

**CITY OF OXNARD
CULTURAL ARTS COMMISSION**

MINUTES

SPECIAL MEETING

PACC Auditorium Inner Lobby, 800 Hobson Way

Wednesday, March 28, 2018

4:30 PM

A. ROLL CALL

Present: Commissioners Behrens, Cortese, Gallardo, Gomez, Hirata

Absent: Commissioners Corado, DeVries

(Staff Present: Ingrid Hardy, Chelsea Reynolds, Michele Kantor)

B. PLEDGE of ALLEGIANCE

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES –Accepted: Minutes of February 14, 2018 with change

E. REPORT OF COMMISSION SECRETARY

F. OLD BUSINESS

Presentation by Jason Zaragosa, Deputy City Attorney – Conflicts of Interest

Attorney Zaragosa (accompanying PowerPoint)-

Key points:

Commissioners should not benefit financially from service on the commission.

The City of Oxnard Conflict of Interest Policy addresses the appearance of conflict. Commissioners should avoid participating in decisions that give even the appearance of a conflict of interest. Specifically, in the example of the cultural arts grants, when a commissioner's organization receives a grant, it may appear, to the public, that there is a conflict, even though they did not personally benefit from the award of the grant.

Any commissioner who receives an individual grant or an organization in which they are employed receives a grant, may not participate in the grants process. They must recuse themselves.

1a. 2018-2019 Grants program - Commissioner Behrens is recused as an employee of a non-profit and an artist. Motion by Commissioner Gomez to rescind January 17, 2018 approval and reconsider RFP for the 2018-19 grants program, 2nd by Commissioner Botello. Unanimous without participation of Commissioner Behrens

2. Permit Process and Guidelines for public art have been presented to Downtown Improvement Task Force and Downtown Design Review Committee,

Commission Request of Staff: Provide list of properties that are currently designated as historical or slated for future designation, per County Cultural Heritage Board.

Funded artist Elisa Torres presented slide show of proposed mural in South Oxnard.

G. NEW BUSINESS

1. New Meeting Schedule: Date change from July 4th (holiday) to July 11th at 4:30 PM in Chambers; Motion to approve new schedule: Commissioner Behrens, 2nd: Commissioner Gomez

2. Downtown Arts Hub- Presentation of Downtown Arts Hub Business Plan by Ingrid Hardy- together with Public Art Permit Process; Arts Hub will be an Appointment Item at City Council Meeting, April 17, 2018, 5:00 PM

H. COMMISSION COMMENTS – Commissioner Botello-“Death of a Salesman: at Oxnard High School; Commissioner Behrens–Oxnard Union High School students’ Art Show at Maritime Museum from April 2- April 30 with Reception on April 12; Commissioner Gomez- attended funded artist Diego Magana’s concert, Inlakech students performed at La Fonda, Los Angeles

I. ADJOURNMENT

Regular Meeting on new meeting day/time: Wednesday, April 4, 2018 at 4:30 PM, Council Chambers