



Written materials relating to an item on this agenda that are distributed to the Oxnard Public Library Board of Trustees within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 251 South A Street during customary business hours.

**CITY OF OXNARD  
OXNARD LIBRARY BOARD  
AGENDA  
REGULAR MEETING  
4300 Saviers Road, Santa Rosa Room  
Oxnard, CA 93033  
May 14, 2018  
5:00 p.m.**

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. STAFF INTRODUCTIONS**
- D. PUBLIC COMMENTS**

A person may address the Library Board (Board) only on matters within the subject matter jurisdiction of the Board. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Board, persons wishing to speak on items on the agenda should do so during public comments.

- E. APPROVAL OF MINUTES**

SUBJECT: The minutes of the Oxnard Library Board meeting from February 12, 2018 and April 14, 2018 are submitted for approval

RECOMMENDATION: That the Oxnard Library Board approve the minutes of the February 12, 2018 regular meeting and April 14, 2018 special meeting.

- F. REPORT OF THE CITY LIBRARIAN**

The City Librarian shall report on items of interest to the Board occurring since the last meeting. The Board cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

**G. OLD BUSINESS**

1. **SUBJECT:** Library Statistical Reports for February 2018, March 2018, and April 2018  
**RECOMMENDATION:** That the Board receive the Library Statistical Reports for February 2018, March 2018, and April 2018.
2. **SUBJECT:** Library Budget Reports for January 2018, February 2018, and March 2018  
**RECOMMENDATION:** That the Board receive the Library Budget Reports for January 2018, February 2018, and March 2018.
3. **SUBJECT:** Approval of Library Board Goals/Annual Report to City Council  
**RECOMMENDATION:** That the Board approve a draft annual report, including Library Board accomplishments from the previous year and develop goals and objectives for 2018 to present in a one-page document to the City Council in early 2018.

**H. NEW BUSINESS**

1. **SUBJECT:** Library Board Effectiveness Training Follow-Up  
**RECOMMENDATION:** That the Board provide feedback on the training.
2. **SUBJECT:** Library Board Annual Report  
**RECOMMENDATION:** That the Board finalize and approve the Annual Report, including Library Board accomplishments from the previous year and developing goals and objectives for the coming year.

**I. BOARD COMMENTS**

Board members may individually report on items of interest or concern outside of sub-committee reports. The Board cannot enter into detailed discussion or take action on any item presented during these reports.

**J. ITEMS OF FUTURE CONSIDERATION**

Board may request that items be placed on future agendas for extended discussion.

**K. ADJOURNMENT**

The next meeting is scheduled for Monday, June 11, at 5:00 p.m. at the Oxnard Main Library, 251 South A Street, Madeleine Miedema Meeting Room, Oxnard, California, 93030.

<p>In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Library Administration at (805) 385-7528. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.</p>
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**City of Oxnard Website:** The Library Board agenda is available on the City of Oxnard website at [www.oxnard.org](http://www.oxnard.org) 72 hours prior to a regular meeting and 24 hours prior to a special meeting.



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**CITY OF OXNARD  
OXNARD PUBLIC LIBRARY  
MINUTES  
ANNUAL REGULAR MEETING  
Colonia Branch Library, 1500 Camino del Sol, Suite 26, Oxnard, CA 93030  
Monday, February 12, 2018, 5:00 p.m.**

Chairperson Durias called the Oxnard Public Library Board Meeting to order at 5:00 p.m.

**A. ROLL CALL**

Board Members Present: R. Durias, I. Milstead, P. Chavez,

Board Members Absent: I. Rauschenberger

Staff Present: S. Kimsey, City Librarian; Maria Herrera, Recording Secretary

**B. PLEDGE OF ALLGIANCE**

**C. STAFF INTRODUCTIONS**

None

**D. PUBLIC COMMENTS**

None

At 5:03 p.m. Board Member Rauschenberger joined the meeting.

**E. APPROVAL OF MINUTES**

Board Member Chavez moved and Vice Chairperson Milstead seconded to approve the January 8, 2018 regular meeting minutes.

AYES: Durias, Chavez, Milstead, Rauschenberger

NOS: None

ABSENT: None

ABSTEIN: None

**F. REPORT OF THE CITY LIBRARIAN**

- New librarian – Antonio Apodaca, Lead Librarian, is on-board, took Sofia's old position
- Librarian III – Position still vacant in Technical Services
- Children's Librarian – Position still vacant
- Adult Reference Librarian – Position will vacant but actively recruiting for this position
- Extra Help – Will hire extra help soon
- Website – Has information about the library, systems, staff, etc.
- eBook platform – Added new eBook platform which will focus on small publishers, ENKI, part of a collaboration from State, has no app, only thru the website

- February is Black History Month
- Outreach
  - Sofia spoke at the Parks and Recreation Commission regarding our volunteer program
  - Sofia spoke at the Lion's Club; we may receive a small donation
  - Sofia attended a Measure O meeting to review the Measure O funding for our homework center, Wifi, ILS
- Presidents' Day Holiday - Library will be closed on Monday, February 19
- Staff Development Meeting – Topic is Resilience in Times of Change and Stress
- Healing Arts Program – Very successful, people came for different reasons
- SOBL Update – Library working with Recreation for funding for tree trimming and custodial services which is linked to the South Oxnard Center, on the outside of SOBL
- Colonia Branch Updates – Some improvements are new checked out desk, painting the room, new wall hangings, carpet cleaned, new couches
- Community Assessment – Working on community assessment to assist is with what they want, i.e. new building, engage with other buildings, etc.
- Board Member Chavez asked how we would do community outreach. Sofia indicated we try to reach out as much as possible in person, on the telephone, on-line, U.S. mail, reach out to Spanish-speaking population; the target is to find a consultant with assessment. How can we come up with ideas? Not being bias, help people learn about our services, this will be a little bit down the road, the last assessment was done at least ten years ago.

#### **G. OLD BUSINESS**

1. **SUBJECT:** Library Statistical Report for January 2018. Board received report. No comment.
2. **SUBJECT:** Library Budget Report for December 2017. Board received report. No comment.

#### **H. NEW BUSINESS**

1. **SUBJECT:** Election of 2018 Library Board Officers. Irene Milstead was elected Chairperson. Irene Milstead was elected Vice-Chairperson.
2. **SUBJECT:** Annual Review of Library Bylaws. Board reviewed Bylaws. Discussion ensued among Board and staff. Bylaws remained as is with no changes.
3. **SUBJECT:** Approval of Library Goals/Annual Report to City Council. Discussion ensued among Board and staff. Continued to following meeting for approval.
4. **SUBJECT:** National Library Week. Board received report. Discussion ensued among Board and staff.

#### **I. BOARD COMMENTS**

None

#### **I. ITEMS OF FUTURE CONSIDERATION**

1. Continue discussing Library Goals/Annual Report to City Council
2. Friends of the Library

#### **J. ADJOURNMENT**

With no objection Chairperson Durias adjourned the meeting at 5:58 P.M.

RESPECTFULLY SUBMITTED

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Maria Herrera  
Recording Secretary

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Ruby Durias  
Chairperson

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**CITY OF OXNARD  
OXNARD PUBLIC LIBRARY  
MINUTES  
SPECIAL MEETING**

**Oxnard Public Library, Madeleine Miedema Room A, 251 South A Street, Oxnard, CA 93030  
Saturday, April 14, 2018, 9:00 a.m.**

Chairperson Milstead called the Oxnard Public Library Board Meeting to order at 9:07 a.m.

