CITY OF OXNARD
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
MINUTES
REGULAR MEETING
City Council Chambers
305 West Wing Third Street
Oxnard, CA 93030
Wednesday, May 22, 2019, 5:30 p.m.

A. ROLL CALL

At 5:33 p.m. the regular meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in the Council Chambers. Chairman Poirier, Vice Chair Whitecomb and Commissioners Teran and Tejada were present. Commissioner Nash was absent. Recording Secretary Janice M. Zaragoza stated that the agenda was posted in the City Clerk's office, in the library, and online. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chairman Poirier presided and called the meeting to order. Staff members present were: Terrel Harrison, Cultural Community Services Director, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

Chair Poirier

C. PUBLIC COMMENTS

D. APPROVAL OF MINUTES

1. SUBJECT: The minutes of the PRCSC meeting from March 27, 2019 and April 17, 2019 were submitted for approval.
   ACTION: The PRCSC approved the minutes from the March 27, 2019 and April 17, 2019 meetings. (Poirier/Teran)

E. CEREMONIAL CALENDER

F. PRESENTATION TO THE COMMISSION

G. REPORT OF COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed or take action on any item presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Inaugural Insect Festival Announcement. - Terrel Harrison, Cultural and Community Services Director.
   ACTION: The Commission received an announcement.

2. SUBJECT: National PAL Boxing Tournament. - Terrel Harrison, Cultural and Community Services Director.
   ACTION: The Commission received an announcement.

3. SUBJECT: Jr. High Grad Night. - Renee Rakestraw, Recreation Manager.
   ACTION: The Commission received an announcement.

H. PARKS DIVISION REPORT

1. SUBJECT: Update on all ongoing Park improvement project, including a report on any notable maintenance issues, and significant developments within the Parks Division. - Erik Garwick, Parks Manager.
   ACTION: The Commission received a report.

I. NEW BUSINESS

1. SUBJECT: Update on Parks & Recreation Master Plan. - Eric Humel, Public Works Staff.
   ACTION: The Commission received a report.

2. SUBJECT: Campus Park Grant Application. - Resident Workshop. - Eric Humel, Public Works Staff.
   ACTION: The Commission received a report.

3. SUBJECT: Project Blackboard. - Renee Rakestraw, PV Estates Chair.
   ACTION: The Commission received a report.

4. SUBJECT: Report to City Council. - Roger Poirier, Chair.
   ACTION: The Commission motioned to create an ad-hoc committee to present/propose the PRCSC Annual Report to City Council for the July 2, 2019 City Council meeting. /the ad-hoc committee members, Chair Poirier, Vice Chair Whitecomb, and Commissioner Teran. (Poirier/Teran)

J. TASK FORCE COMMENTS

K. COMMISSION COMMENTS

1. Trees Task Force planted nearly 40 trees. (Teran)
2. Urges public to attend Oxnard's Inaugural Insect Festival on Saturday, June 2, 2019.

L. ITEMS OF FUTURE CONSIDERATION

1. City Clerk to swear in newly appointed commissioners during next scheduled meeting on June 19, 2019 at South Oxnard Center.
2. That the Commission consider Project Backboard's proposal and take action.
3. Schedule a PRCSC retreat.
4. Cancel PRCSC meeting scheduled for June 26, 2019 and hold a Special Meeting on June 19, 2019 at the South Oxnard Center.
5. That past Commissioners are recognized during ceremonial item at the City Council meeting on July 2, 2019.

M. ADJOURNMENT

At 8:13 p.m. the Parks, Recreation, and Community Services Commission concurred to adjourn the meeting.

The next regular meeting is scheduled for Wednesday, June 19, 2019, at 5:30 p.m. at the South Oxnard Center, 200 East Bard Road, Oxnard, CA 93033.

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Roger Poirier, Chair

Note: These are "action minutes" and brevity is desirable. Details regarding issues contained herein are available on the tape recording covering these minutes.