



**AGENDA**  
**Inter-Neighborhood Council Organization (INCO)**  
**GENERAL MEMBERSHIP MEETING**  
**Wednesday, December 2, 2015**  
305 West Third Street  
Oxnard, CA 93030  
7:00 P.M.

"Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 300 West Third Street, 4<sup>th</sup> Floor, during customary business hours."

- A. **ROLL CALL**
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF MINUTES** Minutes of November 4, 2015.
- D. **GUEST SPEAKER**
  - 1. Study session on proposed Oxnard Smoking Ordinance. (J. Billingsley)
- E. **PUBLIC COMMENTS** (15 minutes/3 minutes per person)  
*At this time, a person may address the INCO on matters within the subject matter jurisdiction of the Executive Board. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion.*  
*Public comments on items on the agenda will be considered at the time of consideration of the agenda item.*
- F. **NEIGHBORHOOD CHAIR REPORTS**
- G. **EXECUTIVE BOARD REPORTS**
- H. **NEW BUSINESS**
  - 1. Discussion/action to appoint two additional members to the Budget Subcommittee.
  - 2. 2015 REPORT. (L. Shulman)
  - 3. Presentation of certificates to 2015 executive board.
  - 4. Inauguration of 2016 INCO Executive Board Members (Mayor Flynn)
- I. **FUTURE AGENDA ITEMS**
- J. **ADJOURNMENT**

**PLEASE REMEMBER TO BRING ITEMS FOR FOODSHARE**

**Note: City of Oxnard Website** – The Inter-Neighborhood Council Organization agenda is available on the City of Oxnard Website ([www.ci.oxnard.ca.us](http://www.ci.oxnard.ca.us)) 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Michael Cabezas at (805) 385-8391. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.



## MINUTES

### Inter-Neighborhood Council Forum (INCO) GENERAL MEMBERSHIP MEETING

Wednesday, November 4, 2015

305 West Third Street  
Oxnard, CA 93030  
7:00 p.m.

- A. **ROLL CALL / POSTING OF AGENDA** Quorum
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF MINUTES** *Nancy Rahn made a motion to approve the minutes of September 2, 2015 and October 7, 2015. Second by Jackie Tedeschi. Motion approved.*
- D. **PUBLIC COMMENTS** Public Comments were taken from Todd Housley
- E. **GUEST SPEAKER**
  - 1. **Presentation from the Ventura County Rescue Mission. (J. Saltee, S. West)**

John Saltee the director of the Ventura County Rescue Mission noted that the organization has been around for 43 years and they have served over 300,000 meals and provided 60,000 nights of shelter. He indicated that they are the only full time shelter for men and Lighthouse is the only one for women. The Mission provides a 10 month vocational program to help train and place men in work and the Lighthouse does the same for women. They want to build trust and offer a hand up – not a hand out. A question and answer session followed.
  - 2. **Presentation on homelessness in Oxnard. (P. Rivera)**

Oxnard Commissioner on Homelessness, Peggy Rivera, noted that this year the Winter Warming would be operating from December 1<sup>st</sup> to March 31<sup>st</sup>. Funds are always a problem and they are continually asking for donations. She stated that Oxnard City Manager Greg Nyhoff, has been a big help in working to resolve problems. Steven Kardasis will manage the shelter and he is looking for volunteers to help. For more information and to sign up for training members were encouraged to email [Rescue1@roadrunner.com](mailto:Rescue1@roadrunner.com) or call Commissioner Rivera at 890-7414. A question and answer session followed.
  - 3. **Presentation of the information Michael Gleason has gathered on Assessment Districts. (M.Gleason)**

West Village Chairman Michael Gleason gave an overview of Assessment districts that included the purpose of Landscape Maintenance Districts (LMD) and how they are created and funded. He also discussed how to determine if your neighborhood is in a LMD and if it is healthy. He noted that the City has hired NBS to investigate the status of LMDs and spoke about what to expect from NBS in the coming months. A question and answer session followed.
- F. **NEIGHBORHOOD CHAIR REPORTS**
  - Aaron Greer, Windsor North** Noted that Sergio Cervantes would answer questions regarding Landscape Maintenance Districts at the next Windsor North meeting. Presented a \$300 check to City Corps for their help with the neighborhood cleanup.
  - Pat Brown, Five Points NE.** Spoke about the development of the old Drive-In property. She stated that there are no public places to hold a meeting in her neighborhood and so she is unsure how she will have a meeting. She noted that the developer is required to have four meetings regarding the development. She expressed concern about the traffic flow of the development.

