



Written materials relating to an item on this agenda that are distributed to the Oxnard Public Library Board of Trustees within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 251 South A Street during customary business hours.

**CITY OF OXNARD
OXNARD LIBRARY BOARD
AGENDA
REGULAR MEETING
251 South A Street, Madeleine Miedema Room
Oxnard, CA 93030
July 10, 2017
5:00 p.m.**

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. PUBLIC COMMENTS**

A person may address the Library Board (Board) only on matters within the subject matter jurisdiction of the Board. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Board, persons wishing to speak on items on the agenda should do so during public comments.

D. APPROVAL OF MINUTES

SUBJECT: The minutes of the Oxnard Library Board meeting from May 8, 2017 are submitted for approval

RECOMMENDATION: That the Oxnard Library Board approve the minutes of the May 8, 2017 regular meeting.

E. REPORT OF THE CITY LIBRARIAN

The City Librarian shall report on items of interest to the Board occurring since the last meeting. The Board cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. OLD BUSINESS

- 1. **SUBJECT:** Friends of the Library Report
RECOMMENDATION: That the Board receive the Report.

2. SUBJECT: Library Statistical Report for May 2017 and June 2017
RECOMMENDATION: That the Board Receive the Reports.
3. SUBJECT: Library Budget Reports for April 2017 and May 2017
RECOMMENDATION: That the Board Receive the Reports.

G. NEW BUSINESS

1. SUBJECT: Summer Reading Programs Presentation
RECOMMENDATION: That the Board receive the Report.
2. SUBJECT: Update on CalTrac Training for Board Members
RECOMMENDATION: That the Board receive an update on the training in August 2017.

H. BOARD COMMENTS

Board members may individually report on items of interest or concern outside of sub-committee reports. The Board cannot enter into detailed discussion or take action on any item presented during these reports.

I. ITEMS OF FUTURE CONSIDERATION

Board may request that items be placed on future agendas for extended discussion.

J. ADJOURNMENT

The next regular meeting is scheduled for Monday, August 14, 2017, at 5:00 p.m. at the Oxnard Main Library, 251 South A Street, Madeleine Miedema Meeting Room, Oxnard, California, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Library Administration at (805) 385-7528. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard Website: The Library Board agenda is available on the City of Oxnard website at www.oxnard.org 72 hours prior to a regular meeting and 24 hours prior to a special meeting.



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**CITY OF OXNARD
OXNARD PUBLIC LIBRARY
MINUTES
REGULAR MEETING
South Oxnard Branch Library, 4300 Saviers Road, Oxnard, CA 93030
Monday, May 8, 5:00 p.m.**

Chairperson Ruby Durias called the Oxnard Public Library Board Meeting to order at 5:02 p.m.

A. ROLL CALL

Board Members Present: R. Durias, I. Milstead, I. Rauschenberger
Board Members Absent: F. Harper and P. Chavez
Staff Present: S. Kimsey, City Librarian and M. Herrera, Recording Secretary

B. PLEDGE OF ALLGIANCE

C. PUBLIC COMMENTS

None

D. OATH OF OFFICE

None

E. STAFF INTRODUCTIONS

None. Chairperson Durias gave an update on Board Member Harper indicating that she has resigned. There is now a vacancy on the Board.

F. APPROVAL OF MINUTES

Vice-Chairperson Milstead moved and Board Member Rauschenberger seconded to approve the April 10, 2016 regular meeting minutes.

AYES: Durias, Milstead, Rauschenberger

NOS: None

ABSENT: Harper, Chavez

ABSTEIN: None

G. REPORT OF CITY LIBRARIAN

- Sofia Kimsey passed out programs for the month of May. There are fewer events in May due to the Library Celebration.
- Reminder to RSVP to Maria Herrera when meeting packets are emailed to ensure a quorum.
- Sofia has posted an advertisement about Board vacancy on the monitors at the Library.

- Sofia gave an update on the Library Celebration stating it was a huge success.
- The Friends of the Library donated \$20,000 to us this year. Last year it was \$30,000. Funds will be used for programming.
- Currently, there is a vacancy for a Library Aide. Interviews are scheduled for next week.
- Sofia did a radio interview with KDAR called "Community Connection" on happenings in the community; they will repeat the program throughout the next few months; they will notify us when it will air. We also did another radio SPA, they charge for a brief interview.
- The Library now has a Twitter account; we are looking for an app for Blasts Outs.
- The Integrated Library System was upgraded successfully.
- Vice-Chairperson Milstead mentioned that she did not see the Literacy Coordinator at the Celebration, Sofia indicated that the Coordinator was at the front promoting the Literacy Program.
- Sofia completed a certificate program through the City at CalLu as part of the Graduate School of Management in Public Policy Administration.
- An Events calendar will be included in Library Board packet listing department programming.

H. OLD BUSINESS

1. **SUBJECT:** Statistical Reports for April 2017. No comment.
2. **SUBJECT:** Library Budget Reports for April 2017. No comment.
3. **SUBJECT:** Friends of the Library Report. No one was present at the meeting. Sofia will ask how report will be given at future meetings.

