



Written materials relating to an item on this agenda that are distributed to the Oxnard Public Library Board of Trustees within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 251 South A Street during customary business hours.

CITY OF OXNARD
OXNARD LIBRARY BOARD
AGENDA
REGULAR MEETING
251 South A Street, Meeting Room A
Oxnard, CA 93030
December 10, 2018
5:00 p.m.

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. STAFF INTRODUCTIONS**
- D. PUBLIC COMMENTS**

A person may address the Library Board (“Board”) only on matters within the subject matter jurisdiction of the Board. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Board, persons wishing to speak on items on the agenda should do so during public comments.

E. APPROVAL OF MINUTES

SUBJECT: The Minutes of the Oxnard Library Board Regular Meeting from September 10, 2018

RECOMMENDATION: That the Oxnard Library Board approve the minutes of the September 10, 2018 regular meeting.

F. REPORT OF THE CITY LIBRARIAN

The City Librarian shall report on items of interest to the Board occurring since the last meeting. The Board cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. OLD BUSINESS

1. **SUBJECT:** Library Statistical Reports for September, October, and November 2018
RECOMMENDATION: That the Board receive the Library Statistical Reports for September, October, and November 2018.
2. **SUBJECT:** Library Budget Reports for July and August, 2018
RECOMMENDATION: That the Board receive the Library Budget Reports for July and August, 2018.

H. NEW BUSINESS

1. **SUBJECT:** Brown Act Training Feedback
RECOMMENDATION: That the Board provide feedback from the Brown Act Training from the Office of the City Attorney.
2. **SUBJECT:** 2019 CAG Volunteer Information
RECOMMENDATION: That the Board receive the information.
3. **SUBJECT:** Library Promotion/Advocacy
RECOMMENDATION: That the Board discuss and provide feedback on how it can assist with promotion and advocacy for the Library.

I. BOARD COMMENTS

Board members may individually report on items of interest or concern outside of sub-committee reports. The Board cannot enter into detailed discussion or take action on any item presented during these reports.

J. ITEMS OF FUTURE CONSIDERATION

Board members may request that items be placed on future agendas for extended discussion.

K. ADJOURNMENT

The next meeting is scheduled for Monday, January 14, 2019, at 5:00 p.m. at the Oxnard Main Library, Meeting Room A, 251 South A Street, Oxnard, California, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact Library Administration at (805) 385-7528. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard Website: The Library Board agenda is available on the City of Oxnard website at www.oxnard.org 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

ITEM F



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the Oxnard Public Library at (805) 385-7528. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

**CITY OF OXNARD
OXNARD PUBLIC LIBRARY
MINUTES
REGULAR MEETING
Oxnard Public Library, Room A, 251 South A Street, Oxnard, CA 93030
Monday, September 10, 2018, 5:00 p.m.**

Chairperson Milstead called the Oxnard Public Library Board Meeting to order at 5:01 p.m.

A. ROLL CALL

- Board Members Present: Irene Milstead, Ruby Durias
- Board Members Absent: I. Rauschenberger
- Staff Present: Yvonne Harper, Circulation Supervisor; Maria Herrera, Recording Secretary, and Deputy City Attorney Jason Zaragoza

B. PLEDGE OF ALLGIANCE

At 5:03 p.m Vice-Chairperson Rauschenberger joined the meeting.

C. PUBLIC COMMENTS

None

D. APPROVAL OF MINUTES

Vice-Chairperson Rauschenberger moved and Board Member Durias seconded to approve the July 9, 2018 regular meeting minutes.

- AYES: Rauschenberger, Durias, Milstead
- NOS: None
- ABSENT: None
- ABSTEIN: None

E. REPORT OF CITY LIBRARIAN

Yvonne Harper attended the meeting in place of Sofia Kimsey, City Librarian

- Antonio Apodaca, Lead Librarian, resigned; currently interviewing for his position.
- Michele Finn, Young Adult Librarian, is no longer with the Library. Dena Gould, Literacy and Adult Services Program Coordinator, will be moving into that position. We have a list of candidates available for position of Adult Reference Librarian.
- Do Li Lee, Library Aide I, retired last month; will recruit candidate for half-time position.
- New City Manager Alexander Nguyen – He is requiring that staff respond to all inquiries within a 24-hour period.
- Cultural & Community Service Director – Recruitment for position will open soon.

- Library Aide III – Technical Services. Interviewed two candidates.
- Library Page and Monitor – will begin recruitment in September
- Closed for Labor Day
- Summer Reading Program ended for children and young adult events: 47 events and activities, 1150 attended, 484 signed-up
- August Library Computer Classes – eight consistent patrons attended all four classes and received certificates
- English Conversation Class – meets every Tuesday mornings, has had seven consistent students
- Programming:
 - CBL – mini piñatas activities for Hispanic Heritage Month
 - Main – create a short film “Pocket Video”
 - SOBL – 123 Workshop with Toddlers
 - Main – Battle of Banned Books Adult Program
 - SOBL – Hispanic Heritage Month special story-time honoring famous Hispanic-Americans
 - SOBL – Showing “The Greatest Showman”
- Outreach – Library collaborating with First Five Organization to begin story-time and craft and new card sign-up at The Collection for – four new children signed up for cards
- Summer At City Hall (SAC) Interns – very excited in program, expressed interest, goal is to introduce to Government services
- Library budget – reduced by 10%: elimination of Colonia full-time Librarian, Main half-time librarian and half-time Library Aide in Circulation

F. OLD BUSINESS

1. SUBJECT: Statistical Reports for July 2018 and August 2018. Received report. No comment.
2. SUBJECT: Library Budget Reports for May 2018 and June 2018. Received report. No comment.

