CITY OF
OXNARD
CALIFORNIA

Written materials relating to an item on this agenda that are distributed to the Committee 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the 251 South "A" Street and the City Manager's Office, 300 West Third Street, 4th Floor during customary business hours.

AGENDA
Measure O Citizen Oversight Committee
Regular Meeting
Council Chambers, 305 West Third Street
Oxnard, CA 93030

October 25, 2018
5:30 p.m.

A. Roll Call/Posting of the Agenda

B. Pledge of Allegiance

C. Public Comments

At this time, the Committee will consider public comments for a maximum of fifteen minutes. A person may address the Committee only on matters not appearing on the agenda and within the subject matter jurisdiction of the Committee. The presiding officer shall limit public comments to three minutes per person.

D. Approval of Minutes

1. SUBJECT: Approval of the minutes of April 26, 2018.
   RECOMMENDATION: Approve.

E. Presentation on:

1. SUBJECT: Review of Measure O Appropriations for Fiscal Year 2018-2019.
   RECOMMENDATION: Receive update.

F. Future Agenda Items

G. Adjournment to Thursday, January 24, 2019 at 5:30 p.m.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the Luly Lopez, City Manager's Office at 385-8017. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

MINUTES

Measure O Citizen Oversight Committee
Regular Meeting
April 26, 2018

A. ROLL CALL

At 5:00 p.m., the regular meeting of the Measure O Citizen Oversight Committee convened in the Council Chambers. Commissioners Deirdre Frank, Nancy Lindholm, Kay Brainard; David Garcia; Joe Munoz; Juan Reynoso and Len Shulman were present. Commissioner Ruby Durias was absent. The Recording Secretary stated that the agenda was posted on Monday, April 23, 2018 at City Hall and the Public Library. Chair Frank presided and called the meeting to order. Staff members present were: Jesus Nava, Interim City Manager; Ashley Golden, Interim Assistant City Manager/Development Services Director; Jim Throop, Chief Financial Officer; Stephen Fischer, City Attorney; and Luly López, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

The flag salute was followed by a moment of silence.

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of February 1, 2018.
   RECOMMENDATION: Approve.
   ACTION: Vice Chair Lindholm moved approval as recommended. Commissioner Brainard seconded, and the motion carried unanimously.

E. PRESENTATION ON:

1. SUBJECT: Presentation of the State of City Budget.
   RECOMMENDATION: Receive update.
   DISCUSSION: The Interim City Manager Nava gave an overview of the current challenges the City is facing and that the City is transitioning to Council districts in November, 2018.

   He provided an overview on all funds and their expenditures, revenues and property tax. He outlined the total breakdown of the 7.75% sales tax rate and shared what the sales tax is for cities throughout California. Measure O was approved by the voters in November, 2008 for twenty years as a general purpose tax.

   Interim City Manager Nava discussed the challenges that all cities are experiencing with increased pension cost. He discussed the increased demand on City resources such as an increase in homelessness, opioid epidemic, aging

infrastructure and unfunded capital improvements. He stated that staff made reductions to ensure we have a balance budget for Fiscal Year 2018-2019.

2. SUBJECT: Update on Measure O Expenditures for Fiscal Years 2017-18 (Changes from the Recommendations in February 1, 2018).
RECOMMENDATION: Receive update.
DISCUSSION: The Chief Financial Officer gave an overview of the projects funded by Measure O and stated whether they are annual or a one-time expenditure. He also discussed the type of expense such as operations, equipment purchase and maintenance or debt payment for equipment purchase.

Interim City Manager Nava discussed the lease payments for public safety (handheld radios, dispatch consoles and fire trucks). The Chief Financial Officer discussed some of the increase in allocation such as:

- Conversion of limited benefit employees for recreational programs; and
- update the city-wide parks, recreation and open space master plan; and
- Safe Homes and Safe Families; and

Commissioner Brainard asked if the increased to City Corps are on-going. The Chief Financial Officer stated that all increases in recreational programs are on-going.

Chair Frank asked "what does a new elevator cost?

Vice Chair Lindholm stated that there is over $1 million in building repairs/improvements and that voters will not support renewing Measure O because they are not seeing the enhancements.

Jackie Tedeschi asked about: 1) the dead trees; 2) animal shelter study: what will the study reveal?; 3) what enhancements will be made to Ormond Beach?; and 4) community policing.

Interim City Manager Nava stated that the cost to repair the elevator is $195,468. The animal shelter study will provide other options that might be available to the City.

Commissioner Reynoso asked how did the City acquire the properties along Seventh Street for the proposed park which is located in a commercial/industrial area. Did we acquire them through eminent domain?

Commissioner Munoz asked who recommended this location for a park? I do not understand the feasibility of a park on Meta and Seventh Street. We have commercial vehicles traveling on Seventh Street.

Commissioner Garcia expressed concern that this proposed park will create a problem with homeless.

Interim City Manager Nava stated that the $278,000 is the required HCD grant match. Additional funds would be needed for the actual park development.

Chair Frank stated that the Measure O Citizen Oversight Committee would like the park location at Seventh Street and Meta Street be revisited and is concerned about expending $278,000 on a park that can be more of a negative than a positive for an enhancement.

