



**AGENDA
REGULAR MEETING**

Commission on Homelessness

Monday, February 5, 2018, 3:00 p.m.

Oxnard City Council Chambers, 305 West Third Street, Oxnard CA 93030

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT.

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three (3) minutes per speaker. The Commission cannot enter a detailed discussion of or take action on any item presented during public comments that is not on the meeting agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent meeting agenda for discussion.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Minutes of Regular Meeting of January 8, 2018 (001)

RECOMMENDATION: Approve minutes of meeting of January 8, 2018.

4. REPORTS FROM CITY STAFF

SUBJECT: Winter Warming Shelter for 2017-18

SUBJECT: Program update from Homeless Assistance Program Coordinator

5. COMMISSION BUSINESS

SUBJECT: 2018-19 Federal Grants Application Process (012)

RECOMMENDATION: That the Commission (1) Receive a report from the City's Grants Management Division staff on the upcoming 2018-19 Federal Grant Funding cycle application process; and (2) Appoint a representative to the Proposal Review Committee.

SUBJECT: Sub-Committee and Commissioner Reports (016)

RECOMMENDATION: That the Commission receive reports and recommendations from the ad hoc sub-committees, and from individual Commissioners, and provide direction as appropriate.

- A. Safe Sleep Program
- B. Oxnard Downtown Safety and Hygiene
- C. Increasing Landlord Participation in Housing Choice and VASH Voucher Programs

6. NEW BUSINESS

SUBJECT: Measure "O"

RECOMMENDATION: That the Commission receive a report on the Measure "O" oversight committee.

8. ANNOUNCEMENTS OF UPCOMING EVENTS

9. ADJOURNMENT

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8095 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

**DRAFT City of Oxnard Commission on Homelessness
Minutes of the Regular Meeting of January 8, 2018**

On Monday, January 8, 2018, at 3:08 p.m. the Regular Meeting of the Commission on Homelessness convened in the Council Chambers at 305 West Third Street, Oxnard, CA 93030. The following Commissioners were in attendance: Chair Francine Castañon, Vice-Chair Lucy Martinez, Commissioners Yukio Okano and Peggy Rivera. Commissioners Francisco Jaena and Grant Leichtfuss were absent with excuse. City of Oxnard staff members present were Mark Alvarado, Homeless Assistance Program Coordinator, and Karl Lawson, Housing Department, who acted as Recording Secretary. Special guests present included Oxnard Officer Jacob Jundef; Oxnard Police Chief and Interim City Manager Scott Whitney; several other members of the Police Department leadership; Tara Carruth, from the County of Ventura Chief Executive Office; and Oxnard Mayor Pro Tem Carmen Ramirez. Chair Castañon presided.

1. ROLL CALL AND CALL TO ORDER

Chair Castañon called the meeting to order at 3:08 p.m. Roll was called and a quorum was deemed present.

2. PUBLIC COMMENT

None.

3. INFORMATION/CONSENT ITEMS

SUBJECT: Approval of Minutes of Meeting of December 4, 2017

Commissioner Okano moved approval of the minutes as presented in the agenda packet. The motion was seconded by Vice-Chair Martinez, and the motion carried unanimously.

SUBJECT: Recognition for Jacob Jundef

Chair Castañon presented Oxnard Police Officer Jacob Jundef, who has been re-assigned to a position of Detective after serving for four years as the Police Department's Homeless Services Officer, and expressed the Commission's appreciation for his dedicated service. Officer Jundef addressed the Commission about his work with the homeless community and the Commission, and acknowledged and thanked the dedicated work of numerous non-profit homeless service organizations (Society of St. Vincent de Paul; Community Action of Ventura County; Turning Point Foundation; Ventura County Rescue Mission; the Lighthouse; Salvation Army; the TAY Tunnel; The Kingdom Center; AMR and Gold Coast paramedic services; the Ventura County Military Collaborative; Ventura County Behavioral Health; and others). He expressed special thanks to Ms. Amanda Herrera of the Society of St. Vincent de Paul, to members of the Commission, and to the Chief of Police, the Assistant Chiefs, Sergeants, and Commanders in the Oxnard Police Department.

Chief Whitney requested and was granted permission to address the Commission on the exceptional quality of Officer Jundef's performance, and noted that while Officer Jundef is moving on to a new position with important duties to serve the community, the role of homeless services liaison will be taken over by Officer Daniel Cosio, who has worked side-by-side with Officer Jundef and who is also well-known in the homeless community.

Following laudatory comments by various Commissioners and City staff, Commissioner Rivera moved that the Commission formally commend and congratulate Officer Jundef for his dedicated service to the City and to Oxnard's citizens. Commissioner Okano seconded the motion, which carried unanimously.

4. REPORTS FROM CITY STAFF

SUBJECT: Winter Warming Shelter for 2017-18

Mr. Lawson provided a verbal update on the operation of the Winter Warming Shelter, noting that it had commenced operations on December 21, 2017, and that average nightly attendance had increased from 38 in the first week to 47 in the second week, reaching a high of 61 on January 7. Copies of Mr. Lawson's WWS Weekly Reports for Week #1 and Week #2 are attached to these minutes (Attachments No. 1 and No. 2).

Mr. Steve Karnazes, the shelter operator who has been retained by the three local governments to operate the WWS this winter, also addressed the Commission, and provided details about the shelter operation. Mr. Karnazes noted that two families with children who came to the shelter had been successfully placed in alternate safe housing after only one night in the Armory, thanks to the work of County staff and the social service workers. Mr. Karnazes also responded to inquiries from Commissioners about the operation of the WWS, and regarding the condition of the employee who had been injured

Vice-Chair Martinez and Commissioner Rivera reported that they had visited the WWS on January 5, toured the facility and observed the operation in action. The Commissioners expressed their positive impression of the operation, and commended Mr. Karnazes and the shelter staff for their excellent work. Commissioner Okano, who has worked volunteer shifts at the WWS, stated that he believed that the WWS model, with provision of immediate on-site access to social services, can serve as a template for a year-round shelter.

SUBJECT: Homeless Assistance Program Coordinator Report

Mr. Alvarado reported on the status of the expanded daytime services at Community Action's facility during the months of operation of the WWS, noting that to facilitate maximum usage of the WWS by Oxnard residents, CAVC is assisting in the dissemination of bus passes, and has an on-site storage unit for the possessions belong to homeless persons from Oxnard who wish to stay in the shelter but who cannot take all of their possessions on the bus; and responded to questions regarding bus passes, the closing and opening times, and publicity to the homeless about the opening.