I. NEW BUSINESS

1. **SUBJECT:** Update on CalTrac Training for Board Members
Sofa reported she has been trying to contact the organization without success; maybe a webinar would be an alternative; the Board discussed available dates for the training. Sofia also attempted to contact the Tool Kit organization as it is part of the training. The Board discussed having the June meeting at the Colonia Branch Library, we will check to make sure there is space to hold it and if there is anything to do to change the location.

J. BOARD COMMENTS

Board Member Rauschenberger attended the John Muir impersonation event. She shared information of Mr. Muir and the Sierra Club.

K. ITEMS OF FUTURE CONSIDERATION

1. CalTrac Training – tentatively set for August 2017.
2. June meeting at Colonia Branch Library.

L. ADJOURNMENT

With no objection Chairman Durias adjourned the meeting at 5:42 p.m.

RESPECTFULLY SUBMITTED

MARIA G. HERRERA
Recording Secretary

Ruby Durias
Chairperson

City of Oxnard Website: Library Board agenda is available on the city Oxnard website at www.oxnard.org/library 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

Library Board Meeting Monthly Statistical Report FY 2016-17

Month of May 2017

Total Number in Collection

as of: May 2017

Books*	359,696
Periodicals	2,660
Non-book materials**	93,411
TOTAL	455,767

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: May 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>YTD</u>
Children	112	2	44	158	3,379
Adult	206	4	68	278	4,473
TOTAL	318	6	112	436	7,852

<u>Circulation for: May 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>YTD</u>
Adult/YA books, English & foreign	5,801	150	1,259	7,210	113,185
Children's books, English & foreign	9,392	207	3,505	13,104	234,145
Pamphlets, periodicals, non-book	5,176	108	977	6,261	113,725
TOTAL	20,369	465	5,741	26,575	461,055

Number of reference questions	4,111	397	738	5,246	88,793
Patron attendance	26,400	1,095	Unknown	27,495	460,282
In-house use of materials	2,188	Unknown	1,656	3,844	73,143
Technical assistance	838	70	472	1,380	15,939

<u>Main Library</u>	<u>May</u>	<u>YTD FY: 2017</u>
Passports executed	264	2,311
Execution fees	\$6,600.00	\$57,775.00
Postage	\$372.40	\$2,911.80

	No. of users this month	No. of users YTD	# items returned this month	# of items returned YTD
Automated Book Return System				
South Oxnard Branch Library	1,222	15,489	4,778	65,899

MAIN LIBRARY

<u>Registration</u>	<u>May 2017</u>
Children	112
Adult	197
TOTAL	309

<u>Circulation</u>	<u>May 2017</u>
Adult/YA books, English & foreign	5,801
Children's books, English & foreign	9,392
Pamphlets, periodicals, non-book	5,176
TOTAL	20,369

Number of periodical requests	271
Number of ILL loans from other libs.	16
Number of ILL loans to other libs.	54

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	5	130	187	1,235
School age (K to 14 years)	15	157	300	2,230
Young Adult (12-18 years)	5	43	57	174
Adult (19 years and older)	19	154	3,570	4,858
Homework Center (Opened 9-1-2010)	18	169	289	4,437
TOTAL	62	567	4,403	10,673

COLONIA LIBRARY

<u>Registration</u>	<u>May 2017</u>
Children	1
Adult	3
TOTAL	4

<u>Circulation</u>	<u>May 2017</u>
Adult/YA books, English & foreign	150
Children's books, English & foreign	207
Pamphlets, periodicals, non-book	108
TOTAL	465

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	15	123	316	2,391
School age (K to 14 years)	1	12	82	641
Young Adult (12-18 years)	1	12	3	135
TOTAL	17	147	401	3,167

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>May 2017</u>
Children	44
Adult	68
TOTAL	112

<u>Circulation</u>	<u>May 2017</u>
Adult/YA books, English & foreign	1,259
Children's books, English & foreign	3,505
Pamphlets, periodicals, non-book	977
TOTAL	5,741

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	14	279	153	1,371
School age (K to 14 years)	4	87	65	730
Young Adult (12-18 years)	9	126	45	597
Adult (19 years and older)	14	74	65	226
Technical assistance	472	3,386	0	3,858
Homework Center (Opened 9-1-2010)	17	119	418	2,505
TOTAL	530	2,740	746	5,429

Library Board Meeting Monthly Statistical Report FY 2016-17

Month of June 2017

Total Number in Collection as of: June 2017	
Books*	358,287
Periodicals	2,679
Non-book materials**	43,219
TOTAL	404,185

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: June 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>YTD</u>
Children	119	12	147	278	3,657
Adult	180	9	73	262	4,735
TOTAL	299	21	220	540	8,392

<u>Circulation for: June 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>YTD</u>
Adult/YA books, English & foreign	5,826	190	1,402	7,418	120,603
Children's books, English & foreign	9,610	360	4,139	14,109	248,254
Pamphlets, periodicals, non-book	5,222	220	1,044	6,486	120,211
TOTAL	20,658	770	6,585	28,013	489,068

Number of reference questions	4,205	276	1,099	5,580	94,373
Patron attendance	24,895	2,172	Unknown	27,067	487,349
In-house use of materials	2,696	719	1,635	5,050	78,193
Technical assistance	884	210	465	1,559	17,498

