

CITY OF OXNARD
CULTURAL ARTS COMMISSION
AGENDA
REGULAR MEETING
Council Chambers, 305 West Third Street
Wednesday, July 12, 2017, 5:00pm

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

C. PUBLIC COMMENTS – On Items Not On The Agenda

A person may address the Cultural Arts Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items on the agenda should do so during public comments.

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the Cultural Arts Commission regular meeting from June 14, 2017 are submitted for approval.

RECOMMENDATION: Cultural Arts Commission approve the minutes of June 14, 2017 regular meeting.

E. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. OLD BUSINESS

1. SUBJECT: Downtown Arts Hub

REPORT: The Commission will receive a report from Elena Brokaw, facilitator, regarding the Downtown Arts Hub community forum held on May 25, 2017 at a Special Meeting to be held on Monday, July 17, 2017; Location: Main Branch, Oxnard Public Library, Meeting Room B.

2. SUBJECT: “Spontaneous” Public Art

REPORT: Staff will update Commissioners regarding meeting with City management and utility box art in Downtown.

3. SUBJECT: Annual Planning Retreat

RECOMMENDATION: That the Commission confirm Saturday, August 19 as date for a Retreat for the creation of an annual work plan. Time: 10:00 AM – 2:00 PM.
Location: PACC

G. NEW BUSINESS

1. SUBJECT: RFP/Grant Process Lessons Learned

RECOMMENDATION: Commissioners DeVries, Gallardo, and Gomez begin RFP review with suggestions prepared for staff by mid-September.

2. SUBJECT: Recognition of Community’s Art Leaders

RECOMMENDATION: That the Commission discuss possibilities for future activities to recognize the community’s art leaders as proposed by Commissioner Gomez

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the office of the City Clerk at 385-7803. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

H. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

1. **Strategic Plan Subcommittee**
2. **Arts Festival at the PACC Ad hoc Subcommittee** – Festival rescheduled to September 2017

I. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The Cultural Arts Commission cannot enter into detailed discussion or take action on any item presented during these reports.

J. ITEMS OF FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

- Discuss 501(c)3 – Ingrid Hardy will be providing guidance at a future Commission meeting

K. ADJOURNMENT

- The next regular meeting is scheduled for September 13, 2017 5:00pm, City Council Chambers, 305 W. Third Street, Oxnard, CA 93030
- Cultural Arts Commission Special Meeting is scheduled for Monday, July 17, 2017, 5:00 PM, for a presentation by Elena Brokaw regarding Downtown Arts Hub Public Convening held in May. Location: Main Branch, Oxnard Public Library, Meeting Room B.
- Cultural Arts Commission Special “Retreat” Planning Meeting is scheduled for Saturday, August 19, 2017. Location: PACC.