

MINUTES  
OXNARD PLANNING COMMISSION  
REGULAR MEETING  
March 7, 2019

A. ROLL CALL

At 7:00 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers. Chair Vincent Stewart, Vice Chair Orlando Dozier, Commissioners Sanchez, Frank, Huber, Fuhring and Chua were present. Staff members present were Kathleen Mallory, Planning Manager, Ken Rozell, Assistant City Attorney, Rosemarie Gaglione, Public Works Director, Shiri Klima, Deputy City Manager, Jeffrey Lambert, Community Development Director and Dee Lai, Recording Secretary. Chair Stewart presided and called the meeting to order.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Commissioner Fuhring led the pledge of allegiance.

C. PUBLIC COMMENTS – Items not on the Agenda

No public comments were received.

D. READING OF AGENDA

Kathleen reviewed the agenda. Kathleen introduced Rosemarie Gaglione, Public Works Director, Shiri Klima, Deputy City Manager, and Jeff Lambert, Community Development Director.

E. CONSENT AGENDA

1. APPROVAL OF MINUTES – February 7, 2019

**MOTION:** Commissioner Frank moved and Commissioner Chua seconded a motion to approve the minutes of February 7, 2019. The question was called and the motion carried: 6:0:0:1. Commissioner Huber abstained.

F. PUBLIC HEARING

1. PLANNING AND ZONING PERMIT NO. 18-500-10 (Special Use Permit) AND 18-300-09 (Tentative Tract Map 6010). A request to subdivide a 1.09 acre vacant parcel into seven (7) lots and construct a two-story single-family dwelling with an attached two-car garage on each lot with an option to the buyer to include an attached 692 square-foot Accessory Dwelling Unit (ADU) on six of the seven lots on property located on the 700 Block of Doris Avenue (APN 200-0-291-325) within the Wilson Neighborhood.

Proposed project filed by Blake Rasmussen, 26500 West Agoura Road #652, Calabasas, CA 91302 on behalf of James Rasmussen, the property owner.

**Project Planner: Veronica Ortiz**

**ACTION: CONTINUED TO MARCH 21, 2019**

Staff recommended that item F1 be continued to date certain, March 21, 2019.

Chair Stewart opened the public comment.

There was no public comment.

Chair Stewart closed the public comment.

**MOTION:** Commissioner Sanchez moved and Commissioner Chua seconded a motion to continue agenda item F1 to date certain, March 21, 2019. The question was called and the motion carried unanimously.

2. PLANNING AND ZONING PERMIT NO. 18-500-11 (Special Use Permit). A request to construct a dog boarding facility with indoor and outdoor play areas and associated on-site improvements. The existing .89 acre property is partially developed with three residential dwelling units which are proposed to be demolished. The proposed two story 7,059 square foot building includes a 996 square-foot caretaker residence on the second level, grooming facility for patrons' dogs, indoor and outdoor play areas, and indoor kennels. The proposed use will be occupied by the business known as "Doggin Around". The project is located on 481 and 491 Ventura Blvd. Filed by Jeff Zook of Coastal Architects, 505 South A Street #200, Oxnard, CA 93030 for Nancy Barna, the property owner.

**Project Planner: Veronica Ortiz**

**ACTION: CONTINUED TO MARCH 21, 2019**

Staff recommended that item F2 be continued to date certain, March 21, 2019.

Chair Stewart opened the public comment.

There was no public comment.

Chair Stewart closed the public comment.

**MOTION:** Commissioner Sanchez moved and Commissioner Fuhring seconded a motion to continue agenda item F2 to date certain, March 21, 2019. The question was called and the motion carried unanimously.

3. PLANNING AND ZONING PERMIT NO. N/A. A request for determination of 2030 General Plan and Coastal Land Use Plan conformity for capital improvement projects proposed as part of the City's 2019-24 Capital Improvement Program (CIP). These projects are located throughout the City of Oxnard and vary in scope and funding. Filed

by Rosemarie Gaglione, Public Works Director, City of Oxnard.  
**Project Planner: Kathleen Mallory and Rosemarie Gaglione**

Rosemarie provided a powerpoint presentation outlining the request.

The Planning Commission discussed and inquired about several topics, including: book sorting equipment at the library; upgrades in compliance with fire codes; sewer pipe line acquisition; lift stations; storm drains; whether fiber optics will be available to internet providers; police station communication equipment; public safety; and the project list being a workable document.

Commissioner Dozier commented about if it's possible to add a column to the project list to tag the projects to their appropriate districts. He also commented about whether it's possible to add a column on the list to identify the projects that have been funded and the ones that are not funded. He asked if it could be in word or excel format to make it easier for the public to search.

Commissioner Fuhring commented about whether the projects on the list are beyond their end of service and whether there are other projects or assets that are also at their end of service that are not on the list.

All the Commissioners questions and concerns were addressed.

Chair Stewart opened the public comment.

One public comment was received by Kelley Ann Christiansen. Kelley commented about several topics, including; street resurfacing in Southwinds neighborhood and on South C Street; installing doggie bag dispensers, solar lights, cameras and gates for the park.

Chair Stewart closed the public comment.

Chair Stewart commented that he understood Kelley's concerns because he lost his step son due to homicide in Oxnard in 2016. Commissioner Huber commented that he wants to make sure that the CIP document that they're going to approve is a workable document and he inquired about how the type of things that were mentioned by Kelley such as street resurfacing will be added to the CIP.

Rosemarie stated that the items mentioned are minor capital projects, which do not rise to the level of inclusion within the CIP. The stated needs by the public commenter are and can be evaluated by staff outside of the CIP process. Through typical park maintenance and yearly assessment, park staff adds items to address deficiencies and need.

**MOTION:** Commissioner Huber moved and Vice Chair Dozier seconded a motion to adopt a resolution approving the findings that the proposed Capital Improvement for fiscal year 2019-2024 is in conformance with the City's 2030 General Plan and

the Coastal Land Use Plan. The question was called and motion carried unanimously.

G. STUDY SESSION/REPORTS

H. PLANNING COMMISSION BUSINESS

Commissioner Sanchez commented on how he can get hardcopies of the CIP report, the 2030 General Plan, and the Local Coastal Plan. Kathleen stated that she will send out the links to all the resource documents to the Commissioners on Monday and that the Commissioners can request hardcopies and staff will have them printed.

Chair Stewart commented that St. Paul Baptist church will be celebrating 100 years as the first African American church in Ventura County on Sunday, March 10, 2019 at 1777 Statham Blvd.

I. PLANNING MANAGER COMMENTS

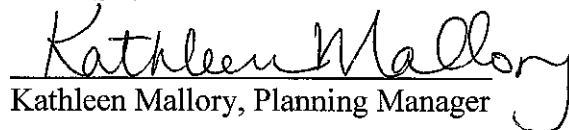
Planning Manager, Kathleen Mallory stated the City Council will consider the industrial code update on March 19 along with 2 application requests, Portofino project, and the Maulhardt project. Kathleen also stated that the City Council will conduct a study session on Short Term Rentals at the Performing Arts and Convention Center on March 25, 2019. The time will be posted on the City's website when it becomes available.

J. ADJOURNMENT

At 7:53 p.m., the Planning Commission concurred to adjourn.

  
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Vincent Stewart, Chair

ATTEST:

  
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Kathleen Mallory, Planning Manager