

**MINUTES**  
**COMMUNITY RELATIONS COMMISSION**  
**REGULAR MEETING**  
**Monday, August 19, 2013, 6:00 PM**  
**City Council Chambers, 305 West Third Street, 1<sup>st</sup> Floor, Oxnard, California 93030**

**a. ROLL CALL/POSTING OF AGENDA/PLEDGE OF ALLEGIANCE**

Present at the meeting were Commissioners Dozier, Kelly, Mitchell and Stein.  
Absent was Commissioner Baxter, Castañeda and Robinson.

**B. PUBLIC COMMENTS**

Please refer to the video for details.

**C. INFORMATION/CONSENT AGENDA**

1. SUBJECT: Minutes from August 19, 2013 - Regular Meeting  
RECOMMENDATION: Approved

**D. PRESENTATIONS**

1. George Sorkin, representative from the organization Oxnard Community Forum, discussed the group's activities and mission and gave a PowerPoint presentation. The group's upcoming goals include: Promote and educate the community using Public Access Television; a modern city economy with sustainable resources; follow through with Oxnard Energy Action Plan; get behind the Del Norte Recycling Project. The group's next meeting is scheduled for August 22, 2013 at the Center of Employment Training (CET), 761 South C Street, Oxnard, at 7 PM. Discussion will include Oxnard Public Access Television.

**E. COMMISSION/NEW BUSINESS**

1. SUBJECT: Update on the following items: social media policy for the City, and online streaming and archiving of CRC meetings.

MOTION: Christina Aerenlund, Public Information Officer, was present to answer questions. No new updates at this time regarding social media policy. The city's social media policy is being drafted at this time. Commissioner Stein asked if the policy can be reviewed by the CRC. Rahsaan Tilford, Assistant City Attorney, advised the CRC that the policy needs to be first reviewed by the City Attorney's office before anything can be released for review. The draft policy is an administrative policy that would then be approved by the City Manager. Tilford advised the CRC to individually contact the City Manager if the CRC wants to request to review the policy before it gets approved. Commissioner Kelly advocated for a Facebook page for the CRC in order to provide better communication with the community.

Online streaming and archiving for CRC meetings is possible when new the upgrade for Granicus system is in place and functioning properly. There have been some technical issues that have recently put a delay in the process. A faster broadband connection and more archiving space is being installed and should be available soon.

Public comments were included during the discussion of this item. Please refer to the video for details.

2. SUBJECT: Discuss possible CRC involvement with the Oxnard Public Access Television Channel.

MOTION: Christina Aerenlund, Public Information Officer, provided a PowerPoint presentation on Public Access Television and answered questions. Rahsaan Tilford, Assistant City Attorney, recommended to the CRC that because it isn't clear when you read the CRC ordinance as to whether or not it would fit within the Commission's jurisdiction to get involved with Public Access Television, that the CRC should maybe adopt a resolution. The City Attorney's office would then send it back for approval and then submit that to City Council. In the resolution, that recommendation would be to amend the ordinance provisions to relate to the CRC and specifically give the CRC authority to have some sort of oversight or policy review relating to Public Access

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Television. It's not specifically stated in the CRC ordinance, now, so the City Attorney's office would feel more comfortable if it was more explicit in the ordinance. And then the City Council will decide on whether or not it will grant the CRC that authority. It was then noted by Christina Aerenlund that the City Council has already provided direction to the Cultural Arts Committee to include Public Access Television on their agenda at the September 9 meeting. Aerenlund also advised the CRC that if they want to be a part of that discussion to participate in the September 9 meeting.

Tilford informed the CRC that they can bring back a resolution that the CRC can consider. Further revisions to the resolution can be done after the CRC has reviewed it and provided input. Tilford asked if the CRC request is to get involved with PEG (Public, Education, Government) television, or just with Public Access Television? Commissioner Dozier feels that wording of "some involvement" is more than enough at this time in order not to duplicate other work currently being done by another group. Commissioner Stein said he would personally like to get involved with the PEG money. Commissioner Kelly agreed with Stein and including the accountability of how the money is spent. Commissioner Mitchell said that he doesn't feel that the CRC is ready to be involved in that precise language. At this point he feels the word, "some" would be more than enough. Commissioner Kelly made a motion for City Attorney's Office to prepare a resolution relating to the level of involvement that the CRC has in regards to PEG allocation and operation of the Oxnard Public Access Channel. The motion was seconded by Commissioner Mitchell. In favor 4. Opposed 0.

Public comments followed this item. Please refer to the video for details.

3. SUBJECT: Discuss annual CRC report to City Council

MOTION: Item was tabled until next meeting.

4. SUBJECT: Discuss long-term goals and mission of the CRC.

MOTION: Item was tabled until next meeting.

5. SUBJECT: Consideration of guest speakers for future CRC meetings.

MOTION: Bring back above tabled items to future meetings. It was requested that when the discussions continue regarding PEG/Public Access Television, that James Cameron, CFO, be invited.

**F. REPORT OF COMMISSION SECRETARY**

Luis Guereca, Secretary, reminded all the Commissioners not to forget their involvement and participation in the upcoming Multicultural Festival (MCF), including, but not limited to, the recruitment of sponsors. Commissioner Kelly asked for a follow up on possible sponsorship of the MCF by the Dallas Cowboys.

**G. SUBCOMMITTEE REPORTS/COMMISSION EVENTS REPORT**

**Community Intervention and Awareness Subcommittee - N/A**

**Multicultural Festival Subcommittee – N/A**

**Public Safety Subcommittee – N/A**

**Youth Subcommittee** – Commissioner Mitchell just had a reminder of the Downtown Library's tutoring center for students with help with their homework, and another center at the Methodist Church on C Street.

**Neighborhood Councils Subcommittee** – Commissioner Stein reported that the INCF Executive meeting had a discussion item on Public Access Television.

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**Fair Housing Subcommittee – N/A**

**Bylaws Subcommittee – N/A**

**H. COMMISSIONERS' REPORTS**

The Commissioners thanked members of the public for attending the CRC meeting.

**I. ADJOURNMENT**

The meeting adjourned at 8:32 PM. The next regular Community Relations Commission meeting will be Monday, September 16, 2013, in the Oxnard City Council Chambers, 305 West 3rd Street, Oxnard, at 6 PM.

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Ken Robinson, Commission Chair

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Luis Guereca, Secretary