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AGENDA
OXNARD CITY COUNCIL
HOUSING AND ECONOMIC DEVELOPMENT COMMITTEE
Council Chambers, 305 West Third Street
March 26, 2019
Regular Meeting - 4:30 to 5:45 PM

A. ROLL CALL / POSTING OF AGENDA

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of fifteen minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to two minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the fifteen minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager for administrative action or scheduled on a subsequent agenda for discussion.

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Housing and Economic Development Committee approve the minutes of the February 26, 2019 Regular Meeting as presented.

Contact: Michelle Ascencion

Phone: (805) 385-7805

D. REPORTS

Housing Department

1. SUBJECT: Homeless Services Update (10/5/5)

RECOMMENDATION: That the Housing and Economic Development Committee:

1. Receive an update on the development of a homeless shelter and navigation center.
2. Receive a status update on the approved Homeless Five Year Plan.
3. Recommend that the City Council authorize the City Manager to accept \$1,500,000 in Homeless Emergency Aid Program funding from the State of California for a permanent shelter and operational support.

Contact: Rhonda Hodge

Phone: (805) 385-7889

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Committee Discussion / Public Comment)

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

DRAFT

MINUTES OXNARD CITY COUNCIL HOUSING AND ECONOMIC DEVELOPMENT COMMITTEE Regular Meeting February 26, 2019

A. ROLL CALL / POSTING OF AGENDA

At 4:33 p.m., Chair Madrigal called to order the regular meeting of the Oxnard City Council Housing and Economic Development Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Vianey Lopez, and Chair Oscar Madrigal were present.

Staff members present were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Kenneth Rozell, Assistant City Attorney; Jeffrey Lambert, Development Services Director; Paul McClaren, Associate Planner; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Housing and Economic Development Committee approve the minutes of the February 12, 2019 Regular Meeting as presented.

It was moved by Member Flynn, seconded by Member Lopez, to approve the minutes as presented.
VOTE: Flynn, Lopez, and Madrigal voted in favor; the motion carried 3-0.

D. REPORTS

Development Services Department

1. SUBJECT: Review and Discuss Policy Questions for the Development of a Short Term Vacation Rental Ordinance.

RECOMMENDATION: That the Housing and Economic Development Committee provide input on key questions which will provide the framework for the development of a short term rental ordinance. This input along with Planning Commission input from June 1, 2017 will be communicated to the City Council who will provide direction regarding Short Term Vacation Rentals (STRs).

The Development Services Director and Associate Planner gave a report.

Public comments were received from Walter Hagedohm, Deirdre Frank, David Laufer, Audrey Keller, April Powers, Pat Brown, Diane Delaney, and Lucy Cartagena. Written comments were received from Karen Brooks, Ted Kuepper, Walter Hagedohm, and Tiffany Caliva.

Discussion ensued among the Council and staff. No action was required.

E. ITEMS FOR FUTURE AGENDAS

Member Lopez requested a future item on establishing an “Oxnard Resident” priority for new market rate units for sale/rent. Member Flynn echoed his previous request for initiating an Economic Development Strategy discussion.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Madrigal adjourned the meeting at 5:43 p.m.

MICHELLE ASCENCION, CMC
City Clerk

OSCAR MADRIGAL
Chair



**HOUSING AND ECONOMIC
DEVELOPMENT COMMITTEE**

AGENDA REPORT

TYPE OF ITEM: Report

AGENDA ITEM NO.: 1

DATE: March 26, 2019

TO: Housing and Economic Development Committee

FROM: Rhonda Hodge, Interim Housing Director
rhonda.hodge@oxnard.org, (805) 385-7889

SUBJECT: Homeless Services Update (10/5/5)

RECOMMENDATION

That the Housing and Economic Development Committee:

1. Receive an update on the development of a homeless shelter and navigation center.
2. Receive a status update on the approved Homeless Five Year Plan.
3. Recommend that the City Council authorize the City Manager to accept \$1,500,000 in Homeless Emergency Aid Program funding from the State of California for a permanent shelter and operational support.

BACKGROUND

Development of a Permanent Shelter and Navigation Center

The City of Oxnard, the City of Ventura, and the County of Ventura have committed to provide permanent shelters in both Ventura and Oxnard. This collaboration was born out of all three jurisdictions partnering to provide the Winter Warming Operation of West Ventura County since 2002. The annual resources contributed by all three organizations to the Winter Warming Operations were enough to assist the homeless community during the cold winter months on an overnight basis.

As conditions of homelessness worsened throughout the State, it became evident for the need to provide a more comprehensive approach towards sheltering. To kick-start this comprehensive approach, the County of Ventura Board of Supervisors approved a declaration for a Tri-Party Agreement that offered matching funds to Oxnard and Ventura for developing year-round permanent shelters in each respective city. The County also pledged homeless services, behavioral health and case management services as supportive resources for the year-round sheltering operations. The City of Ventura sited a permanent shelter at an existing County owned building on Knoll Drive in Ventura. The building requires extensive modifications so the facility will not be available until December 2019.

The City of Oxnard has not yet found a suitable location to develop a permanent homeless shelter/navigation center. To help search for a location an Ad Hoc Shelter Search Committee, which was comprised of Mayor Tim Flynn, Homeless Commissioner Yukio Okano, city staff, and members of the community, was convened. Zoning compliance, the price of buildings and land, and the low inventory of vacant land and appropriate buildings have contributed to the city not yet finding a suitable location.

Although the City of Oxnard has not yet found a shelter site, staff continues to put into place the necessary elements for a permanent shelter. Through the guidance of the Ventura County Office of Procurement, both the City of Oxnard and City of Ventura selected Mercy House of Santa Ana, California to operate both shelter facilities. Mercy House provides housing and comprehensive supportive services for a variety of homeless populations which includes families, adult men and women, mothers and their children, persons living with HIV/AIDS, individuals overcoming substance addictions, and some who are physically and mentally disabled. The City of Oxnard is developing a consulting contract with Mercy House for technical support for the temporary emergency shelter and will enter into an agreement to operate the permanent shelter once it is sited.

Development of a Temporary Emergency Shelter

Since the shelter site in Ventura would not be ready for the Winter of 2019, Oxnard, Ventura City and Ventura County recommended utilizing the former Oxnard Armory as a temporary emergency shelter location. The three jurisdictions formed a Shelter Committee which facilitated the development of a \$560,000 operational budget contributed to by all three jurisdictions. This temporary effort also infused County support for homeless services, behavioral health and case management services.

The Committee issued a request for proposals to operate the temporary shelter in October 2018. Unfortunately, no organization submitted a proposal. With no operator for the emergency shelter, the City of Oxnard began the process to hire staff and manage the temporary operation from December 2018 thru June 2019. Although the temporary shelter is currently up and running at full capacity, the Shelter Committee continues to meet on a bi-weekly basis to ensure the process and development of the permanent shelters stays on track. The temporary shelter is scheduled to close May 31, 2019. This is a result of the expiration of the time limits prescribed per the zoning ordinance for the temporary use permit, as well as the funding.

Status Update on the Approved Homeless Five Year Plan and Strategy

On September 18, 2018, the Oxnard City Council approved a five year homeless plan and strategy. The Five-Year Homeless Plan and Strategy primary outcome is to establish a comprehensive system entry and exit program that prevents and reduces homelessness in the City of Oxnard. The means to achieve this outcome will be through the following goals:

- 1) Increase and Strengthen Community Partnerships and Alliances
- 2) Effectively Coordinate Street Outreach

- 3) Coordinate efforts to reduce vagrancy and chronic transient behavior
- 4) Operate a Year-Round Emergency Shelter and Navigation Center
- 5) Increase Emergency Sheltering for Adults with Children
- 6) Connect Social Services with Mental Health Services for Homeless
- 7) Develop Temporary and Permanent Housing Choices for Homeless
- 8) Provide Follow Up Program Services for Homeless Clients Placed in Housing

At six months into the first year of the plan, staff has made progress on 9 of the 17 goals. Below are brief status updates for each of the goals identified:

Goal 1: Reduce Negative Impact of Transient Population in Oxnard

The strategy behind this goal is to increase police staffing to meet the demand for service calls related to homelessness and transients. Although additional staffing has not been added to the Police Department (PD), the Department's increase communication and support from other city departments and the business community has helped to coordinate efforts to reduce the negative impacts. Additional staffing is still necessary to reduce the impacts. During the upcoming budget the recommended funding and staffing will be evaluated.

Goal 2: Initiate a responsible giving outreach campaign

Oxnard PD has worked with the Oxnard Downtown District to promote a campaign to discourage merchants and patrons from giving handouts to homeless panhandlers. A poster was created encouraging the downtown community to "Make A Real Change" by donating to a homeless charity versus giving monetary handouts to homeless individuals. This is the first of many efforts to educate the community on methods of helping the homeless community through homeless service providers.

Goal 3: Convene a Homeless Services and Outreach Committee

Multiple city departments meet on a monthly basis to discuss shelter needs, encampment abatement, public nuisances, enforcement issues and human services. Tasks from each of the topics are assigned to the responsible department. These meetings are facilitated and coordinated between Homeless Services and the City Manager's Office. Staff also works closely with the County of Ventura's Continuum of Care, which allows close coordination with homeless service providers and stakeholders. Staff also attends bi-weekly shelter meetings with the City of Ventura. These meetings are facilitated by the County's Human Services Agency and serve to plan and coordinate temporary and permanent sheltering activities.

Goal 4: Outreach to Faith-Based Organizations in Oxnard

On-going/Pending

Goal 5: Implement an illegal encampment removal strategy

As part of the Homeless Service Committee, departments coordinate efforts on tracking and abating encampments. The process has allowed staff to map and identify chronic encampments in order to prioritize the abatement process and city resources. Staff also provides a social service component that provides outreach to encampment dwellers before being removed. Staff has identified, and are monitoring, a number of encampments that are being targeted for abatement.

Goal 6: Implement and facilitate a weekly service providers meeting

Oxnard PD started convening weekly service provider meetings. This has allowed our Homeless Liaison Officers to conduct comprehensive outreach with the chronic homeless population through supportive social and medical services. It has also provided opportunities for relationship building and trust in order to move people off the streets and into shelters or other supportive services.

Goal 7: Acquisition and Rehabilitation of Property for Year-Round Shelter

Pending

Goal 8: Secure Building and Acquisition for a Year-Round Shelter Operator

Pending

Goal 9: Utilize the Oxnard Armory as a Foul Weather Shelter

The Armory is currently being utilized as a temporary emergency shelter and is operating 24 hours daily. The shelter is being funded by the County of Ventura, City of Ventura and the City of Oxnard with each jurisdiction contributing \$180,000. The shelter provides basic services such as hot showers, meals and beds. There are also social and behavioral health services, along with housing navigation.

Goal 10: Meet ADA Compliance at Gabriel's House 1450 Rose Avenue

The ADA compliance is currently in the design phase and will be submitted for plan check in late March.

Goal 11: Successfully Pilot Safe Sleep Parking Program

Pending Site Approval and funding.

Goal 12: Open Year-Round Homeless Shelter/Navigation Center

Pending

Goal 13: Eliminate Misuse of Open Space in all City Parks

Ongoing. Additional programming of the parks has not transpired on an ongoing basis due to a lack of funding, but the Police Department continues to focus resources on patrolling and enforcing city ordinance within the parks.

Goal 14: Complete Expansion Design at Gabriel's House

Pending

Goal: 15 Maintain Downtown Parking Structure Elevator Safety and Cleanliness

Ongoing. Staff re-programmed the elevator controls so that once a user takes the elevator to the upper floors, the cabin automatically descends to the ground floor and the doors remain open, thus preventing overnight use and blight caused by homeless individuals. Ongoing monitoring and cleaning is still necessary.

Goal 16: Implement a Downtown Ambassador Program

Pending

Goal: 17 Vagrancy Prevention through Environmental Design

Pending

Recommend that the City Council authorize the City Manager to accept \$1,500,000 in Homeless Emergency Aid Program funding.

On October 17th, 2018, the City of Oxnard applied to the County of Ventura's Continuum of Care for State of California's Homeless Emergency Aid Program, hereinafter referred to as HEAP. The general purpose of HEAP is to provide one-time flexible block grant funding to address the immediate emergency needs of homeless individuals and individuals at imminent risk of homelessness in the service area of each Subrecipient.

In order to receive these funds, an agreement must be executed that sets forth the responsibilities of the County of Ventura and Subrecipient (City of Oxnard) in accomplishing the funding objectives. The County serves as the administrative entity on behalf of the Ventura County Continuum of Care and receives and administers these funds on their behalf. The County, as grant recipient, will be responsible for receiving and securing the HEAP funds identified within the agreement and for sub-granting to the City of Oxnard.

