



Written materials relating to an item on this agenda that are distributed to the Oxnard Public Library Board of Trustees within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 251 South A Street during customary business hours.

**CITY OF OXNARD
OXNARD LIBRARY BOARD
AGENDA
REGULAR MEETING
251 South A Street, Madeleine Miedema Room
Oxnard, CA 93030
November 13, 2017
5:00 p.m.**

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. STAFF INTRODUCTIONS**
- D. PUBLIC COMMENTS**

A person may address the Library Board (Board) only on matters within the subject matter jurisdiction of the Board. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Board, persons wishing to speak on items on the agenda should do so during public comments.

E. APPROVAL OF MINUTES

SUBJECT: The minutes of the Oxnard Library Board meeting from September 11, 2017 are submitted for approval

RECOMMENDATION: That the Oxnard Library Board approve the minutes of the September 11, 2017 regular meeting.

F. REPORT OF THE CITY LIBRARIAN

The City Librarian shall report on items of interest to the Board occurring since the last meeting. The Board cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. OLD BUSINESS

1. SUBJECT: Library Statistical Reports for September 2017 and October 2017
RECOMMENDATION: That the Board receive the reports.
2. SUBJECT: Library Budget Reports for August 2017 and September 2017
RECOMMENDATION: That the Board receive the reports.
3. SUBJECT: Library Board Training Update
RECOMMENDATION: That the Board receive the report.

H. BOARD COMMENTS

Board members may individually report on items of interest or concern outside of sub-committee reports. The Board cannot enter into detailed discussion or take action on any item presented during these reports.

I. ITEMS OF FUTURE CONSIDERATION

Board may request that items be placed on future agendas for extended discussion.

J. ADJOURNMENT

The next regular meeting is scheduled for Monday, December 11, 2017, at 5:00 p.m. at the Oxnard Main Library, 251 South A Street, Madeleine Miedema Meeting Room, Oxnard, California, 93030.

<p>In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Library Administration at (805) 385-7528. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.</p>

City of Oxnard Website: The Library Board agenda is available on the City of Oxnard website at www.oxnard.org 72 hours prior to a regular meeting and 24 hours prior to a special meeting.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Oxnard Public Library at (805) 385-7528**. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

**CITY OF OXNARD
OXNARD PUBLIC LIBRARY
MINUTES
REGULAR MEETING**

**Oxnard Public Library, Madeleine Miedema Room A, 251 South A Street, Oxnard, CA 93030
Monday, September 11, 2017, 5:00 p.m.**

Chairperson Durias called the Oxnard Public Library Board Meeting to order at 5:16 p.m.

A. ROLL CALL

Board Members Present: R. Durias, I. Milstead, I. Rauschenberger

Board Members Absent: P. Chavez

Staff Present: S. Kimsey, City Librarian; Maria Herrera, Recording Secretary; David Grajeda, Library Aide I, and Kevin O'Toole, Library Page

B. PLEDGE OF ALLGIANCE

C. STAFF INTRODUCTIONS

Sofia introduced new staff members Library Aide David Grajeda and Extra Help Page Kevin O'Toole.

At 5:21 David Grajeda and Kevin O'Toole left the meeting.

D. PUBLIC COMMENTS

None

E. APPROVAL OF MINUTES

Vice-Chairperson Milstead moved and Board Member Rauschenberger seconded to approve the July 10, 2017 regular meeting minutes.

AYES: Durias, Milstead, Rauschenberger

NOS: None

ABSENT: Chavez

ABSTEIN: None

E. REPORT OF THE CITY LIBRARIAN

- Library programs - Sofia distributed fliers of programs happening the Library. She reported we are working with the Public Information Office to create all Library program handouts. One handout is from Cal State Channel Islands because we are collaborating with them for the fall on the programs here. One talk will be in Spanish.

- Personnel changes – a group of extra help just started with 20 additions, mainly at OPL and some at branches. There are several recruitments presently being finalized.
- New service – Flipster, an e-magazine service. Many larger libraries have this service already. Sofia thanked Maria for her work on agreement.
- OPL is collaborating with After-School Programs.
- Staff Development – staff attended a Mental Health seminar given by the State Library. The Library closes for one day each quarter for staff development. This training was on the services to mental health patrons as well as to the public and how to help serve them better.
- Department-wide Clean-Up this month – everyone will be purging, cleaning.
- Department represented at INCO meeting – the Mayor presented a State of the Neighborhood Address. It was open to the public, the Department managers gave information and promoted services.
- Volunteers - had three new Literacy Program volunteers this month, all have been matched up with new students.
- Rise in Summer Reading Program attendance – 3% increase in participation over last year, mainly in Adult Reading Program.
- Briana Blanchard resigned in order to move closer to her family and fiancé. She began Gamers Lounge, Adulting 101, volunteer youth program, went to Pacifica High School to do resume building class for teens, worked with Recreation, was able to get about 20 teens for info session and 18 of those started here using Volunteer Watch program.

F. OLD BUSINESS

1. SUBJECT: Statistical Reports for July 2017 and August 2017. No comment.
2. SUBJECT: Library Budget Reports for June 2017 and July 2017. No comment.

