

MINUTES

OXNARD CITY COUNCIL

Regular Meeting

March 1, 2016

A. ROLL CALL/POSTING OF AGENDA

At 4:35 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Maria Hurtado, Assistant City Manager; Scott Whitney, Assistant City Manager and Stephen Fischer, Interim City Attorney.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

P. PUBLIC COMMENTS ON STUDY SESSION

Q. STUDY SESSION

Finance Department

1. SUBJECT: Update on Maintenance Assessment District Audits and Community Outreach Plan. (001)

RECOMMENDATION: Receive an update on the various audits of the Maintenance Assessment Districts and community outreach plan by the City's assessment district consultant, NBS.

DISCUSSION: Pablo Perez, NBS, reviewed the comprehensive financial assessment of districts comprising of boundary of districts, budget and levy calculations audits including recommendations of reduction of service costs for districts with deficit or increase of district assessment. He stated that Assessment Districts with surplus funds had option of increase in services or reduction of assessment.

The City Manager outlined how payments and debts were accounted for within the assessment districts.

Public comments was received from: Michael Gleason; Phil Molina; Dale Dean; Larry Stein; Jackie Tedeschi and Steve Huber.

The City Council questioned: how expenses of landscape maintenance districts were paid when there was a deficit; funding formula to be used for administration costs; record keeping practices and type of landscape "services" to be provided to landscape maintenance districts.

ACTION: Received report and provided comments to staff.

D. OPENING CEREMONIES

At 6:17 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Flynn presided. Additional staff members present were: Jeri Williams, Police Chief; Jason Benites, Assistant Police Chief; Eric Sonstegard, Assistant Police Chief; Daniel Rydberg, Utilities Director; Tabin Cosio, Human Resources Director; Arturo Castillo, Housing Director; Ashley Golden, Development Services Director; Darwin Base, Assistant Fire Chief; Kathleen Mallory, Project Planner; Ken Klopman, Youth Safety Coordinator; Michael More, Financial Resources Manager and Chelsea Reynolds, PACC Manager.

E. CEREMONIAL CALENDAR

1. **SUBJECT:** Presentation of a Proclamation Designating March 9, 2016 as "Soroptimist Stop Human Trafficking and Sexual Slavery Awareness Day".
DISCUSSION: Mayor Flynn presented proclamation to Sylvia Paniaqua, Oxnard Soroptimist President and Debbie Gohlke, Chair of Human Trafficking Campaign, invited the public to attend a March 9, 2016 event.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Larry Stein (public records); Chelsea Reynolds, PACC Manager (Broadway play at PAC); Woodrow Thomas (legal laws); Armando Vasquez (charter school); Al Velasquez (consultant costs); Ray Tejada (changes of the City practices); Ed Ellis (Ormond Beach); Celeste Camino (Police empowerment program, Housing rights & "J" Street drain); and Donna Thomas (lack of library services due to lack of having personnel) .

G. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were provided from: Utilities Director (bid process) (I-1(a-f)) and (I-3) and Assistant Fire Chief (I-2).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments received from: Larry Stein; Al Velasquez and Woodrow Thomas.

I. INFORMATION/CONSENT AGENDA**City Manager Department**

1. **SUBJECT:** Agreements for City Council Review. (183)
RECOMMENDATION: Approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

Fire Department

2. SUBJECT: Regional Emergency Response Operations Agreement. (187)
RECOMMENDATION: 1) Approve and authorize the Fire Chief to execute a Regional Emergency Response Operations Agreement (A-7863) for countywide emergency response operations between the City of Oxnard, the cities of Ventura, Fillmore, Santa Paula and Ventura County Fire Protection District ; 2) Authorize the Fire Chief to sign any future amendments to Agreement No. A-7863 that may arise from time to time, provided that they do not increase the cost of Agreement to the City of Oxnard; and 3) Authorize the Fire Chief, or designee, to enter into an Operational Plan, referred to in the Agreement, and to update it annually, as needed, pursuant to the terms of the Agreement.

Public Works Department

3. SUBJECT: Recycled Waterline Project, Specification UD13-13. (199)
RECOMMENDATION: Approve project plans and specifications and authorize staff to solicit bids for the Recycled Waterline Project, Specification UD13-13.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Ramirez/ Padilla) Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

J. PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

At 7:50 p.m., Mayor Flynn left the meeting and Mayor Pro Tem Ramirez presided.

RECESS

At 7:52 p.m., the City Council recessed and at 7:59 p.m., the City Council reconvened with Mayor Flynn was present and presided.

Development Services Department

1. SUBJECT: Planning and Zoning Permit (PZ) No. 15-630-02 (Specific Plan Amendment No. 1 to the Village Specific Plan). Located South of Highway 101 (Ventura Freeway), West of Oxnard Boulevard, North of the Union Pacific Railroad and East of North Ventura Road. Filed by Tony Talamante, Oxnard CRFL Partners, LLC, 64 Maxwell, Irvine, California 92618. (203)
RECOMMENDATION: Approve the first reading by title only and subsequent adoption of an Ordinance approving PZ No. 15-630-02 (Specific Plan Amendment No. 1 to the Village Specific Plan) for map and text amendments to the Village Specific Plan ("Specific Plan"), subject to certain findings.
DISCUSSION: The Project Planner reviewed development of site and the request for specific plan amendment proposing "transit" related uses.

Public comments were received from: Larry Stein; Tony Talamante; Al Velasquez and Woodrow Thomas.

ACTION: Close the public hearing. (Flynn/Ramirez) unanimously.

DISCUSSION: The City Council discussed transportation options; needed discussions with MetroLink.

