



AGENDA

Inter-Neighborhood Council Organization (INCO) Executive Board Meeting

Wednesday, June 10, 2015

City Council Chambers
Closed Session Room
Please use the back entrance by the
City Council Parking Area
305 West Third Street
Oxnard, CA 93030
6:00 P.M.

"Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 300 West Third Street, 4th Floor, during customary business hours."

A. ROLL CALL

B. APPROVAL OF MINUTES Approval of the minutes from May 13, 2015.

C. PUBLIC COMMENTS (15 minutes/3 minutes per person)
At this time, a person may address the INCO Executive Board on matters within the subject matter jurisdiction of the Executive Board. The Executive Board cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion.

D. OLD BUSINESS

1. Discussion / Action regarding the notification of Neighborhood Chairs to inform them of the INCO's intention to form an Operations Committee, a Budget Committee and a Communications Committee and to call for volunteers.

E. NEW BUSINESS

1. Discussion / Action regarding the INCO bank account.
2. Discussion / Action regarding a letter from the INCO Chairman to the Neighborhood Chairs concerning the member's responsibilities.
3. Discussion / Action to set the agenda for the July 1, 2015 INCO General Membership meeting.
4. Discussion / Action on future topics and potential guest speakers for INCO General Membership Meetings in the 2015 Calendar Year.

F. EXECUTIVE BOARD COMMENTS AND SUGGESTIONS

G. ADJOURNMENT

Note: City of Oxnard Website – The Inter-Neighborhood Council Organization agenda is available on the City of Oxnard Website (www.ci.oxnard.ca.us) 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Michael Cabezas at 385-8390. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.



MINUTES
Inter-Neighborhood Council Organization (INCO)
EXECUTIVE BOARD MEETING

Wednesday, May 13, 2015

City Council Chambers
Closed Session Room
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305 West Third Street
Oxnard, CA 93030
6:00 P.M.

- A. **ROLL CALL / POSTING OF AGENDA** Quorum Present: Len Shulman, Jack Villa, and Jackie Tedeschi. Julie Pena joined the group at 6:08 p.m.
- B. **APPROVAL OF MINUTES** *Len Shulman made a motion to approve the minutes from April 8, 2015. Jack Villa seconded. The motion passed.*
- C. **PUBLIC COMMENTS**
- D. **OLD BUSINESS**
- E. **NEW BUSINESS**

1. Discussion / Action regarding the next step to take with the INCF retreat items.

Roger Poirer asked if anyone had any changes to the INCO retreat summary. The board discussed the summary and concluded that it was fine as written. Mr. Poirer suggested forming an operations committee, a budget committee and a communications committee. The committees would help improve participation, create better meetings, improve communication with the Council, and formulate a budget.

Julie Pena made a motion to accept the retreat summary as it is written and to have it sent out to all the INCO Chairs. Jackie Tedeschi seconded. The motion passed.

Jackie Tedeschi made a motion to form an Operations Committee, a Budget Committee and a Communications Committee at the June INCO General Membership meeting. Len Shulman seconded. The motion passed.

2. Discussion / Action regarding the possibility of inviting someone from the City's Parks Department to speak about park maintenance.

Chairman Shulman indicated that Nancy Rahn contacted The Oxnard School District Facilities Superintendent, Jorge Gutierrez, and asked him to speak at the June INCO General Membership meeting.

Michael Cabezas noted that the Board had also considered having Recreation Supervisor Terrel Harrison speak at the June meeting.

Jackie Tedeschi made a motion to table Terrel Harrison for a later date. Julie Pena seconded. The motion passed.

3. Discussion / Action to set the agenda for the June 3, 2015 INCO General

Jack Villa made a motion to have discussion and action regarding the retreat report at the June INCO General Membership meeting. Julie Pena seconded. The motion passed.

The Board agreed to discuss the retreat, form an Operations Committee, a Budget Committee and a Communications Committee and to have Jorge Gutierrez and Roger Poirer as guest speakers at the June INCO General membership meeting.

4. Discussion / Action on future topics and potential guest speakers for INCF General Membership Meetings in the 2015 Calendar Year.

Jackie Tedeschi made a motion to have the Oxnard Community Planning Group give a presentation regarding the plans for the Oxnard Blvd. corridor at the July INCO General Membership meeting. Len Shulman seconded. The motion passed.

F. **EXECUTIVE BOARD COMMENTS AND SUGGESTIONS**

Julie Pena: She was not aware of the Oxnard Community Planning Group and she appreciated their kind of grass roots effort.

Jack Villa: Stated that he would like to have a Special Meeting regarding the City Budget.

Jackie Tedeschi: Asked if the City Council budget meeting was going to be a public meeting.

Michael Cabezas: Indicated that there were tentative plans for two City Council Budget meetings that would be open to the public. However, to his knowledge, as of this meeting nothing had been officially set.

Len Shulman: Stated that Al Velasquez was correct in stating that he is a member of the public. He noted that it is legal for a member to step down from his position and speak under public comments if he really feels that he has too. He suggested that this might be unfair because it potentially would be taking away time from members of the public who do not have other opportunities to speak at the meeting. He further noted that on agendized items everyone has the opportunity to comment, but that only the members can vote.

G. **ADJOURNMENT**

Chairman Shulman adjourned the meeting.