

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at [www.oxnard.org](http://www.oxnard.org).



**AMENDED AGENDA**  
(Amended 9/27/19 to add new item, #C-5)

OXNARD CITY COUNCIL  
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY  
OXNARD FINANCING AUTHORITY  
OXNARD HOUSING AUTHORITY  
Council Chambers, 305 West Third Street  
October 1, 2019  
**Closed Session - 4:30 PM**  
**Regular Meeting - 6:00 PM**

**A. ROLL CALL, POSTING OF AGENDA**

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council, Successor Agency, Financing Authority.

**B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

**C. CLOSED SESSION (4:30 PM)**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1)) (City Council)  
Name of case: Melissa Stillwagon v. City of Oxnard; and the California Public Employees' Retirement System  
Ventura County Superior Court, Case No. 56-2018-00511341-CU-WM-VTA
2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code Section 54956.9(d)(1)) (City Council)  
Name of case: Andrew Ulrich v. City of Oxnard  
Workers' Compensation Case No. ADJ10883734
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2)) (City Council)  
Based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case.
4. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(4)) (Successor Agency)  
Based on existing facts and circumstances, the Successor Agency shall decide whether to initiate

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

**Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)**

litigation in one potential case.

5. **NEW ITEM:** CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code section 54956.8) (City Council)  
Property: 1258 Saviers Road, Oxnard  
Agency Negotiators: Emilio Ramirez, Housing Director.  
Negotiating Party: Mahmoud Farahani  
Under negotiation: Price and terms of payment.

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating October 2, 2019 as "Clean Air Day" in the City of Oxnard.
2. SUBJECT: Presentation of a Proclamation Designating the Month of October 2019 as "Multicultural Month" in the City of Oxnard.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker cards will not be accepted after the beginning of the general public comment period. Based on the number of speaker cards submitted, the presiding officer may impose time limits per speaker. Typically, speakers are limited to three minutes, but shorter time may be established as deemed necessary. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/ Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY  
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

1. City Manager Department

SUBJECT: "No Place Like Home - Ventura County" Presentation.



**RECOMMENDATION:** That the City Council receives a presentation from Ventura County Behavioral Health.

Legislative Body: City Council

Contact: Ashley Golden, (805) 385-7478

## I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

## K. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

**RECOMMENDATION:** That the City Council approve the minutes of the September 17, 2019 regular meeting as presented.

Legislative Body: City Council

Contact: Michelle Ascencion, (805) 385-7805

## 2. City Manager Department

**SUBJECT:** Resolution Commemorating the Life of Karen Renee Burnham and her Thirty-Seven Years of Service to the City of Oxnard.

**RECOMMENDATION:** That City Council adopt a resolution commemorating the life of former longtime employee Karen Renee Burnham and her thirty-seven years of service to the city.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

### 3. City Attorney Department

**SUBJECT:** Adoption of Camping, Removal and Storage of Personal Property, Park Exclusion, and Aggressive Panhandling and Solicitation Ordinance.

**RECOMMENDATION:** That City Council adopt Ordinance No. 2966 amending Article XVIII of Chapter 7 of the Oxnard City Code related to Ormond Beach, and adding Articles XX, XXI and XXII to Chapter 7 of the Oxnard City Code regulating Camping, Removal and Storage of Personal Property, Park and Park Facility Exclusion, and Aggressive Panhandling and Solicitation.

Legislative Body: City Council

Contact: Stephen Fischer, (805) 385-7483

#### 4. Cultural & Community Services Department

SUBJECT: Agreement No. 8503-18-LI with Baker & Taylor, LLC for Purchasing, Cataloging, and Processing of Library Materials.

**RECOMMENDATION:** That the City Council authorize the Mayor to execute Agreement No.

8503-18-LI for the total amount of \$570,000 with Baker & Taylor, LLC for three years for the purposes of purchasing library materials, cataloging, and processing. (Community Services Committee approved 3-0)

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

5. Community Development Department

**SUBJECT:** Adoption of Ordinance No. 2965

**RECOMMENDATION:** That the City Council adopts Ordinance No. 2965 (read by title only, waiving further reading) approving Planning & Zoning Permit No. 19-580-03 (Zoning Text Amendment - ZTA) – Amendment to Ordinance No. 2960 - Chapters 11 and 16 of the Oxnard City Code (OCC) Pertaining to Buffer Requirements and Approval Authority for Manufacturing, Testing, and Distribution of Cannabis.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

## 6. Fire Department

SUBJECT: Purchase Order with L.N. Curtis & Sons for fire/rescue equipment and supplies.

**RECOMMENDATION:** That the City Council approve and authorize the Mayor to execute the change order to Purchase Order No. 6673 with L.N. Curtis & Sons (L.N. Curtis) for a not-to-exceed amount of \$351,000 for Fiscal Year 19/20 and \$125,000 for Fiscal Year 20/21 for the purchase of Fire Department supplies and equipment for two years. (Public Safety Committee approved 2-0)

Legislative Body: City Council

Contact: Darwin Base, (805) 385-7700

## 7. Human Resources Department

SUBJECT: Third Amendment to Agreement with York Insurance Services.

**RECOMMENDATION:** That City Council approve and authorize the Mayor to execute a Third Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc. in the amount of \$195,000, for a total contract value of \$780,000 for liability claims administration and adjustment services.