ACTION: Approved as recommended, **Ordinance No. 2904**. (MacDonald/Perello) Ayes: MacDonald, Padilla, Perello, Flynn and Ramirez.

Housing Department

2. SUBJECT: Issuance of Multifamily Housing Revenue Bonds for Gateway Station, located at 1250 South Oxnard Boulevard, Oxnard, California.

RECOMMENDATION: Continue to April 5, 2016.

ACTION: Moved continue this item (Perello/Ramirez) Ayes: Padilla, Perello, Flynn, Ramirez and MacDonald.

K. APPOINTMENT ITEMS

O. PUBLIC COMMENTS ON REPORTS

L. REPORTS

Police Department

1. SUBJECT: Verbal Report on Citywide Gang Violence Prevention Efforts.

RECOMMENDATION: Receive a verbal report on the various enforcement, intervention, and prevention efforts being utilized by the Police Department and Recreation Department to address

DISCUSSION: The Assistant Police Chief (Benites) reviewed: crime statistics; prevention programs; neighborhood programs; ABC review and public engagement. Assistant Police Chief (Sonstegard) reviewed the gang injunction activity, investigations and partnership with Ventura County Sheriff. The Youth Safety Coordinator commented on California Gang Reduction, Intervention & Prevention (Cal-GRIP) program to reduce youth crime and how grants are awarded. The Police Chief discussed Southwinds Action Plan to focus resources within the Southwinds community including lighting issues, clean-up and community partnerships,

Public comments received from: Al Velasquez; Pat Brown; Sandra Sudac; Larry Stein; Greg Runyon, Woodard Thomas and George Miller.

The City Council discussed: staffing of police officers; Police response time; public safety issues; Police funding; community investments and "measurement of success".

ACTION: The City Council provided comments to staff.

ACTION: The City Council concurred by verbal vote to act on N-1 unanimously due to being past 10:00 p.m.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTSCity Manager Department

1. SUBJECT: Request from the Oxnard Convention and Visitors Bureau regarding the 2016 North American Travel Journalists Association Conference. (323)
RECOMMENDATION: That City Council: 1) Consider a request from the Oxnard Convention and Visitors Bureau for the 2016 North American Travel Journalists Association conference which will take place April 4 – 8, 2016 at the Embassy Suites Mandalay Beach Resort; 2) Adopt a resolution forgiving the Transient Occupancy Tax (TOT) debt for attendees of the convention in an amount not-to-exceed \$9,000; or 3) Authorize the City Manager to provide a sponsorship in the amount of \$10,000.

DISCUSSION: Alyce Bosacki, Oxnard Convention and Visitors Bureau, requested waiving of TOT fees or sponsorship of the event.

Public comments received from: Pat Brown and Al Velasquez.

The City Council discussed: sponsorship of the Travel Journalists Association Conference; request of other non-profit organizations and the need a formal “request” policy by non-profit organizations.

ACTION: Moved to approve \$10,000 sponsorship of 2016 North American Travel Journalists Association conference (Ramirez/MacDonald) Ayes: Padilla, Flynn, Ramirez and MacDonald. Noes: Perelle.

L. REPORTSCity Manager Department

2. SUBJECT: Review of City Council Policy Regarding Placement of Items on Future City Council Agendas. (271)
RECOMMENDATION: Consider and provide direction to City Manager regarding the proposed policy regarding placement of items on future City Council agendas.
ACTION: The City Council concurred to continue this item.

Finance Department

3. SUBJECT: Review of the City’s Financial Management Policies. (275)
RECOMMENDATION: Receive and file the attached update on the City’s Financial Management Policies and accept the Fiscal Policy Taskforce’s recommendation to suspend the policy related to the adoption of a two-year budget.
ACTION: The City Council concurred to continue this item.

Human Resources Department

4. SUBJECT: Approval of Resolutions Authorizing Full-Time Equivalent Positions and Approving Changes to Section XII of the Personnel Rules and Regulations Setting the Classification and Salary Schedule. (295)

RECOMMENDATION: The City Council Adopt Two Resolutions: 1) Repealing Resolution No. 14,873 authorizing full-time equivalent positions and setting the authorized full-time equivalent positions; and 2) Repealing Resolution No. 14,874 setting the classification and salary schedule; and approving changes to Section XII of the Personnel Rules and Regulations setting the classification and salary schedule.

ACTION: The City Council concurred to continue this item.

M. REPORT OF CITY MANAGER

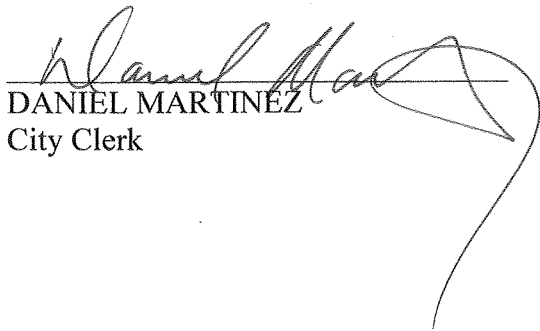
The City Manager commented on: Wastewater System problems and maintenance of the Ed Hunt Rehab Point.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council discussed: the temporary closing of the National Guard building (used to house homeless individuals during the winter) for five days and possible options with the Housing Director; questioned possible individual "car" racing within community (Ramirez) and an upcoming PAC event (Broadway next Musical).

R. ADJOURNMENT

At 10:51 p.m., the City Council concurred to adjourn the meeting.


DANIEL MARTINEZ
City Clerk


TIM FLYNN
Mayor


CARMEN RAMIREZ
Mayor Pro Tem