G. NEW BUSINESS

1. SUBJECT: The Board received a report regarding Colonia Branch Library History:
 - Late 1970s city council employed a consultant to evaluate all library services.
 - A report was created, the Holt Report – one recommendation was that the Library establish two branches: South Oxnard and Colonia.
 - In response to the report in 1979 the multi-purpose center provided a small room in the Colonia area, a smaller room, called the Mini Library.
 - In 2002 the city council was approached by the then library director for opportunities through the state library to receive grant funding for the building of branch libraries. At that time South Oxnard was approved and starting to move ahead. We had a small Library in south Oxnard, started around 1991, in the South Oxnard Center staffed by a full-time bilingual librarian. When grant opportunity came by we began looking at the property, where the current library sits on, which used to be a gas station. We got 65% funding from the California state library and the City contributed 35%. Proposed to council to build a new branch in Colonia. Proposed 20,000 square ft. branch. At that time, the cost would have been about \$8.9M for the building. Additional \$1M was requested for a collection and art work, and ongoing costs of about \$700K at 2002 pricing. In 2003 went before City Council to approve gathering information for a grant for a homework center, literacy, tutoring, and computer access. A branch was proposed at RiverPark and at the Harbor. No needs assessment was done at that time. The Library Director wanted to integrate a branch library into a retail outlet area in RiverPark, but at that time the State Library did not support a library with that type of configuration, they were looking at standalone libraries.
 - After 2003, the library director looking to contract with a company to do architectural services, draw some plans, assistance in grant writing, etc. The company was looking at Colonia building to renovate but it would cost as much to do that or more than to build one. Sofia inquired about CDBG

funding and there was funding available, redevelopment funding at that time. The State stopped providing funding for new libraries.

2. **SUBJECT:** Passport Services – Sofia provided a report on closing of passport services. Other passport sites are available, offices in Oxnard and Simi Valley; Thousand Oaks is considering opening one; Oxnard office expanded its hours during the week.
3. **SUBJECT:** Update on CALTAC Training for Board Members – the training will be on Saturday, October 7, 2017. A Save-the-Date e-mail was sent out. All should attend. Any suggestions for other topics, please let the Chair or Sofia know. Meeting will be for three hours, 9-12pm in Room A.

H. BOARD COMMENTS

Board Member Rauschenberger thanked Sofia for the Colonia Library Branch history report. She had thoughts of improvement for Colonia and Main Libraries, especially the overflow parking lot. Vice-Chairperson Milstead mentioned Saturday, 9/16, the Fire Department will be having a Ready and Resilience Faire, at the Service Center Building, Fire Administration, free admission.

I. ITEMS OF FUTURE CONSIDERATION

1. Library Literacy Program Update

Recording Secretary notified the Board that a note was made for the record that the June 12, 2017 Meeting at the Colonia Library was canceled due to a lack of quorum the day of the meeting.

J. ADJOURNMENT

With no objection Chairperson Durias adjourned the meeting at 6:15 p.m.

RESPECTFULLY SUBMITTED

Maria Herrera
Recording Secretary

Ruby Durias
Chairperson

City of Oxnard Website: Library Board agenda is available on the city Oxnard website at www.oxnard.org/library 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

SUN MON TUE WED THU FRI

3
 4 South Oxnard Baby/Todd Main Library Preschool St Colonial Preschool Storyt
 South Oxnard Bilingual Ft Tuesday Craftmoons (G Bilingual Baby/Toddler St
 Bilingual Baby/Toddler St
 Little Explorers - Prescho
 Children's Movie Matinee
 5
 6 Young Reader Book Club
 7
 8
 9
 10
 11
 12
 13
 14
 15
 16

17
 18
 19
 20
 21
 22
 23
 24
 25
 26
 27
 28
 29
 30
 31

Library Board Meeting Monthly Statistical Report FY 2017-2018

Month of Sept 2017

Total Number in Collection as of: Sept 2017	
Books*	359,285
Periodicals	2,802
Non-Book Materials**	93,755
TOTAL	455,842

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Sept 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	141	4	57	202	815
Adult	236	4	89	329	753
TOTAL	377	8	146	531	1,568

<u>Circulation for: Sept 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	5,184	108	1,047	6,339	21,577
Children's Books, English & Foreign	9,280	345	3,588	13,213	42,149
Pamphlets, Periodicals, Non-Book	4,561	87	822	5,470	19,793
TOTAL	19,025	540	5,457	25,022	83,519

Number of Reference Questions	3,016	336	510	3,862	11,882
Patron Attendance	37,903	944	12,481	51,328	97,326
In-House Use of Materials	3,907	0	1,474	5,381	15,865
Technical Assistance	479	113	328	920	2,893
E-Resource Searches	638	0	0	638	638

<u>Main Library</u>	<u>2017</u>	<u>FYTD 2017</u>
Passports Executed	0	216
Execution Fees	\$0.00	\$5,400.00
Postage	\$0.00	\$299.25

	No. of users this month	No. of users FYTD	# items returned this month	# of items returned FYTD
Automated Book Return System				
South Oxnard Branch Library	1,045	3,986	3,833	15,477

MAIN LIBRARY

<u>Registration</u>	<u>Sept 2017</u>
Children	141
Adult	236
TOTAL	377

<u>Circulation</u>	<u>Sept 2017</u>
Adult/YA Books, English & Foreign	5,184
Children's Books, English & Foreign	9,280
Pamphlets, Periodicals, Non-Book	4,561
TOTAL	19,025

Number of Periodical Requests	235
Number of ILL Loans from Other Libraries	23
Number of ILL Loans to Other Libraries	64

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	8	16	140	379
School Age (K to 14 years)	6	23	301	694
Young Adult (12-18 years)	5	13	36	157
Adult (19 years and older)	11	39	190	392
Homework Center (Opened 9-1-2010)	15	42	334	594
TOTAL	45	133	1,001	2,216