Legislative Body: City Council

Contact: Steve Naveau, (805) 385-7947

## 8. Public Works Department

**SUBJECT:** Notice of Completion – Durley Park Improvement Project.

**RECOMMENDATION:** That the City Council receive an update following the Durley Park Improvement Project Notice of Completion recorded on August 15, 2019.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

## 9. Public Works Department

SUBJECT: Approval of Agreements for On-Call Professional Engineering Services.

**RECOMMENDATION:** That the City Council approve and authorize the Mayor to execute:

1. Agreement No. A-8164 with Huitt-Zollars, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$500,000.
2. Agreement No. A-8165 with Dokken Engineering, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$250,000.
3. Agreement No. A-8166 with Wallace Group for On-Call Professional Engineering Services for a three year term, not to exceed \$1,000,000.
4. Agreement No. A-8167 with AECOM for On-Call Professional Engineering Services for a three year term, not to exceed \$750,000.
5. Agreement No. A-8168 with Kier & Wright Civil Engineers and Surveyors, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$250,000.
6. Agreement No. A-8170 with Interwest Consulting Group, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$1,000,000.  
(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

10. Public Works Department

SUBJECT: Approve Trade Services Agreement No. A-8175 for Foaming Root Control Services to Various Locations Within the City of Oxnard for Duke's Root Control, Inc.

RECOMMENDATION: That the City Council award and authorize the Mayor to execute Agreement No. A-8175 to Duke's Root Control, Inc., for a three (3) year term for an amount not to exceed \$325,561.50. (Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

11. Public Works Department

SUBJECT: Sustainable Transportation Planning Grant Application - California Department of Transportation.

RECOMMENDATION: That the City Council adopt a resolution authorizing the City Manager to submit an application for \$410,000 in California Department of Transportation Sustainable Transportation Planning Grant Program funds, to be used for multimodal transportation and land use planning that furthers sustainable community strategies and contributes to the State's greenhouse gas reduction targets. This grant would require a match of 11.47%, or \$53,121 which can be in-kind.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

L. REPORTS

1. Information Technology Department

SUBJECT: Enterprise Resource Planning (ERP) System Purchase. (30/20/10)

RECOMMENDATION: That the City Council:

1. Award and authorize the Mayor to execute the agreement with Tyler Technologies, Inc. for an enterprise resource planning (ERP) system in an amount not to exceed \$9,117,985 (which is \$8,245,085 plus \$872,900 implementation contingency) over a five-year term with future years'

funding contingent on Council budget approval (recognizing the agreement is one component of the total, five-year project cost of \$14,893,817, which also includes \$5,775,832 in additional implementation costs and hardware/ software costs);

2. Authorize the Mayor to approve a budget appropriation in amount of \$522,644 (\$81,992 of Tyler fees plus \$440,652 of implementation costs) for FY 2019-20 from future debt proceeds based on proposed Resolution of Intent to Reimburse from Lease Revenue Bond Proceeds; and

3. Adopt a resolution amending Resolution No. 15,241 to increase by two the full-time equivalent positions in the City service pursuant to Chapter 4 of the City Personnel Rules and Regulations. (Finance & Governance Committee approved 3-0)

Legislative Body: City Council

Contact: Keith Brooks, Kevin Riper, (805) 385-7597, (805) 385-7475

#### M. PUBLIC HEARINGS

##### 1. Finance Department

SUBJECT: Refinancing of 2011 Lease Revenue Bonds. (15/10/5)

RECOMMENDATION: 1. That the City Council approve the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING THE ISSUANCE BY THE CITY OF OXNARD FINANCING AUTHORITY OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND AUTHORIZING OTHER MATTERS RELATED THERETO; and

2. That the City of Oxnard Financing Authority approve the following Resolution:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF OXNARD FINANCING AUTHORITY AUTHORIZING THE ISSUANCE OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD PUBLIC FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND AUTHORIZING OTHER MATTERS RELATED THERETO.

(Finance & Governance Committee approved 2-0)

Legislative Body: City Council, Financing Authority

Contact: Kevin Riper, (805) 385-7475

##### 2. Community Development Department

SUBJECT: Citywide General Plan Consistency Zone Change Program Planning and Zoning (PZ) Permit No. 17-570-02 (Zone Change). (10/15/15)

RECOMMENDATION: That the City Council:

1. Receive a report regarding the General Plan Consistency Zone Change Program;

2. Open a public hearing;

3. Introduce and waive the first reading of an Ordinance by title only approving a Zone Change to parcels as listed in Exhibit A; and

4. Set the Ordinance for a second reading and adoption at the City Council meeting of October 15, 2019.

Legislative Body: City Council

Contact: Jeffrey Lambert, (805) 385-7882

3. Police Department

SUBJECT: Justice Assistance Grant ("JAG") FY 2019 (5/5/5)

RECOMMENDATION: That City Council conduct a public hearing and adopt a resolution:

1. Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$117,724 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2019 Local Solicitation;
2. Authorizing the City Manager to execute a Memorandum of Understanding with the County of Ventura and the Cities of San Buenaventura and Simi Valley designating the City of Oxnard as the lead agency and fiscal agent for the JAG;
3. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award;
4. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget appropriation for the use of JAG funds upon award; and
5. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

N. REPORTS

1. Police Department

SUBJECT: Use of Small Unmanned Aerial Vehicles ("Drones") for Public Safety. (15/10/10)

RECOMMENDATION: That the City Council receive a report from the Police Department regarding its progress towards the use of small unmanned aerial vehicles in public safety applications.