<u>Main Library</u>	<u>June</u>	<u>YTD FY: 2017</u>
Passports executed	262	2,573
Execution fees	\$6,550.00	\$64,325.00
Postage	\$246.05	\$3,157.85

	No. of users this month	No. of users YTD	# items returned this month	# of items returned YTD
Automated Book Return System				
South Oxnard Branch Library	1,136	16,625	4,033	69,932

Statistical report for: June 2017

MAIN LIBRARY

<u>Registration</u>	<u>June 2017</u>
Children	119
Adult	180
TOTAL	299

<u>Circulation</u>	<u>June 2017</u>
Adult/YA books, English & foreign	5,826
Children's books, English & foreign	9,610
Pamphlets, periodicals, non-book	5,222
TOTAL	20,658

Number of periodical requests	343
Number of ILL loans from other libs.	19
Number of ILL loans to other libs.	45

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	4	134	219	1,454
Shool age (K to 14 years)	6	163	134	2,364
Young Adult (12-18 years)	4	47	49	223
Adult (19 years and older)	16	170	44	4,902
Homework Center (Opened 9-1-2010)	16	185	102	4,539
TOTAL	46	613	548	11,221

COLONIA LIBRARY

<u>Registration</u>	<u>June 2017</u>
Children	12
Adult	9
TOTAL	21

<u>Circulation</u>	<u>June 2017</u>
Adult/YA books, English & foreign	190
Children's books, English & foreign	360
Pamphlets, periodicals, non-book	220
TOTAL	770

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	19	142	366	2,757
Shool age (K to 14 years)	2	14	128	769
Young Adult (12-18 years)	1	13	32	167
TOTAL	22	169	526	3,693

Statistical report for: June 2017

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>June 2017</u>
Children	147
Adult	73
TOTAL	220

<u>Circulation</u>	<u>June 2017</u>
Adult/YA books, English & foreign	1,402
Children's books, English & foreign	4,139
Pamphlets, periodicals, non-book	1,044
TOTAL	6,585

<u>Number of library-sponsored programs</u>	<u>Number</u>	<u>Number YTD</u>	<u>Attendance</u>	<u>Attendance YTD</u>
Pre-school (up to K)	7	286	222	1,593
Shool age (K to 14 years)	7	94	174	904
Young Adult (12-18 years)	9	135	75	672
Adult (19 years and older)	0	74	96	322
Technical assistance	0	3,386	0	3,858
Homework Center (Opened 9-1-2010)	12	131	259	2,764
TOTAL	35	2,775	826	6,255

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
551-7313 PHOTOCOPY FEES	213	213	270	78		135	36.62
554-7351 RENTAL OF FACILITIES	6,835	6,835		2,251		4,584	32.93
581-7523 MISCELLANEOUS REVENUES	73,868	73,868		7,405		66,463	10.02
*	80,916	80,916	270	9,734		71,182	12.03
** COMMUNITY OUTREACH	80,916	80,916	270	9,734		71,182	12.03

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	60,000	60,000	3,649	40,386		19,614	67.31
DEPT. 54	LIBRARY SERVICES	93,000	93,000	6,250	50,548		42,452	54.35
DIV 02	LIBRARY CIRCULATION SERVI	4,182	4,182	230	3,332		850	79.67
		5,760	5,760		575		5,185	9.98
556-7401	BOOK FINES	162,942	162,942	10,129	94,841		68,101	58.21
557-7432	DOCUMENT PROCESSING FEES	162,942	162,942	10,129	94,841		68,101	58.21
581-7519	OTHER REIMBURSEMENTS							
581-7532	SALE OF PHOTOGRAPHIES							
*								
**	LIBRARY CIRCULATION SERVI	162,942	162,942	10,129	94,841		68,101	58.21

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	0	0					
DEPT 54 LIBRARY SERVICES	494	494					
DIV 03 LIBRARY-INFO/REFER.SERVIC	13,260	13,260	850	9,921		21-294	40.49
557-7431 PHOTO COPY FEES						3,339	74.82
557-7434 TEST PROCTORING FEES							
581-7517 INTERNET REVENUES	13,754	13,754	850	10,142		3,612	73.74
*							
** LIBRARY-INFO/REFER.SERVIC	13,754	13,754	850	10,142		3,612	73.74

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	23,745	23,745	2,331	19,095			
DEPT 54	LIBRARY SERVICES	12,469	12,469	731	5,727		4,650	80.42
DIV 11	LIBRARY BRANCH SERV.DIV.	11,126	11,126	4,308	19,166		6,742	45.93
		47,340	47,340	7,370	43,988		8,040	172.26
556-7401	BOOK FINES	47,340	47,340	7,370	43,988		3,352	92.92
581-7517	INTERNET REVENUES	47,340	47,340	7,370	43,988		3,352	92.92
581-7519	OTHER REIMBURSEMENTS	304,952	304,952	18,619	158,705		146,247	52.04
*		304,952	304,952	18,619	158,705		146,247	52.04
**	LIBRARY BRANCH SERV.DIV.	47,340	47,340	7,370	43,988		3,352	92.92
***	LIBRARY SERVICES	304,952	304,952	18,619	158,705		146,247	52.04
****	GENERAL FUND	304,952	304,952	18,619	158,705		146,247	52.04

