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AGENDA
November 16, 2010
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION
*OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
7:00 P.M.

A. ROLL CALL/POSTING OF AGENDA

*The Oxnard Financing Authority will not meet because there are no items requiring consideration on this date.

D. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

1. SUBJECT: Oxnard Recycles Day
2. SUBJECT: Presentation of Resolution to Chief John Crombach for over 25 Years of Outstanding Service to the City of Oxnard. (001)
RECOMMENDATION: Approve Resolution.

Document: View Item (pdf 21 KB)

ACTION: Approve as recommended, Res. No. 13,931.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION/CONSENT AGENDA City Manager

1. SUBJECT: Rio Lindo Park Rehabilitation Project GS06-50 (003)

RECOMMENDATION: Approve the change order in amount of \$61,057.73 for Project Specification GS06-05 for the Rio Lindo Park Rehabilitation Project, located at 841 Blanca Street resulting in a total contract amount of \$1,086,162.62.

Legislative Body: CC Contact: Ralph Alamillo Phone: 385-8341

Document: [View Item](#) (pdf 121 KB)

2. **SUBJECT** Second Amendment with On-Call Landscape Architect Services (009)
RECOMMENDATION: Approve and authorize the Mayor to execute the Second Amendment for On-Call Landscape Architect Services provided by Jordan, Gilbert & Bain Landscape Architects, Inc. (4734-09-CM)
Legislative Body: CC Contact: Ralph Alamillo Phone: 385-8341

Document: [View Item](#) (pdf 455 KB)

3. **SUBJECT** First Amendment with Harison and Associates for On-Call Grant Writing Services (037)
RECOMMENDATION: Approve and authorize the Mayor to execute the First Amendment for consulting services (4918-09-CM) with Harison and Associates for On-Call Grant Writing Services, increasing the total amount of the agreement from \$75,000 to \$100,000.
Legislative Body: CC Contact: Michael Henderson Phone: 385-7950

Document: [View Item](#) (pdf 337 KB)

Community Development Department

4. **SUBJECT:** Amendment to Agreement with Economic Development Corporation of Oxnard for Additional Downtown Services (053)
RECOMMENDATION: That the Community Development Commission: 1) Approve and authorize the Chairman to execute an amendment to Agreement No. A-6520 ("Agreement") between the City of Oxnard ("City"), the Community Development Commission ("CDC") and the Greater Economic Development Corporation of Oxnard ("EDCO"), providing for a one-time addition of funds of \$85,000 to the EDCO budget amount provided for in Sections 2 and 3 of the Agreement; 2) Approve a Special Budget Appropriation for \$85,000 from the Fund Balance of the Central City Redevelopment Project Area ("CCRP"); and 3) Approve the payment of additional funds of \$85,000 to EDCO to cover the cost of the additional services.

That the City Council: 1) Approve and authorize the Mayor to execute an amendment to the Agreement between the City, CDC and EDCO, providing for a one-time addition of funds of \$85,000 to the EDCO budget amount provided for Sections 2 and 3 of the Agreement; and 2) Approve the payment of additional funds of \$85,000 to EDCO to cover

the cost of the additional services.

Legislative Body: CC/CDC Contact: Kymberly Horner Phone: 385-7853

Document: [View Item](#) (pdf 482 KB)

Development Services Department

5. SUBJECT: Agreement with Iteris, Inc. to provide plans and specifications for Implementation of the Intelligent Transportation System (ITS) Master Plan (073)
RECOMMENDATION: Approve Agreement No. 5217-10-DS with the engineering consulting firm of Iteris, Inc., in the amount of \$751,275. This Agreement is for the consultant to design and produce engineering plans and specifications for implementation of the City's ITS Master Plan.
Legislative Body: CC Contact: Matthew Winegar Phone: 385-7896

Document: [View Item](#) (pdf 38 KB)

Finance Department

6. SUBJECT: Agreement with Pacific Life for the purchase of an annuity to fund the Early Retirement Incentive Program (ERIP) (075)
RECOMMENDATION: 1) Approve the purchase of an annuity from Pacific Life Insurance Company, for the funding of the ERIP, consisting of five annual payments not to exceed \$640,000 each; and 2) Authorize the City Manager to take appropriate action and execute required documents on behalf of the City to implement the annuity purchase.
Legislative Body: CC/CDC Contact: James Cameron Phone: 385-7461

Document: [View Item](#) (pdf 22 KB)

ACTION: Moved item to Council Business and directed staff to return at a future date.