The Interim City Manager will report back on: 1) how the was property acquired; 2) how was this location selected; 3) Committee is concerned with this location; 4) total cost of construction and maintenance; and 5) nature of park.

The Chief Financial Officer provided a review of current revenues and expenditures for Fiscal Year 2017-18 and stated that the balance for Measure O is $12 million.

Commissioner Reynoso stated that the Measure O Citizen Oversight Committee is an advisory group. Can we suggest where we should spend some of the money?

The Commission would like to receive an update on the YMCA, parks master plan and the amount of funds that have not been encumbered.

F. Public Comments

Edward Castillo stated that he did not vote for Measure O because the residents do not have a say in where the funds should be used.

G. Adjournment

At 6:45 p.m., the Measure O Citizen Oversight Committee concurred to adjourn the meeting.

Luly A. López Recording Secretary	Deirdre Frank Chair

E-1

FY 2018-19

Adopted Budget

Measure O

CITY OF OXNARD CALIFORNIA

Measure O

Function

Approved by voters in November 2008 to enhance services to the community, the half-cent sales tax or "Measure O" is a 20-year general purpose sales tax. Measure O provides protection, maintenance and enhancement of vital City services including police, fire and emergency response, increasing street paving/pothole repair to improve traffic flow, expanding youth recreation, after-school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading stormwater drains, improving senior services, increasing code compliance, and other general services.

Programs
Ongoing programs for FY 2018-19 include:

Public Safety & Gang Prevention Intervention

Police and Fire Department enhanced CAD-911/RMS/MDC systems: Improve response times and public safety.

City Corps Townkeeper Program: Engage at-risk youth through programs that increase residents' services and neighborhood cleanliness through focused and sustained enhancement activities. ***For FY2018-19, a portion of funding will be transferred to General Fund for a one-time subsidy of Oxnard Afterschool ASES Program and Recreation Services internal charges.*

Enhanced Community Policing: Addition of two beats, one each in District 1 and in District 2 would allow officers more time to proactively address problems in the beats and better distribute the workload. Smaller areas of responsibility would shorten response times and allow for more problem-solving and directed enforcement, including gang suppression and traffic enforcement. These smaller beats will allow officers to better practice community policing philosophy.

Fire Advanced Life Support: Measure O funds will used as a start-up or seed money for the advanced life support program. Once the program is established, we will be able to bill for cost recovery and fund any difference from the fire budget in the next fiscal budget year. Oxnard fire currently provides Basic Life Support for medical response. Advanced Life Support (ALS) will enhance our emergency medical program by providing a paramedic service.

Fire Handheld Radios Line of Credit 2018: The City Council approved the purchase of two fire engines at the mid-year budget, February 2018. In order to conserve actual cash, the Council approved the use of a line of credit. This line of credit was beneficial to the City as the rates were below current market-rates. This will allow the City to save its cash, while taking advantage of very low borrowing rates.

Fire Station 8 Lease Debt: Debt payment of Fire Station 8.

Fire Station 8 Operations at College Park: Operate the new College Park Headquarters Station No. 8 located on 3.1 acres on the southeast corner of South Rose Avenue and the East Channel Islands Boulevard. The new 4 Apparatus Bay Station contains 13,036 square feet with living quarters. The station will have an engine company, a truck company and a battalion chief for a staff of 8 firefighters per work shift for a total of 24 new firefighter positions. This is a stand-alone station that has its own fueling and emergency power systems and is designed to be an "Essential Public Safety Building."

Fire Apparatus Replacement: Fire Truck Lease 2013. Continue annual lease payment of a new fire ladder truck replacing an existing 1973 Seagrave Aerial Ladder truck.

Fire Truck Line of Credit 2018: The City Council approved the purchase of two fire engines at the mid-year budget, February 2018. In order to conserve actual cash, the Council approved the use of a line of credit. This line of credit was beneficial to the City as the rates were below current market-rates. This will allow the City to save its cash, while taking advantage of very low borrowing rates.

Police Dispatch Consoles Line of Credit 2018: The City Council approved the purchase of Police dispatch consoles at the mid-year budget, February 2018. In order to conserve actual cash, the Council approved the use a line of credit. This line of credit was beneficial to the City as the rates were below current market-rates. This will allow the City to save its cash, while taking advantage of very low borrowing rates.

Traffic & Road Improvements

2014 Lease Revenue Street Bond: Debt payment for Streets Resurfacing Improvements.

Alley Reconstruction and Roadway Repair: Reconstruct badly deteriorated alleys throughout the City and repair badly deteriorated sections of neighborhood and major City streets to avoid costlier reconstruction.

Intelligent Transportation System Annual Maintenance: The Intelligent Transportation System Annual Maintenance contract provides for troubleshooting, monitoring, and repair of: existing ITS software; hardware networking systems, including routers, switches, and fiber optic connections; video detection hardware and software; and Closed-Circuit Television (CCTV) cameras at intersections. The maintenance contract ensures the functionality and effectiveness of the system to monitor and respond to traffic incidents, hardware failures, and emergency vehicle preemption.