Mr. Alvarado also delivered a Power Point presentation to the Commission, detailing the structure of the Homeless Services Division and describing the status of the various initiatives and projects underway. A copy of the Power Point presentation is Attachment No. 3 to these minutes, and a WWS flyer which is being distributed to homeless persons in the Oxnard area is Attachment No. 4.

5. COMMISSION BUSINESS

SUBJECT: Safe Sleep Sub-Committee

Commissioner Okano reported on the work of the Safe Sleep Sub-Committee, noting the adoption by the City Council's Homeless Committee of a Resolution endorsing the establishment of such a program (Attachment No. 5 to these minutes). The Commission discussed the matter and commended the Safe Sleep Sub-Committee for its productive work.

SUBJECT: Downtown Safety and Hygiene Sub-Committee

Vice-Chair Martinez reported on the Sub-Committee's work and recommendations (set forth at pages 012-013 of the agenda packet). She referenced the on-going work on updating the City Code provisions embodying ordinances that impact homelessness. Oxnard Police Department Commander Kevin Baysinger informed the Commission that he is part of the Police Department team that is in the process of drafting ordinances to amend the City Code for that purpose. Commander Baysinger reported that they have been examining ordinances from other cities, and in conjunction with the City Attorney, are moving forward to finalize a set of draft ordinances to present to City Council.

SUBJECT: Sub-Committee on Increasing Landlord Participation in the Housing Choice Voucher Programs

Commissioner Rivera reported on the results of her research, stating that she had learned that it had been more than five years since there was a landlord meeting convened of those property owners who participate by renting units through the Section 8 program, and that the Sub-Committee recommends that such meetings be a regular part of an effort to create more incentives for owner participation.

Staff directed the Commission's attention to the draft resolution 2018-01, which sets forth the recommendations of the Downtown Safety and Hygiene Sub-Committee. Vice-Chair Martinez moved that a resolution be approved with the recommendations as drafted by the Sub-Committee, and Commissioner Rivera seconded the motion. Following discussion on whether funding would be generated by a declaration of a state of emergency, and on the topic of establishment of a tent city to provide emergency housing for homeless, the question was called. The motion passed with three "yes" votes (Vice-Chair Martinez, Commissioner Rivera, and Commissioner Okano) and one abstention (Chair Castanon). The adopted Resolution is Attachment No. 6 to these minutes.

6. NEW BUSINESS

SUBJECT: Tiny Homes

Vice-Chair Martinez described the use of Tiny Homes as an affordable alternative housing option, and recommended that the Commission promote the concept. Chair Castanon moved that the Tiny Homes subject be referred to the Increasing Landlord Participation Sub-Committee for additional research. Vice-Chair Martinez seconded the motion, which passed without opposition.

SUBJECT: Measure "O"

Chair Castanon recommended that this agenda item be tabled to the next Commission meeting. Without opposition, it was so ordered.

7. SUBJECT: ANNOUNCEMENTS OF UPCOMING EVENTS

The Commission was informed of the upcoming events:

Tuesday, January 23: Oxnard City Council meeting; tentative agenda will include public hearing on unmet community needs, for the purpose of receiving public input on the uses of federal funding for the 2018-19 funding cycle.

Saturday, January 27: Winter Warming Shelter Volunteer Training, 1:00 p.m. – 4:00 p.m., Mission Church, Ventura.

Thursday, February 1: Tentative date for a meeting of the Measure "O" public oversight committee.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 4:33 p.m.

(Minutes prepared by Karl Lawson)

Winter Warming Shelter Report (Week #1)

1 message

[illegible]

**TO: Honorable Members of the Homeless Committee
Honorable Members of the Commission on Homelessness**

Assistant Chief Benites
Commander Baysinger
Abe Magaña, Oxford Downtown Business Improvement District
Jeff Lambert, Ventura Community Development Department
Kevin Clenti, Downtown Ventura Organization
Kym Horner, Economic Development Director
Arturo Casillas, Housing Director
Mark Alvarado, Homeless Services
M: Karl Lawson, Oxford Housing Department
E: December 29, 2017

The Winter Warming Shelter has been in operation since Thursday evening, December 21, 2017. So far the weather has been warmer than usual, and no rain yet, but the nights are pretty cold. The following is a brief summary report of the first week of operations.

Attendance: Average nightly attendance is 38. Here is the nightly breakdown

12/21: 15 men, 8 women
12/22: 41 men, 14 women
12/23: 37 men, 12 women, 2 children
12/24: 29 men, 10 women
12/25: 31 men, 10 women
12/26: 36 men, 11 women
12/27: 41 men, 13 women
12/28: 36 men, 12 women

On-site services: Guests of the shelter (plus staff) must have a current TB vaccine, and all are encouraged to get the Hepatitis vaccine regimen. Ventura County Public Health staff has been on site to provide these services. County Homeless Services agency staff has also been present to do HMIS intake and provide links for service and case management follow-up.

Services In Oxford and Outreach to Oxford Residents. On 12/19/17, the Oxford City Council approved funding to help Community Action of Ventura County expand its daytime services for homeless persons in Oxford. Housing Department staff (particularly Mark Alvarado) has been working actively with CAVC staff to provide effective outreach to the homeless population in Oxford about the expanded hours at CAVC, and going out to the Plaza Park and the CTC to provide flyers and bus passes to Oxford's homeless, to inform them of the operation of the WWS in Ventura and how to get there. The CAVC also has set up a Conex unit where Oxford homeless persons can store their possessions in a safe place during the day, and/or when they go to the WWS at night. One challenge has been the fact that some homeless persons who have bulky possessions are reluctant to store them or be separated from them for any reason at all, and cannot take them on a bus. Our staff will continue to work with our downtown partners to assist homeless persons from Oxford in making use of the storage units, and in getting to the Armory in Ventura.

Incidents: We had two incidents of assaults upon shelter staff by shelter guests. I was present for the first one, on 12/22/27, when a man who was trying to enter the shelter shoved and hit one of the shelter staff. He was detained by Ventura PD and escorted off the property. The second, and much more serious incident, occurred on 12/28/27, when a man who was trying to enter the shelter threatened to kill me. He was again detained by Ventura PD and escorted off the property. The third incident occurred on 12/29/27, when a man who was trying to enter the shelter threatened to kill me. He was again detained by Ventura PD and escorted off the property.