Fire Department

7. SUBJECT: Urban Area Security Initiative Grant (077)
RECOMMENDATION: 1) Recognize \$218,600 in grant revenue from the Department of

Homeland Security Urban Area Security Initiative (UASI); and 2) Approve a special budget appropriation in the amount of \$218,600 for the purchase of Emergency Operations Center equipment, portable radios, dive team equipment and training.

Legislative Body: CC Contact: Brad Windsor Phone: 385-7708

Document: [View Item \(pdf 70 KB\)](#)

Housing Department

8. SUBJECT: Agreement with Labor Compliance Providers, Inc. to Provide Prevailing Wage Monitoring Services (081)

RECOMMENDATION: Approve and authorize the Mayor and Chairman to execute an Agreement for prevailing wage monitoring services with Labor Compliance Providers, Inc. (A-7332) in an amount not to exceed \$250,000 per year for three years, for a possible total of \$750,000.

Legislative Body: CC/HA Contact: Norma Owens Phone: 385-7959

Document: [View Item \(pdf 33 KB\)](#)

9. SUBJECT: First Amendment to Capital Improvement Contract with Vinyl Concepts, Inc., for Demolition and Reconstruction of Public Housing Carports. (083)

RECOMMENDATION: Approve and authorize the Chairman to execute a First Amendment of the contract with Vinyl Concepts, Inc., (A-7263) to increase the contract amount by \$482,362.80 for a total of \$1,217,362.80, and to add three public housing sites to the scope of work.

Legislative Body: CC/HA Contact: William Wilkins Phone: 385-8094

Document: [View Item \(pdf 236 KB\)](#)

Police Department

10. SUBJECT: Ordinance No. 2834 Concerning Parties, Gatherings, or Assemblages on Private Property (097)

RECOMMENDATION: Second reading and adoption.

Legislative Body: CC Contact: Tom Chronister Phone: 385-7746 Public Works

Document: [View Item \(pdf 43 KB\)](#)

11. SUBJECT: First Amendment to Blanket Purchase Order with Aqua Metric Sales Company (101)
RECOMMENDATION: Approve and authorize the Mayor to execute a First Amendment with Aqua Metric Sales Company (B-3480), in the amount of \$350,000 for a total not-to-exceed amount of \$700,000 for the purpose of purchasing water meters and related parts and to extend the expiration date to November 17, 2011.
Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

Document: [View Item](#) (pdf 191 KB)

12. SUBJECT: First Amendment to Blanket Purchase Order with Vulcan Materials Company (107)
RECOMMENDATION: Authorize the Mayor to execute a First Amendment to the Blanket Purchase Order with Vulcan Materials Company (Vulcan) in the amount \$750,000 for a total not-to-exceed amount of \$1,000,000 for purchase of hot mix asphalt and class 2 road base for street pavement repair and for the processing and recycling of concrete and asphalt demolition debris throughout the 2010-2011 fiscal year.
Legislative Body: CC Contact: Phillip Gregoire Phone: 797-8219

Document: [View Item](#) (pdf 183 KB)

13. SUBJECT: Approval of Award of Contract for PW11-01 Water Blending and Pumping Station No. 6 (113)
RECOMMENDATION: 1) Approve the award of a contract to HPS Mechanical Inc. in the amount of \$876,300 for the Water Blending and Pumping Station No. 6, located within the existing Water Campus facility, 251 South Hayes Avenue; and 2) Authorize the Mayor to execute the contract upon receipt of all supporting contract documents.
Legislative Body: CC Contact: Lou Balderrama Phone: 340-5358

Document: [View Item](#) (pdf 33 KB)

14. SUBJECT: PW10-14 Bartolo Square South Neighborhood Street and Utility Improvement Project Phase 2 (Bartolo Square South Project) (115)
RECOMMENDATION: Approve Project Specification No. PW10-14 for pavement resurfacing, sidewalk, curb and gutter repair, replacing street name signs, and water main replacement in the Bartolo Square South Project bounded eastward to J Street, westward to Ventura Road, northward to Hemlock Street, and southward to Channel Islands Boulevard

and authorize staff to solicit bids.

