

AGENDA
REGULAR MEETING
Commission on Homelessness
Monday, December 5, 2016, 3:00 p.m.
Oxnard City Council Chambers, 305 West Third Street, Oxnard CA 93030

1. CALL TO ORDER AND ROLL CALL

- 2. PUBLIC COMMENT.** A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three (3) minutes per speaker. The Commission cannot enter a detailed discussion of or take action on any item presented during public comments that is not on the meeting agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent meeting agenda for discussion.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Minutes of Special Meeting of November 14, 2016 (001)

RECOMMENDATION: Approve minutes of meeting of October 3, 2016.

4. REPORTS FROM CITY STAFF

SUBJECT: Winter Warming Shelter

5. OLD BUSINESS

SUBJECT: Ad Hoc Subcommittees

RECOMMENDATION: That four Ad Hoc Subcommittees be established and at least two Commissioners be appointed to each Subcommittee.

SUBJECT: Year-Round Options for Homeless Shelter and Services (017)

RECOMMENDATION: That the COH adopt a resolution setting forth recommendations developed at the Study Session of November 14, 2016.

6. COMMISSION BUSINESS

7. ANNOUNCEMENTS OF UPCOMING EVENTS

8. ADJOURNMENT

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8095 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

**City of Oxnard Commission on Homelessness
DRAFT Minutes of the Special Meeting of
November 14, 2016**

On Monday, November 14, 2016, at 3:04 p.m. the Special Meeting of the Commission on Homelessness convened in the Council Chambers at 305 West Third Street, Oxnard, CA 93030. The following Commissioners were in attendance: Chair Francine Castañon, Vice-Chair Lucy Martinez and Commissioners Sue Brinkmeyer, David Courtland, Francisco Jaena, and Yukio Okano. City of Oxnard staff members present were Kathleen Mallory, Planning Department; and Karl Lawson, Housing Department, who acted as Recording Secretary. Chair Castañon presided.

1. ROLL CALL

Roll was called and a quorum was deemed present. Mr. Lawson noted that Commissioner Darlene Miller-Gonzalez had recently resigned from the Commission; the members of the Commission expressed their best wishes to her, and wish to place on the agenda for the next meeting an official recognition and commendation for her years of service to the Commission.

2. PUBLIC COMMENT

None.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Approval of Minutes of Regular Meeting of October 3, 2016

Commissioner Brinkmeyer moved approval of the minutes as presented in the agenda packet. The motion was seconded by Commissioner Courtland, and the motion carried unanimously.

4. REPORT FROM CITY STAFF

SUBJECT: Alternatives to Winter Warming Shelter (WWS)

Mr. Lawson advised the Commission that the Oxnard City Council agenda for the evening of November 15, 2016 included an item related to shelter for the upcoming winter; and that the County Board of Supervisors agenda for the morning of November 15, 2016 included a similar request for funding for the shelter. Mr. Lawson also provided a brief verbal report on the continuing efforts to establish a Winter Warming Shelter (WWS).

Ms. Eileen Tracy recommended that the City issue a Request for Proposals for the operation of the WWS. Mr. Abel Magaña, of the Oxnard Downtown Business Improvement District, addressed the Board on the matter, indicating his organization's disappointment with the fact that a winter shelter was again being considered, rather than more progress on long-term, year-round solutions to reduce homelessness.

5. OLD BUSINESS

SUBJECT: Ad Hoc Subcommittees

The Chair proposed that this item be tabled in order to allow the Commission to proceed with the Study Session, given the attendance at the meeting by Ms. Kathleen Mallory, City of Oxnard Planning Department. Without opposition, it was so ordered.

6. STUDY SESSION

SUBJECT: YEAR-ROUND OPTIONS FOR SHELTER AND SERVICES FOR THE HOMELESS

Chair Castañon declare the Study Session open. Mr. Lawson presented a power point presentation, consisting of ten slides (Attachment No. 1 hereto), and distributed to the Commission a packet which contained all of the policy recommendations that the Commission had adopted via resolutions in 2015 and 2016 (Attachment No. 2 to these minutes).