The City of Oxnard will utilize HEAP funding to support capital expenditures for a permanent low barrier year-round 24-hour homeless shelter/navigation center and to provide direct homeless social services out of the shelter operation. Services will be contracted with social service agencies to provide shelter participants with case management, street outreach, homeless prevention, and housing navigation/location services. Additionally, the HEAP funds will be used for a Safe Sleep Parking Program, a service offered on site at the permanent shelter and offered off site at designated faith-based locations.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 2. Address homelessness through the development and implementation of a multi-tiered strategy.

Objective 2a. Identify the City's homelessness mission and create a 5-year plan to address homelessness.

FINANCIAL IMPACT

The \$1,500,000 HEAP funding will provide additional resources for developing a permanent homeless shelter and sheltering services for the City of Oxnard. It will be used to leverage additional funding opportunities and to supplement the approved \$1,500,000 in Measure O funds and \$200,000 in Community Development Block Grant funds as part of the FY 2018-19 budget.

Prepared By: Mark M. Alvarado, Homeless Services Coordinator

ATTACHMENTS

Five Year Homeless Plan and Strategy
HEAP Agreement for the City of Oxnard

CITY OF

OXNARD



CALIFORNIA

Homeless Five – Year Plan and Strategy 2018



A Blueprint for Reducing Homelessness in Oxnard

Prepared by City of Oxnard Homeless Services Team

Alexander Nguyen..... City Manager
Ashley Golden.....Interim Assistant City Manager
Arturo Casillas..... Housing Director
Mark AlvaradoHomeless Assistance Coordinator
Jason Benites Assistant Police Chief
Kevin Baysinger.....Police Commander
Roger Brooks Code Compliance Manager
Rebecca GuevaraActing Supervisor / 311 & Neighborhood Services
Todd Housley.....Environmental Resources Manager
Karl Lawson..... Housing Complaine Manager
Kathleen MalloryPlanning & Environmental Services Manager
Claudia PedrosoDowntown Revitalization Manager
Chelsea Reynolds..... Interim Director Cultural & Community Services
James Torrez.....Interim Environmental MRF Manager
Jason Zaragoza.....Assistant City Attorney

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I. INTRODUCTION

EXECUTIVE SUMMARY

A Five-Year Plan has been developed to address the issues of homelessness in the City of Oxnard and give direction to better serve the unsheltered homeless population. The plan is designed to include strategies that will address chronic vagrancy and the impacts of negative transient behavior, including unlawful encampments and misuse of City parks and public facilities. The plan is also intended to reduce homeless issues in downtown Oxnard, in support of revitalization efforts, and to address homeless issues in other business sectors throughout the City.

Goals in the five-year plan will be accomplished through implementation of strategies that prioritize comprehensive outreach for transitioning individuals and families off the streets and into an emergency shelter/navigation center with long-term housing opportunities. Simultaneously, social services and support will be offered and provided through collaboration and cooperation with community agencies and stakeholders. Preventing and reducing homelessness takes determination, perseverance and collaboration. Our intent is to create solutions that will reduce homelessness in the City of Oxnard and address key issues that have currently made homelessness a crisis. Ultimately, this plan intends to provide the homeless population with improved immediate services with access to safe, decent, and affordable housing. It also intends to be deliberate and focused on reducing vagrancy and negative transient activity.

In order to accomplish these goals, the Five –Year Homeless Plan and Strategy will target objectives based on needs identified by the Mayor and Council, Oxnard’s Homeless Services Team, Oxnard’s Commission on Homelessness and the public. Lastly, the plan is a guiding document proposed to provide focus for addressing homeless issues with solution oriented outcomes. The plan will be revisited annually for updates or necessary revisions in order to keep the document fresh and relevant. But more importantly, the document is a business plan that can be shared with potential funding sources and the community. Once approved, the plan becomes a living and breathing document to demonstrate the direction the City of Oxnard is taking to address and solve homeless issues for the community.

The process by which Oxnard will reduce homelessness will be holistic and comprehensive in nature and will be strengthened through a firm partnership with the Ventura County Continuum of Care Alliance and partnering service providers through the following efforts:

- Organizing Oxnard's Homeless Service Team made up of different leaders within multiple city departments to address homelessness comprehensively and to maximize resources to the greatest extent possible.
- Outreach, Homeless Management Information System (HMIS) intake, and assessment in order to identify service and housing needs and provide a link to the appropriate resources through a Coordinated Entry System.
- Provide emergency shelter for an immediate and safe alternative to sleeping on the streets, especially for homeless families with children, the mentally disabled and chronic drug and alcohol users.
- Medical Respite Care – By establishing an emergency homeless shelter, we will need to develop recuperative alternatives for those not sick enough to be in the hospital, and those discharged from the hospital but not well enough to go back to the streets. Medical Respite Care provides medical oversight and health education, care transitions, and discharge planning to and from primary care, inpatient hospital, Emergency Rooms, and supportive housing.
- Transitional housing with supportive services to allow for the development of skills that will be needed once permanently housed; and
- Permanent supportive housing to provide individuals and families with an affordable place to live with services if needed.

II. VISION

To Work Together as a Community to Provide Immediate Solutions for Addressing Vagrancy and Reducing Homelessness Through Enhanced Resources, Services and Partnerships.

VALUES

- **Human Dignity**

A person who is homeless should have the right to an adequate standard of living, the right to education, the right to liberty and security of the person, the right to privacy, the right to social security, the right to freedom from discrimination, the right to vote, and all other rights provided to all U.S. Citizens.

- **Resiliency**

Recognize the strengths and resiliency of those experiencing homelessness. The homeless are resilient, capable and adaptable and should be given opportunities to be involved in every level of advocacy, outreach, and planning.

- **Nonjudgmental, Respectful & Responsive**

Understand that homeless individuals and families should be treated with dignity through a customer service based approach at all times.

- **Transparency**

Remain direct and transparent when addressing the housing crisis and affordability and lack of available housing.

- **Inclusive and Engaging**

Provide proactive services that are inclusive and empowering so homeless participants can own their pathway out of homelessness.

PLAN PURPOSE

The overall purpose of this Plan is to work together as a community to provide immediate solutions for homelessness in the City of Oxnard. This purpose will utilize efficient and effective homeless responses that prioritize on reducing transients and vagrancy, transitioning unsheltered people off the streets and into a stable compassionate environment, where homeless participants can begin the process towards a sustainable housing solution. The purpose of this plan is to increase outreach on homeless issues that continue to be a risk to public health and safety.

“Addressing Homelessness is an Oxnard City Council Strategic Priority Area”

In 2016, a goal set for Oxnard City Council’s Quality of Life Strategy is to address homelessness through the development and implementation of a multi-tier strategy. This priority includes the formation of a five-year plan to prevent and reduce homelessness in the City of Oxnard.

Additional purposes for adopting a homeless plan are to create a:

- **Blueprint for Implementation:** A clear and concise vision for preventing and reducing homelessness.
- **Tool for Advocacy and Consensus:** An informational focal point to inspire local advocacy and leadership to embrace homelessness as a priority for action.
- **Reference for Funders:** An articulation of Oxnard’s values for funding, ensuring that these priorities meet the Federal, State, and local funding requirements that are aligned with Oxnard’s homelessness plan and strategy.
- **Collaboration:** Ensure that cities, counties and business communities have the opportunity to work together towards a common goal.
- **Vagrancy:** Negative transient impacts throughout the City need to be mitigated and addressed through outreach, enforcement and policy decisions.

SCOPE OF PLAN

This plan addresses issues of homelessness within the City of Oxnard by:

- Focusing on transient and vagrancy issues and problems
- Utilizing data and statistics derived from the 2018 Ventura County Point in Time Count.
- Identifying available resources and community services in order to implement the plan.
- Research on current needs, gaps and industry trends for preventing and reducing homelessness.
- Following comprehensive and holistic/whole person care steps that outline the goals and objectives for strategically addressing homelessness in the City of Oxnard.

BARRIERS

Despite working with the City of Ventura and the County Ventura to provide the annual Winter Warming Shelter and the administration of the HUD CDBG and Emergency Solutions Grants, the homeless issue and its negative impacts on the community and businesses in Oxnard have increased significantly in recent years. The lack of affordable housing, a lack of mental health and substance abuse treatment and huge spike in the transient population into California has caused a crisis of epidemic proportion.

There is now a demand to vastly improve the capacity to provide quality social services and to construct housing units specifically targeting the homeless. The public outcry for homeless solutions, along with the work of the Ventura County Continuum of Care Alliance, non-profit organizations, Oxnard's Commission on Homelessness, businesses and community stakeholders, has shaped the dialogue and identified specific barriers within our community's capacity to assist all people experiencing homelessness. These barriers are the underlying causes of Oxnard's challenges to meet the needs of unsheltered homeless residents at this time.

They include:

- Confusing emergency homelessness with chronic vagrancy and negative transient behavior
- Funding restrictions
- Limited affordable housing capacity
- No 24-hour emergency shelter
- A lack of consensus for identifying an emergency shelter location
- The need for amending City ordinances to better enforce health and safety issues
- A lack of mental health treatment and outreach



A social worker from the Ventura County Salvation Army providing outreach services in Oxnard

GAPS IN HOMELESS HOUSING AND SERVICES

The Federal Interagency on Homelessness provides solutions for needs and gaps in homeless housing resources:

- Emergency shelter for single men, men with children, couples, households with pets, and large families
- Housing and services for homeless individuals entering the community from jails, correctional facilities, foster care, hospitals, mental institutions, and those who are chronically unsheltered.
- Emergency Overnight shelter

- Housing First/Harm Reduction housing (for chronically unsheltered and other high-needs populations)
- Additional units of Permanent Supportive Housing
- Additional units of Medical Respite Care to provide medical oversight for sick and injured homeless individuals.
- Coordination of case management both between homeless providers and other systems of care
- Community outreach and education

ULTIMATE GOALS OF PLAN

The Five-Year Homeless Plan and Strategy primary outcome is to establish a comprehensive system entry and exit program that prevents and reduces homelessness in the City of Oxnard. The means to achieve this outcome will be through the following goals.

- 1) Increase and Strengthen Community Partnerships and Alliances
- 2) Effectively Coordinate Street Outreach
- 3) Coordinate efforts to reduce vagrancy and chronic transient behavior
- 4) Operate a Year-Round Emergency Shelter and Navigation Center
- 5) Increase Emergency Sheltering for Adults with Children
- 6) Connect Social Services with Mental Health Services for Homeless
- 7) Develop Temporary and Permanent Housing Choices for Homeless
- 8) Provide Follow Up Program Services for Homeless Clients Placed in Housing

III. BACKGROUND

HOMELESSNESS AMONG OUR NEIGHBORS

According to the 2018 Point-In-Time Homeless Count, on any given day there are estimated to be nearly 400 people in Oxnard living on the streets, in vehicles, in shelters, in transitional housing, or with friends and family in temporary situations. Homelessness happens to people of all ages, genders, education levels, races, income levels, and household types. It happens to good people in our community who work hard to be self-sufficient but live on the brink of economic instability. Health issues, poor credit, job loss, family break-up, domestic violence, mental illness or substance use disorders can also push people into homelessness. Whatever the underlying reason for their homelessness, they are in crisis. Visible or hidden, everyone deserves a safe and decent place to live.

CAUSES OF HOMELESSNESS

Homelessness was a relatively rare phenomenon until the 1980s, when many economic and social changes converged to cause its dramatic rise. Top reasons for homelessness in Oxnard found during the 2018 Point in Time Count include:

- Alcohol/drug use
- Unable to pay rent or mortgage
- Family breakup or crisis
- Job loss
- Mental health issues

Ultimately, homelessness is a result of many societal factors that create financial instability and inability to afford housing: lack of affordable housing, inter-generational poverty, expensive health care costs, lack of living-wage jobs, lack of education and training, severe mental illness, and substance use disorders. Addressing homelessness is, essentially working backwards or “up-stream” attempting to fix the conditions that lead to homelessness and then providing individualized social supports to address the underlying social issues facing each individual household.

PRIORITY POPULATIONS:

1. Chronically Homeless (including chemical dependency and mentally ill)
 - a. A person who is “chronically homeless” is an unaccompanied homeless individual with a disabling condition, who has either been continuously homeless for a year or more; or has had at least four episodes of homelessness in the past three years. In order to be considered chronically homeless, a person must have been sleeping in a place not meant for human habitation and/or in an emergency homeless shelter.
 - b. A disabling condition is defined as a diagnosable substance use disorder, a serious mental illness, a developmental disability, a chronic physical illness, or a disability including the co-occurrence of two or more of the previously mentioned conditions. A disabling condition limits an individual’s ability to work or perform one or more activities of daily living.
2. Homeless Veterans
3. Homeless Families with Children (including victims of Domestic Violence)
4. Homeless Unaccompanied Youth
5. Homeless Elderly over the age of 62

SOCIAL IMPACT OF HOMELESSNESS: THE COST OF DOING NOTHING

Homelessness not only has huge impacts on the individuals experiencing it, it is also expensive for our community. Homelessness almost always escalates an already unstable family situation. Youth and adults with mental illness or drug and alcohol problems get worse when they do not have stable housing to get the behavioral and/or medical attention they need.

