MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
April 23, 2019

A. ROLL CALL / POSTING OF AGENDA

At 9:32 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert Perello, and Chair Tim Flynn were present.

Staff members present were Shiri Klima, Deputy City Manager; Stephen Fischer, City Attorney; Alexander Nguyen, City Manager; Kevin Riper, Chief Financial Officer; Donna Ventura, Assistant Chief Financial Officer; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel (budget balancing, outsourcing).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the April 9, 2019 Regular Meeting as presented.

It was moved by Member Basua, seconded by Member Perello, to approve the minutes as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Finance Department

1. SUBJECT: Status Update of Internal Audit Projects Memo.
   RECOMMENDATION: That the Finance and Governance Committee receive an update from the Internal Auditors on the status of the current projects in progress related to the Internal Audit Department and authorize the Internal Auditors to present the item to the City Council.

Henry Oum of Price Paige & Company gave a report. Public comments were received from Jim Lavery. Discussion ensued among the Committee, staff, and Mr. Oum. No action was required.

2. SUBJECT: Internal Audit Department Protocol For Investigation of City Management Personnel.
   RECOMMENDATION: That the Finance and Governance Committee receive an update

from the Internal Auditors on the appropriate protocol for investigating members of the City of Oxnard's management and authorize the Internal Auditors to present the item to the City Council.

Mr. Oum gave a report. Public comments were received from Alicia Percell. Discussion ensued among the Committee and staff. No action was taken.

3. SUBJECT: Presentation on Corrective Action Plan.
RECOMMENDATION: That the Finance and Governance Committee receives an update on the Corrective Action Plan (CAP) and gives authorization for staff to present the item to the City Council.

Eden Casareno of Eadie & Payne LLP and the Assistant Chief Financial Officer gave reports. Public comments were received from Alicia Percell, Phil Molina, and Jim Lavery. Discussion ensued among the Committee and staff. No action was taken.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 11:04 a.m.

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 5/14/19
TIM FLYNN
Chair