The Chair invited Ms. Mallory to provide an update on Planning division and Planning Commission actions related to the previous recommendations of the Commission and to homelessness and affordable housing in general. Key points of Ms. Mallory's presentation included the following:

Housing Element: On October 20, 2016, the Planning Commission (PC) conducted a Study Session on the City's update to the state-required Housing Element.

New Ordinances: On October 25, 2016, Planning staff released four (4) draft ordinances to amend the City Code, on the following topics: Accessory Dwelling Units; Inclusionary Housing; All-Affordable Housing Opportunities Program; and Density Bonus.

Public Meetings: The Planning Commission has scheduled two public meetings to discuss these issues. The first is on Wednesday, November 16, at 12:00 noon; and the second is an evening Public Hearing at 7:00 p.m. on Thursday, November 17, in the City Council Chambers. The proposed ordinances are tentatively scheduled to be presented to City Council in the month of December.

Ms. Mallory responded to numerous questions from the Commissioners. The Study Session continued with the Commissioners addressing several topics, including the need for both emergency shelter and transitional housing; permissibility of smaller housing units; Single-Room Occupancy housing; the practicality of siting year-round shelters in the designated SB-2 zones; the difficulty persuading owners of buildings in the designated SB-2 zones to allow their buildings to be used for shelters; neighborhood compatibility; impact of traffic, plumbing, and other land-use issues when designating zones; developmental and operational standards for shelters; possibility of re-zoning parcels where the City has ownership or site control; the need for a socio-economic impact study of homelessness; encouragement of co-locating housing, employment, and recreational/leisure facilities; the need for a regional approach to homelessness; the recently-adopted Measure HHH in Los Angeles as a possible model for a funding mechanism to provide resources to address homelessness in Ventura County; increased pursuit of grants to address some homelessness and quality of life needs; the potential of the City-owned property at 1450 South Rose (The Kingdom Center) to provide additional needed beds for homeless persons; the need for more public restrooms; better partnerships with service providers; and numerous related issues.

Following this extensive discussion, staff and the Commission identified the following specific items to be brought back to the Commission in the form of recommendations:

That the City:

- (a) Work with the County and the Regional Continuum of Care on the "Pathways to Home" program implementation;
- (b) Continue to participate in the efforts of the County and the various City Managers in the County towards the adoption by all ten cities and the County of a Memorandum of Agreement memorializing each jurisdiction's commitment to address the issue of and provide for their own homeless population;
- (c) Consider retaining the services of a grant-writer to pursue grant funding for specific projects that ameliorate and/or address homeless issues, such as bathrooms for parks;
- (d) Continue to pursue expansion of capacity at the 1450 South Rose Kingdom Center site; and
- (e) Provide the Commission with a complete inventory of all City-owned properties.

Ms. Mallory pledged to provide Housing staff with the current SB-2 zoning map for dissemination to the Commission.

7. ANNOUNCEMENTS OF UPCOMING EVENTS

Vice-Chair Martinez advised the Commission of the public meeting on the Agro-Min property zoning, scheduled for Wednesday, November 16, at 3:30 p.m. at the County Government Center, Third Floor.

Mr. Lawson invited the Commission and members of the public to attend the Board of Supervisors meeting at 11:30 a.m. on Tuesday, November 15; the Oxnard City Council meeting at 6:00 p.m. on Tuesday, November 15; and the Oxnard Planning Commission meetings on Wednesday, November 16 at noon, and Thursday, November 17, at 7:00 p.m.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 4:50 p.m.

(Draft Minutes prepared by Karl Lawson)

City of Oxnard Commission on Homelessness

Study Session

November 14, 2016

What is the Commission on Homelessness?

**The COH is a Citizen Advisory Group,
created by the Oxnard City Council.**

**The COH is an advisory body, and does
not have any budgetary, supervisory,
management, or policy-making
authority.**

Commission Powers and Duties (Chapter 2-129 of the City Code)

- **Advise City Council on matters pertaining to homelessness**

Serves as liaison between City Council and community

- **Review and evaluate programs, requests for homeless funds, and homeless services**
- **Recommend programs, strategies, and funding for preventing and reducing the incidence of homelessness**

RECOMMENDATIONS TO CITY COUNCIL

Commission recommendations are presented to City Council in the form of written resolutions, adopted by majority vote.

