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AGENDA
February 12, 2008
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION
CITY OF OXNARD FINANCING AUTHORITY
*OXNARD HOUSING AUTHORITY
6:15 P.M. Closed Session
7:00 P.M. Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard

- A. ROLL CALL/POSTING OF AGENDA
RECOMMENDATION: *The Oxnard Housing Authority will not meet because there are no items requiring consideration on this date.

- B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS
RECOMMENDATION: At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

- C. CLOSED SESSION (See Page 5 for description of closed session items)

- D. OPENING CEREMONIES
RECOMMENDATION: Pledge of allegiance to the flag of the United States.

- E. CEREMONIAL CALENDAR

- F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)
RECOMMENDATION: At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the

thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

G. REVIEW OF INFORMATION/CONSENT AGENDA

RECOMMENDATION: The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

RECOMMENDATION: At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION/CONSENT AGENDA

Development Services Department

1. SUBJECT: Special Budget Appropriation for Rice Avenue/Santa Clara Avenue Interchange Improvements at Highway 101. (001) RECOMMENDATION: Approve the transfer of previously appropriated funds in the amount of \$2,762,403 from Oxnard Boulevard/Highway 101 Interchange to Highway 101â€”Rice Interchange for the Rice Avenue/Santa Clara Avenue interchange improvements at Highway 101. Contact Person: Cynthia Daniels Phone: 385-7871
Legislative Body: CC

Document: [View Item \(PDF 105 KB\)](#)

2. SUBJECT: Third Amendment to Consulting Services Agreement with Matrix Design Group, Inc. (005) RECOMMENDATION: Approve and authorize the Mayor to execute the Third Amendment to Agreement with Matrix Design Group, Inc. (3605-05-DS) in the amount of \$95,164, for the completion of the City's Housing Element update for a total of \$1,207,245. Contact Person: Matthew Winegar Phone: 385-7877
Legislative Body: CC

Document: [View Item \(PDF 473 KB\)](#)

Housing Department

3. **SUBJECT:** 1-Year Action Plan Recommendations. (013) **RECOMMENDATION:** Approve the listed five recommendations for the City of Oxnard's Action Plan to End Chronic Homelessness, extracted from the County's recommendation of its 10-Year Strategy to End Chronic Homelessness: (1) Develop a dedicated revenue generating source; (2) Create twenty additional units of transitional housing; (3) Create thirty-five shelter beds; (4) Create and implement an educational campaign; and (5) Develop and implement additional prevention programs. Contact Person: Will Reed Phone: 385-8044
Legislative Body: CC

Document: [View Item \(PDF 313 KB\)](#)

4. **SUBJECT:** Approval of Sub Recipient Agreements for Service Providers of the City's Continuum of Care Grant Award for Federal Fiscal Year 2007-08. (019) **RECOMMENDATION:** Authorize the City Manager to enter into contracts with and execute Sub Recipient Agreements with Khepera House - \$54,653 (A-7013); Community Action of Ventura County One Stop - \$63,243 (A-7014); and Community Action of Ventura County One Stop Enhanced Program - \$69,568 (A-7015). Contact Person: Will Reed Phone: 385-8044
Legislative Body: CC

Document: [View Item \(106 KB\)](#)

Police Department

5. **SUBJECT:** AVOID the 14 Driving Under the Influence (DUI) Grant Application. (021) **RECOMMENDATION:** Authorize the City Manager to submit an application to the State of California Office of Traffic Safety for \$557,748 in grant funds for the AVOID the 14 DUI Campaign. Contact Person: Humberto Jimenez Phone: 797-5627
Legislative Body: CC

Document: [View Item \(PDF 85 KB\)](#)

Public Works Department

6. SUBJECT: Fifth Amendment to Agreement with Harris and Associates.
(023) RECOMMENDATION: (1) Approve and authorize the Mayor to execute the Fifth Amendment to the Agreement with Harris and Associates to increase the amount by \$300,000 for a total not to exceed \$5,303,208, and extend the expiration date to June 30, 2008 for construction management services on the Wastewater Treatment Plant Headworks Project; and (2) Approve the special budget appropriation of funds in the amount of \$300,000 from the Wastewater Treatment Fund Balance to the Headworks Project for construction management services on the Wastewater Treatment Plant Headworks Project. Contact Person: Mark Norris Phone: 385-8308
Legislative Body: CC

Document: [View Item \(PDF 490 KB\)](#)

7. SUBJECT: Old Oxnard High School - Demolition.
(033) RECOMMENDATION: Approve Project Specification No. MS 08-05 for the demolition of specified buildings that are part of the Old Oxnard High School Campus, located at 937 West Fifth Street. Contact Person: Kevin Turley Phone: 385-7821
Legislative Body: CC

Document: [View Item \(PDF 117 KB\)](#)

Recreation and Community Services Department

8. SUBJECT: National Emergency Grant (NEG) 2007 Wildfires Award.
(037) RECOMMENDATION: Approve and authorize the City Manager to execute a contract between the City of Oxnard and the County of Ventura authorizing the City to administer a National Emergency Grant (NEG) for the 2007 wildfires in the total amount of \$511,876, and to implement the required special budget appropriation to operate the temporary jobs program.
Contact Person: Efren Gorre Phone: 385-7982
RECOMMENDATION: ACTION: Approved. Ayes: Councilmembers Maulhardt, Zaragoza, Herrera, Flynn and Holden.
Legislative Body: CC

Document: [View Item \(PDF 108 KB\)](#)

ACTION: Approved as recommended.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

City Manager's Office

1. SUBJECT: Executed Contracts. (043) Contact Person: Edmund F. Sotelo Phone: 385-7430
RECOMMENDATION: NOTE: Pursuant to City Council Resolution No. 13,014, there are no contracts meeting the criteria of amounts over \$100,000 to \$250,000 for the period of January 1 through 31, 2008.