Other Challenges we face:

1. **Unsolicited donations of goods.** Some generous volunteers (not associated with our WWVS effort) dropped off several large bags with donated clothes and items at the front door of the Armory during the day when no WWVS staff were present. The Armory is not the proper place to receive such donations (it could quickly turn into a Goodwill-type site for discards from people), and the WWVS is not established for nor equipped to act as a storage center or distribution agent for donated goods. The only donations we will accept are new socks; jackets/coats in good condition; and hygiene kits; and any such donations must be brought in and delivered to WWVS staff during evening hours.

2. Unsolicited donations of food: The only hot meals that can be provided to shelter guests are the dinners that we order and pay for from a company that has County Health Department certification. The WWS thus must refuse to accept or receive meals that are prepared off-site and brought to the shelter by well-intentioned generous persons who want to help the homeless. We feel terrible about rejecting such meals, but we cannot accept them, for two reasons. First, the potential problems/liability due to lack of Health Department certification of the food preparers; and second, complications that arise from distribution. We have had experiences in the past in which folks brought in nice meals and cupcakes for the shelter guests, but there was not enough for all guests – and it led to altercations among the shelter guests who were competing for the donated goods.

3. **Dispersion of WWS guests during the day:** Wherever the WWS is located (Oxnard or Ventura), we have to take guests to not congregate in any area near the Armory. I have been monitoring the dispersion of guests upon exit in the morning, and so far there are no significant issues. Many proceed directly to the transportation center near Pacific View Mall, and so far there are no significant issues. A small group has gone to the McDonalds near the Target on Main Street, but I have observed them to be well-behaved. I have encouraged them to not go in as a large group, and so far they appear to understand that it is in the best interest of the operation of the WWS to be a good guest and neighbor. We will continue to keep on top of this, because we know from experience that it can quickly get out of hand if a particular merchant or restaurant becomes overwhelmed by a presence of homeless persons.

4. Heating unit in Armory: There are two large ceiling heating units in the Armory. One has ceased functioning (Guard command has been notified). The other works, but sounds like a jet engine when in operation. WWS staff runs it judiciously, turning it on and off at certain times in order to maintain a good temperature level without having the deafening roar on consistently. Also, the state Fire Marshall approved a maximum sleeping occupancy of 114 (down from the 120 we had at Oxnard and were hoping for this year). Other than those two issues, the renovated Armory is a great facility, especially with a new women's bathroom and shower area (which we did not have at the Oxnard Armory).

As we have learned, operating a shelter is not an easy task, and requires lots of working together and coordination among various partners. Those are the highlights of our first week of operation. We expect shelter attendance to increase over the coming weeks. We will keep you posted of significant developments.

Have a safe and prosperous New Year. Thank you for all of your hard work and support.

Karl Lawson
Oxnard Housing Department



Lawson, Karl <karl.lawson@oxnard.org>

Winter Warming Shelter Report (Week #2)

1 message

Lawson, Karl <karl.lawson@oxnard.org>
To: "Ramirez, Carmen" <carmen@oxnard.org>, Oscar Madrigal <oscar.madrigal@oxnard.org>, Arturo Casillas <arturo.casillas@oxnard.org>, Mark Alvarado <mark.alvarado@oxnard.org>, "Castaneda, Francine" <francine@oxnard.org>, "Lucy Cartagena" <lucy.cartagena@yahoo.com>, Yukio Okano <yukio.okano@yahoo.com>, Grant Leitch <grant@yppa.net>, "Peggy" <peggy1@yahoo.com>, Peggy Rivera <warminwintertdays@icloud.com>, "Francisco Jaena" <franciscojaena@yahoo.com>, "Kevin" <kevin@downtownventura.org>, "Benites, Jason" <JasonBenites@oxnard.org>, Kevin Baysinger <kevin.baysinger@oxnard.org>, Abel Magana <abel@downtownventura.org>, Kimberly Horner <kimberly.horner@oxnard.org>, Jeff Lambert <jlambert@cityofventura.net>, "atti@roadrunner.com", Sandra Troxell <sandra.troxell@usw.salvationarmy.org>, "Caruth, Tara" <tara.caruth@ventura.org>, "Russell, Chris" <Chris.Russell@ventura.org>

TO: Honorable Members of the Homeless Committee
Assistant Chief Benites
Commander Baysinger
Abe Magaña, Oxnard Downtown Business Improvement District
Jeff Lambert, Ventura Community Development Department Director
Kevin Clerici, Downtown Ventura Organization
CC: Kym Horner, Economic Development Director
Arturo Casillas, Housing Director
Mark Alvarado, Homeless Services
FROM: Karl Lawson, Oxnard Housing Department
DATE: Friday morning, January 5, 2018

The Winter Warming Shelter has been in operation since Thursday evening, December 21, 2017. We have just concluded the second week of operation of the shelter, and the following is a brief summary report of the highlights of week number two.

Attendance: Average nightly attendance is 47 (compared to 38 in Week #1). Here is the nightly breakdown

12/28:	41 men, 13 women
12/30:	36 men, 12 women
12/31:	33 men, 13 women
1/1:	35 men, 10 women
1/2:	32 men, 11 women, 5 children
1/3:	38 men, 9 women
1/4:	41 men, 10 women

The Armory Facility: The issue with the heating units remains unresolved. I went to the Armory this morning because I wanted to see and hear for myself what is going on. I arrived before the 5:15 a.m. time when guests start waking up, and was present when one of the heaters was fired up. The WWS staff was not exaggerating when they said it sounds like a jet engine; the roar is deafening. As a result, the WWS only leaves the heater on for a short while, just enough to heat up the place a bit, and then they turn it off again so guests can sleep. The staff must do this every couple of hours during the night to maintain a good temperature. The second heater still does not function. The City of Ventura has contacted the California Military Department in Sacramento in the hopes of rectifying this situation. The huge heating units are new, and it is questionable whether the state is getting its money's worth on these heaters. We will continue to apprise you of the (hopefully) progress we make on this matter.

Trash Collection: Due to the holiday, and a possible miscommunication, the E. J. Harrison company did not pick up the trash from the dumpsters earlier this week. This resulted in large accumulation of trash, and overflowing dumpsters, which caused concern from the local Guard staff. Steve and Kevin Clerici jumped on this, and hopefully the situation will not be repeated. For the time being, we are going with two pickups per week, but may have to increase to three per week (especially if the nightly attendance continues to increase).