COLONIA LIBRARY

<u>Registration</u>	<u>Sept 2017</u>
Children	4
Adult	4
TOTAL	8

<u>Circulation</u>	<u>Sept 2017</u>
Adult/YA Books, English & Foreign	108
Children's Books, English & Foreign	345
Pamphlets, Periodicals, Non-Book	87
TOTAL	540

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	3	26	65	497
School Age (K to 14 years)	1	5	4	234
Young Adult (12-18 years)	1	3	8	84
TOTAL	5	34	77	815

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Sept 2017</u>
Children	57
Adult	89
TOTAL	146

<u>Circulation</u>	<u>Sept 2017</u>
Adult/YA Books, English & Foreign	1,047
Children's Books, English & Foreign	3,588
Pamphlets, Periodicals, Non-Book	822
TOTAL	5,457

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	6	23	105	510
School Age (K to 14 years)	4	13	80	259
Young Adult (12-18 years)	6	23	34	209
Adult (19 years and older)	0	0	0	6
Technical Assistance	328	1,240	-	0
Homework Center (Opened 9-1-2010)	13	35	390	521
TOTAL	357	1,334	609	1,505

Library Board Meeting Monthly Statistical Report FY 2017-2018

Month of Oct 2017

Total Number in Collection	
as of: Oct 2017	
Books*	358,299
Periodicals	2,901
Non-Book Materials**	93,956
TOTAL	455,156

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Oct 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	104	5	111	220	1,035
Adult	160	5	54	219	972
TOTAL	264	10	165	439	2,007

<u>Circulation for: Oct 2017</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	5,300	105	1,022	6,427	28,004
Children's Books, English & Foreign	10,275	320	4,301	14,896	57,045
Pamphlets, Periodicals, Non-Book	4,514	118	999	5,631	25,424
TOTAL	20,089	543	6,322	26,954	110,473

Number of Reference Questions	3,953	446	530	4,929	16,811
Patron Attendance	19,159	1,019	13,033	33,211	130,537
In-House Use of Materials	4,344	827	2,889	8,060	23,925
Technical Assistance	431	136	414	981	3,874
E-Resource Searches	706	0	0	706	1,344

	No. of users this month	No. of users FYTD	# items returned this month	# of items returned FYTD
Automated Book Return System				
South Oxnard Branch Library	1,087	5,073	4,143	19,620

MAIN LIBRARY

<u>Registration</u>	<u>Oct 2017</u>
Children	104
Adult	160
TOTAL	264

<u>Circulation</u>	<u>Oct 2017</u>
Adult/YA Books, English & Foreign	5,300
Children's Books, English & Foreign	10,275
Pamphlets, Periodicals, Non-Book	4,514
TOTAL	20,089

Number of Periodical Requests	1,655
Number of ILL Loans from Other Libraries	15
Number of ILL Loans to Other Libraries	63

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	6	22	123	502
School Age (K to 14 years)	9	32	158	852
Young Adult (12-18 years)	1	14	3	160
Adult (19 years and older)	2	41	29	421
Homework Center (Opened 9-1-2010)	18	60	270	864
TOTAL	36	169	583	2,799

COLONIA LIBRARY

<u>Registration</u>	<u>Oct 2017</u>
Children	5
Adult	5
TOTAL	10

<u>Circulation</u>	<u>Oct 2017</u>
Adult/YA Books, English & Foreign	105
Children's Books, English & Foreign	320
Pamphlets, Periodicals, Non-Book	118
TOTAL	543

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	11	37	208	705
School Age (K to 14 years)	1	6	35	269
Young Adult (12-18 years)	1	4	8	92
TOTAL	13	47	251	1,066

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Oct 2017</u>
Children	111
Adult	54
TOTAL	165

<u>Circulation</u>	<u>Oct 2017</u>
Adult/YA Books, English & Foreign	1,022
Children's Books, English & Foreign	4,301
Pamphlets, Periodicals, Non-Book	999
TOTAL	6,322

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	14	37	267	777
School Age (K to 14 years)	5	18	160	419
Young Adult (12-18 years)	11	34	121	330
Adult (19 years and older)	0	0	0	6
Technical Assistance	414	1,654	NA	0
Homework Center (Opened 9-1-2010)	18	53	504	1,025
TOTAL	462	1,796	1,052	2,557

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND	117	117				117	
DEPT 54 LIBRARY SERVICES	2,785	2,785	805	835		1,950	29.98
DIV 01 COMMUNITY OUTREACH							
51-7313 PHOTOCOPY FEES							
54-7351 RENTAL OF FACILITIES	2,902	2,902	805	835		2,067	28.77
* COMMUNITY OUTREACH	2,902	2,902	805	835		2,067	28.77

MONTHLY REVENUE REPORT
 AT PERIOD END 02/2018
 17 % OF YEAR LAPSED

REPAIRED 09/19/17, 16:03:45
 PROGRAM GM601L
 /S:ILL101R

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
56-7401	BOOK FINES	48,354	48,354	4,299	8,034		40,320	16.61
57-7432	DOCUMENT PROCESSING FEES	0	0	675	6,325		6,325-	
81-7519	OTHER REIMBURSEMENTS	0	0	521	834		834-	
		48,354	48,354	5,495	15,193		33,161	31.42
*	LIBRARY CIRCULATION SERVI	48,354	48,354	5,495	15,193		33,161	31.42

