



AGENDA
Special Meeting
Inter-Neighborhood Council Organization (INCO)
Budget Subcommittee
Wednesday, February 17, 2016
City Council Chambers
Closed Session Room
Please use the back entrance by the
City Council Parking Area
305 West Third Street
Oxnard, CA 93030
6:00 P.M.

"Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 24 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 300 West Third Street, 4th Floor, during customary business hours."

- A. **ROLL CALL**
- B. **APPROVAL OF MINUTES** Approval of the minutes from August 5, 2015.
- C. **PUBLIC COMMENTS (15 minutes/3 minutes per person)**
At this time, a person may address the INCO Budget Subcommittee on matters within the subject matter which are on the agenda.
- D. **NEW BUSINESS**
 - 1. Discussion/Recommendation regarding Budget Committee member findings on various items pertaining to the INCO budget.
- E. **FUTURE AGENDA ITEMS**
- F. **COMMITTEE COMMENTS**
- G. **ADJOURNMENT**

Note: City of Oxnard Website – The Inter-Neighborhood Council Organization agenda is available on the City of Oxnard Website (www.ci.oxnard.ca.us) 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Michael Cabezas at (805) 385-8391. Notification 24 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.



MINUTES
Inter-Neighborhood Council Organization (INCO)
BUDGET SUBCOMMITTEE MEETING
SPECIAL

Wednesday, August 5, 2015

City Council Chambers
Closed Session Room
Please use the back entrance by the
City Council Parking Area
305 West Third Street
Oxnard, CA 93030
6:00 P.M.

A. ROLL CALL / POSTING OF AGENDA Quorum Present: Martin Remen, Herb Smith and Jackie Tedeschi were present.

B. PUBLIC COMMENTS No public comments were taken.

C. NEW BUSINESS

1. Elect Chair and Vice Chair

The board decided that Martin Remen would be the Chair and Herb Smith would be the Vice Chair.

2. Discussion/Action regarding report to General Membership regarding INCO budget.

Herb Smith: Stated that he has been corresponding with Sharon to determine the cost of INCO neighborhood meetings. He noted that the Oxnard School district charges \$15 per application for meeting site and that the City sent a letter to the district requesting that the fees be waived for this year. River Ridge Golf Club charges \$60 a meeting and the Rio School District charges \$143.75 a meeting. The average estimate for printing the flyers is \$315 per neighborhood for colored paper. The city has a contract with Toshiba that charges \$.10 per copy, so 500 copies is \$50, 1000 copies is \$100 and 2000 copies is \$200.

Martin Remen: He had a meeting with Assistant Police Chief Benites and learned that the Police Department does not track their expenses in the manner that the INCO is looking for. However, Assistant Chief Benites agreed to look at any figures that the committee comes up with based upon available data, and make sure that they make sense.

After a brief discussion the Committee decided to try and gather data for the fiscal year 2015/16. They determined that the stats they are looking for are not kept by the City, but with that they should be able to generate a close estimate.

Martin Remen: Asked if the neighborhoods were required to flyer the neighborhood for every meeting.

Jefferson Billingsley: Indicated that according to the Neighborhood Council bylaws a neighborhood should be noticed by flyer whenever their council schedules a meeting.

After some discussion Herb Smith was going to call Sharon Aranda and City Corps to see if he could determine the cost of City Corps delivery of flyers.

Jackie Tedeschi: Stated that she contacted Todd Housley and asked him for a breakdown on the cost for neighborhood cleanups. She was given estimates of cost based on the last eight neighborhood cleanups. Two operators on overtime come to \$41.58 an hour for 10 hours, which equals \$831.60. It cost \$137.88 per haul and there are an average of 12 hauls per event, which creates a total of \$1654.56. The average tonnage per event equals 18.17 tons multiplied by \$52 equals \$944.84. The grand total would be around \$3500.00 per event. She is going to check on a cost estimate for a year.

The group agreed to continue the process of researching the cost associated with the INCO.

D. COMMITTEE MEMBER COMMENTS

Jackie Tedeschi: Asked if the group would like to meet again on August 17, 2015.

The group tentatively decided to meet on August 19, 2015.

E. ADJOURNMENT

Chairman Remen adjourned the meeting.