**A. ROLL CALL**

Board Members Present: I. Milstead, I. Rauschenberger, R. Durias

Board Members Absent: P. Chavez

Staff Present: S. Kimsey, City Librarian; Maria Herrera, Recording Secretary

**B. PLEDGE OF ALLGIANCE**

**C. PUBLIC COMMENTS**

None

**D. NEW BUSINESS**

**SUBJECT:** Library Board Effectiveness Training – The training was presented by Jane Jones, Board Member, California Public Libraries Advocates. Members of the Friends of the Library were also present. The training handout was distributed to Board Members present.

**E. ADJOURNMENT**

With no objection Chairperson Milstead adjourned the meeting at 11:16 A.M.

RESPECTFULLY SUBMITTED

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Maria Herrera  
Recording Secretary

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Irene Milstead  
Chairperson

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## Library Board Meeting Monthly Statistical Report FY 2017-2018

Month of Feb 2018

Total Number in Collection	
as of: Feb 2018	
Books*	359,987
Periodicals	3,122
Non-Book Materials**	94,417
<b>TOTAL</b>	<b>457,526</b>

\* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

\*\* "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

### Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Feb 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	86	8	53	147	1,773
Adult	156	1	50	207	1,820
<b>TOTAL</b>	<b>242</b>	<b>9</b>	<b>103</b>	<b>354</b>	<b>3,593</b>

<u>Circulation for: Feb 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	4,793	120	1,083	5,996	52,195
Children's Books, English & Foreign	8,968	237	3,512	12,717	110,376
Pamphlets, Periodicals, Non-Book	3,980	108	950	5,038	46,896
In-House Use of Materials	3,697	586	521	4,804	43,404
<b>TOTAL</b>	<b>17,741</b>	<b>1,051</b>	<b>5,545</b>	<b>24,337</b>	<b>210,053</b>

Number of Reference Questions	3,380	275	737	4,392	36,703
Patron Attendance	17,826	1,040	12,014	30,880	280,074
Technical Assistance	320	95	358	773	7,120
E-Resource Searches	666			666	3,838

	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
Automated Book Return System				
South Oxnard Branch Library	1,086	9,125	5,353	33,980

Statistical report for: Feb 2018

Page 2

## MAIN LIBRARY

<u>Registration</u>	<u>Feb 2018</u>
Children	86
Adult	156
TOTAL	242

<u>Circulation</u>	<u>Feb 2018</u>
Adult/YA Books, English & Foreign	4,793
Children's Books, English & Foreign	8,968
Pamphlets, Periodicals, Non-Book	3,980
TOTAL	17,741

Number of Periodical Requests	251
Number of ILL Loans from Other Libraries	81
Number of ILL Loans to Other Libraries	13

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	4	51	84	974
School Age (K to 14 years)	3	48	69	1,196
Young Adult (12-18 years)	2	19	21	207
Adult (19 years and older)	1	46	6	527
Homework Center	15	121	274	1,910
TOTAL	25	285	454	4,814

## COLONIA LIBRARY

<u>Registration</u>	<u>Feb 2018</u>
Children	8
Adult	1
TOTAL	9

<u>Circulation</u>	<u>Feb 2018</u>
Adult/YA Books, English & Foreign	120
Children's Books, English & Foreign	237
Pamphlets, Periodicals, Non-Book	108
TOTAL	465

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	15	87	353	1,775
School Age (K to 14 years)	2	12	36	571
Young Adult (12-18 years)	1	8	3	162
TOTAL	18	107	392	2,508

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Feb 2018</u>
Children	53
Adult	50
TOTAL	103

<u>Circulation</u>	<u>Feb 2018</u>
Adult/YA Books, English & Foreign	1,083
Children's Books, English & Foreign	3,512
Pamphlets, Periodicals, Non-Book	950
TOTAL	5,545

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	9	74	90	1,290
School Age (K to 14 years)	5	39	53	708
Young Adult (12-18 years)	9	73	84	704
Adult (19 years and older)	0	0	0	6
Homework Center	16	110	359	2,287
TOTAL	39	2,626	586	4,995

## Library Board Meeting Monthly Statistical Report FY 2017-2018

Month of Mar 2018

Total Number in Collection as of: Mar 2018	
Books*	360,791
Periodicals	3,065
Non-Book Materials**	94,550
<b>TOTAL</b>	<b>458,406</b>

\* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

\*\* "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

### Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Mar 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	172	2	48	222	1,995
Adult	175	5	72	252	2,072
<b>TOTAL</b>	347	7	120	474	4,067

<u>Circulation for: Mar 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	5,216	115	1,199	6,530	58,725
Children's Books, English & Foreign	9,998	325	3,652	13,975	124,351
Pamphlets, Periodicals, Non-Book	4,897	80	1,221	6,198	53,094
In-House Use of Materials	4,625	610	800	6,035	49,439
<b>TOTAL</b>	24,736	1,130	6,872	32,738	242,791

Number of Reference Questions	3,723	259	771	4,753	41,456
Patron Attendance	19,168	1,010	17,177*	20,178	300,252
Technical Assistance	356	84	427	867	7,987
E-Resource Searches	464	0	0	464	4,302

\*Estimate; tracker broken

Automated Book Return System	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
South Oxnard Branch Library	5,093	14,218	1,127	35,107

MAIN LIBRARY

<u>Registration</u>	<u>Mar 2018</u>
Children	172
Adult	175
TOTAL	<u>347</u>

<u>Circulation</u>	<u>Mar 2018</u>
Adult/YA Books, English & Foreign	5,216
Children's Books, English & Foreign	9,998
Pamphlets, Periodicals, Non-Book	4,897
TOTAL	<u>20,111</u>

Number of Periodical Requests	270
Number of ILL Loans from Other Libraries	11
Number of ILL Loans to Other Libraries	64

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	5	56	133	1,107
School Age (K to 14 years)	8	56	354	1,550
Young Adult (12-18 years)	1	20	8	215
Adult (19 years and older)	1	47	5	532
Homework Center	15	136	286	2,196
TOTAL	<u>30</u>	<u>315</u>	<u>786</u>	<u>5,600</u>

COLONIA LIBRARY

<u>Registration</u>	<u>Mar 2018</u>
Children	2
Adult	5
TOTAL	<u>7</u>

<u>Circulation</u>	<u>Mar 2018</u>
Adult/YA Books, English & Foreign	115
Children's Books, English & Foreign	325
Pamphlets, Periodicals, Non-Book	80
TOTAL	<u>520</u>

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	12	99	234	2,009
School Age (K to 14 years)	1	13	0*	571
Young Adult (12-18 years)	1	9	0	162
TOTAL	<u>14</u>	<u>121</u>	<u>234</u>	<u>2,742</u>

\*Rained Out

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Mar 2018</u>
Children	48
Adult	<u>72</u>
TOTAL	120

<u>Circulation</u>	<u>Mar 2018</u>
Adult/YA Books, English & Foreign	1,199
Children's Books, English & Foreign	3,652
Pamphlets, Periodicals, Non-Book	<u>1,221</u>
TOTAL	6,072

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	5	79	61	1,351
School Age (K to 14 years)	6	45	52	760
Young Adult (12-18 years)	8	81	65	769
Adult (19 years and older)	0	0	0	6
Homework Center	11	121	273	2,560
TOTAL	30	2,656	451	5,446

Library Board Meeting Monthly Statistical Report FY 2017-2018

Month of April 2018

Total Number in Collection as of: April 2018	
Books*	361,068
Periodicals	3,277
Non-Book Materials**	94,660
<b>TOTAL</b>	<b>459,005</b>

\* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

\*\* "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: April 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	128	9	52	189	2,184
Adult	143	4	52	199	2,271
<b>TOTAL</b>	<b>271</b>	<b>13</b>	<b>104</b>	<b>388</b>	<b>4,455</b>

<u>Circulation for: April 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	5,040	136	1,403	6,579	65,304
Children's Books, English & Foreign	9,819	322	3,913	14,054	138,405
Pamphlets, Periodicals, Non-Book	4,786	110	115	5,011	58,105
In-House Use of Materials	2,741	594	1,066	4,401	53,840
<b>TOTAL</b>	<b>19,645</b>	<b>1,162</b>	<b>5,431</b>	<b>26,238</b>	<b>269,029</b>

Number of Reference Questions	3,517	276	743	4,536	45,992
Patron Attendance	19,632	1,154	15,211	35,997	336,249
Technical Assistance	449	68	383	900	8,887
E-Resource Searches	881			881	5,183

Automated Book Return System	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
South Oxnard Branch Library	791	15,009	3,638	38,745

## MAIN LIBRARY

<u>Registration</u>	<u>April 2018</u>
Children	128
Adult	143
TOTAL	271

<u>Circulation</u>	<u>April 2018</u>
Adult/YA Books, English & Foreign	5,040
Children's Books, English & Foreign	9,819
Pamphlets, Periodicals, Non-Book	4,786
TOTAL	19,645

Number of Periodical Requests	260
Number of ILL Loans from Other Libraries	67
Number of ILL Loans to Other Libraries	12

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	4	60	105	1,212
School Age (K to 14 years)	4	60	156	1,706
Young Adult (12-18 years)	2	22	21	236
Adult (19 years and older)	3	50	55	587
Homework Center	17	153	226	2,422
TOTAL	30	345	563	6,163

## COLONIA LIBRARY

<u>Registration</u>	<u>April 2018</u>
Children	9
Adult	4
TOTAL	13

<u>Circulation</u>	<u>April 2018</u>
Adult/YA Books, English & Foreign	136
Children's Books, English & Foreign	322
Pamphlets, Periodicals, Non-Book	110
TOTAL	568

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	17	116	381	2,390
School Age (K to 14 years)	1	14	72	643
Young Adult (12-18 years)	1	10	13	175
TOTAL	19	140	466	3,208

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>April 2018</u>
Children	52
Adult	52
<b>TOTAL</b>	<b>104</b>

<u>Circulation</u>	<u>April 2018</u>
Adult/YA Books, English & Foreign	1,403
Children's Books, English & Foreign	3,913
Pamphlets, Periodicals, Non-Book	115
<b>TOTAL</b>	<b>5,431</b>

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	7	86	113	1,464
School Age (K to 14 years)	9	54	141	901
Young Adult (12-18 years)	11	92	96	865
Adult (19 years and older)	0	0	0	6
Homework Center	16	137	372	2,932
<b>TOTAL</b>	<b>43</b>	<b>2,699</b>	<b>722</b>	<b>6,168</b>

PROGRAM GM6011  
/S:LI101R

UND 101 GENERAL FUND  
DEPT 54 LIBRARY SERVICES  
DIV 01 COMMUNITY OUTREACH

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
51-7313 PHOTOCOPY FEES	117	117		60		57	51.28
54-7351 RENTAL OF FACILITIES	2,785	2,785	435	3,320		535	119.21
	2,902	2,902	435	3,380		478	116.47
* COMMUNITY OUTREACH	2,902	2,902	435	3,380		478	116.47

ITEM G.2.

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND	48,354	48,354	4,193	25,366		22,988	52.46
DEPT 54 LIBRARY SERVICES	0	0	401	6,325		6,325	
DIV 02 LIBRARY CIRCULATION SERVI	0	0		2,353		2,353	
56-7401 BOOK FINES	48,354	48,354	4,594	34,044		14,310	70.41
57-7432 DOCUMENT PROCESSING FEES	48,354	48,354	4,594	34,044		14,310	70.41
81-7519 OTHER REIMBURSEMENTS	0	0					
* LIBRARY CIRCULATION SERVI	48,354	48,354	4,594	34,044		14,310	70.41

ITEM G.2.

PROGRAM CM6011  
 /S:L1101R  
 AT PERIOD END 07/2018  
 58 % OF YEAR LAPSED

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND	30	30				30	
DEPT 54 LIBRARY SERVICES	300	300				300	
DIV 03 LIBRARY-INFO/REFER.SERVIC	12,475	12,475	952	6,303		6,172	50.53
57-7431 PHOTO COPY FEES							
57-7434 TEST PROCTORING FEES							
81-7517 INTERNET REVENUES	12,805	12,805	952	6,303		6,502	49.22
* LIBRARY-INFO/REFER.SERVIC	12,805	12,805	952	6,303		6,502	49.22

ITEM G.2.

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 11 LIBRARY BRANCH SERV.DIV.							
56-7401 BOOK FINES	22,535	22,535	1,252	10,185		12,350	45.20
81-7517 INTERNET REVENUES	6,509	6,509	663	4,128		2,381	63.42
81-7519 OTHER REIMBURSEMENTS	21,445	21,445	419	2,672		18,773	12.46
	50,489	50,489	2,334	16,985		33,504	33.64
* LIBRARY BRANCH SERV.DIV.	50,489	50,489	2,334	16,985		33,504	33.64
** LIBRARY SERVICES	114,550	114,550	8,315	60,712		53,838	53.00
*** GENERAL FUND	114,550	114,550	8,315	60,712		53,838	53.00

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
PERSONNEL SERVICES							
05-8001 DIRECT LABOR REGULAR	241,131	241,131	21,757	141,917		99,214	58.85
05-8002 DIRECT LABOR-TEMPORARY	0	0		18		18	
05-8003 OVERTIME	0	0		51		51	
05-8021 AUTO ALLOWANCE	2,100	2,100	162	1,127		973	53.67
05-8040 PARS	22,983	22,983	2,602	16,352		6,631	71.15
05-8041 EMPLOYEE BENEFITS	53,752	53,752	4,144	26,967		26,785	50.17
05-8042 WORKER'S COMP INSURANCE	4,135	4,135	345	2,646		1,489	63.99
05-8043 PERS	25,137	25,137	2,340	15,435		9,702	61.40
05-8044 WORKER'S COMP/SAFETY	1,596	1,596	133	1,021		575	63.97
05-8048 PEMCA-RETIREE	19,290	19,290	1,955	14,723		4,567	76.32
05-8050 MISC-PERS UAL	25,930	25,930	2,084	14,589		11,341	56.26
PERSONNEL SERVICES	396,054	396,054	35,573	234,846		161,208	59.30
OPERATING							
05-8102 SUPPLIES - OFFICE	11,884	11,884	365	2,646		9,238	22.27
05-8343 TRAINING/WORKSHOPS/MTNGS	8,204	8,204	2,903	3,631	296	2,073	60.52
05-8357 MEMBERSHIPS-OTHER	3,886	3,886		8,200		4	99.95
05-8402 PHOTOCOPY CHARGES						3,886	
OPERATING	23,974	29,974	3,268	14,477	296	15,201	48.30
FIXED CHARGES/DEBT SERVIC							
05-8522 DATA PROCESSING CHGS/OPER	8,235	8,235	686	4,804		3,431	58.34
05-8525 LIABILITY INSURANCE CHGS	3,217	3,217	268	1,877		1,340	58.35
05-8530 TELEPHONE CHGS/HIPC	2,732	2,732	228	1,594		1,138	58.35
05-8535 FACILITY CHG-MAINTENANCE	67,742	67,742	5,645	39,516		28,226	58.33
FIXED CHARGES/DEBT SERVIC	81,926	81,926	6,827	47,791		34,135	58.33
COMMUNITY OUTREACH	501,954	507,954	45,668	297,114	296	210,544	58.49