Parks & Open Space

College Park Annual Maintenance: Phase 1C- Five new sports fields have been installed with state of the art drainage system and professional lighting; a complete kitchen type concession stand that meets all codes and requirements: additional two restrooms that are all ADA compliant have been built; along with parking, landscaping and irrigation; and fencing to enhance and protect the investment in this park has been installed. Maintenance for this large park is extensive and a complete maintenance yard has been set-up at the site for the equipment and training of maintenance.

College Park: It is estimated that within the City of Oxnard there is over 15,000 youth as well as adult soccer players. To help secure the safety as well as a positive environment, we have chosen to monitor the College Park Facility. The monitoring of College Park includes soccer, flag football, skateboarding and any other recreational program that brings a high attendance to the park. The Monitors at College Park are also responsible for lining the athletic fields as well as staffing the snack bar for high attendance events.

Day at the Park-Special Needs: Enhance special populations program by offering additional program days during June-August and a special holiday event in December. Funding also supports our Challenger Football program and helps the Challenger Baseball program.

Homework Center Main Library: Provide Homework Center for 20 hours per week year-round. The program consists of a part-time Library Aide and volunteers.

The Integrated Library System (ILS): The Library's Sirsi ILS was antiquated and inefficient which necessitated intensive staff support, as the vendor would no longer maintain it. The implementation of the new Polaris system helped create a more efficient library operation by saving valuable staff time and bringing the Oxnard Public Library into the 21st Century with its ease of use and modern technology. Polaris ILS is an automated solution with many versatile modules and features directly linked to the public. The system allows for more efficient check-in/out, billing and invoicing, cataloging and public access to the library's 400,000 volume collection.

Library Wi-Fi Operational: Wi-Fi availability at the Main Library, South Oxnard and Colonia Branch Libraries during all library open hours. Wi-Fi allows electronic devices to exchange data wireless over a computer network. Wi-Fi expands computer access to Oxnard residents.

Mobile Activity Center (MAC): The MAC serves as a mobile recreation center. The Mobile Activity Center currently visits 16 parks (two per week) over an 8 week summer period. The staff engage the neighborhood youth in various activities such as: crafts, board games, sports, other recreational games, jolly jumper and City Corps Wagon Train.

Police Activities League (PAL): The PAL offers various programs that serve the community such as a ten week summer basketball program that serves over 200 children; the "Summer Lunch Program" in conjunction with the United States Department of Agriculture (USDA) at three sites (Southwinds, PAL, and Colonia) which serves over 1300 children daily for ten weeks; the "Movies in the Park" program that reaches over 4000 residents; and a year round "Youth Directors" program that teaches youth leadership and life skills. Additionally, the PAL hosts a boxing tournament that allows a chance for boxers in Oxnard to compete in a National PAL competition creating an increase in staff levels during the school year because of the high attendance of youth at the PAL Facility.

Pre-School To You: This program operates during the regular school year (September - June). The staff conduct classes in a neighborhood park or recreation center at different locations throughout the City. It provides an opportunity for preschool age children to participate in activities that prepare them for enrollment into kindergarten. Teachers work with the child on developing fine motor skills, recognizing letters & numbers, nutrition & physical fitness, social skills, and other relevant skills that will help with their successful transition into K-8 schools. This program will also offer a summer session that will focus on recreational themes and continuing to develop relevant social skills.

Senior Nutrition Program Enhancement: Senior Services provides a daily average of 50-60 congregate meals at two locations (Wilson Senior Center & Palm Vista Senior Center) five days per week. In addition to the congregate meals served daily, Senior Services administers a home delivery program for home bound seniors. Through a contract with Food Share, seniors receive 10 frozen meals bi-weekly at their home. We currently serve between 90-105 home bound seniors. Food Share stores the meals and delivers them for us. This program is available for seniors 60+ years of age and is in partnership with the County of Ventura's Area Agency on Aging.

Other Community Improvements

City Hall Summer Internship: The City has sponsored summer interns, typically high school or Oxnard College students, for the last few years. These have always been an unpaid internship, but this funding of $25,000 will allow for a small stipend to be paid to the individuals for the help with projects in different City departments.

Downtown Arts Hub: An Arts Administrator is needed to serve as an organization and community liaison, and the City's in house expert on arts administration. The incumbent will be responsible for supporting the development and oversight of the City's public art program and Downtown Arts Hub. These assignments include, but are not limited to, permanent and temporary public art installations; community art projects; monitoring ongoing conservation and maintenance work of public art; planning, developing, coordinating, leading, implementing and evaluating arts programs. The administrator will also assist with the organization of special events; provide staff support to the Cultural Arts Commission, and collect and develop information related to various arts initiatives within the community. The immediate priority is to begin implementation of the Arts Hub Business Plan. This includes developing call for artists implementation of marketing and communication strategies to coordinate branding and messaging, assist with the launch of the creative placemaking mini grant program, implementation and oversight of the artist registry and assisting with the implementation and coordination of downtown programs and events.