In 2015 and 2016, the Commission adopted seven Resolutions, containing 33 separate recommendations to City Council.

TODAY'S STUDY SESSION

Subject: Year-Round Options for Shelter and Services for the Homeless

PREVIOUS COMMISSION RECOMMENDATIONS (2015)

From Resolution No. 2015-02 (December 2015):

- #1:** For entitlement grant funding, designate services and shelter as a top priority
- #2:** Solicit proposals for year-round shelters that include services.
- #3:** Seek additional non-grant funding from state and federal legislative representatives for year-round shelters with services.

ADDITIONAL PRIOR COMMISSION RECOMMENDATIONS (2015)

From Resolution No. 2015-04 (December 2015):

- #2: Develop Permanent Supportive Housing units for chronically homeless**
- #3: Allow non-traditional housing structures (shipping containers, motel conversion, second units, Single-Room Occupancy)**

ADDITIONAL COMMISSION RECOMMENDATIONS (2016)

From Resolution No. 2016-04 (July 2016):

- #3: Enable service providers to establish co-located services and short-term crisis housing and transitional/bridge housing.**

ADDITIONAL COMMISSION RECOMMENDATIONS (2016)

From Resolution No. 2016-06 (September 2016):

- #4: Direct Housing and Planning staff to develop a long-term plan to provide shelter with services on a year-round basis.
- #6: Assign representatives from Community Development and City Manager's office to participate in Study Session on formulation of long-term strategies to address homelessness

STUDY SESSION OBJECTIVE

Provide direction for subsequent action on recommendations for year-round options for shelter and services for homeless.

**COMMISSION ON HOMELESS
2015-16 Resolutions Containing
Policy Recommendations to City Council**

Compiled for Commission Study Session of November 14, 2016

Summary: In the past two years, the Commission on Homelessness has adopted seven (7) formal Resolutions, which contain a total of thirty-three (33) recommendations to City Council. Below is a snapshot of the content of these seven Resolutions:

<u>Resolution Number</u>	<u>Date of Adoption</u>	<u>Subject(s)</u>
2015-01	7/27/15	Winter Warming Shelter, 2015-16 (5 recommendations)
2015-02	12/7/15	Year-Round Shelters, federal entitlement grant funding Process for 2016-17 (3 recommendations)
2015-03	12/7/15	Long-term Strategies; In-lieu fees; homeless preference for Section 8 vouchers; program staff (4 recommendations)
2015-04	12/7/15	Increasing Supply of Affordable Housing; zoning; Permanent Supportive Housing; non-traditional housing units; financial assistance to homeless households (5 recommendations)
2016-01	3/7/16	Veterans' Homelessness; program staffing (4 recommendations)
2016-04	7/18/16	County of Ventura Ten-Year Plan to End Homelessness (7 recommendations)
2016-06	9/27/16	Emergency Shelter for Winter of 2016-17; funding sources for long-term strategies for development of year-round homeless shelter solutions (6 recommendations)

(Copies of Resolutions follow)

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF
OXNARD, CALIFORNIA

WHEREAS, the City Council has established the Commission on Homeless and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, there is a need for a winter warming shelter for homeless persons in our community, as evidenced by the 862 individuals who were provided shelter in the winter of 2014-15; and

WHEREAS, in recent years the City has funded a Winter Warming Shelter between December and March, in collaboration with the City of Ventura and several service providers; and

WHEREAS, no organization has stepped forward to operate a shelter for the winter of 2015-16, which is projected to be colder and wetter than recent winters;

NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1) That staff be directed to identify viable locations for a winter warming shelter;
- (2) That Council identify possible sources of funding to operate such a shelter;
- (3) That staff analyze the permissibility of taking action based on a declaration of emergency related to the impact that the anticipated inclement weather will have on homeless individuals in our community;
- (4) That staff be directed to assess steps that can be taken to expedite the processing of the permit application that has been filed seeking authorization to re-zone and/or otherwise allow the use of the facility at 621 Richmond as a shelter for homeless persons; and
- (5) That Council place this matter on a Council agenda in the month of September.

