



AGENDA
REGULAR MEETING
Commission on Homelessness
Monday, June 5, 2017, 3:00 p.m.
Oxnard City Council Chambers, 305 West Third Street, Oxnard CA 93030

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT.

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three (3) minutes per speaker. The Commission cannot enter a detailed discussion of or take action on any item presented during public comments that is not on the meeting agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent meeting agenda for discussion.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Minutes of Regular Meeting of May 1, 2017 (001)

RECOMMENDATION: Approve minutes of meeting of May 1, 2017.

4. REPORTS FROM CITY STAFF

SUBJECT: Oxnard Police Department

SUBJECT: Update to City of Oxnard Housing Element

5. NEW BUSINESS

SUBJECT: Year-Round Homeless Shelter

RECOMMENDATION: That the Commission designate a representative volunteer to assist in the Site selection for a year-round homeless facility.

SUBJECT: Shelter Bed Capacity Expansion

RECOMMENDATION: That the Commission designate a representative volunteer to assist in the Design process for expansion of shelter bed capacity at existing facilities.

6. COMMISSION BUSINESS

SUBJECT: Fiscal Year 2017-18 Budget (006)

RECOMMENDATION: Receive report on the 2017-18 City fiscal year budget process, and the proposed Federal Budget for 2017-18, and provide recommendations with respect thereto.

7. ANNOUNCEMENTS OF UPCOMING EVENTS

8. ADJOURNMENT

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8095 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

**City of Oxnard Commission on Homelessness
DRAFT Minutes of the Regular Meeting of
May 1, 2017**

On Monday, May 1, 2017, at 3:01 p.m. the Regular Meeting of the Commission on Homelessness convened in the Council Chambers at 305 West Third Street, Oxnard, CA 93030. The following Commissioners were in attendance: Chair Francine Castañon; Vice-Chair Lucy Martinez; and Commissioners Yukio Okano, Grant Leichtfuss, and Christine Rutter. City of Oxnard staff members present were Duane Koziel, Assistant City Clerk; Jefferson Billingsley, Assistant City Attorney; and Karl Lawson, Housing Department, who acted as Recording Secretary. Chair Castañon presided.

1. ROLL CALL

Oxnard Assistant City Clerk Duane Koziel administered the oath of office to newly-appointed Commissioner Christine Rutter. Roll was called and a quorum was deemed present. Chair Castañon invited Commissioners Rutter and Leichtfuss to introduce themselves and provide background on why each had volunteered to join the Commission.

2. PUBLIC COMMENT

Mr. Francisco Gonzalez Soria, 1700 East Fifth Street, asked the Commission for its assistance in a matter related to his impending displacement. Mr. Soria stated that he resides in a motorhome that is parked on the property of the farm labor camp known as Vanessa's camp, with the permission of the camp owner. He stated that he has access to the camp's bathrooms, showers, and dining facilities. Recently he was given a 30-day notice to vacate and remove his motorhome, because the camp owner was cited by the Code Compliance officials, who have told the camp owner that he is not permitted to allow people who sleep in vehicles in the camp. The Commission indicated that they wished to take up this item at the appropriate point in the agenda.

Ms. Peggy Rivera, 1300 East Pleasant Valley Road, congratulated and welcomed the newly-sworn in members of the Commission. She expressed her desire for the Commission to make a real difference in addressing homelessness.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Approval of Minutes of Meeting of March 20, 2017

Commissioner Okano moved approval of the minutes as presented in the agenda packet. The motion was seconded by Commissioner Leichtfuss, and the motion carried with four "Yes" votes (Commissioners Castañon, Leichtfuss, Martinez, Okano) and one abstention (Commissioner Rutter).

SUBJECT: New Executive Director of Community Action of Ventura County

Chair Castañon invited the new Executive Director of the non-profit agency Community Action of Ventura County to address the Commission. Dr. Cynder Sinclair described her background and experience and her plans to continue and improve on the services that CAVC has provided to the homeless community in Oxnard. She invited the members of the Commission to tour the facility to see first-hand the services, and how the homeless clients and CAVC staff and volunteers interact.

SUBJECT: California Public Meetings Act

Mr. Lawson directed the Commission's attention to the staff report beginning at page 004 of the agenda packet, and introduced Assistant Oxnard City Attorney Jefferson Billingsley. Mr. Billingsley presented a detailed slide presentation on the responsibilities of Commissioners, how the Brown Act applies to their communications and meetings, and responded to questions from Commissioners.