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	228,016	228,016	17,890	185,400		42,616	81.31
805-8002 DIRECT LABOR-TEMPORARY	0	0		258		258-	
805-8021 AUTO ALLOWANCE	0	0	167	1,863		1,863-	
805-8040 PARS	28,753	28,753	1,608	16,478		12,275	57.31
805-8041 EMPLOYEE BENEFITS	52,012	52,012	4,495	43,087		8,925	82.84
805-8042 WORKER'S COMP INSURANCE	6,200	6,200	306	3,183		3,017	51.34
805-8043 PERS	58,222	58,222	3,754	42,232		15,990	72.54
805-8044 WORKER'S COMP/SAFETY	1,200	1,200	118	1,229		29-	102.42
805-8048 PEMCA-RETIREE	20,298	20,298	1,801	15,426		4,872	76.00
805-8099 VACANCY SAVINGS	22,182-	22,182-				22,182-	
* PERSONNEL SERVICES	372,519	372,519	30,139	309,156		63,363	82.99
OPERATING							
805-8102 SUPPLIES - OFFICE	11,884	11,884	661	9,359		2,525	78.75
805-8209 SVCS-OTHER PROF/CONTRACT	0	0	419	24		24-	
805-8343 TRAINING/WORKSHOPS/MTNGS	8,204	8,204		783		5,217	13.05
805-8357 MEMBERSHIPS-OTHER	3,886	3,886		424		7,780	5.17
805-8402 PHOTOCOPY CHARGES				2,210		1,676	56.87
* OPERATING	23,974	29,974	1,080	12,800		17,174	42.70
FIXED CHARGES/DEBT SERVIC							
805-8522 DATA PROCESSING CHGS/OPER	8,600	8,600	717	7,167		1,433	83.34
805-8523 DATA PROCESSING CHGS-WPC	744	744	62	620		124	83.33
805-8525 LIABILITY INSURANCE CHGS	2,600	2,600	217	2,167		433	83.35
805-8526 FIRE & PROPERTY INSURANCE	175,632	175,632	14,636	146,360		29,272	83.33
805-8535 FACILITY CHG-MAINTENANCE	65,756	65,756	5,480	54,797		10,959	83.33
* FIXED CHARGES/DEBT SERVIC	253,332	253,332	21,112	211,111		42,221	83.33
** COMMUNITY OUTREACH	649,825	655,825	52,331	533,067		122,758	81.28

MONTHLY EXPENDITURE REPORT
 AT PERIOD END 10/2017
 83 % OF YEAR LAPSED

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
PERSONNEL SERVICES								
805-8001	DIRECT LABOR REGULAR	344,499	344,499	22,406	246,777		97,722	71.63
805-8002	DIRECT LABOR TEMPORARY	224,068	224,068	16,654	139,064		85,004	62.06
805-8040	PARS	59,046	59,046	3,632	40,743		18,303	69.00
805-8041	EMPLOYEE BENEFITS	145,144	145,144	9,413	103,149		41,995	71.07
805-8043	WORKER'S COMP INSURANCE	17,900	17,900	678	6,690		11,210	37.37
805-8044	WORKER'S COMP/SAFETY	108,002	108,002	7,380	77,900		30,102	72.13
805-8099	VACANCY SAVINGS	5,700	5,700	259	2,551		3,149	44.75
		36,227	36,227				36,227	
*	PERSONNEL SERVICES	868,132	868,132	60,422	616,874		251,258	71.06
805-8101	POSTAGE	9,800	9,800	522	4,538		5,262	46.31
805-8102	SUPPLIES - OFFICE	0	0				67	
805-8109	SUPPLIES - OTHER	4,062	4,062		2,598		1,464	63.96
805-8209	SVCs-OTHER PROF/CONTRACT	10,115	10,115		600	618	8,897	5.93
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000	5,453	60,229		42,771	58.47
805-8262	UTILITY EXPENSE-GAS	4,746	4,746	640	5,892		1,146	124.15
805-8266	UTILITY EXPENSE-GAS	2,192	2,192	217	1,912		280	87.23
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	594	5,698		1,860	75.39
805-8301	MNCE SVC-BUILDING IMPROV	0	0		1,046	1,657	1,046	
805-8303	MAINTENANCE SVC-OFFICE EQ	6,000	6,000				1,657	
805-8343	TRAINING/WORKSHOPS/MTNGS	4,000	4,000	102	2,796		1,204	69.90
805-8439	EQUIP MAINTENANCE CHGS	4,000	4,000				0	
*	OPERATING	151,473	145,473	7,528	85,376	2,275	57,822	58.69
FIXED CHARGES/DEBT SERVIC								
805-8522	DATA PROCESSING CHGS/OPER	40,000	40,000	3,333	33,333		6,667	83.33
805-8523	DATA PROCESSING CHGS-WPC	735	735	61	613		1,22	83.40
805-8525	LIABILITY INSURANCE CHGS	6,300	6,300	525	5,250		1,050	83.33
*	FIXED CHARGES/DEBT SERVIC	47,035	47,035	3,919	39,196		7,839	83.33
**	LIBRARY CIRCULATION SERVI	1,066,640	1,060,640	71,869	741,446	2,275	316,919	69.91