Downtown Market Study: Funding will be used to commission a focused market assessment to objectively identify future development potential in the Downtown. The analysis will provide focused, time-phased recommendations for achieving the essential objectives of the Downtown Vision Plan in a manner that is realistic given the Downtown's current and long-term market potential. The study will also provide pro-forma analysis of different types of projects, i.e., mixed use, hotel, university pop-ups, commercial, residential, etc.

Economic Development Strategy: Funding will be used for an Economic Development Strategic Plan ("Plan") which provides an assessment of the existing conditions that drive the economy in Oxnard. The Plan will help local stakeholders and decision-makers implement strategies that will contribute to the City's future economic health. The Plan includes strategic recommendations to enhance Oxnard's business climate, ensure the fiscal health of the City, and support economic growth in a manner consistent with the City's character.

Financial System: The City's current finance system is over 20 years old and is no longer capable of meeting today's financial reporting requirements. The City's external auditors reported 111 audit findings in FY2015, with approximately 25 findings related to deficiencies in the current system. This new system will allow the City to cure the audit findings, and allow for better reporting, more transparency for the public, and be more efficient in the use of staff time.

Homeless Program: Funding will provide support for start-up and operational costs for a Year-Round shelter facility for homeless. This includes contracting with an operator agency to staff and manage the facility. The shelter will act as a navigation center with 24 hour security, sleeping, hygiene and nutrition services. Shelter participants will also receive medical referrals, social services, mental health services, along with bridge and permanent housing opportunities. Other services will include street outreach, workforce training and educational programs in order to establish pathways out of homelessness. Annual operational costs are anticipated to be nearly twice this amount. However, matching funds will be provided by the County of Ventura and private donors.

Homeless Shelter Acquisition: This funding will be used to leverage and acquire a suitable building to operate a Year-Round Shelter. This funding will also be used to match the County of Ventura's approval to assist Oxnard with funding for a homeless shelter acquisition. The Housing Department may also use a HUD Section 108 loan to further leverage resources for the acquisition of a building. The County match and Section 108 amounts are pending the cost of prospective real estate. Funding will also be needed to make renovations to a site, such as additional showers, bathrooms, and kitchen and storage facilities. There is also an assessment being made as to the possibility of using the Oxnard armory as a homeless year-round shelter. Should this option end up being the direction taken by the City, funding will be used to carry out major renovations to the interior and exterior of the building.

Local Coastal Plan – CivicSpark Intern: Funding will provide the City an opportunity to participate in the CivicSpark Fellowship Program. CivicSpark is a Governor's Initiative AmeriCorps program dedicated to building capacity for local governments in California to address community resilience issues such as: climate change, water resource management, and access to opportunities. CivicSpark Fellows support the State's response to sustainability issues by working with local governments over the course of their 11 month-service year to complete research, planning, and implementation projects. The City is seeking a CivicSpark fellow to assist the City in the Local Coastal Program update. The successful fellow will provide a valuable service to the City by assisting staff in high-quality capacity building support and community engagement through the development of a civic engagement plan that will inform residents and the general public about the City's efforts to update the LCP. The CivicSpark fellow will be strategically placed with the City to maximize their skill set which they have obtained through their education and work place experience to match the goals and challenges of the ongoing LCP update. The CivicSpark fellow will also provide technical assistance in analyzing the results of assessment reports and provide recommendations on which strategies, policies and regulations are best suited to the specific conditions, development patterns, and resources of the City's coastal zone. Additionally, the CivicSpark fellow will provide assistance in facilitating public workshops and prepare and revise the regulatory amendments based on decision-maker input. The CivicSpark fellow's knowledge of the emerging topics related to sea level rise will provide a valuable service to the City when preparing policies and regulations and interacting with the general public, outside agencies and decision makers.

Ormond Beach Enhancement: The first annual Measure O allocation was in 2015 for $50,000 for the maintenance of Ormond Beach wetlands. Funding provides for on-going enhancement activities to the Ormond Beach wetlands area which includes: maintenance of a City installed swing-arm gate at Arnold Road and the Navy Base perimeter road to prevent illegal activities in the parking spaces, fabrication and installation of directional signage for the area, maintenance of the caretaker's mobile home and office (inclusive of electricity), restrooms, and other activities to support the wetlands area.

Safe Home Safe Family: Funding will provide for the salaries of one Code Compliance Inspector, one Administrative Technician, one Deputy City Attorney, and one Paralegal to implement the Safe Homes Safe Families program. The program focuses resources and efforts on existing code compliance cases and will include education, outreach, conducting research, meetings with affected parties, inspections, and enforcement of City codes.

Spanish Language Interpretation of Council Meetings: All language Interpreting & translating provided on-location, conference English-Spanish/Spanish-English interpretation services for City Council meetings and broadcasting over the City's government channel SAP system and for members of the public in attendance at the meetings. Interpretation services are provided at regular and special City Council meetings.

Tenant Relocation Assistance: This funding will provide immediate relocation assistance for tenants who are displaced from hazardous or dangerous dwellings that have been posted as unsafe by City inspectors due to neglect by the property owner. Any funds used for relocation assistance would be collected from the responsible property owner and/or placed as a lien or special assessment against the property for future collection.