Legislative Body: City Council

Contact: Scott Whitney, (805) 385-7624

2. Public Works Department

SUBJECT: Update on Lease and Operating Agreement with the Oxnard Historic Farm Park Foundation. (10/20/10)

RECOMMENDATION: That City Council consider selling the Farm Museum. (Public Works and Transportation Committee voted 2-0 to forward the item for City Council consideration)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

O. ADJOURNMENT



September 2019

# NO PLACE LIKE HOME VENTURA COUNTY

Kiran Sahota, VCBH Sr. Manager  
Susan White Wood, VCBH Housing Manager

## Housing = Social Determinant of Health

- Housing is tied to income
- Housing is evidence based care for homelessness
- Mentally ill & homeless live an average of 15-30 years less than general population
- Unstable or unsafe housing can cause or increase stress, anxiety & depression
- A positive change in housing can influence positive changes in other factors that result in improved health & well-being

## Relationship of VCBH to Housing

- VCBH co-develops and coordinates appropriate housing for the mentally ill
- VCBH partners with builders, property management companies, landlords, service providers and others to develop and manage housing for the mentally ill
- VCBH employs “housing first” model
- VCBH delivers evidence based services to clients



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## Barriers to Housing for Homeless & Mentally Ill

- Rent is too high
  - According to Rent Jungle the Average Rent in Ventura County in 2019 is \$2195
- Lack of housing stock (vacancy rate is currently less than 4%)
- Lack of supportive housing (NIMBYs, cost, politics)
- Lack of variety of housing for mentally ill (Board & Cares, RCFEs)
- Mental illness makes finding & keeping a home challenging
- Unrealistic expectations of homeless & mentally ill – changing the meaning of success



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## POINT IN TIME COUNTS

| CITY                                                                  | 2007        | 2009        | 2010        | 2011        | 2012        | 2013        | 2014        | 2015        | 2016        | 2017        | 2018        | 2019        | 12 year avg | 2018 to 2019 Change | % Change 2018 to 2019 |
|-----------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|-----------------------|
| Camarillo                                                             | 10          | 13          | 15          | 29          | 30          | 27          | 38          | 35          | 24          | 27          | 49          | 33          | 28          | -16                 | -33%                  |
| Fillmore                                                              | 5           | 4           | 5           | 10          | 16          | 13          | 6           | 7           | 6           | 0           | 2           | 10          | 7           | 8                   | 400%                  |
| Moorpark                                                              | 13          | 7           | 1           | 7           | 5           | 9           | 15          | 7           | 4           | 7           | 3           | 2           | 7           | -1                  | -33%                  |
| Ojai                                                                  | 82          | 60          | 52          | 40          | 41          | 43          | 62          | 40          | 29          | 19          | 31          | 47          | 46          | 16                  | 52%                   |
| Oxnard                                                                | 671         | 679         | 520         | 638         | 522         | 645         | 379         | 603         | 584         | 461         | 335         | 548         | 549         | 213                 | 64%                   |
| Port Hueneme                                                          | 9           | 1           | 9           | 6           | 12          | 17          | 13          | 22          | 7           | 18          | 19          | 30          | 14          | 11                  | 58%                   |
| Santa Paula                                                           | 97          | 91          | 54          | 50          | 60          | 34          | 31          | 20          | 56          | 35          | 44          | 106         | 57          | 62                  | 141%                  |
| Simi Valley                                                           | 163         | 303         | 229         | 226         | 284         | 211         | 194         | 202         | 99          | 105         | 143         | 121         | 190         | -22                 | -15%                  |
| Thousand Oaks                                                         | 81          | 147         | 106         | 87          | 90          | 121         | 130         | 83          | 104         | 102         | 80          | 103         | 103         | 23                  | 29%                   |
| Ventura                                                               | 588         | 623         | 601         | 570         | 701         | 519         | 495         | 334         | 300         | 301         | 546         | 555         | 511         | 9                   | 2%                    |
| Unincorporated                                                        | 242         | 235         | 223         | 209         | 175         | 135         | 86          | 64          | 58          | 77          | 77          | 114         | 141         | 37                  | 48%                   |
| <b>TOTALS:</b>                                                        | <b>3968</b> | <b>4172</b> | <b>3825</b> | <b>3883</b> | <b>3948</b> | <b>3787</b> | <b>3463</b> | <b>3432</b> | <b>3287</b> | <b>3169</b> | <b>3347</b> | <b>3688</b> |             |                     |                       |
| 2014 Oxnard count is artificially low due to a reporting discrepancy. |             |             |             |             |             |             |             |             |             |             |             |             |             |                     |                       |



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## VCBH Existing Housing Resources

- Mental Health Services Act (MHSA) and Housing and Urban Development (HUD) funded “independent living” units (203 units county-wide)
- Continuum of Care (CoC) / “Section 8” funded housing (33 units)
- 7 Board and Care facilities including 2 Residential Care Facilities for the Elderly (RCFE)
- **No Place Like Home (NPLH) voter approved funding allocation (statewide)**



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## NPLH Funding

- Ballot Initiative – Mental Health Services Act (MHSA) “Carve Out”
- State of CA issuing 4 rounds of funding & non-competitive \$
- Ventura County did not get any Round 1 funding
- Round 2 RFP is now available: <https://vcbh.org/en/>
- \$76,000,000 in competitive funding for large counties
- \$1,600,109 in non-competitive funding for Ventura County
- Tax credit eligible loans up to a maximum of \$20,000,000 per project



