



AGENDA
Inter-Neighborhood Council Organization (INCO)
Executive Board Meeting
Wednesday, December 12, 2018

City Council Chambers
Closed Session Room
Please use the back entrance by the
City Council Parking Area
305 West Third Street
Oxnard, CA 93030
7:00 P.M.

"Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 300 West Third Street, 4th Floor, during customary business hours."

A. ROLL CALL

B. APPROVAL OF MINUTES

1. Subject: Minutes of October 10, 2018 and November 7, 2018.
Recommendation: Approve.

C. PUBLIC COMMENTS (15 minutes/3 minutes per person)

At this time, a person may address the INCO Executive Board on matters within the subject matter jurisdiction of the INCO Executive Board. The INCO Executive Board cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item.

D. NEW BUSINESS

1. Discussion / Action to cancel the INCO E-Board meeting for January 9, 2018 and schedule a special meeting for January 16, 2019.
2. Discussion / Action to set the meeting time for the INCO E- Board meetings.
3. Discussion/ Action for a proposal from Fire Department and City Management on providing disaster preparedness training through neighborhood councils.
4. Discussion / Action to have a presentation from the planning department regarding the City Council's action on cannabis and an update on the Community Choice Aggregation at the January 9th INCO General Membership meeting. (K. Mallory)
5. Discussion / Action to form ad hoc committees and schedule future presentation to the general membership to:
 - a) To develop new ways to inform residents of INCO meetings and develop potential changes to meeting practices.
 - b) To develop a format for a monthly INCO report to the City Council.
 - c) To develop a recommended budget for the INCO, FY 19-20.
 - d) To plan an INCO retreat to develop a 2019 strategic plan.
 - e) To create INCO outreach materials including an informational brochure that promotes the INCO.
 - f) To develop a training program for neighborhood council boards.
 - g) To develop an annual neighborhood condition assessment, a satisfaction survey, and City funding priorities.
6. Discussion / Action on future topics and potential guest speakers for INCO General Membership Meetings in the 2019 Calendar year.

E. EXECUTIVE BOARD COMMENTS AND SUGGESTIONS

Executive Board may individually report on items of interest or concern. The INCO cannot enter into detailed discussion or take action on any item presented during these reports.

F. ADJOURNMENT

The date regular INCO meeting shall take place in January 2019.

Note: City of Oxnard Website – The Inter-Neighborhood Council Organization agenda is available on the City of Oxnard Website (www.oxnard.org) 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Michael Cabezas at 385-8391. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.