



Written materials relating to an item on this agenda that are distributed to the Oxnard Public Library Board of Trustees within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 251 South A Street during customary business hours.

AGENDA

Library Board
Regular Meeting
Oxnard Public Library
251 South A Street
Madeleine Miedema Room
Oxnard, CA 93030
December 9, 2013
4:30 p.m.

A. ROLL CALL

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

Minutes from the regular meeting of October 14, 2013.

D. PUBLIC COMMENTS

A person may address the Library Board (Board) only on matters within the subject matter jurisdiction of the Board. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion.

E. NEW BUSINESS

1. Public Comments on New Business: members of the public may comment on items listed under New Business. Comments shall be limited to three minutes each.
2. Presentation on the role, services and policies of Community Outreach and tour of the Administration offices.
3. Report on custodial services for Main Library and South Oxnard Branch Library Request for Proposals.
4. Presentation on e-Books.
5. Report on e-Books Request for Proposals.
6. Report on November 3-5, 2013, California Library Association Conference.
7. Report on consultant for integrated library system Request for Proposal.

8. Receive and Review Library Board Manuals.
9. Review 2014 Library Board Meeting Calendar.

F. OLD BUSINESS

1. Public Comments on Old Business: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. Oxnard Friends of the Library activities (Gift Shop sales, book sales, trips).
3. Expenditure reports for October and November 2013.
4. Statistical reports for October and November 2013.
5. Library budget reports for October and November 2013.
6. Library Director's reports:
 - a. South Oxnard Branch Library, 4300 Saviers Road, Oxnard 93033.
 - b. Main Library, 251 South A Street, Oxnard 93030.
 - c. Colonia Branch Library, 1500 Camino del Sol, #26, Oxnard 93030.
 - d. Personnel.

G. FUTURE AGENDA ITEMS

1. Presentation of role, services and policies of Technical and Support Services Division.
2. Review Library Mission Statement.
3. Discuss potential business and community partnerships with the Library.
4. Tours of Special Collections (Local History Room), Circulation, and Information-Reference areas.
5. Discuss Board evaluation.
6. Discuss potential new Library Board members.
7. Review and Vote on Code of Conduct Policy.

H. ADJOURNMENT

Next meeting scheduled for January 13, 2014, at 4:30 p.m. at the Oxnard Public Library, 251 South "A" Street, Madeleine Miedema Room, Oxnard, California.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Library Administration at 385-7527. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard Website: The Library Board agenda is available on the City of Oxnard website at www.ci.oxnard.ca.us 72 hours prior to a regular meeting and 24 hours prior to a special meeting.