MONTHLY REVENUE REPORT
 AT PERIOD END 02/2018
 17 % OF YEAR LAPSED

REPAIRED 09/19/17, 16:03:45
 PROGRAM GM601L
 /S:LI101R

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER. SERVIC							
57-7431	PHOTO COPY FEES	30	30				30	
57-7434	TEST PROCTORING FEES	300	300				300	
81-7517	INTERNET REVENUES	12,475	12,475	1,089	1,964		10,511	15.74
		-----	-----	-----	-----	-----	-----	-----
		12,805	12,805	1,089	1,964		10,841	15.34
		-----	-----	-----	-----	-----	-----	-----
*	LIBRARY-INFO/REFER. SERVIC	12,805	12,805	1,089	1,964		10,841	15.34

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
56-7401	BOOK FINES	22,535	22,535	2,128	3,869		18,666	17.17
81-7517	INTERNET REVENUES	6,509	6,509	722	1,263		5,246	19.40
81-7519	OTHER REIMBURSEMENTS	21,445	21,445	588	1,048		20,397	4.89
		50,489	50,489	3,438	6,180		44,309	12.24
*	LIBRARY BRANCH SERV.DIV.	50,489	50,489	3,438	6,180		44,309	12.24
**	LIBRARY SERVICES	114,550	114,550	10,827	24,172		90,378	21.10
***	GENERAL FUND	114,550	114,550	10,827	24,172		90,378	21.10

MONTHLY EXPENDITURE REPORT
 AT PERIOD END 02/2018
 17 % OF YEAR LAPSED

REPAIRED 09/19/17, 16:07:31
 PROGRAM GM6011
 /S:LI101E

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 01	COMMUNITY OUTREACH							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	241,131	241,131	17,435	24,256		216,875	10.06
05-8002	DIRECT LABOR-TEMPORARY	0	0	16	16		16-	
05-8021	AUTO ALLOWANCE	2,100	2,100	162	242		1,858	11.52
05-8040	PARS	22,983	22,983	1,788	2,211		20,772	9.62
05-8041	EMPLOYEE BENEFITS	53,752	53,752	3,429	4,863		48,889	9.05
05-8042	WORKER'S COMP INSURANCE	4,135	4,135	462	923		3,212	22.32
05-8043	PERS	25,137	25,137	1,876	2,584		22,553	10.28
05-8044	WORKER'S COMP/SAFETY	1,596	1,596	178	356		1,240	22.31
05-8048	PEMCA-RETIREE	19,290	19,290	1,797	3,587		15,703	18.60
05-8050	MISC-PERS UAL	25,930	25,930	2,084	4,168		21,762	16.07
	PERSONNEL SERVICES	396,054	396,054	29,227	43,206		352,848	10.91
	OPERATING							
05-8102	SUPPLIES - OFFICE	11,884	11,884	664	664		11,220	5.59
05-8357	MEMBERSHIPS-OTHER	8,204	8,204	28	28		8,176	.34
05-8402	PHOTOCOPY CHARGES	3,886	3,886				3,886	
	OPERATING	23,974	23,974	692	692		23,282	2.89
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	8,235	8,235	686	1,373		6,862	16.67
05-8525	LIABILITY INSURANCE CHGS	3,217	3,217	268	536		2,681	16.66
05-8530	TELEPHONE CHGS/HIPC	2,732	2,732	228	455		2,277	16.65
05-8535	FACILITY CHG-MAINTENANCE	67,742	67,742	5,645	11,290		56,452	16.67
	FIXED CHARGES/DEBT SERVIC	81,926	81,926	6,827	13,654		68,272	16.67
*	COMMUNITY OUTREACH	501,954	501,954	36,746	57,552		444,402	11.47

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	349,041	349,041	25,048	37,603		311,438	10.77
05-8002	DIRECT LABOR-TEMPORARY	165,068	165,068	10,535	14,540		150,528	8.81
05-8040	PARS	60,792	60,792	4,492	6,407		54,385	10.54
05-8041	EMPLOYEE BENEFITS	105,063	105,063	8,622	12,740		92,323	12.13
05-8042	WORKER'S COMP INSURANCE	5,986	5,986	791	1,576		4,410	26.33
05-8043	PERs	37,567	37,567	3,231	4,868		32,699	12.96
05-8044	WORKER'S COMP/SAFETY	2,311	2,311	305	607		1,704	26.27
05-8050	MISC-PERS UAL	55,565	55,565	4,466	8,932		46,633	16.07
05-8099	VACANCY SAVINGS	36,979	36,979				36,979	
	PERSONNEL SERVICES	744,414	744,414	57,490	87,273		657,141	11.72
	OPERATING							
05-8101	POSTAGE	9,800	9,800	482	1,043		8,757	10.64
05-8109	SUPPLIES - OTHER	4,062	4,062	78	78		3,984	1.92
05-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115	3,315	3,315		6,800	32.77
05-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000	10,840	10,840		92,160	10.52
05-8262	UTILITY EXPENSE-GAS	4,746	4,746	279	279		4,467	5.88
05-8265	UTILITY EXPENSE WSTWTR	2,192	2,192	163	315		1,877	14.37
05-8267	UTILITY EXPENSE-WATER	7,558	7,558	646	1,273		6,285	16.84
05-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000	272	466		6,000	19.27
05-8439	EQUIP MAINTENANCE CHGS	2,418	2,418				1,952	
	OPERATING	149,891	149,891	16,075	17,609		132,282	11.75
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	36,353	36,353	3,029	6,059		30,294	16.67
05-8525	LIABILITY INSURANCE CHGS	7,998	7,998	667	1,333		6,665	16.67
05-8530	TELEPHONE CHGS/HIPC	12,059	12,059	1,005	2,010		10,049	16.67
05-8536	FLEET VEHICLE REPLACEMENT	1,314	1,314	110	219		1,095	16.67
	FIXED CHARGES/DEBT SERVIC	57,724	57,724	4,811	9,621		48,103	16.67
*	LIBRARY CIRCULATION SERVI	952,029	952,029	78,376	114,503		837,526	12.03

