

**MINUTES
COMMUNITY RELATIONS COMMISSION
SPECIAL MEETING**

Feb. 5, 2018, 6 p.m.

City Council Chambers, 305 West Third Street, 1st Floor, Oxnard, California 93030

A. ROLL CALL/POSTING OF AGENDA/PLEDGE OF ALLEGIANCE

Present at the meeting were Commissioners Adam Lopez, Helaine Stallion, Jaime Moreno, Tiffany Lopez and Mario Quintana.

Absent were Commissioners Becera and Sorkin.

Luis Guereca, Secretary and Assistant City Manager, Jesús Nava, were also present.

No representation from the City Attorney's Office.

B. ELECTION OF OFFICERS

Commissioner Quintana recommended Tiffany Lopez as Chair, seconded by Commissioner Stallion. Commissioner Tiffany Lopez recommended Jaime Moreno as Vice Chair, seconded by Commissioner Stallion.

Chair - Tiffany Lopez (5 Yays, 0 Nays)

Vice Chair - Jaime Moreno (5 Yays, 0 Nays)

C. APPROVAL OF MINUTES

1. SUBJECT: Minutes from Dec. 18, 2017 - Regular Meeting.

ACTION: Approved. 5 Yays, 0 Nays. Chairwoman Lopez asked that the minutes be amended to show that Jesús Nava, Assistant City Manager, was present at the Dec. 18, 2017 meeting.

D. PUBLIC COMMENTS

At a special meeting, a person may address the Community Relations Commission only on matters appearing on the agenda. The presiding officer may limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that are not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

E. COMMISSION NEW BUSINESS

1. SUBJECT: Dia del Niño/Kids Day 2018 update.

RECOMMENDATION: Provide staff with direction on how the CRC can become more involved with the event.

ACTION: The event is scheduled for Saturday, April 28, 2018 at Cesar Chavez School, from 10 a.m. – 2 p.m. The CRC will participate with an information booth. Some commissioners said they will help where needed and Commissioner Adam Lopez said he would like to attend the next meeting.

2. SUBJECT: MCF 2017 wrap-up report.

RECOMMENDATION: Receive the report and provide staff with feedback.

ACTION: Tabled until the next meeting on Feb. 26, 2018.

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3. SUBJECT: Set date, time, and location of regular meetings for 2018 and annual meeting in January 2019.
RECOMMENDATION: Approve resolution establishing regular meeting dates for 2018 and annual meeting in January 2019.
ACTION: Chairwoman Lopez motioned to approve resolution, seconded by Commissioner Stallion. A vote was taken (5 Yays, 0 Nays). Resolution was approved.
4. SUBJECT: Assignment of CRC subcommittees.
RECOMMENDATION: CRC Commissioners will volunteer for assignment of subcommittees.
ACTION: Assignments of subcommittees will remain the same. The ByLaws subcommittee was removed from the list. Added to the list was the Town Hall subcommittee. The subcommittee assignments include the following: Youth Subcommittee (Commissioners Becerra & Quintana), Fair Housing Subcommittee (Commissioners T. Lopez, Quintana and Sorkin), Public Safety Subcommittee (Commissioners A. Lopez and Moreno), Multicultural Festival Subcommittee (Commissioners Lopez, Moreno and Stallion), Town Hall Subcommittee (Commissioners A. Lopez, T. Lopez and Quintana).
5. SUBJECT: CRC 2017 annual report to City Council.
RECOMMENDATION: Discuss and provide staff with direction on how and when the report will be presented.
ACTION: The CRC asked if Commissioner Sorkin can take the lead for the report just as he had done for last year's report. Commissioner Quintana said he will help with the report if Sorkin is not available.
6. SUBJECT: Acknowledgement of past CRC commissioners.
RECOMMENDATION: Invite past CRC commissioners and present them with a certificate of commendation.
ACTION: The CRC secretary will contact all past Commissioners for their availability. Commissioner Stallion asked that staff check if past commissioner Manuel Herrera was acknowledged. Possible meeting date to acknowledge past commissioners can be in March or April. The sooner the better.
7. SUBJECT: CRC town hall meeting in 2018.
RECOMMENDATION: Discuss ideas for the meeting including topics of discussion, date and location.
ACTION: The CRC recommended that that event be held on Monday, April 16, 2018 at the Oxnard Performing Arts & Convention Center (PACC), Oxnard Room, from 6-8 p.m. The secretary will check with the PACC for availability. The event will take the place of the CRC's regular April meeting. The CRC recommended that Commissioner Adam Lopez serve as the event's moderator. Representatives from the local school districts will be invited. Only adults will be invited. Discussion will include bullying, early childhood intervention and medical specialists such as psychologists. The event should include free pizza, refreshments and possibly a raffle. Information booths will also be invited to setup in the room. Invite community based organizations. It was asked if this is an event that can this be held every year. The main message will be one of unity. The CRC will need to get the word out ASAP. The focus will be on youth. It was asked if there would be a Q&A session. The Town Hall subcommittee will meet and provide an update at the next regular CRC meeting. The official name of the town hall is, The Community Relations Commission presents A Recommitment to Our Youth.

