MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
September 10, 2019

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 9:30 a.m., Chair Flynn called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Members Gabriela Basua, Bert Perello, and Chair Tim Flynn were present.

Staff members present were Alexander Nguyen, City Manager; Stephen Fischer, City Attorney; Shiri Klima, Deputy City Manager; Keith Brooks, Chief Information Officer; Kevin Riper, Chief Financial Officer; Lisa Boerner, Purchasing Manager; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Jim Lavery (refinancing of 2011 lease revenue bonds).

C. CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the July 23, 2019 regular meeting as presented.

It was moved by Member Perello, seconded by Member Basua, to approve the minutes as presented. VOTE: Basua and Perello voted in favor; Flynn abstained (absent from the July 23, 2019 meeting). The motion carried 2-0-1.

D. REPORTS

Information Technology Department

1. SUBJECT: Purchase of Cisco network equipment from Insight Public Sector, Inc.
   RECOMMENDATION: That the Finance and Governance Committee recommend the City Council approve a purchase order of $362,946.50 for Cisco networking equipment from Insight Public Sector, Inc.

It was moved by Member Perello, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

2. SUBJECT: Enterprise Resource Planning (ERP) System Purchase.
   RECOMMENDATION: That the Finance and Governance Committee recommends that City Council:

1. Award and authorize the Mayor to execute the agreement with Tyler Technologies, Inc. for an enterprise resource planning (ERP) system in an amount not to exceed $9,117,985 (which is $8,245,085 plus $872,900 implementation contingency) over a five-year term with future years' funding contingent on Council budget approval (recognizing the agreement is one component of the total, five-year project cost of $14,893,817, which also includes $5,775,832 in additional implementation costs and hardware/ software costs);
2. Authorize the Mayor to approve a budget appropriation in amount of $522,644 ($81,992 of Tyler fees plus $440,652 of implementation costs) for FY 2019-20 from future debt proceeds based on proposed Resolution of Intent to Reimburse from Lease Revenue Bond Proceeds; and
3. Adopt a resolution amending Resolution No. 15,241 to increase by two the full-time equivalent positions in the City service pursuant to Chapter 4 of the City Personnel Rules and Regulations.

The Chief Information Officer and Chief Financial Officer gave a report. Discussion ensued among the Committee and staff. Public comments were received from Phillip Molina and Jim Lavery. Further discussion ensued.

It was moved by Member Basua, seconded by Member Perello, to approve the recommended action as presented. VOTE: Basua, Flynn, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Flynn adjourned the meeting at 10:33 a.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn 9/24/19

TIM FLYNN
Chair