

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA
(ITEM F-3 ADDED, ITEM I-1 AMENDED – 5/16/19)

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY

Council Chambers, 305 West Third Street

Teleconference Location (Ramirez): Holiday Inn Express, 728 16th Street (Breakfast Room), Sacramento
May 21, 2019

Closed Session - 4:30 PM
Appointment Items - 5:00 PM
Regular Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1))
(City Council)
Name of case: Daniel Gallinot v. City of Oxnard
Ventura County Superior Court, Case No. 56-2019-00524951-CU-BC-VTA
Workers' Compensation Appeals Board Case No. ADJ10151241
In re Industrial Disability Retirement Appeal of Daniel Gallinot
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code section 54956.8)
(City Council)
The purpose of the closed session is for the City Council to review the status of negotiations for the potential sale of real property and to provide instructions to the negotiators pursuant to Government Code section 54956.8.
Properties:
425 South B St. (202-0-101-415, SSA Building);

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

202-0-101-205; 202-0-101-225; 202-0-101-360; 202-0-101-405; 202-0-101-435
538 South B St. (202-0-105-120); 202-0-105-170; 202-0-105-195; 202-0-105-210; 202-0-105-235;
202-0-105-260; 202-0-105-305

Agency negotiators: Jeffrey Lambert, Community Development Director, and Kenneth Rozell,
Assistant City Attorney.

Negotiating party: Madison Park Financial Corp.

Under negotiation: Price and terms of payment for the potential sale of City properties.

D. APPOINTMENT ITEMS (5:00 PM)

1. Finance Department

SUBJECT: Single Audit Report and Corrective Action Plan Update. (15/10/5)

RECOMMENDATION: That the City Council receive an update on the FY 2018 Single Audit Report (presented by external auditors Eadie & Payne) and the Corrective Action Plan addressing audit findings for FY 2015 through 2018. (Finance and Governance Committee approved 3-0.)

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

2. Finance Department

SUBJECT: Status Update of Internal Audit Projects Memo. (10/5/5)

RECOMMENDATION: That the City Council receive an update from the Internal Auditors on the status of the current projects in progress related to the Internal Audit Department. (Finance and Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

3. Finance Department

SUBJECT: Internal Audit Department Protocol For Investigation of City Management Personnel. (5/5/5)

RECOMMENDATION: That the City Council receive an update from the Internal Auditors on the appropriate protocol for investigating members of the City of Oxnard's management. (Finance and Governance Committee approved 3-0.)

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Commendation to employee Mike Shaffer for Receiving the "Up and Coming Leader" Award at the 2019 Public Sector Chief Information Officer Academy.

2. SUBJECT: Recognition of the City of Oxnard City Treasurer's Staff for Receiving the California Municipal Treasurers Association Investment Policy Certification.

NEW ITEM

3. SUBJECT: Presentation of a Proclamation Designating the Week of May 19-25, 2019 as "Public Works Week."

G. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. **REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY**

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

I. **CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS**

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

AMENDED ITEM

1. **City Clerk Department**

SUBJECT: Appointment of Members to Serve on City of Oxnard Citizen Advisory Groups ("CAGs"). (5/5/5)

RECOMMENDATION: That the Mayor, with the concurrence of the City Council, make the following appointments:

- a. Four (4) members to the Commission on Homelessness,
- b. Four (4) members to the Community Relations Commission,
- c. Seven (7) members to the Cultural Arts Commission,

- d. Seven (7) members to the Parks, Recreation and Community Services Commission,
- e. Two (2) members to the Planning Commission,
- f. Six (6) members to the Senior Services Commission,
- h. Four (4) members to the Downtown Design Review Committee (DDRC), and
- i. One (1) member to the Mobilehome Park Rent Review Board.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the May 7, 2019 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

2. City Clerk Department

SUBJECT: Budget Appropriation for Use of PEG Funds to purchase equipment used to expand the City's PEG channel capacity.

RECOMMENDATION: That City Council approve an appropriation in the amount of \$16,568 from the Public, Educational, and Governmental ("PEG") Fees Capital Improvement Fund 311 to Council Chambers A/V Upgrade (Project 151401) for:

- 1. Previous expenditures of \$2,483 for microphones and monitors in the Council Chambers;
- 2. Purchase of video encoding equipment and accessories for broadcasting meetings in the amount of \$2,045; and
- 3. Purchase of an electronic voting and speaker management system in the amount of \$12,040.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

3. Community Development Department

SUBJECT: Planning & Zoning (PZ) Permit No. 19-580-01 (Zone Text Amendment - ZTA) - Amendments to Chapter 16, Article II and Article V, Division 13, of the Oxnard City Code (OCC) Pertaining to Accessory Dwelling Units.

RECOMMENDATION: That the City Council adopt Ordinance No. 2959 amending Chapter 16, Article II and Article V, Division 13, of the Oxnard City Code (OCC) pertaining to definitions and regulations governing Accessory Dwelling Units (ADU).