4. REPORTS FROM CITY STAFF

SUBJECT: Winter Warming Shelter

Mr. Lawson provided a brief report on the end of the 2016-17 Winter Warming Shelter (WWS). The last night of operations was March 31, 2017. The WWS operated for 115 nights between December 7, 2016 and March 31, 2017, and provided a meals, sanitary facilities, and a safe place to sleep to over 600 different homeless persons during that time period.

SUBJECT: 2017 Point In Time Count

Mr. Lawson directed the Commission's attention to the staff report at page 008 of the meeting agenda packet, and to the attached excerpt from the Ventura County 2017 Homeless Count and Subpopulation Survey. The Point in Time (PIT) count was conducted nationwide on January 24, 2017. This year's PIT count data indicates that there 223 unsheltered homeless persons were counted on that date, and another 227 other homeless persons resided in a transitional or emergency housing facility somewhere in Oxnard that night. The full County of Ventura report can be accessed at the Continuum of Care website at http://www.venturacoc.org/images/VC_2017_Homeless_Count_and_Survey.

5. COMMISSION BUSINESS

SUBJECT: Entitlement Grants Proposal Review Committee

Staff directed the Commission's attention to the staff report at page 014 of the meeting agenda packet, and reported that the Oxnard City Council meeting agenda for May 2, 2017 includes taking action on the recommendations for funding under the HOME Investments Partnership Act (HOME), Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) programs. The proposed funding allocations are listed in Attachment No. 1 to these minutes.

SUBJECT: Agenda Items for Future Commission Meetings

For the June 5, 2017 Commission meeting, the Commissioners recommended that the agenda include the following action items: Designation of Commissioners to serve on the working committees for (a) site selection for a year-round homeless shelter/service facility, and (b) Design committee for possible expansion of The Kingdom Center site (Chair Castañon); Establishment of Sub-committees (Vice-Chair Martinez); Safe Sleeping/Safe Streets Program (Commissioner Okano); and report from Oxnard Police Officer and Homeless Specialist Jacob Jundef (Vice-Chair Martinez).

SUBJECT: Announcements of Upcoming Events

The following upcoming events were announced and discussed:

Tuesday, May 2: Oxnard City Council will consider entitlement grant funding recommendations

Tuesday May 9: Ventura County Board of Supervisors meeting, 9:00 a.m., will consider
report from County Executive Office on homeless issues

Thursday, June 15: Oxnard Planning Commission consideration of updates to City Housing
Element

8. ADJOURNMENT

There being no further business, the meeting adjourned at 4:19 p.m.

(Draft Minutes prepared by Karl Lawson)

CITY OF OXNARD

FISCAL YEAR 2016-2017

GRANT	APPLICANT	PROGRAM NAME	FY 16-17 AAP	FY 17-18 AAP	ESTIMATES FOR
	COMMUNITY DEVELOPMENT BLOCK GRANT		Available Resources	Estimates of Available Resources	
		HUD Allocation	2,201,149.00	1,981,034.00	
		Program Income	35,000.00	50,000.00	
		Reprogram PY resources	110,200.00	0.00	
		TOTAL CDBG GRANT	2,346,349.00	2,031,034.00	
					Variations Affecting GF
CDBG - ADM	Oxnard Housing Department-Grants Management		300,230.00	330,000.00	29,770.00
CDBG - ADM	Oxnard Housing Department-Homeless Assistance		62,000.00	0.00	(62,000.00)
CDBG - ADM	Oxnard Housing Department-Affordable Housing		85,000.00	76,207.00	(8,793.00)
		Total Administrative Services Projects	447,230.00	406,207.00	(41,023.00)
CDBG - PS	Oxnard Housing Department - Fair Housing		\$58,000.00	48,578.00	(9,422.00)
CDBG - PS	Oxnard Housing Department-1 Year-Round Homeless Facility		\$29,822.00	43,327.00	13,505.00
CDBG - PS	Community Action of Ventura Oxnard Transitional Center for the		\$48,000.00	20,000.00	
CDBG - PS	Livingston Memorial Visiting & Subsidized Care		\$30,000.00	30,000.00	
CDBG - PS	Society of St. Vincent de Paul Intensive Case Management		\$44,000.00		
CDBG - PS	Oxnard Recreation Department Colonia Gym		\$40,000.00	40,000.00	
CDBG - PS	Oxnard Recreation Department Colonia Boxing Gym		\$7,600.00	20,000.00	12,400.00
CDBG - PS	Oxnard Recreation Department Police Activities League		\$26,000.00	30,000.00	4,000.00
CDBG - PS	Boys & Girls Club		\$25,000.00	25,000.00	
CDBG - PS	Power Hour/Youth Development		\$7,000.00	No Application	
CDBG - PS	El Centro Family Learning Center Literacy-Integrated After School		Not Funded	20,000.00	
CDBG - PS	Future Leaders of America Youth Education		\$20,000.00	30,000.00	10,000.00
CDBG - PS	Oxnard Recreation Department Sr. Technology		\$20,000.00		
		Total Public Services Projects	\$335,422.00	306,905.00	30,483.00
CDBG - DB	Oxnard Development Service Code Compliance		\$200,000.00	200,000.00	
CDBG - DB	Oxnard Fire Department Command Vehicle		\$130,000.00	N/A	
CDBG - DB	Oxnard Fire Department Generator for Fire Stations		\$180,000.00	N/A	
CDBG - DB	Oxnard Police Department Surveillance Cameras		N/A	120,000.00	
CDBG - DB	Oxnard Housing Department ADA Rehabilitation Rose Ave.		N/A	60,000.00	
CDBG - DB	Oxnard Housing Department- First Time Homebuyer		N/A	300,000.00	
CDBG - DB	Oxnard Housing Department-SF Rehabilitation		\$125,000.00	No Application	
CDBG - DB	Oxnard Housing Department-MH Owner Rehabilitation		\$300,000.00	No Application	
CDBG - DB	Oxnard Housing Department-Housing Services		\$225,500.00	230,000.00	4,500.00
CDBG - DB	Oxnard Park Department Community Center East Park		N/A	407,922.00	
CDBG - DB	Oxnard Park Department Southwinds Park Phase II		\$252,925.00	N/A	
CDBG - DB	Oxnard Park Department Southwinds Park Phase II Lighting		\$150,272.00	N/A	
		Total Direct Benefits Projects	\$1,563,697.00	1,317,922.00	4,500.00
		TOTAL CDBG GRANT	\$2,346,349.00	2,031,034.00	(\$6,040.00)