G. NEW BUSINESS

1. SUBJECT: Brown Act Training - Jason Zaragoza, Deputy City Attorney. Received training and handout.

At 5:37 p.m. Deputy City Attorney Jason Zaragoza left the meeting.

J. BOARD COMMENTS

Brief summary.

K. ITEMS OF FUTURE CONSIDERATION

1. Next Board appointments.

L. ADJOURNMENT

With no objection Chairperson Milstead adjourned the meeting at 5:43 p.m.

RESPECTFULLY SUBMITTED

MARIA G. HERRERA
Recording Secretary

Irene Milstead
Chairperson

City of Oxnard Website: Library Board agenda is available on the city Oxnard website at www.oxnard.org/library 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

Library Board Meeting Monthly Statistical Report FY 2018-19

Month of Sept 2018

	Total Number in Collection	
	as of: Sept 2018	
Books*	352,723	
Periodicals	3,073	
Non-Book Materials**	90,373	
TOTAL	446,169	

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Sep 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	152	4	56	212	660
Adult	153	2	72	227	634
TOTAL	305	6	128	439	1,294

<u>Circulation for: Sept 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	4,638	94	1,412	6,144	20,309
Children's Books, English & Foreign	8,749	206	3,088	12,043	36,937
Pamphlets, Periodicals, Non-Book	3,981	72	690	4,743	16,732
In-House Use of Materials	3,291	23	971	4,285	10,147
TOTAL	17,368	372	5,190	22,930	79,059

Number of Reference Questions	3,527	208	844	4,579	11,003
Patron Attendance	12,828	387	12,481	25,696	74,748
Technical Assistance	435	36	306	777	2,463
E-Resource Searches	816			816	2,512

	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
Automated Book Return System				
South Oxnard Branch Library	Book Return	Broken	5,408	19,143

MAIN LIBRARY

<u>Registration</u>	<u>Sept 2018</u>
Children	152
Adult	153
TOTAL	305

<u>Circulation</u>	<u>Sept 2018</u>
Adult/YA Books, English & Foreign	4,638
Children's Books, English & Foreign	8,749
Pamphlets, Periodicals, Non-Book	3,981
TOTAL	17,368

Number of Periodical Requests	271
Number of ILL Loans from Other Libraries	21
Number of ILL Loans to Other Libraries	75

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	8	25	211	775
School Age (K to 14 years)	6	16	686	1,019
Young Adult (12-18 years)	2	10	11	44
Adult (19 years and older)	6	20	35	132
Homework Center	15	41	354	612
TOTAL	37	112	1,297	2,582

COLONIA LIBRARY

<u>Registration</u>	<u>Sept 2018</u>
Children	4
Adult	2
TOTAL	6

<u>Circulation</u>	<u>Sept 2018</u>
Adult/YA Books, English & Foreign	94
Children's Books, English & Foreign	206
Pamphlets, Periodicals, Non-Book	72
TOTAL	372

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	1	12	9	78
School Age (K to 14 years)	0	5	0	52
Young Adult (12-18 years)	1	5	5	18
TOTAL	2	22	14	148

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Sept 2018</u>
Children	56
Adult	72
TOTAL	128

<u>Circulation</u>	<u>Sept 2018</u>
Adult/YA Books, English & Foreign	1,412
Children's Books, English & Foreign	3,088
Pamphlets, Periodicals, Non-Book	690
TOTAL	5,190

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	8	20	98	337
School Age (K to 14 years)	6	19	99	579
Young Adult (12-18 years)	4	20	23	127
Adult (19 years and older)	0	1	0	5
Homework Center	17	215	279	376
TOTAL	35	262	499	1,342

Library Board Meeting Monthly Statistical Report FY 2018-19

Month of Oct 2018

	Total Number in Collection as of: Oct 2018
Books*	354,626
Periodicals	3,147
Non-book Materials**	90,626
TOTAL	448,399

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.

** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard

<u>Registration for: Oct 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	108	5	46	159	819
Adult	150	5	72	227	861
TOTAL	258	10	118	386	1,680

<u>Circulation for: Oct 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	5,018	138	4,830	9,986	30,295
Children's Books, English & Foreign	9,378	161	2	9,541	46,478
Pamphlets, Periodicals, Non-book	3,890	105	748	4,743	21,475
In-house Use of Materials	3,625	28	1,184	4,837	10,147
TOTAL	18,286	404	5,580	24,270	103,329

Number of Reference Questions	3,981	198	863	5,042	16,045
Patron Attendance	19,794	427	12,187	32,408	107,156
Technical Assistance	539	38	250	827	3,290
E-Resource Searches	900			900	3,412

Automated Book Return System	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
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South Oxnard Branch Library	Book Return Broken	0	6,144	25,287
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*Manual check-in

MAIN LIBRARY

<u>Registration</u>	<u>Oct 2018</u>
Children	108
Adult	150
TOTAL	258

<u>Circulation</u>	<u>Oct 2018</u>
Adult/YA Books, English & Foreign	5,018
Children's Books, English & Foreign	9,378
Pamphlets, Periodicals, Non-book	3,890
TOTAL	18,286

Number of Periodical Requests	289
Number of ILL Loans from Other Libraries	17
Number of ILL Loans to Other Libraries	63

