MINUTES
COMMUNITY RELATIONS COMMISSION
REGULAR MEETING
Monday, February 25, 2013, 6:00 PM
Council Chambers, 305 West 3rd Street, 1st Floor, Oxnard, California 93030

A. ROLL CALL/POSTING OF AGENDA/PLEDGE OF ALLEGIANCE

Present at the meeting were: Commissioners Baxter, Castañeda, Dozier, Kelly, Robinson and Stein. Commissioner Mitchell was absent.
Staff - Luis Güereca
Legal Counsel - Rahsaan J. Tilford

B. PUBLIC COMMENTS

Mario Quintana spoke about the creation of a citizen oversight committee for the Oxnard Police Department. The committee will be for the betterment of the citizens.

C. INFORMATION/CONSENT AGENDA

SUBJECT: Minutes from January 28, 2013
MOTION: Minutes approved

D. PRESENTATIONS

Juliette Dang, City of Oxnard, Grants Coordinator, provided a presentation about the formulation of the Consolidated Plan, FY 2013-2018 and Annual Action Plan, FY 2013-2014. For more information, call (805) 385-7493 or (805) 385-8275.

E. COMMISISON/NEW BUSINESS

1. SUBJECT: Election of Commission Vice Chair for the new term.
   MOTION: Commissioners voted for Commissioner Stein as Vice Chair.

2. SUBJECT: Discuss proposal for 2013 Candidate Forum hosted by the CRC. Candidate Forum will be held in place of the May 2013 Regular Meeting. The purpose of the Forum is to allow all local candidates running for office in the June 2013 election to share and discuss their views on community relations issues.
   MOTION: The Commission discussed proposal. Some concerns raised were that the Candidate Forum does not fit within the purview of the Commission, and that the Commission should not be involved in political forums. Other ideas discussed involved the Candidate Forum to be solely a Q&A session for the public, or, make it a town hall discussion/issues forum on issues that fall within the Commission's goals. The discussion will be continued during the March 18, 2013 agenda.

3. SUBJECT: Review and discuss CRC bylaws; Creation of CRC bylaws subcommittee.
   MOTION: A bylaws subcommittee was created. Commissioners will be appointed during the March 18, 2013 meeting.

4. SUBJECT: Discuss monthly themes to be assigned to all CRC Regular Meetings in 2013.
   MOTION: The Commission decided not to have themes for their regular monthly meetings.

5. SUBJECT: Subcommittee appointments.
   MOTION: This item was tabled until the March 18, 2013 meeting.

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6. SUBJECT: Review and discuss Annual Community Recognition Awards application and discuss outreach and criteria for all categories.
   MOTION: The Commission reviewed changes needed for new application form. Staff will begin all outreach efforts for promoting the awards program and will provide updates to the Commission at future meetings.

7. SUBJECT: Discuss proposal for CRC Commissioners to be appointed as Ambassadors of Goodwill and to participate in community events.
   MOTION: Commissioner Baxter shared some of his ideas on how the CRC can adopt the the idea of becoming Ambassadors of Goodwill. He previewed a website for ideas. Staff will work with Commissioner Baxter to draft up a plan. Discussion will continue during the March 18, 2013 meeting.

8. SUBJECT: Review CRC pamphlet and discuss content changes.
   MOTION: CRC Commissioners will send staff a short bio of themselves (short paragraph, 80-100 words) to be included in the CRC pamphlet. Commissioners should email their bio to the secretary no later than Friday, March 8, 2013.

9. SUBJECT: Discuss creating a CRC Facebook account, or, assign Commissioners to write content for inclusion in the City of Oxnard's official Facebook site.
   MOTION: The Commission discussed some pros and cons for creating their own Facebook site. The Commission requested that staff provide information of any existing City policy for a Commission body to create an official social networking site. Staff was instructed to consult with Christina Aerenlund, Public Information Officer. Discussion for this item will be continued at the March 18, 2013 meeting.

10. SUBJECT: Discuss proposal for CRC meetings to be streamed live on the internet and archived on the City of Oxnard's website.
    MOTION: Staff was instructed to consult with Christina Aerenlund, Public Information Officer, to provide information about how the CRC can properly request that their meeting be streamed live and archived online.

11. SUBJECT: Plan presentation of appreciation for former CRC Commissioners, Margaret Reyes and Tiffany Lopez, for their many years of community service.
    MOTION: Staff was instructed to consult with the City Clerk's office to plan presentation at a future City Council meeting.

12. SUBJECT: Consideration of guest speakers for future CRC meetings
    MOTION: Staff was instructed to contact the following representatives for possible presentations at future CRC meetings: DRAGG Program at Oxnard Police Department, Community Access Television Channel 25, College District Chancellor, a City representative that can speak on bicycle use/planning, Multicultural Festival 2012/2013 financial report.

F. REPORT OF COMMISSION SECRETARY

N/A

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G. SUBCOMMITTEE REPORTS/COMMISSION EVENTS REPORT

Community Intervention and Awareness Subcommittee - *N/A*
Multicultural Festival Committee - *N/A*
Public Safety Subcommittee - *Commissioner Stein reported on a recent forum with Police Chief Jeri Williams. Commissioner Baxter reported on grant awarded to Oxnard Police for highway safety and DUI checkpoints.*
Youth Subcommittee - *N/A*
Neighborhood Councils - *Commissioner Stein reported on the recently postponed City Council Strategic Planning Session. No new date has been confirmed.*
Fair Housing Subcommittee - *N/A*

E. ADJOURNMENT

The meeting adjourned at 8:15 PM. The next regular Community Relations Commission meeting will be Monday, March 18, 2013, in the Oxnard City Council Chambers, 305 West 3rd Street, Oxnard, at 6 PM.

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Ken Robinson, Commission Chair Luis Guereca, Secretary