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	349,041	349,041	21,296	161,127		187,914	46.16
05-8002	DIRECT LABOR-TEMPORARY	165,068	165,068	11,761	81,277		83,791	49.24
05-8003	OVERTIME	0	0	51	133		133	
05-8040	PARS	60,792	60,792	3,619	28,034		32,758	46.11
05-8041	EMPLOYEE BENEFITS	105,063	105,063	7,299	55,083		49,980	52.43
05-8042	WORKER'S COMP INSURANCE	5,986	5,986	499	4,070		1,916	67.99
05-8043	PERS	37,567	37,567	2,661	20,710		16,857	55.13
05-8044	WORKER'S COMP/SAFETY	2,311	2,311	193	1,570		741	67.94
05-8050	MISC-PERS UAL	55,565	55,565	4,466	31,262		24,303	56.26
05-8099	VACANCY SAVINGS	36,979	36,979				36,979	
	PERSONNEL SERVICES	744,414	744,414	51,845	383,266		361,148	51.49
	OPERATING							
05-8101	POSTAGE	9,800	9,800	331	2,798		7,002	28.55
05-8102	SUPPLIES - OFFICE	0	0		690		690	
05-8109	SUPPLIES - OTHER	4,062	4,062	122	704		3,358	17.33
05-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115	12	7,969		2,146	78.78
05-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000	5,280	48,973		54,027	47.55
05-8262	UTILITY EXPENSE-GAS	4,746	4,746	705	2,883		1,863	60.75
05-8266	UTILITY EXPENSE WSTWTR	2,192	2,192	140	1,112		1,080	50.73
05-8267	UTILITY EXPENSE-WATER	7,558	7,558	763	5,134		2,424	67.93
05-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000					
05-8439	EQUIP MAINTENANCE CHGS	2,418	2,418	194	2,405		13	99.46
	OPERATING	149,891	143,891	7,547	72,668		71,223	50.50
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	36,353	36,353	3,029	21,206		15,147	58.33
05-8525	LIABILITY INSURANCE CHGS	7,998	7,998	667	4,666		3,332	58.34
05-8530	TELEPHONE CHGS/HIPC	12,059	12,059	1,005	7,034		5,025	58.33
05-8536	FLEET VEHICLE REPLACEMENT	1,314	1,314	110	767		547	58.37
	FIXED CHARGES/DEBT SERVIC	57,724	57,724	4,811	33,673		24,051	58.33
*	LIBRARY CIRCULATION SERVI	952,029	946,029	64,203	489,607		456,422	51.75

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	381,927	381,927	21,821	155,388		226,539	40.69
05-8002	DIRECT LABOR-TEMPORARY	38,929	38,929	2,921	18,998		19,931	48.80
05-8003	OVERTIME	0	0	15-	353		353-	
05-8040	PARS	42,298	42,298	1,719	13,991		28,307	33.08
05-8041	EMPLOYEE BENEFITS	97,351	97,351	6,383	43,980		53,371	45.18
05-8042	WORKER'S COMP INSURANCE	6,551	6,551	546	4,341		2,210	66.26
05-8043	PERS	36,957	36,957	1,958	14,447		22,510	39.09
05-8044	WORKER'S COMP/SAFETY	2,528	2,528	211	1,675		853	66.26
05-8050	MISC-PERS UAL	48,156	48,156	3,870	27,093		21,063	56.26
	PERSONNEL SERVICES	654,697	654,697	39,414	280,266		374,431	42.81
	OPERATING							
05-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212		7,631		7,581	50.16
05-8112	LIBRARY REF.MATERIALS	181,091	181,091	5,675-	88,703	33,938	58,450	48.98
05-8115	DATABASES	21,429	21,429	13,174	21,429		0	100.00
05-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655		118		4,537	2.53
	OPERATING	222,387	222,387	7,499	117,881	33,938	70,568	53.01
05-8522	FIXED CHARGES/DEBT SERVIC							
05-8525	DATA PROCESSING CHGS/OPER	24,236	24,236	2,020	14,138		10,098	58.33
05-8530	LIABILITY INSURANCE CHGS	5,709	5,709	476	3,330		2,379	58.33
	TELEPHONE CHGS/HIPC	8,039	8,039	670	4,689		3,350	58.33
	FIXED CHARGES/DEBT SERVIC	37,984	37,984	3,166	22,157		15,827	58.33
*	LIBRARY-INFO/REFER.SERVIC	915,068	915,068	50,079	420,304	33,938	460,826	45.93

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 04 LIBRARY SUPPORT SERVICES							
PERSONNEL SERVICES							
05-8001 DIRECT LABOR REGULAR	132,665	132,665	6,731	46,966		85,699	35.40
05-8002 DIRECT LABOR-TEMPORARY	14,262	14,262	1,630	10,508		3,754	73.68
05-8040 PARS	13,069	13,069	1,143	7,868		5,201	60.20
05-8041 EMPLOYEE BENEFITS	43,855	43,793	3,106	21,154		22,639	48.30
05-8042 WORKER'S COMP INSURANCE	2,121	2,121	177	1,372		749	64.69
05-8043 PERS	14,408	14,408	813	5,607		8,801	38.92
05-8044 WORKER'S COMP/SAFETY	819	819	68	530		289	64.71
05-8047 PARS - ERIP	2,329	2,391		4,781		2,390	199.96
05-8050 MISC-PERS UAL	22,226	22,226	1,786	12,505		9,721	56.26
05-8099 VACANCY SAVINGS	13,210	13,210					
PERSONNEL SERVICES	232,544	232,544	15,454	111,291		121,253	47.86
OPERATING							
05-8109 SUPPLIES - OTHER	11,782	11,782	359	3,311		8,471	28.10
05-8209 SVCS-OTHER PROF/CONTRACT	65,993	65,993	3,314	11,715		54,278	17.75
05-8421 TELEPHONE CHGS-BASIC SVC	27,792	27,792		12,543	9,588	5,661	45.13
05-8425 TELEPHONE CHGS-CELL/PAGER	501	501		137		364	27.35
OPERATING	106,068	106,068	3,673	27,706	9,588	68,774	26.12
FIXED CHARGES/DEBT SVCIC							
05-8522 DATA PROCESSING CHGS/OPER	9,412	9,412	784	5,490		3,922	58.33
05-8525 LIABILITY INSURANCE CHGS	2,231	2,231	186	1,301		930	58.31
05-8530 TELEPHONE CHGS/HIPC	3,122	3,122	260	1,821		1,301	58.33
FIXED CHARGES/DEBT SVCIC	14,765	14,765	1,230	8,612		6,153	58.33
LIBRARY SUPPORT SERVICES	353,377	353,377	20,357	147,609	9,588	196,180	41.77

