

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION
MINUTES

REGULAR MEETING
City Council Chambers
305 West Wing Third Street
Oxnard, CA 93030
Wednesday, January 23, 2019, 5:30 p.m.

A. ROLL CALL

At 5:31 p.m. the regular meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in the Council Chambers. Chairman Poirier, Vice Chair Whitecomb and Commissioners, Nash, Tejada and Teran were present. Recording Secretary Janice M. Zaragoza stated that the agenda was posted in the City Clerk's office, in the library, and online. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chairman Poirier presided and called the meeting to order. Staff members present were: Terrel Harrison, Interim Cultural Community Services Director, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

1. Ray Blatell - Oxnard Tennis Center
2. Pat Brown - Master Plan Questionnaire

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the PRCSC meeting from November 28, 2018, were submitted for approval.
ACTION: The PRCSC approved the minutes from the November 28, 2018, meeting. (Commission will review minutes for item J.2 and approve during the next PRCSC meeting.)

E. CEREMONIAL CALENDER

F. PRESENTATION TO THE COMMISSION

1. SUBJECT: Holiday Wrap Up. - Julie Estrada, Recreation Coordinator and Jessy Tapia, Recreation Coordinator
ACTION: That the Commission received a presentation.

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Recruitment for Citizen Advisory Group. Michelle Ascencion, City Clerk
ACTION: The Commission received an announcement to renew or apply for CAGs terms.

H. PARKS DIVISION REPORT

1. SUBJECT: Tennis Center, located at 801 Hobson Way, Update. - Brian Yanez, Assistance Public Works Director & Art Gutierrez, Facilities Manager.

ACTION: The Commission received a report.

2. SUBJECT: A report on all Housing and Community Development (“HCD”) grant construction projects and other park upgrades/maintenance projects. Community Development Block Grant “CDBG” grant construction projects and other upgrades/maintenance projects that are currently underway.

ACTION: The Commission received a report. “CDBG” grant construction projects and the park upgrades/maintenance projects will be on the next agenda.

3. SUBJECT: A report on the Parks & Recreation Master Plan process, including a status update, survey responses, and next steps. - Eric Humel, Public Works Staff.

ACTION: The Commission received a report.

I. NEW BUSINESS

J. TASK FORCE COMMENTS

1. Vice-Chair Whitecomb stated that she heard back from City Council in regards to off-leash dog hours and a report will be provided at the meeting in February. (Whitecomb)
2. Trees Task planted 1,600 trees at Garden City Acres Park. Would like Parks Staff to attend to issues, especially when it comes to trees and the Tennis Center (Teran)
3. Ventura Land Trust Presentation recommendation. (Nash)
4. Is there parking on W. 5th Street by Dog Park. There are no signs. (Tejada)
5. Thank you Vice Chair Whitecomb being Chair for the evening. (Poirier)

K. COMMISSION COMMENTS

1. Off leash dog hours to be put on Council agenda. (Whitecomb)
2. Book Drive at PAL, City Corps, Southwinds and Colonia recreation centers. (Whitecomb)

L. ITEMS OF FUTURE CONSIDERATION

1. Report on off-leash dog park hours.
3. 5 Points Park Concept - 5 Points Parklet.
4. Ventura Land Trust Presentation.
5. “No Parking” signs at Campus Park Dog Park.
6. “No Smoking” signs at Parks.
7. Explore what is involved in establishing a Parks & Recreation District.
8. Update on CDBG Projects.
9. Update on Walking Trails & Bike Trails at Santa Clara River.

M. ADJOURNMENT

At 7:26 p.m. the Parks, Recreation, and Community Services Commission concurred to adjourn the meeting.

The next regular meeting is scheduled for Wednesday, February 27, 2019, at 5:30 p.m. at the council chambers, 305 West Third Street, Oxnard CA 93030.

Roger Poirier, Chair

Note: These are "action minutes" and brevity is desirable. Details regarding issues contained herein are available on the tape recording covering these minutes.