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 03 LIBRARY-INFO/REFER.SERVIC							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	367,842	371,842	29,176	272,726		99,116	73.34
805-8002 DIRECT LABOR-TEMPORARY	38,929	38,929	1,229	21,992		16,937	56.49
805-8040 PARS	46,314	46,314	2,821	30,694		15,620	66.27
805-8041 EMPLOYEE BENEFITS	97,982	97,982	7,507	71,230		26,752	72.70
805-8042 WORKER'S COMP INSURANCE	10,000	10,000	521	4,972		5,028	49.72
805-8043 PERS	85,559	85,559	6,232	60,833		24,726	71.10
805-8044 WORKER'S COMP/SAFETY	2,600	2,600	201	1,909		691	73.42
805-8099 VACANCY SAVINGS	36,140	36,140				36,140	
* PERSONNEL SERVICES	613,086	617,086	47,687	464,356		152,730	75.25
OPERATING							
805-8111 SUBSCRIPTIONS/PUBLICATION	15,212	15,212	7,581	7,581		7,631	49.84
805-8112 LIBRARY REF.MATERIALS	181,091	181,091	84,371	84,371	8,206	88,514	46.59
805-8115 DATABASES	21,429	21,429		17,023		4,406	79.44
805-8303 MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
* OPERATING	222,387	222,387	7,581	108,975	8,206	105,206	49.00
FIXED CHARGES/DEBT SERVIC							
805-8522 DATA PROCESSING CHGS/OPER	18,000	18,000	1,500	15,000		3,000	83.33
805-8523 DATA PROCESSING CHGS-WPC	734	734	61	612		122	83.38
805-8525 LIABILITY INSURANCE CHGS	3,900	3,900	325	3,250		650	83.33
* FIXED CHARGES/DEBT SERVIC	22,634	22,634	1,886	18,862		3,772	83.33
** LIBRARY-INFO/REFER.SERVIC	858,107	862,107	57,154	592,193	8,206	261,708	68.69

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 04	LIBRARY SUPPORT SERVICES							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	145,472	145,472	6,501	79,242		66,230	54.47
805-8002	DIRECT LABOR-TEMPORARY	14,262	14,262	1,597	9,273		4,989	65.02
805-8040	PARS	25,079	25,079	915	12,184		12,895	48.58
805-8041	EMPLOYEE BENEFITS	45,180	45,180	3,060	28,714		16,466	63.55
805-8042	WORKER'S COMP INSURANCE	6,700	6,700	139	1,520		5,180	22.69
805-8043	PERS	37,152	37,152	1,629	19,453		17,699	52.36
805-8044	WORKER'S COMP/SAFETY	1,400	1,400	54	586		814	41.86
805-8047	PARS - ERIP	2,329	2,329				2,329	
805-8099	VACANCY SAVINGS	15,381	15,381				15,381	
*	PERSONNEL SERVICES	262,193	262,193	13,895	150,972		111,221	57.58
	OPERATING							
805-8102	SUPPLIES - OFFICE	0	0		19		19	
805-8109	SUPPLIES - OTHER	11,782	11,782	1,475	3,110	1,902	6,770	26.40
805-8209	SVCs-OTHER PROF/CONTRACT	65,993	65,993	4,293	41,983	31,279	7,269	63.62
805-8421	TELEPHONE CHGS-BASIC SVC	27,792	27,792	28	17,194		10,598	61.87
805-8425	TELEPHONE CHGS-CELL/PAGER	501	501		401		100	80.04
*	OPERATING	106,068	106,068	5,796	62,707	33,181	10,180	59.12
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	9,800	9,800	817	8,167		1,633	83.34
805-8523	DATA PROCESSING CHGS-WPC	753	753	63	628		125	83.40
805-8525	LIABILITY INSURANCE CHGS	2,800	2,800	233	2,333		467	83.32
805-8530	TELEPHONE CHGS/HIPC	43,500	43,500	3,625	36,250		7,250	83.33
*	FIXED CHARGES/DEBT SERVIC	56,853	56,853	4,738	47,378		9,475	83.33
**	LIBRARY SUPPORT SERVICES	425,114	425,114	24,429	261,057	33,181	130,876	61.41