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-school (up to K)	10	35	337	1,112
School Age (K to 14 years)	3	19	53	1,072
Young Adult (12-18 years)	1	11	7	51
Adult (19 years and older)	10	30	101	233
Homework Center	19	60	355	967
TOTAL	43	155	853	3,435

COLONIA

<u>Registration</u>	<u>Oct 2018</u>
Children	5
Adult	5
TOTAL	10

<u>Circulation</u>	<u>Oct 2018</u>
Adult/YA Books, English & Foreign	138
Children's Books, English & Foreign	161
Pamphlets, Periodicals, Non-book	105
TOTAL	404

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-school (up to K)	0	12	0	78
School Age (K to 14 years)	1	6	32	84
Young Adult (12-18 years)	0	5	0	18
TOTAL	1	23	32	180

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Oct 2018</u>
Children	46
Adult	72
TOTAL	<u>118</u>

<u>Circulation</u>	<u>Oct 2018</u>
Adult/YA Books, English & Foreign	4,830
Children's Books, English & Foreign	2
Pamphlets, Periodicals, Non-book	748
TOTAL	<u>5,580</u>

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-school (up to K)	11	31	142	479
School Age (K to 14 years)	10	29	156	735
Young Adult (12-18 years)	6	26	40	167
Adult (19 years and older)	0	1	0	5
Homework Center	17	232	300	676
TOTAL	<u>44</u>	<u>306</u>	<u>638</u>	<u>1,980</u>

Library Board Meeting Monthly Statistical Report FY 2018-19

Month of Nov 2018

Total Number in Collection	
as of: Nov 2018	
Books*	306,510
Periodicals	2,961
Non-Book Materials**	82,270
TOTAL	391,741

* "Books" include adult/young adult fiction & nonfiction, children's fiction & nonfiction, foreign & English books, paperbacks.
 ** "Non-book materials" include audio books, compact discs, audio cassettes, recordings, videos, maps, sheet music, CD-ROMs, DVDs, books on CDs, etc.

Summary for All Three Branches - Main, Colonia, and South Oxnard Branch

<u>Registration for: Nov 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Children	50	4	27	81	900
Adult	98	2	24	124	985
TOTAL	148	6	51	205	1,885

<u>Circulation for: Nov 2018</u>	<u>Main</u>	<u>Colonia</u>	<u>SOBL</u>	<u>Total</u>	<u>FYTD</u>
Adult/YA Books, English & Foreign	4,007	144	905	5,056	35,351
Children's Books, English & Foreign	7,756	251	3,032	11,039	57,517
Pamphlets, Periodicals, Non-Book	3,677	44	705	4,426	25,901
In-House Use of Materials	4,242	28	1,262	5,532	15,679
TOTAL	19,682	467	5,904	26,053	129,382

Number of Reference Questions	2,963	173	838	3,974	20,019
Patron Attendance	14,945	339	9,457	24,741	131,897
Technical Assistance	211	26	196	433	3,723
E-Resource Searches	744			744	4,156

Automated Book Return System	No. of Users this Month	No. of Users FYTD	No. of Items Returned this Month	No. of Items Returned FYTD
South Oxnard Branch Library	Book Return Broken	0	5,072	30,359
			*Manual Check In	

MAIN LIBRARY

<u>Registration</u>	<u>Nov 2018</u>
Children	50
Adult	98
TOTAL	148

<u>Circulation</u>	<u>Nov 2018</u>
Adult/YA Books, English & Foreign	4,007
Children's Books, English & Foreign	7,756
Pamphlets, Periodicals, Non-Book	3,677
TOTAL	15,440

Number of Periodical Requests	247
Number of ILL Loans from Other Libraries	17
Number of ILL Loans to Other Libraries	26

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	8	43	157	1,269
School Age (K to 14 years)	4	23	68	1,140
Young Adult (12-18 years)	1	12	5	56
Adult (19 years and older)	6	36	54	287
Homework Center	13	73	178	1,145
TOTAL	32	187	462	3,897

COLONIA LIBRARY

<u>Registration</u>	<u>Nov 2018</u>
Children	4
Adult	2
TOTAL	6

<u>Circulation</u>	<u>Nov 2018</u>
Adult/YA Books, English & Foreign	144
Children's Books, English & Foreign	251
Pamphlets, Periodicals, Non-Book	44
TOTAL	439

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	1	13	16	94
School Age (K to 14 years)	1	7	10	94
Young Adult (12-18 years)	1	6	2	20
TOTAL	3	26	28	208

SOUTH OXNARD BRANCH LIBRARY

<u>Registration</u>	<u>Nov 2018</u>
Children	27
Adult	24
TOTAL	<u>51</u>

<u>Circulation</u>	<u>Nov 2018</u>
Adult/YA Books, English & Foreign	905
Children's Books, English & Foreign	3,032
Pamphlets, Periodicals, Non-Book	705
TOTAL	<u>4,642</u>

<u>Number of Library-Sponsored Programs</u>	<u>Number</u>	<u>Number FYTD</u>	<u>Attendance</u>	<u>Attendance FYTD</u>
Pre-School (up to K)	4	35	40	519
School Age (K to 14 years)	10	39	119	854
Young Adult (12-18 years)	16	42	92	259
Adult (19 years and older)	0	1	0	5
Homework Center	13	245	181	857
TOTAL	<u>43</u>	<u>349</u>	<u>432</u>	<u>2,412</u>