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## Eligible Applicants

- County of Ventura (VCBH alone or in partnership with development sponsor)
- 2 or more counties together
- Applicants must have recent experience building & managing Permanent Supportive Housing (PSH) projects



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## Eligible Uses for NPLH Funding

### Capitol Improvements (eg “Bricks & Mortar)

- Acquisition
- Design
- Construction
- Rehabilitation
- Capitalized Operating Reserves (COSR)
- Preservation Costs
- Shared Housing Projects



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## NPLH Project Requirements

- Housing First Model
- 5 or more units up to 49% of 20+ units
- Integration of NPLH units (scattered site)
- Coordinated Entry System (CES)
- VCBH will provide supportive services



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## Current funding timeline

- August 9, 2019 – VCBH released the RFP for Round 2 & Non-Competitive \$
- September 2019 – CA Housing & Community Development (HCD) issues Round 2 NoFA
- October 11, 2019 – Proposals due to VCBH
- November , 2019 – Project proposals go to BoS for approval & resolution
- November 2019 – Projects submitted to HCD



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THANK YOU!

QUESTIONS?



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**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.1.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Michelle Ascencion, City Clerk, (805) 385-7805, michelle.ascencion@oxnard.org

**SUBJECT:** Approval of Minutes.

**RECOMMENDATION**

That the City Council approve the minutes of the September 17, 2019 regular meeting as presented.

**BACKGROUND**

Not applicable.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016. This agenda items does provide transparency of Council meetings to the public.

**FINANCIAL IMPACT**

There is no financial impact.

**COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Michelle Ascencion, City Clerk*

**ATTACHMENTS**

1. Minutes 09.17.2019 CC regular meeting

MINUTES  
 OXNARD CITY COUNCIL  
 Regular Meeting  
 September 17, 2019

A. ROLL CALL, POSTING OF AGENDA

At 4:31 p.m., Mayor Flynn called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Gabriela Basua, Bryan A. MacDonald, Oscar Madrigal, Bert E. Perello, Mayor Pro Tem Carmen Ramirez, and Mayor Tim Flynn were present; Councilmember Vianey Lopez was absent (arrived at 5:07 p.m.).

Staff members present were Alexander Nguyen, City Manager; Stephen M. Fischer, City Attorney; and Michelle Ascencion, City Clerk.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (None received.)

C. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1))  
 Name of case: Green Energy Holdings, LLC; Auto Fuels, Inc. v. City of Oxnard, et al.  
 Ventura County Superior Court, Case Nos. 56-2015-00470344-CU-EI-VTA; 56-2018-00512103-CU-MC-VTA
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2))  
 (City Council)  
 Based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case.
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(4))  
 (City Council)  
 Based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in three potential cases.
4. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)  
 (City Council)  
 Agency designated representatives: Alexander Nguyen, City Manager, Steve Naveau, Director of Human Resources; and Jennie Kelly, Assistant City Attorney.  
 Employee organization: Service Employees International Union CTW, CLC, Local 721 (SEIU Local 721); and International Union of Operating Engineers AFL-CIO, Local No. 501 (IUOE Local 501).

Mayor Flynn read the following closed session statement:

“The City Council will recess to a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with its attorneys. The titles of the litigation being discussed are Green Energy Holdings, LLC; Auto Fuels, Inc. v. City of Oxnard, et al., two cases.

“The City Council will also recess to a closed session, pursuant to Government Code section 54956.9(d)(2), based on existing facts and circumstances, there is significant exposure to litigation against the City in one potential case. A point has been reached where, in the opinion of City Council on the advice of its City Attorney, based on existing facts and circumstances, there is significant exposure to litigation against the City and all the other entities claiming groundwater rights in the Oxnard subbasin. Due to the current drought and lack of surface water, the agricultural community is especially vulnerable to restrictions in groundwater pumping. As the Fox Canyon Groundwater Management Agency considers a proposal to restrict such pumping, and as the GMA has stated publicly that it wants to put a groundwater sustainability plan in place by this fall, some members of the agricultural community may file suit to adjudicate the basin, which would bring the City into litigation. Such suit has already been filed on March 27, 2018, against the GMA regarding the Las Posas Valley groundwater basin, which is a neighboring basin that is separate from, but hydrologically connected to, the Oxnard subbasin, which is the City’s basin.

“The City Council will also recess to a closed session, pursuant to Government Code section 54956.9(d)(4), based on existing facts and circumstances, to decide whether to initiate litigation in three potential cases.

“The City Council will also recess to a closed session, pursuant to Government Code section 54957.6, to review the status of labor negotiations and to review its available funds and funding priorities for the purpose of providing instructions to the City’s negotiators regarding the organizations specified in Item C.4 of the meeting agenda.”

At 4:34 p.m., the City Council recessed to a closed session. At 6:14 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney announced that there were no reportable actions out of closed session, but that the Council will continue discussion on item #3 following the regular agenda.

#### D. OPENING CEREMONIES

The flag salute was followed by a moment of silence.

Additional staff members present at this time were Ashley Golden, Assistant City Manager; Eric Sonstegard, Assistant Police Chief; Jason Zaragoza, Deputy City Attorney; Emilio Ramirez, Housing Director; Scott Whitney, Police Chief; Jeffrey Lambert, Community Development Director; Veronica Ortiz, Contract Planner; Kathleen Mallory, Planning and Sustainability Manager; Mike More, Human Resources Manager; and Steve Naveau, Human Resources Director.

