MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
April 9, 2019

A. ROLL CALL / POSTING OF AGENDA

At 9:30 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert Perello, and Chair Tim Flynn were present.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Shiri Klima, Deputy City Manager; Donna Ventura, Assistant Chief Financial Officer; Kevin Riper, Chief Financial Officer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel (recently adopted Oxnard Police Officers Association memorandum of understanding).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the March 26, 2019 Regular Meeting as presented.

It was moved by Member Basua, seconded by Member Perello, to approve the minutes as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

City Manager Department

1. SUBJECT: City Corps Retirement Plan Liability.
   RECOMMENDATION: That the Finance and Governance Committee receives an update on the City Corps Retirement Plan liability for budgetary purposes, and recommends proceeding with this update to the City Council.

The City Manager gave a report. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

Finance Department

2. SUBJECT: General Fund Budget Projections.
RECOMMENDATION: That the Finance and Governance Committee receive an update on the latest budget projections for the General Fund and authorize staff to present the item to the City Council.

The Chief Financial Officer gave a report. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Perello, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

City Attorney Department

3. SUBJECT: Council Procedures Manual Update.
RECOMMENDATION: That the Finance and Governance Committee continue discussion of the draft update to the Council Procedures Manual, review the updated redline showing previously discussed revisions, and provide any additional comments and direction.

The City Attorney gave a report. Public comments were received from Alicia Percell. Discussion ensued among the Committee and staff. No action was required.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

Member Perello requested a report from the internal auditors and asked that the Finance and Public Works departments explore potential revenue through providing products or services.

Chair Flynn requested a report on internal audits of overtime, the Performing Arts Center, City Corps, and the City golf course.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:57 a.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 4/23/19

TIM FLYNN
Chair