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	362,555	362,555	25,951	180,191		182,364	49.70
05-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	2,388	15,005		44,855	25.07
05-8003	OVERTIME	0	0		82		82	
05-8040	PARS	39,524	39,524	3,380	23,055		16,469	58.33
05-8041	EMPLOYEE BENEFITS	89,124	89,124	8,001	54,645		34,479	61.31
05-8042	WORKER'S COMP INSURANCE	5,361	5,361	447	3,599		1,762	67.13
05-8043	PERS	31,569	31,569	2,790	19,244		12,325	60.96
05-8044	WORKER'S COMP/SAFETY	2,069	2,069	172	1,388		681	67.09
05-8050	MISC-PERS UAL	44,452	44,452	3,573	25,009		19,443	56.26
	PERSONNEL SERVICES	634,514	634,514	46,702	322,218		312,296	50.78
	OPERATING							
05-8102	SUPPLIES - OFFICE	4,874	4,874	149	2,332		2,542	47.85
05-8109	SUPPLIES - OTHER	502	502		70		432	13.94
05-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500		160	90	4,250	3.56
05-8112	LIBRARY REF.MATERIALS	40,962	40,962	19	15,824	23,258	1,880	38.63
05-8209	SVCS-OTHER PROF/CONTRACT	807	807		188		619	23.30
05-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	3,334	27,891		40,285	40.91
05-8262	UTILITY EXPENSE-GAS	708	708	626	892		184	125.99
05-8266	UTILITY EXPENSE WSTWTR	315	315	49	261		54	82.86
05-8267	UTILITY EXPENSE-WATER	3,248	3,248	233	2,026		1,222	62.38
05-8305	MAINTENANCE SERV-OTHER EQ	456	456				456	
05-8345	MILEAGE REIMBURSEMENT	366	366	24	24		342	6.56
	OPERATING	124,914	124,914	4,434	49,668	23,348	51,898	39.76
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	20,000	20,000	1,667	11,667		8,333	58.34
05-8525	LIABILITY INSURANCE CHGS	5,129	5,129	427	2,992		2,137	58.33
05-8530	TELEPHONE CHGS/HIPC	6,635	6,635	553	3,870		2,765	58.33
05-8535	FACILITY CHG-MAINTENANCE	95,581	95,581	7,965	55,756		39,825	58.33
	FIXED CHARGES/DEBT SERVIC	127,345	127,345	10,612	74,285		53,060	58.33
*	LIBRARY BRANCH SERV.DIV.	886,773	886,773	61,748	446,171	23,348	417,254	50.31
**	LIBRARY SERVICES	3,609,201	3,609,201	242,055	1,800,805	67,170	1,741,226	49.89
***	GENERAL FUND	3,609,201	3,609,201	242,055	1,800,805	67,170	1,741,226	49.89

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 01	COMMUNITY OUTREACH							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	241,131	241,131	22,101	164,018		77,113	68.02
805-8002	DIRECT LABOR-TEMPORARY	0	0		18		18-	
805-8003	OVERTIME	0	0		51		51-	
805-8021	AUTO ALLOWANCE	2,100	2,100	159	1,286		814	61.24
805-8040	PARS	22,983	22,983	2,640	18,992		3,991	82.63
805-8041	EMPLOYEE BENEFITS	53,752	53,752	4,174	31,140		22,612	57.93
805-8042	WORKER'S COMP INSURANCE	4,135	4,135	345	2,991		1,144	72.33
805-8043	PERS	25,137	25,137	2,333	17,768		7,369	70.68
805-8044	WORKER'S COMP/SAFETY	1,596	1,596	133	1,154		442	72.31
805-8048	PEMCA-RETIREE	19,290	19,290		14,723		4,567	76.32
805-8050	MISC-PERS UAL	25,930	25,930	2,084	16,673		9,257	64.30
*	PERSONNEL SERVICES	396,054	396,054	33,969	268,814		127,240	67.87
	OPERATING							
805-8102	SUPPLIES - OFFICE	11,884	11,884	1,749	4,394		7,490	36.97
805-8343	TRAINING/WORKSHOPS/MTNGS	0	6,000		3,631	296	2,073	60.52
805-8357	MEMBERSHIPS-OTHER	8,204	8,204		8,200		4	99.95
805-8402	PHOTOCOPY CHARGES	3,886	3,886				3,886	
*	OPERATING	23,974	29,974	1,749	16,225	296	13,453	54.13
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	8,235	8,235	686	5,490		2,745	66.67
805-8525	LIABILITY INSURANCE CHGS	3,217	3,217	268	2,145		1,072	66.68
805-8530	TELEPHONE CHGS/HIPC	2,732	2,732	228	1,821		911	66.65
805-8535	FACILITY CHG-MAINTENANCE	67,742	67,742	5,645	45,161		22,581	66.67
*	FIXED CHARGES/DEBT SERVIC	81,926	81,926	6,827	54,617		27,309	66.67
**	COMMUNITY OUTREACH	501,954	507,954	42,545	339,656	296	168,002	66.87

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
PERSONNEL SERVICES								
805-8001	DIRECT LABOR REGULAR	349,041	359,054	21,216	182,344		176,710	50.78
805-8002	DIRECT LABOR-TEMPORARY	165,068	165,068	12,478	93,755		71,313	56.80
805-8003	OVERTIME	0	0		133		133	
805-8040	PARS	60,792	60,792	3,722	31,755		29,037	52.24
805-8041	EMPLOYEE BENEFITS	105,063	109,354	7,413	62,496		46,858	57.15
805-8042	WORKER'S COMP INSURANCE	5,986	5,986	4,499	4,569		1,417	76.33
805-8043	PERS	37,567	37,567	2,665	23,375		14,192	62.22
805-8044	WORKER'S COMP/SAFETY	2,311	2,311	1,93	1,763		548	76.29
805-8050	MISC-PERS UAL	55,565	55,565	4,466	35,728		19,837	64.30
805-8099	VACANCY SAVINGS	36,979	36,979				36,979	
*	PERSONNEL SERVICES	744,414	758,718	52,652	435,918		322,800	57.45
OPERATING								
805-8101	POSTAGE	9,800	9,800	399	3,197	19	6,584	32.62
805-8102	SUPPLIES - OFFICE	0	0		690		690	
805-8109	SUPPLIES - OTHER	4,062	4,062	2,213	2,917		1,145	71.81
805-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115		7,969		2,146	78.78
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000	5,763	54,736		48,264	53.14
805-8262	UTILITY EXPENSE-GAS	4,746	4,746	499	3,382		1,364	71.26
805-8266	UTILITY EXPENSE WSTWTR	2,192	2,192	163	1,275		917	58.17
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	574	5,709		1,849	75.54
805-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000				0	
805-8439	EQUIP MAINTENANCE CHGS	2,418	2,418	720	3,126		708	129.28
*	OPERATING	149,891	143,891	10,331	83,001	19	60,871	57.68
FIXED CHARGES/DEBT SERVIC								
805-8522	DATA PROCESSING CHGS/OPER	36,353	36,353	3,029	24,235		12,118	66.67
805-8525	LIABILITY INSURANCE CHGS	7,998	7,998	667	5,332		2,666	66.67
805-8530	TELEPHONE CHGS/HIPC	12,059	12,059	1,005	8,039		4,020	66.66
805-8536	FLEET VEHICLE REPLACEMENT	1,314	1,314	110	876		438	66.67
*	FIXED CHARGES/DEBT SERVIC	57,724	57,724	4,811	38,482		19,242	66.67
**	LIBRARY CIRCULATION SERVI	952,029	960,333	67,794	557,401	19	402,913	58.04