Family with Children: Staff is frequently asked how we handle families with children. Every case is different, but the goal is always the same: transition them from the shelter, as rapidly as possible, to a better living situation. Chris Russell and the County staff are notified whenever children arrive at the WWS, and together with social services staff they immediately assess, intake, and begin work whenever families with children arrive at the WWS. The situation this week involved a family with five children who decided to move from Sacramento to Ventura County in hopes of finding employment, and had run out of money to remain in the hotel where they had been staying. Mark Alvarado of City of Oxnard Housing, together with Community Action of Ventura County staff, conducted initial intake and connected the family to various services for which they are eligible (for example, Oxnard Elementary School District migrant education program, to get the children in school; Child Development Resources, for childcare for the pre-schoolers while parents look for work). Chris Russell and County staff are taking the necessary steps to transfer the family's CalWORKS case from Sacramento County to Ventura County, which will free up funding to provide them with housing assistance. This is just one example of the behind-the-scenes work that the various shelter partner organizations do to assist families; it is social work that is labor-intensive, and requires great attention to detail, and often must be performed after normal work hours. Mark Alvarado and I met with the family upon their initial arrival in Oxnard, and asked ourselves why on earth a family would pull their kids out of school somewhere else in the Central Valley and leave their home to come to Ventura County (one of most expensive housing markets in the state) in the hopes of finding work. But our task is not to question decisions which we would never make, but to connect the family with resources in order to help provide a safe environment for the children.

Services in Oxnard and Outreach to Oxnard Residents: Community Action of Ventura County has expanded its daytime services hours for homeless persons in Oxnard. Staff is monitoring participation, and will report back in the near future when we have some data. CAVC staff and Oxnard Housing Department staff have increased outreach to homeless in the Oxnard downtown area, specifically to distribute bus passes so that folks can get to the WWS in Ventura. I am aware that some people have made public statements, repeating other folks' allegations that bus passes are not being provided. Similar allegations are made every year, and I would encourage people not to believe everything you hear; it is simply not true. We welcome any suggestions on better ways to facilitate dissemination of bus passes for persons who will use them to get to the WWS.

Incident this week: There was a third incident this week, which resulted in the arrest of a shelter guest. Similar to the incidents in week number one, this was another case of an assault upon shelter staff by an individual. It occurred on Wednesday evening, January 3, and the perpetrator was arrested and excluded from the WWS. This same individual had been red-tagged last year due to illicit drug use at the WWS.

We will continue to keep you posted of significant developments. Thank you for all of your hard work and support.

Karl Lawson
Oxnard Housing Department

HOUSING DEPARTMENT HOMELESS SERVICES 2018

Commission on Homelessness
By: Mark M. Alvarado, Homeless Services Coordinator



ORGANIZATION

Citizens of Oxnard
Mayor and Council.....Commission on Homelessness
City Manager
Housing Director
Homeless Program Assistance Coordinator Mark Alvarado
Citizen Advisory Group Liaison Karl Lawson

Commission on Homelessness, January 8th, 2018

2

INTRODUCTION

The Homeless Services Division finds itself in a unique position within the priorities serving homelessness in the City of Oxnard. Which in turn has now provided opportunities to meet the challenges associated with chronic homelessness, along with prevention and reduction strategies.

The Homeless Services Division serves under the direction of the Housing Director. The Homeless Assistance Coordinator is the lone position within the Division. The position is also supported by the Housing Grants Management Division. Homeless Services is responsible for coordinating the annual HUD Emergency Services Grants Program, executing sub-recipient contract agreements, processing invoices and payments for program sub-recipients and monitoring sub-recipients for contract compliance.

The Homeless Assistance Coordinator is also responsible to act as a liaison with partnering organizations, municipalities, advocates and committees in order to coordinate and address immediate issues and concerns that involve the homeless population.

Today and because homelessness is a top priority for the City, the Homeless Services Coordinator is being tasked to interface more closely with other City departments. This is a result of addressing homelessness comprehensively and utilizing resources that will assist in making significant strides towards preventing and reducing homelessness in Oxnard.

Commission on Homelessness, January 8th, 2018

3

CURRENT JOB PRIORITIES

- Assisting and facilitating the coordination of daily and evening winter sheltering for West Ventura County homeless population.
- Provide and conduct outreach to Oxnard's homeless population through assistance from Oxnard Police Department, Oxnard Merchants, Oxnard Service Providers, Ventura County Homeless Services and Continuum of Care Alliance.
- Processing HUD ESG 2017-18 Sub-Recipient contracts and invoices.

Commission on Homelessness, January 8th, 2018

4

CURRENT JOB PRIORITIES

- Receive weekly office calls and walk-in referrals for homeless services throughout Ventura County.
- Facilitate the recruitment of volunteers that will assist the Halaco property owner with their management and operation for securing personal property at the site.
- Coordinate and lead Oxnard's Point and Time Count scheduled for February 22nd, 2018.
- Develop the Housing Department's 5 Year Homeless Services Strategic Plan.

Commission on Homelessness, January 8th, 2018

5

ON GOING AND LONG TERM DUTIES AND RESPONSIBILITIES

- Assist with the development of the Grants Management 2018-2019 Annual Action Plan.
- Assist the Year Around Shelter Site Search Committee
- Assist and coordinate the Kingdom Center ADA improvements and expansion plans.
- Assist with the proposed Safe Sleep Parking Program.
- Research and propose a motel voucher program for adults with children.

Commission on Homelessness, January 8th, 2018

6

ON GOING AND LONG TERM DUTIES AND RESPONSIBILITIES

- Outreach and organize a new consortium of committed Faith-Based organizations in Oxnard that will help to support and serve homeless residents.
- Research and development homeless federal and state grant making opportunities, along with local and national foundation, private sector funding opportunities and relationships.
- Review and advise Housing Director of 2017 State Legislative Housing Package.

Commission on Homelessness, January 8th, 2018

7



QUESTIONS?

