Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.

CITY OF OXNARD CALIFORNIA

AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY

Council Chambers, 305 West Third Street
July 16, 2019
Closed Session - 4:30 PM
Regular Meeting - 5:30 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council, Housing Authority, Successor Agency, and Parking Authority.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1))
   (City Council)
   Name of Case: April Kittel v. City of Oxnard; et al.
   United States District Court Case No. CV-17-6709-MWF (GJSx)

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1))
   (City Council)
   Name of Case: City of Oxnard v. URS Corporation; et al.
   Los Angeles County Superior Court Case No. BC698461

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2))
   (City Council)
   Based on existing facts and circumstances, there is significant exposure to litigation against the City in two potential cases.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

D. OPENING CEREMONIES (5:30 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

1. SUBJECT: Presentation of the 2019 Ventura County Fair Poster.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. Community Development Department

SUBJECT: Property-Based Improvement District ("PBID") Ballot. (5/10/5)

RECOMMENDATION: That City Council, Housing Authority, Successor Agency, and Parking Authority approve and authorize the City Manager to sign, on behalf of the City of Oxnard, Oxnard Housing Authority, and Oxnard Parking Authority, as owners of certain properties located in the Oxnard Downtown Management District ("District"), the ballot in support of the renewal of the District.

Legislative Body: City Council, Housing Authority, Successor Agency, Parking Authority

Contact: Jeffrey Lambert, (805) 385-7882

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the July 2, 2019 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. Community Development Department

SUBJECT: Transfer of Housing and Governmental Purpose Assets from the Community Development Commission Successor Agency to the City of Oxnard.

RECOMMENDATION: 1. That the City Council adopt the attached Resolution titled "Resolution Of The City Council Of The City Of Oxnard Approving (1) The Acceptance Of Housing And Governmental Purpose Assets From The Oxnard Community Development Commission Successor Agency, Pursuant To The Provisions Of The Dissolution Law, And (2) Related Actions To Effectuate The Acceptance Of The Assets"; and

2. That the Successor Agency adopt the attached Resolution titled "Resolution Of The Board Of Directors Of The Oxnard Community Development Commission Successor Agency, Approving, And Recommending to Its Oversight Board Approval Of, (1) The Transfer Of Housing And Governmental Purpose Assets To The City Of Oxnard, Pursuant To The Provisions Of The Dissolution Law, and (2) Related Actions To Effectuate The Transfer Of The Assets."

Legislative Body: City Council, Successor Agency

Contact: Jeffrey Lambert, (805) 385-7882

3. Community Development Department

SUBJECT: PZ No. 19-580-02 (Zone Text Amendment) - An Amendment to Chapters 11 (Permits) and 16 (Zoning) of the Oxnard City Code Pertaining to the Permitting and Development of Firearm Ranges and Businesses Engaged in the Sale of Firearms and Ammunition.

RECOMMENDATION: That the City Council approve the second reading by title only and adoption of Ordinance No. 2961 of the City Council of the City of Oxnard for PZ No. 19-580-02 (Zone Text Amendment) amending Chapters 11 (Permits) and 16 (Zoning) of the Oxnard City Code pertaining to the permitting and development of firearm ranges and businesses engaged in the sale of firearms and ammunition.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

4. Cultural & Community Services Department

SUBJECT: Appropriate Funds for the Oxnard Performing Arts and Convention Center (PACC).

RECOMMENDATION: That the City Council:

1. Recognize additional PACC revenue in the amount of $32,086 for FY 18-19;
2. Approve a Measure O Half Cent Sales Tax Operating Transfer in the amount of $96,270 to PACC Fund 641;
3. Ratify Agreement No. A-8156 with the Oxnard Performing Arts not-to-exceed $150,000 for immediate PACC expenses necessary for the operation, maintenance and management of the PACC; and
4. Ratify a one-time appropriation of $130,205 for costs associated with PACC salaries and benefits for FY 18-19.

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

5. Cultural & Community Services Department

SUBJECT: Response to Grand Jury Report Titled "Youth Sports and Public Liability."

RECOMMENDATION: That the City Council authorizes the Mayor, the City Manager, and the Cultural and Community Services Director to respond, on behalf of the City Council, to the Grand Jury Report titled “Youth Sports and Public Liability Report” dated April 14, 2019, in the form included as Attachment B.

(Item heard by Community Services Committee on July 9, 2019)

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

6. Finance Department

SUBJECT: Appropriate Funds for Transient Occupancy Tax audit services.

RECOMMENDATION: That the City Council approves a budget appropriation for Fiscal Year 2019-20 that recognizes a $52,400 increase in General Fund transient occupancy tax (TOT) revenues (101-1001-513-7014) and a $52,400 increase in General Fund contract services for audit expenditures (101-1001-801-8203).

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

7. Housing Department

SUBJECT: Building Equity and Growth in Neighborhoods grant program income.

RECOMMENDATION: That the City Council:

1. Appropriate all program income from the California Building Equity and Growth in Neighborhoods (BEGIN) grant to the down payment homeownership assistance program, including eligible administrative expenses; and
2. Authorize the City Manager or designee to execute all budget appropriations and documents related to implementation of these grant programs.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

8. Human Resources Department

SUBJECT: Purchase Order for Property Insurance for Fiscal Year 2019-20.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a purchase order in the amount of $395,829.67 with Alliant Insurance Services, Inc. for property insurance for coverage during Fiscal Year 2019-20.