Homelessness costs our community in other ways, as well. Each year, Oxnard residents’ tax dollars are spent caring for homeless people through our emergency services – including 911, emergency rooms and clinics, law enforcement, fire and rescue units, jails, detoxification programs, public health system, the judicial system and more. The estimated “hidden” expense of supporting a homeless person in this piecemeal manner is approximately \$50,000 per year, according to the Secretary of HUD.

Homelessness also has a particularly troubling impact on children. Homeless children often are impacted by adverse childhood experiences (ACEs) resulting in impediments to growth and development and overall weak performance in school. Numerous studies have found that housing instability and homelessness result in lower academic performance, increase the chances of repeating a grade, and reduce high school completion rates. Homelessness also puts children at greater risk of serious physical health problems. Furthermore, teenage youth who are Lesbian, Bi-Sexual, Gay or Transgender (LGBT) become ostracized and are often forced into homelessness. All of these factors contribute to perpetuating the cycle of homelessness.

OXNARD HOMELESSNESS DEMOGRAPHICS

Understanding the scope of homelessness in Oxnard is an important step in developing key strategies to address it. Homelessness is an extremely complex social challenge and requires significant community investments to create an impact. There is a constant flow of people becoming homeless while others move out of homelessness into housing. Many may only experience one episode of homelessness, while others may experience multiple episodes over several years or remain homeless for many years. Fortunately, we have better data and statistics on the homeless population to guide our efforts. Although we have better and more complete data than in years past, there are always variables to take into account in acknowledging that there may be more homeless individuals and families than are indicated in the statistics.

- The face and composition of homelessness is ever evolving. Each day new households enter into homelessness and each day homeless households are re-housed and regain self-sufficiency.
- Due to the ongoing stigmatization of being homeless, many individuals and households either do not self-identify as homeless and do not seek services, or simply do not admit to being homeless. Our data collection efforts require voluntary participation, so households that do not seek services or volunteer to be counted in our homeless census are not included in statistical gathering.
- Data about homelessness gathered from different sources does not necessarily provide a consistent picture, since homelessness may be defined differently or data collected differently.

HOMELESS MANAGEMENT INFORMATION SYSTEM

Data about Oxnard homelessness is collected in two primary ways through the efforts of local social service agencies and the Homeless Management Information System, and the annual Point in Time count.



The first tool that is used to collect information about homelessness in Oxnard is the Homeless Management Information System (HMIS). This is a federally-mandated and Ventura County-managed database of information that is required to be collected by homeless housing and service providers who receive funding from HUD McKinney-Vento Act funding. The database provides information about every client who receives homeless assistance provided by these programs.

Oxnard HMIS providers share a common enterprise of the County's HMIS system – service providers share one database so they can share and see what services homeless residents in Oxnard are receiving, and are able to coordinate services among the providers. This also reduces duplication of data entry among providers and avoids repetition of collecting eligibility information from clients who have previously registered for services from another homeless services provider.

Certain providers of homeless services in Oxnard do not participate in the shared HMIS system, either due to philosophical reasons, concern for client confidentiality (youth, domestic violence), or lack of infrastructure to participate and no requirement to do so.

Required HMIS data includes demographic information such as gender, age, prior living situation, and last permanent address, length of time homeless, education

level, ethnicity, and family composition. (Clients must provide signed consent to have identifying information entered into the system.)

When a client enters a particular housing or homeless service program, information about their participation in the program is also recorded in HMIS. Client identifying information is not shared as part of the Point in Time Count Report information.

HMIS information is used at the County level to develop Nation-wide statistics and models. At the local level it provides accurate information about clients who access services. Its limitation is that clients, who are not using services, either by choice or because needed services are not available, are not included. Thus, it provides limited or no information about under-served populations or gaps in service.



City of Oxnard HMIS Service Providers

POINT IN TIME

The Point in Time Count provides information about homeless households who choose to participate in a survey on one particular day, regardless of whether they are seeking or receiving services, and includes individuals who are sheltered and unsheltered, by federal definition. Ventura County first conducted a homeless count and subpopulation survey in 2007. The homeless count and survey, however, was conducted every year beginning in 2009.

The following table compares the homeless counts since 2007. The 1,299 persons counted in 2018 represents the first homeless count increase (13%) when compared to the previous year since 2009 in Ventura County. According to a study by Social Finance (Spring 2018), the number counted most likely represents a third or even a quarter of those who experience homelessness throughout the year.

Jurisdiction	2007	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Camarillo	10	13	15	29	30	27	38	35	24	27	49
Fillmore	5	4	5	10	16	13	6	7	6	0	2
Moorpark	13	7	1	7	5	9	15	7	4	7	3
Ojai	82	60	52	40	41	43	62	40	29	19	31
Oxnard	671	679	520	638	522	645	379*	603	584	461	335
Port Hueneme	9	1	9	6	12	17	13	22	7	18	19
Santa Paula	97	91	54	50	60	34	31	20	56	35	44
Simi Valley	163	303	229	226	284	211	194	202	99	105	143
Thousand Oaks	81	147	106	87	90	121	130	83	104	102	80
Ventura	588	623	601	570	701	519	495	334	300	301	516
Unincorporated	242	265	223	209	175	135	86	64	58	77	77
Total:	1,961	2,193	1,815	1,872	1,936	1,774	1,449	1,417	1,271	1,152	1,299

IV. ACTION PLAN

Despite strong leadership and a diversity of existing resources, homelessness is still a persistent issue in the City of Oxnard, illustrated by the current demographics of homelessness. This is due to specific barriers and gaps that represent some of the underlying causes of our inability to meet the needs of ALL homeless residents.

Through the development of this plan and strategy, staff has identified five core areas that will measure the success for reducing and preventing homelessness over the next five years. Furthermore, this effort will constitute the critical path for Oxnard's homeless to receive comprehensive and holistic services with the ultimate goal of mitigating vagrancy, improving our response system, engaging the community and ultimately providing sustainable housing opportunities.

Core Area #1: Target Vagrancy and Negative Chronic Transient Behavior.

Core Area #2: Establish and Develop a Year – Round 24 Hour Homeless Shelter and Navigation Center.

Core Area #3: Focus Resources and Funding to Develop a Quality Coordinated Entry and Exit System Out of Homelessness.

Core Area #4: Improve and Expand Street Outreach and Community Partnerships

Core Area #5: Develop and Build Housing Programs Serving the Homeless.

Housing Element “Special Housing Needs”

California state law requires under Government Code Section 65583(4)(D)(7) that the Housing Element include an analysis of special needs housing which is defined by the State to include the following:

- Persons with Disabilities (including those with developmental disabilities)
Elderly
- Large Families and Single-Parent Families
- Farmworkers
- Families and Persons in Need of Emergency Housing

These special housing needs are associated with specific demographic or occupational groups and call for very specific program responses, such as the preservation of single-room occupancy hotels or the development of units with larger bedroom counts. Families or individuals that belong to any special needs group are likely to encounter more difficulties in finding housing within their means, spending a disproportionate amount of their income to secure safe and decent housing. Special needs groups are sometimes subject to discrimination based on their specific needs or circumstances.

There are specific Housing Programs within Oxnard's Housing Element that correlate with certain goals and strategies within the Homeless Five-Year Plan. Specific Housing Element Implementation Programs are identified within the strategy narratives and demonstrate a supportive correlation for the Homeless Five-Year Plan.

Housing Assistance and Special Needs

Oxnard has residents with special housing needs: seniors, large families, farmworkers, disabled persons, single-parent families, students, transitional, homeless, parolees, and others. These groups often face greater difficulty in finding suitable affordable housing. The policy associated with homelessness is:

"To Ensure fair and equal housing opportunity"

Policy # H 5.4

Continuum of Care and Homeless Plan Support continued efforts to implement the Ventura County Continuum of Care program for the homeless and the Oxnard Ten-Year Homeless Program.

YEAR ONE HOMELESS PLAN AND STRATEGY

GOAL 1: Reduce Negative Impact of Transient Population in Oxnard

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
1a.	Address Criminal Vagrancy Behavior in the City of Oxnard	Option A: \$1,248,000 Option B: \$936,000 Option C: \$624,000	City Attorney Homeless Liaison Officers Oxnard PD	General Fund	Fall 2018 On-Going

This strategy distinguishes between short-term efforts and longer-term needs, and includes annual cost options. At present, the Police Department faces a growing number of service calls related to either the homeless or vagrants. In 2017, patrol officers responded to approximately two thousand (2,000) calls for service that directly involved the homeless. In 2017, the Police Department responded to over fifty (50) homeless encampment removals. January 2018's Halaco encampment abatement, with its population of approximately 150 homeless people, was something previously unseen in Oxnard. Complaints about the homeless and/or vagrants from both business owners and residents are rising steadily.

In 2014, the Police Department created two (2) Police Officer II positions to serve as Homeless Liaison Officers (HLOs). The allocation of personnel was taken out of other existing workgroups within the Police Department, and was not created with new positions. Their primary purpose is to address issues related to the homeless and vagrancy, and have citywide responsibility. The HLOs work as a pair, and their efforts focus on addressing homeless and vagrancy-related issues. They work in pairs for safety reasons, as they often respond to off-road locations or others that are not commonly traveled. As such, they drive a marked four-wheel drive, short bed pickup truck.

The HLOs' efforts do not focus solely on enforcement. HLOs partner with social services providers to help steer the homeless towards potential solutions. This

includes helping homeless individuals find a support system or program that can help them. Enforcement becomes necessary to address incorrigible nuisance and criminal behavior. HLOs also examine various locations and make suggestions to change physical environments, in order to prevent crime and deter vagrancy.

Having a single pair of HLOs allows some issues to be addressed for about half of the week, but the number of complaints and issues are well beyond what two officers can manage during a workweek.

The current allocation of two (2) police officers as HLOs currently costs the General Fund approximately \$300,000 per year. This figure reflects both the salary and benefits costs of a Police Officer II. In addition, a capital outlay cost is necessary for a short-bed pickup truck, which costs approximately \$60,000 when fully equipped. Since these vehicles generally have a five (5) year service life, the annual costs for these are depicted below with an asterisk as spread over a five-year period.

Option A: Ideally, the Police Department would deploy eight (8) HLOs in four (4) teams. This model would allow a team to each focus on one of the four (4) policing districts, as well as work together on larger projects. The estimated ongoing General Fund cost for this option is as follows:

Description	Qty.	Annual Cost (each)	Total Annual Cost
Police Officer II	8	\$150,000	\$1,200,000
Short bed pickup	4	\$60,000	\$ 48,000*
		Total:	\$1,248,000

If Option A was deemed viable, the plan could also be phased in over a three-year period.

Option B: This option provides a total of six (6) HLOs. This would provide citywide coverage on both ends of the week, and provide a “relief” pair that can be scheduled to address higher demand. Unlike A, HLO’s are not assigned to a single police district.

Description	Qty.	Annual Cost (each)	Total Annual Cost
Police Officer II	6	\$150,000	\$900,000
Short bed pickup	3	\$60,000	\$ 36,000*

		Total:	\$936,000
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Option C: This deploys two (2) pairs of HLOs, seven days a week. They would have citywide responsibility, and have one “overlap” day with the other HLO pair.

Description	Qty.	Annual Cost (each)	Total Annual Cost
Police Officer II	4	\$150,000	\$600,000
Short bed pickup	2	\$60,000	\$ 24,000*
		Total:	\$624,000

By comparison, neighboring Ventura, a city nearly half Oxnard’s size, has allocated six (6) police officers and a sergeant to the same issue, and plan to add two (2) more officers in the immediate future.

Any added personnel to address both homeless and vagrancy issues would be a beneficial step, as this would not only provide relief to the Police Department’s Patrol Division, but would also increase the ability to implement better solutions, and increased capacity to address the volume of complaints and issues

Goal 2: Initiate a responsible giving outreach campaign

	Strategy/Project	Cost Estimate	Partners	Funding Sources	Timing
2a.	Responsible giving outreach	\$1,000	Oxnard Downtown Management District, Oxnard Chamber of Commerce, City of Oxnard Public Information Office	General Fund	Fall 2018

			Oxnard Police Department		
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The Police Department commonly receives complaints from residents and members of the business community concerning panhandling. Many people give money directly to the homeless. While well-intentioned, handouts do not connect people living on the street with the services that will help get them into either treatment and/or housing. The giving of handouts also encourages further panhandling, and attracts panhandlers into areas such as Oxnard's Central Business District, which in turn drives business away. The Police Department is developing an outreach effort to encourage donations to be directed to local social service organizations, where they will be more effective. The Police Department will partner with the business community and social service providers.