Riverpark License Plate Readers and Repeaters: This funding will be used to acquire license plate readers and repeaters for use in Community Facilities District (CFD) No. 5 (Riverpark).

Programs	Adopted FY18-19
CAD/RMS Operational	952,883
City Corps Townkeeper Program	1,321,263
Oxnard Afterschool ASES Program & Recreation Services	193,408
Enhance Community Police	2,783,875
Fire Advanced Life Support	136,000
Fire Handheld Radios Line of Credit 2018	80,987
Fire Station 8 Lease Debt	1,384,994
Fire Station 8 Operations	3,711,050
Fire Truck Lease 2013	169,182
Fire Truck Line of Credit 2018	338,769
Police Dispatch Consoles Line of Credit 2018	470,995
Public Safety & Gang Prevention Intervention Total	**11,543,406**
2014 Lease Revenue Street Bond	1,675,802
Alley Reconstruction and Roadway Repair	500,117
Intelligent Transportation System Annual Maintenance	100,000
Traffic & Road Improvements Total	**2,275,919**
College Park Annual Maintenance	763,004
College Park Program	115,000
Day at the Park- Special Needs	15,998
Homework Center Main Library	45,235
Integrated Library System	69,030
Library Wi-Fi Operational	2,000
Mobile Activity Center Services	44,000
Police Activities League (PAL) Operational	183,203
Preschool To You	168,819
Senior Nutrition Program Enhancement	40,021
Parks & Open Space Total	**1,446,310**
City Hall Summer Internship	25,000
Downtown Arts Hub	97,000
Downtown Market Study	25,000
Economic Development Strategy	100,000
Financial System	325,000
Homeless Program	500,000
Homeless Shelter Acquisition	1,000,000
Local Coastal Plan - CivicSpark Intern	25,000
Ormond Beach Enhancement	50,110
Safe Home Safe Family	330,137
Spanish Language Interpretation of Council Meetings	56,863
Tenant Relocation Assistance	50,000
Riverpark - License Plate Readers & Repeaters	145,000
Other Community Improvements Total	**2,729,110**
	17,994,745

FULL TIME EQUIVALENT STAFFING BY DEPARTMENT

	16-17 Actual	17-18 Adopted	17-18 Revised	18-19 Adopted
CITY ATTORNEY				
Deputy City Attorney I/II	-	-	1.00	1.00
Paralegal	-	-	1.00	1.00
Total FTE	**0.00**	**0.00**	**2.00**	**2.00**
DEVELOPMENT SERVICES				
Administrative Technician	-	-	1.00	1.00
Code Compliance Inspector I/II	-	-	1.00	1.00
Total FTE	**0.00**	**0.00**	**2.00**	**2.00**
INFORMATION TECHNOLOGY				
Computer Network Engineer I/II	-	-	3.00	3.00
Total FTE	**0.00**	**0.00**	**3.00**	**3.00**
LIBRARY				
Library Aide I/II	0.50	0.50	0.50	0.50
Total FTE	**0.50**	**0.50**	**0.50**	**0.50**
MAINTENANCE SERVICES				
Groundsworker I/II	2.00	2.00	5.00	5.00
Senior Groundsworker	1.00	1.00	2.00	2.00
Total FTE	**3.00**	**3.00**	**7.00**	**7.00**
RECREATION AND YOUTH				
Administrative Assistant	-	1.00	1.00	-
Management Analyst I/II	-	1.00	0.80	-
Recreation/Human Services Coordinator	-	1.00	2.00	-
Recreation/Human Services Leader I	-	-	1.00	1.00
Recreation/Human Services Leader I (Limited Term)	-	1.00	-	-
Recreation/Human Services Leader II	-	-	1.00	1.00
Recreation/Human Services Leader II (Limited Term)	-	3.00	-	-
Recreation/Human Services Leader III (Limited Term)	-	-	10.00	-
Recreation/Human Services Leader III (Limited Term)	-	10.00	-	-
Total FTE	**0.00**	**17.00**	**15.80**	**2.00**

FULL TIME EQUIVALENT STAFFING BY DEPARTMENT

	16-17 Actual	17-18 Adopted	17-18 Revised	18-19 Adopted
PUBLIC SAFETY & GANG PREV.				
Computer Network Engineer I/II	3.00	3.00	-	-
Fire Captain	6.00	6.00	6.00	6.00
Fire Engineer	6.00	6.00	6.00	6.00
Firefighter	9.00	9.00	9.00	8.00
Police Officer I/II	14.00	14.00	15.00	14.00
Police Officer III	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Total FTE	**40.00**	**40.00**	**38.00**	**36.00**
MEASURE O TOTAL	**43.50**	**60.50**	**68.30**	**52.50**

