



AGENDA
REGULAR MEETING
Commission on Homelessness
Monday, May 1, 2017, 3:00 p.m.

Oxnard City Council Chambers, 305 West Third Street, Oxnard CA 93030

1. **CALL TO ORDER AND ROLL CALL**
2. **PUBLIC COMMENT.**
A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three (3) minutes per speaker. The Commission cannot enter a detailed discussion of or take action on any item presented during public comments that is not on the meeting agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent meeting agenda for discussion.
3. **INFORMATION/CONSENT ITEMS**
SUBJECT: Minutes of Special Meeting of March 20, 2017 (001)
RECOMMENDATION: Approve minutes of meeting of March 20, 2017.
4. **NEW BUSINESS**

SUBJECT: Installation of New Members of the Commission

SUBJECT: Introduction of New Executive Director of Community Action of Ventura County
RECOMMENDATION: That the Commission welcome Ms. Cynder Sinclair, the new Executive Director of Community Action of Ventura County.

SUBJECT: California Public Meetings Law (Ralph E. Brown Act) (004)
RECOMMENDATION: Receive report from the Oxnard City Attorney on the Brown Act
5. **REPORTS FROM CITY STAFF**
SUBJECT: Winter Warming Shelter
SUBJECT: 2017 Point-In-Time Count (008)
6. **COMMISSION BUSINESS**
SUBJECT: Entitlement Grants for 2017-18 (014)
RECOMMENDATION: Receive Report on Entitlement Grant Funding Recommendations.
7. **ANNOUNCEMENTS OF UPCOMING EVENTS**
8. **ADJOURNMENT**

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8095 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

**City of Oxnard Commission on Homelessness
DRAFT Minutes of the Special Meeting of
March 20, 2017**

On Monday, March 20, 2017, at 3:08 p.m. the Special Meeting of the Commission on Homelessness convened in the Council Chambers at 305 West Third Street, Oxnard, CA 93030. The following Commissioners were in attendance: Chair Francine Castañon; Vice-Chair Lucy Martinez; and Commissioners Francisco Jaena, Yukio Okano, Lizet Melgoza, and Grant Leichtfuss. Commissioners Sue Brinkmeyer, David Courtland, Andrea Houchin, and Christine Rutter were absent with excuse. City of Oxnard staff members present were Michelle Ascension, City Clerk; Karl Lawson, Housing Department, who acted as Recording Secretary; Homeless Services Coordinator Carlos Jimenez; and Brenda Lopez, Housing Programs Manager of the Oxnard Housing Authority. Chair Castañon presided.

1. ROLL CALL

Oxnard City Clerk Michelle Ascension administered the oath of office to returning Commissioners Castañon, Martinez, and Okano, and to newly-appointed Commissioner Melgoza and Leichtfuss. Roll was called and a quorum was deemed present.

2. PUBLIC COMMENT

None.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Approval of Minutes of Meeting of February 6, 2017

Commissioner Jaena moved approval of the minutes as presented in the agenda packet. The motion was seconded by Vice-Chair Martinez, and the motion carried with four "Yes" votes (Commissioners Castañon, Jaena, Martinez, Okano) and two abstentions (Commissioners Leichtfuss and Melgoza).

4. REPORTS FROM CITY STAFF

SUBJECT: Winter Warming Shelter

Mr. Lawson provided a brief report on the Winter Warming Shelter (WWS). Mr. Steve Karnazes, whose firm operates the shelter on behalf of the City of Oxnard, the City of Ventura, and the County of Ventura, also addressed the Commissioner. Mr. Karnazes reported that twelve households, with a total of sixteen individuals who had been clients of the WWS, had been transitioned into permanent housing this season. Mr. Chris Russell of the Ventura County Homeless Services Agency also addressed the Commission, and described the services that were provided by the County to the WWS clients, and the various mechanisms by which clients were successfully placed in housing.

Mr. Karnazes, Mr. Russell, and Mr. Lawson responded to questions from the Commissioners.

SUBJECT: Section 8 Vouchers for Homeless Persons

Ms. Brenda Lopez, Housing Programs Manager for the Oxnard Housing Authority (OHA), provided a report to the Commission on the status of the fifteen (15) vouchers which had been designated by the OHA to be set aside for homeless individuals who had applied for housing vouchers. Of that total of 15 homeless applicants, three (3) had successfully located and moved into a unit; four (4) other individuals have been provided with vouchers and are in the process of searching for a unit to rent with the voucher; three (3) other applicants' case files are under review and in process for issuance of vouchers; and five (5) of the vouchers have not yet been assigned.

In response to inquiries from the Commission on the process for assigning vouchers, Ms. Lopez indicated that the OHA policy authorized issuance of the homeless set-aside vouchers only to individuals with an application for a Section 8 voucher who were already on the waiting list and who had indicated that he/she was homeless. She further stated that there were over 200 such applicants on the waiting list, and that the OHA staff had initiated contact with each such applicant to ascertain whether the applicant meets the federal definition of homeless; and that fewer than 50 had so far been confirmed. Ms. Lopez informed the Commission that a proposed amendment to the OHA Agency Plan, which will be presented to the Oxnard Housing Commission this spring, would allow the Section 8 division to re-open for homeless applicants for vouchers, and remain open for homeless applicants.