Goal 3: Convene a Homeless Services and Outreach Committee

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
3a.	Have Better Communication and Coordination with Oxnard Homeless Service Providers	No Cost	Housing Department Oxnard PD Homeless Liaison Officers City Attorney	TBD	On Going

This strategy addresses the need to develop better communication and coordination between Oxnard Housing Department, Oxnard PD and Oxnard Homeless Service Providers. The Homeless Liaison Officers have multiple

encounters with homeless individuals and require cooperation from all of Oxnard's homeless organizations in order to implement Rapid Re-Housing and other client based services.

Goal 4: Outreach to Faith-Based Organizations in Oxnard

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
4a.	Address the Need for Broader Support	TBD	Housing Department Commission on Homelessness	No Direct Cost	Spring 2018 On-Going

This strategy addresses the need to enhance community support for addressing homelessness by recruiting faith based groups and their membership for volunteerism, special events and to assist with programs and services. A Pastoral Luncheon was held in May of 2018 to kick off this effort and 15 organizations pledged their support and participation.

Goal 5: Implement an illegal encampment removal strategy

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
5a.	Promptly clear encampments on city property, including parks, roadway shoulders, alleyways, and other locations.	\$150,000 Annually (Citywide)	Public Works Recreation (City Corps) Oxnard Police Department	General Fund	Fall 2018 On-Going

Illegal transient encampments have proliferated throughout Oxnard. Frustrated residents report these encampments to the Police Department each week. Oxnard's Homeless Liaison Officers (HLO's) are also continuously locating illegal encampments, and addressed approximately fifty (50) of them in 2017. The HLO's

take necessary steps to clear them, including taking along social service providers to offer services, and also to give the occupants advance notice that they need to vacate the encampment(s) or face arrest. In order to prevent and deter crime, the HLO's frequently need to have environmental changes made to locations frequented by transients. This "crime prevention through environmental design" includes trimming back foliage or trees, repairing fences/gates, or removing items such as BBQ pits/benches, in order to make certain locations less inviting for encampments. Dismantling and properly disposing of homeless encampments has a cost. Some property that is taken from a dismantled encampment must be considered as "personal property" and must be held in safekeeping for up to ninety (90) days.

Budgetary constraints have restricted the removal of the encampments. Environmental Resources requests a funding source to fund the removal efforts. The Parks Division has also indicated that they do not have budget to clean up encampments in parks. Funding is critically needed to perform this service.

Goal 6: Implement and facilitate a weekly service providers meeting

	Strategy	Cost Estimate	Partners	Funding Sources	Timing
6a	Convene regular service providers meetings	No Cost	Police Department Various service providers	TBD	Summer 2018 Ongoing

The purpose of the weekly service providers meeting is to share information about Oxnard's homeless population, and then coordinate and implement responses to individual cases. During these Police Department facilitated meetings, "front line" staff and stakeholders will discuss high priority clients and their situations, in hopes of comparing notes to close systemic gaps, avoid duplication of effort, and to coordinate solutions. The first meeting was on July 16, 2018 and is ongoing.

Goal 7: Acquisition and Rehabilitation of Property for Year-Round Shelter

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
7a.	To establish a location as a HUB to provide comprehensive homeless sheltering and social services.	\$1,000,000 (Measure O) \$200,000 (CDBG)	Oxnard Homeless Services Team County of Ventura City of Ventura	Measure O HUD CDBG Continuum of Care Alliance	Spring 2018

This strategy is a core area within Oxnard's overall plan and strategy to prevent and reduce homelessness. The property acquisition for a homeless shelter will be the sustainable leverage required in order to comprehensively address homelessness and provide homeless individuals and families with the needed programs and services they require in order to end their homeless situation. Building acquisition cost projected at 1,700,000. This strategy also correlates with Housing Element Program Implementation #14, Shelter Development Program.

Goal 8: Secure Building and Acquisition for a Year-Round Shelter Operator

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
8a.	Contract a High Performing Homeless Shelter Operator through an RFP Process	1,000,000	Housing Department County of Ventura City of Ventura Non-Profit Agency Oxnard Chamber of Commerce	Measure O	Summer 2018

This strategy addresses the opportunity to partner with the County of Ventura and the City of Ventura through an RFP process to ensure the most qualified homeless shelter operator is identified. Cost projected at \$800,000 to \$1,000,000 annually, with Oxnard's share being 50% of this amount. Anticipated sources: County of Ventura, Oxnard's Measure O, and HUD entitlement grant funds for rehabilitation. This strategy also correlates with Housing Element Program Implementation #15, Shelter Development Program. This strategy also correlates with Housing Element Program Implementation #14 and #15, Shelter Development Program and Homeless Assistance.

Goal 9: Utilize the Oxnard Armory as a Foul Weather Shelter

(If Needed Prior to Year-Round Shelter)

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
9a.	Be Prepared to Pop Up an In Climate Emergency Foul Weather Shelter	\$200,000	Housing Department County of Ventura Non-Profit Agency	Re-Purpose a Portion of Measure O Shelter Allocation. Continuum of Care Alliance	Immediate Temporary

This strategy addresses a request from the Ventura County Board of Supervisors to plan out the development of an Emergency Foul Weather Shelter during an in climate weather event. This request is a separate effort to meet the sheltering needs of every homeless and or transient person in Oxnard during a foul weather event. Cost projected at \$200,000.

Goal 10: Meet ADA Compliance at Gabriel's House 1450 Rose Avenue

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
10a.	Design and Construct ADA Improvements	\$60,000	Housing Department Kingdom Center	HUD CDBG	Spring 2018

	at Gabriel's House At				
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The Kingdom Center's Gabriel's House is a facility owned by the City of Oxnard. It is an emergency shelter for adults with children and serves families in crisis. The facility is over 50 years old and requires constructed ADA compliance and other improvements. Lauterbach and Associates is the qualified architect. There is an immediate need to bring the facility up to code compliance for health and safety reasons. Costs projected at \$60,000.

Goal 11: Successfully Pilot Safe Sleep Parking Program

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
11a.	Provide a Sustainable Sleeping Alternative for Functional Homeless Individuals	\$65,000 Per Site	Housing Department Commission on Homelessness Non-Profit/Faith Based Development Services Oxnard PD	TBD	Fall 2018

This strategy will give the City of Oxnard a better understanding for managing and coordinating resources associated with contracting an operator to successfully manage a Safe Sleep program. The purpose of the program is to also connect participants with services and to establish a sustainable living situation. Housing staff is working with other City Departments, Commission on Homelessness and potential service providers to develop a proposal that will be approved by Mayor and Council in 2018. Costs projected at \$65,000 annually.

Goal 12: Open Year-Round Homeless Shelter/Navigation Center

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
12a.	Non-Profit to Operate Year-Round	On-going \$500,000	Housing Department County of	Measure O HUD ESG	Summer 2019

	Homeless Shelter	(Measure O)	Ventura Non-Profit Agency	Continuum of Care Alliance	
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This strategy is a core area within Oxnard's Homeless Plan and Strategy to Focus Resources and Funding to Develop a Quality Coordinated Entry and Exit System Out of Homelessness. The Year-Round Homeless Shelter/Navigation Center is the comprehensive pillar towards addressing emergency shelter situations and as well will serve as the hub for assisting chronic homelessness. This will be a 7- day, 24-hour facility operated by a qualified and proven non-profit organization. City and County resources will be targeted to provide wrap around social services, mental health and medical referrals, workforce training and educational opportunities. The operation will also utilize the Coordinated Entry System to exit individuals into temporary bridge housing and sustainable housing programs with follow up services through housing projects as they become available. This strategy also correlates with Housing Element Program Implementation #14 and #15, Shelter Development Program and Homeless Assistance.

Goal 13: Eliminate Misuse of Open Space in all City Parks

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
13a.	Provide Recreation activities and targeted programming in park space	\$100,000	Recreation Community Service PD Public Works Neighborhood Council	Arts In Public Places Measure O	Spring 2019

This strategy serves to improve conditions within the Hobson Park East park areas so that recreational activities and targeted programming will discourage the misuse of the park space and other unlawful activity. There is also immediate park improvements being made to decrease vagrancy and other negative behavior

Goal 14: Complete Expansion Design at Gabriel's House

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
14a.	Design Expansion of Emergency Shelter Occupancy at Gabriel's House	\$112,000	Housing Department Lauterbach and Associates Kingdom Center	HUD CDBG	Spring 2019

This strategy addresses the City of Oxnard's need to increase emergency shelter space for homeless adults with children experiencing a life crisis event. The Kingdom Center's Gabriel's House currently has limited capacity to shelter families in crisis under the current rate of homelessness that is being experienced in the Oxnard community. The completion of this design for expansion will place the actual construction in the cue for breaking ground in the summer 2019. This strategy also correlates with Housing Element Program Implementation #14 and #15, Shelter Development Program and Homeless Assistance.

Goal: 15 Maintain Downtown Parking Structure Elevator Safety and Cleanliness

	Strategy/Project	Cost Estimate	Partners	Funding Sources	Timing
15a.	Retrofit elevator programming, signage, security cameras	TBD	Facilities PD	General Fund	TBD

This strategy is to prevent the use of Oxnard's downtown parking structure as an overnight sleeping site, which in turn will aid in directing homeless population to the areas where services are provided.

Goal 16: Implement a Downtown Ambassador Program

	Strategy/Project	Cost Estimate	Partners	Funding Sources	Timing
16a.	Have information available, ask homeless persons if they need assistance, direct them to service areas	TBD	ODMD PD Pacific Security Consultants	ODMD Street Outreach Grants	TBD

This strategy is to employ Downtown Ambassadors to assist homeless people to help identify areas of assistance and provide information to where homeless services are being provided. This activity will be linked up with locally funded street outreach service providers.

Goal: 17 Vagrancy Prevention through Environmental Design

	Strategy/Project	Cost Estimate	Partners	Funding Sources	Timing
17a.	Promote design solutions that help prevent vagrancy. Prepare brochure with identifying design elements.	TBD	ODMD PD Development Services	General Fund	TBD

This strategy is to promote proper environmental design that enhances security, i.e., placement of landscaping, areas with enough illumination, materials, etc.

YEAR TWO HOMELESS PLAN AND STRATEGY

Goal 18: Implement a Community Intervention Court program

	Strategy	Cost Estimate	Partners	Funding Sources	Timing
18a	Community Intervention Court	TBD	Police Department City Attorney's Office Ventura County Courts Ventura County District Attorney Ventura County Public Defender	TBD	Summer 2019

Enforcement is often needed to encourage offenders to seek services and assistance. This effort would coordinate the prosecution of Oxnard City Code violations with the criminal courts, using cases as leverage to get vagrants to accept services that can help them. Those that put forth an effort to change their ways for the better may be given leniency in the charges filed and sentences recommended, while those that choose not to would be subject to the standard consequences for their actions. Incurable, chronic offenders are subject to stay-away orders from the areas that they continue to offend. This approach is viewed as a "best practice." The cities of Anaheim, Santa Monica, Santa Barbara, and Ventura employ similar practices. The Police Department and the City Attorney's Office have discussed ways to better address vagrancy in Oxnard, particularly utilizing the City Attorney's Office to coordinate the prosecution of city ordinances, and to encourage offenders to choose alternatives rather than custody time.

Goal 19: Provide Jobs for Homeless Youth

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
19a.	Implement a Program to Employ Youth 18-25 at Homeless Shelters	\$75,000	City Corps Housing Shelter Operator	General Funds Operator Funds	Fall 2019

This strategy is designed to assist and encourage young adults to identify immediate goals for ending their homeless experience. Through the expertise of Oxnard's City Corps and community stakeholders, youth who are identified during the operation of the emergency shelter will be recruited to be employed by City Corps to earn a wage, develop employment skills and be assisted with permanent housing. This strategy also correlates with Housing Element Program Implementation #15, Homeless Assistance.

Goal 20: Establish a Coordinated Emergency Homeless Outreach Team

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
20a.	Improve Oxnard's Ability to Transition Mental Health, Inebriates and Service Resistant Homeless into Programs and Services	TBD	Oxnard PD Ventura County Public Defender City Attorney Non-Profit Partner	TBD	Summer 2019

This strategy is a Core Area within Oxnard's overall plan and strategy to Improve and Expand Street Outreach and Community Partnerships by addressing the need to coordinate a team of Police, Emergency Medical Technicians, Social Worker and Mental Health Specialist to conduct daily targeted outreach efforts for Oxnard's most vulnerable homeless individuals. This coordinated effort will be utilized by the

Year-Round Shelter operator and their outreach efforts in order to maximize outreach resources and will assist with building relationships with the chronically homeless living in Oxnard.