EXPENDITURES BY PROGRAM BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
104-HALF CENT SALES TAX				
CITY MANAGER				
1405-PUBLIC INFORMATION	52,638	56,807	56,807	56,863
1410-CITY MANAGER	-	-	25,000	25,000
1415-CITY MANAGER	-	-	-	122,000
CITY MANAGER Total	**52,638**	**56,807**	**81,807**	**203,863**
DEVELOPMENT SERVICES				
3410-CAPITAL IMPROVEMENTS	8,604	-	-	-
4101-PLANNING	-	-	-	25,000
4305-CODE COMPLIANCE	-	-	100,000	380,137
DEVELOPMENT SERVICES Total	**8,604**	**-**	**100,000**	**405,137**
ECONOMIC COMMUNITY DEVELOPMENT				
8100-SPECIAL PROJECTS/CDC OPERATIONS	-	-	-	100,000
ECONOMIC COMMUNITY DEVELOPMENT	**-**	**-**	**-**	**100,000**
FIRE				
2208-STATION 8	5,354,926	5,155,918	5,191,573	5,232,044
2209-FIRE TRAINING ACADEMY	-	-	-	-
2260-CAPITAL IMPROVEMENTS	169,182	169,182	1,769,182	507,951
2270-CAPITAL IMPROVEMENTS	-	-	382,500	80,987
2280-CAPITAL IMPROVEMENTS	-	-	125,000	-
FIRE Total	**5,524,108**	**5,325,100**	**7,468,255**	**5,820,982**
MAINTENANCE SERVICES				
5701-PARKS AND PUBLIC GROUNDS	483,942	500,000	1,186,973	763,004
5704-STREET MAINTENANCE & REPAIR	197,392	500,000	750,000	500,117
5723-CAPITAL IMPROVEMENTS	5,733	-	-	-
5727-PARKS AND PUBLIC GROUNDS	79,352	100,000	100,000	-
5749-CAPITAL IMPROVEMENTS	57,171	-	42,828	-
5759-CAPITAL IMPROVEMENTS	-	-	325,000	-
5770-CAPITAL IMPROVEMENTS	21,449	-	125,134	-
5774-CAPITAL IMPROVEMENTS	34,947	-	-	-
MAINTENANCE SERVICES Total	**879,986**	**1,100,000**	**2,529,935**	**1,263,121**
HOUSING				
5105-HOMELESS ASSISTANCE	-	-	-	1,500,000
HOUSING Total	**-**	**-**	**-**	**1,500,000**

EXPENDITURES BY PROGRAM BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
INFORMATION TECHNOLOGY				
7303-HELP DESK OPERATIONS	-	-	800,000	952,883
7306-TELECOMMUNICATIONS	-	-	100,000	-
INFORMATION TECHNOLOGY Total	**-**	**-**	**900,000**	**952,883**
LIBRARY				
5401-LIBRARY COMMUNITY OUTREACH	22,277	41,309	41,309	45,235
5412-CAPITAL IMPROVEMENTS	1,689	2,000	2,000	2,000
5420-CAPITAL IMPROVEMENTS	63,520	50,000	65,742	69,030
LIBRARY Total	**87,486**	**93,309**	**109,051**	**116,265**
NON-DEPARTMENTAL				
1002-RESERVES AND TRANSFERS	14,431	-	-	-
1003-DEBT SERVICE	-	-	-	325,000
1004-RESERVES AND TRANSFERS	5,696	50,000	300,000	50,110
NON-DEPARTMENTAL Total	**20,127**	**50,000**	**300,000**	**375,110**
PERFORMING ARTS AND CONVENTION CENTER				
5601-PERFORMING ARTS AND CONVENTION CENTER	-	-	350,000	-
PERFORMING ARTS AND CONVENTION CENTER Total	**-**	**-**	**350,000**	**-**
POLICE				
2101-COMMUNITY PATROL	2,859,364	2,800,000	2,860,000	2,928,875
2103-POLICE SUPPORT SERVICES	495,421	800,000	626,000	-
2106-CODE COMPLIANCE	-	-	16,100	-
2107-POLICE SUPPORT SERVICES	-	-	1,000,000	470,995
POLICE Total	**3,354,785**	**3,600,000**	**4,502,100**	**3,399,870**
PUBLIC WORKS				
3102-TRAFFIC ENG. & OPERATIONS	78,482	-	71,188	100,000
PUBLIC WORKS Total	**78,482**	**-**	**71,188**	**100,000**
RECREATION				
5501-RECREATION COMMUNITY SERVICES	1,575	17,453	17,453	101,733
5502-YOUTH DEVELOPMENT	501,909	480,000	412,110	618,695
5503-SENIOR SERVICES	30,176	40,000	36,412	40,021
5511-CITICORP.	557,702	550,000	976,000	1,321,263
5550-CAPITAL IMPROVEMENTS	21,424	-	26,866	-
5595-CAPITAL IMPROVEMENTS	482	-	115,480	-
RECREATION Total	**1,113,268**	**1,087,453**	**1,584,321**	**2,081,712**

EXPENDITURES BY PROGRAM BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
STREET MAINTENANCE & REPAIRS				
3155-CAPITAL IMPROVEMENTS	1,664,900	1,673,202	1,673,202	1,675,802
STREET MAINTENANCE & REPAIRS Total	**1,664,900**	**1,673,202**	**1,673,202**	**1,675,802**
104-HALF CENT SALES TAX Total	**12,784,384**	**12,985,871**	**19,669,859**	**17,994,745**