5. COMMISSION BUSINESS

SUBJECT: Entitlement Grants Proposal Review Committee

Staff reported that the panel interviews with the applicants for funding under the Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) programs had been conducted in February. Commissioner Jaena, who served on the Proposal Review Committee as an evaluator of funding proposals, provided a detailed report on the application process and his suggestions for improving the process. Commissioner Jaena recommended that the grants staff provide a public workshop to the Commission during the next funding cycle, to inform the public, the Commission, and potential applicants on the proper way to prepare an application for funding.

The Proposal Review Committee's funding recommendations have been presented to the City Manager's office. Mr. Lawson advised that in April, the final recommendations will be publicized, and a 30-day public comment period on the funding recommendations will be initiated. The Oxnard City Council is scheduled to conduct a public hearing before Council, and to take action on the funding recommendations, in the month of May.

6. NEW BUSINESS

SUBJECT: Annual Activity Report to City Council

Mr. Lawson directed the Commission's attention to the staff memorandum and Annual Activity Report, beginning at page 007 of the meeting agenda packet. Following discussion by the Commission, Commissioner Okano moved, and Commissioner Jaena seconded, a motion to adopt the report (with one correction, clarifying that Commissioner Okano's term began in September of 2016), and authorize the Chair to present the report to City Council. The motion passed with four "Yes" votes

(Commissioners Castañon, Jaena, Martinez, Okano) and two abstentions (Commissioners Leichtfuss and Melgoza).

7. ANNOUNCEMENTS OF UPCOMING EVENTS

The following upcoming events were announced and discussed:

Tuesday, March 21: Oxnard City Council will consider adopting the proposed Five-Year Annual Agency Plan of the Oxnard Housing Authority.

Early April: Commencement of 30-day Public Comment period for Entitlement Grant Funding recommendations for 2017-2018 for CDBG, HOME, and ESG programs

Mid-April: Release of results of the Ventura County 2017 Point-In-Time Count

Chair Castañon recommended that the Commission dispense with its regular April meeting, given that the March meeting was held on the third Monday rather than the first Monday, and that the Commission meeting be conducted on the first Monday in May. Without opposition, it was so ordered. Mr. Lawson informed the Commission that the Oxnard City Attorney has agreed to attend the May 1, 2017 meeting of the Commission in order to provide information on the California Public Meetings law known as the Brown Act.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 4:19 p.m.

(Draft Minutes prepared by Karl Lawson)



**TO: Honorable Chair and Commissioners
Commission on Homelessness**

FROM: Karl Lawson, Executive Secretary 

DATE: April 25, 2017

SUBJECT: Presentation by Oxnard City Attorney on California's Brown Act

Certain legislative bodies in the State of California are subject to the provisions of the Ralph E. Brown Act, which codifies the State's goal of ensuring that local governmental bodies conduct business openly.

At the Commission meeting of May 1, 2017, Assistant Oxnard City Attorney Jefferson Billingsley will discuss and make a presentation to the Commission on the provisions of the Brown Act, and how the law applies to the Commission and its operations. He will also be able to answer questions from Commissioners on this topic. Attached is a copy of a power point presentation on this topic, published by the Office of the City Attorney.

Attachment:

Power-Point slide presentation (17 slides) on the Ralph E. Brown Act

RALPH M. BROWN ACT

JEFFERSON BILLINGSLEY
ASSISTANT CITY ATTORNEY
OFFICE OF THE CITY ATTORNEY



BROWN ACT

LEGISLATIVE INTENT

The purpose of the Brown Act is to ensure that local governmental bodies conduct the people's business openly.

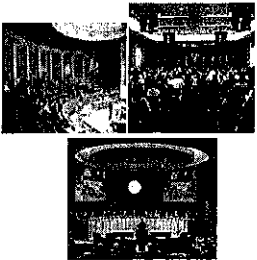
"In enacting this chapter, the Legislature finds and declares that the public commissions, boards, and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be conducted openly."

2

BROWN ACT

APPLICATION

The Brown Act only applies to "meetings" of local "legislative bodies."



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BROWN ACT

LEGISLATIVE BODIES

"LEGISLATIVE BODY" includes:

- Governing body;
- Newly-elected members;
- Appointed bodies;
- Standing committees;
- Certain private organizations
 - Created by the legislative body in order to exercise authority that may lawfully be delegated by such body to a private corporation;
 - That receive agency funding and whose governing board includes a member of the legislative body of the local agency appointed by the legislative body as a full voting member of the private entity's governing board.

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BROWN ACT

LEGISLATIVE BODIES

"LEGISLATIVE BODY" does not include a temporary advisory committee:

- Composed solely of less than a quorum of the legislative body;
- That serves a limited single purpose;
- That is not perpetual;
- Whose meeting schedule is not fixed by formal action of the legislative body;
- That will be dissolved once its specific task is completed.



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BROWN ACT

MEETINGS

"MEETING" is:

- Any congregation;
- Of a majority of the members of a legislative body;
- At the same time and place;
- To hear, discuss, or deliberate upon;
- Any item that is within the subject matter jurisdiction of the legislative body.