**Martin Remmen, Cabrillo** Introduced Mr. Dale Dean as the new chair of the Cabrillo Neighborhood.

**Dale Dean, Cabrillo** Asked for feedback from his fellow chairs and board members. He noted that the Veterans Association has a homeless assistance program for veterans.

**Alice Madrid, Bartolo Square North** Thanked those who have donated cans of food. She encouraged everyone to keep the donations going through the holidays. She noted that the Senior Center will have a Veterans lunch.

**Patricia Tom, Hobson Park West** Indicated that they have been working with the City traffic division to find solutions for the pedestrian walkways and extended parking areas. She noted that they have been working on cleaning up some homes in the neighborhood including a transition home what was a source for numerous problems.

**Tim Gingrass, Rio Lindo** Stated that they had their annual election in October and he introduced the elected board members. He thanked the Police Department for adding extra patrols at an intersection where people were running the stop signs.

**Jackie Tedeschi, Southbank** She thanked everyone who wished her well during her surgery. She encouraged her neighborhood to pay closer attention to the temporary traffic signs in the construction and paving areas.

**Nancy Rahn, Blackstock** Stated that her neighborhood had a safe and successful Halloween.

**Len Shulman, Carriage Square** Indicated that they had their annual election and that he is still the Chairman. He introduced his new board.

#### **G. EXECUTIVE REPORTS**

**Julie Pena** Noted that they had a meeting with the Mayor to discuss short, medium and long term goals for the INCO. She noted that Chairman Shulman presented the INCO goals at the City Council Strategic Planning meeting.

**Jack Villa** Stated that the Communication Subcommittee has been working to activate neighborhoods. He indicated that they had meeting in East Village and Bryce Canyon North neighborhoods and he is hoping that they will form councils. He noted that they had meetings scheduled for the Tierra Vista and Redwood neighborhoods. He thanked Mayor Flynn and Councilmember Perello for their participation.

**Len Shulman** Noted that he attended the City Council Strategic Planning meeting and he asked about emergency funding for potential El Nino Storms. He was informed that the Disaster Preparedness Coordinator, Susan Duenas, would be able to provide that information. He indicated that on November 10<sup>th</sup> the inauguration date change would go before the City Council.

#### **H. NEW BUSINESS**

##### **1. Election of 2016 INCF Executive Board Members**

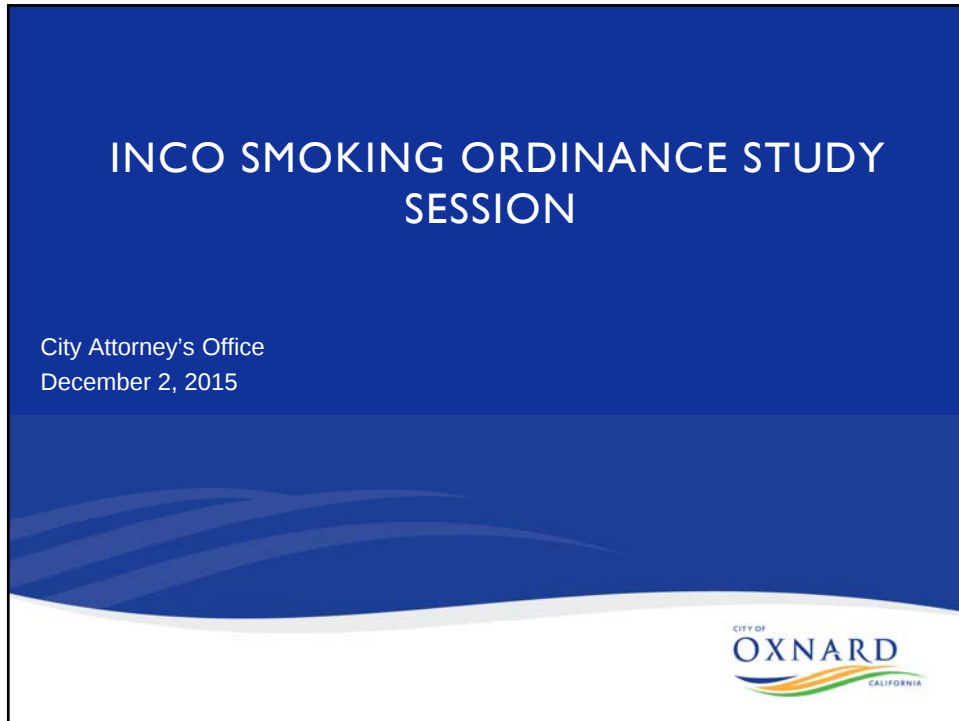
Candidate Statements were given by Julie Pena, Len Shulman, Jack Villa and Jackie Tedeschi. The election results are: Chairman Len Shulman, 1<sup>st</sup> Vice Chair Jack Villa, 2<sup>nd</sup> Vice Chair Julie Pena, 3<sup>rd</sup> Vice Chair Aaron Greer, and 4<sup>th</sup> Vice Chair Jackie Tedeschi.