PREPARED 08/31/18, 15:54:14
 PROGRAM GM601L
 W/S:LL101R

MONTHLY REVENUE REPORT
 AT PERIOD END 01/2019
 8 % OF YEAR LAPSED

ACCOUNT ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	117	117				117	
DEPT 54 LIBRARY SERVICES	4,324	4,324	805	805		3,519	18.62
DIV 01 COMMUNITY OUTREACH							
551-7313 PHOTOCOPY FEES	4,441	4,441	805	805		3,636	18.13
554-7351 RENTAL OF FACILITIES	4,441	4,441	805	805		3,636	18.13
*							
** COMMUNITY OUTREACH							

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 02 LIBRARY CIRCULATION SERVI							
556-7401 BOOK FINES	45,145	45,145	3,890	3,890		41,255	8.62
581-7519 OTHER REIMBURSEMENTS	2,040	2,040	454	454		1,586	22.25
*	47,185	47,185	4,344	4,344		42,841	9.21
** LIBRARY CIRCULATION SERVI	47,185	47,185	4,344	4,344		42,841	9.21

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 03 LIBRARY-INFO/REFER.SERVIC							
557-7431 PHOTO COPY FEES	30	30				30	
557-7434 TEST PROCTORING FEES	300	300				300	
581-7517 INTERNET REVENUES	10,914	10,914	916	916		9,998	8.39
*	11,244	11,244	916	916		10,328	8.15
** LIBRARY-INFO/REFER.SERVIC	11,244	11,244	916	916		10,328	8.15

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	20,400	20,400	1,767	1,767		18,633	8.66
DEPT 54 LIBRARY SERVICES	6,639	6,639	440	440		6,199	6.63
DIV 11 LIBRARY BRANCH SERV.DIV.	21,874	21,874	261	261		21,613	1.19
556-7401 BOOK FINES	48,913	48,913	2,468	2,468		46,445	5.05
581-7517 INTERNET REVENUES	48,913	48,913	2,468	2,468		46,445	5.05
581-7519 OTHER REIMBURSEMENTS	111,783	111,783	8,533	8,533		103,250	7.63
*	111,783	111,783	8,533	8,533		103,250	7.63
** LIBRARY BRANCH SERV.DIV.							
*** LIBRARY SERVICES							
**** GENERAL FUND							

MONTHLY EXPENDITURE REPORT
 AT PERIOD END 01/2019
 8 % OF YEAR LAPSED

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 01 COMMUNITY OUTREACH							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	275,155	275,155	7,960	7,960		267,195	2.89
805-8002 DIRECT LABOR-TEMPORARY	10,000	10,000				10,000	
805-8021 AUTO ALLOWANCE	2,100	2,100				2,100	
805-8040 PARS	33,174	33,174				31,828	4.06
805-8041 EMPLOYEE BENEFITS	50,501	50,501	1,346	1,346		48,919	3.13
805-8042 WORKER'S COMP INSURANCE	10,619	10,619	1,885	1,885		9,734	8.33
805-8043 PERS	31,361	31,361	915	915		30,446	2.92
805-8048 PEMCA-RETIREE	20,566	20,566	2,004	2,004		18,562	9.74
805-8050 MISC-PERS UAL	25,082	25,082	2,090	2,090		22,992	8.33
805-8099 VACANCY SAVINGS	24,636	24,636				24,636	
* PERSONNEL SERVICES	433,922	433,922	16,782	16,782		417,140	3.87
OPERATING							
805-8102 SUPPLIES - OFFICE	11,884	11,884	32	32		11,852	.27
805-8357 MEMBERSHIPS-OTHER	8,204	8,204				8,204	
805-8402 PHOTOCOPY CHARGES	3,886	3,886				3,886	
* OPERATING	23,974	23,974	32	32		23,942	.13
FIXED CHARGES/DEBT SERVIC							
805-8522 DATA PROCESSING CHGS/OPER	8,287	8,287	691	691		7,596	8.34
805-8525 LIABILITY INSURANCE CHGS	10,035	10,035	836	836		9,199	8.33
805-8530 TELEPHONE CHGS/HIPC	2,867	2,867	239	239		2,628	8.34
805-8535 FACILITY CHG-MAINTENANCE	77,773	77,773	6,481	6,481		71,292	8.33
* FIXED CHARGES/DEBT SERVIC	98,962	98,962	8,247	8,247		90,715	8.33
** COMMUNITY OUTREACH	556,858	556,858	25,061	25,061		531,797	4.50