Commission on Homelessness, January 8th, 2018

8

**Need a Hot Meal and a Warm and
Safe Place to Sleep?**

You are welcome at the

2017-2018

West Ventura County

**Homeless Winter
Warming Shelter**

**December 21st thru March 15th
6:00 p.m. to 6:00 a.m.**

**Ventura National Guard Armory
1270 Arundell Avenue
805-385-1800 For More Information**

**Free Bus Passes to get to the shelter are
provided – just stop by the Community Action
of Ventura County's daytime shelter, at 621
Richmond Avenue in Oxnard (near corner of
Richmond and East Fifth Street in Oxnard)
(Overnight and daytime storage of personal possessions
also available at Community Action of Ventura County)**

RESOLUTION 01 (2017)

A RESOLUTION OF THE OXNARD CITY COUNCIL'S HOMELESS COMMITTEE
RECOMMENDING THE CREATION OF A SAFE SLEEP PROGRAM

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, the Commission established a Safe Sleep Sub-committee to meet and consult with City departments, non-profits, and the homeless community, for the purpose of developing recommendations regarding the creation and institution of a program to permit homeless persons to sleep in their vehicles under certain conditions; and

WHEREAS, the Commission adopted Resolution No. 2017-02 on December 4, 2017, setting forth detailed parameters elements to be incorporated in a Safe Sleep program; and

WHEREAS, on December 14, 2017 the Commission on Homelessness presented Resolution No. 2017-02 and its recommendations to the City Council subcommittee known as the Homeless Committee; and

WHEREAS, the full Homeless Committee has reviewed the Resolution and the recommendations of the Commission on Homelessness set forth therein.

NOW, THEREFORE, BE IT RESOLVED that the Homeless Committee:

- (1) Endorses the recommendations of the Commission on Homelessness;
- (2) Requests the City Manager to direct staff to draft the necessary amendments to the City Code, coordinating with Police, Community Development, Housing, the City Attorney, and other departments as deemed advisable, and place on the agenda of a future City Council meeting a report and recommendations to create and implement a Safe Sleep program as recommended in Resolution No. 2017-02; and
- (3) Directs that this Resolution be transmitted to the full City Council.

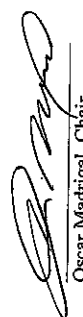
PASSED AND ADOPTED THIS 14th day of December, 2017, by the following vote:

AYES: Chair Madrigal, Vice-Chair Ramirez

NOES: None

ATTEST:


Karl Lawson, Executive Secretary


Oscar Madrigal, Chair

ATTACHMENT TO HOMELESS COMMITTEE RESOLUTION NO. 01 (2017)

Recommendations of the City Council Sub-Committee known as the Homeless Committee, regarding the establishment of a Safe Sleep program by the City of Oxnard. The recommendations consist of the following:

1. That the Safe Sleep Program (SSP) be established initially on a pilot basis, to be reviewed for effectiveness and performance at an interval to be determined by City Council.
2. That a non-profit organization be selected and contracted with to administer the implementation of the SSP, including the review, selection, and supervision of sites (such as churches, non-profit organizations, farm labor camps, among others).
3. That the City develop a process (acceptable to City planning staff, the City Attorney's office, and other City departments) by which a SSP site can be designated, including application by property owner, type of review of application, and process by which review is conducted.
4. That access to restroom facilities be a condition for any SSP (either existing facilities or rented/purchased portable facilities).
5. That the City develop the appropriate type of agreement to be executed between the property owner and the City and/or non-profit, which shall set forth any required insurance provisions; include a limit on the number of vehicles permitted at the SSP site at any one time; and establish the hours of operation of a given SSP site, which shall be no less than 8 hours and no more than 12 hours per night.
6. The SSP site include security during safe sleep hours, to ensure that only approved clients are utilizing the site.
7. That the non-profit organization administer the registration, intake and referral process for homeless individuals with vehicles who wish to be referred to one of the SSP sites; and that said process shall identify all individuals authorized in the applicant's vehicle, and all registration and insurance requirements for the vehicle.
8. That the eligibility criteria for participation shall target persons who have been homeless for less than one year, who have the potential to transition into bridge or permanent housing with proper support, and who agree to participate in case management services with a homeless services agency or provider.
9. That SSP participants must adhere to the rules, restrictions and responsibilities associated with the SSP, and shall sign an agreement setting forth said rules. Those rules shall include, at a minimum, a prohibition on alcohol and recreational drug use, cooking outside of the vehicle, loud music or amplified sound; violence to others or property. Rules shall also require participants to properly dispose of trash and pet waste, to refrain from using any SSP site facilities without advance permission, and to properly supervise children, and to respect the property and privacy of others.

(end)

A RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY OF
OXNARD ADOPTING RECOMMENDATIONS OF THE DOWNTOWN SAFETY AND
HYGIENE SUB-COMMITTEE

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, the Commission has established a Downtown Safety and Hygiene Subcommittee to analyze and produce recommendations on strategies and programs to address issues relating to safety and hygiene which are related to homelessness; and

WHEREAS, that Sub-Committee has consulted with the downtown business community, stakeholders, and other entities and has examined various ways that other jurisdictions have addressed similar concerns; and

WHEREAS, the Sub-Committee has set forth its specific recommendations as follows:

- (1) That the Commission re-affirm its previous recommendation, set forth in Resolutions 2015-01 and 2016-06, that the City Council consider declaring a State of Emergency for homelessness.
- (2) That the Commission re-affirm its previous recommendation, set forth in Resolution 2016-07, that the City retain a grant-writer to pursue grant funding for projects that ameliorate and/or address homeless issues.
- (3) That the Commission recommend that the City allocate sufficient funding to restore the Economic Development Department back to full staffing capacity.
- (4) That the Commission recommend that the City identify a property where a tent city could be created, and establish a tent City utilizing funding made available by declaring a State of Emergency, retaining a service provider to oversee such tent city.
- (5) That the Commission recommend that the City identify a property where a village for "Tiny Homes" could be created, working with developers, and utilizing funding made available by declaring a State of Emergency for such a development.
- (6) That the Commission recommend that the City Attorney and the Police Department develop a "homeless court" in Oxnard, and update existing ordinances that address issues of homelessness.
- (7) That the Commission recommend that the City establish a dump waste site (for vehicles such as motorhomes to empty their waste tanks); and that a system be created whereby the dumping fee and water fees are waived.

NOW, THEREFORE, BE IT RESOLVED that the full Commission on Homelessness endorses the above recommendations of the Sub-Committee, and directs and authorizes the Chair to transmit this Resolution to the City Council Homeless Committee for appropriate action and follow-up.