Goal 21: Build and Construct Gabriel’s House Expansion Project

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
21a.	Identify a Qualified Builder to Expand and Construct Emergency Shelter Services at Gabriel’s House	\$750,000	Housing Department Kingdom Center Builder	HUD CDBG County of Ventura State of California	Fall 2019

This strategy will be a significant development for the Kingdom Center and the City of Oxnard. As it meets the demand and growth of families being displaced due to a crisis event. The State of California is moving swiftly to provide jurisdictions with emergency shelter funding via a SB2 and Governor’s Bill that is scheduled to become available in early 2019. The expansion is focused on providing 25 additional beds, bathrooms, showers, kitchen facility and common areas. This strategy also correlates with Housing Element Program Implementation #14 and #15, Shelter Development Program and Homeless Assistance.

Goal 22: Provide a Safe Crossing from Gabriel’s House to County HSA Building

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
22a.	Design and Construct a Safe Crossing for Gabriel’s House Clients to HSA Services	N/A	Housing Department Kingdom Center Traffic Engineering	City of Oxnard	Fall 2019

This strategy addresses the need to provide a safe crossing across Rose Avenue from Gabriel’s House. Currently, some clients of Gabriel’s House unsafely cross a busy Rose Avenue in order to receive social services offered by the Ventura County

Human Services Agency. Housing staff will work with Traffic Engineering to develop a traffic study and to recommend the best traffic calming devices available for producing the safest street crossing for the clients of Gabriel's House.

YEAR THREE HOMELESS PLAN AND STRATEGY

Goal 23: Evaluate and Measure the Success of Oxnard's Homeless Services

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
23a.	Staff will provide Mayor and Council with a Comprehensive Report Regarding Year One and Two Strategies	N/A	Housing Department Oxnard PD	N/A	July 2020

This strategy addresses the need to evaluate the progress and success of the activities scheduled for years one and two. It is imperative that staff and partnerships are working successfully to meet the goals outlined in the plan and have the data and measurable information to demonstrate that the funding investments being made are sound and providing sustainable outcomes.

Goal 24: Develop a Homeless Housing Program

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
24a.	Establish Standards and Guidelines for Housing Projects Targeting Homeless Clients Through Land Acquisition and Partnerships with Builders and Developers	N/A	Housing Department CHDO Private Developers	N/A	Spring 2020

This strategy addresses the need to establish permanent rental housing opportunities to most effectively address homelessness. It is also a core area in Oxnard's overall plan and strategy to Develop and Build Housing Programs Serving the Homeless. Oxnard must not only implement strategies to house people who

are currently homeless, but also develop strategies to help prevent people from becoming homeless in the first place. Collaboration among government agencies, affordable housing developers, private-sector landlords and service providers is essential for establishing a Homeless Housing Program. This strategy also correlates with Housing Element Program Implementation #15, Homeless Assistance.

YEAR FOUR HOMELESS PLAN AND STRATEGY

Goal 25: Revive and Expand Homeless Housing Set Aside Voucher Program

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
25a.	Revive and Expand Homeless Housing Set Aside Voucher Program with Ventura County to Include Mental Health Services	N/A	Housing Department CHDO/HUD Housing Authority Private Sector	HUD County of Ventura	2020 2021

This strategy addresses two critical areas within Oxnard's Homeless Housing Program. It is also a core area in Oxnard's overall plan and strategy to Develop and Build Housing Programs Serving the Homeless. One is to set aside a portion of available Section 8 housing assistance vouchers for homeless individuals and families and to also house individuals experiencing mental health issues. This strategy also involves Ventura County Public Health Services in order to provide capacity and direct services for mental health clients. This strategy also correlates with Housing Element Program Implementation #18, Section 8 Assistance Program.

Goal 26: Provide a Supportive Homeless Housing Program

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
26a.	Identify Builders and Developers to Meet the Housing Shortages for Homeless	N/A	Housing Department CHDO Private Sector	Non-General Fund	2021

This strategy will expand the opportunities to attract builders and developers into the business of creating housing specifically targeting the homeless. It is also a core area in Oxnard's overall plan and strategy to develop and Build Housing

Programs Serving the Homeless. It will also allow Housing Staff to identify available land for homeless housing development. This strategy also correlates with Housing Element Program Implementation #15, Homeless Assistance.

YEAR FIVE HOMELESS PLAN AND STRATEGY

Goal 27: Manage Two Homeless Housing Projects

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
27a.	Housing Department will Manage and Develop Two Housing Projects for Homeless Individuals and Families	N/A	Housing Department CHDO Private Sector	Non-General Fund	2021 2022

The outcome of this strategy will be the result of implementing Oxnard's Housing Homeless Plan and the supporting strategies in years three and four. This strategy also correlates with Housing Element Program Implementation #15, Homeless Assistance.

Goal 28: Evaluate and Measure the Overall Success of Oxnard's Five Year Homeless Plan and Strategy

	Strategy/Project	Cost Estimate	Partners	Funding	Timing
28a.	Staff will provide Mayor and Council with a Comprehensive Report Regarding the Five Year Plan and Strategy	N/A	Housing Department Oxnard PD	N/A	July 2022

This strategy addresses the need to evaluate the overall success of the activities and strategies utilized in this plan. It will also allow staff to demonstrate which activities can be deemed a best practice or an evidence based approach towards preventing and reducing homelessness in Oxnard.

IV. CONCLUSION

HOMELESS PLAN AND STRATEGY SUMMARY



An Oxnard Police Officer with an unsheltered homeless couple

The issue of homelessness in Oxnard has escalated into a community wide health and safety issue. The Oxnard Police Department has shouldered the brunt of this issue through resources and many calls for service. As well, City parks, businesses and the community have been heavily impacted by this crisis. We are now at a stage where we can implement a Five Year Plan and Strategy to address the issues through comprehensive services, housing programs and effective outreach practices that will give us the edge for addressing chronic homelessness in Oxnard. Specifically, the Year-Round Shelter strategy is the prong towards getting people off the streets. It will allow us the opportunity to build sustainable homeless entry and exit systems that will create the needed pathways to end homelessness. The other elements with mental health services, bridge and long-term housing solutions are equally critical towards effectively addressing homelessness. All of these elements, together, will bring us closer for ending homelessness in Oxnard.

CITY OF OXNARD LEADERSHIP



**Mayor
Tim Flynn**



**Mayor Pro Tem
Carmen Ramirez**



**Council Member
Bryan A. McDonald**



**Council Member
Oscar Madrigal**



**Council Member
Bert E. Perello**

City Manager

Alexander Nguyen

Assistant City Manager

Jesus Nava

Interim Assistant City Manager

Ashley Golden

Chief of Police

Scott Whitney

Housing Director

Arturo Casillas

Oxnard Commission on Homelessness

Chair Francine Castanon

Co-Chair Lucy Martinez

Commissioner Yukio Okano

Commissioner Francisco Jaena

Commissioner Peggy Rivera

V. APPENDIX

APPENDIX A: 2018 Findings for the City of Oxnard Concerning Unsheltered Adults and Families

Oxnard

Total Unsheltered Number: 241

Demographic Information	Number	Percent
Age:		
Unaccompanied under Age 18	0	0.0
18 to 24	8	3.3
25 - 34	42	17.4
35 - 44	61	25.3
45 - 54	61	25.3
55 - 61	42	17.4
62+	27	11.2
No Recorded Answer	0	0.0
Became Homeless Because of the Recent Fires:	5	2.1
Chronic Health Conditions:	67	27.8
Chronic Homelessness:	66	27.4
Developmental Disabilities:	24	10.0
Disability Benefits:	25	10.4
Ethnicity: Hispanic or Latino	122	50.6
Experiencing Homelessness Because Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking	8	3.3
First Time Homeless:	72	29.9
Gender:		
Male	177	73.4
Female	64	26.6
Transgender	0	0.0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0.0
Don't Know or No Recorded Answer	0	0.0
HIV/AIDS:	5	2.1
Mental Health Problem:	66	27.4

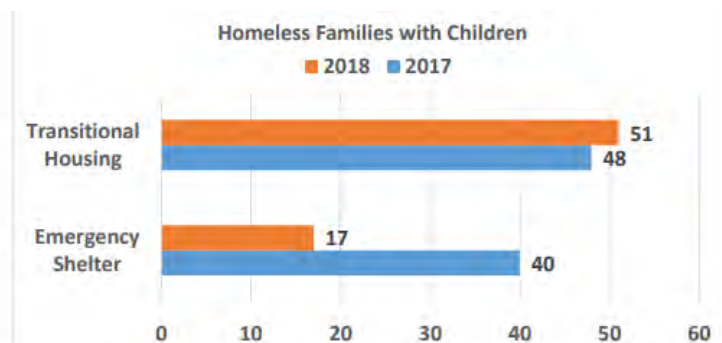
Demographic Information	Number	Percent
Monthly Income:		
No Monthly Income	72	29.9
\$1 - \$250	15	6.2
\$251 - \$500	19	7.9
\$501 - \$1,000	25	10.4
More Than \$1,000	11	4.6
No Recorded Answer	99	41.1
Persons Released from Correctional Institutions During Past Year:	55	22.8
Physical Disability:	60	24.9
Race:		
African American or Black	17	7.1
American Indian or Alaska Native	12	5.0
Asian	2	0.8
Native Hawaiian or Pacific Islander	0	0.0
White	158	65.6
Multiple Races or Other	28	11.6
Don't Know	0	0.0
No Recorded Answer	24	9.9
Substance Use Problem:	52	21.6
Veteran:	9	3.7

APPENDIX B: Report for all Emergency Shelter, Safe Haven and Transitional Housing Programs

FAMILIES WITH CHILDREN				
	Emergency Shelter		Transitional Housing	
	17 Households		51 Households	
Gender				
	#	%	#	%
Male	27	75%	58	41%
Female	9	25%	84	59%
Transgender	0	0	0	0
Total Persons:	36		142	
Age				
	#	%	#	%
Under age 18	19	53%	86	60%
18-24 (TAY)	3	8%	8	6%
Over Age 24	14	39%	48	34%
Race				
	#	%	#	%
White	30	83%	122	86%
Black/African American	0	0%	7	5%
Native Hawaiian/Pacific Islander	2	6%	1	1%
Multiple Races	4	11%	12	8%
Ethnicity				
	#	%	#	%
Hispanic/Latino	24	67%	92	65%
Non-Hispanic	12	33%	50	35%
Disabled/Chronically Homeless families				
	#	%	#	%
Total:	0	%	0	0

Homeless Families with Children

2018 2017



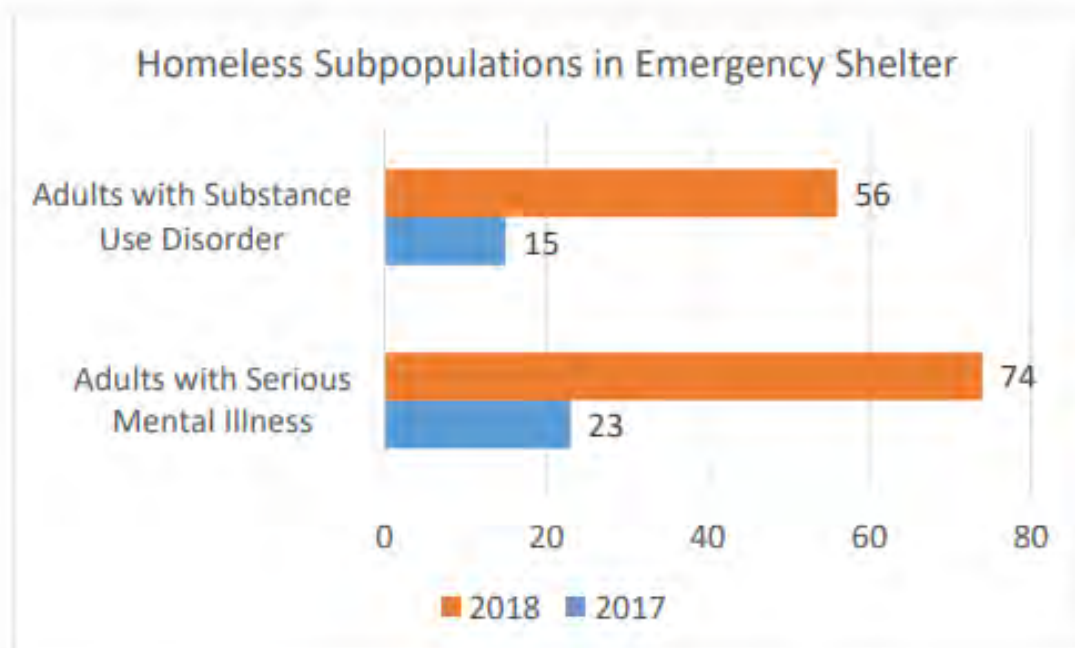
The number of homeless families with children in Emergency Shelters has decreased significantly since 2017 due to the successful implementation of Rapid Re-Housing programs.