Legislative Body: City Council

Contact: Mike More, (805) 385-7480

9. Police Department

SUBJECT: Response to Grand Jury's Annual "Detention Facilities and Law Enforcement Report."

RECOMMENDATION: That City Council authorizes the Mayor, the City Manager, and the Police Chief to respond, on behalf of the City Council, to the Grand Jury's annual "Detention Facilities and Law Enforcement Report" dated April 16, 2019, in the form included as Attachment B.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

10. Police Department

SUBJECT: Response to Grand Jury's "Drugs and Sharps Disposal" Report.

RECOMMENDATION: That City Council authorizes the Mayor, the City Manager, and the Police Chief to respond, on behalf of the City Council, to the Grand Jury's "Drugs and Sharps Disposal" dated May 2, 2019, in the form included as Attachment B.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

11. Police Department

SUBJECT: Animal Safety Unit Update and FY 19-20 Animal Shelter Agreement

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a one year-agreement (A-8151) with the County of Ventura Public Health Agency for animal sheltering services, in an amount not to exceed $2,113,884 (or net value of $1,333,884 based on credit of projected animal licensing revenue of $780,000), for Fiscal Year 2019-2020. (Public Safety Committee approved 3-0)

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

12. Public Works Department

SUBJECT: Grant Resolutions for the Tšumaš Creek Trail Project.

RECOMMENDATION: That City Council adopt resolutions authorizing the City Manager to submit a grant application and execute grant agreement (if awarded) for the Tšumaš Creek Trail Project, and authorizing the Finance Director to submit financial reports and claims, and approve special budget appropriations for the use of the grant funds. Staff anticipate the project cost not to exceed $4 Million. There is no City funding or match required for the proposed project.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

13. Public Works Department

SUBJECT: Utility Rates Assistance Program ("Project Assist").

RECOMMENDATION: That the City Council:
1. Adopt a resolution repealing Resolution 15,008 for the Rate Assistance Program (Project Assist) for year three to increase the monthly relief rate from $10 to $15;
2. Authorize staff to direct up to $145,000 annually from penalty fees charged to current customers who pay their bills late to fund the Utilities Rate Assistance Program; and
3. Receive an update on the second year of "Project Assist" that began July 1, 2018.
(Public Works and Transportation Committee approved 3-0, however Councilmember Perello did not support the amount of the contribution increase.)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

14. Public Works Department

SUBJECT: Approve Budget Appropriation for Special Districts Division.

RECOMMENDATION: That the City Council approve and authorize a budget appropriation to Westport CFD 2 Special Project (Fund 175-1606-805-8229) in the amount of $169,900 for additional ammenity improvement projects from Westport CFD 2 Fund Balance. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Public Hearing on Renewal of the Oxnard Downtown Management District and Levy of Assessments. (10/10/10)

RECOMMENDATION: That City Council:
1. Conduct a public hearing concerning the renewal of the Oxnard Downtown Management District ("District") Property-Based Business Improvement District ("PBID") and tabulate the ballots for and against its establishment; and
2. If a weighted majority of the ballots are in support of the renewal of the District, adopt a resolution renewing the District and levying assessments in the District for fiscal year 2019-2020 to fiscal year 2024-2025.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Community Development Department

SUBJECT: Planning & Zoning (PZ) Permit Numbers 18-620-01 (General Plan Amendment), 18-580-01 (Zone Text Amendment), and 18-570-02 (Zone Change) – The Downtown Code and Removal of Conditional Downtown East Transit Oriented District Urban Village Designation. (20/20/20)

RECOMMENDATION: That the City Council, following the public hearing, approve PZ Numbers 18-620-01 (General Plan Amendment), 18-580-01 (Zone Text Amendment), and 18-570-02 (Zone Change) to adopt and implement the proposed Downtown Code and remove the conditional Downtown East Transit Oriented District (DETOD) Urban Village designation.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

M. REPORTS

1. Community Development Department

SUBJECT: Approval of Agreement with the Oxnard Union High School District Regarding Future Civic Center Act Use of Specific Portions of New High School to be Constructed on 51.8 Acres of the 107-acre Maulhardt Property Located on the Northeast Corner of Rose Avenue and Camino del Sol; Approval of Agreement with Members of Maulhardt Family Regarding Mitigation of Park Requirements Upon the Subsequent Development of Remainder of Maulhardt Property. (10/10/10)

RECOMMENDATION: That the City Council approve and authorize the Mayor to sign on the City's behalf two agreements relating to the 107-acre project known as the East Village Development Project (Maulhardt Property):

1. Agreement Between Oxnard Union High School District and City of Oxnard for Community Use of Facilities; and

2. Agreement Affecting Real Property (Agreement for Mitigation of Park Requirements).

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

2. Housing Department

SUBJECT: Homeless Programs Update and Shelter Agreement. (20/20/20)

RECOMMENDATION: That the City Council:

1. Receive and file a homeless program update;

2. Waive the City's land use regulations to permit the use of the National Guard Armory as a 24-hour a day shelter through December 31, 2019;

3. Authorize the Mayor to execute Professional Services Agreement A-8143 with Mercy House to provide homeless shelter services; and

4. Approve a $1,500,000 budget appropriation in Homeless Emergency Aid Program (HEAP) grant funding from the State and Local Grant Fund (219) to Shelter Operations and Downtown Pilot Efforts.

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

N. ADJOURNMENT

Adjourn to June 30, 2019, 5:00 PM (Adjourned Regular Meeting) at Council Chambers, 305 W. Third Street.