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	298,723	298,723	13,061	13,061		285,662	4.37
805-8002	DIRECT LABOR-TEMPORARY	155,068	155,068	4,963	4,963		150,105	3.20
805-8040	PARS	46,898	46,898	2,020	2,020		44,878	4.31
805-8041	EMPLOYEE BENEFITS	105,284	105,284	4,199	4,199		101,085	3.99
805-8042	WORKER'S COMP INSURANCE	23,447	23,447	1,954	1,954		21,493	8.33
805-8043	PERKS	32,807	32,807	1,640	1,640		31,167	5.00
805-8050	MISC-PERS UAL	53,747	53,747	4,479	4,479		49,268	8.33
805-8099	VACANCY SAVINGS	28,375	28,375				28,375	
*	PERSONNEL SERVICES	687,599	687,599	32,316	32,316		655,283	4.70
	OPERATING							
805-8101	POSTAGE	4,725	4,725				4,725	
805-8109	SUPPLIES - OTHER	8,137	8,137				8,137	
805-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115				10,115	
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000				103,000	
805-8262	UTILITY EXPENSE-GAS	4,746	4,746				4,746	
805-8266	UTILITY EXPENSE WSTMTR	2,192	2,192	75	75		2,117	3.42
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	286	286		7,272	3.78
805-8301	MINUCE SVC-BUILDING IMPROV	1,000	1,000				1,000	
805-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000				6,000	
805-8439	EQUIP MAINTENANCE CHGS	2,372	2,372	194	194		2,178	8.18
*	OPERATING	149,845	149,845	555	555		149,290	.37
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	36,583	36,583	3,049	3,049		33,534	8.33
805-8525	LIABILITY INSURANCE CHGS	19,943	19,943	1,662	1,662		18,281	8.33
805-8530	TELEPHONE CHGS/HIPC	12,656	12,656	1,055	1,055		11,601	8.34
*	FIXED CHARGES/DEBT SERVIC	69,182	69,182	5,766	5,766		63,416	8.33
**	LIBRARY CIRCULATION SERVI	906,626	906,626	38,637	38,637		867,989	4.26

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 03	LIBRARY-INFO/REFER.SERVIC							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	334,199	334,199	14,773	14,773		319,426	4.42
805-8002	DIRECT LABOR TEMPORARY	38,929	38,929	1,256	1,256		37,673	3.23
805-8040	PARS	11,529	11,529	479	479		11,050	4.15
805-8041	EMPLOYEE BENEFITS	112,319	112,319	4,149	4,149		108,170	3.69
805-8042	WORKER'S COMP INSURANCE	19,194	19,194	1,600	1,600		17,594	8.34
805-8043	PERS	38,400	38,400	1,334	1,334		37,066	3.47
805-8050	MISC-PERS UAL	53,747	53,747	4,479	4,479		49,268	8.33
805-8099	VACANCY SAVINGS	31,023	31,023					
*	PERSONNEL SERVICES	577,294	577,294	28,070	28,070		549,224	4.86
	OPERATING							
805-8111	SUBSCRIPTIONS/PUBLICATION	15,212	15,212				15,212	
805-8112	LIBRARY REF.MATERIALS	178,482	178,482				178,482	
805-8115	DATABASES	24,038	24,038				24,038	
805-8303	MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
*	OPERATING	222,387	222,387				222,387	
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	24,389	24,389	2,032	2,032		22,357	8.33
805-8525	LIABILITY INSURANCE CHGS	16,326	16,326	1,361	1,361		14,965	8.34
805-8530	TELEPHONE CHGS/HIPC	8,437	8,437	703	703		7,734	8.33
*	FIXED CHARGES/DEBT SERVIC	49,152	49,152	4,096	4,096		45,056	8.33
**	LIBRARY-INFO/REFER.SERVIC	848,833	848,833	32,166	32,166		816,667	3.79

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SUPPORT SERVICES							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	147,659	147,659	3,587	3,587		144,072	2.43
805-8002	DIRECT LABOR-TEMPORARY	22,363	22,363	606	606		21,757	2.71
805-8040	PAKS	14,383	14,383	611	611		13,772	4.25
805-8041	EMPLOYEE BENEFITS	46,301	46,301	1,565	1,565		44,736	3.38
805-8042	WORKER'S COMP INSURANCE	6,701	6,701	558	558		6,143	8.33
805-8043	PERS	14,912	14,912	439	439		14,473	2.94
805-8050	MISC-PERS UAL	21,498	21,498	1,792	1,792		19,705	8.34
805-8099	VACANCY SAVINGS	13,096	13,096				13,096	
*	PERSONNEL SERVICES	260,721	260,721	9,158	9,158		251,563	3.51
	OPERATING							
805-8109	SUPPLIES - OTHER	11,782	11,782				11,782	
805-8209	SVCS-OTHER PROF/CONTRACT	65,993	65,993	1,476	1,476		64,517	2.24
805-8421	TELEPHONE CHGS-BASIC SVC	27,792	27,792				27,792	
805-8425	TELEPHONE CHGS-CELL/PAGER	501	501	31	31		470	6.19
*	OPERATING	106,068	106,068	1,507	1,507		104,561	1.42
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	9,471	9,471	789	789		8,682	8.33
805-8525	LIABILITY INSURANCE CHGS	5,699	5,699	475	475		5,224	8.33
805-8530	TELEPHONE CHGS/HIPC	3,276	3,276	273	273		3,003	8.33
*	FIXED CHARGES/DEBT SERVIC	18,446	18,446	1,537	1,537		16,909	8.33
**	LIBRARY SUPPORT SERVICES	385,235	385,235	12,202	12,202		373,033	3.17

