

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION

MINUTES

REGULAR MEETING

City Council Chambers

305 West Wing Third Street

Oxnard, CA 93030

Wednesday, March 28, 2018, 5:30 p.m.

A. ROLL CALL

At 5:30 p.m. the regular meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in the Council Chambers. Chairman Poirier, Vice Chair Whitecomb and Commissioners Guerra, Nash, Ocampo, and Teran, were present. Recording Secretary Janice M. Zaragoza stated that the agenda was posted in the City Clerk's office, in the library, and online. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chairman Poirier presided and called the meeting to order. Staff members present were: Terrel Harrison, Community Services Manager, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

1. Glabe Siegfriedt, Overgrown tree on Lawnwood Way owned by the City.
2. Renee Ostrove, Dog Park.
3. Cindy Maurer, Dog Park/Oxnard Beach Park.

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the PRCSC meeting from March 28, 2017 were submitted for approval.
ACTION: Approved with corrections. (Teran/Nash)

E. CEREMONIAL CALENDER

F. PRESENTATION TO THE COMMISSION

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. PARKS DIVISION REPORT

I. NEW BUSINESS

1. SUBJECT: Update on summer programs at Colonia Pool. Terrel Harrison; Community Services Manager
ACTION: The Commission received the staff report.

2. SUBJECT: Update on After School Programs. Danaly Perez; Recreation Coordinator

ACTION: The Commission received the presentation.

3. SUBJECT: Update on the Parks & Recreation Master Plan. Eric Humel; Public Works

ACTION: The Commission studied the scope of work for the Master Plan project in order to make suggestions to Staff. The Commission received a report on the upcoming Master Plan process and appointed two commissioners to the ad hoc committee to work with staff to implement the Master Planning program. Chair Poirier and Commissioner Ocampo were appointed and Commissioner Teran was appointed as an alternate. (Poirier/Whitecomb)

J. TASK FORCE REPORTS

K. COMMISSION COMMENTS

1. Commissioner Ocampo has been continuing to stay informed about the use of sidewalks on "Next Door" and other community platforms.
2. Chair Poirier stated that the Community Gardens Task Force will be at the Earth Day event at Plaza Park on Saturday, April 14th.
3. Chair Poirier stated that the next CRC Town Hall Meeting will be held on Monday, April 16th from 5:00 p.m. - 8:00 p.m. at the Oxnard Performing Arts Center.

L. ITEMS OF FUTURE CONSIDERATION

1. Dog Park Pilot Program for off-leash hours at Oxnard Beach Park.
2. Goal Setting for Parks and Recreation Master Plan.

M. ADJOURNMENT

At 7:24 p.m. the Parks, Recreation, and Community Services Commission concurred to adjourn the meeting.

The next regular meeting is scheduled for Wednesday, April 25, 2018, at 5:30p.m. at the council chambers, 305 West Third Street, Oxnard CA 93030.

Roger Poirier, Chair

Note: These are "action minutes" and brevity is desirable. Details regarding issues contained herein are available on the tape recording covering these minutes.