MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
June 25, 2019

A. ROLL CALL / POSTING OF AGENDA

At 11:00 a.m., Chair Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers, 305 W. Third Street, Oxnard, California. The Assistant City Clerk called the roll and announced the posting of the agenda. Members Tim Flynn, Bryan MacDonald, and Chair Bert Perello were present.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Jay Duncan, Customer Services Manager; Jeri Cooper, Interim Special Districts Manager, Rosemarie Gaglione, Public Works Director; Brian Yanez, Assistant Public Works Director; and Elizabeth Rubalcava, Assistant City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the June 11, 2019 Regular Meeting as presented.

It was moved by Member Flynn, seconded by Member MacDonald, to approve the minutes as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

Public Works Department

1. SUBJECT: Utility Rates Assistance Program ("Project Assist") Update.
RECOMMENDATION: That the Public Works and Transportation Committee recommend City Council:
1. Approve a Rate Assistance Program ("Project Assist" – Year Three) for utility bills to assist Oxnard low-income residents and authorize staff to grant financial relief equal to a constant $15 credit for the monthly utility service charged to customers who meet the eligibility requirements discussed in this staff report;
2. Authorize staff to direct up to $145,000 annually from penalty fees charged to current customers who pay their bills late to fund the Utilities Rate Assistance Program;
3. Approve the Utilities Rate Assistance Program ("Project Assist – Year Three) for residential customers only and to begin the second year program on July 1, 2019; and
4. Receive an update on the second year of "Project Assist" that began July 1, 2018.

The Customer Services Manager gave a report. Public comments were received from Philip Molina. Discussion ensued among the Committee and staff.

It was moved by Member MacDonald, seconded by Member Flynn, to approve the recommended action as presented. VOTE: Flynn and MacDonald voted in favor, as did Perello who noted concern for the five dollar (50%) increase. The motion carried 3-0.

2. SUBJECT: Approve Budget Appropriation for Special Districts Division.
   RECOMMENDATION: That the Public Works and Transportation Committee recommend that City Council approve and authorize:
   1. A budget appropriation to Westport CFD 2 Special Project (Fund 175-1606-805-8229) in the amount of $169,900 for additional amenity improvement projects from Westport CFD 2 Fund Balance.

The Interim Special Districts Manager gave a report. Public comments were received from Darryl Anderle. Discussion ensued among the Committee and staff.

It was moved by Member Flynn, seconded by Member MacDonald, to approve the recommended action as presented. VOTE: Flynn, MacDonald, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Chair Perello requested the clean-up of a Victoria Estates drainage ditch and a schedule for street resurfacing. The City Manager noted that the Public Works Director would respond to these requests.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 11:38 a.m.

Michelle Ascencion	Bert E. Perello
MICHELLE ASCENCION, CMC	BERT E. PERELLO
City Clerk	Chair