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV. DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	306,266	306,266	22,448	236,886		69,380	77.35
805-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	803	46,126		13,734	77.06
805-8040	PARS	60,000	60,000	2,624	33,715		26,285	56.19
805-8041	EMPLOYEE BENEFITS	95,000	95,000	7,054	78,363		16,637	82.49
805-8042	WORKER'S COMP INSURANCE	10,300	10,300	373	4,862		5,438	47.20
805-8043	PERS	88,000	88,000	4,682	59,319		28,681	67.41
805-8044	WORKER'S COMP/SAFETY	3,000	3,000	143	1,870		1,130	62.33
805-8099	VACANCY SAVINGS	31,893	31,893				31,893	
*	PERSONNEL SERVICES	590,533	590,533	36,521	461,141		129,392	78.09
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	206	3,475		1,399	71.30
805-8109	SUPPLIES - OTHER	502	502				502	
805-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500	4,248	4,248		252	94.40
805-8112	LIBRARY REF.MATERIALS	40,962	40,962		10,766	18,950	11,246	26.28
805-8209	SVCS-OTHER PROF/CONTRACT	807	807		120		687	14.87
805-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	3,332	34,810		33,366	51.06
805-8262	UTILITY EXPENSE-GAS	708	708	284	2,420		1,712	341.81
805-8266	UTILITY EXPENSE WSTWTR	315	315	30	262		53	83.17
805-8267	UTILITY EXPENSE-WATER	3,248	3,248	243	2,376		872	73.15
805-8305	MAINTENANCE SERV-OTHER EQ	456	456				456	
805-8345	MILEAGE REIMBURSEMENT	366	366		48		318	13.11
*	OPERATING	124,914	124,914	8,343	58,525	18,950	47,439	46.85
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,800	20,800	1,733	17,333		3,467	83.33
805-8523	DATA PROCESSING CHGS-WPC	754	754	63	628		126	83.29
805-8525	LIABILITY INSURANCE CHGS	3,800	3,800	317	3,167		633	83.34
805-8530	TELEPHONE CHGS/HIPC	2,300	2,300	192	1,917		383	83.35
805-8535	FACILITY CHG-MAINTENANCE	93,422	93,422	7,785	77,852		15,570	83.33
*	FIXED CHARGES/DEBT SERVIC	121,076	121,076	10,090	100,897		20,179	83.33
**	LIBRARY BRANCH SERV. DIV.	836,523	836,523	54,954	620,563	18,950	197,010	74.18
***	LIBRARY SERVICES	3,836,209	3,840,209	260,737	2,748,326	62,612	1,029,271	71.57
****	GENERAL FUND	3,836,209	3,840,209	260,737	2,748,326	62,612	1,029,271	71.57

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	228,016	228,016	16,733	202,133		25,883	88.65
805-8002 DIRECT LABOR-TEMPORARY	0	0	141	399		399-	
805-8040 AUTO ALLOWANCE	0	0	162	2,025		2,025-	
805-8041 EMPLOYEE BENEFITS	28,753	28,753	1,433	17,911		10,842	62.29
805-8042 WORKER'S COMP INSURANCE	52,012	52,012	3,832	46,918		5,094	90.21
805-8043 PERS	6,200	6,200	289	3,473		2,727	56.02
805-8044 WORKER'S COMP/SAFETY	58,222	58,222	3,533	45,764		12,458	78.60
805-8048 PEMCA-RETIREE	1,200	1,200	112	1,341		141-	111.75
805-8099 VACANCY SAVINGS	20,298	20,298	1,831	17,258		3,040	85.02
	22,182-	22,182-				22,182-	
* PERSONNEL SERVICES	372,519	372,519	28,066	337,222		35,297	90.52
OPERATING							
805-8102 SUPPLIES - OFFICE	11,884	11,884	1,020	10,379		1,505	87.34
805-8209 SVCS-OTHER PROF/CONTRACT	0	0	398	1,181		24-	
805-8343 TRAINING/WORKSHOPS/MTNGS	8,204	8,204	7,632	8,056		4,819	19.68
805-8357 MEMBERSHIPS-OTHER	3,886	3,886		2,210		148	98.20
805-8402 PHOTOCOPY CHARGES						1,676	56.87
* OPERATING	23,974	29,974	9,050	21,850		8,124	72.90
FIXED CHARGES/DEBT SERVICE							
805-8522 DATA PROCESSING CHGS/OPER	8,600	8,600	717	7,883		717	91.66
805-8523 DATA PROCESSING CHGS-WFC	744	744	62	682		62	91.67
805-8525 LIABILITY INSURANCE CHGS	2,600	2,600	217	2,383		217	91.65
805-8526 FIRE & PROPERTY INSURANCE	175,632	175,632	14,636	160,996		14,636	91.67
805-8535 FACILITY CHG-MAINTENANCE	65,756	65,756	5,480	60,276		5,480	91.67
* FIXED CHARGES/DEBT SERVICE	253,332	253,332	21,112	232,220		21,112	91.67
** COMMUNITY OUTREACH	649,825	655,825	58,228	591,292		64,533	90.16

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	344,499	344,499	20,874	267,651		76,848	77.69
805-8002	DIRECT LABOR-TEMPORARY	224,068	224,068	13,255	152,318		71,750	67.98
805-8040	PARS	59,046	59,046	3,574	44,317		14,729	75.06
805-8041	EMPLOYEE BENEFITS	145,144	145,144	7,176	110,324		34,820	76.01
805-8042	WORKER'S COMP INSURANCE	17,900	17,900	594	7,283		10,617	40.69
805-8043	PERS	108,002	108,002	6,774	84,674		23,328	78.40
805-8044	WORKER'S COMP/SAFETY	5,700	5,700	226	2,777		2,923	48.72
805-8099	VACANCY SAVINGS	36,227	36,227				36,227	
*	PERSONNEL SERVICES	868,132	868,132	52,473	669,344		198,788	77.10
	OPERATING							
805-8101	POSTAGE	9,800	9,800	639	5,177		4,623	52.83
805-8102	SUPPLIES - OFFICE	0	0		67		67	
805-8109	SUPPLIES - OTHER	4,062	4,062	98	2,696		1,366	66.37
805-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115	2,235	2,835		7,280	28.03
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000		60,229		42,771	58.47
805-8262	UTILITY EXPENSE-GAS	4,746	4,746	586	6,478		1,732	136.49
805-8266	UTILITY EXPENSE WSTWTR	2,192	2,192	163	2,074		118	94.62
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	677	6,375		1,183	84.35
805-8301	MWNC SVC-BUILDING IMPROV	0	0		1,046		1,046	
805-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000		2,821		0	
805-8439	EQUIP MAINTENANCE CHGS	4,000	4,000	25			1,179	70.53
*	OPERATING	151,473	145,473	4,423	89,798		55,675	61.73
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	40,000	40,000	3,333	36,667		3,333	91.67
805-8523	DATA PROCESSING CHGS-WPC	735	735	61	674		61	91.70
805-8525	LIABILITY INSURANCE CHGS	6,300	6,300	525	5,775		525	91.67
*	FIXED CHARGES/DEBT SERVIC	47,035	47,035	3,919	43,116		3,919	91.67
**	LIBRARY CIRCULATION SERVI	1,066,640	1,060,640	60,815	802,258		258,382	75.64