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	381,927	381,927	24,728	39,415		342,512	10.32
05-8002	DIRECT LABOR-TEMPORARY	38,929	38,929	2,147	2,545		36,384	6.54
05-8040	PARS	42,298	42,298	2,570	3,947		38,351	9.33
05-8041	EMPLOYEE BENEFITS	97,351	97,351	6,638	10,329		87,022	10.61
05-8042	WORKER'S COMP INSURANCE	6,551	6,551	807	1,612		4,939	24.61
05-8043	PERS	36,957	36,957	2,382	3,827		33,130	10.36
05-8044	WORKER'S COMP/SAFETY	2,528	2,528	311	622		1,906	24.60
05-8050	MISC-PERS UAL	48,156	48,156	3,870	7,741		40,415	16.07
	PERSONNEL SERVICES	654,697	654,697	43,453	70,038		584,659	10.70
	OPERATING							
05-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212	7,631	7,631		7,581	50.16
05-8112	LIBRARY REF.MATERIALS	181,091	181,091	3,196	4,294	2,207-	179,004	2.37
05-8115	DATABASES	21,429	21,429	800	800		20,629	3.73
05-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
	OPERATING	222,387	222,387	11,627	12,725	2,207-	211,869	5.72
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	24,236	24,236	2,020	4,039		20,197	16.67
05-8525	LIABILITY INSURANCE CHGS	5,709	5,709	476	952		4,757	16.68
05-8530	TELEPHONE CHGS/HIPC	8,039	8,039	670	1,340		6,699	16.67
	FIXED CHARGES/DEBT SERVIC	37,984	37,984	3,166	6,331		31,653	16.67
*	LIBRARY-INFO/REFER.SERVIC	915,068	915,068	58,246	89,094	2,207-	828,181	9.74

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 04 LIBRARY SUPPORT SERVICES							
PERSONNEL SERVICES							
05-8001 DIRECT LABOR REGULAR	132,665	132,665	6,722	10,096		122,569	7.61
05-8002 DIRECT LABOR TEMPORARY	14,262	14,262	1,193	1,908		12,354	13.38
05-8040 PARS	13,069	13,069	1,141	1,618		11,451	12.38
05-8041 EMPLOYEE BENEFITS	43,855	43,855	2,687	4,164		39,691	9.49
05-8042 WORKER'S COMP INSURANCE	2,121	2,121	241	488		1,633	23.01
05-8043 PERS	14,408	14,408	779	1,180		13,228	8.19
05-8044 WORKER'S COMP/SAFETY	819	819	93	188		631	22.95
05-8047 PARS - ERIP	2,329	2,329				2,329	
05-8050 MISC-PERS UAL	22,226	22,226	1,786	3,573		18,653	16.08
05-8099 VACANCY SAVINGS	13,210	13,210				13,210	
PERSONNEL SERVICES	232,544	232,544	14,642	23,215		209,329	9.98
OPERATING							
05-8109 SUPPLIES - OTHER	11,782	11,782	435	435		11,347	3.69
05-8209 SVCS-OTHER PROF/CONTRACT	65,993	65,993		3,821		62,172	5.79
05-8421 TELEPHONE CHGS-BASIC SVC	27,792	27,792				27,792	
05-8425 TELEPHONE CHGS-CELL/PAGER	501	501				501	
OPERATING	106,068	106,068	435	4,256		101,812	4.01
FIXED CHARGES/DEBT SERVICE							
05-8522 DATA PROCESSING CHGS/OPER	9,412	9,412	784	1,569		7,843	16.67
05-8525 LIABILITY INSURANCE CHGS	2,231	2,231	186	372		1,859	16.67
05-8530 TELEPHONE CHGS/HIPC	3,122	3,122	260	520		2,602	16.66
FIXED CHARGES/DEBT SERVICE	14,765	14,765	1,230	2,461		12,304	16.67
* LIBRARY SUPPORT SERVICES	353,377	353,377	16,307	29,932		323,445	8.47