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	381,927	381,927	17,520	172,908		209,019	45.27
805-8002	DIRECT LABOR-TEMPORARY	38,929	38,929	2,844	21,843		17,086	56.11
805-8003	OVERTIME	0	0		353		353-	
805-8040	PARS	42,298	42,298	881	14,872		27,426	35.16
805-8041	EMPLOYEE BENEFITS	97,351	97,351	5,131	49,111		48,240	50.45
805-8042	WORKER'S COMP INSURANCE	6,551	6,551	546	4,887		1,664	74.60
805-8043	PERS	36,957	36,957	1,504	15,951		21,006	43.16
805-8044	WORKER'S COMP/SAFETY	2,528	2,528	211	1,886		17,192	74.60
805-8050	MISC-PERS UAL	48,156	48,156	3,870	30,964		17,192	64.30
*	PERSONNEL SERVICES OPERATING	654,697	654,697	32,507	312,775		341,922	47.77
805-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212		7,631		7,581	50.16
805-8112	LIBRARY REF.MATERIALS	181,091	181,091	10,156	98,860	26,439	55,792	54.59
805-8115	DATABASES	21,429	21,429		21,429		0	100.00
805-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655		118		4,537	2.53
*	OPERATING FIXED CHARGES/DEBT SERVIC	222,387	222,387	10,156	128,038	26,439	67,910	57.57
805-8522	DATA PROCESSING CHGS/OPER	24,236	24,236	2,020	16,157		8,079	66.67
805-8525	LIABILITY INSURANCE CHGS	5,709	5,709	476	3,806		1,903	66.67
805-8530	TELEPHONE CHGS/HIPC	8,039	8,039	670	5,359		2,680	66.66
*	FIXED CHARGES/DEBT SERVIC	37,984	37,984	3,166	25,322		12,662	66.66
**	LIBRARY-INFO/REFER.SERVIC	915,068	915,068	45,829	466,135	26,439	422,494	50.94

MONTHLY EXPENDITURE REPORT  
 AT PERIOD END 08/2018  
 67 % OF YEAR LAPSED

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 04	LIBRARY SUPPORT SERVICES							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	132,665	132,665	9,168	56,134		76,531	42.31
805-8002	DIRECT LABOR-TEMPORARY	14,262	14,262	1,553	12,061		2,201	84.57
805-8040	PARS	13,069	13,069	1,135	9,003		4,066	68.89
805-8041	EMPLOYEE BENEFITS	43,855	43,793	3,635	24,788		19,005	56.60
805-8042	WORKER'S COMP INSURANCE	2,121	2,121	177	1,548		573	72.98
805-8043	PERS	14,408	14,408	988	6,595		7,813	45.77
805-8044	WORKER'S COMP/SAFETY	819	819	68	598		221	73.02
805-8047	PARS - ERIP	2,329	2,391		4,781		2,390	199.96
805-8050	MISC-PERS UAL	22,226	22,226	1,786	14,291		7,935	64.30
805-8099	VACANCY SAVINGS	13,210	13,210				13,210	
*	PERSONNEL SERVICES	232,544	232,544	18,510	129,799		102,745	55.82
	OPERATING							
805-8109	SUPPLIES - OTHER	11,782	11,782	1,670	3,311		8,471	28.10
805-8209	SVCS-OTHER PROF/CONTRACT	65,993	65,993		13,386		52,607	20.28
805-8421	TELEPHONE CHGS-BASIC SVC	27,792	27,792	54	12,543	9,588	5,661	45.13
805-8425	TELEPHONE CHGS-CELL/PAGER	501	501		191		310	38.12
*	OPERATING	106,068	106,068	1,724	29,431	9,588	67,049	27.75
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/DEPR	9,412	9,412	784	6,275		3,137	66.67
805-8525	LIABILITY INSURANCE CHGS	2,231	2,231	186	1,487		744	66.65
805-8530	TELEPHONE CHGS/HIPC	3,122	3,122	260	2,081		1,041	66.66
*	FIXED CHARGES/DEBT SERVIC	14,765	14,765	1,230	9,843		4,922	66.66
**	LIBRARY SUPPORT SERVICES	353,377	353,377	21,464	169,073	9,588	174,716	47.84

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	362,555	362,555	25,804	205,995		156,560	56.82
805-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	2,465	17,471		42,389	29.19
805-8003	OVERTIME	0	0		82		82	
805-8040	PARS	39,524	39,524	3,289	26,343		13,181	66.65
805-8041	EMPLOYEE BENEFITS	89,124	89,124	7,734	62,379		26,745	69.99
805-8042	WORKER'S COMP INSURANCE	5,361	5,361	447	4,046		1,315	75.47
805-8043	PERS	31,569	31,569	2,769	22,013		9,556	69.73
805-8044	WORKER'S COMP/SAFETY	2,069	2,069	172	1,560		509	75.40
805-8050	MISC-PERS UAL	44,452	44,452	3,573	28,582		15,870	64.30
		634,514	634,514	46,253	368,471		266,043	58.07
*	PERSONNEL SERVICES							
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	455	2,787		2,087	57.18
805-8109	SUPPLIES - OTHER	502	502		70		432	13.94
805-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500		160	90	4,250	3.56
805-8112	LIBRARY REF MATERIALS	40,962	40,962	3,246	19,070	23,258	1,366	46.56
805-8209	SVCS-OTHER PROF/CONTRACT	807	807	619	807		0	100.00
805-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	3,342	31,233		36,943	45.81
805-8262	UTILITY EXPENSE-GAS	708	708		892		184	125.99
805-8266	UTILITY EXPENSE WSTWTR	315	315	28	289		26	91.75
805-8267	UTILITY EXPENSE-WATER	3,248	3,248	208	2,234		1,014	68.78
805-8305	MAINTENANCE SERV-OTHER EQ	456	456	309	309		147	67.76
805-8345	MILEAGE REIMBURSEMENT	366	366		24		342	6.56
		124,914	124,914	8,207	57,875	23,348	43,691	46.33
*	OPERATING							
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,000	20,000	1,667	13,333		6,667	66.67
805-8525	LIABILITY INSURANCE CHGS	5,129	5,129	427	3,419		1,710	66.66
805-8530	TELEPHONE CHGS/HIPC	6,635	6,635	553	4,423		2,212	66.66
805-8535	FACILITY CHG-MAINTENANCE	95,581	95,581	7,965	63,721		31,860	66.67
		127,345	127,345	10,612	84,896		42,449	66.67
*	FIXED CHARGES/DEBT SERVIC							
**	LIBRARY BRANCH SERV.DIV.							
		886,773	886,773	65,072	511,242	23,348	352,183	57.65
***	LIBRARY SERVICES							
		3,609,201	3,623,505	242,704	2,043,507	59,690	1,520,308	56.40
****	GENERAL FUND							
		3,609,201	3,623,505	242,704	2,043,507	59,690	1,520,308	56.40

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	117	117		60		57	51.28
DEPT 54	LIBRARY SERVICES	2,785	2,785	1,275	4,595		1,810-	164.99
DIV 01	COMMUNITY OUTREACH							
551-7313	PHOTOCOPY FEES							
554-7351	RENTAL OF FACILITIES	2,902	2,902	1,275	4,655		1,753-	160.41
*								
**	COMMUNITY OUTREACH	2,902	2,902	1,275	4,655		1,753-	160.41

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	48,354	48,354	3,237	28,603		19,751	59.15
DEPT 54	LIBRARY SERVICES	0	0		6,325		6,325	
DIV 02	LIBRARY CIRCULATION SERVI	0	0	399	2,752		2,752	
	556-7401 BOOK FINES	48,354	48,354	3,636	37,680		10,674	77.93
	557-7432 DOCUMENT PROCESSING FEES							
	581-7519 OTHER REIMBURSEMENTS							
*		48,354	48,354	3,636	37,680		10,674	77.93
**	LIBRARY CIRCULATION SERVI	48,354	48,354	3,636	37,680		10,674	77.93

