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CITY OF OXNARD
SENIOR SERVICES COMMISSION
Minutes
REGULAR MEETING
Wilson Senior Center, 350 North C Street
Tuesday, January 10, 2017, 9:00 a.m.

Chair Sweetland called the Senior Services Commission meeting to order at 9:00 a.m.

A. ROLL CALL

Commissioners Present: K. Brainard, A. Clemens, R. Fischer, K. Lanker, A. Madrid, C. Owens, A. Sweetland

Commissioners Absent: L. Villareal Yu

Staff Present: R. Rakestraw, Interim Recreation Supervisor

Staff Absent: M. Eastlake, RSVP Director

B. PLEDGE OF ALLGIANCE

C. PUBLIC COMMENTS

None.

D. APPROVAL OF MINUTES

Commissioner Fischer moved and Commissioner Clark seconded approval of the November 8, 2016 meeting minutes.

AYES: Brainard, Clemens, Fischer, Lanker, Madrid, Owens, Sweetland,.

NOS: none.

ABSENT: Yu.

ABSTAIN: none.

E. CEREMONIAL CALENDAR

None.

F. PRESENTATION TO THE COMMISSION

None.

G. REPORT OF COMMISSION SECRETARY

Renee Rakestraw notified the Commission that interviews with the Mayor are set for the week of January 30, 2017 for those that submitted CAG applications. The Mayor's recommendations will be taken to Council on February 14, 2017.

H. OLD BUSINESS

None.

I. NEW BUSINESS

1. **SUBJECT:** Formation of a Grant Application Ad-Hoc Committee

Commissioner Fischer moved and Commissioner Owens seconded the appointment of A. Clemens, K. Lanker, A. Sweetland to an ad-hoc committee to review and update the grant application and process.

AYES: Brainard, Clemens, Fischer, Lanker, Madrid, Owens, Sweetland,.

NOS: none.

ABSENT: Yu.

ABSTAIN: none.

2. **SUBJECT:** 2017 Grantee Presentation Calendar

Commissioner Fischer moved and Commissioner Owens seconded the approval of the updated 2017 Grantee Presentation Calendar.

AYES: Brainard, Clemens, Fischer, Lanker, Madrid, Owens, Sweetland,.

NOS: none.

ABSENT: Yu.

ABSTAIN: none

3. **SUBJECT:** 2017 Commission Goals

2017 Commission goals were discussed and process reviewed. The Commission plans to continue working on the goals and approving once the Commissioners are appointed for the new term.

4. **SUBJECT:** Annual Presentation to the City Council

Commissioner Owens moved and Commissioner Lanker second the approval of the annual presentation to the City Council based on suggested revisions.

AYES: Brainard, Clemens, Fischer, Lanker, Madrid, Owens, Sweetland,.

NOS: none.

ABSENT: Yu.

ABSTAIN: none

5. **SUBJECT:** Senior Services Programs and Events

Renee Rakestraw shared a recap on the Holiday events.

J. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

1. Ventura County Agency on Aging Advisory Council- Commissioner Sweetland, Commissioner Brainard

Commissioner Sweetland shared information regarding dementia friendly communities.

2. New Senior Center- Commissioner Brainard, Commissioner Owens, Commissioner Lanker

Commissioner Brainard shared progress regarding the development of bylaws and articles of incorporation with the goal of forming a nonprofit.

3. Marketing Plan- Commissioner Sweetland, Commissioner Owens

Commission Sweetland shared updates on a marketing plan for Senior Services.

K. COMMISSISON COMMENTS

Commissioners Sweetland expressed interest in having a SS Commissioner sit on the CDBG review panel.

L. ITEMS OF FUTURE CONSIDERATION

Commissioner Lanker proposed a SSC sponsored dance in May .

Commissioner Madrid asked for the holiday float volunteers to be placed on agenda as a ceremonial item to be recognized for their time volunteered.

M. ADJOURNMENT

Commissioner Fischer moved and Commissioner Owens seconded adjournment at 11:03.

AYES: Brainard, Clemens, Fischer, Lanker, Madrid, Owens, Sweetland,.

NOS: none.

ABSENT: Yu.

ABSTAIN: none

City of Oxnard Website: **Senior Services Commission** agenda is available on the city Oxnard website at **www.oxnard.org** 72 hours prior to a regular meeting and 24 hours prior to a special meeting.