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MEETINGS

- Individual contacts;
- Conferences;
- Community meetings (non City sponsored);
- Meetings of other legislative bodies;
- Attendance at an open and noticed standing committee meeting (only as observers);
- Social or ceremonial events;
- However, a majority of the members cannot discuss among themselves (other than as part of the scheduled meeting) business within their subject matter jurisdiction.

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SERIAL MEETINGS

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- Use of a series of communications of any kind by a majority of the members (avoid "reply all" in emails or group texts);
- Directly or through intermediaries;
- To discuss, deliberate, or take action on;
- Any item of business within the subject matter jurisdiction of the legislative body.

OTHER MEETING REQUIREMENTS

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AGENDA REQUIREMENTS

4. **SUBJECT:** Award of Contract for the Replacement of Flooring in 129 Public Housing Units

Legislative Body: HA Contact: Arturo Casillas Phone: 385-8094

AGENDA REQUIREMENTS

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- УТВЕРЖДАЮ
Генерал-полковник
Ю. А. ИВАНОВ
Заместитель Министра
Оборонения СССР

1. Wiederholung 2. Erklärung 3. Beispiel 4. Frage 5. Antwort 6. Erklärung 7. Beispiel 8. Frage 9. Antwort 10. Erklärung 11. Beispiel 12. Frage 13. Antwort 14. Erklärung 15. Beispiel 16. Frage 17. Antwort 18. Erklärung 19. Beispiel 20. Frage 21. Antwort 22. Erklärung 23. Beispiel 24. Frage 25. Antwort 26. Erklärung 27. Beispiel 28. Frage 29. Antwort 30. Erklärung 31. Beispiel 32. Frage 33. Antwort 34. Erklärung 35. Beispiel 36. Frage 37. Antwort 38. Erklärung 39. Beispiel 40. Frage 41. Antwort 42. Erklärung 43. Beispiel 44. Frage 45. Antwort 46. Erklärung 47. Beispiel 48. Frage 49. Antwort 50. Erklärung 51. Beispiel 52. Frage 53. Antwort 54. Erklärung 55. Beispiel 56. Frage 57. Antwort 58. Erklärung 59. Beispiel 60. Frage 61. Antwort 62. Erklärung 63. Beispiel 64. Frage 65. Antwort 66. Erklärung 67. Beispiel 68. Frage 69. Antwort 70. Erklärung 71. Beispiel 72. Frage 73. Antwort 74. Erklärung 75. Beispiel 76. Frage 77. Antwort 78. Erklärung 79. Beispiel 80. Frage 81. Antwort 82. Erklärung 83. Beispiel 84. Frage 85. Antwort 86. Erklärung 87. Beispiel 88. Frage 89. Antwort 90. Erklärung 91. Beispiel 92. Frage 93. Antwort 94. Erklärung 95. Beispiel 96. Frage 97. Antwort 98. Erklärung 99. Beispiel 100. Frage 101. Antwort 102. Erklärung 103. Beispiel 104. Frage 105. Antwort 106. Erklärung 107. Beispiel 108. Frage 109. Antwort 110. Erklärung 111. Beispiel 112. Frage 113. Antwort 114. Erklärung 115. Beispiel 116. Frage 117. Antwort 118. Erklärung 119. Beispiel 120. Frage 121. Antwort 122. Erklärung 123. Beispiel 124. Frage 125. Antwort 126. Erklärung 127. Beispiel 128. Frage 129. Antwort 130. Erklärung 131. Beispiel 132. Frage 133. Antwort 134. Erklärung 135. Beispiel 136. Frage 137. Antwort 138. Erklärung 139. Beispiel 140. Frage 141. Antwort 142. Erklärung 143. Beispiel 144. Frage 145. Antwort 146. Erklärung 147. Beispiel 148. Frage 149. Antwort 150. Erklärung 151. Beispiel 152. Frage 153. Antwort 154. Erklärung 155. Beispiel 156. Frage 157. Antwort 158. Erklärung 159. Beispiel 160. Frage 161. Antwort 162. Erklärung 163. Beispiel 164. Frage 165. Antwort 166. Erklärung 167. Beispiel 168. Frage 169. Antwort 170. Erklärung 171. Beispiel 172. Frage 173. Antwort 174. Erklärung 175. Beispiel 176. Frage 177. Antwort 178. Erklärung 179. Beispiel 180. Frage 181. Antwort 182. Erklärung 183. Beispiel 184. Frage 185. Antwort 186. Erklärung 187. Beispiel 188. Frage 189. Antwort 190. Erklärung 191. Beispiel 192. Frage 193. Antwort 194. Erklärung 195. Beispiel 196. Frage 197. Antwort 198. Erklärung 199. Beispiel 200. Frage 201. Antwort 202. Erklärung 203. Beispiel 204. Frage 205. Antwort 206. Erklärung 207. Beispiel 208. Frage 209. Antwort 210. Erklärung 211. Beispiel 212. Frage 213. Antwort 214. Erklärung 215. Beispiel 216. Frage 217. Antwort 218. Erklärung 219. Beispiel 220. Frage 221. Antwort 222. Erklärung 223. Beispiel 224. Frage 225. Antwort 226. Erklärung 227. Beispiel 228. Frage 229. Antwort 230. Erklärung 231. Beispiel 232. Frage 233. Antwort 234. Erklärung 235. Beispiel 236. Frage 237. Antwort 238. Erklärung 239. Beispiel 240. Frage 241. Antwort 242. Erklärung 243. Beispiel 244. Frage 245. Antwort 246. Erklärung 247. Beispiel 248. Frage 249. Antwort 250. Erklärung 2

