MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
March 26, 2019

A. ROLL CALL / POSTING OF AGENDA

At 9:33 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert Perello, and Chair Tim Flynn were present.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Shiri Klima, Deputy City Manager; Kevin Riper, Chief Financial Officer; Keith Brooks, Information Technology Director; Mike More, Human Resources Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Jim Lavery (requested update from internal auditors, questioned recent public safety MOU adoptions).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the March 12, 2019 Regular Meeting as presented.

It was moved by Member Perello, seconded by Member Basua, to approve the minutes as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Finance Department / Information Technology Department

1. SUBJECT: Budget Appropriation from Fund Balance - Information Technology.
   RECOMMENDATION: That the Finance and Governance Committee recommends that City Council approve two budget appropriations: (i) in the amount of $242,000 from the Information Technology (IT) Fund Balance for the purpose of offsetting a reversal of ASES Grant charges for FY 2018-19; and (ii) in the amount of $203,004 for prepayment of FY 2019-20 IT vendor costs.

The Chief Financial Officer gave a report. Public comments were received from Jim Lavery. Discussion ensued among the Council and staff.

It was moved by Member Perello, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

Human Resources Department

2. SUBJECT: Update regarding withdrawal from BICEP and Possible Admission to CSAC-EIA.
   RECOMMENDATION: That the Finance and Governance Committee receive and file a report regarding withdrawing from the Big Independent Cities Excess Pool (BICEP) and potentially joining the California State Association of Counties Excess Insurance Authority (CSAC-EIA).

The Human Resources Manager gave a report. Public comments were received from Jim Lavery. Discussion ensued among the Council and staff. No action was required.

E. ITEMS FOR FUTURE AGENDAS

Member Perello repeated his previous request for a report from the internal auditor. Chair Flynn requested a report on the pension liability issue.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:44 a.m.

Michelle Ascencion
MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 3/26/19
TIM FLYNN
Chair