BE IT FURTHER RESOLVED that this Resolution shall be forwarded to the City Council and to the Council's Homeless Committee.

PASSED AND ADOPTED THIS 27th day of July, 2015, by the following vote:

AYES: Commissioners Brinkmeyer, Castanon, Flores, Gonzalez, Jaena, Martinez, Rivera

NOES: None

ABSENT: None

ABSTENTIONS: None

ATTEST:


Karl Lawson, Executive Secretary


Peggy Rivera, Chair

RESOLUTION NO. 2015-02

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF
OXNARD REGARDING YEAR-ROUND SHELTERS

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, on October 28, 2015, the City Council approved an appropriation of \$40,000 from Housing Department reserves to help defray the costs of the 2015-16 Winter Warming Shelter, which is being funded as a partnership between the County of Ventura, the cities of Oxnard and San Buenaventura, and several community organizations; and with the stated intent of the City to move away from funding large-scale winter shelters, and towards the establishment of smaller year-round shelters with wrap-around services for homeless persons; and

WHEREAS, the Commission on Homelessness fully endorses the concept of promoting and facilitating such year-round shelters with services;

NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1) That for the 2016-17 grant funding cycle, the provision of services and shelter for homeless persons should be a designated by the City as the top priority in the evaluation and awarding of funds under the Community Development Block Grant, HOME Partnerships Act, and Emergency Solutions Grant programs;
- (2) That as part of the 2016-17 funding cycle grant process, staff be directed to solicit proposals for year-round shelters that include services for homeless persons; and
- (3) That the City initiate a comprehensive effort to seek additional non-grant funding from our state and federal legislative representatives to provide resources for the development of year-round shelters with services.

BE IT FURTHER RESOLVED that this Resolution shall presented by the Commission to the City Council's Homeless Committee for consideration and subsequent presentation to the City Council.

PASSED AND ADOPTED THIS 7th day of December, 2015, by the following vote:

AYES: Commissioners Rivera, Brinkmeyer, Castanon, Jaena

NOES: None

ABSENT: Commissioners Flores, Martinez, Miller-Gonzalez

ABSTENTIONS: None


Peggy Rivera, Chair

ATTEST:


Karl Lawson, Executive Secretary

RESOLUTION NO. 2015-03

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF
OXNARD, CALIFORNIA, REGARDING LONG-TERM CITY STRATEGIES TO
ADDRESS ISSUES OF HOMELESSNESS

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, at several public meetings this year, notably on May 20, 2015, and again on December 7, 2015, the Commission discussed long-range strategies to address homelessness, and received public comment on long-range strategies; and

WHEREAS, in its public meetings throughout 2015, the Commission has received considerable input from service providers, staff, community members, homeless persons and advocates, and has engaged in discussion and analysis by the Commission;

WHEREAS, the Commission concludes that among the steps that can be taken immediately to enable the City to address homelessness on a long-term basis are such elements as examining ways to increase the supply of affordable housing; implementing judicious targeting of housing assistance resources to help homeless persons; ensuring maximum coordination between the City and the County-wide Continuum of Care; and allocation of sufficient City resources devoted to the homeless services program.

NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1) That staff of the appropriate departments be directed to analyze the current in-lieu fee structure to determine the optimum fee level necessary to incentivize affordable housing production;
- (2) That the Oxnard Housing Authority be directed to study and develop an approach to implement a preference for homeless and disabled persons to receive assistance under the Public Housing and the Section 8 Housing Choice Voucher programs;
- (3) That staff be directed to ensure maximum compliance and coordination with the County-wide Continuum of Care on matters related to coordinated entry and Homeless Management Information Systems, with respect to all city-provided services and as part of City audits of all service providers receiving funding under the Emergency Solutions Grant program and Community Development Block Grant programs; and
- (4) That the position of Homeless Services Program Coordinator be filled.