PASSED AND ADOPTED THIS 8th day of January, 2018, by the following vote:

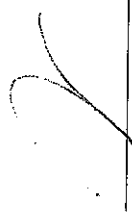
AYES: Vice-Chair Martinez, Commissioner Okano, Commissioner Rivera

NOES: None

ABSENT: Commissioners Leichtfuss and Jaena

ABSTENTIONS: Chair Castanon

ATTEST:


Francine Castanon, Chair


Karl Lawson, Executive Secretary



TO: Honorable Chair and Commissioners
Commission on Homelessness

FROM: Karl Lawson, Executive Secretary 

DATE: January 31, 2018

SUBJECT: Fiscal Year 2018-19 Federal Grants Application Process

BACKGROUND

The City of Oxnard is an "entitlement city" under federal regulations, and as such may apply for federal funding from the Emergency Solutions Grant (ESG), Community Development Block Grant (CDBG), and HOME Investment Partnerships Act programs.

In December of 2017, the City of Oxnard Grants Management Division initiated the grant funding process for the federal 2018-19 fiscal year cycle, publishing the attached Notice of Public Hearing (Attachment No. 1 hereto) on December 17, 2017, and commencing a 30-day public comment period. The Division also began disseminating a Community Survey on unmet community needs (Attachment No. 2).

On January 30, 2018, the Oxnard City Council conducted the first of two public hearings on the unmet needs to be addressed by these federal grant programs. Non-profits and other organizations seeking to apply for funding are invited to attend application information and training sessions to be conducted on February 13 and 15, 2018. Any applications for funding must be submitted by February 28, 2018.

At the Commission meeting of February 5, 2018, staff from the Grants Management Division will make a presentation on the federal grant application process, and provide any other information requested by the Commission.

RECOMMENDATION

Each year, the Commission has designated a Commissioner to represent it on the ad hoc committee that reviews grant applications, which consists of representatives from other Citizen Advisory Groups together with staff from selected City departments. Staff recommends that the Commission appoint a representative to fulfill that role again this year.

CITY OF OXNARD

Notice of Public Hearing

Unmet Needs of Low-Income Persons Related to Affordable Housing, Homelessness, Public Facilities and Improvements, and Public Services January 23, 2018 at 6:00 p.m. and or soon thereafter

Notice is hereby given that the Oxnard City Council will conduct a public hearing on **Tuesday, January 23, 2018, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, in the **Council Chambers, 305 West Third Street, Oxnard, California.**

Notice is hereby further given that the purpose of the public hearing is to receive input on the housing, homelessness, public facilities and improvements, and/or public services unmet needs of extremely low- to low-income persons residing in the City of Oxnard, which are not currently being addressed by the City or local agencies and organizations. Presentations may be made by local agencies, organizations and individuals on proposed or current projects to satisfy those needs. Topics which may be addressed include: affordable housing; homelessness; transitional and permanent housing for homeless persons/households or those who are at risk of becoming homeless; public facilities; infrastructure improvements; public services; disabled accessibility; and/or other community development needs.

Comments about these and other related issues will be used in the preparation of the City's Fiscal Year 2018-2019 Annual Action Plan, as required by the U.S. Department of Housing and Urban Development (HUD). This Annual Action Plan is the first annual plan component of the Consolidated Plan for FYs 2018-2023. HUD requires the submission of an Annual Action Plan prior to the release of Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), and Emergency Solutions Grant (HESG) grant monies to fund local projects starting on July 1, 2018. *The public comment period begins December 23, 2017, and concludes on January 23, 2018.*

The City received \$2,183,330 in CDBG, \$532,053 in HOME and \$198,164 in HESG funds for the FY 2017-2018:

CDBG funds may be utilized for public facilities and improvements, housing, economic development programs, public services (limited to 15% of the grant amount), planning and general administration (limited to 20% of the grant allocation).

HOME funds may be utilized to increase the supply of affordable housing for low-income persons, or to assist low-income families to purchase housing. Eligible projects include administration (limited to 10% of the grant amount), acquisition, new construction, first-time homebuyer assistance, rehabilitation of housing units, and tenant-based rental assistance.

HESG funds may be utilized for street outreach, emergency shelter, homelessness prevention, rapid rehousing assistance, homeless management information system (HMIS) and administrative costs (limited to 7.5% of the grant amount).

Please note that **mandatory pre-application workshops** related to the overview of HUD regulations and Oxnard's entitlement grants application process for all potential applicants detailed information will be posted in the City's website.

If you plan to attend the hearing, staff suggests that you contact the City Clerk's Office at (805) 385-7803 the Thursday prior to the scheduled date to confirm that the hearing has not been rescheduled. Persons with disabilities needing special assistance to participate in the hearing, or persons requiring a translator, should also contact the City Clerk's Office at least 72 hours prior to the meeting.

For further information, contact Roel Briones Grants Manager, at (805) 385-7959. Written comments may be addressed to the following:

City of Oxnard Housing Department
Grants Management Division
435 South "D" Street, Oxnard, CA 93030



Aviso de Audiencia Pública
Necesidades insatisfechas de personas de bajos ingresos
relacionadas a la vivienda asequible, instalaciones públicas y
mejoramiento, y desarrollo económico
23 de enero, 2018 a las 6:00 p.m. y posteriormente

Con el presente se da aviso que el consejo de la Ciudad de Oxnard conducirá una audiencia pública el **martes, 23 de enero del 2018** a las 6:00 p.m., o, posteriormente, tan pronto como el asunto se puede escuchar en la sala del Consejo, en 305 West Third Street, Oxnard, California.

Además, con el presente se da aviso que el propósito principal de la celebración de la audiencia pública es la de recibir una entrada en el tema de vivienda, los desamparados, instalaciones públicas y mejoramiento, servicios públicos y/o el desarrollo económico, necesidades insatisfechas de las personas de muy bajo ingreso a las personas de bajos ingresos que residen en la Ciudad de Oxnard, que no están siendo dirigidos actualmente por la Ciudad o agencias y organizaciones locales. Presentaciones pueden hacerse por las agencias y organizaciones locales, e individuos sobre proyectos propuestos o actuales para satisfacer esas necesidades. Los temas que se pueden dirigir incluyen: vivienda asequible; los desamparados; vivienda transitoria y permanente para los desamparados o aquellos que corren el riesgo de quedar sin hogar; instalaciones públicas; mejoramiento de la infraestructura; servicios públicos; accesibilidad para los discapacitados; desarrollo económico; u otras áreas de la comunidad en necesidad de desarrollo.