EXPENDITURES BY TYPE BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
104-HALF CENT SALES TAX				
CITY MANAGER				
2-OTHER O&M EXPENSE	52,638	56,807	81,807	203,863
CITY MANAGER Total	**52,638**	**56,807**	**81,807**	**203,863**
DEVELOPMENT SERVICES				
1-PERSONNEL	-	-	75,000	355,137
2-OTHER O&M EXPENSE	-	-	-	50,000
4-CAPITAL OUTLAY	8,604	-	25,000	-
DEVELOPMENT SERVICES Total	**8,604**	**-**	**100,000**	**405,137**
ECONOMIC COMMUNITY DEVELOPMENT				
2-OTHER O&M EXPENSE	-	-	-	100,000
ECONOMIC COMMUNITY DEVELOPMENT Total	**-**	**-**	**-**	**100,000**
FIRE				
1-PERSONNEL	3,588,109	3,204,585	3,204,585	3,072,377
2-OTHER O&M EXPENSE	387,701	570,415	612,505	645,673
3-DEBT SERVICE	1,357,544	1,355,918	1,355,918	1,352,994
4-CAPITAL OUTLAY	21,572	25,000	2,126,065	161,000
5-TRANSFERS OUT	169,182	169,182	169,182	588,938
FIRE Total	**5,524,108**	**5,325,100**	**7,468,255**	**5,820,982**
MAINTENANCE SERVICES				
1-PERSONNEL	357,902	318,318	303,318	486,415
2-OTHER O&M EXPENSE	461,893	595,850	1,131,813	590,874
4-CAPITAL OUTLAY	60,191	185,832	1,094,804	185,832
MAINTENANCE SERVICES Total	**879,986**	**1,100,000**	**2,529,935**	**1,263,121**
HOUSING				
2-OTHER O&M EXPENSE	-	-	-	500,000
4-CAPITAL OUTLAY	-	-	-	1,000,000
HOUSING Total	**-**	**-**	**-**	**1,500,000**
INFORMATION TECHNOLOGY				
1-PERSONNEL	-	-	224,651	376,743
2-OTHER O&M EXPENSE	-	-	575,349	576,140
4-CAPITAL OUTLAY	-	-	100,000	-
INFORMATION TECHNOLOGY Total	**-**	**-**	**900,000**	**952,883**

EXPENDITURES BY TYPE BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
LIBRARY				
1-PERSONNEL	22,168	32,705	32,705	36,532
2-OTHER O&M EXPENSE	65,318	60,604	76,346	79,733
LIBRARY Total	**87,486**	**93,309**	**109,051**	**116,265**
NON-DEPARTMENTAL				
2-OTHER O&M EXPENSE	5,696	50,000	50,000	50,110
4-CAPITAL OUTLAY	-	-	250,000	-
5-TRANSFERS OUT	14,431	-	-	325,000
NON-DEPARTMENTAL Total	**20,127**	**50,000**	**300,000**	**375,110**
PERFORMING ARTS AND CONVENTION CENTER				
2-OTHER O&M EXPENSE	-	-	75,000	-
4-CAPITAL OUTLAY	-	-	275,000	-
PERFORMING ARTS AND CONVENTION CENTER Total	**-**	**-**	**350,000**	**-**
POLICE				
1-PERSONNEL	2,193,675	2,488,190	2,263,539	2,258,795
2-OTHER O&M EXPENSE	729,442	1,111,810	552,561	525,080
4-CAPITAL OUTLAY	431,668	-	1,686,000	145,000
5-TRANSFERS OUT	-	-	-	470,995
POLICE Total	**3,354,785**	**3,600,000**	**4,502,100**	**3,399,870**
PUBLIC WORKS				
2-OTHER O&M EXPENSE	78,482	-	71,188	100,000
PUBLIC WORKS Total	**78,482**	**-**	**71,188**	**100,000**
RECREATION				
1-PERSONNEL	970,150	925,409	1,255,268	519,256
2-OTHER O&M EXPENSE	120,432	162,044	323,899	47,785
4-CAPITAL OUTLAY	22,686	-	5,154	-
5-TRANSFERS OUT	-	-	-	1,514,671
RECREATION Total	**1,113,268**	**1,087,453**	**1,584,321**	**2,081,712**

EXPENDITURES BY TYPE BY FUND

	2016-17 Actual	2017-18 Adopted	2017-18 Revised	2018-19 Adopted
STREET MAINTENANCE & REPAIRS				
2-OTHER O&M EXPENSE	-	3,675	3,675	3,675
5-TRANSFERS OUT	1,664,900	1,669,527	1,669,527	1,672,127
STREET MAINTENANCE & REPAIRS Total	**1,664,900**	**1,673,202**	**1,673,202**	**1,675,802**
104-HALF CENT SALES TAX Grand Total	**12,784,384**	**12,985,871**	**19,669,859**	**17,994,745**

Measure O Citizens Oversight Committee

Presenter: Ashley Golden, Interim Assistant City Manager

Date: October 25, 2018

Measure O: Estimated Cash Balance (in Millions)