Attachment No. 2
Page 4 of 8

BE IT FURTHER RESOLVED that this Resolution shall be presented by the Commission to the City Council's Homeless Committee for consideration and subsequent presentation to the City Council.

PASSED AND ADOPTED THIS 7th day of December, 2015, by the following vote:

AYES: Commissioners Rivera, Brinkmeyer, Castanon, Jaena, Martinez

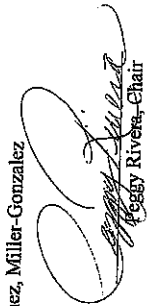
NOES: None

ABSENT: Commissioners Flores, Martinez, Miller-Gonzalez

ABSTENTIONS: None

ATTEST:


Karl Lawson, Executive Secretary


Peggy Rivera, Chair

RESOLUTION NO. 2015-04

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF OXNARD, CALIFORNIA, RECOMMENDING ADOPTION OF PRINCIPLES TO PROMOTE AND INCREASE THE SUPPLY OF AFFORDABLE HOUSING

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, at several public meetings this year, notably on May 20, 2015, and again on December 7, 2015, the Commission discussed long-range strategies to address homelessness, and received public comment on ways the City can increase the supply of housing affordable to extremely-low and very-low income households, including the homeless; and

WHEREAS, in its public meetings throughout 2015, the Commission has received considerable input from service providers, staff, community members, homeless persons and advocates, and has engaged in discussion and analysis by the Commission; and

WHEREAS, the Commission concludes that the City can promote an increase in the supply of housing affordable to very-low and extremely-low income families by adopting several principles applicable to community development strategies.

NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends that City Council endorse the principles set forth below and direct staff to implement systems and process that will permit, prioritize, expedite, and incentivize the following:

- (1) Development of housing for households that are very-low and extremely-low income, including the expansion of existing and establishment of new AAHOP zones;
- (2) Development of permanent supportive housing units consistent with the number of chronically homeless community members;
- (3) Construction and occupancy of non-traditional housing structures, such as shipping container housing, motel conversion, other re-purposed housing, second units/granny flats, and Single-Room Occupancy units;
- (4) Increased acceptance by landlords of housing vouchers, including utilization of alternate screening criteria when accepting vouchers issued to households that have been homeless; and
- (5) Increased provision of financial resources for rental assistance and utility assistance to households that are most likely to become homeless if not for this assistance.

Attachment No. 2
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BE IT FURTHER RESOLVED that this Resolution shall be presented by the Commission to the City Council's Homeless Committee for consideration and subsequent presentation to the City Council.

PASSED AND ADOPTED THIS 7th day of December, 2015, by the following vote:

AYES: Commissioners Rivera, Brinkmeyer, Castanon, Jaena

NOES: None

ABSENT: Commissioners Flores, Martinez, Miller-Gonzalez

ABSTENTIONS: None

ATTEST:


Karl Lawson, Executive Secretary


Peggy Rivera, Chair

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE
CITY OF OXNARD REGARDING VETERANS' HOMELESSNESS

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, at several public meetings over the past year, specifically on May 20, 2015; December 7, 2015; January 11, 2016; February 1, 2016; and March 7, 2016, the Commission conducted Study Sessions to discuss long-range strategies to address homelessness, and to receive public comment on long-range strategies; and

WHEREAS, on December 7, 2015, the Commission adopted and forwarded to Council three resolutions setting forth twelve (12) policy recommendations related to homelessness; and

WHEREAS, the U. S. Department of Housing and Urban Development (HUD) has prioritized ending homelessness among military veterans, and has encouraged local communities to take specific steps towards this goal; and

WHEREAS, the HUD and the United States Interagency Council on Homelessness have identified specific strategies that can be implemented to work toward ending veterans' homelessness; and

WHEREAS, among those recommended strategies are for local jurisdictions to (a) adopt the nationwide Mayors Challenge to End Veteran Homelessness, (b) encourage landlords to rent to veterans, and (c) streamline administrative processes to enable landlords to more readily accept as tenants veterans who hold a housing subsidy voucher; and

WHEREAS, there are an unknown number of veterans among the homeless population in the City.