Los comentarios sobre estos y otras cuestiones relacionadas se usarán en la preparación del Plan de Acción Anual de la Ciudad de Oxnard Año Fiscal 2018-2019, como es requerido por el Departamento (Ministerio) estadounidense de Vivienda y Desarrollo Urbano (HUD). Este Plan de Acción Anual es el primer plan anual componente del Plan Consolidado para el año fiscal 2018-2023. HUD exige la sumisión de un Plan de Acción Anual antes de la liberación de la subvención en bloque de desarrollo de la comunidad (CDBG), ley de asociación de inversión en vivienda (HOME), y la subvención de soluciones de emergencia (HESG), los fondos para financiar proyectos locales a partir del 1 de Julio, 2018. *El período de comentarios públicos comenzará el 22 de diciembre de 2017, y concluye el 23 de enero de 2018.*

La ciudad solicitó y recibió \$2,183,330 en fondos de CDBG, \$532,053 de HOME y \$198,164 en fondos de HESG para el año fiscal 2017-2018,

Los fondos de CDBG pueden ser utilizados para instalaciones públicas y mejoras, la vivienda, los programas de desarrollo económico, servicios públicos (limitado al 15% de la cantidad del subsidio), planificación y administración general (limitado a 20% de la asignación de subsidios).

Los fondos de HOME pueden utilizarse para aumentar la oferta de vivienda asequible para las personas de bajos ingresos, o para ayudar a las familias de bajos ingresos para adquirir una vivienda. Los proyectos elegibles incluyen administración (limitado a 10% de la cantidad del subsidio), adquisición, construcción nueva, comprador de vivienda por primera vez, la asistencia, la rehabilitación de viviendas, y ayuda para el alquiler basada en inquilinos.

Los fondos de HESG pueden ser utilizados para ayuda comunitaria, refugio de emergencia, prevención de indigencia, asistencia rápida de realojamiento y Dirección del Sistema de información de Indigentes (HMIS) y costos administrativos (limitado a un 7.5% de la cantidad del subsidio).

Por favor tenga en cuenta que los talleres obligatorios previos a la solicitud relacionados con la descripción general de las reglamentaciones de HUD y el proceso de solicitud de subvenciones para Oxnard para todos los posibles solicitantes, se publicarán en el sitio web de la ciudad.

Si planea asistir a esta audiencia, el personal le sugiere que llame a las Oficina de la Secretaría Municipal al (805) 385-7803 el jueves anterior de la audiencia para confirmar que la audiencia no ha cambiado de fecha. Las personas con discapacidad que requieran ayuda especial para participar en la audiencia o quien necesite servicios de interprete, deben comunicarse con la Oficina de Secretaría por lo menos 72 horas antes de la junta.

Para obtener más información, comuníquese con el Gerente de Subvenciones de Roel Briones, al (805) 385-7959. Los comentarios escritos deben entregarse a:

City of Oxnard Housing Department
Grants Management Division
435 South "D" Street
Oxnard, CA 93030

Attachment No. 1



Attachment No. 1

Housing Department – Grants Division

COMMUNITY SURVEY

RETURN BY
February 28, 2018

The Grants Management Division of the Housing Department is conducting a survey of citizens to identify community needs and priorities for the expenditure of federal funds to low-income families, households and neighborhoods. The survey results will be one tool used to develop the 2018-2023 Consolidated Plan, a strategic plan that prioritizes expenditure of these funds. Please help us by ranking the following priorities as low, medium or high, and adding any needs not listed on the survey.

NOTE: While this survey will help to frame the goals and priorities for this five-year plan, it should be noted that the current economic climate has resulted in additional challenges, including reduction or elimination of some sources of governmental funding, moratoriums on capital projects, and limited resource. These factors are expected to affect program/project selection, implementation, and goal attainment. Funding priorities will be determined by available resources and ability to meet performance goals efficiently and within timeframes.

COMMUNITY PRIORITIES	Low	Med.	High
HOUSING			
Foreclosure prevention	☐	☐	☐
Abandoned/ vacant units	☐	☐	☐
Affordable rental housing construction	☐	☐	☐
Construction of single family housing	☐	☐	☐
Help achieving homeownership	☐	☐	☐
Multi-family housing construction	☐	☐	☐
Owner-occupied housing rehabilitation	☐	☐	☐
Energy efficiency assistance	☐	☐	☐
Housing discrimination information	☐	☐	☐
Historic preservation/ residential structures	☐	☐	☐
Historic preservation/ non-res structures	☐	☐	☐
Other	☐	☐	☐
JOB DEVELOPMENT			
Job creation	☐	☐	☐
Job training	☐	☐	☐
Small business development	☐	☐	☐
Credit / financial counseling	☐	☐	☐
Emergency assistance	☐	☐	☐
Other	☐	☐	☐
HUMAN SERVICES			
Food banks/ food programs	☐	☐	☐
Substance abuse treatment	☐	☐	☐
Abused and neglected individuals	☐	☐	☐
Health services	☐	☐	☐
Mental health services	☐	☐	☐
Affordable childcare	☐	☐	☐
Other	☐	☐	☐
HOMELESS			
Emergency shelter	☐	☐	☐
Transitional housing	☐	☐	☐
Permanent housing	☐	☐	☐
Housing for disabled/chronic homeless	☐	☐	☐
Housing for homeless veterans	☐	☐	☐
Youth programs/ services (21 or younger)	☐	☐	☐
Support services	☐	☐	☐
Other	☐	☐	☐
YOUTH			
After school programs	☐	☐	☐
Crime prevention programs	☐	☐	☐
Child care services	☐	☐	☐
Support services	☐	☐	☐
Other	☐	☐	☐