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PUBLIC PARTICIPATION REQUIREMENTS

- 2

BROWN ACT

CLOSED SESSION

All matters must be discussed in open session unless there is specific statutory authority to discuss a subject in closed session.

Permissible closed session topics include:

- Litigation;
- Real estate negotiations;
- Public employment;
- Labor negotiations;
- Grand jury testimony;
- Public security.

It is unlikely that a CAG would ever discuss any topic in closed session.

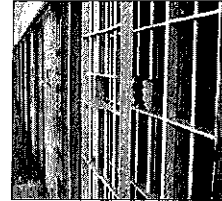
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BROWN ACT

CRIMINAL PENALTIES

Misdemeanor: A violation of the Brown Act is a misdemeanor if the public official:

1. Attends a meeting where action of the legislative body is in violation of the Brown Act;
2. Intends to deprive the public of information to which the official knows or has reason to know the public is entitled to under the Brown Act.



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BROWN ACT

CIVIL REMEDIES

Brown Act provides two distinct types of civil remedies:

1. Injunction, mandamus or declaratory relief to prevent or stop violations or threatened violations.
2. Action to void past acts of the legislative body.



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BROWN ACT

ADDITIONAL RESOURCES

League of California Cities:

"Open & Public V: A Guide to the Ralph M. Brown Act."

<http://www.cacities.org/Resources/Documents/Resources-Section/Open-Government/Open-Public-2016.aspx>

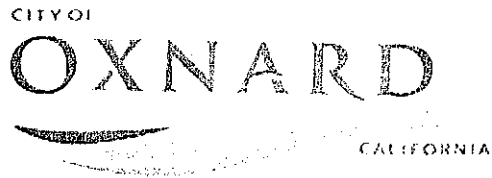
Ralph M. Brown Act (Gov. Code section 54950 et seq.) (Full Text)

<http://leginfo.ca.gov/>

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OXNARD
CALIFORNIA

QUESTIONS?



**TO: Honorable Chair and Commissioners
Commission on Homelessness**

FROM: Karl Lawson, Executive Secretary

DATE: April 25, 2017

SUBJECT: Ventura County Homeless Count and Subpopulation Survey: 2017

On April 12, 2017 the County of Ventura Regional Continuum of Care published a report entitled "Ventura County 2017 Homeless Count and Subpopulation Survey: Final Report", a summary and analysis of the results of what is more commonly referred to as the Point-In-Time count (PIT). The survey was conducted throughout the nation on January 24, 2017, including in each community in Ventura County. The report indicates that 461 homeless individuals in Oxnard were counted on the date of the survey.

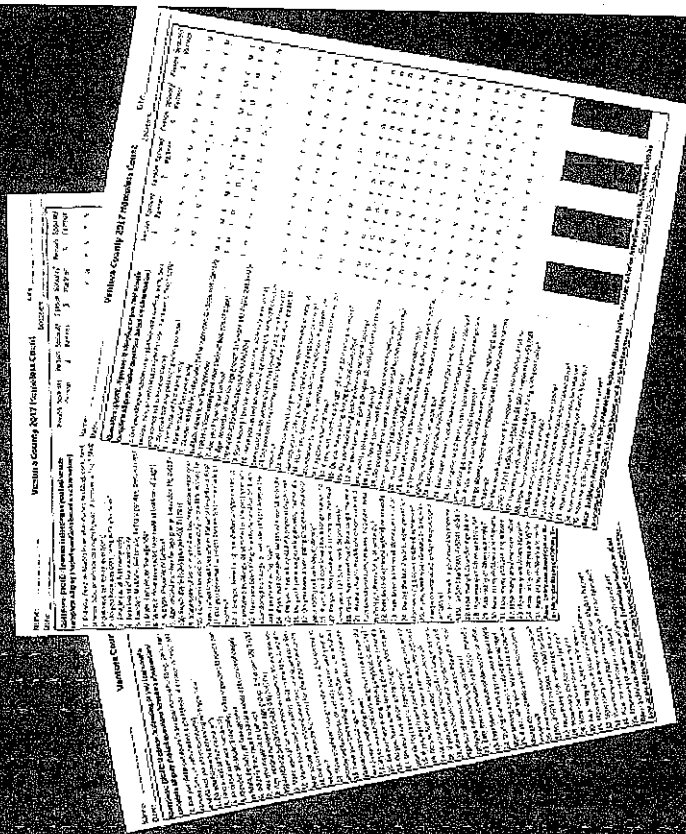
The full 70-page report can be accessed at the Continuum of Care at website at http://www.venturacoc.org/images/VC_2017_Homeless_Count_and_Survey_. Attached is an excerpt consisting of eight pages of the report, including a detailed demographic analysis of the 223 "unsheltered" homeless persons in Oxnard who were counted in the PIT survey, and a table with data on the 227 Oxnard homeless persons who were residing either in transitional or emergency housing on January 24, 2017 (the "sheltered" subpopulation).