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	362,555	362,555	25,713	37,867		324,688	10.44
05-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	2,015	3,464		56,396	5.79
05-8003	OVERTIME	0	0		82		82	
05-8040	PARS	39,524	39,524	3,305	4,658		34,866	11.79
05-8041	EMPLOYEE BENEFITS	89,124	89,124	7,756	11,581		77,543	12.99
05-8042	WORKER'S COMP INSURANCE	5,361	5,361	683	1,365		3,996	25.46
05-8043	PERS	31,569	31,569	2,732	4,078		27,491	12.92
05-8044	WORKER'S COMP/SAFETY	2,069	2,069	263	526		1,543	25.42
05-8050	MISC-PERS UAL	44,452	44,452	3,573	7,146		37,306	16.08
	PERSONNEL SERVICES	634,514	634,514	46,040	70,767		563,747	11.15
	OPERATING							
05-8102	SUPPLIES - OFFICE	4,874	4,874				4,874	
05-8109	SUPPLIES - OTHER	4,500	4,500	160	160		4,340	3.56
05-8111	SUBSCRIPTIONS/PUBLICATION	40,962	40,962	430	430	90	40,775	1.05
05-8112	LIBRARY REF.MATERIALS	807	807			243	807	
05-8209	SVCS-OTHER PROF/CONTRACT	68,176	68,176	6,100	6,100		62,076	8.95
05-8261	UTILITY EXPENSE-ELECTRIC	708	708				708	
05-8262	UTILITY EXPENSE-GAS	315	315	27	98		217	31.11
05-8266	UTILITY EXPENSE WSTWTR	3,248	3,248	234	696		2,552	21.43
05-8267	UTILITY EXPENSE-WATER	456	456				456	
05-8305	MAINTENANCE SERV-OTHER EQ	366	366				366	
05-8345	MILEAGE REIMBURSEMENT							
	OPERATING	124,914	124,914	6,951	7,484	153	117,583	5.99
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	20,000	20,000	1,667	3,333		16,667	16.67
05-8525	LIABILITY INSURANCE CHGS	5,129	5,129	427	855		4,274	16.67
05-8530	TELEPHONE CHGS/HIPC	6,635	6,635	553	1,106		5,529	16.67
05-8535	FACILITY CHG-MAINTENANCE	95,581	95,581	7,965	15,930		79,651	16.67
	FIXED CHARGES/DEBT SERVIC	127,345	127,345	10,612	21,224		106,121	16.67
*	LIBRARY BRANCH SERV.DIV.	886,773	886,773	63,603	99,475	153	787,451	11.22
**	LIBRARY SERVICES	3,609,201	3,609,201	253,278	390,556	2,360	3,221,005	10.82
***	GENERAL FUND	3,609,201	3,609,201	253,278	390,556	2,360	3,221,005	10.82

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND	117	117				117	
DEPT 54 LIBRARY SERVICES	2,785	2,785	730	1,565		1,220	56.19
DIV 01 COMMUNITY OUTREACH	2,902	2,902	730	1,565		1,337	53.93
51-7313 PHOTOCOPY FEES	2,902	2,902	730	1,565		1,337	53.93
54-7351 RENTAL OF FACILITIES							
* COMMUNITY OUTREACH							

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND	48,354	48,354	3,522	11,555		36,799	23.90
DEPT 54 LIBRARY SERVICES	0	0		6,325		6,325	
DIV 02 LIBRARY CIRCULATION SERVI	0	0	299	1,133		1,133	
56-7401 BOOK FINES							
57-7432 DOCUMENT PROCESSING FEES	48,354	48,354	3,821	19,013		29,341	39.32
81-7519 OTHER REIMBURSEMENTS							
* LIBRARY CIRCULATION SERVI	48,354	48,354	3,821	19,013		29,341	39.32

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
57-7431	PHOTO COPY FEES	30	30				30	
57-7434	TEST PROCTORING FEES	300	300				300	
81-7517	INTERNET REVENUES	12,475	12,475	938	2,902		9,573	23.26
		-----	-----	-----	-----	-----	-----	-----
		12,805	12,805	938	2,902		9,903	22.66
		-----	-----	-----	-----	-----	-----	-----
*	LIBRARY-INFO/REFER.SERVIC	12,805	12,805	938	2,902		9,903	22.66

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
56-7401	BOOK FINES	22,535	22,535	1,266	5,135		17,400	22.79
81-7517	INTERNET REVENUES	6,509	6,509	504	1,766		4,743	27.13
81-7519	OTHER REIMBURSEMENTS	21,445	21,445	363	1,412		20,033	6.58
		50,489	50,489	2,133	8,313		42,176	16.46
*	LIBRARY BRANCH SERV.DIV.	50,489	50,489	2,133	8,313		42,176	16.46
**	LIBRARY SERVICES	114,550	114,550	7,622	31,793		82,757	27.75
***	GENERAL FUND	114,550	114,550	7,622	31,793		82,757	27.75

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
PERSONNEL SERVICES							
05-8001 DIRECT LABOR REGULAR	241,131	241,131	31,927	56,183		184,948	23.30
05-8002 DIRECT LABOR-TEMPORARY	0	0	2	18		18-	
05-8021 AUTO ALLOWANCE	2,100	2,100	239	481		1,619	22.90
05-8040 PARS	22,983	22,983	3,846	6,058		16,925	26.36
05-8041 EMPLOYEE BENEFITS	53,752	53,752	5,981	10,844		42,908	20.17
05-8042 WORKER'S COMP INSURANCE	4,135	4,135	345	1,268		2,867	30.67
05-8043 PERS	25,137	25,137	3,499	6,083		19,054	24.20
05-8044 WORKER'S COMP/SAFETY	1,596	1,596	133	489		1,107	30.64
05-8048 PEMCA-RETIREE	19,290	19,290	1,815	5,402		13,888	28.00
05-8050 MISC-PERS UAL	25,930	25,930	2,084	6,252		19,678	24.11
PERSONNEL SERVICES	396,054	396,054	49,871	93,078		302,976	23.50
OPERATING							
05-8102 SUPPLIES - OFFICE	11,884	11,884	591	1,255		10,629	10.56
05-8357 MEMBERSHIPS-OTHER	8,204	8,204		28		8,176	.34
05-8402 PHOTOCOPIY CHARGES	3,886	3,886				3,886	
OPERATING	23,974	23,974	591	1,283		22,691	5.35
FIXED CHARGES/DEBT SERVIC							
05-8522 DATA PROCESSING CHGS/OPER	8,235	8,235	686	2,059		6,176	25.00
05-8525 LIABILITY INSURANCE CHGS	3,217	3,217	268	804		2,413	24.99
05-8530 TELEPHONE CHGS/HIPC	2,732	2,732	228	683		2,049	25.00
05-8535 FACILITY CHG-MAINTENANCE	67,742	67,742	5,645	16,936		50,806	25.00
FIXED CHARGES/DEBT SERVIC	81,926	81,926	6,827	20,482		61,444	25.00
* COMMUNITY OUTREACH	501,954	501,954	57,289	114,843		387,111	22.88