#### E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Commendation to the Boys & Girls Clubs of Greater Oxnard and Port Hueneme on the Occasion of Their 65th Anniversary.

Mayor Flynn read the commendation and presented it to Boys & Girls Club executive boardmember Richard Duarte, who made some remarks.

2. SUBJECT: Presentation of a Commendation to El Rio Boys Little League Seniors for Winning a State Championship and Finishing 4th in the Western Regionals.

The Council members presented certificates to the players, and Coach Matt May made some remarks.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Alice Sweetland (senior fall prevention forum), John Jay (alarm system permits), Peggy Rivera (homelessness), Stan Moorman and Roberto Garcia (construction of modular homes and downtown dining patios), Jack Villa (upcoming District 4 Town Hall meeting), Kevin Ward (climate activism), Lawrence Paul Stein (water neutrality policy and the GREAT Program), Steve Nash (Ormond Beach and the Ventura Land Trust), Deborah Baber Savalla (Constitution Week), Larry Barbarine (Constitution Week, juvenile crime, drought water restrictions), Pat Brown (upcoming District 4 Town Hall meeting), and Lucy Cartagena (city employee political statements).

G. REPORT OF CITY MANAGER

The Assistant City Manager announced an upcoming meeting to receive public input on the Housing Consolidated Plan.

H. CITY COUNCIL REPORTS

City Manager Department

1. SUBJECT: League of California Cities Annual Conference 2019 Voting Delegate/Alternate and Resolutions.  
RECOMMENDATION: That City Council designate a voting delegate and a voting alternate to the League of California Cities Annual Conference and discuss the City's position on the League's resolutions regarding the City's position on the League's resolutions regarding CPUC Rule 20A and funding for the U.S. - Mexico Border Water Infrastructure Program.

The City Manager gave a report. Discussion ensued among the Council and staff.

*It was moved by Councilmember Perello, seconded by Councilwoman Basua, to nominate Mayor Flynn as the voting delegate and Mayor Pro Tem Ramirez as the voting alternate. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

*It was moved by Councilmember Perello, seconded by Mayor Pro Tem Ramirez, to vote in support of the two League resolutions. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

Councilmember Madrigal commented on a recent concert at the Performing Arts Center, Marshall School's new building grand opening, upcoming grand reopening of Lemonwood school and other school improvement projects, the Boys & Girls Club Day for Kids, and recent juvenile crimes.

Councilwoman Basua reported on a recent Mandalay seawalls tour, meetings with representatives



from United Water Conservation District and the Central Coast Labor Council, the Fiestas Patrias celebration, and she assured residents their communications about problems in the city are being received and addressed.

Mayor Pro Tem Ramirez reported on the Fiestas Patrias celebration, a recent emergency management conference, and accepting the “Hard Won Victories” award from the American Planning Association - California Chapter on behalf of the city. She expressed condolences to the family of former interim City Manager Karen Burnham who recently passed away.

Councilman MacDonald reported on Gold Coast Transit’s recognition of the Filipino-American Council’s recent donation bus shelter improvements, and announced upcoming transit funding to construct shade structures for bus stops on J Street. He announced the upcoming Chamber of Commerce Military Appreciation dinner.

Councilmember Perello commented on a recent Mandalay seawalls tour, Constitution Week, and urged people to help the police department if they have information about recent crimes in the community.

Councilmember Lopez reported on recent Cal Gisler and Bryce Canyon North neighborhood council meetings, the Mandalay seawalls tour, and wished her niece a happy birthday.

Mayor Flynn commented on recent complaints from the public about the city’s appearance and expressed a desire to address the issues with citizen involvement. He commented on Constitution Week and the importance of compromise in a democracy.

I. REVIEW OF INFORMATION/CONSENT AGENDA

Items K-2 and K-3 were discussed among the Council and staff.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Ray Blattel.

K. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes.  
RECOMMENDATION: That the City Council approve the minutes of the September 3, 2019 regular meeting as presented.
2. SUBJECT: Appointment of Citizen Advisory Group (“CAG”) Member.  
RECOMMENDATION: That the Mayor, with the concurrence of the City Council, appoint Mayor Flynn’s nominee to the Commission on Homelessness.

Police Department

3. SUBJECT: Appropriation for FY 18-19 4th Quarter Payment to Ventura County Animal Service.

RECOMMENDATION: That City Council approve a budget appropriation of \$195,568 from the General Fund-Fund Balance Reserved (101-0000-302-2500) for the 4th quarter invoice to Ventura County Animal Services (VCAS).

*It was moved by Councilmember Perello, seconded by Councilman MacDonald, to approve the Information/Consent items as presented. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

At this time the Council decided to consider item M-2 next. The City Manager announced an amendment to item M-1, to remove the resolution to approve the salary and benefits for the Confidential Non-Management, Confidential Management, and Executive employees.

#### M. REPORTS

##### City Attorney Department

2. SUBJECT: Camping, Removal and Storage of Personal Property, Park Exclusion, and Aggressive Panhandling and Solicitation Ordinances.  
RECOMMENDATION: That City Council approve the first reading by title only and waive further reading of an ordinance amending Article XVIII of Chapter 7 of the Oxnard City Code related to Ormond Beach, and adding Articles XX, XXI and XXII to Chapter 7 of the Oxnard City Code regulating Camping, Removal and Storage of Personal Property, Park and Park Facility Exclusion, and Aggressive Panhandling and Solicitation.

