

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION

MINUTES

REGULAR MEETING

City Council Chambers

305 West Wing Third Street

Oxnard, CA 93030

Wednesday, May 23, 2018, 5:30 p.m.

A. ROLL CALL

At 5:32 p.m. the regular meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in the Council Chambers. Chairman Poirier, Vice Chair Whitecomb and Commissioners Nash, Ocampo, and Teran were present. Commissioners Guerra and Tejada were excused. Recording Secretary Janice M. Zaragoza stated that the agenda was posted in the City Clerk's office, in the library, and online. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chairman Poirier presided and called the meeting to order. Staff members present were: Terrel Harrison, Community Services Manager, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

1. Daniel Chavez Jr., Campus Park

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the PRCSC meeting from April 25, 2018, were submitted for approval.
ACTION: Approved. (Ocampo/Teran)

E. CEREMONIAL CALENDER

F. PRESENTATION TO THE COMMISSION

1. SUBJECT: Update on After School Programs. Danaly Perez; Recreation Coordinator.
ACTION: The PRCSC received a report on an update of the After School Programs.

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. PARKS DIVISION REPORT

I. OLD BUSINESS

1. SUBJECT: Off-Leash Hours Pilot Program at Oxnard Beach Park.
ACTION: The Commission received a report and make recommendations to City Council to establish an Off-Leash Hours Pilot Program at Oxnard Beach Park. Vice Chair; Angela Whitecomb. The Commission voted to amend section 543.D in the City Council Resolution No. 14, 302. (Whitecomb/Teran)

J. NEW BUSINESS

1. SUBJECT: Presentation on Kellogg Park. PRCSC Chair; Roger Poirier, Tom Martin; City of Ventura Parks Manager, Katrina Maksimuk, City of Ventura Management Analyst.
ACTION: The Commission received report.

2. SUBJECT: Field Trip to Recreation sites.

ACTION: The Commission gave available options to visit recreation sites. May 31st, a site visit to a gym and June 9th, a site visit to a park during Meet Up, Clean Up at Durley Park.

3. SUBJECT: Update on the Parks & Recreation Master Plan. Eric Humel, Public Works.

ACTION: The Commission received a report of the upcoming Master Plan process, and discussed implementation on the Master Planning program. The Commission will further discuss the Master Plan during their June 13th workshop at their special meeting.

4. SUBJECT: Tree Policy, Tree Care and Water Education.

ACTION: The Commission would like to receive a report on Tree Policy in Oxnard, discuss a Tree Care Education Outreach program, and discuss possible grants for Tree Watering during the June 27th meeting.

5. SUBJECT: PRCSC By-Laws

ACTION: The Commission established an ad-hoc subcommittee whose purpose is to periodically review the Commission's bylaws and present amendments to the Commission. The subcommittee's members are Chair Poirier, and Commissioners Guerra and Teran.

K. TASK FORCE COMMENTS

Commissioner Teran and the Trees Task Force will plant trees at Southwinds Park on Saturday, June 9th from 4:00 p.m. to 6:00 p.m.

L. ITEMS OF FUTURE CONSIDERATION

1. Have a joint meeting with Measure O Committee to discuss the Santa Clara River Trail on J Street linear park.
2. Availability trash receptacles, how it's processed, groups that help, and plugging.
3. Presentation on the importance of watering trees. - Public Works
4. A discussion of the Commission bylaws and to approve it.
5. Field trip to recreation sites.
6. Wish list of needs from the Parks and Recreation departments.

M. ADJOURNMENT

At 7:40 p.m. the Parks, Recreation, and Community Services Commission concurred to adjourn the meeting.

The next regular meeting is scheduled for Wednesday, June 27, 2018, at 5:30 p.m. at the council chambers, 305 West Third Street, Oxnard CA 93030.

Roger Poirier, Chair

Note: These are "action minutes" and brevity is desirable. Details regarding issues contained herein are available on the tape recording covering these minutes.