CITY OF
OXNARD
CALIFORNIA

Written materials relating to an item on this agenda that are distributed to the Committee 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the 251 South "A" Street and the City Manager's Office, 300 West Third Street, 4th Floor during customary business hours.

AGENDA
Measure O Citizen Oversight Committee
Special Meeting
Council Chambers, 305 West Third Street
Oxnard, CA 93030

January 24, 2019
6:00 p.m.

A. Roll Call/Posting of the Agenda

B. Pledge of Allegiance

C. Public Comments

At this time, the Committee will consider public comments for a maximum of fifteen minutes. A person may address the Committee only on matters not appearing on the agenda and within the subject matter jurisdiction of the Committee. The presiding officer shall limit public comments to three minutes per person.

D. Approval of Minutes

1. SUBJECT: Approval of the minutes of October 25, 2018.
   RECOMMENDATION: Approve.

E. Presentation on:

1. SUBJECT: Review of Measure O Appropriations for Fiscal Year 2018-2019.
   RECOMMENDATION: Receive update.

2. SUBJECT: Future Allocations of Measure O Revenues.
   RECOMMENDATION: Receive presentation.

F. Future Agenda Items

G. Adjournment to Thursday, April 25, 2019 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the Luly Lopez, City Manager's Office at 385-8017. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

MINUTES

Measure O Citizen Oversight Committee
Regular Meeting
October 25, 2018

A. ROLL CALL

At 5:37 p.m., the regular meeting of the Measure O Citizen Oversight Committee convened in the Council Chambers. Commissioners Deirdre Frank; Kay Brainard; David Garcia; Juan Reynoso and Len Shulman were present. Commissioners Nancy Lindholm; Joe Munoz and Ruby Durias were absent. The Recording Secretary stated that the agenda was posted on Monday, October 22, 2018 at City Hall and the Public Library. Chair Frank presided and called the meeting to order. Staff members present were: Ashley Golden, Interim Assistant City Manager/Development Services Director and Luly López, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

The flag salute was followed by a moment of silence.

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of April 26, 2018.
   RECOMMENDATION: Approve.
   ACTION: Commissioner Shulman moved approval as recommended. Commissioner Garcia seconded, and the motion carried unanimously.

E. PRESENTATION ON:

1. SUBJECT: Review of Measure O Appropriations for Fiscal Year 2018-2019.
   RECOMMENDATION: Receive update.
   DISCUSSION: The Interim Assistant City Manager Golden gave an overview of the projects funded by Measure O and stated whether they are annual or a one-time expenditure. She also discussed the type of expense such as operations, equipment purchase and maintenance or debt payment for equipment purchase and stated that the unaudited ending balance for Fiscal Year 2018-19 was $7.17 million.

   Commissioner Reynoso stated that the Measure O Citizen Oversight Committee is an advisory group. Can we provide input into the next year's budget for allocation?

   The Interim Assistant City Manager Golden will report back on: 1) provide a revised spreadsheet that includes an additional column to include the duration of debt obligations for Measure O; and 2) how the Measure O Citizen Oversight Committee can provide suggestion for the next Measure O allocations.

F. Public Comments

G. Adjournment

At 6:25 p.m., the Measure O Citizen Oversight Committee concurred to adjourn the meeting.

Luly A. López	Deirdre Frank
Recording Secretary	Chair

Measure O Citizens Oversight Committee

Presenter: Ashley Golden, Assistant City Manager

Date: January 24, 2019

Measure O: Estimated Cash Balance (in Millions)

Estimated Ending FY 2017-18 Fund Balance * (Preliminary pre-audit of FY 2017-18)	**$12.78**
FY18-19 Adopted Revenues	16.59
FY17-18 Estimated Year-End Carryover	-2.41
FY18-19 Revised Budget Expenditures	-18.75
Estimated Ending FY2018-19 Fund Balance*	**$8.21**

** Estimated based on preliminary unaudited as of 1.8.19 for FY2017-18*

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type	Debt End Date
Public Safety				
Fire: Station No. Eight Operations	3,711,050	Annual	Operations	n/a
Police: Neighborhood Community Policing	2,783,875	Annual	Operations	n/a
Fire: Station Eight Annual Lease Payment	1,384,994	Annual	Debt - Operations	12/1/31
Police: CAD & RMS	952,883	Annual	Operations	n/a
Fire: 2013 Fire Truck Lease Payment	169,182	Annual	Debt - Equipment	4/1/20
Public Safety: Handheld Radios	80,987	Annual	Debt - Equipment	4/15/23
Police: Dispatch Consoles	470,995	Annual	Debt - Equipment	4/15/23
Fire: 2 Fire Trucks	338,769	Annual	Debt - Equipment	4/15/23
Total Public Safety	**$9,892,735**			