SINGLE ADULTS				
	Emergency Shelter		Transitional Housing	
Gender				
	#	%	#	%
Male	176	67%	20	56%
Female	88	33%	16	44%
Transgender	0	0	0	0
Total Persons:	264		36	
Age				
	#	%	#	%
18-24 TAY	7	3%	2	5%
Over Age 24	257	97%	34	95%
Race				
	#	%	#	%
White	237	90%	28	78%
Black/African American	8	3%	5	13%
Asian	4	1.5%	0	%
American Indian/Native Alaskan	1	.3%	0	%
Native Hawaiian/Pacific Islander	5	1.9%	0	0
Multiple Races	9	3.3%	3	9%
Ethnicity				
	#	%	#	%
Hispanic/Latino	96	36%	10	28%
Non-Hispanic/Latino	168	64%	26	72%
Disabled/Chronically Homeless				
	#	%	#	%
Total:	51	19%	0	0

There has been a decrease in the number of single adults in Transitional Housing, from 115 in 2017 to 36 in 2018, as federal funding priorities shifted to permanent housing projects. Several privately-funded transition housing programs serve persons with substance use challenges and are not dedicated to those that are homeless. This sheltered count only include projects that have beds dedicated to those who were literally homeless at program entry.

UNACCOMPANIED YOUTH HOUSEHOLDS				
	Emergency Shelter		Transitional Housing	
Gender				
	#	%	#	%
Male	1	14%	0	%
Female	6	86%	2	100%
Transgender	0	0	0	0
Total Persons:	7		2	
Age				
	#	%	#	%
Under 18	0	0	0	0
18-24	7	100%	2	100%
Race				
	#	%	#	%
White	6	86%	2	100%
Black/African American	1	14%	0	%
Ethnicity				
	#	%	#	%
Hispanic/Latino	1	14%	2	100%
Non-Hispanic/Non-Latino	6	86%	0	%
Disabled/Chronically Homeless				
	#	%	#	%
Total:	0	%	0	0

HOMELESS SUBPOPULATIONS				
	Emergency Shelter		Transitional Housing	
	#	%	#	%
Adults with a Serious Mental Illness	74	28%	12	33%
Adults with a Substance Use Disorder	56	21%	8	26%
Adults with HIV/AIDS	0	0	1	3%
Survivors of Domestic Violence	11	4%	0	%
Total single adults	264		36	



APPENDIX C: Adoption of the Fiscal Years 2016/2017 and 2017/2018 City Council Strategic Priorities

	CITY COUNCIL AGENDA REPORT	TYPE OF ITEM: Report AGENDA ITEM NO.: <u>1</u>
---	---------------------------------------	---

DATE: May 17, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Maria Hurtado, Assistant City Manager

SUBJECT: Adoption of the Fiscal Years 2016/2017 and 2017/2018 City Council Strategic Priorities, Which Include Quality of Life, Organizational Effectiveness, Economic Development, and Infrastructure and Natural Resources.

CONTACT: Maria Hurtado, City Manager
Maria.Hurtado@oxnard.org, 385-7430

RECOMMENDATION:

That City Council adopt a resolution adopting the four FY 16/17 and FY 17/18 strategic business plans (1) Organizational Effectiveness, (2) Economic Development, (3) Quality of Life, and (4) Infrastructure and Natural Resources which were developed from the 10/29/15 City Council priority setting workshop.

EXECUTIVE SUMMARY

This staff report presents Council's four strategic priority areas which delineate business plans that include goals, objectives and performance measures for FY 16/17 and FY 17/18. These four business plans were developed after Council's priority setting workshop held on October 29, 2015. These four strategic business plans include (1) Quality of Life, (2) Organizational Effectiveness, (3) Economic Development, and (4) Infrastructure and Natural Resources.

DISCUSSION

On October 29, 2015, City Council held a prioritization workshop. Council and staff acknowledged that there are choices to be made between competing needs within the community, and when discussing how to prioritize those needs, consideration of the on-going work of the organization was taken into account. The attached business plans were developed to assist Council and staff in clarifying the Council priorities over the next two years. The strategic business plans assist City

Council and staff to be on the same page with expectations and, equally important, begins to connect priority-based budgeting for the coming year to ensure that achievable priorities are ones that match available resources.

On December 9, 2015, Council reviewed and confirmed the four strategic priority areas during the review of the 10/29/2015 Council Priority Setting Workshop Summary Report and directed the City Manager to return with a two year business plan that could be incorporated into the FY 16/17 budget (Attachment A: October 29, 2015 Council Priority Setting Workshop Report). The City Manager then established interdepartmental teams who refined the City Council's priority areas and developed the business plans to ensure timely implementation of the various goals over the next two years.

On April 5, 2016, the four interdepartmental strategy team chairs presented each business plan's goals, objectives, and performance measures to Council for consideration and received further feedback. Staff incorporated Council and public feedback into the final business plans being presented for adoption. Listed below is a summary of some of the specific changes to each business plan:

Quality of Life Strategic Priority:

The Quality of Life purpose was restated to include not only building relationships, but "creating opportunities" for the community.

The timeline for implementing the rental inspection program was moved from 6/30/2018 to 6/30/2017, shortening the timeline by a year, and the development and implementation of a self-verification survey for property owners/managers was added.

On Goal 2, objective 2a related to addressing homelessness was modified to include regional coordination, including Ventura and Port Hueneme to address the homeless strategy.

As part of the pilot revitalization project for Southwind neighborhood, an objective was added to develop specific criteria (i.e. crime rate, youth population, density, etc.) to identify other targeted neighborhoods for similar revitalization projects within the City; An objective was added to increase collaboration and better work with neighborhood councils, Citizen Advisory Groups, and neighborhoods.

Goal Two:

- For goal two, address homelessness through the development and implementation of a multitier strategy, one objective is listed below.
- *Objective 2a:* Identify the City's homelessness mission and create a 5-year plan to address homelessness.

APPENDIX D: Ventura County Approved Protocols and Policies for Working with Cities

JOHN C. ZARAGOZA
STEVE BENNETT
SUPERVISOR, FIRST DISTRICT
(805) 654-2703
FAX: (805) 654-2226
E-mail:steve.bennett@ventura.or

BOARD OF SUPERVISORS COUNTY OF VENTURA

GOVERNMENT CENTER, HALL OF ADMINISTRATION
800 SOUTH VICTORIA AVENUE, VENTURA, CALIFORNIA 93009

March 20, 2018
Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Recommendation of Supervisor Bennett for This Board to Approve Protocols and Policies for Working with Cities to Provide Crisis Housing, Year-Round Shelter or Foul Weather Shelter for the Homeless

RECOMMENDATIONS:

It is recommended that our Board:

- 1) Approve the concept of working with each interested city in developing crisis housing, homeless shelters, and foul weather shelters to serve the needs of that city.
- 2) Approve using the following core principals as a tool to coordinate cooperation with cities on addressing this pressing need and to help finance and support crisis housing,homeless shelter, and foul weather shelter development and operations:
 - a) The County and the city establish in writing the financial arrangements and other division of responsibilities of a proposed effort.
 - b) Conceptually, the County intends to match the amount of money the city is willing to put into an effort for capital improvements and on-going operations. There is recognition that there is a limit to this capacity, and the actual funding commitment would be made after discussions with the city.
 - c) The city takes the lead and officially approves the location of the facility.
 - d) A non-profit operates the facility and provides the funds needed beyond the amount provided by the city and the County.
 - e) The city and the County jointly approve the operator of the facility, the operator contract is administered by the city with regular consultation with the County on important issues.
 - f) The County determines its level of support of social services to the homeless population in the facility. The exact services and the amount of services are agreed to in writing in advance with the operator and the city.
 - g) After the above arrangements are finalized in writing and approved by the Board of Supervisors and the city council, a joint effort by city and County staff can explore the more detailed specific possibilities and options.

- h) The second phase agreement would encompass specific operational issues individual to each city regarding matters such as funding requirements, site selection, hours of operation, length of stay, services provided, etc.
 - i) The CEO returns to the Board with the final proposals with any cities that participate, including the budget request for the start-up cost and the annual cost.
- 3) Direct the CEO to communicate our decision and the model to the city managers for their councils to deliberate and determine if they wish to partner with the County under these protocols.

DISCUSSION:

The number of residents experiencing or facing homelessness in Ventura County continues to be a significant challenge for local government and our communities.

In the past, our Board offered a \$2 million matching fund to cities to partner in building homeless shelters. For a variety of reasons, that offer has not resulted in any construction of shelter options by a joint city-county effort. One of those reasons is a lack of clarity regarding the intersection of County and city policies and responsibilities regarding such an endeavor. This proposal is an attempt to provide more clarity to that process with the hope that more projects will move forward.

While progress in the overall number of homeless has been made, those facing homelessness still have few options. Even with success in our efforts to increase the number of affordable housing units, there will still be a need for crisis housing. The individual who loses his job and is evicted, the family who has been bunking in with friends and is thrown out, or the person living in their car that is towed -- all of them need a safe place to sleep and access to services that can help them get back on their feet and back into sustainable housing.

Our 10-year Strategic Plan to End Homelessness recommends modest-sized homeless shelters for each city to serve its own homeless. Each community is different, each has unique needs and priorities. Some will focus on a year-round shelter, others on crisis housing for those who have a caseworker and recovery plan. Hopefully, at a minimum, all communities will provide shelter from foul weather.

This proposed partnership alone won't solve all our homeless issues. Just as there are many causes of homelessness, we need many solutions. We may have to start small. Neither our resources nor those of the cities are limitless, but we can and should do something. It is time to redouble our effort to work together, pool our resources, leverage our individual strengths, and move some of our homeless off the streets.

Please join me in approving this effort to provide shelter to our residents when they are most in need.

Sincerely,
Steve B Bennett
Supervisor, First District

HOMELESS EMERGENCY AID PROGRAM (HEAP) GRANT
Subrecipient Agreement

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HOMELESS EMERGENCY AID PROGRAM (HEAP) GRANT
Subrecipient Agreement

This Agreement number **HEAP01** is entered between the **County of Ventura** as the Administrative Entity acting on behalf of the Ventura County Continuum of Care, hereinafter referred to as County, and the **City of Oxnard**, hereinafter referred to as Subrecipient.

I. PURPOSE

This Agreement sets forth the responsibilities of County and Subrecipient in accomplishing the objectives of State of California's Homeless Emergency Aid Program, hereinafter referred to as HEAP. Pursuant to Chapter 5 (commencing with Section 50210) of Part 1 of Division 31 of the Health and Safety Code, and all other relevant provisions established under SB 850 (Chapter 48, Statutes of 2018), the State has established HEAP. The program is administered by the California Homeless Coordinating and Financing Council in the Business, Consumer Services and Housing Agency. The general purpose of HEAP is to provide one-time flexible block grant funding to address the immediate emergency needs of homeless individuals and individuals at imminent risk of homelessness in the service area of each Subrecipient. In accordance with the authority cited below, HEAP funds are to be allocated for eligible uses under the grant, which include, but are not limited to, the following: services, rental assistance or subsidies, capital improvements and homeless youth activities.

The County serves as the administrative entity on behalf of the Ventura County Continuum of Care and receives and administers these funds on their behalf. The County, as grant recipient, will be responsible for receiving and securing the HEAP funds identified within this Agreement and for sub-granting of same to Subrecipient.

II. GENERAL PROVISIONS, ASSURANCES AND CERTIFICATIONS

The Subrecipient shall abide by the terms of this Agreement and the attached Exhibits attached hereto and made a part hereof by this reference.

Exhibits

Exhibit A--SB 850 (Chapter 5)

Exhibit B--HEAP NOFA (September 5, 2018)

Exhibit C—Scope of Work/Subrecipient HEAP Application

Exhibit D--Core Components of Housing First, Welfare and Institution Code Sec. 8255(b)

Exhibit E--Reimbursement Packet Request

Exhibit F—Reporting Requirements

III. SCOPE OF WORK

The Subrecipient will be responsible for administering the following program summarized from the complete description in the Subrecipient Application (Exhibit C): Full Service Homeless Shelter/Navigation Center/Safe Sleep Program (hereinafter referred to as "Program"). The

Program will be administered consistent with any standards required as a condition of the approved scope of work. The scope of work for this Agreement shall include uses that are consistent with Chapter 5 (commencing with Section 50210) of Part 1 of Division 31 of the Health and Safety Code, and all other relevant provisions established under SB 850 (Chapter 48, Statutes of 2018), for eligible uses.