Estimated Ending FY 2017-18 Fund Balance * (Preliminary pre-audit of FY 2017-18)	**$11.24**
FY18-19 Adopted Revenues	16.59
FY17-18 Estimated Year-End Carryover	-2.41
FY18-19 Revised Budget Expenditures	-18.24
Estimated Ending FY2018-19 Fund Balance*	**$7.17**

** Estimated based on preliminary unaudited as of 10.24.18 for FY2017-18*

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Public Safety			
Fire: Station No. Eight Operations	3,711,050	Annual	Operations
Police: Neighborhood Community Policing	2,783,875	Annual	Operations
Fire: Station Eight Annual Lease Payment	1,384,994	Annual	Operations
Police: CAD & RMS	952,883	Annual	Operations
Fire: 2013 Fire Truck Lease Payment	169,182	Annual	Equipment
Public Safety: Handheld Radios	80,987	Annual	Debt - Equipment
Police: Dispatch Consoles	470,995	Annual	Debt - Equipment
Fire: 2 Fire Trucks	338,769	Annual	Debt - Equipment
Total Public Safety	**$9,892,735**		

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Streets, Alleys and Roads			
Streets: 2014 Lease Revenue Bond Payment	1,675,802	Annual	Debt - Capital
Streets: Alley and roadway Repairs	500,117	Annual	Maintenance
Intelligent Transportation System	100,000	Annual	Equipment
Total Streets, Alleys and Roads	**$2,275,919**		

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Parks, Recreation, Library, & Senior Services			
Recreation: City Corp. TownKeeper	1,321,263	Annual	Operations
Recreation: Oxnard Afterschool ASES & Recreation Svcs	193,408	Annual	Operations
Parks: College Park Maintenance	763,004	Annual	Operations
Recreation: College Park Program	115,000	Annual	Operations
Recreation: Police Activity League (PAL)	183,203	Annual	Operations
Recreation: Preschool To You	168,819	Annual	Operations
Library: Library Integrated System	69,030	Annual	Operations
Library: Main Library Homework Center	45,235	Annual	Operations
Recreation: Mobile Activity Center	44,000	Annual	Operations
Recreation: Senior Nutrition Program Enhancement	40,021	Annual	Operations
Library: Wi-Fi Service	2,000	Annual	Operations
Recreation: Day at the Park Special Needs	15,998	Annual	Operations
Total Parks, Recreation, Library, & Senior Services	**$ 2,960,981**		

FY2018-19 Measure O - Annual Allocations

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Other Communities			
Code Enforcement: Safe Homes & Safe Family	330,137	Annual	Operations
Environmental Protection: Ormond Beach Enhancements	50,110	Annual	Operations
Citizen Engagement: Spanish Language Translation	56,863	Annual	Operations
Total Other Communities	**$ 437,110**		

FY2018-19 Measure O - New Programs

Use of Funds	FY18-19 Adopted	Frequency	Expense Type
Housing: Homeless Program*	500,000	Annual	Operations
Financial System: ERP	325,000	Annual	Debt - Software
Fire: Advance Life Support	136,000	Annual	Operations
City Manager: Downtown Arts Hub	97,000	Annual	Operations
Education & Employment: Summer at City Hall	25,000	Annual	Operations
City Facilities: Homeless Shelter Acquisition	1,000,000	One-Time	New Facility
Economic Development Strategy	100,000	One-Time	Operations
Development Services: Tenant Relocation Assistance	50,000	One-Time	Operations
City Manager: Downtown Market Study	25,000	One-Time	Operations
Development Services: Local Coastal Plan - CivicSpark Intern	25,000	One-Time	Operations
Special District: Riverpark License Plate Reader & Repeater	145,000	One-Time	Operations
Total New Programs	**$ 2,428,000**		

* partially reprogrammed for FY 18-19 (October 16, 2018 City Council)

FY 2018-19 Measure O - Changes Since June 2018

1. Budget appropriation in the amount of $250,000 from the Measure O to augment contractual Citywide Tree Trimming Services Program (MO5710) (September 18th City Council)

2. Re-programmed of up to $200,000 from the approved Measure “O” funding of the Homeless Program (MO5101) for a year-round shelter to be utilized for the operation of the temporary emergency shelter (October 16th City Council)

3. Re-programmed of up to $75,000 from the approved Measure “O” funding of the Homeless Program (MO5101) for a year-round shelter to be utilized for the purpose of performing spot abatements of encampments that have been abandoned or vacated (October 16th City Council)

FY2018-19 Measure O -

Use of Funds	FY18-19 Adopted
Total Public Safety	$ 9,892,735
Total Streets, Alleys and Roads	$ 2,275,919
Total Parks, Recreation, Library, & Senior Services	$ 2,960,981
Total Other Communities	$ 437,110
Total New Programs	$ 2,428,000
Total Measure O Adopted FY 2018-19	$17,994,745
New Appropriation (approved 09.18.2018)	
Park: Tree Trimming Services	$ 250,000
Total Measure O Revised Budget FY 2018-19	$18,244,745

Q&A