The Deputy City Attorney, Assistant Police Chief, and Housing Director gave a report. Public comments were received from Jon Huycke, Patrick Skinner, Peggy Rivera, Pat Brown, Lucy Cartagena, Nancy Lindholm, Abel Magana, Darlene Miller Gonzalez, Gabriel Teran, Ray Lopez, Sal Gonzalez, Larry Pollock, Miguel Tovar, Joel Hammetter, Manuel Peralta, Lorenzo Castillo, and Albert Romo. Written comments were received from Gabriel Teran and Sal Gonzalez. Discussion ensued among the Council and staff.

*It was moved by Councilman MacDonald, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

(The Council took a brief recess at 9:50 p.m.; the meeting resumed at 9:53 p.m.)

#### L. PUBLIC HEARINGS

##### Housing Department

1. SUBJECT: Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2018-19.  
RECOMMENDATION: That the City Council receive and file the City of Oxnard's CAPER for FY2018-19.

The City Clerk announced the affidavit of publication and stated that no written communications had been received. The Housing Director gave a report.

Mayor Flynn opened the public testimony portion of the public hearing. No public comments were received. Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff. No action was required.

Community Development Department

2. SUBJECT: Tentative Parcel Map for the Subdivision of Vacant Property Located on the South Side of Highway 101 between the West and East Terminus of Lockwood Street, A.P.N. 213-0-090-10.

RECOMMENDATION: That the City Council adopt a resolution approving Planning & Zoning Permit No. 18-300-10 (Tentative Parcel Map), subject to certain findings and conditions.

The City Clerk announced the affidavit of publication and stated that no written communications had been received. The Community Development Director gave a report.

Mayor Flynn opened the public testimony portion of the public hearing. Public comments were received from Ray Blattel. Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff.

*It was moved by Councilman MacDonald, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

3. SUBJECT: Planning & Zoning Permit No. 19-580-03 (Zoning Text Amendment - ZTA) – Amendment to Ordinance No. 2960 - Chapters 11 and 16 of the Oxnard City Code (OCC) Pertaining to Buffer Requirements and Approval Authority for Manufacturing, Testing, and Distribution of Cannabis.

RECOMMENDATION: That the City Council approve the first reading by title only of an amendment to Ordinance No. 2960 to Chapters 11 and 16 of the Oxnard City Code pertaining to siting and permitting of manufacturing, testing, and distribution of cannabis.

The City Clerk announced the affidavit of publication and stated that no written communications had been received. The Planning and Sustainability Manager gave a report.

Mayor Flynn opened the public testimony portion of the public hearing. Public comments were received from Pat Brown. Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff.

*It was moved by Councilmember Lopez, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

(As it was after 10:00 p.m., the City Council voted unanimously for the following item to be heard.)

## M. REPORTS

### Human Resources Department

1. SUBJECT: Resolutions Approving Successor Memorandum of Understanding with the Oxnard Mid-Managers' Association ~~[REMOVED] and Approving Salary and Benefits for the Confidential Non-Management, Confidential Management, and Executive Employees.~~  
RECOMMENDATION: That the City Council adopt the attached resolutions approving the Successor Memorandum of Understanding with the Oxnard Mid-Managers' Association ~~[REMOVED] and approving the salary and benefits for the Confidential Non-Management, Confidential Management, and Executive employees.~~

The City Manager repeated his earlier announcement that only the Oxnard Mid-Managers' Association MOU and resolution would be considered for this item.

The Human Resources Manager gave a report. Public comments were received from Roger Brooks and Ray Blattel. Discussion ensued among the Council and staff.

*It was moved by Mayor Pro Tem Ramirez, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, Flynn, Lopez, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 7-0.*

### CONTINUATION OF CLOSED SESSION

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code section 54956.9(d)(4)) Based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in three potential cases.

At 10:29 p.m., the City Council recessed to a closed session. At 11:09 p.m. the City Council reconvened in open session in the Council Chambers. The City Attorney made the following announcements:

“The City Council by unanimous vote has directed the City Attorney to intervene in the Integrated Resource Procurement proceeding before the California Public Utilities Commission rulemaking 16-02-007 regarding the request to extend use of once-through cooling at coastal power generating facilities, including the Ormond Beach Generating Station.

“The City Council by unanimous vote has directed the City Attorney to initiate an action. The action, the defendants, and the other particulars shall, once unsealed, be disclosed to any person upon inquiry, unless to do so would jeopardize the City’s ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.”

## N. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Flynn adjourned the meeting at 11:11 p.m.

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MICHELLE ASCENCION, CMC  
City Clerk

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TIM FLYNN  
Mayor



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.2.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Alexander Nguyen, City Manager, (805) 385-7430, alexander.nguyen@oxnard.org

**SUBJECT:** Resolution Commemorating the Life of Karen Renee Burnham and her Thirty-Seven Years of Service to the City of Oxnard.

**RECOMMENDATION**

That City Council adopt a resolution commemorating the life of former longtime employee Karen Renee Burnham and her thirty-seven years of service to the city.

**BACKGROUND**

On January 13, 1978, Karen Renee Burnham began her career with the City of Oxnard as a Staff Assistant and was thereafter promoted to positions of increased responsibility, scope and challenge to include the appointment of Interim City Manager from February 7, 2012 until June 1, 2014 and finally Assistant City Manager until she retired.