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 02 LIBRARY CIRCULATION SERVI							
PERSONNEL SERVICES							
05-8001 DIRECT LABOR REGULAR	349,041	349,041	37,383	74,986		274,055	21.48
05-8002 DIRECT LABOR-TEMPORARY	165,068	165,068	18,128	32,668		132,400	19.79
05-8003 OVERTIME	0	0	81	81		81	
05-8040 PARS	60,792	60,792	6,758	13,165		47,627	21.66
05-8041 EMPLOYEE BENEFITS	105,063	105,063	12,766	25,506		79,557	24.28
05-8042 WORKER'S COMP INSURANCE	5,986	5,986	499	2,075		3,911	34.66
05-8043 PERS	37,567	37,567	4,794	9,662		27,905	25.72
05-8044 WORKER'S COMP/SAFETY	2,311	2,311	193	800		1,511	34.62
05-8050 MISC-PERS UAL	55,565	55,565	4,466	13,398		42,167	24.11
05-8099 VACANCY SAVINGS	36,979	36,979				36,979	
PERSONNEL SERVICES	744,414	744,414	85,068	172,341		572,073	23.15
OPERATING							
05-8101 POSTAGE	9,800	9,800	333	1,375		8,425	14.03
05-8109 SUPPLIES - OTHER	4,062	4,062	48	127		3,935	3.13
05-8209 SVCS-OTHER PROF/CONTRACT	10,115	10,115	1,527	4,842		5,273	47.87
05-8261 UTILITY EXPENSE-ELECTRIC	103,000	103,000	11,653	22,493		80,507	21.84
05-8262 UTILITY EXPENSE-GAS	4,746	4,746	373	653		4,093	13.76
05-8266 UTILITY EXPENSE WSTWTR	2,192	2,192	163	479		1,713	21.85
05-8267 UTILITY EXPENSE-WATER	7,558	7,558	820	2,093		5,465	27.69
05-8343 TRAINING/WORKSHOPS/MTNGS	6,000	6,000				6,000	
05-8439 EQUIP MAINTENANCE CHGS	2,418	2,418	512	979		1,439	40.49
OPERATING	149,891	149,891	15,429	33,041		116,850	22.04
FIXED CHARGES/DEBT SERVIC							
05-8522 DATA PROCESSING CHGS/OPER	36,353	36,353	3,029	9,088		27,265	25.00
05-8525 LIABILITY INSURANCE CHGS	7,998	7,998	667	2,000		5,998	25.01
05-8530 TELEPHONE CHGS/HIPC	12,059	12,059	1,005	3,015		9,044	25.00
05-8536 FLEET VEHICLE REPLACEMENT	1,314	1,314	110	329		985	25.04
FIXED CHARGES/DEBT SERVIC	57,724	57,724	4,811	14,432		43,292	25.00
LIBRARY CIRCULATION SERVI	952,029	952,029	105,308	219,814		732,215	23.09

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	381,927	381,927	28,611	68,026		313,901	17.81
05-8002	DIRECT LABOR-TEMPORARY	38,929	38,929	4,504	7,049		31,880	18.11
05-8003	OVERTIME	0	0	166	166		166-	
05-8040	PARS	42,298	42,298	2,727	6,674		35,624	15.78
05-8041	EMPLOYEE BENEFITS	97,351	97,351	8,336	18,664		78,687	19.17
05-8042	WORKER'S COMP INSURANCE	6,551	6,551	546	2,158		4,393	32.94
05-8043	PERS	36,957	36,957	2,679	6,506		30,451	17.60
05-8044	WORKER'S COMP/SAFETY	2,528	2,528	211	833		1,695	32.95
05-8050	MISC-PERS UAL	48,156	48,156	3,870	11,611		36,545	24.11
	PERSONNEL SERVICES	654,697	654,697	51,650	121,687		533,010	18.59
	OPERATING							
05-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212		7,631		7,581	50.16
05-8112	LIBRARY REF.MATERIALS	181,091	181,091	12,851	17,145	101,640	62,306	9.47
05-8115	DATABASES	21,429	21,429		800		20,629	3.73
05-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
	OPERATING	222,387	222,387	12,851	25,576	101,640	95,171	11.50
05-8522	FIXED CHARGES/DEBT SERVIC	24,236	24,236	2,020	6,059		18,177	25.00
05-8525	DATA PROCESSING CHGS/OPER	5,709	5,709	476	1,427		4,282	25.00
05-8530	LIABILITY INSURANCE CHGS	8,039	8,039	670	2,010		6,029	25.00
	TELEPHONE CHGS/HIPC							
	FIXED CHARGES/DEBT SERVIC	37,984	37,984	3,166	9,496		28,488	25.00
*	LIBRARY-INFO/REFER.SERVIC	915,068	915,068	67,667	156,759	101,640	656,669	17.13