EMERGENCY SOLUTIONS GRANT

	Available Resources	Estimates of Available Resources	Variations Affecting GF
HESG-ADM			
HESG_HMIS			
HESG-SO			
HESG-HP			
HESG-RR			
HESG-ES			
HESG-SO			
HESG-RR			
HESGHP			
HESG-ES			
HESG-ES			
Administration			
HMIS			
Homeless Management Informal			
Community Action of Ventura Transi•on Center for the Homele:			
County of Ventura Human Ser Homeless Prevention			
County of Ventura Human Ser Rapid Re-Housing			
Interface Children & Family Se Runaway Homeless Emergency Y			
Society of Saint Vincent de Pa Street Outreach			
Society of Saint Vincent de Pa Rapid Re-Housing			
Society of Saint Vincent de Pa Homeless Prevention			
The Kingdom Center			
Oxnard Emergency Shelter			
Mentally Ill Emergency Shelter			
TOTAL ESG GRANT	\$191,905.00	216,508.00	(1,439.00)

HOME INVESTMENT PARTNERSHIP

	Available Resources	Estimates of Available Resources	Variations Affecting GF
HOME-ADM			
HOME HB			
HOME-CHDO			
Administration			
Oxnard Housing Department / First-Time Homebuyer			
Community Housing Developr Many Mansions			
TOTAL HOME GRANT	\$695,832.00	636,249.00	4,041.00
ENTITLEMENTS GRAND TOTAL	\$3,234,086.00	\$2,883,791.00	(\$3,438.00)



**TO: Honorable Chair and Commissioners
Commission on Homelessness**

FROM: Karl Lawson, Executive Secretary *KL*

DATE: May 31, 2017

SUBJECT: Fiscal Year 2017-2018 Budget for Homeless-Related Programs

RECOMMENDATION

That the Commission receive a staff report on the 2017-18 City fiscal year budget process, and on the proposed Federal Budget for 2017-18, and provide direction and recommendations with respect thereto.

BACKGROUND

The City of Oxnard operates on a July to June fiscal year. In the month of June, the City Council will conduct a series of public meetings to consider various department budgets for the upcoming 2017-18 fiscal year. The portions of the budget which most directly impact the homeless community relate to the federal entitlement grant programs, the staffing levels of the Housing Department, and the policies related to the implementation of the Housing Element under the Development Services Department. At the meeting of June 5, 2017, staff will provide an update on the calendar and progress of the City budget development process.

At the federal level, on May 23, 2017 the White House released the administration's proposed federal budget for FY 2017-18. The National Association of Housing and Redevelopment Officials (NAHRO) released the statement which is attached to this staff report. That statement sets forth NAHRO's analysis of the proposed budget. The federal programs which most directly impact the City of Oxnard's housing and homeless operations have been highlighted in bold font.