Staff recommends that the report be read in its entirety in order to fully appreciate the wealth of data about the County's homeless population and the Continuum of Care's analysis and policy recommendations, while noting that it should not be considered as a precise headcount of all homeless and near-homeless persons in the County.

Attachment:

Excerpt from 2017 Ventura County Homeless County (pages 1, 5, 6, 7, 44, 45, 46, and 69)

Ventura County 2017 Homeless Count and Subpopulation Survey: Final Report



April 2017

I. Executive Summary

There were 1,152 adults and children who were homeless during the point-in-time count according to the Ventura County 2017 Homeless Count and Subpopulation Survey. This number represents a 119 person or 9.4% decrease when compared to the number of homeless persons who were counted last year, which was 1,271. The 1,152 persons counted in 2017 represents the lowest total count since 2007, which was the first year in which a count was conducted (see Table 3).

The cities of Oxnard and Ventura continue to account for approximately two-thirds (66.1%) of the 1,152 homeless persons (461 persons representing 40.0% and 301 persons representing 26.1%, respectively). The City of Simi Valley again had the third highest population of homeless (105 persons representing 9.1%) followed by the City of Thousand Oaks (102 persons representing 8.8%). Table 4 lists the total number of unsheltered and sheltered persons for each city.

As noted in the table below, of the 1,152 homeless adults and children counted in 2017, 664 or 57.6% were unsheltered and 488 or 42.4% were sheltered, whereas 61.1% were unsheltered and 38.9% sheltered in 2016.

Table 1. Comparison of 2016 and 2017 Homeless Counts

	Sheltered		Unsheltered		Total
	#	%	#	%	
2016 Homeless Count	494	38.9	777	61.1	1,271
2017 Homeless Count	488	42.4	664	57.6	1,152
Difference:	-6	+3.5	-113	-3.5	-119 (-9.4%)

Section IV Unsheltered Subpopulation Summaries provides a breakdown by various unsheltered subpopulations for 2017. A breakdown by various unsheltered adult subpopulations for each jurisdiction for 2017 is provided in Appendix A.

There was a 9.4% decrease in the number of homeless adults and children between the 2016 and the 2017 homeless counts.

Table 2 shows that from 2016 to 2017 there was a slight decrease in the percentage of sheltered people staying in emergency shelters and a slight increase in the percentage of people staying in transitional housing. Of the sheltered population in 2017, 293 persons were in emergency shelters and 195 in transitional housing programs, whereas in 2016, 316 persons were in emergency shelters and 178 in transitional housing programs.

Table 2. Comparison of 2016 and 2017 Homeless Counts

	Emergency Shelter		Transitional Housing		Total
	#	%	#	%	
2016 Homeless Count	316	64.0	178	36.0	494
2017 Homeless Count	293	60.0	195	40.0	488
Variance:	-23	-4.0	+17	+4.0	-14 (-2.8)

Comparative Data

Ventura County first conducted a homeless count and subpopulation survey in 2007. The homeless count and subpopulation survey, however, was conducted every year beginning in 2009. The following table compares the homeless counts since 2007.

Table 3: Ventura County Homeless Counts from 2007 – 2017.

Year	Total # of Homeless Persons	% of Increase or Decrease from Previous Year
2007	1,961	-
2009	2,193	+12
2010	1,815	-17
2011	1,872	+3
2012	1,936	+3
2013	1,774	-8
2014	1,449	-18
2015	1,417	-2
2016	1,271	-10
2017	1,152	-9

The next table provides the number of homeless persons counted since 2007 by cities and unincorporated area.

Table 4. Comparison of the number of homeless persons counted since 2007 by cities and unincorporated area

Jurisdiction	2007	2009	2010	2011	2012	2013	2014	2015	2016	2017
Camardillo	10	13	15	29	30	27	38	35	24	27
Fillmore	5	4	5	10	16	13	6	7	6	0
Moorpark	13	7	1	7	5	9	15	7	4	7
Ojai	82	60	52	40	41	43	62	40	29	19
Oxnard	671	679	520	638	522	645	379*	603	584	461
Port Hueneme	9	1	9	6	12	17	13	22	7	18
Santa Paula	97	91	54	50	60	34	31	20	56	35
Simi Valley	163	303	229	226	284	211	194	202	99	105
Thousand Oaks	81	147	106	87	90	121	130	83	104	102
Ventura	588	623	601	570	701	519	495	334	300	301
Unincorporated Area	242	265	223	209	175	135	86	64	58	77
Total:	1,961	2,193	1,815	1,872	1,936	1,774	1,449	1,417	1,271	1,152

*This number was artificially low due to an unresolved reporting discrepancy and the winter warming shelter being located in Ventura.