Project Number	Project Name/Activity	Amount Awarded	Beneficiaries to be Served
HEAP01	Full Service Homeless Shelter/Navigation Center/ Safe Sleep Program	\$1,500,000.00	130 (minimum)

The Subrecipient shall utilize HEAP funding to support capital expenditures for a permanent low barrier year-round 24-hour homeless shelter/navigation center and to provide direct homeless social services out of the shelter operation. Services will be contracted with social service agencies to provide shelter participants with case management, street outreach, homeless prevention, and housing navigation/location services. A Safe Sleep Parking Program will be an extended service offered on site at the permanent shelter and offered off site at designated faith-based locations.

The Subrecipient shall adhere to all applicable Federal, State and local laws, regulations, rules and standards, as well as the terms of this Agreement including all attached Exhibits.

IV. CHANGE IN SCOPE OF WORK

Subrecipient shall make a request of the County in writing of any proposed changes or additions to approved HEAP project(s) and/or budget prior to implementing such change or addition. Significant changes in scope or budget must be approved through the California Business, Consumer Services and Housing Agency prior to the County approving such requests for the subrecipient.

V. INELIGIBLE COSTS

HEAP funds shall not be used for costs associated with activities in violation of any law or for any activities not consistent with the intent of the Program and the eligible uses identified in Health and Safety Code Section 50214.

County reserves the right to request additional information and clarification to determine the reasonableness and eligibility of all costs paid with funds made available by this Agreement. If Subrecipient uses HEAP funds to pay for ineligible activities, Subrecipient shall be required to reimburse these funds to County within 30 days of receipt of written notification.

An expenditure which is not authorized by this Agreement and which cannot be adequately documented, shall be disallowed.

Expenditures for activities not described in this Agreement shall require a request for budget

modification. Grant modifications will be approved for activities are consistent with Health and Safety Code Section 50214 and such activities are approved in writing by County prior to the expenditure of funds for those activities.

County, at its sole and reasonable discretion, shall make the final determination regarding the allowability of expenditures of HEAP funds to Subrecipient.

Program funds shall not be used for overhead or planning activities, including Homeless Management Information Systems or Homelessness Plans.

VI. TERM

The term of this Agreement shall begin when the agreement is fully executed with signatures from both parties. Reimbursements for eligible expenses may be requested from December 1, 2019 through the remainder of the grant term. The agreement shall expire at such time as: (1) the project activities are complete and allocated monies are expended or reprogrammed; or (2) the contract is terminated by either party for cause or convenience.

All HEAP grant funds must be at least fifty percent contractually obligated by January 1, 2020. One hundred percent of subrecipient program funds must be expended and all work completed by April 30, 2021 to provide sufficient time for the County to verify eligibility of expenses by June 30, 2021. Any funds not expended by that date shall be repaid to the County for return to the State of California.

VII. TRANSFERS

Subrecipient may not transfer or assign by subcontract or novation, or by any other means, the rights, duties, or performance of this Agreement or any part thereof, except with the prior written approval of County and a formal amendment to this Agreement to affect such subcontract or novation.

VIII. REPORTING/AUDITS

The Subrecipient shall submit quarterly reports to County on forms provided. If the Subrecipient fails to provide such documentation, County may disencumber any portion of the amount authorized by this Agreement with a 14-day written notification. The Subrecipient shall also submit a final report by September 30, 2021.

The annual report shall contain a detailed report containing the following:

- Amounts awarded to Subrecipient with activity(ies) identified.
- Contract expenditures.
- Unduplicated number of homeless persons or persons at imminent risk of homelessness served.
- Number of instances of service (defined in September 5, 2018 HEAP NOFA Exhibit B).
- Increases in capacity for new and existing programs.
- The number of unsheltered homeless persons becoming sheltered.
- The number of homeless persons entering permanent housing.

Breakdowns will be expected for each activity (i.e. services, capital improvements, rental assistance, etc.) and program type (i.e. emergency shelter, rapid re-housing, outreach, etc.) for the supplemental reporting requirements listed above, when applicable. The same information will also be requested specifically for the following subpopulations, based on priorities defined by the U.S. Department of Housing and Urban Development (HUD):

- Chronically homeless.
- Homeless veterans.
- Unaccompanied homeless youth.
- Homeless persons in families with children.

Counts by subpopulation will not be required in cases where that information is unavailable, but it is expected in cases where client information is entered in a Homeless Management Information System (HMIS). Additional breakdowns for other subgroups (e.g. race, ethnicity, disability status, etc.) are optional, if the Subrecipient chooses to include them.

The Subrecipient will also be asked to comment on the following:

- Progress made toward local homelessness goals.
- The alignment between HEAP funding priorities and "Housing First" principles adopted by the Homeless Coordinating and Financing Council.
- Any other effects from HEAP funding that the Subrecipient would like to share (optional).

County reserves the right to perform or cause to be performed a financial audit. At County request, the Subrecipient shall provide, at its own expense, a financial audit prepared by a certified public accountant. HEAP administrative funds may be used to fund this expense. Furthermore:

If a financial audit is required by County, the audit shall be performed by an independent certified public accountant.

The Subrecipient shall notify County of the auditor's name and address immediately after the selection has been made. The contract for the audit shall allow access by County to the independent auditor's working papers.

The Subrecipient is responsible for the completion of audits and all costs of preparing audits. If there are audit findings, the Subrecipient must submit a detailed response acceptable to County for each audit finding within 90 days from the date of the audit finding report.

IX. INSPECTIONS

Subrecipient shall inspect any work performed hereunder to ensure that the work is being and has been performed in accordance with the applicable Federal, State and/or local requirements, and this Agreement.

County reserves the right to inspect any work performed hereunder to ensure that the work is being and has been performed in accordance with the applicable Federal, State and/or local requirements, and this Agreement.

Subrecipient agrees that all work that is determined based on such inspections not to conform to

the applicable requirements be corrected and understands payments to the Subrecipient will be withheld by County until it is corrected.

X. RETENTION AND INSPECTION OF RECORDS

The Subrecipient agrees that County shall have the right to review, obtain, and copy all records and supporting documentation pertaining to performance of this Agreement. The Subrecipient agrees to provide County with any relevant information requested. The Subrecipient agrees to permit County access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other materials that may be relevant to a matter under investigation for the purpose of determining compliance with the Chapter 5 of Part 1 of Division 31 of the Health and Safety Code and all other applicable requirements established under SB 850, HEAP program guidance document published on the website, and this Agreement.

The Subrecipient further agrees to retain all records described in this Agreement for a minimum period of five (5) years after the termination of this Agreement.

a) If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been commenced before the expiration of the required record retention period, all records must be retained until completion of the action and resolution of all issues which arise from it.

XI. HOMELESS MANAGEMENT INFORMATION SYSTEM

The Subrecipient agrees to have funded programs participate in the Ventura County Homeless Management Information System (HMIS). Participation will include, but not be limited to, input of client data upon intake, daily updates of bed availability information, as well as updates to current and prior client's records upon client contact and maintaining current data for statistical purposes. HMIS collects data on program outcomes and overall system performance. Subrecipients of Domestic Violence Programs with heightened privacy and confidentiality concerns are required to participate in a comparable HMIS system to include the necessary stricter privacy and confidentiality standards. The Subrecipient understands that it is responsible for any ongoing costs to access the HMIS system. The Subrecipient agrees to abide by terms of any HMIS Agreements, which are incorporated herein by reference. The Subrecipient shall indemnify and hold harmless the Grantee, its agents and instrumentalities from any and all liability, losses and damages arising out of or relating to this Agreement or the HMIS system.

XII. PATHWAYS TO HOME COORDINATED ENTRY SYSTEM

The Subrecipient agrees to funded program participating in the Ventura County Continuum of Care's Coordinated Entry System, Pathways to Home by accepting and making referrals using the Pathways to Home program in HMIS and participating in system-wide case conferencing.

XIII. DEFINITIONS OF HOMELESS AND AT-RISK OF HOMELESSNESS

Terms herein shall have the same meaning as the definitions set forth in the HEAP NOFA, Exhibit B.

XIV. COMPENSATION AND REPORTING

Subrecipient agrees to supply to County, at minimum quarterly progress reports and/or other documentation as may be required by the County to audit performance of this Agreement and/or to enable the County to analyze and evaluate utilization of the Subrecipient's program. Subrecipient shall maintain separate accounting and financial records for each funding (revenue) source in support of the projects)

XV. QUARTERLY STATUS REPORTS

QSRs shall address project status and, if applicable, explanation of any problems/delays encountered and/or anticipated and measures to be taken to correct such problems; revised milestones including anticipated schedule for project completion; direct benefit statistics. In addition, Subrecipient shall provide as part of the progress report, any citizen comments received during the reporting period relative to the project(s), any responses to such comments, and additional project information, as needed. Subrecipients shall submit such report quarterly within twenty-one (21) days of the close of the report period. These reports shall describe the progress made by the Subrecipient in achieving each of the objectives identified in the Application, Exhibit F. The reports shall explain the Subrecipient's progress including comparison of actual versus planned progress for the period.

Subrecipients shall submit a HMIS generated report on a quarterly and annual basis. Subrecipients will also be evaluated on CoC approved System Performance Benchmarks.

Reporting periods are defined in the table below:

QTR	Reporting Period	Due Date	
1	January -March	April 21	<u>Mailing address:</u> County of Ventura County Executive Office Community Development Attn: Tara Carruth 800 South Victoria Avenue, L#1940 Ventura, CA 93009
2	April-June	July 21	
3	July-September	October 21	

4	October-December	January 21	<u>E-mail:</u> tara.carruth@ventura.org
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XVI. PAYMENT PROCEDURES

The Subrecipient shall submit original, signed, Expenditure Summary and Payment Request (ESPR) and copies of supporting documents for payment to the County Executive Office by the 10th day of each month. Electronic submission of supporting documentation is acceptable. If the 10th of the month falls on a Saturday, or Sunday, then ESPR forms, with attached invoices, will be due by 3 p.m. the Friday preceding the 10th. The County will make all reasonable attempts for payment of accurate and approved ESPRs within thirty (30) days of receipt. However, if ESPRs are submitted without the required back up documentation, the reimbursement request may be held over until such documentation is provided.

XVII. BREACH AND REMEDIES

The following shall each constitute a breach of this Agreement:

Subrecipient's failure to comply with the terms or conditions of this Agreement.

Use of, or permitting the use of, HEAP funds provided under this Agreement for any ineligible activities.

Any failure to comply with the deadlines set forth in this Agreement.

In addition to any other remedies that may be available to County in law or equity for breach of this Agreement, County may:

Bar the Subrecipient from applying for future HEAP funds;

Revoke any other existing HEAP award(s) to the Subrecipient;

Require the return of any unexpended HEAP funds disbursed under this Agreement;

Require repayment of HEAP funds disbursed and expended under this Agreement;

Require the immediate return to County of all funds derived from the use of HEAP funds including, but not limited to recaptured funds and returned funds;

Seek, in a court of competent jurisdiction, an order for specific performance of the defaulted obligation or the appointment of a receiver to complete the technical assistance in accordance with HEAP requirements;

Seek such other remedies as may be available under this Agreement or any law;

All remedies available to County are cumulative and not exclusive; and

County may give written notice to the Subrecipient to cure the breach or violation within a period of not less than 15 days.

XVIII. WAIVERS

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of County to enforce at any time the provisions of this Agreement, or to require at any time, performance by the Subrecipient of these provisions, shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of County to enforce these provisions.

XIX. LITIGATION

If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of County, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are and shall be deemed severable.

The Subrecipient shall notify County immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement or County, and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interest of County.

XX. COMPLIANCE WITH STATE AND FEDERAL LAWS

The Subrecipient agrees to comply with all State and Federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, environmental protection, equal opportunity, fair housing, and all other matters applicable and/or related to the HEAP program, the Subrecipient, and all eligible activities.

Subrecipient shall also be responsible for obtaining any and all permits, licenses, and approvals required for performing any activities under this Agreement, including those necessary to perform design, construction, or operation and maintenance of the activities. Subrecipient shall be responsible for observing and complying with any applicable Federal, State, and local laws, rules or regulations affecting any such work, specifically those including, but not limited to, environmental protection, procurement, and safety laws, rules, regulations, and ordinances. Subrecipient shall provide copies of permits and approvals to County upon request.