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	367,842	371,842	28,710	301,436		70,406	81.07
805-8002	DIRECT LABOR TEMPORARY	38,929	38,929	2,505	24,497		14,432	62.93
805-8040	PARS	46,314	46,314	2,706	33,400		12,914	72.12
805-8041	EMPLOYEE BENEFITS	97,982	97,982	7,360	78,591		19,391	80.21
805-8042	WORKER'S COMP INSURANCE	10,000	10,000	537	5,509		4,491	55.09
805-8043	PERS	85,559	85,559	6,311	67,144		18,415	78.48
805-8044	WORKER'S COMP/SAFETY	2,600	2,600	206	2,115		485	81.35
805-8099	VACANCY SAVINGS	36,140	36,140				36,140	
*	PERSONNEL SERVICES	613,086	617,086	48,335	512,692		104,394	83.08
	OPERATING							
805-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212		7,581		7,631	49.84
805-8112	LIBRARY REF.MATERIALS	181,091	181,091	10,505	94,876	1,660	84,555	52.39
805-8115	DATABASES	21,429	21,429		17,023		4,406	79.44
805-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
*	OPERATING	222,387	222,387	10,505	119,480	1,660	101,247	53.73
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	18,000	18,000	1,500	16,500		1,500	91.67
805-8523	DATA PROCESSING CHGS-WPC	734	734	61	673		61	91.69
805-8525	LIABILITY INSURANCE CHGS	3,900	3,900	325	3,575		325	91.67
*	FIXED CHARGES/DEBT SERVIC	22,634	22,634	1,886	20,748		1,886	91.67
**	LIBRARY-INFO/REFER.SERVIC	858,107	862,107	60,726	652,920	1,660	207,527	75.74

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 04 LIBRARY SUPPORT SERVICES							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	145,472	145,472	7,128	86,370		59,102	59.37
805-8002 DIRECT LABOR-TEMPORARY	14,262	14,262	1,903	11,176		3,086	78.36
805-8003 OVERTIME	0	0	40	40		40	
805-8040 PARS	25,079	25,079	921	13,105		11,974	52.25
805-8041 EMPLOYEE BENEFITS	45,180	45,180	2,686	31,399		13,781	69.50
805-8042 WORKER'S COMP INSURANCE	6,700	6,700	158	1,677		5,023	25.03
805-8043 PERS	37,152	37,152	1,788	21,240		15,912	57.17
805-8044 WORKER'S COMP/SAFETY	1,400	1,400	60	646		754	46.14
805-8047 PARS - ERIP	2,329	2,329				2,329	
805-8099 VACANCY SAVINGS	15,381	15,381				15,381	
* PERSONNEL SERVICES	262,193	262,193	14,684	165,653		96,540	63.18
OPERATING							
805-8102 SUPPLIÉS - OFFICE	0	0		19		19	
805-8109 SUPPLIES - OTHER	11,782	11,782	2,089	5,198		6,584	44.12
805-8209 SVCS-OTHER PROF/CONTRACT	65,993	65,993		41,983	31,279	7,269	63.62
805-8421 TELEPHONE CHGS-BASIC SVC	27,792	27,792		17,194		10,598	61.87
805-8425 TELEPHONE CHGS-CELL/PAGER	501	501	29	430		71	85.83
* OPERATING	106,068	106,068	2,118	64,824	31,279	9,965	61.12
FIXED CHARGES/DEBT SERVIC							
805-8522 DATA PROCESSING CHGS/OPER	9,800	9,800	817	8,983		817	91.66
805-8523 DATA PROCESSING CHGS-WPC	2,753	2,753	63	690		63	91.63
805-8525 LIABILITY INSURANCE CHGS	2,800	2,800	233	2,567		233	91.68
805-8530 TELEPHONE CHGS/HIPC	43,500	43,500	3,625	39,875		3,625	91.67
* FIXED CHARGES/DEBT SERVIC	56,853	56,853	4,738	52,115		4,738	91.67
** LIBRARY SUPPORT SERVICES	425,114	425,114	21,540	282,592	31,279	111,243	66.47