Unsheltered Persons

Of the 1,152 persons counted in 2017, 664 or 57.6% were unsheltered, which is defined by the U.S. Department of Housing and Urban Development (HUD) as

“An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.”

It is important to note that HUD requires that

“CoCs (Continuum of Care) must collect and report on the age, gender, race, and ethnicity of persons included under each household category. The total number of people reported for each demographic characteristic must equal the total number of persons reported in the household category overall.”

and that

Oxnard

Total Unsheltered Number: 223

Gender

- 155 or 69.5% were men;
- 61 or 27.4% were women;
- 2 or 0.9% were transgender;
- 5 or 2.2% did not have a recorded answer.

Ethnicity*

- 103 or 46.2% stated they were Hispanic/Latino;

Race (note: Hispanics/Latinos were included in several categories of race)

- 21 or 9.4% stated they were African American/Black;
- 9 or 4% stated they were American Indian/Alaskan Native;
- 1 or 0.4% stated they were Asian;
- 2 or 0.9% stated they were Native Hawaiian or Pacific Islander;
- 120 or 53.8% stated they were White;
- 34 or 15.2% stated they were multiple races or other;
- 4 or 1.8% stated "don't know;"
- 32 or 14.3% did not have a recorded answer.

Families

- There were 5 families with 11 children.

Chronically Homeless Families**

- There were no Chronically Homeless Families with children.

Chronically Homeless Individuals*** (see definition above)

- 84 or 37.7% were Chronically Homeless Individuals.

Persons with Chronic Health Conditions

- 80 or 35.9% reported a chronic illness such as diabetes, heart trouble, high blood pressure, seizures, hepatitis, respiratory problems, epilepsy, tuberculosis, or arthritis.

Persons with HIV/AIDS

- 3 or 1.3% reported having been diagnosed with AIDS or had tested positive for HIV.

Persons with Physical Disabilities

- 80 or 35.9% reported a physical disability.

Persons with Developmental Disabilities

- 41 or 18.4% reported a developmental disability.

Persons with Mental Health Problems

- 41 or 18.4% reported a mental health problem.

Substance Users

- 51 or 22.9% reported a problem with drugs or alcohol.

Veterans

- 25 or 11.2% reported that they had served on active duty in the U.S. Armed Forces or were called into active duty as a member of the National Guard or as a Reservist.

Victims of Domestic Violence

- 45 or 20.2% or reported being a victim of domestic or intimate partner violence.

Youth

- 7 or 3.1% were youth ages 18 to 24;
- 0 or 0% were unaccompanied youth under age 18.

Seniors age 62+

- 34 or 15.2 were age 62+.

Persons Released from Correctional Institutions

- 61 or 27.4% reported that they were released from a correctional institution such as a jail or prison after serving a court-ordered sentence during the past 12 months.
 - 11 or 4.9% stated they were released as a result of resentencing and their charge was downgraded under California Proposition 47, the Reduced Penalties Initiative

*HUD only required Hispanic or Latino to be listed in the ethnicity category. Persons who answered "yes" when asked "Are you Hispanic or Latino" were then asked "What is your race?" per HUD's instructions and their answers were included under the various categories of race. All other persons were asked "What is your race?" and their answers were also recorded under race.

**A family was considered chronically homeless if, according to HUD, there was at least one adult that met the definition of chronic homelessness described in the footnote below.

***An unsheltered adult was considered chronically homeless according to HUD's definition of chronic homelessness, which includes persons living in emergency shelters and/or on the streets or in abandoned buildings for the past year or more, and/or persons living in an emergency shelter and/or on the streets or in abandoned buildings four times or more during the last three years for a total of at least 12 months. In addition, according to HUD, the person must have a disabling condition, which for the purposes of this survey included mental health problems, drug or alcohol problem, physical disability, developmental disability, and/or HIV/AIDS.

Monthly Income

- 94 or 42.4% stated that they had no monthly income and 17 additional persons or 7.6% stated that they had monthly income of \$500 or less.

Pets Living with You

- 21 or 9.4% stated that they had a pet(s) living with them.

HOMELESS SUBPOPULATIONS				
	Emergency Shelter		Transitional Housing	
	#	%	#	%
Adults with a Serious Mental Illness	23	34%	12	35%
Adults with a Substance Use Disorder	15	22%	9	26%
Adults with HIV/AIDS	0	0	0	0
Victims of Domestic Violence	29	43%	13	38%
Total:	67		34	

SHELTERED BY LOCATION				
	Emergency Shelter		Transitional Housing	
	#	%	#	%
Camarillo	0	0	0	0
Fillmore	0	0	0	0
Moorpark	0	0	0	0
Ojai	17	6%	0	0
Oxnard	179	61%	48	25%
Port Hueneme	0	0	0	0
Santa Paula	0	0	0	0
Simi Valley	27	9%	0	0
Thousand Oaks	35	12%	0	0
Ventura	23	8%	85	44%
Unincorporated Area	12	4%	62	31%
TOTAL	293	100%	195	100%



**TO: Honorable Chair and Commissioners
Commission on Homelessness**

FROM: Karl Lawson, Executive Secretary 

DATE: April 25, 2017

SUBJECT: 2017-18 Entitlement Grant Funding Recommendations

On December 6, 2016, the Oxnard City Council conducted the initial public hearing on the Unmet Needs Assessment, which is the first phase in the process of developing funding recommendations for Fiscal Year 2017-18 programs aimed at the low-income population, including the homeless population.