XXI. ADDITIONAL REQUIREMENTS

The Subrecipient shall comply with the following additional requirements:

Nondiscrimination

During the performance of this Agreement, Subrecipient shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex (gender), sexual orientation, gender identity, gender expression, race, color, ancestry, religion, creed, national origin (including language use restriction), pregnancy, physical disability (including HIV and AIDS), mental disability, medical condition (cancer/genetic characteristics), age (over 40), genetic information, marital status, military and veteran status, and denial of medical and family care leave or pregnancy disability leave. Subrecipient shall ensure that the evaluation and treatment of its employees and applicants for employment are free from such discrimination and harassment. Subrecipient shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Subrecipient shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

Conflict of Interest

All participants are subject to State and Federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent Agreement being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code section 1090 and Public Contract Code, sections 10410 and 10411, for State conflict of interest requirements.

Current State Employees. No State officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any State agency, unless the employment, activity, or enterprise is required as a condition of regular State employment. No State officer or employee shall contract on his or her own behalf as an independent contractor with any State agency to provide goods or services.

Former State Employees: For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.

Employees of the Subrecipient: Employees of the Subrecipient shall comply with all applicable provisions of law pertaining to conflicts of interest, including but not limited to any applicable conflict of interest provisions of the California Political Reform Act, Government Code section 87100 et seq.

Drug-Free Workplace Certification

Certification of Compliance: By signing this Agreement, Subrecipient hereby certifies, under penalty of perjury under the laws of State of California, compliance with the requirements of the Drug-Free Workplace Act of 1990 (Government Code 8350 et seq.) and has or will provide a drug-free workplace by taking the following actions:

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees, contractors, or subcontractors for violations, as required by Government Code section 8355(a)(1).

Establish a Drug-Free Awareness Program, as required by Government Code section 8355(a)(2) to inform employees about all of the following:

The dangers of drug abuse in the workplace;

Contractor's policy of maintaining a drug-free workplace;

Any available counseling, rehabilitation, and employee assistance programs; and

Penalties that may be imposed upon employees, contractors, and subcontractors for drug abuse violations.

Provide, as required by Government Code section 8355(a)(3), that every employee who works under this Agreement:

Will receive a copy of Subrecipient's drug-free policy statement; and

Will agree to abide by terms of Subrecipient's condition of employment.

Child Support Compliance Act

For any Agreement in excess of \$100,000, the Subrecipient acknowledges in accordance with Public Contract Code 7110, that:

The Subrecipient recognizes the importance of child and family support obligations and shall fully comply with all applicable State and Federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

The Subrecipient, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

XXII. SPECIAL CONDITIONS

The Subrecipient agrees to comply with all conditions of this Agreement. These conditions shall be met to the satisfaction of County prior to disbursement of funds. The Subrecipient shall ensure that all employees are made aware of and agree to comply with all the conditions of this Agreement and the applicable State requirements governing the use of HEAP funds. Failure to comply with these conditions may result in termination of this Agreement.

The Agreement between the County and Subrecipient shall require the Subrecipient to:

Perform the work in accordance with Federal, State and Local housing and building codes, as applicable.

Maintain at least the minimum State-required worker's compensation for those employees who will perform the work or any part of it.

Maintain, as required by law, unemployment insurance, disability insurance, and liability insurance in an amount that is reasonable to compensate any person, firm or corporation who may be injured or damaged by the Subrecipient in performing the work or any part of it.

All proceeds from any interest-bearing account established by the Subrecipient for the deposit of HEAP funds, must be used for HEAP-eligible activities. Consistent with Health and Safety Code Section 50214 (b), no more than five (5) percent of these proceeds may be used for general administrative purposes. At least five (5) percent of these proceeds must be allocated to establishing or expanding services for homeless youth, as defined in HEAP Program documents.

Any housing-related activities funded with HEAP funds, including but not limited to, emergency shelter, rapid-rehousing, rental assistance, transitional housing and permanent supportive housing must be in compliance or otherwise aligned with the Core Components of Housing First, pursuant to Welfare and Institution Code Section 8255(b).

The Subrecipient agrees to provide the County access to Homeless Management Information System ("HMIS") data collected and entered into the Subrecipients HMIS, upon request, and to participate in any statewide data initiative as directed by County including but not limited to, a statewide data integration environment.

XXIII. CONTRACT AMENDMENT/TERMINATION

Any amendment to or termination of this Agreement shall be made in writing, subject to the approval of Subrecipient and County. Termination shall not relieve Subrecipient of its financial

obligations and reporting responsibilities hereunder.

XXIV. SUSPENDED OR DEBARRED PARTIES

Subrecipient certifies that it is not a suspended and debarred party with the Excluded Parties ListSystem (EPLS) and that it will notify the County if there is any change in this status. The EPLS includes information regarding entities debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement common rule, or otherwise declared ineligible from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits. Parties that are excluded are found on this website: <https://www.epls.gov/>. Subrecipient further agrees to ensure that such entities are not hired or retained to perform work on any HEAP-funded project.

XXV. REQUESTS FOR TECHNICAL ASSISTANCE

The Subrecipient shall refer to the County Executive Office, HEAP Management Analyst any regulatory or procedural questions regarding operation of its HEAP project(s). Requests should specify the problem area, assistance being requested and proposed solution, if applicable.

XXVI. AUTHORITY TO BIND

By entering into this Agreement, the Subrecipient certifies that it is qualified and licensed to conduct business in the State of California.

XXVII. NOTICES

Subrecipient shall notify County of any of the following changes:

Loss of Non-Profit status;
Pending addition or addition to the Excluded Parties List System; or
Change in leadership of the organization or changes in staff administering this Subrecipient Agreement.

Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice or may be served by certified mail. Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of receipt. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this Agreement shall be directed to the following contract representatives:

Grantee

Tara Carruth
Program Management Analyst
County of Ventura

Subrecipient

Alexander Nguyen
City Manager
City of Oxnard

Grantee

800 South Victoria Avenue, L#1940
Ventura, California 93009
Phone: 805-654-3838

Subrecipient

300 West Third Street, 4th floor
Oxnard, California 93030
Phone: 805-385-7430

XXVIII. COUNTY AND SUBRECIPIENT APPROVAL

County and Subrecipient agree to abide by the terms, conditions, assurances and certifications as specified in this Agreement.

XXIX. ENTIRE AGREEMENT

This Agreement, and its referenced attachments, contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed, and, once it becomes final, it will completely supersede any prior written or oral agreements or representations regarding same. Any oral representation or modification concerning this writing shall be of no force and effect.

XXX. SUBRECIPIENT CERTIFICATION

The following certification must be signed by Subrecipient's Executive Director or City Manager in order to receive the HEAP funding referenced in this Agreement. Subrecipient hereby certifies that:

The Subrecipient shall comply with all Federal, State, and County policies and requirements applicable to the HEAP program as appropriate for the funding if received;

The Subrecipient is not a suspended and debarred party with the Excluded Parties List System (EPLS) and will notify the County if there is any change in this status;

The Subrecipient shall comply with Federal cost principles and reporting requirements in accordance with U.S. Office of Management and Budget (OMB) 2 CFR 200 (OMB A-87) which states that all non-profit organizations expending more than \$500,000 in Federal funds during the fiscal year must conduct a Single Audit and submit the Report to the Federal Clearing House and the County for review no later than nine months after the fiscal year end. The Subrecipient shall comply with all State and County policies and requirements applicable to the HEAP program as appropriate for the funding if received;

The Federal assistance made available through the HEAP program funding is not being utilized to substantially reduce the prior levels of local financial support for HEAP program activities; and,

The information contained herein and in the attached is complete and accurate. No material information has been omitted, including financial information.

U.S. Code, Title 31, Section 3729, False Claims, provides a civil penalty of not less than \$5,000 and not more than \$10,000, plus 3 times the amount of damages for any person who knowingly presents, or causes to be presented, a false or fraudulent claim; or who knowingly makes, or caused to be used, a false record or statement; or conspires to defraud the Government by getting a false or fraudulent claim allowed or paid.

Typed Name and Title of Subrecipient Official	
Subrecipient Official's Signature	Date of Signature

XXXI. APPLICABLE LAW

This Agreement is entered into and shall be construed and interpreted in accordance with the laws of the State of California.

COUNTY APPROVAL

SUBRECIPIENT APPROVAL

SIGNATURE: CHRISTY MADDEN_____
SIGNATURE: ALEXANDER NGUYEN_____
Senior Deputy Executive Officer_____
City Manager

Date _____

Date _____

HOMELESS SERVICES UPDATE

Housing Department

By: Mark M. Alvarado, Homeless Assistance Coordinator

March 26, 2019



COMMITTEE ACTION

- Receive an update on the development of a permanent homeless shelter and navigation center.
- Receive a status update on the approved Homeless Five-Year Plan.
- Recommend that the City Council authorize the City Manager to accept \$1,500,000 in Homeless Emergency Aid Program funding from the State of California for a permanent shelter and operational support.

March 26, 2019

UPDATE TEMPORARY EMERGENCY SHELTER

- Opened January 30, 2019, as a 24-hour, seven-day per week operation
- Scheduled to close May 31, 2019.
- \$560,000 operational budget
- Operates at a capacity of 110 clients per night
- 10 beds reserved nightly for law enforcement referrals
- Two hot meals, shower and bed are the core services
- County homeless and behavioral health services
- 17 full and part-time staff
- 100 bunk beds donated through City of Port Hueneme

March 26, 2019

3

DEVELOPMENT OF PERMANENT SHELTER

- Planning and Coordination with the County of Ventura and the City of Ventura.
- \$3,200,000 in local, State and Federal funding (when combined with HEAP funding).
- Mercy House of Santa Ana, CA selected to operate permanent shelters in Oxnard and Ventura.
- Search for permanent shelter location continues.

March 26, 2019

4

OXNARD HOMELESS PLAN AND STRATEGY

Establish a comprehensive program that prevents and reduces homelessness in the City of Oxnard. The overarching goals to achieve this outcome are:

- 1) Increase & Strengthen Community Partnerships and Alliances
- 2) Effectively Coordinate Street Outreach
- 3) Coordinate efforts to reduce vagrancy & chronic transient behavior
- 4) Operate a Year-Round Emergency Shelter and Navigation Center
- 5) Increase Emergency Sheltering for Adults with Children
- 6) Connect Social Services with Mental Health Services for Homeless
- 7) Develop Temporary & Permanent Housing Choices for Homeless
- 8) Provide Follow Up Program Services for Homeless Clients Placed in Housing

March 26, 2019

5

OXNARD HOMELESS PLAN AND STRATEGY

- Council approved the plan September 18, 2018.
- Coordinated through multiple City departments and guidance from City Manager's office.
- Goals and strategies to addresses sheltering, law enforcement efforts, vagrancy, encampments and supportive housing.
- 9 of 17 first year goals have been addressed and show progress.

March 26, 2019

6

OXNARD HOMELESS PLAN AND STRATEGY

Goals of the Homeless Plan that are underway:

Goal 1: Reduce Negative Impact of Transient Population in Oxnard

Goal 2: Initiate a responsible giving outreach campaign

Goal 3: Convene a Homeless Services and Outreach Committee

Goal 5: Implement an illegal encampment removal strategy

Goal 6: Implement and facilitate a weekly service providers meeting

Goal 9: Utilize the Oxnard Armory as a Foul Weather Shelter

Goal 10: Meet ADA Compliance at Gabriel's House 1450 Rose Avenue

Goal 13: Eliminate Misuse of Open Space in all City Parks

Goal: 15 Maintain Downtown Parking Structure Elevator Safety and Cleanliness

March 26, 2019

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OXNARD HOMELESS PLAN AND STRATEGY

Goals of the Homeless Plan that are pending:

Goal 4: Outreach to Faith-Based Organizations in Oxnard

Goal 7: Acquisition & Rehabilitation of Property for Year-Round Shelter

Goal 8: Secure Building & Acquisition for a Year-Round Shelter Operator

Goal 11: Successfully Pilot Safe Sleep Parking Program

Goal 12: Open Year-Round Homeless Shelter/Navigation Center

Goal 14: Complete Expansion Design at Gabriel's House

Goal 16: Implement a Downtown Ambassador Program

Goal: 17 Vagrancy Prevention through Environmental Design

March 26, 2019

8

ACCEPT \$1,500,000 HOMELESS EMERGENCY AID FUNDING

- Application for funding submitted through Ventura County Continuum of Care on October 17, 2018.
- \$1,500,000 in HEAP awarded by State
- Will fund permanent shelter and supportive services over three-year period
- Funds will also support Safe Sleep parking program.
- Supplements approved \$1,500,000 in Measure O funds and \$200,000 in Community Development Block Grant funds

March 26, 2019

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QUESTIONS?

March 26, 2019