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
557-7431	PHOTO COPY FEES	30	30	157	157		127-	523.33
557-7434	TEST PROCTORING FEES	300	300				300	
581-7517	INTERNET REVENUES	12,475	12,475	877	7,179		5,296	57.55
*		12,805	12,805	1,034	7,336		5,469	57.29
**	LIBRARY-INFO/REFER.SERVIC	12,805	12,805	1,034	7,336		5,469	57.29

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 11 LIBRARY BRANCH SERV.DIV.							
556-7401 BOOK FINES	22,535	22,535	1,310	11,495		11,040	51.01
581-7517 INTERNET REVENUES	6,509	6,509	635	4,762		1,747	73.16
581-7519 OTHER REIMBURSEMENTS	21,445	21,445	309	2,981		18,464	13.90
*	50,489	50,489	2,254	19,238		31,251	38.10
** LIBRARY BRANCH SERV.DIV.	50,489	50,489	2,254	19,238		31,251	38.10
*** LIBRARY SERVICES	114,550	114,550	8,199	68,909		45,641	60.16
**** GENERAL FUND	114,550	114,550	8,199	68,909		45,641	60.16

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 01	COMMUNITY OUTREACH							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	241,131	241,131	33,143	197,161		43,970	81.77
805-8002	DIRECT LABOR-TEMPORARY	0	0		18		18-	
805-8003	OVERTIME	0	0		51		51-	
805-8021	AUTO ALLOWANCE	2,100	2,100	242	1,528		572	72.76
805-8040	PARS	22,983	22,983	3,960	22,952		31	99.87
805-8041	EMPLOYEE BENEFITS	53,752	53,752	6,233	37,374		16,378	69.53
805-8042	WORKER'S COMP INSURANCE	4,135	4,135	345	3,335		800	80.65
805-8043	PERS	25,137	25,137	3,500	21,268		3,869	84.61
805-8044	WORKER'S COMP/SAFETY	1,596	1,596	133	1,287		309	80.64
805-8048	PEMCA-RETIREE	19,290	19,290	1,945	16,668		2,622	86.41
805-8050	MISC-PERS UAL	25,930	25,930	2,084	18,757		7,173	72.34
*	PERSONNEL SERVICES	396,054	396,054	51,585	320,399		75,655	80.90
	OPERATING							
805-8102	SUPPLIES - OFFICE	11,884	11,884	338	4,732		7,152	39.82
805-8343	TRAINING/WORKSHOPS/MTNGS	0	6,000	<i> Savings</i>	3,631	296	2,073	60.52
805-8357	MEMBERSHIPS-OTHER	8,204	8,204		8,200		4	99.95
805-8402	PHOTOCOPIY CHARGES	3,886	3,886				3,886	
*	OPERATING	23,974	29,974	338	16,563	296	13,115	55.26
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	8,235	8,235	686	6,176		2,059	75.00
805-8525	LIABILITY INSURANCE CHGS	3,217	3,217	268	2,413		804	75.01
805-8530	TELEPHONE CHGS/HLPC	2,732	2,732	228	2,049		683	75.00
805-8535	FACILITY CHG-MAINTENANCE	67,742	67,742	5,645	50,807		16,935	75.00
*	FIXED CHARGES/DEBT SERVIC	81,926	81,926	6,827	61,445		20,481	75.00
**	COMMUNITY OUTREACH	501,954	507,954	58,750	398,407	296	109,251	78.43

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	349,041	359,054	18,271	214,882		144,172	59.85
805-8002	DIRECT LABOR-TEMPORARY	165,068	165,068		112,026		53,042	67.87
805-8003	OVERTIME	0	0		133		133	
805-8040	PARS	60,792	60,792	5,637	37,392		23,400	61.51
805-8041	EMPLOYEE BENEFITS	105,063	109,354	11,642	74,138		35,216	67.80
805-8042	WORKER'S COMP INSURANCE	5,986	5,986	4,99	5,068		918	84.66
805-8043	PERS	37,567	37,567	4,051	27,426		10,141	73.01
805-8044	WORKER'S COMP/SAFETY	2,311	2,311	193	1,955		356	84.60
805-8050	MISC-PERS UAL	55,565	55,565	4,466	40,194		15,371	72.34
805-8099	VACANCY SAVINGS	36,979	36,979				36,979	
*	PERSONNEL SERVICES	744,414	758,718	77,297	513,214		245,504	67.64
	OPERATING							
805-8101	POSTAGE	9,800	9,800	347	3,543		6,257	36.15
805-8102	SUPPLIES - OFFICE	0	0		690		690	
805-8109	SUPPLIES - OTHER	4,062	4,062	186	3,103		959	76.39
805-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115	70	8,039		2,076	79.48
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000	4,884	59,620		43,380	57.88
805-8262	UTILITY EXPENSE-GAS	4,746	4,746	718	4,099		647	86.37
805-8266	UTILITY EXPENSE WSTWTR	2,192	2,192	173	1,448		744	66.06
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	870	6,579		979	87.05
805-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000				0	
805-8439	EQUIP MAINTENANCE CHGS	2,418	2,418	66	3,191		773	131.97
*	OPERATING	149,891	143,891	7,314	90,312		53,579	62.76
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPFR	36,353	36,353	3,029	27,265		9,088	75.00
805-8525	LIABILITY INSURANCE CHGS	7,998	7,998	667	5,999		1,999	75.01
805-8530	TELEPHONE CHGS/HIPC	12,059	12,059	1,005	9,044		3,015	75.00
805-8536	FLEET VEHICLE REPLACEMENT	1,314	1,314	110	986		328	75.04
*	FIXED CHARGES/DEBT SERVIC	57,724	57,724	4,811	43,294		14,430	75.00
**	LIBRARY CIRCULATION SERVI	952,029	960,333	89,422	646,820		313,513	67.35

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	381,927	381,927	30,896	203,804		178,123	53.36
805-8002	DIRECT LABOR-TEMPORARY	38,929	38,929	4,622	26,464		12,465	67.98
805-8003	OVERTIME	0	0		353		353	
805-8040	PARS	42,298	42,298	1,324	16,196		26,102	38.29
805-8041	EMPLOYEE BENEFITS	97,351	97,351	8,681	57,792		39,559	59.36
805-8042	WORKER'S COMP INSURANCE	6,551	6,551	546	5,433		1,118	82.93
805-8043	PERS	36,957	36,957	2,604	18,554		18,403	50.20
805-8044	WORKER'S COMP/SAFETY	2,528	2,528	211	2,097		431	82.95
805-8050	MISC-PERS UAL	48,156	48,156	3,870	34,834		13,322	72.34
*	PERSONNEL SERVICES	654,697	654,697	52,754	365,527		289,170	55.83
	OPERATING							
805-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212		7,631		7,581	50.16
805-8112	LIBRARY REF.MATERIALS	181,091	181,091	29,434	128,294	4,003	48,794	70.85
805-8115	DATA BASES	21,429	21,429		21,429		0	100.00
805-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655		118		4,537	2.53
*	OPERATING	222,387	222,387	29,434	157,472	4,003	60,912	70.81
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	24,236	24,236	2,020	18,177		6,059	75.00
805-8525	LIABILITY INSURANCE CHGS	5,709	5,709	476	4,282		1,427	75.00
805-8530	TELEPHONE CHGS/HIPC	8,039	8,039	670	6,029		2,010	75.00
*	FIXED CHARGES/DEBT SERVIC	37,984	37,984	3,166	28,488		9,496	75.00
**	LIBRARY-INFO/REFER.SERVIC	915,068	915,068	85,354	551,487	4,003	359,578	60.27