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	244,688	244,688	11,130	11,130		233,558	4.55
805-8002	DIRECT LABOR-TEMPORARY	51,759	51,759	1,278	1,278		50,481	2.47
805-8040	PARS	44,549	44,549	1,076	1,076		43,473	2.42
805-8041	EMPLOYEE BENEFITS	105,254	105,254	3,271	3,271		101,983	3.11
805-8042	WORKER'S COMP INSURANCE	19,265	19,265	1,605	1,605		17,660	8.33
805-8043	PERS	34,496	34,496	1,265	1,265		33,231	3.67
805-8050	MISC-PERS UAL	50,163	50,163	4,180	4,180		45,983	8.33
805-8099	VACANCY SAVINGS	25,164	25,164				25,164	
*	PERSONNEL SERVICES	525,010	525,010	23,805	23,805		501,205	4.53
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	92	92		4,782	1.89
805-8109	SUPPLIES - OTHER	4,500	4,500				502	
805-8111	SUBSCRIPTIONS/PUBLICATION	40,962	40,962				4,500	
805-8112	LIBRARY REF.MATERIALS	807	807				40,962	
805-8209	SVCS-OTHER PROF/CONTRACT	68,176	68,176				807	
805-8261	UTILITY EXPENSE-ELECTRIC	708	68,176				68,176	
805-8262	UTILITY EXPENSE-GAS	315	708	88	88		620	12.43
805-8266	UTILITY EXPENSE WSTWTR	3,248	315	3	3		312	.95
805-8267	UTILITY EXPENSE-WATER	456	3,248	30	30		3,218	.92
805-8305	MAINTENANCE SERV-OTHER EQ	366	456				456	
805-8345	MILEAGE REIMBURSEMENT		366				366	
*	OPERATING	124,914	124,914	213	213		124,701	.17
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,127	20,127	1,677	1,677		18,450	8.33
805-8525	LIABILITY INSURANCE CHGS	16,386	16,386	1,366	1,366		15,020	8.34
805-8530	TELEPHONE CHGS/HIPC	6,963	6,963	580	580		6,383	8.33
805-8535	FACILITY CHG-MAINTENANCE	109,734	109,734	9,145	9,145		100,589	8.33
*	FIXED CHARGES/DEBT SERVIC	153,210	153,210	12,768	12,768		140,442	8.33
**	LIBRARY BRANCH SERV.DIV.	803,134	803,134	36,786	36,786		766,348	4.58
***	LIBRARY SERVICES	3,500,686	3,500,686	144,852	144,852		3,355,834	4.14
****	GENERAL FUND	3,500,686	3,500,686	144,852	144,852		3,355,834	4.14

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	117	117					
DEPT 54 LIBRARY SERVICES	4,324	4,324	2,030	2,835		1,489	65.56
DIV 01 COMMUNITY OUTREACH	4,441	4,441	2,030	2,835		1,606	63.84
551-7313 PHOTOCOPY FEES	4,441	4,441	2,030	2,835		1,606	63.84
554-7351 RENTAL OF FACILITIES							
* COMMUNITY OUTREACH							
** COMMUNITY OUTREACH							

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	45,145	45,145	3,944	7,834		37,311	17.35
DEPT 54 LIBRARY SERVICES	2,040	2,040	465	919		1,121	45.05
DIV 02 LIBRARY CIRCULATION SERVI	47,185	47,185	4,409	8,753		38,432	18.55
556-7401 BOOK FINES	47,185	47,185	4,409	8,753		38,432	18.55
581-7519 OTHER REIMBURSEMENTS	47,185	47,185	4,409	8,753		38,432	18.55
* LIBRARY CIRCULATION SERVI	47,185	47,185	4,409	8,753		38,432	18.55
** LIBRARY CIRCULATION SERVI	47,185	47,185	4,409	8,753		38,432	18.55

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND	30	30				30	
DEPT 54 LIBRARY SERVICES	300	300				300	
DIV 03 LIBRARY-INFO/REFER.SERVIC	10,914	10,914	1,183	2,098		8,816	19.22
557-7431 PHOTO COPY FEES							
557-7434 TEST PROCTORING FEES							
581-7517 INTERNET REVENUES	11,244	11,244	1,183	2,098		9,146	18.66
*							
** LIBRARY-INFO/REFER.SERVIC	11,244	11,244	1,183	2,098		9,146	18.66

ITEM G.2.

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND	20,400	20,400	2,316	4,083		16,317	20.01
DEPT 54	LIBRARY SERVICES	6,639	6,639	894	1,334		5,305	20.09
DIV 11	LIBRARY BRANCH SERV.DIV.	21,874	21,874	494	1,755		21,119	3.45
556-7401	BOOK FINES	48,913	48,913	3,704	6,172		42,741	12.62
581-7517	INTERNET REVENUES	48,913	48,913	3,704	6,172		42,741	12.62
581-7519	OTHER REIMBURSEMENTS	111,783	111,783	11,326	19,858		91,925	17.76
*		111,783	111,783	11,326	19,858		91,925	17.76
**	LIBRARY BRANCH SERV.DIV.	48,913	48,913	3,704	6,172		42,741	12.62
***	LIBRARY SERVICES	111,783	111,783	11,326	19,858		91,925	17.76
****	GENERAL FUND	111,783	111,783	11,326	19,858		91,925	17.76

