

MINUTES
COMMUNITY RELATIONS COMMISSION
REGULAR MEETING
Monday, September 15, 2014, 6:00 PM
City Council Chambers, 305 West Third Street, 1st Floor, Oxnard, California 93030

A. ROLL CALL/POSTING OF AGENDA/PLEDGE OF ALLEGIANCE

Present at the meeting were Commissioners Baxter, Dozier, Kelly, Quintana, Robinson, Sorkin and Stein.

B. PUBLIC COMMENTS

There was a total of 6 public speakers. Please refer to the video for details.

C. INFORMATION/CONSENT AGENDA

1. SUBJECT: Minutes from August 18, 2014 - Regular Meeting.

MOTION: Commissioner Stein asked if last month's meeting was adjourned. City Attorney Stephen Fischer said that fact that nobody stayed here and nobody objected means that the meeting was adjourned. And if Commissioners want clarity in the future then you need to raise that point at the time that action is being taken. Motion was made and minutes from August 18, 2014 were not approved.

D. PRESENTATIONS

1. Jeff Maulhardt from the 6th Annual Oktoberfest scheduled for Sunday, October 5, 2014 at the Oxnard Historic Farm Park from 11 AM – 4 PM, had to cancel his presentation and was unable to attend the meeting.

2. Martha Guillen, Director of the 19th Annual Oxnard Multicultural Festival, presented details of the event scheduled for Saturday, October 4, 2014 at Collection Park at The Collection at RiverPark from 11 AM – 6 PM. For more information, contact Martha at (805) 385-7434. *One public speaker followed the presentation. Please refer to the video for details.*

E. COMMISSION/NEW BUSINESS

1. SUBJECT: CRC 2014 Community Recognition Awards formal presentation scheduled for Tuesday, September 16, 2014 at City Council meeting.

MOTION: The Secretary informed the CRC of the planned details of the presentation.

2. SUBJECT: Prepare and submit annual CRC report to City Council.

MOTION A written report will be submitted to City Council. All CRC Commissioners will have an opportunity to contribute to the report before it is submitted. Chairman Dozier said he wants the report to be prepared for the November 2014 meeting. Commissioner Sorkin listed the details of what was previously discussed to be included in the annual report. Those items included: description of the Multicultural Festival (MCF), develop outreach to downtown businesses, request additional funding for MCF, reach out to community to hear concerns regarding discrimination to gain community trust, wrap up of community awards program, reach out and work with the Police on open cases, work with the fire department regarding disaster preparedness. A PowerPoint presentation will also be included in the report. A written report will be submitted and also be presented at a future City Council meeting. Staff presentations are limited to 10 minutes at City Council meetings. Chairman Dozier said he would like to see a draft ready for a final review at the next CRC meeting. Chairman Dozier will take the lead on preparing a draft and will submit to staff for review before the next (November 20) meeting. For it to be shared with the CRC collectively and for the Chairman to receive feedback, it would have to be at a CRC meeting. Once the draft is sent to staff, it will then be agendaized for final review at the November 20 meeting.

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3. SUBJECT: Dissolve all CRC subcommittees for the remainder of the 2014.

MOTION: The CRC Chairman will dissolve all CRC subcommittees beginning September 15, 2014, so that the CRC can focus its efforts on chartered items such as the Multicultural Festival, Community Recognition Awards, annual report to City Council and provide community updates in the redevelopment/relocation public housing process. City Attorney Fischer asked what was the procedure when the subcommittees were formed. Were they at the Chair's sole instance, or, was a vote taken? Chairman Dozier said that the subcommittees were already in place before this session began and those subcommittees were at the discretion of the Chair. Commissioner Stein spoke only on the By Laws Subcommittee as being voted in by the Commission and not just the Chair. Commissioner Stein also pointed out that the Public Safety Subcommittee was voted on collectively by the Commission as a whole so that subcommittee could become a standing subcommittee and not just an ad hoc subcommittee. Commissioner Sorkin said that no subcommittee, apart from the Public Safety Subcommittee, is having meetings and that the meetings are not interfering with the general business of the CRC they are done on the time of the Commissioners who put forth the effort to have the meetings. They had 20 people show up to their Public Safety Subcommittee meeting and plans were to continue the discussion at the next meeting with members of the Police and Fire departments. A pre-scheduled meeting was already setup for September 24 at the downtown library. Commissioner Stein pointed out that the Multimedia Subcommittee was established by the CRC as a whole and not just by the Chair. Commissioner Stein contended that the Chair's power to solely dissolve or create subcommittees without any input or vote by the Commission isn't accurate because that hasn't been accurate because that hasn't been the past practice from his perspective based upon the examples he just stated and would like clarification from the Chair. Commissioner Stein said that in fairness to this issue, there needs to be an evaluation in terms of going back to the minutes of past meetings and looking to see if the Commission has taken actions.

The CRC meeting was brought to a conclusion by Chairman Dozier at approximately 7:41 PM.

4. SUBJECT: Recommend to City Council the formation of a new Citizen Advisory Group (CAG).

MOTION: *This item was not discussed.*

5. SUBJECT: Consideration of guest speakers for future CRC meetings.

MOTION: *This item was not discussed.*

F. REPORT OF COMMISSION SECRETARY

This item was not discussed.

G. SUBCOMMITTEE REPORTS/COMMISSION EVENTS REPORT

This item was not discussed.

Youth Subcommittee (ad hoc)

Fair Housing Subcommittee (ad hoc)

Public Safety Subcommittee (standing)

Multicultural Festival Subcommittee (ad hoc)

Bylaws Subcommittee (ad hoc)

Multimedia Communication Subcommittee (ad hoc)

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H. **COMMISSIONERS' REPORTS**

This item was not discussed.

I. **ADJOURNMENT**

The meeting adjourned at approximately 7:41 PM. The next regular Community Relations Commission meeting will be Monday, September 15, 2014, in the Oxnard City Council Chambers, 305 West 3rd Street, Oxnard, at 6 PM.

Orlando Dozier, Commission Chair

Luis Guereca, Secretary

OCTOBER 20, 2014