As a part of that process, earlier this year the Commission on Homelessness participated in the evaluation and review of applications that had been submitted to the City from organizations seeking funding under the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), and Emergency Solutions Grant (ESG) entitlement grant funding that the City receives from the U. S. Department of Housing and Urban Development (HUD).

The proposal review committee submitted its funding allocation recommendations to the Office of the City Manager in March, and on April 3, 2017, the draft recommendations were published as part of the City's One-Year Action Plan, and a thirty-day public review and comment period commenced (see attached Notice).

The Oxnard City Council is scheduled to conduct the final public hearing on the Plan and the funding recommendations at the regular 6:00 p.m. Council meeting on Tuesday, May 2, 2017. The agenda and staff report for that meeting will be posted by Thursday evening, April 27, 2017.

Attachment

Notice of 30-Day Public Review of FY 2017-2018 Annual Action Plan

CITY OF OXNARD
NOTICE OF 30-DAY PUBLIC REVIEW
FY 2017-2018 ANNUAL ACTION PLAN

NOTICE IS HEREBY GIVEN that the City of Oxnard (City) has prepared its One-Year Action Plan (FY 2017-2018). The publication of this notice is the beginning of the 30-day public review period required under Federal Regulation 24 CFR 91.105(b) (2). The public review and written comment period begins on April 3, and concludes on May 2, 2017.

NOTICE IS HEREBY FURTHER GIVEN that the One-Year Action Plan will be presented to the City Council (Council) for approval on the following date:

DATE: May 2, 2017

LOCATION: City Council Chambers
305 West Third Street
Oxnard, California 93030

TIME: 6:00 PM and thereafter

At this meeting, the Council will receive public comments on the One-Year Annual Action Plan (AAP) and consider the submission of the Plan to the U.S. Department of Housing and Urban Development (HUD) *on or before May 15, 2017*.

BACKGROUND

Each year, the City has participated in grant programs sponsored by HUD. HUD programs included the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), and Emergency Solutions Grant (HESG) Programs. It is estimated that the City will receive the following amounts for FY 2017-2018 for these programs:

➤ CDBG	\$ 1,981,034
➤ HOME	\$ 536,249
➤ HESG	\$ <u>172,715</u>

TOTAL EXPECTED RESOURCES: \$ 2,689,998

ONE-YEAR ACTION PLAN

For the fiscal year beginning July 1, 2017, and ending June 30, 2018, the City proposes the utilization of grant funds to implement the programs and activities as follows:

COMMUNITY DEVELOPMENT BLOCK GRANT

• FY 2017-2018 Estimated Award	\$1,981,034
• Estimated Program Income	\$ 50,000
Total CDBG funding Available:	<u>\$2,031,034</u>

PROPOSED CDBG PROJECTS

Administrative Activities	\$ 406,207
Public Service Projects	\$ 306,905
Direct Benefit Projects	<u>\$1,317,922</u>
TOTAL PROPOSED CDBG	
ACTIVITIES/PROJECTS:	<u>\$2,031,034</u>

HOME INVESTMENT PARTNERSHIPS ACT

• FY 2017-2018 Estimated Award	\$536,249
• Estimated Program Income	\$100,000

Total HOME funding Available: **\$636,249**

PROPOSED HOME ACTIVITIES

Program Administration	\$ 63,625
CHDO**	\$192,624
Projects/Programs	<u>\$380,000</u>
TOTAL PROPOSED HOME	
ACTIVITIES/PROJECTS:	<u>\$636,249</u>

** CHDO means Community Housing Development Organization

EMERGENCY SOLUTIONS GRANT

• FY 2017-2018 Estimated Award	\$172,715
• 2013 Funding	\$ 43,793
Total HESG funding Available	<u>\$ 216,508</u>

PROPOSED ESG ACTIVITIES

Program Administration	\$ 12,954
Projects	\$ 203,554
TOTAL PROPOSED HESG	
ACTIVITIES/PROJECTS:	<u>\$216,508</u>

PUBLIC COMMENTS

Copies of the draft of the Plan and the AAP will be available for public review at the following locations:

City of Oxnard Main Library
251 South "A" Street

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor

City of Oxnard Housing Department
435 South "D" Street

If you plan to attend the hearing, staff suggests that you contact the City Clerk's Office at (805) 385-7803 the Thursday prior to the scheduled date to confirm that the hearing has not been rescheduled. Persons with disabilities needing special assistance to participate in the hearing, or persons requiring a translator, should also contact the City Clerk's Office at least 72 hours prior to the meeting.