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 01	COMMUNITY OUTREACH							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	275,155	275,155	23,880	31,841		243,314	11.57
805-8002	DIRECT LABOR TEMPORARY	10,000	10,000				10,000	
805-8021	AUTO ALLOWANCE	2,100	2,100				2,100	
805-8040	PARS	33,174	33,174	4,039	5,385		27,789	16.23
805-8041	EMPLOYEE BENEFITS	50,501	50,501	4,745	6,327		44,174	12.53
805-8042	WORKER'S COMP INSURANCE	10,619	10,619	885	1,770		8,849	16.67
805-8043	PERS	31,361	31,361	2,744	3,659		27,702	11.67
805-8048	PEMCA-RETIREE	20,566	20,566	1,907	3,911		16,655	19.02
805-8050	MISC-PERS UAL	25,082	25,082	2,090	4,180		20,902	16.67
805-8099	VACANCY SAVINGS	24,636	24,636				24,636	
*	PERSONNEL SERVICES	433,922	433,922	40,290	57,073		376,849	13.15
	OPERATING							
805-8102	SUPPLIES - OFFICE	11,884	11,884	921	952		10,932	8.01
805-8357	MEMBERSHIPS-OTHER	8,204	8,204				8,204	
805-8402	PHOTOCOPY CHARGES	3,886	3,886				3,886	
*	OPERATING	23,974	23,974	921	952		23,022	3.97
	FIXED CHARGES/DEBT SERVICE							
805-8522	DATA PROCESSING CHGS/OPFR	8,287	8,287	691	1,381		6,906	16.66
805-8525	LIABILITY INSURANCE CHGS	10,035	10,035	836	1,673		8,362	16.67
805-8530	TELEPHONE CHGS/HIPC	2,867	2,867	239	478		2,389	16.67
805-8535	FACILITY CHG-MAINTENANCE	77,773	77,773	6,481	12,962		64,811	16.67
*	FIXED CHARGES/DEBT SERVICE	98,962	98,962	8,247	16,494		82,468	16.67
**	COMMUNITY OUTREACH	556,858	556,858	49,458	74,519		482,339	13.38

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 02	LIBRARY CIRCULATION SERVI							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	298,723	298,723	36,832	49,893		248,830	16.70
805-8002	DIRECT LABOR TEMPORARY	155,068	155,068	14,100	19,063		136,005	12.29
805-8040	PARS	46,898	46,898	6,069	8,089		38,809	17.25
805-8041	EMPLOYEE BENEFITS	105,284	105,284	12,401	16,600		88,684	15.77
805-8042	WORKER'S COMP INSURANCE	23,447	23,447	1,954	3,908		19,539	16.67
805-8043	PERS	32,807	32,807	4,567	6,207		26,600	18.92
805-8050	MISC-PERS UAL	53,747	53,747	4,479	8,958		44,789	16.67
805-8099	VACANCY SAVINGS	28,375	28,375				28,375	
*	PERSONNEL SERVICES	687,599	687,599	80,402	112,718		574,881	16.39
	OPERATING							
805-8101	POSTAGE	4,725	4,725	337	337		4,388	7.13
805-8109	SUPPLIES - OTHER	8,137	8,137	432	432		7,705	5.31
805-8209	SVCS-OTHER PROF/CONTRACT	10,115	10,115				10,115	
805-8261	UTILITY EXPENSE-ELECTRIC	103,000	103,000				103,000	
805-8262	UTILITY EXPENSE-GAS	4,746	4,746				4,746	
805-8266	UTILITY EXPENSE WSTWIR	2,192	2,192	196	271		1,921	12.36
805-8267	UTILITY EXPENSE-WATER	7,558	7,558	825	1,111		6,447	14.70
805-8301	MNCE SVC-BUILDING IMPROV	1,000	1,000				1,000	
805-8343	TRAINING/WORKSHOPS/MTNGS	6,000	6,000				6,000	
805-8439	EQUIP MAINTENANCE CHGS	2,372	2,372	72	266		2,106	11.21
*	OPERATING	149,845	149,845	1,862	2,417		147,428	1.61
	FIXED CHARGES/DEBT SVCIC							
805-8522	DATA PROCESSING CHGS/OPER	36,583	36,583	3,049	6,097		30,486	16.67
805-8525	LIABILITY INSURANCE CHGS	19,943	19,943	1,662	3,324		16,619	16.67
805-8530	TELEPHONE CHGS/HIPC	12,656	12,656	1,055	2,109		10,547	16.66
*	FIXED CHARGES/DEBT SVCIC	69,182	69,182	5,766	11,530		57,652	16.67
**	LIBRARY CIRCULATION SERVI	906,626	906,626	88,030	126,665		779,961	13.97

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101 GENERAL FUND							
DEPT 54 LIBRARY SERVICES							
DIV 03 LIBRARY-INFO/REFER.SERVIC							
PERSONNEL SERVICES							
805-8001 DIRECT LABOR REGULAR	334,199	334,199	32,107	46,880		287,319	14.03
805-8002 DIRECT LABOR TEMPORARY	38,929	38,929	4,544	5,800		33,129	14.90
805-8040 PARS	11,529	11,529	1,438	1,918		9,611	16.64
805-8041 EMPLOYEE BENEFITS	112,319	112,319	9,456	13,605		98,714	12.11
805-8042 WORKER'S COMP INSURANCE	19,194	19,194	1,600	3,199		15,995	16.67
805-8043 PERS	38,400	38,400	3,020	4,353		34,047	11.34
805-8050 MISC-PERS UAL	53,747	53,747	4,479	8,958		44,789	16.67
805-8099 VACANCY SAVINGS	31,023	31,023				31,023	
* PERSONNEL SERVICES	577,294	577,294	56,644	84,713		492,581	14.67
OPERATING							
805-8111 SUBSCRIPTIONS/PUBLICATION	15,212	15,212				15,212	
805-8112 LIBRARY REF.MATERIALS	178,482	178,482	1,531	1,531		176,951	.86
805-8115 DATABASES	24,038	24,038	400	400		23,638	1.66
805-8303 MAINTENANCE SVC-OFFICE EQ	4,655	4,655				4,655	
* OPERATING	222,387	222,387	1,931	1,931		220,456	.87
FIXED CHARGES/DEBT SVCIC							
805-8522 DATA PROCESSING CHGS/OPER	24,389	24,389	2,032	4,065		20,324	16.67
805-8525 LIABILITY INSURANCE CHGS	16,326	16,326	1,361	2,721		13,605	16.67
805-8530 TELEPHONE CHGS/HIPC	8,437	8,437	703	1,406		7,031	16.66
* FIXED CHARGES/DEBT SVCIC	49,152	49,152	4,096	8,192		40,960	16.67
** LIBRARY-INFO/REFER.SERVIC	848,833	848,833	62,671	94,836		753,997	11.17