014 - NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1) Adoption of the national Mayors Challenge to End Homelessness;
- (2) Establishment of a comprehensive "House a Veteran" campaign to encourage landlords to rent housing units to homeless veterans;
- (3) Modifications of inspection processes of the Oxnard Housing Authority to prioritize inspections of housing units where the applicant is a veteran holding a housing subsidy voucher; and
- (4) Reinstatement of the homeless services coordinator position to implement these objectives and those set forth in the three Resolutions adopted in December of 2015.

Attachment No. 2
Page 6 of 8

BE IT FURTHER RESOLVED that the Chair is directed to present this Resolution, on behalf of the Commission, to the City Council and to the City Council's Homeless Committee for consideration and subsequent presentation to the City Council.

PASSED AND ADOPTED THIS 7th day of March, 2016, by the following vote:

AYES: Commissioners Brinkmeyer, Castanon, Jaena, Martinez, and Miller-Gonzalez

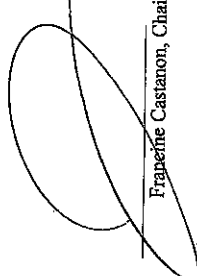
NOES: None

ABSENT: None

ABSTENTIONS: None

ATTEST:


Karl Lawson, Executive Secretary


Franette Castanon, Chair

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS
OF THE CITY OF OXNARD REGARDING THE
COUNTY OF VENTURA'S TEN-YEAR PLAN TO END HOMELESSNESS

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, the County of Ventura has adopted a plan entitled "Recalibrating the Results: A Five-Year Evaluation and Update of the 2007-2017 County of Ventura Ten-Year Plan to End Homelessness" (hereafter "the Ten Year Plan");

WHEREAS, at several public meetings over the past year, specifically on May 20, 2015; December 7, 2015; January 11, 2016; February 1, 2016; March 7, 2016; April 4, 2016; May 2, 2016; and July 18, 2016, the Commission discussed the County's Ten-Year Plan during Commission meetings and during Study Sessions on the topic of long-range strategies to address homelessness; and

WHEREAS, on December 7, 2015 and March 7, 2016, the Commission adopted and forwarded to Council a total of four resolutions setting forth sixteen (16) policy recommendations related to homelessness; and

WHEREAS, on May 2, 2016, the Commission concluded its discussions on the County's Ten-Year plan.

NOW, THEREFORE, BE IT RESOLVED that with respect to the County of Ventura's Ten-Year Plan, the Commission on Homelessness adopts the following additional recommendations:

- (1) Support for implementation of policies and actions that will further the following recommendations set forth in the County's Ten-Year Plan
 - Recommendation #1: Housing First
 - Recommendation #4: Permanent Supportive Housing Beds
 - Recommendation #5: Veterans Affairs-Supported Housing (VASH) Vouchers
 - Recommendation #9: Permanent Very Low-Income Housing
 - Recommendation #11: Housing Choice Voucher Program (Section 8);
- (2) In furtherance of the foregoing, support for the following specific actions that will increase the supply of permanent affordable housing, permanent supportive housing:
 - (a) Increase the number of Potential Affordable Residential Sites in the City's Housing Element;
 - (b) Provide incentives to investors and landowners under the All-Affordable Housing Overlay Program (AAHOP);

- (c) Establishment of a target of 225 units per year to populate the AAHOP recommended sites; and
- (d) Consideration of amending code requirements to reduce the minimum area requirement for single-occupancy housing; increase permissible density for single-occupancy housing units; re-zoning of land use designations to encourage production of low-cost single-occupancy housing; and permitting alternate materials and construction techniques to enhance the rent/cost ratio.
- (e) Adoption of incentives to increase the number of rental units whose landlords will accept VASH of Section 8 vouchers);