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D. ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 04 LIBRARY SUPPORT SERVICES							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	132,665	132,665	10,057	66,191		66,474	49.89
805-8002 DIRECT LABOR-TEMPORARY	14,262	14,262	2,054	14,114		148	98.96
805-8040 PARS	13,069	13,069	1,703	10,706		2,363	81.92
805-8041 EMPLOYEE BENEFITS	43,855	43,793	4,650	29,438		14,355	67.22
805-8042 WORKER'S COMP INSURANCE	2,121	2,121	177	1,725		396	81.33
805-8043 PERS	14,408	14,408	1,186	7,781		6,627	54.00
805-8044 WORKER'S COMP/SAFETY	819	819	68	666		153	81.32
805-8047 PARS - ERIP	2,329	2,391		4,781		2,390	199.96
805-8050 MISC-PERS UAL	22,226	22,226	1,786	16,078		6,148	72.34
805-8099 VACANCY SAVINGS	13,210	13,210				13,210	
* PERSONNEL SERVICES	232,544	232,544	21,681	151,480		81,064	65.14
OPERATING							
805-8109 SUPPLIES - OTHER	11,782	11,782	1,574	4,885		6,897	41.46
805-8209 SVCS-OTHER PROF/CONTRACT	65,993	65,993	15,389	28,775		37,218	43.60
805-8421 TELEPHONE CHGS-BASIC SVC	27,792	27,792		12,543	9,588	5,661	45.13
805-8425 TELEPHONE CHGS-CELL/PAGER	501	501	27	218		283	43.51
* OPERATING	106,068	106,068	16,990	46,421	9,588	50,059	43.77
FIXED CHARGES/DEBT SERVIC							
805-8522 DATA PROCESSING CHGS/OPER	9,412	9,412	784	7,059		2,353	75.00
805-8525 LIABILITY INSURANCE CHGS	2,231	2,231	186	1,673		558	74.99
805-8530 TELEPHONE CHGS/HIPC	3,122	3,122	260	2,342		780	75.02
* FIXED CHARGES/DEBT SERVIC	14,765	14,765	1,230	11,074		3,691	75.00
** LIBRARY SUPPORT SERVICES	353,377	353,377	39,901	208,975	9,588	134,814	59.14

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	362,555	362,555	38,602	244,597		117,958	67.46
805-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	3,605	21,075		38,785	35.21
805-8003	OVERTIME	0	0		82		82	
805-8040	PARS	39,524	39,524	4,908	31,251		8,273	79.07
805-8041	EMPLOYEE BENEFITS	89,124	89,124	11,554	73,933		15,191	82.96
805-8042	WORKER'S COMP INSURANCE	5,361	5,361	4,447	4,493		868	83.81
805-8043	PERS	31,569	31,569	4,136	26,149		5,420	82.83
805-8044	WORKER'S COMP/SAFETY	2,069	2,069	1,172	1,733		336	83.76
805-8050	MISC-PERS UAL	44,452	44,452	3,573	32,155		12,297	72.34
*	PERSONNEL SERVICES	634,514	634,514	66,997	435,468		199,046	68.63
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	342	3,129		1,745	64.20
805-8109	SUPPLIES - OTHER	502	502		70		432	13.94
805-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500	1,067	1,227	1,803	1,470	27.27
805-8112	LIBRARY REF.MATERIALS	40,962	40,962		19,070	23,258	1,366	46.56
805-8209	SVCS-OTHER PROF/CONTRACT	807	807		807		0	100.00
805-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	2,853	34,086		34,090	50.00
805-8262	UTILITY EXPENSE-GAS	708	708	756	1,647		939	232.63
805-8266	UTILITY EXPENSE WSTWTR	315	315	28	317		2	100.63
805-8267	UTILITY EXPENSE-WATER	3,248	3,248	209	2,442		806	75.18
805-8305	MAINTENANCE SERV-OTHER EQ	456	456	209	309		147	67.76
805-8345	MILEAGE REIMBURSEMENT	366	366		24		342	6.56
*	OPERATING	124,914	124,914	5,255	63,128	25,061	36,725	50.54
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,000	20,000	1,667	15,000		5,000	75.00
805-8525	LIABILITY INSURANCE CHGS	5,129	5,129	427	3,847		1,282	75.00
805-8530	TELEPHONE CHGS/HIPC	6,635	6,635	553	4,976		1,659	75.00
805-8535	FACILITY CHG-MAINTENANCE	95,581	95,581	7,965	71,686		23,895	75.00
*	FIXED CHARGES/DEBT SERVIC	127,345	127,345	10,612	95,509		31,836	75.00
**	LIBRARY BRANCH SERV.DIV.	886,773	886,773	82,864	594,105	25,061	267,607	67.00
***	LIBRARY SERVICES	3,609,201	3,623,505	356,291	2,399,794	38,948	1,184,763	66.23
****	GENERAL FUND	3,609,201	3,623,505	356,291	2,399,794	38,948	1,184,763	66.23

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	117	117		60			
DEPT 54	LIBRARY SERVICES	2,785	2,785	70	4,665		1,880	51.28
DIV 01	COMMUNITY OUTREACH							167.50
551-7313	PHOTOCOPY FEES							
554-7351	RENTAL OF FACILITIES	2,902	2,902	70	4,725		1,823	162.82
*								
**	COMMUNITY OUTREACH	2,902	2,902	70	4,725		1,823	162.82

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
556-7401	BOOK FINES	48,354	48,354	3,445	32,048		16,306	66.28
557-7432	DOCUMENT PROCESSING FEES	0	0		6,325		6,325-	
581-7519	OTHER REIMBURSEMENTS	0	0	436	3,188		3,188-	
*		48,354	48,354	3,881	41,561		6,793	85.95
**	LIBRARY CIRCULATION SERVI	48,354	48,354	3,881	41,561		6,793	85.95

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	30	30		157		127-	523.33
DEPT 54 LIBRARY SERVICES	300	300				300	
DIV 03 LIBRARY-INFO/REFER.SERVIC	12,475	12,475	917	8,097		4,378	64.91
557-7431 PHOTO COPY FEES							
557-7434 TEST PROCTORING FEES							
581-7517 INTERNET REVENUES	12,805	12,805	917	8,254		4,551	64.46
*							
** LIBRARY-INFO/REFER.SERVIC	12,805	12,805	917	8,254		4,551	64.46

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
	DIV 11 LIBRARY BRANCH SERV.DIV.							
556-7401	BOOK FINES	22,535	22,535	1,618	13,113		9,422	58.19
581-7517	INTERNET REVENUES	6,509	6,509	839	5,601		908	86.05
581-7519	OTHER REIMBURSEMENTS	21,445	21,445	392	3,373		18,072	15.73
*		50,489	50,489	2,849	22,087		28,402	43.75
**	LIBRARY BRANCH SERV.DIV.	50,489	50,489	2,849	22,087		28,402	43.75
***	LIBRARY SERVICES	114,550	114,550	7,717	76,627		37,923	66.89
****	GENERAL FUND	114,550	114,550	7,717	76,627		37,923	66.89

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**2018 Library Goals/Annual Report**

1. Build Community Awareness
  - a. Identify Outreach Events
  
2. Advocate for Improvement and Expansion of Library Services
  - a. Promote Opportunities
  - b. Be an Active Chairperson
  - c. Increase Library Usage
  - d. Volunteerism and Public Service Opportunities by Utilizing City's Internal/External Community Networks