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**CITY OF OXNARD
SENIOR SERVICES COMMISSION**

MINUTES

**REGULAR MEETING
Oxnard Public Library, 251 S. A Street
Tuesday, July 11, 2017, 9:00 a.m.**

A. ROLL CALL

Commissioners Present: K. Brainard, A. Clemens, D. Jackson, K. Lanker, A. Madrid, J. Nevitt, C. Owens, A. Sweetland, L. Villareal Yu

Commissioners Absent: none

Staff Present: M. Eastlake, RSVP Director

Staff Absent: R. Rakestraw, Interim Recreation Supervisor

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

Gabriel Teran, an Oxnard Parks, Recreation and Community Services Commissioner, spoke about Senior Repair Day held July 3 at Wilson Senior Center, requesting increased promotion and staff support of the event.

D. APPROVAL OF MINUTES

Commissioner Owens moved and Commissioner Clemens seconded approval of the June 13, 2017 meeting minutes.

AYES: Brainard, Clemens, Madrid, Nevitt, Owens, Sweetland, Yu.

NOS: none.

ABSENT: none.

ABSTAIN: Jackson, Lanker.

E. PRESENTATION TO THE COMMISSION

SUBJECT: Presentation by FOOD Share on nutrition services available to seniors.

Commissioner Clemens reported on services provided by FOOD Share.

SUBJECT: Presentation by Caregivers on support services available to seniors.

Chair Sweetland reported on services provided by Caregivers.

F. REPORT OF COMMISSION SECRETARY

Marisue Eastlake shared there would be a rummage sale on August 19 at Wilson Senior Center and also spoke about the variety of free summer activities provided by Recreation and Community Services.

G. NEW BUSINESS

1. SUBJECT: Senior Services Programs and Events

Eastlake reminded commissioners of the Senior Services summer barbecue scheduled for August 24 and the Senior Summit planned by county supervisors for October 21 at CSUCI. She shared that RSVP will hold a new instructor training for Bone Builders on July 18 and for Tai Chi: Moving for Better Balance on July 28 and 29.

2. SUBJECT: Senior Services Commission Grant Application

Commissioner Clemens gave an overview of the new Senior Services Commission Grant application.

H. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

1. Ventura County Agency on Aging Advisory Council - Commissioner Sweetland, Commissioner Owens. Chair Sweetland reported food coupon distribution for low-income seniors would occur Thursday at the Oxnard Farmers Market. Commissioner Owens reported he would serve on the Livable Communities and Outreach subcommittees.

2. New Senior Center - Commissioner Brainard, Commissioner Owens, Commissioner Lanker. Vice Chair Brainard announced the subcommittee has secured the name of ORCAS (Oxnard Recreation Center for Adults and Seniors) and have started the articles of incorporation. Commissioner Madrid collected a \$30 donation toward the senior center, which she gave to Vice Chair Brainard. Commissioner Lanker noted the Senior Center Subcommittee would like representation from Hispanic community.

3. Awareness of Senior Population - Commissioner Clemens, Commissioner Nevitt, Commissioner Owens, Commissioner Sweetland. Chair Sweetland discussed some of the efforts of the subcommittee and gave an overview of a meeting she and Commissioner Owens had with Victoria Jump, director of the Ventura County Area Agency on Aging, on that agency's efforts to brand and market itself.

I. COMMISSION COMMENTS

Commissioner Lanker asked if there was any change in funding for RSVP at the federal level. Commissioner Owens asked about legality of sending an email to all commissioners in regards to keeping within the confines of the Brown Act.

J. ITEMS OF FUTURE CONSIDERATION

Commissioners asked for clarification on the Brown Act as it relates to serial conversations via passing on emails from VCAAA. Commissioners Clemens and Jackson suggested removing the Senior Support Line from the senior center calendar and putting the 211 number in its place. Commissioner Nevitt requested senior repair day be placed on a future agenda for further discussion.

K. ADJOURNMENT

Commissioner Owens moved and Commissioner Clemens seconded adjournment at 10:33 a.m.

AYES: Brainard, Clemens, Jackson, Lanker, Madrid, Nevitt, Owens, Sweetland, Yu.

NOS: none.

ABSENT: none.

ABSTAIN: none.

City of Oxnard Website: **Senior Services Commission** agenda is available on the city Oxnard website at **www.oxnard.org** 72 hours prior to a regular meeting and 24 hours prior to a special meeting.