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type	Debt End Date
Streets, Alleys and Roads				
Streets: 2014 Lease Revenue Bond Payment	1,675,802	Annual	Debt - Capital	6/1/29
Streets: Alley and roadway Repairs	500,117	Annual	Maintenance	n/a
Intelligent Transportation System	100,000	Annual	Equipment	n/a
Total Streets, Alleys and Roads	**$2,275,919**			

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Parks, Recreation, Library, & Senior Services			
Recreation: City Corp. TownKeeper	1,321,263	Annual	Operations
Recreation: Oxnard Afterschool ASES & Rec Svcs	193,408	Annual	Operations
Parks: College Park Maintenance	763,004	Annual	Operations
Parks: Citywide Tree Trimming Services Program	250,000	One-Time	Operations
Recreation: College Park Program	115,000	Annual	Operations
Recreation: Police Activity League (PAL)	183,203	Annual	Operations
Recreation: Preschool To You	168,819	Annual	Operations
Library: Library Integrated System	69,030	Annual	Operations
Library: Main Library Homework Center	45,235	Annual	Operations
Recreation: Mobile Activity Center	44,000	Annual	Operations
Recreation: Senior Nutrition Program Enhancement	40,021	Annual	Operations
Library: Wi-Fi Service	2,000	Annual	Operations
Recreation: Day at the Park Special Needs	15,998	Annual	Operations
Total Parks, Recreation, Library, & Senior Services	**$ 3,210,981**		

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Other Communities			
Code Enforcement: Safe Homes & Safe Family	330,137	Annual	Operations
Environmental Protection: Ormond Beach Enhancements	50,110	Annual	Operations
Citizen Engagement: Spanish Language Translation	56,863	Annual	Operations
Total Other Communities	**$ 437,110**		

FY2018-19 Measure O - New Programs

Use of Funds	FY18-19 Adopted	Frequency	Expense Type	Debt End Date
Housing: Homeless Program*	500,000	Annual	Operations	n/a
City Facilities: Homeless Shelter Acquisition	1,000,000	One-Time	New Facility	n/a
Financial System: ERP	325,000	Annual	Debt - Software	tentative April 2023
Fire: Advance Life Support	136,000	Annual	Operations	n/a
City Manager: Downtown Market Study	25,000	One-Time	Operations	n/a
City Manager: Downtown Arts Hub	97,000	Annual	Operations	n/a
Education & Employment: Summer at City Hall	25,000	Annual	Operations	n/a
Economic Development Strategy	100,000	One-Time	Operations	n/a
Development Services: Tenant Relocation Assistance (Safe Homes)	50,000	One-Time	Operations	n/a
Development Services: Local Coastal Plan - CivicSpark Intern	25,000	One-Time	Operations	n/a
Special District: Riverpark License Plate Reader & Repeater	145,000	One-Time	Operations	n/a
Total New Programs	**$ 2,428,000**			

FY 2018-19 Measure O - Changes Since Oct. 2018 Mtg

1. Budget appropriation in the amount of $306,045 from the Measure O to cover First Amendment A-8093 Aquatic Bioassay & Consulting - Channel Islands Harbor (MO1602) (November, 13th City Council)

2. Budget appropriation in the amount of $202,300 from Measure O for the purchase of 2 mowers for Citywide Parks Maintenance (MO5711) (December 4th City Council)

FY2018-19 Measure O - Updated

Use of Funds	FY18-19 Adopted	FY18-19 Carryover	FY18-19 New Appropriation	FY18-19 Revised
Total Public Safety*	$ 10,028,735	755,591		10,784,326
Total Streets, Alleys and Roads	$ 2,275,919			2,275,919
Total Parks, Recreation, PACC Library, & Senior Services	$ 2,960,981	1,287,230	452,300	4,950,511
Total Other Communities*	$ 2,729,110	370,770	306,045	3,405,925
Total Measure O Adopted FY 2018-19	$17,994,745	2,413,590	758,345	21,166,680

*Public Safety & Other Communities includes components from the "New Programs".

Q&A