**STRATEGIC PRIORITIES**

(Not applicable)

**FINANCIAL IMPACT**

There is no financial impact.

**COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Luly Lopez, Executive Assistant I*

**ATTACHMENTS**

1. Resolution Karen Renee Burnham

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD DOES HEREBY RESOLVE TO COMMEMORATE THE LIFE OF KAREN RENEE BURNHAM AND EXTEND OUR APPRECIATION FOR THIRTY-SEVEN YEARS OF SERVICE TO THE CITY OF OXNARD

WHEREAS, Karen Renee Burnham gave thirty-seven years of exemplary service as an employee of the City of Oxnard; and

WHEREAS, on January 13, 1978, Karen Renee Burnham began her career with the City of Oxnard as a Staff Assistant II and thereafter she was promoted accepting positions of increased responsibility, scope and challenge to include the appointment of Interim City Manager from February 7, 2012 until June 1, 2014 and finally Assistant City Manager until she retired; and

WHEREAS, in October, 1979, Karen Renee Burnham was promoted to Retired Senior Volunteer Program Coordinator where she developed and implemented the Retired Senior Volunteer Program that offers opportunities for seniors to continue to lead active lives; and

WHEREAS, in July, 1986 Karen Renee Burnham was then again promoted to Recreation Supervisor and created many important programs such as the Senior Nutrition Program, Meals on Wheels and Senior Transportation for Oxnard residents; and

WHEREAS, in March, 1992, Karen Renee Burnham was promoted to Recreation Superintendent where she expanded youth and recreation programs to include the development of the Police Activities League and City Corps Youth Programs that have received State and nationwide awards; and

WHEREAS, in August, 1998, Karen Renee Burnham was promoted to Assistant City Manager; and

WHEREAS, Karen Renee Burnham was involved in the transition and dissolution of the Oxnard Redevelopment Agency; labor relations/negotiations, intergovernmental relations, oversight of public information, and the development of the City's legislative program including the implementation of the City Council policies and priorities; and instrumental in the development and successful strategies associated with the half-cent sales tax (Measure O) initiative.

WHEREAS, Karen Renee Burnham was a devoted member of our community and extended her service on the Board of Directors of the Salvation Army, Clinicas del Camino Real and the Bernard T. Carn Foundation. Ms. Burnham was previously honored by the Xi Kappa Omega Chapter of Alpha Kappa Sorority Inc. with the Vision Award for service to the community and exemplary contributions in her professional life.

NOW, THEREFORE, the City Council of the City of Oxnard does hereby resolve to commemorate the life of Karen Renee Burnham for over thirty-seven years of exemplary service to the City of Oxnard, and offer our condolences to the Burnham family for their loss.

PASSED AND ADOPTED this 1<sup>st</sup> day of October, 2019 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

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Michelle Ascencion, City Clerk

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Stephen M. Fischer, City Attorney



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.3.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Stephen Fischer, City Attorney, (805) 385-7483, [stephen.fischer@oxnard.org](mailto:stephen.fischer@oxnard.org)

**SUBJECT:** Adoption of Camping, Removal and Storage of Personal Property, Park Exclusion, and Aggressive Panhandling and Solicitation Ordinance.

**RECOMMENDATION**

That City Council adopt Ordinance No. 2966 amending Article XVIII of Chapter 7 of the Oxnard City Code related to Ormond Beach, and adding Articles XX, XXI and XXII to Chapter 7 of the Oxnard City Code regulating Camping, Removal and Storage of Personal Property, Park and Park Facility Exclusion, and Aggressive Panhandling and Solicitation.

**BACKGROUND**

Ordinance No. 2966 was introduced at the September 17, 2019 City Council meeting. The City Council moved, 7-0, to introduce Ordinance 2966 amending Article XVIII of Chapter 7 of the Oxnard City Code related to Ormond Beach, and adding Articles XX, XXI and XXII to Chapter 7 of the Oxnard City Code regulating Camping, Removal and Storage of Personal Property, Park and Park Facility Exclusion, and Aggressive Panhandling and Solicitation.

If Ordinance No. 2966 is adopted on October 1, 2019, it will take effect on October 31, 2019.

**STRATEGIC PRIORITIES**

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 2. Address homelessness through the development and implementation of a multi-tiered strategy.

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Goal 2. Enhance business development throughout the City.

Objective 2b. Improve relationships and communication between the City and the business community.

Objective 2d. Public safety will collaborate with the business community to promote an environment that supports

economic development.

**FINANCIAL IMPACT**

There is no financial impact at this time.

**COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Jason Zaragoza, Deputy City Attorney, Jason Benites, Assistant Police Chief, Eric Sonstegard, Assistant Police Chief, Emilio Ramirez, Housing Director*

**ATTACHMENTS**

1. FINAL Camping, Removal and Storage of Personal Property, Park Exclusion, and Aggressive Panhandling and Solicitation Ordinance



CITY COUNCIL OF THE CITY OF OXNARD

ORDINANCE NO. 2966

ORDINANCE OF THE CITY OF OXNARD, CALIFORNIA, AMENDING CHAPTER 7 OF THE OXNARD CITY CODE TO STRENGTHEN THE ORMOND BEACH REGULATIONS, PROHIBIT CAMPING IN CERTAIN AREAS OF THE CITY, ESTABLISH REMOVAL OF STORAGE AND PERSONAL PROPERTY REGULATIONS, ESTABLISH PARK EXCLUSION REGULATIONS, AND PROHIBIT AGGRESSIVE PANHANDLING AND SOLICITATION