#### **I. FUTURE AGENDA ITEMS**

*Len Shulman noted that Assistant Police Chief Jason Benites had requested to speak at a future date.*

#### **J. ADJOURNMENT**

*Len Shulman adjourned the meeting.*



SMOKING ORDINANCE STUDY SESSION

**Regulatory Authority**

Health and Safety Code 118910

A local governing body may completely ban the smoking of tobacco or may regulate smoking in any manner not inconsistent with state law.

2

**Existing State Regulations** (not exhaustive)

Labor Code Section 6404.5:

No smoking in an enclosed space at a place of employment.

Government Code Sections 7596–7598:

Smoking is prohibited inside a public building and in outdoor areas within 20 feet of a main exit, entrance, or operable window of a public building.

Health and Safety Code Section 104495:

Smoking of tobacco products is prohibited within 25 feet of a playground.

**GEOGRAPHIC SCOPE OF RESTRICTIONS MUST BE DEFINED**

- Is a smoking ban limited to City and/or public property such as parks, beaches and recreational areas?
- Should a ban include areas of private property that are open to the public such as outdoor eating areas of restaurants and shopping centers?
- How extensively does the City want to regulate?

Some of the most common restrictions in comprehensive ordinances ban smoking in outdoor dining areas, entryways, public events, worksites and recreational and service areas.

## CONSIDERATION OF EXCEPTIONS

Are there certain areas or businesses that should be exempted from regulations? Examples from other local jurisdictions include:

golf courses

&

smoking lounges that meet certain structural requirements

## SCOPE OF PRODUCTS REGULATED (new smoking products)

Staff would recommend that any definition of “smoking” include the use of e-cigarettes and vapor products.

This is consistent with the City’s existing Tobacco Retailer Ordinance, which includes both types of products (and smokeless tobacco) within the scope of regulation of the sale of tobacco, tobacco products and tobacco paraphernalia.

## NOTICE TO THE PUBLIC

How will notice be provided to the public that smoking is not allowed in certain areas? Resources would be required for signage, outreach and education.

If the ordinance includes banning smoking in areas of private property, what notice (usually signs) will be required of private property owners and how should notice provisions be enforced?

## EFFECTIVE DATES

Depending on the scope of adopted smoking regulations, time may be required for businesses to come into compliance with notice requirements.

There is also a lead time for the public to become aware of and adjust to new smoking regulations.

Phased-in timing for notice posting requirements and delaying enforcement for a defined outreach period may be advantageous.

## **ENFORCEMENT & PENALTIES**

From consultation with the Police Department, it is unlikely that resources would be dedicated to enforcement of a new ordinance. However, smoking regulations are often viewed as self-enforcing and can operate effectively through social pressure.

Penalties are almost universally an infraction (ticket and fine). Should citations be set at the City standard of:

1<sup>st</sup> violation \$100

2<sup>nd</sup> violation \$200

3<sup>rd</sup> (or additional violations within a year) \$500  
or some lesser amount?