Document: [View Item \(PDF 24 KB\)](#)

K. INFORMATION/CONSENT PUBLIC HEARINGS

Development Services Department

1. SUBJECT: Tentative Parcel Map (PZ No. 05-300-13) for a Residential Duplex Located at 4931 and 4935 Dunes Circle for Condominium Purposes, Filed by David Wilhite.
(045) RECOMMENDATION: Adopt a resolution approving Tentative Parcel Map No. 05-300-13 for condominium purposes, subject to the conditions set forth in Planning Commission Resolution No. 2006-58.
Contact Person: Winston Wright Phone: 385-7952
RECOMMENDATION: ACTION: Approved. Ayes: Councilmembers Herrera, Flynn, Holden, Maulhardt and Zaragoza.
Legislative Body: CC

Document: [View Item \(PDF 504 KB\)](#)

ACTION: Approved as recommended, Res. No. 13,385.

L. PUBLIC HEARINGS - 7:15 P.M.

Community Development Department

1. SUBJECT: Ground Lease, Parking Facility Management Agreement, Acquisition Agreement and Issuance of Redevelopment Tax Allocation Bonds, Series 2008 for an Approximate Five Hundred (500) Space Public Parking Structure and Other Public Improvements at the RiverPark Project Located Adjacent to and North of the Highway 101 Freeway, Adjacent to and East of the Santa Clara River, and West of Vineyard Avenue. RECOMMENDATION: CONTINUE TO MARCH 4, 2008.
Contact Person: Richard Bryan Phone: 385-7407
Legislative Body: CC/CDC
COFA

ACTION: Approved as recommended.

- M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY
RECOMMENDATION: The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

Finance Department

1. SUBJECT: Monthly Budget Status Reports for the Period Ending January 31, 2008. (057) RECOMMENDATION: Consider and accept the monthly budget status reports for the period ending January 31, 2008.
Contact Person: Susan Winder Phone: 385-7475
Legislative Body: CC

Document: [View Item \(PDF 445 KB\)](#)

ACTION: Approved as recommended.

- N. CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

Development Services Department

1. SUBJECT: Report of 2040 Population Forecast for Inclusion in the Ventura Council of Governments (VCOG) Decapolis Forecast. (073) RECOMMENDATION: Consider a report on the 2040 population forecast of 250,608 to be included as part of the VCOG Decapolis Forecast.
Contact Person: Chris Williamson Phone: 385-8156
Legislative Body: CC

Document: View Item (PDF 176 KB)

ACTION: The City Council received the report and provided comments to staff.

O. REPORTS

City Manager Department

1. SUBJECT: Public Education and Community Outreach Program - Half-Cent Sales Tax. (077) RECOMMENDATION: (1) Authorize the City Manager to develop a plan, schedule and budget for a public education and community outreach program in an amount not to exceed \$150,000 to inform residents about the City's current financial situation and the potential uses of revenue should the City Council determine to include a half-cent sales tax increase measure on the November 4, 2008 general election ballot; and (2) Approve a special budget appropriation in the amount of \$150,000 from the general fund operating reserve for the purposes of the public education and community outreach program.
Contact Person: Martin Erickson Phone: 385-7870
Legislative Body: CC

Document: View Item (PDF 537 KB)

ACTION: Approved as recommended.

P. PUBLIC COMMENTS ON REPORTS

RECOMMENDATION: At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Development Services Department

1. SUBJECT: Meta District Plan. (090) RECOMMENDATION: Consider a report and provide direction to the Planning Manager on a proposed vision for the Meta District, defined as the area bound by Fifth Street to the north, Seventh Street to the south, Oxnard Boulevard to the west, and the alley adjacent to the Ventura County railway to the east. Contact Person: Ashley Golden Phone: 385-7882
Legislative Body: CC/CDC

Document: View Item (PDF 399 KB)

ACTION: The City Council concurred to continue this item.

S. PUBLIC COMMENTS ON STUDY SESSION

RECOMMENDATION: At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (Contd.)

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR.
RECOMMENDATION: Instructions to negotiators, Edmund Sotelo, City Manager, and Ken Ortega, Public Works Director, regarding the price and terms of payment for the potential lease by the City of approximately thirteen acres of real property located at the northwest corner of Del Norte Boulevard and Sturgis Road to Cal Mat Company, a Delaware corporation, dba Vulcan Materials Company, Western Division.

The City Manager requested that this item be discussed in closed session under the Brown Act exception of Conference with Real Property Negotiator. The purpose of the closed session is for the City Council to review the status of negotiations for the potential lease of

property and to provide instructions to the City Manager and Public Works Director.
Legislative Body: CC

T. ADJOURNMENT