COMMUNITY PRIORITIES	Low	Med.	High
SENIORS / ELDERLY			
Development of affordable rental units	☐	☐	☐
Help achieving homeownership	☐	☐	☐
Owner-occupied housing rehabilitation	☐	☐	☐
Support services	☐	☐	☐
Other	☐	☐	☐
PUBLIC SAFETY			
Crime prevention programs	☐	☐	☐
Crime prevention through environmental design	☐	☐	☐
Housing code violations	☐	☐	☐
Other	☐	☐	☐
PUBLIC FACILITIES			
Passive parks/ green space	☐	☐	☐
Neighborhood/ community gardens	☐	☐	☐
Community facilities/ meeting places	☐	☐	☐
ADA/ accessibility improvements	☐	☐	☐
Drop-in centers (low income & homeless)	☐	☐	☐
Health care facilities	☐	☐	☐
Park and recreational facilities	☐	☐	☐
Libraries	☐	☐	☐
Fire stations and equipment	☐	☐	☐
Other	☐	☐	☐
INFRASTRUCTURE/IMPROVEMENTS			
Streets/ alleys/ sidewalks in neighborhoods	☐	☐	☐
Street lighting	☐	☐	☐
Accessibility improvements	☐	☐	☐
Fire hydrants	☐	☐	☐
Flood/ drainage improvements	☐	☐	☐
Water/ sewer improvements (hookups)	☐	☐	☐
Business storefront improvements	☐	☐	☐
Other	☐	☐	☐
PERSONS WITH DISABILITIES			
Development of affordable rental units	☐	☐	☐
Help achieving homeownership	☐	☐	☐
Housing rehabilitation or modification	☐	☐	☐
Support services	☐	☐	☐
Group home/ independent living facility	☐	☐	☐
Other	☐	☐	☐
SPECIAL NEEDS SERVICES			
Substance abuse services	☐	☐	☐
Domestic violence services	☐	☐	☐
Legal services	☐	☐	☐
Other	☐	☐	☐

THANK YOU for completing the survey. Please return the completed form by FAX to 805-385-7969 or MAIL to Housing Department Grants Management Division, 435 South "D" Street, Oxnard, Ca 93030; or answer online by accessing to the City of Oxnard website: www.oxnard.org Questions? Email: denise.ledesma@oxnard.org or Phone: (805)385-7493 (English), (805)-385-7831 (Spanish).



**TO: Honorable Chair and Commissioners
Commission on Homelessness**

FROM: Karl Lawson, Executive Secretary

A handwritten signature in black ink, appearing to be "KL", enclosed within a hand-drawn oval.

DATE: January 31, 2018

SUBJECT: Report from Sub-Committee on Downtown Safety and Hygiene

At the Commission meeting of January 8, 2018, the Commission adopted Resolution No. 2018-01, which consisted of recommendations made by the Safety and Hygiene sub-committee.

The Chair of that Sub-Committee has submitted wording for an amended resolution, which is being presented for the full Commission's consideration. The draft amended resolution is attached hereto as Resolution No. 2018-02.

Staff recommends that the Commission receive and discuss the report and recommendation from the Sub-Committee and take action on the draft Resolution.

RESOLUTION NO. 2018-02

AMENDED RESOLUTION OF THE COMMISSION ON HOMELESSNESS OF THE CITY
OF OXNARD ADOPTING RECOMMENDATIONS OF THE DOWNTOWN SAFETY AND
HYGIENE SUB-COMMITTEE

WHEREAS, the City Council has established the Commission on Homelessness and charged the Commission with advising the City Council on all matters pertaining to homelessness in the City; and

WHEREAS, the powers and duties of the Commission, as set forth in the City Code, include recommending programs, strategies and funding for preventing and reducing the incidence of homelessness in the City; and

WHEREAS, the Commission has established a Downtown Safety and Hygiene Sub-committee to analyze and produce recommendations on strategies and programs to address issues relating to safety and hygiene which are related to homelessness; and

WHEREAS, that Sub-Committee has consulted with the downtown business community, stakeholders, and other entities and has examined various ways that other jurisdictions have addressed similar concerns; and

WHEREAS, on January 8, 2018, this Commission adopted Resolution No. 2018-01; and

WHEREAS, it is the desire of the Sub-Committee to rescind the previously-adopted Resolution and replace it with this amended Resolution, and the following recommendations:

- (1) That the Commission re-affirm its previous recommendation, set forth in Resolutions 2015-01 and 2016-06, that the City Council consider declaring a State of Emergency for homelessness, or recommendation, whichever is the proper wording, to get the necessary funding for these programs and services needed in the resolutions pertaining to the City's homeless issues;
- (2) That the Commission re-affirm its previous recommendation, set forth in Resolution 2016-07, that the City retain a grant-writer to pursue grant funding for projects that ameliorate and/or address homeless issues;
- (3) That the Commission recommend that Council allocate staff or funding, whichever is needed, to the Economic Development Department so that they can secure that any future development in the Downtown area includes public bathrooms; that the City re-allocate the Community Development Block Grant (CDBG) funds that had been previously allocated by City council for programs within the Parks division, but which will not be expended in this fiscal year, so that funds could be re-directed towards providing additional restrooms in downtown public areas. The Commission recommend that the City allocate sufficient funding to restore the Economic Development Department back to full staffing capacity;
- (4) That the Commission recommend that the City identify city-owned property where a "Tent City" could be created and overseen by a non-profit organization to be selected and contracted with to administrate the implementation of services that offers wrap-

around service and drug and alcohol rehab treatment, including medical detox. counseling and post-rehab support, paid through the declaration of emergency for our City's Homeless;

- (5) That the Commission recommend that the City identify city-owned property where a "Tiny Village" can be created and overseen by a non-profit organization be selected and contracted with to administrate the implementation of the "Tiny Village"; and direct the City to work with planning, and developers to bring in developers that could make it happen;
- (6) That the Commission recommend that the City Attorney and the Police Department develop a "Homeless Court" in Oxnard, and update existing ordinances that address issues of homelessness; and further recommend that the City Attorney and Police Department develop a "pathway program" so that all or future City Ordinances become "case eligible" for the Homeless Court, notwithstanding any felony or heinous crimes under California penal codes;
- (7) That the Commission recommend that the City establish a dump waste site (for vehicles such as motorhomes/recreational vehicles to empty their waste tanks, and to get water); and that a system be created whereby the dumping fee and water fees are waived; and
- (8) That the City hire a grant writer to work with our housing liaison on securing funding for development or programs in our City on Homeless issues only.

NOW, THEREFORE, BE IT RESOLVED that the full Commission on Homelessness endorses the above recommendations of the Sub-Committee, and directs and authorizes the Chair to transmit this Resolution to the City Council Homeless Committee for appropriate action and follow-up.

PASSED AND ADOPTED THIS 5th day of February, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Francine Castanon, Chair

ATTEST:

Karl Lawson, Executive Secretary