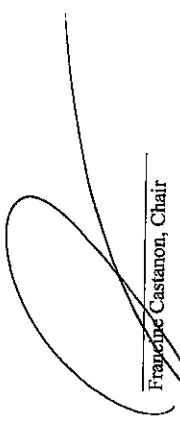
- (3) Endorsement of policies and practices that will enable services providers to establish short-term harbors to help homeless persons receive immediate housing and assistance that will enable them to move on to permanent housing (Recommendation #7: Shelter/Crisis Housing; and Recommendation #8: Transitional/Bridge Housing);
- (4) Increase funds for Rapid Re-Housing (Recommendation #6); Housing Trust Fund (Recommendation #10); and Homeless Prevention (Recommendation #12);
- (5) Requiring all homeless services providers who receive public funding to utilize the Homeless Management Information System (HMIS; Recommendation #17);
- (6) Promoting employment of homeless persons by engaging local businesses to provide job opportunities and training (Recommendation #18: Business Community Involvement);
- (7) Promoting increased involvement from the faith community (Recommendation #19);

BE IT FURTHER RESOLVED that the Chair is directed to present this Resolution, on behalf of the Commission, to the City Council and to the City Council's Homeless Committee for consideration.

PASSED AND ADOPTED THIS 18th day of July, 2016, by the following vote:

AYES: Commissioners Brinkmeyer, Castanon, Jaena, Martinez, Miller-Gonzalez
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

ATTEST:


 Francine Castanon, Chair


 Karl Lawson, Executive Secretary

RESOLUTION NO. 2016-06

A RESOLUTION OF THE OXNARD COMMISSION ON HOMELESSNESS ON STRATEGIES FOR EMERGENCY SHELTER IN THE WINTER OF 2016-17 AND BEYOND

WHEREAS, the City Council has established the Commission on Homeless and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, there is a need to provide shelter for homeless persons in our community during the winter months, as evidenced by the 655 individuals who were provided shelter at the Winter Warming Shelter in the winter of 2015-16; and

WHEREAS, in recent years the City has funded a Winter Warming Shelter between December and March, in collaboration with the City of Ventura and several service providers; and

WHEREAS, there is also a need for a long-term solution, beyond the winter of 2016-17, for the provision of shelter and services for homeless persons; and

WHEREAS, the City commissioned a report by consultant Ron Mulvihill to explore options for both the immediate need for shelter in the winter of 2016-17 and for long-term shelter for our homeless population; and

WHEREAS, the Mulvihill report was presented to the Commission on Homelessness at a special meeting of September 19, 2016, at which public comment was received and considered by the Commission; and

WHEREAS, that Special Meeting was continued and resumed on September 27, 2016, at which time the public and the Commission provided additional input and more fully considered possible recommendations; and

WHEREAS, several non-profit homeless service providers, including The Kingdom Center (TKC), Community Action of Ventura County (CAVC), and the Ventura County Rescue Mission (VCRM), have stepped forward to propose joint efforts to address the need for additional shelter beds in the upcoming winter of 2016-17; and

WHEREAS, in the near future the City Council will be receiving a report from the Housing Department with recommended approaches, both for the winter of 2016-17 and long-term; and

WHEREAS, the Commission on Homelessness wishes to provide its input and recommendations to the City Council as Council considers the proper course of action to take for both the winter of 2016-17 and the longer term.

NOTWITHSTANDING, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1). That Council direct the Housing Director and staff to meet with the service providers, specifically TKC, CAVC and VCRM, to determine whether a viable operational plan for the winter of 2016-17 can be implemented on a timely basis, as an alternative to the use of the Ventura Armory this winter;
- (2). That Council direct Planning staff to grant Temporary Use Permits and/or other necessary permits that CAVC and TKC may require in order to be able to operate an overnight shelter (CAVC) and expand bed capacity (TKC) for the winter of 2016-17;
- (3). That Council allocate the funds necessary for this winter from any other City sources such as Measure "O" funds, Cap and Trade funds, or other permissible sources, as well as seeking funds from the County of Ventura that may be available;
- (4). That Council direct the Housing and Planning staff to continue to develop a long-term plan to provide shelter with services on a year-round basis, utilizing the recommendations contained in the Mulvihill Report as a template;
- (5). That the City assign a representative of the Community Development Director and a representative from the City Manager's office to participate in the November study session of the Commission on Homelessness which will consider the formulation of long-term strategies to address homelessness; and
- (6). That the City Council consider declaring a state of emergency in Oxnard establishing homelessness as a priority in order to make the City eligible for state and federal emergency funding, and ask the Ventura County Board of Supervisors to do the same.

