Earned Income Tax Credit. (049)
   RECOMMENDATION: Approve **Resolution No. 14,455.**
   ACTION: Approved as recommended (Padilla/Ramirez) Ayes: Perello, Flynn, Ramirez, MacDonald and Padilla.

2. SUBJECT: City Manager Recruitment Status.
   RECOMMENDATION: Discuss status of recruitment and provide direction on recruitment process.
   DISCUSSION: The Interim City Attorney and Human Resources Director provided information regarding selection progress and benefit (salary/pension) information.

   Public comments were received from: Steve Nash.

   The Council discussed: the recruitment progress; advertisement information; salary range and the final selection process.

   ACTION: Received report and provided comments.

3. SUBJECT: City Attorney Recruitment.
   RECOMMENDATION: Appoint City Council ad hoc subcommittee to consider City Attorney recruitment process.
   DISCUSSION: The Human Resources Director discussed the recruitment process.

   The Council discussed: the role of the "ad hoc" committee and the recruitment process.

   ACTION: Received report and provided comments.

N. PUBLIC COMMENTS ON REPORTS

O. PUBLIC COMMENTS ON STUDY SESSION

P. STUDY SESSION

Q. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: Project Manager (S-1(e).

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from: Pat Brown.

S. INFORMATION/CONSENT AGENDA

City Manager Department

1. SUBJECT: Agreements for City Council Review. (051)
   RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but less than $250,000.

Development Services Department

2. SUBJECT: Second Reading of **Ordinance No. 2878** Planning and Zoning Permit No. 13-580-03 (Zone Text Amendment), Amendment to City Code Section No. 16-177 of the Business and Research Park Zone. (055)
   RECOMMENDATION: Second reading and adoption.

3. SUBJECT: Second Reading of **Ordinance No. 2879** Repealing and Reenacting Articles II Through XI, XV, and XVI of Chapter 14 of the Oxnard City Code. (057)
   RECOMMENDATION: Second reading and adoption.

Public Works Department

4. SUBJECT: Fourth Amendment to the Consulting Agreement with Carollo Engineers, Inc. for the Recycled Water Retrofit Project. (109)
   RECOMMENDATION: Approve and authorize the Mayor to execute a Fourth Amendment to the Consulting Services Agreement with Carollo Engineers, Inc. (A-7338), to increase the total by $240,000 for a total contract value of $4,938,524.

5. SUBJECT: First Amendment to Agreement with G4S Secure Solutions (USA) Inc. to Provide Security Services at Water Resources Division and Environmental Resources Division Facilities. (113)
   RECOMMENDATION: Approve and authorize the Mayor to execute a First Amendment to the agreement with G4S Secure Solutions (USA) Inc. (A-7571) to increase the total by $315,000 for a total contract value of $1,065,000, to provide security services at the Del Norte Regional Recycling and Transfer Station.

6. SUBJECT: Application to the California Department of Water Resources Proposition 50 Desalination Research Grant Program. (117)
   RECOMMENDATION: 1) Adopt **Resolution No. 14,454** authorizing the City Manager to submit an application for $220,000 in California Department of Water Resources (DWR) Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Proposition 50) grant funds, to be used for the purposes of conducting research in the treatment wetlands at the Advanced Water Purification Facility; 2) Authorize the City Manager or her designee to execute all grant documents; the Finance Director or his designee to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds; and the

Interim Public Works Director or his designee to submit non-financial reports upon award of the grant; and 3) Commit $60,000 in cash and in-kind services as matching funds to the grant, if awarded.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Padilla/Ramirez) Ayes: Perello, Flynn, Ramirez, MacDonald and Padilla.

L. REPORT OF CITY MANAGER

The Interim City Manager announced the completion of Youth Commission training and projected establishment of the commission next month.

M. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The Council discussed: Airport Authority; League of California Conference; CAG information; transition of MFR; Homelessness Count; assisting individuals with water bills; water drought issues (mussels found at Lake Piru); Ormond Beach Task Force meeting; ITS (traffic system) to monitor traffic; Downtown Improvement Task Force and Martin Luther King Jr. march/event.

T. ADJOURNMENT

At 12:17 a.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

TIM FLYNN
Mayor