As a point of information, the City's homeless programs are funded primarily by the Emergency Solutions Grant (ESG) and the Community Development Block Grant (CDBG) programs. As you can see by the proposed budget below, the administration proposes to reduce the Homeless Assistance Grants (under which ESG is found) from \$2.383 billion to \$2.25 billion, a reduction of 6%; and to completely eliminate the CDBG program. The City of Oxnard has received an average of \$2.2 million dollars annually in CDBG funding, about

one-fourth of which has been dedicated to housing programs (homeless services organizations, Winter Warming Shelter, fair housing, low-income property rehab, and first-time homebuyer assistance).

The administration's proposed budget also seeks to completely eliminate the HOME program, which has provided over \$500,000 annually to Oxnard for the provision of first-time homebuyer and low-income homeowner property rehabilitation loans; and makes significant cuts to the public housing and Section 8 program budgets, which fund public housing authorities like the Oxnard Housing Authority (OHA). The OHA is the city's largest landlord providing low-income housing, with over 600 units, and also provides Section 8 Housing Choice Vouchers to approximately 1700 low-income families who rent privately-owned units. The proposed cuts to public housing total 25% combined, and for Section 8, the proposed budget represents a 4.3% reduction. .

As NAHRO notes in its statement, this is an initial proposal only, and must be acted upon by Congress.

Following discussion, staff recommends that the Commission formulate any recommendations and provide direction to the Chair and staff for any necessary follow-up.

Attachment: Statement by NAHRO, May 23, 2017

NAHRO STATEMENT OF MAY 23, 2017

President Officially Releases FY 18 Budget Proposal, Slashes Housing and CD Spending (Analysis by the National Association of Housing and Redevelopment Officials)

The President's FY 2018 budget request was officially released today.

The proposal, which largely mirrors the budget preview released in March makes steep cuts to housing and community development programs, slashing the overall HUD budget by \$6 billion. The bulk of the cuts are to community development programs, which are largely eliminated. The budget also cuts the Public Housing Capital Fund by 68 percent, requesting a funding level of just \$628 million for the upcoming fiscal year. The budget document also mentions that the Administration is working toward a "comprehensive package of rental assistance reforms" including "increased tenant rent contributions, the establishment of mandatory minimum rents, and the end of utility allowance reimbursements, among others."

These proposed cuts, if implemented, would be devastating for communities. NAHRO strongly opposes the President's budget proposal and will work to provide necessary and responsible funding for critical housing and community development programs. NAHRO will also fight for long-overdue program and regulatory reforms that can reduce costly administrative burdens. Listed below are the Administration's proposed 2018 funding levels for programs central to the work of NAHRO's membership.

Public Housing Operating Fund: \$3.9 billion, \$500 million less than FY 2017

Public Housing Capital Fund: \$628 million, \$1.31 billion less than FY 2017

Choice Neighborhoods: \$0

Tenant-Based Rental Assistance: \$19.318 billion, \$974 million less than FY 2017

Section 8 Housing Assistance Payment Renewals: \$17.6 billion, \$771 million less than FY 2017

Ongoing Administrative Fees: \$1.54 billion, \$100 million less than FY 2017

Family Self-Sufficiency: \$75 million, level funding from FY 2017

Section 8 Project-Based Rental Assistance: \$10.751 billion, \$65 million less than FY 2017

Community Development Block Grant: \$0

HOME Investment Partnerships Program: \$0

Housing Opportunities for Persons with AIDS: \$330 million, \$26 million less than FY 2017

Homeless Assistance Grants: \$2.25 billion, \$133 million less than FY 2017

National Housing Trust Fund: \$0

Members should note that the President's request is the first step in the budget and appropriations process. The Administration's budget request has over the years become a political document that reflects the fiscal goals and priorities of the Administration for the upcoming fiscal year. It does not carry the force of law. Congress, who controls the nation's purse strings, can choose to accept the request wholesale, pick and choose parts of it, or reject it outright, which they frequently do.

Though the budget preview released in March was largely rejected by members of Congress, it is still important to communicate to your members of Congress the impact these types of cuts would have in your community. This year's budget comes months later than the traditional budget release date of the first Monday in February, placing a serious time constraint on Congress to approve as many appropriations bills as possible prior to leaving Washington for the August recess. Typically, by this time in the year, cabinet agency funding bills for 2018 would have already been approved. For example, the Senate passed the FY 2017 Transportation, Housing, and Urban Development (T-HUD) spending bill on May 19, 2016. Because of this shortened timeline, it is largely expected that a continuing resolution (CR) will be necessary to keep the government functioning beyond the end of the fiscal year on September 30.

(end)