Legislative Body: CC Contact: Lou Balderrama Phone: 340-5358

Document: [View Item](#) (pdf 63 KB)

15. SUBJECT: Second Amendment to the Consulting Services Agreement with A & N Technical Services, Inc for Professional Consulting Services to Develop and Prepare a Water Conservation Master Plan (117)
RECOMMENDATION: Approve and authorize the Mayor to execute a Second Amendment to the Consulting Services Agreement with A & N Technical Services, Inc. in the amount \$11,880 for a total not-to-exceed amount of \$261,880 to Develop and Prepare a Water Conservation Master Plan (4631-08-PW)
Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

Document: [View Item](#) (pdf 99 KB)

Recreation and Community Services Department

16. SUBJECT: Senior Services Grant Awards (123)
RECOMMENDATION: 1) Approve the Senior Services Commission's (SSC) recommended distribution of \$50,000 in Senior Services Grant Awards to thirteen agencies providing service to seniors; 2) Direct the Community Services Manager to notify recipients of Senior Service Grant Awards; 3) Authorize the Community Services Manager to execute a letter of agreement for each recipient in the format set forth in Attachment #2; and 4) Authorize the Chief Financial Officer to make disbursements in accordance with the letter agreements.
Legislative Body: CC Contact: Efren Gore Phone: 385-7982

Document: [View Item](#) (pdf 149 KB)

17. SUBJECT: Recognize Revenue and Appropriate Funds for the Retired and Senior Volunteer Program (RSVP), Fiscal Year 2010/2011 (133)
RECOMMENDATION: 1) Recognize Revenue in the amount of \$84,721 and Appropriate matching funds for the Retired and Senior Volunteer Program grant; and 2) Authorize the City Manager or designee to execute grant agreements; the Finance Director or designee to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds.
Legislative Body: CC Contact: Efren Gore Phone: 385-7982

Document: View Item (pdf 49 KB)

ACTION: INFORMATION/CONSENT Approved as recommended with the removal of I-6 to City Council Business (N-3).

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

City Manager Department

1. SUBJECT: Executed Contracts. (137) Contact Person: Edmund F. Sotelo Phone: 385-7430

NOTE: Pursuant to City Council Resolution No. 13,014, there are no contracts meeting the criteria of amounts over \$100,000 to \$250,000 for the period of October 1-26, 2010.

Please note that these contracts were executed prior to the October 26, 2010, City Council action on contract thresholds.

Document: View Item (pdf 45 KB)

ACTION: Received and filed.

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS.

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

N. CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT
COMMISSION BUSINESS/COMMITTEE REPORTS

Q. APPOINTMENT ITEM - 8:00 P.M.

1. SUBJECT: Verbal presentation by the Cabrillo Economic Development Corporation.

ACTION: Received presentation.

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

City Attorney Department

1. SUBJECT: Amendment of General Purchasing Procedures and Public Contract Purchasing Procedures (141)
RECOMMENDATION: 1) Adopt a resolution amending purchasing procedures for professional services, trade services, equipment and supplies; and 2) Approve the first reading by title only and subsequent adoption of an ordinance amending public contract purchasing procedures.
Legislative Body: CC Contact: Alan Holmberg Phone: 385-7483 City Manager

Document: View Item (pdf 135 KB)

ACTION: Approve as recommended, Res. No. 13,932 and Ord. No. 2835.

2. SUBJECT: Early Retirement Incentive Program Update (153)
RECOMMENDATION: Receive an update on the Early Retirement Incentive Program (ERIP)
Legislative Body: CC Contact: Jim Cameron Phone: 385-7475

Document: View Item (pdf 45 KB)

ACTION: Received presentation and need for future update.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

T. ADJOURNMENT