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 04	LIBRARY SUPPORT SERVICES							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	132,665	132,665	10,057	20,154		112,511	15.19
05-8002	DIRECT LABOR-TEMPORARY	14,262	14,262	2,266	4,174		10,088	29.27
05-8040	PARS	13,069	13,069	1,703	3,320		9,749	25.40
05-8041	EMPLOYEE BENEFITS	43,855	43,855	4,628	8,792		35,063	20.05
05-8042	WORKER'S COMP INSURANCE	2,121	2,121	1,177	665		1,456	31.35
05-8043	PERS	14,408	14,408	1,201	2,381		12,027	16.53
05-8044	WORKER'S COMP/SAFETY	819	819	68	257		562	31.38
05-8047	PARS - ERIP	2,329	2,329				2,329	
05-8050	MISC-PERS UAL	22,226	22,226	1,786	5,359		16,867	24.11
05-8099	VACANCY SAVINGS	13,210	13,210				13,210	
		232,544	232,544	21,886	45,102		187,442	19.40
	PERSONNEL SERVICES							
	OPERATING							
05-8109	SUPPLIES - OTHER	11,782	11,782	1,096	1,531	490	9,761	12.99
05-8209	SVCS-OTHER PROF/CONTRACT	65,993	65,993		3,821		62,172	5.79
05-8421	TELEPHONE CHGS-BASIC SVC	27,792	27,792				27,792	
05-8425	TELEPHONE CHGS-CELL/PAGER	501	501	80	80		421	15.97
		106,068	106,068	1,176	5,432	490	100,146	5.12
	OPERATING							
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	9,412	9,412	784	2,353		7,059	25.00
05-8525	LIABILITY INSURANCE CHGS	2,231	2,231	186	558		1,673	25.01
05-8530	TELEPHONE CHGS/HIPC	3,122	3,122	260	781		2,341	25.02
		14,765	14,765	1,230	3,692		11,073	25.01
	FIXED CHARGES/DEBT SERVIC							
*	LIBRARY SUPPORT SERVICES	353,377	353,377	24,292	54,226	490	298,661	15.35

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
UND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
05-8001	DIRECT LABOR REGULAR	362,555	362,555	38,716	76,583		285,972	21.12
05-8002	DIRECT LABOR-TEMPORARY	59,860	59,860	3,022	6,486		53,374	10.84
05-8003	OVERTIME	0	0		82		82	
05-8040	PARS	39,524	39,524	4,989	9,647		29,877	24.41
05-8041	EMPLOYEE BENEFITS	89,124	89,124	11,657	23,238		65,886	26.07
05-8042	WORKER'S COMP INSURANCE	5,361	5,361	447	1,812		3,549	33.80
05-8043	PERS	31,569	31,569	4,114	8,192		23,377	25.95
05-8044	WORKER'S COMP/SAFETY	2,069	2,069	172	698		1,371	33.74
05-8050	MISC-PERS UAL	44,452	44,452	3,573	10,718		33,734	24.11
	PERSONNEL SERVICES	634,514	634,514	66,690	137,456		497,058	21.66
	OPERATING							
05-8102	SUPPLIES - OFFICE	4,874	4,874	752	752		4,122	15.43
05-8109	SUPPLIES - OTHER	502	502	37	37		465	7.37
05-8111	SUBSCRIPTIONS/PUBLICATION	4,500	4,500		160	90	4,250	3.56
05-8112	LIBRARY REF.MATERIALS	40,962	40,962	215	645	37,757	2,560	1.57
05-8209	SVCS-OTHER PROF/CONTRACT	807	807	94	94		713	11.65
05-8261	UTILITY EXPENSE-ELECTRIC	68,176	68,176	6,149	12,249		55,927	17.97
05-8262	UTILITY EXPENSE-GAS	708	708	26	26		682	3.67
05-8266	UTILITY EXPENSE WSTWTR	315	315	32	130		185	41.27
05-8267	UTILITY EXPENSE-WATER	3,248	3,248	337	1,033		2,215	31.80
05-8305	MAINTENANCE SERV-OTHER EQ	456	456				456	
05-8345	MILEAGE REIMBURSEMENT	366	366				366	
	OPERATING	124,914	124,914	7,642	15,126	37,847	71,941	12.11
	FIXED CHARGES/DEBT SERVIC							
05-8522	DATA PROCESSING CHGS/OPER	20,000	20,000	1,667	5,000		15,000	25.00
05-8525	LIABILITY INSURANCE CHGS	5,129	5,129	427	1,282		3,847	25.00
05-8530	TELEPHONE CHGS/HIPC	6,635	6,635	553	1,659		4,976	25.00
05-8535	FACILITY CHG-MAINTENANCE	95,581	95,581	7,965	23,895		71,686	25.00
	FIXED CHARGES/DEBT SERVIC	127,345	127,345	10,612	31,836		95,509	25.00
*	LIBRARY BRANCH SERV.DIV.	886,773	886,773	84,944	184,418	37,847	664,508	20.80
**	LIBRARY SERVICES	3,609,201	3,609,201	339,500	730,060	139,977	2,739,164	20.23
***	GENERAL FUND	3,609,201	3,609,201	339,500	730,060	139,977	2,739,164	20.23