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8. SUBJECT: Consideration of guest speakers for CRC meetings.
RECOMMENDATION: Provide staff with direction regarding guests to invite for future 2018 meetings.

ACTION: The secretary will continue working off the list. Celeste Gamino and Oxnard Police Department are scheduled for Feb. 26 meeting. Others include Jessy Tapia from PAL and Parks & Recreation Chairman to talk about campus park and Dan Miller from Action. New recommendations include the newly appointed downtown revitalization manager to talk about her role as the manager and goals for downtown. Invite Abel Magaña to talk about downtown Oxnard. Invite Helen Tosh and Vicky Gonzalez from Ventura County Action on Smoking and Health, formerly known as Ventura County Tobacco Coalition.

9. SUBJECT: Consideration of agenda items for CRC meetings.
RECOMMENDATION: Provide staff with direction regarding items to be added to future CRC agendas.

ACTION: No new recommendations.

F. REPORT OF COMMISSION SECRETARY

Planning for MCF 2018 will begin, soon. Details about upcoming meetings will be announced as soon as the schedule is determined.

G. SUBCOMMITTEE REPORTS

Youth Subcommittee: No report other than Commissioner Quintana took over running and organizing Eastside Little League.

Fair Housing Subcommittee: No report.

Public Safety Subcommittee: Commissioner Adam Lopez said no new reports other than some ideas on possibly collaborating with Oxnard Police Department (OPD) on such things as training on behavioral driving. Lopez recently went on a ride along with OPD.

Multicultural Festival Subcommittee: No report.

Bylaws Subcommittee: No report. This subcommittee has been removed.

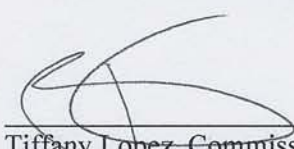
H. COMMISSIONER NON-SUBCOMMITTEE REPORTS

Chairwoman Tiffany Lopez mentioned that she wrote a letter that was sent to Fiestas Patrias thanking them for their event. She has the template and can send it to Commissioner Stallion to send a letter to the Juneteenth event organizers. Lopez also mentioned the recent passing of OPD K-9 dog, Jax. She also encouraged residents to participate in the Coffee with a Cop series of events organized by OPD.

I. ADJOURNMENT

Commissioner Quintana motioned to adjourn the meeting, seconded by Commissioner Stallion. The meeting adjourned at approximately 7:13 p.m.

The next regular Community Relations Commission meeting will be Monday, Feb. 26, 2018, in the Oxnard City Council Chambers, 305 West 3rd Street, Oxnard, at 6 p.m.


Tiffany Lopez, Commission Chairwoman


Luis Gutierrez, Secretary