For further information, contact Juliette Dang, Interim Grants Manager, at (805) 385-7493. Written comments may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030



CIUDAD DE OXNARD
AVISO DE EVALUACIÓN PÚBLICA DE 30 DÍAS
PLAN DE ACCIÓN ANUAL
AÑO FISCAL 2017-2018

CON EL PRESENTE SE DA AVISO que la Ciudad de Oxnard ha preparado su Plan de Acción Anual para el Año Fiscal 2017-2018. Con esta publicación se da inicio a una evaluación del público de 30 días como lo requiere la Ley Federal 24 CFR 91.105(b) (2). El periodo de evaluación pública y comentarios por escrito comienza el 3 de abril, 2017 y termina el 2 de mayo, 2017.

ADEMÁS CON EL PRESENTE SE DA AVISO que el Plan de Acción de un año se presentará ante el Concejo Municipal para su aprobación en la siguiente fecha:

FECHA: 2 de mayo, 2017
 UBICACIÓN: Cámara del Concejo Municipal
 305 West Third Street
 Oxnard, California 93030
 HORA: a partir de las 6:00 PM en adelante

En esta junta el Concejo escuchará los comentarios del público acerca del Plan de Acción Anual (AAP, por sus siglas en inglés) y considerará presentar el Plan ante el Departamento de Vivienda y Reurbanización de los Estados Unidos (HUD) antes de o el 15 de mayo, 2017.

ANTECEDENTES

Cada año, la Ciudad ha participado en programas de subvenciones patrocinados por HUD. Entre los programas de HUD se incluyen los siguientes: Subvenciones en Bloque para el Desarrollo Comunitario (CDBG, en inglés), el Acto de Inversiones en Asociación HOME, y el Programa de Subvenciones para Soluciones Urgentes (HESG). Para el año fiscal 2017-2018 la Ciudad recibirá las siguientes cantidades para los siguientes programas:

○ CDBG	\$ 1,981,034
○ HOME	\$ 536,249
○ ESG	\$ 172,715

TOTAL DE RECURSOS PREVISTOS: \$ 2,689,998

PLAN DE ACCIÓN PARA UN AÑO

Para el año fiscal comenzando el 1 de julio, 2017, finalizando el 30 de junio, 2018, la Ciudad propone el uso de los fondos de subvención en los programas y actividades siguientes:

SUBVENCIONES EN BLOQUE PARA EL DESARROLLO COMUNITARIO

• Subvenciones para el Año Fiscal 2017-2018	\$1,981,034
• Estimado del Capital del Programa	\$ 50,000
Total de fondos CDBG disponibles:	<u>\$2,031,034</u>

RECOMENDACIONES PARA PROYECTOS DE CDBG

Administración de Actividades	\$ 406,207
Proyectos de Servicio Público	\$ 306,905
Proyectos de Beneficio Directo	<u>\$1,317,922</u>
TOTAL EN RECOMENDACIONES PARA ACTIVIDADES/PROYECTOS CDBG:	<u>\$2,031,034</u>

LEY DE INVERSIONES EN ASOCIACIÓN – HOME

• Subvención del Año Fiscal 2017-2018	\$536,249
• Reasignación de Fondos	\$100,000

Total de fondos HOME disponibles: \$ 636,249

RECOMENDACIONES PARA PROYECTOS DE HOME

Administración del Programa	\$ 63,625
CHDO** Reserva	\$192,624
Proyectos/Programas	<u>\$380,000</u>

TOTAL EN RECOMENDACIONES PARA ACTIVIDADES/PROYECTOS HOME: \$636,249

** CHDO (por sus siglas en inglés, Community Housing Development Organization)

PROGRAMA DE SUBVENCIONES PARA SOLUCIONES URGENTES (HESG, en inglés)

• Subvenciones Año Fiscal 2017-2018	\$172,715
• Fondos del 2013	<u>\$ 43,793</u>
Total de fondos HESG disponibles	<u>216,508</u>

RECOMENDACIONES PARA PROYECTOS DE HESG

Administración del Programa	\$ 12,954
Proyectos	<u>\$203,554</u>
TOTAL EN RECOMENDACIONES PARA ACTIVIDADES/PROYECTOS HESG:	<u>\$ 216,508</u>

OPINIÓN PÚBLICA

Copias del borrador del informe del Plan y del AAP estarán disponibles para el público en los siguientes establecimientos:

Biblioteca Principal de la Ciudad de Oxnard
 251 South "A" Street

Oficina de la Secretaría Municipal de la Ciudad de Oxnard
 300 West Third Street, Cuarto Piso

Departamento de Vivienda de la Ciudad
 435 South "D" Street

Si tiene planes de asistir a esta audiencia, el personal le sugiere que llame a la Oficina de la Secretaría Municipal de la Ciudad al (805) 385-7803 el jueves anterior a la fecha para confirmar que la audiencia no ha cambiado de fecha. Las personas con discapacidad que requieran de ayuda especial para ser parte de la audiencia o quien necesite servicios de intérprete, también debe comunicarse con la Oficina del de la Secretaría Municipal de la Ciudad por lo menos 72 horas antes de la junta.

Para más información, comuníquese con Juliette Dang, Gerente Interino de Subvenciones al (805) 385-7493. Comentarios por escrito deberán dirigirse a:

City of Oxnard – Housing Department
 Grants Management Division
 435 South D Street
 Oxnard, CA 93030

