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**CITY OF OXNARD
SENIOR SERVICES COMMISSION**

MINUTES

REGULAR MEETING

**Oxnard Public Library, 251 S. A Street
Tuesday, January 9, 2018, 9:00 a.m.**

A. ROLL CALL

Commissioners Present: K. Brainard, K. Lanker, J. Nevitt, C. Owens, A. Sweetland, L. Villareal
Yu

Commissioners Absent: A. Clemens, D. Jackson, A. Madrid

Staff Present: D. Marquez, Recreation Coordinator
R. Rakestraw, Recreation Supervisor

Staff Absent: M. Eastlake, RSVP Director

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES

Commissioner Lanker moved and Commissioner Owens seconded approval of the November 14, 2017 meeting minutes with changes.

AYES: Brainard, Lanker, Nevitt, Owens, Sweetland, Yu.

NOS: None.

ABSENT: Clemens, Jackson, Madrid

ABSTAIN: None.

E. REPORT OF COMMISSION SECRETARY

Renee Rakestraw introduced new Assistance City Attorney, Shiri Klima.

F. NEW BUSINESS

1. SUBJECT: 2018 Grantee Presentation Calendar

Commissioners Clemens, Lanker, Brainard, Owens, Nevitt, and Yu were assigned presentations for 2018. Commissioner Owens moved and Commissioner Nevitt seconded approval of the 2018 Grantee Presentation Calendar

AYES: Brainard, Lanker, Nevitt, Owens, Sweetland, Yu.

NOS: None.

ABSENT: Clemens, Jackson, Madrid.

ABSTAIN: None

2. SUBJECT: 2018 Grantee Award Reception

Renee Rakestraw shared the reception presentation. The reception will take place at the Wilson Lawn Bowls Club House on February 27, 2018 at 10:30am.

3. SUBJECT: Annual Presentation to Council

Commission received the updated PPT presentation. The Commission will present the annual report to City Council on February 6, 2018 at 6:00pm.

Commissioner Owens moved and Commissioner Lanker seconded approval of the Senior Services Commissions Annual Report to City Council.

AYES: Brainard, Lanker, Nevitt, Owens, Sweetland, Yu.

NOS: None.

ABSENT: Clemens, Jackson, Madrid.

ABSTAIN: None.

4. SUBJECT: 2018 Commission Goals

The Commission divided themselves into two groups to review and establish 2018 goals. Commissioners Yu, Nevitt, Madrid and Clemens will review and establish short term goals. Commissioners Brainard, Owens, Lanker and Sweetland will review and establish long goals. Both groups will return to the Commission in February to review 2018 goals.

5. SUBJECT: Senior Services Programs and Events

Deanna Marquez shared the Senior Services holiday party had 180 participants attend and received second place in the Downtown Holiday Parade, Homeinstead provided gifts to SNP home delivered participants and Fr. Calin of Dignity Health presented at two centers on the topic of Decoding Medical Terminology. Upcoming programming for January includes a healthy cooking class by St. John's and a six week program on chronic disease and diabetes by Ventura County Public Health.

G. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

1. Ventura County Agency on Aging Advisory Council - Commissioner Owens, Commissioner Sweetland.
The Council will be meeting January 10, 2018 at 9:00 am.
2. New Senior Center - Commissioner Brainard, Commissioner Lanker, Commissioner Owens
The ORCAS nonprofit has established a mission and vision statement. They plan to finalize the nonprofit status in the coming months but are in need of seed money in order to do so. The project manager is moving forward with various assessments of the 5th and Patterson location.

H. COMMISSION COMMENTS

Commissioner Nevitt shared Commission Jackson maybe resigning from the commission. Commissioner Sweetland shared appreciation for Commissioner Lanker hosting a holiday party for the commissioners.

I. ITEMS OF FUTURE CONSIDERATION

Recognize the Downtown Holiday Parade float decorating committee.

J. ADJOURNMENT

Commissioner Nevitt moved and Commissioner Owens seconded adjournment at 10:19 a.m.

AYES: Brainard, Lanker, Nevitt, Owens, Sweetland, Yu.

NOS: None.

ABSENT: Clemens, Jackson, Madrid.

ABSTAIN: None.

City of Oxnard Website: **Senior Services Commission** agenda is available on the city Oxnard website at **www.oxnard.org** 72 hours prior to a regular meeting and 24 hours prior to a special meeting.