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 04	LIBRARY SUPPORT SERVICES							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	147,659	147,659	9,503	13,089		134,570	8.86
805-8002	DIRECT LABOR-TEMPORARY	22,363	22,363	2,048	2,654		19,709	11.87
805-8040	PARS	14,383	14,383	1,564	2,175		12,208	15.12
805-8041	EMPLOYEE BENEFITS	46,301	46,301	4,317	5,882		40,419	12.70
805-8042	WORKER'S COMP INSURANCE	6,701	6,701	558	1,117		5,584	16.67
805-8043	PERS	14,912	14,912	1,188	1,627		13,285	10.91
805-8050	MISC-PERS UAL	21,498	21,498	1,792	3,583		17,915	16.67
805-8099	VACANCY SAVINGS	13,096	13,096				13,096	
*	PERSONNEL SERVICES	260,721	260,721	20,970	30,127		230,594	11.56
	OPERATING							
805-8109	SUPPLIES - OTHER	11,782	11,782	175	175		11,607	1.49
805-8209	SVCs-OTHER PROF/CONTRACT	65,993	65,993	5,730	7,206		58,787	10.92
805-8421	TELEPHONE CHGS-BASIC SVC	27,792	27,792				27,792	
805-8425	TELEPHONE CHGS-CELL/PAGER	501	501		31		470	6.19
*	OPERATING	106,068	106,068	5,905	7,412		98,656	6.99
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	9,471	9,471	789	1,579		7,892	16.67
805-8525	LIABILITY INSURANCE CHGS	5,699	5,699	475	950		4,749	16.67
805-8530	TELEPHONE CHGS/HIPC	3,276	3,276	273	546		2,730	16.67
*	FIXED CHARGES/DEBT SERVIC	18,446	18,446	1,537	3,075		15,371	16.67
**	LIBRARY SUPPORT SERVICES	385,235	385,235	28,412	40,614		344,621	10.54

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FUND 101	GENERAL FUND							
DEPT 54	LIBRARY SERVICES							
DIV 11	LIBRARY BRANCH SERV.DIV.							
	PERSONNEL SERVICES							
805-8001	DIRECT LABOR REGULAR	244,688	244,688	31,516	42,646		202,042	17.43
805-8002	DIRECT LABOR-TEMPORARY	51,759	51,759	4,174	5,452		46,307	10.53
805-8040	PARS	44,549	44,549	3,261	4,336		40,213	9.73
805-8041	EMPLOYEE BENEFITS	105,254	105,254	9,708	12,979		92,275	12.33
805-8042	WORKER'S COMP INSURANCE	19,265	19,265	1,605	3,211		16,054	16.67
805-8043	PERS	34,496	34,496	3,578	4,842		29,654	14.04
805-8050	MISC-PERS UAL	50,163	50,163	4,180	8,361		41,802	16.67
805-8099	VACANCY SAVINGS	25,164	25,164				25,164	
*	PERSONNEL SERVICES	525,010	525,010	58,022	81,827		443,183	15.59
	OPERATING							
805-8102	SUPPLIES - OFFICE	4,874	4,874	312	404		4,470	8.29
805-8109	SUPPLIES - OTHER	4,500	4,500				502	
805-8111	SUBSCRIPTIONS/PUBLICATION	40,962	40,962				4,500	
805-8112	LIBRARY REF.MATERIALS	807	807				40,962	
805-8209	SVCS-OTHER PROF/CONTRACT	68,176	68,176	12,319	12,319		55,857	18.07
805-8261	UTILITY EXPENSE-ELECTRIC	708	708	23	111		597	15.68
805-8266	UTILITY EXPENSE-GAS	315	315	30	33		282	10.48
805-8267	UTILITY EXPENSE-WATER	3,248	3,248	210	240		3,008	7.39
805-8305	MAINTENANCE SERV-OTHER EQ	456	456				456	
805-8345	MILEAGE REIMBURSEMENT	366	366				366	
*	OPERATING	124,914	124,914	12,894	13,107		111,807	10.49
	FIXED CHARGES/DEBT SERVIC							
805-8522	DATA PROCESSING CHGS/OPER	20,127	20,127	1,677	3,355		16,772	16.67
805-8525	LIABILITY INSURANCE CHGS	16,386	16,386	1,366	2,731		13,655	16.67
805-8530	TELEPHONE CHGS/HIPC	6,963	6,963	580	1,161		5,802	16.67
805-8535	FACILITY CHG-MAINTENANCE	109,734	109,734	9,145	18,289		91,445	16.67
*	FIXED CHARGES/DEBT SERVIC	153,210	153,210	12,768	25,536		127,674	16.67
**	LIBRARY BRANCH SERV.DIV.	803,134	803,134	83,684	120,470		682,664	15.00
***	LIBRARY SERVICES	3,500,686	3,500,686	312,255	457,104		3,043,582	13.06
****	GENERAL FUND	3,500,686	3,500,686	312,255	457,104		3,043,582	13.06