

CITY OF OXNARD
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
AGENDA
REGULAR MEETING
City Council Chambers
305 West Wing Third Street
Oxnard, CA 93030
Wednesday, July 26, 2017, 5:30 p.m.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

A person may address the Parks, Recreation and Community Services Commission (PRCSC) only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items on the agenda should do so during public comments.

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the PRCSC meeting from May 24, 2017 and June 28, 2017 are submitted for approval.
RECOMMENDATION: PRCSC approve the minutes of May 24, 2017 and June 28, 2017 regular meeting.

E. PRESENTATION TO THE COMMISSION

1. SUBJECT: Meet Up Clean Up Program Update. (Debbie Estrada, Recreation Leader III)
RECOMMENDATION: That the commission receive staff report.
2. SUBJECT: 2017 Pre-School Graduation Recap. (Olga Fernandez, Recreation Coordinator)
RECOMMENDATION: That the commission receive staff report.

F. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. PARKS DIVISION REPORT

1. SUBJECT: Status report on current parks maintenance activities. (Dean Yamamoto, Park Maintenance Supervisor)
RECOMMENDATION: That the Commission receive staff report.
2. SUBJECT: Status report on park capital improvement projects. (Ralph Alamillo, Interim Parks Manager)
RECOMMENDATION: That the Commission receive staff report.

H. OLD BUSINESS

1. SUBJECT: Review of HCD Housing-Related Parks Program Grant, specifically the parks projects list as submitted in the grant application and discussion of funds awarded. (Ralph Alamillo, Interim Parks Manager)
RECOMMENDATION: That the Commission receive a report from staff and provide feedback.
2. SUBJECT: Review and Implementation of Parks and Infrastructure and Recreation and Community Services Standing Subcommittees.
RECOMMENDATION: That the Commission discuss and set meeting calendars; and discuss proposals for future agenda items of the Parks & Infrastructure and Recreation & Community Service Standing Subcommittees.
3. SUBJECT: Report from Parks and Recreation Master Plan Ad Hoc Committee.
RECOMMENDATION: That the Commission receive a report from the committee, provide feedback to the committee.

I. NEW BUSINESS

1. SUBJECT: Parks, Recreation and Community Services Commission retreat in August and cancellation of the August regular Commission meeting.
RECOMMENDATION: That the Commission set a date for a retreat in August and cancel the regularly scheduled meeting for the month of August.

J. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

K. ITEMS OF FUTURE CONSIDERATION

Commissions may request that items be placed on future agendas for extended discussion.

L. ADJOURNMENT

The next regular meeting is scheduled for Wednesday, August 23, 2017, at 5:30 p.m. at the Council Chambers, 305 W. Third Street, Oxnard, CA 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the **Recreation office at (805) 385-7995**. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

“City of Oxnard website” The Parks, Recreation and Community Services Commission agenda is available on the city Oxnard website at www.oxnard.org 72 hours prior to a regular meeting and 24 hours prior to a special meeting.

Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.