BE IT FURTHER RESOLVED that this Resolution shall be presented by the Chair to the City Council and to the Council's Homeless Committee.

PASSED AND ADOPTED THIS 27th day of September, 2016, by the following vote:

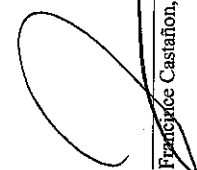
AYES: Commissioners Courtland, Okano, Brinkmeyer, Jaena, Miller-Gonzalez, Castañon, and Martinez

NOES: None

ABSENT: None

ATTEST:


Karl Lawson, Executive Secretary


Francine Castañon, Chair



TO: Honorable Chair and Members of the Commission on Homelessness

FROM: Karl Lawson, Interim Homeless Services Division Manager

DATE: November 30, 2016

SUBJECT: Follow-up to Study Session of November 14, 2016; Draft Resolution

At its Special Meeting of November 14, 2016, the Commission conducted a Study Session on Year-Round Options for Shelter and Services for the Homeless. As set forth in the minutes to that meeting, the Study Session yielded consensus among the Commissioners on five recommendations.

The attached Draft Resolution No. 2016-07 sets forth recitals on the topic, and the five recommendations. Staff presents this Draft Resolution to the Commission for its consideration at the COH meeting of December 5, 2016, and recommends its adoption.

(end)

DRAFT RESOLUTION NO. 2016-07

**A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF
OXNARD REGARDING YEAR-ROUND HOMELESS SHELTERS AND SERVICES**

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, at several public meetings over the past year, specifically on May 20, 2015; December 7, 2015; January 11, 2016; February 1, 2016; March 7, 2016, September 19, 2016; September 27, 2016; and October 3, 2016; the Commission discussed long-range strategies to address homelessness, and received public comment on, long-range strategies; and

WHEREAS, on September 26, 2015, the Commission adopted and forwarded to Council Resolution No. 2016-06, setting six (6) policy recommendations related to strategies to house homeless persons during winter months in emergency shelters; and

WHEREAS, on November 14, 2016 the Commission conducted a Study Session on strategies for Year-Round Options for Shelter and Services for the Homeless; and

WHEREAS, the Commission on Homelessness wishes to provide its input and recommendations to the City Council as Council considers the proper course of action to take for long-range strategies regarding year-round shelter and services for homeless persons.

NOW, THEREFORE, BE IT RESOLVED that the Commission on Homelessness recommends the following to the City Council:

- (1). That the City collaborate with the County of Ventura and the Regional Continuum of Care on the "Pathways to Home" program and its implementation;
- (2). That the City continue to participate in the efforts of the County of Ventura and the City Managers group representing the various cities in the County, with the goal of memorializing in a Memorandum of Agreement each jurisdiction's commitment to address the issue of and whereby each jurisdiction commits to provide for its own homeless population;
- (3). That Council consider retaining the services of a grant-writer to pursue grant funding for specific projects that ameliorate and/or address homeless issues, such as bathrooms in parks;
- (4). That Council direct staff to continue to pursue the expansion of capacity at the 1450 South Rose Avenue location, the City-owned parcel that is currently the site of a year-round shelter for homeless women and children; and
- (5). That the City produce and provide to the Commission a complete inventory of all City-owned properties.

BE IT FURTHER RESOLVED that the Chair is directed to present this Resolution, on behalf of the Commission, to the City Council and to the City Council's Homeless Committee for consideration and subsequent presentation to the City Council.

PASSED AND ADOPTED THIS 5th day of December, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Francine Castanon, Chair

ATTEST:

Karl Lawson, Executive Secretary