



Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at the regular meeting will be made available for public inspection at the City Clerk's Office, 305 West Third Street and 435 South "D" Street during customary business hours. The agenda reports are on the City of Oxnard web site at www.ci.oxnard.ca.us.

AGENDA
Commission on Homelessness
Regular Meeting
Monday, January 6, 2014 - 3:30 p.m. – 5:00 p.m.
City Council Chambers
305 West Third Street, Oxnard, CA 93030

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES
December 2, 2013 (Attachment 1)

C. PUBLIC COMMENTS
A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes each. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

D. HOMELESS SERVICES UPDATE
1. Public comment on Homeless Services Update: Members of the public may comment on items listed under Homeless Services Update. Comments shall be limited to three minutes.
2. 2014 Entitlement Grants Process: Commissioner Rivera
3. Continuum of Care Board Application: Will Reed
4. Homeless Point In Time Count: Will Reed

E. OLD BUSINESS
1. Public comment on Old Business: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. Year Round Shelter Discussion: Commissioner Courtland
3. 2014 Commissioners' Retreat: Commissioner Rivera

F. NEW BUSINESS
1. Public comment on New Business: members of the public may comment on items listed under New Business. Comments shall be limited to three minutes each.

G. COMMISSION BUSINESS
1. Commissioners may relate recent experiences or request that matters be placed on a future agenda for discussion.

H. ADJOURNMENT
The next business meeting of the Commission on Homelessness will be held at the Annual Retreat, Friday, February 7, 2014, at 8:30 a.m. Location TBD

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact Will Reed at (805) 385-8044. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard
Commission on Homelessness
Business Meeting
December 2, 2013
3:30 PM

Commissioner Rivera called to order the business meeting of the Commission on Homelessness at 3:37 PM on December 2, 2013 in the City Council Chambers at 305 West Third Street, Oxnard, CA 93030.

A. ROLL CALL

Will Reed conducts roll call. The following persons were present:

Commissioner Rivera
Commissioner Garcia
Commissioner Tougas
Commissioner Courtland
Commissioner Castanon

B. APPROVAL OF MINUTES

- a. Commissioner Courtland made a motion to approve the minutes of November 4, 2013, second by Commissioner Garcia. Motion was approved.

C. PUBLIC COMMENTS

- a. Public Comment
 - i. Laura Roberts, Senior Case Manager, St. Vincent De Paul gave a brief report on the Winter Warming Shelter, which opened December 1st. The turnout was low for the first night with a total of 8 men and 2 women. TB test is mandatory and there is a list of the various locations that offer them. The number of persons turned away due to lack of the TB test is unknown.
- b. Election of Vice Chair- *moved to next month's agenda.*
- c. 2014 Entitlement Grants, Will Reed: The mandatory pre-application session will take place on January 9th 2014. Any agencies who would like to apply for Entitlement Grants must attend. Once the applications are submitted, Grants Management will review them for eligibility. Those that are eligible will be presented to the Mayor and City Council for their selection.
- d. Continuum of Care Board and Committee Activities, Will Reed: The Continuum of Care Board has four sub-committees: Policies, Housing, Public Information, and HMIS. It is important that the City of Oxnard has representation present.
- e. Staffing Changes, Will Reed- Norma Owens will be taking the lead as liaison for the Commission. Will Reed will continue to perform a lot of the leg work, but Norma will be the lead.

D. HOMELESS SERVICES UPDATE

- a. Public Comment-*None*
- b. Election of Vice-Chair, *no action taken.*

E. OLD BUSINESS

- a. Public Comments-*None*
- b. Year Round Shelter Discussion, Commissioner Courtland-some Commissioners attended the Homeless Task Force meeting. There was discussion on how to address vandalism taking place on Richmond Ave. The Round Shelter Plan was presented to the task force.
- c. Vacant Commission Seats Update, Will Reed: City Council has decided that they want to meet with candidates prior to filling the vacancies.

F. NEW BUSINESS

- a. Public Comment
- b. 2014 Commissioners' Retreat, Commission: Commissioner Courtland made the motion that the Commission hold their Annual Retreat on February 7, 2014 and hold a special meeting in the first hour of the Retreat, second by Commissioner Castanon. Funds and facilitator still needed.

G. COMMISSION BUSINESS

- a. Commissioner Rivera thanked all the commissioners for their contributions and acknowledged so much has been accomplished. She also thanked all the service providers who attend and contribute to their meetings.

H. MEETING ADJOURNED

4:19 p.m.