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	306,266	306,266	22,925	259,811		46,455	84.83
805-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	4,237	50,363		9,497	84.13
805-8040	PARS	60,000	60,000	2,701	36,416		23,584	60.69
805-8041	EMPLOYEE BENEFITS	95,000	95,000	7,314	85,677		9,323	90.19
805-8042	WORKER'S COMP INSURANCE	10,300	10,300	468	5,330		4,970	51.75
805-8043	PERS	88,000	88,000	5,369	64,688		23,312	73.51
805-8044	WORKER'S COMP/SAFETY	3,000	3,000	180	2,049		951	68.30
805-8099	VACANCY SAVINGS	31,893	31,893				31,893	
*	PERSONNEL SERVICES	590,533	590,533	43,194	504,334		86,199	85.40
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	1,203	4,678		196	95.98
805-8109	SUPPLIES - OTHER	502	502	260	260		242	51.79
805-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500		4,248		252	94.40
805-8112	LIBRARY REF.MATERIALS	40,962	40,962	1,462	12,228	16,874	11,860	29.85
805-8209	SVCS-OTHER PROF/CONTRACT	807	807		120		29,808	14.87
805-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	3,558	38,368		1,933	56.28
805-8262	UTILITY EXPENSE-GAS	708	708	221	2,641		25	92.06
805-8266	UTILITY EXPENSE WSIWTR	315	315	28	2,609		639	80.33
805-8267	UTILITY EXPENSE-WATER	3,248	3,248	233			456	
805-8305	MAINTENANCE SERV-OTHER EQ	456	456				6	
805-8343	TRAINING/WORKSHOPS/MTNGS	0	0	6	48		318	13.11
805-8345	MILEAGE REIMBURSEMENT	366	366				6	
*	OPERATING	124,914	124,914	6,971	65,496	16,874	42,544	52.43
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,800	20,800	1,733	19,067		1,733	91.67
805-8523	DATA PROCESSING CHGS-WPC	754	754	63	691		63	91.64
805-8525	LIABILITY INSURANCE CHGS	3,800	3,800	317	3,483		317	91.66
805-8530	TELEPHONE CHGS/HIPC	2,300	2,300	192	2,108		192	91.65
805-8535	FACILITY CHG-MAINTENANCE	93,422	93,422	7,785	85,637		7,785	91.67
*	FIXED CHARGES/DEBT SERVIC	121,076	121,076	10,090	110,986		10,090	91.67
**	LIBRARY BRANCH SERV.DIV.	836,523	836,523	60,255	680,816	16,874	138,833	81.39
***	LIBRARY SERVICES	3,836,209	3,840,209	261,564	3,009,878	49,813	780,518	78.38
****	GENERAL FUND	3,836,209	3,840,209	261,564	3,009,878	49,813	780,518	78.38

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
551-7313 PHOTOCOPY FEES	213	213		78		135	36.62
554-7351 RENTAL OF FACILITIES	6,835	6,835	735	2,986		3,849	43.69
581-7523 MISCELLANEOUS REVENUES	73,868	73,868		7,405		66,463	10.02
*							
** COMMUNITY OUTREACH	80,916	80,916	735	10,469		70,447	12.94
	80,916	80,916	735	10,469		70,447	12.94

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	60,000	60,000	3,821	44,208		15,792	73.68
DEPT 54	LIBRARY SERVICES	93,000	93,000	6,075	56,623		36,377	60.88
DIV 02	LIBRARY CIRCULATION SERVI	4,182	4,182	288	3,620		562	86.56
		5,760	5,760		575		5,185	9.98
556-7401	BOOK FINES	162,942	162,942	10,184	105,026		57,916	64.46
557-7432	DOCUMENT PROCESSING FEES	162,942	162,942	10,184	105,026		57,916	64.46
581-7519	OTHER REIMBURSEMENTS							
581-7532	SALE OF PHOTOGRAPHIES							
*								
**	LIBRARY CIRCULATION SERVI	162,942	162,942	10,184	105,026		57,916	64.46

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	0	0					
DEPT 54	LIBRARY SERVICES	494	494					
	DIV 03 LIBRARY-INFO/REFER.SERVIC	13,260	13,260					
557-7431	PHOTO COPY FEES				21		21-	
557-7434	TEST PROCTORING FEES				200		294	40.49
581-7517	INTERNET REVENUES				10,824		2,436	81.63
*		13,754	13,754		11,045		2,709	80.30
**	LIBRARY-INFO/REFER.SERVIC	13,754	13,754		11,045		2,709	80.30

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	23,745	23,745	1,473	20,568		3,177	86.62
DEPT 54	LIBRARY SERVICES	12,469	12,469	451	6,178		6,291	49.55
DIV 11	LIBRARY BRANCH SERV.DIV.	11,126	11,126	249	19,415		8,289	174.50
556-7401	BOOK FINES	47,340	47,340	2,173	46,161		1,179	97.51
581-7517	INTERNET REVENUES	47,340	47,340	2,173	46,161		1,179	97.51
581-7519	OTHER REIMBURSEMENTS	304,952	304,952	13,995	172,701		132,251	56.63
*		304,952	304,952	13,995	172,701		132,251	56.63
**	LIBRARY BRANCH SERV.DIV.							
***	LIBRARY SERVICES							
****	GENERAL FUND							