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**CITY OF OXNARD
SENIOR SERVICES COMMISSION**

MINUTES

REGULAR MEETING

**Oxnard Public Library, 251 S. A Street
Tuesday, February 13, 2018, 9:00 a.m.**

A. ROLL CALL

Commissioners Present: K. Brainard, A. Clemens, K. Lanker, A. Madrid, C. Owens, A. Sweetland, L. Villareal Yu

Commissioners Absent: J. Nevitt

Staff Present: M. Eastlake, RSVP Director
D. Marquez, Recreation Coordinator
R. Rakestraw, Recreation Supervisor

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

None.

D. APPROVAL OF MINUTES

Commissioner Madrid moved and Commissioner Owens seconded approval of the January 9, 2017 meeting minutes.

AYES: Brainard, Clemens, Lanker, Madrid, Owens, Sweetland, Yu.

NOS: none.

ABSENT: Nevitt.

ABSTAIN: none.

E. REPORT OF COMMISSION SECRETARY

Renee Rakestraw reported on a new senior center marketing program. Using postcards, it encourages current participants to bring a friend to the center. When the introductory postcard is submitted to a center director, both the current attendee and their guest will receive a gift. The new person will also receive a packet of information regarding services.

F. CEREMONIAL CALENDAR

1. SUBJECT: 2017 Holiday Parade Float Committee. Commissioners recognized the volunteer efforts of the holiday parade float committee, giving certificates to those involved.

G. OLD BUSINESS

1. SUBJECT: 2018 Grantee Award Reception

Rakestraw announced the award reception for agencies receiving Senior Services Commission grants is scheduled for February 27, 2018. During this gathering new grant reporting will be discussed and grantees will have a chance to share their activities.

2. SUBJECT: 2018 Commission Goals

Commissioners reported out of subcommittee meetings regarding suggested 2018 short- and long-term goals. After much discussion, they created a third subcommittee to address ongoing goals. New subcommittees will be: Commissioners Clemens, Madrid and Nevitt will look at short-term goals; Commissioners Brainard, Owens and Sweetland will consider long-term goals; and Commissioners Lanker and Yu will return with recommendations for ongoing goals.

H. NEW BUSINESS

1. SUBJECT: Senior Services Programs and Events

Marisue Eastlake discussed the volunteer trainings held for RSVP Bone Builders instructors and buddies as well as the Tai Chi program. She asked for help with door prizes for the luncheon and handed out information on an upcoming Ventura County LGBT Aging Coalition networking event. Deanna Marquez announced there would be a Valentine's Day volunteer appreciation luncheon at each senior center, and shared about doing a home visit to a family receiving home delivered meals.

I. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

1. Ventura County Agency on Aging Advisory Council - Commissioner Owens, Commissioner Sweetland. Commissioner Owens reported on the January advisory council meeting which involved development of a strategic plan for the Ventura County Area Agency on Aging. VCAAA is cutting back on the number of subcommittees that advisory council members are requested to serve on, and has eliminated the outreach subcommittee entirely.

2. New Senior Center - Commissioner Brainard, Commissioner Lanker, Commissioner Owens
The subcommittee did not meet last month. They continue to seek seed money to become a registered non-profit. Renee Rakestraw mentioned the City is in need of a Fundraising plan in order to discuss seed money support.

J. COMMISSION COMMENTS

Alice Madrid reported that she spoke to the City Council about the senior homeless situation. She learned that some of the new Colonia housing will be available starting in April and asked to have a workshop to help seniors understand how to apply for the housing. Alice Sweetland asked about CDBG grants. Rakestraw said there will be two grants submitted: one for the senior technology program and another for a boxing program for seniors and those with Parkinson's Disease, called Rock Steady Boxing.

K. ITEMS OF FUTURE CONSIDERATION

None.

L. ADJOURNMENT

Commissioner Owens moved and Commissioner Brainard seconded adjournment at 10:45 a.m.

AYES: Brainard, Clemens, Lanker, Madrid, Owens, Sweetland, Yu.

NOS: none.

ABSENT: Nevitt.

ABSTAIN: none.

City of Oxnard Website: **Senior Services Commission** agenda is available on the city Oxnard website at **www.oxnard.org** 72 hours prior to a regular meeting and 24 hours prior to a special meeting.