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

4. Cultural & Community Services Department

SUBJECT: Senior Nutrition Program Grant Application and Revenue Approval for FY 2019-20.

RECOMMENDATION: That the City Council:

1. Adopt a resolution authorizing the City Manager or designee to submit an application for the Ventura County Area Agency on Aging Senior Nutrition Grant; and
2. If funding is received, authorize:
 - a) the City Manager or designee to execute the grant agreements;
 - b) the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for the use of the grant funds; and
 - c) the City Manager or designee to submit non-financial reports.

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

5. Cultural & Community Services Department

SUBJECT: Oxnard School District After School Education and Safety Grant.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement with the Oxnard School District (OSD) (A-8138) for the City to receive an amount not to exceed \$2,100,000 for after school program Primary Services with contingency for \$50,000 in Additional Services at OSD's discretion. (Community Services Committee to review on May 14, 2019)

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

6. Finance Department

SUBJECT: Amendment to External Auditor Agreement for Annual Auditing Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the Seventh Amendment to Agreement A-7819 with Eadie + Payne, LLP, to increase the amount by \$329,347, for a total amended not-to-exceed amount over 5 years of \$1,975,910 for FY 2018-19 CAFR/Single-Audit/Ancillary Assistance and for out-of-scope work for the FY 2017-18 audit and legal support for litigation.

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

7. Human Resources Department

SUBJECT: Fiscal Year 2019-20 Purchase Order for General Liability Insurance.

RECOMMENDATION: That the City Council approve the expenditure of Fiscal Year 2019-20 funds in the amount of \$576,676 for general liability insurance to be purchased through the City's broker, Arthur J. Gallagher & Co., and authorize the Mayor to execute a purchase order in Fiscal Year 2019-20 for the payment thereof.

Legislative Body: City Council

Contact: Mike More, (805) 385-7480

8. Public Works Department

SUBJECT: Award Contract A-8134 to Oilfield Electric Company for On-Call Electrical Repair, Maintenance and Replacement Services.

RECOMMENDATION: That the City Council award and authorize the Mayor to execute an agreement with Oilfield Electric Company (Agreement No. 8134) in the amount of \$800,000 for On-Call Electrical Repair, Maintenance and Replacement Services for a three-year term. (Public Works and Transportation Committee approved 3-0).

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

9. Public Works Department

SUBJECT: City of Oxnard Proposed Truck Route Modifications.

RECOMMENDATION: That the City Council adopt a Resolution, pursuant to Oxnard City Code Section 8-3, amending the City of Oxnard Truck Route Map. (Public Works and Transportation Committee approved 3-0).

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

10. Public Works Department

SUBJECT: Agreement for Delivery of Bulk Fuel (Unleaded Gasoline, Clear Diesel and Red Dye Diesel) to City Facilities.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Agreement A-8126 with Conico MacValley, LLC (MacValley), for a term of three (3) years, for a total contract value not to exceed \$1,420,200, to provide bulk fuel delivery services to City facilities for the Wastewater Division, Environmental Resources Division, Fire Stations 1-6 & 8 and River Ridge Golf Course. (Public Works and Transportation Committee approved 3-0).

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

11. Public Works Department

SUBJECT: Agreement for Delivery of Lubricants and Antifreeze to City Facilities.

RECOMMENDATION: That City Council approve and authorize the Mayor to execute Agreement A-8135 with Conico MacValley, LLC, (MacValley), for a term of three (3) years, for a total contract value not to exceed \$356,100, to provide delivery of Lubricants and Antifreeze to City facilities for the Wastewater Division, Environmental Resources Division, Fleet Services Division

and River Ridge Golf Course. (Public Works and Transportation Committee approved 3-0).

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

M. REPORTS

1. City Manager Department

SUBJECT: 2019-2024 Oxnard Convention & Visitors Bureau Annual Report and Five-Year Agreement. (15/10/5)

RECOMMENDATION: That City Council:

1. Receive the annual report from the Oxnard Convention and Visitors Bureau; and
2. Approve a new five-year contract between the City of Oxnard and the Oxnard Convention and Visitors Bureau for marketing activities.

(Housing and Economic Development Committee to review May 14, 2019)

Legislative Body: City Council

Contact: Ashley Golden, (805) 385-7478

2. Community Development Department

SUBJECT: Renewal of the Oxnard Downtown Management District. (10/5/5)

RECOMMENDATION: That the City Council adopt a Resolution of Intention to renew the Oxnard Downtown Management District ("ODMD"), in the amount of \$502,357 in fiscal year 2019-20, and to hold a public hearing on July 16, 2019.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. Community Development Department

SUBJECT: Development Review Process Improvements. (20/15/10)

RECOMMENDATION: That the City Council receive staff presentation and provide direction regarding recommendations for improvements to the development review process and provide comments. (Housing and Economic Development Committee reviewed April 9, 2019)

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

N. ADJOURNMENT