WHEREAS, the Central Business District (“CBD”) is home to the Heritage Square, Farmer’s Market, Historic Plaza Park and Plaza Stadium Cinemas; and

WHEREAS, the CBD is host to many special events, festivals and concerts; and

WHEREAS, Community Center Park East, Community Center Park West, Wilson Park, and the Oxnard Transit Center are widely used by Oxnard residents, visitors and businesses; and

WHEREAS, the use of the areas within the CBD, Community Center Park East, Community Center Park West, Wilson Park, and the Oxnard Transit Center (collectively the “Public Areas”) for camping purposes or storage of personal property interferes with the rights of others to use the Public Areas for which they were intended to be used; and

WHEREAS, camping within the Public Areas can constitute a public health and safety hazard; and

WHEREAS, the City Council desires to maintain the Public Areas in a clean and accessible condition, to prevent the accumulation of trash and debris, to prevent the spread of disease and other potential health hazards, and to maintain the use and enjoyment of the Public Areas by Oxnard residents, visitors, and businesses; and

WHEREAS, in adopting a Park Exclusion Ordinance, the City Council desires to specifically exempt conduct and activities involving the exercise of First Amendment rights from its application, purpose, and intent; and

WHEREAS, the exclusion from certain City parks and park facilities by violators of City rules, regulations and laws enables proper use of the same by others and provides a tangible consequence for violating these rules, regulations, and laws; and

WHEREAS, in adopting a prohibition on aggressive panhandling and solicitation, the City Council desires to protect the public safety of the City’s residents and visitors against intrusive solicitation by imposing reasonable restrictions while respecting the constitutional rights of free speech for all residents and visitors; and

WHEREAS, aggressive solicitation for money or anything of value directed at residents of and visitors to the city threatens public safety, impairs commercial activity and harms public welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD DOES ORDAIN AS FOLLOWS:

Section 1. Subsection (A) of Section 7-302 of the Oxnard City Code is hereby amended to read as follows:

“(A) A violation of this article shall be enforced according to the provisions of section 1-10 of the City Code.”

Section 2. Article XX is hereby added to Chapter 7 of the Oxnard City Code to read as follows:

**“ARTICLE XX. REGULATIONS ON CAMPING**

**SEC. 7-318. FINDINGS**

The city council finds that the Public Areas should be readily accessible and available to residents and the public at large. The use of these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended. Such action can constitute a public health and safety hazard which adversely impacts public property, and the use thereof. The purpose of this article is to maintain public places within the city in a clean and accessible condition, to prevent the accumulation of trash and debris, and to prevent the spread of disease and other potential health hazards.

**SEC. 7-319. DEFINITIONS**

For the purposes of this Article, the following definitions shall apply:

- (A) CAMP OR CAMPING - one or more of the following activities: pitching or occupying camp facilities; or the use of camp paraphernalia. These activities constitute camping when it reasonably appears, in considering all the circumstances, that the individual, in conducting these activities, is in fact using the area as a living accommodation, regardless of the intent of the individual or the nature of any other activities in which they may be engaging. The act of sleeping, on its own, does not constitute camping.
- (B) CAMP FACILITIES - include, but are not limited to, tents, huts, temporary shelters, or other similar facilities.
- (C) CAMP PARAPHERNALIA - includes, but is not limited to, tarpaulins, cots, beds, mattresses, sleeping bags, hammocks, cookware, cooking equipment, kitchen utensils, or other similar equipment.
- (D) CENTRAL BUSINESS DISTRICT: an area in Oxnard that is bounded by: West 2nd Street to the north and the north side of Wooley Road to the south. The area is bounded

to the west by: the west side of 'C' Street from West 2nd Street to West 3rd Street; the west alley of 'C' Street from West 3rd Street to West 6th Street, and the west side of 'C' Street from West 6th Street to Wooley Road to the west. The area is bounded to the east by: the Oxnard Transit Center property's easternmost edge, and east alley of Meta Street; the east alley of Oxnard Boulevard from East 7th Street to Driffill Boulevard, and the West side of Donlon Avenue from Driffill Boulevard to the north side of Wooley Road.

- (E) CITY MANAGER - the city manager or his or her designee.
- (F) COMMUNITY CENTER PARK EAST - a municipal public park in Oxnard, also known to some as "Lions Park," that is bordered by: West 7th Street to the north; West 9th Street to the south; 'G' Street to the east, and Hobson Way to the West.
- (G) COMMUNITY CENTER PARK WEST - a municipal public park in Oxnard that is bordered by: West 7th Street to the north; West 9th Street to the south; Hobson Way to the east, and the east side Kingfisher Way to the west.
- (H) OXNARD TRANSIT CENTER - the property located within the Central Business District at 201 East 4th Street, its parking lots and their entrances on both Meta Street and East 5th Street.
- (I) PERSONAL EFFECTS. Personal Property consisting of the following items: medication, medical devices, eyeglasses or other prescription lenses; identification records such as identification cards, birth certificates, social security cards or medical records; sleeping bags or bed rolls which are sanitary and non-verminous; tents in usable and reasonably good condition; clothes stored in a manner protecting them from the elements, which are not unsanitary, soiled, or verminous; and non-perishable food items.
- (J) PERSONAL PROPERTY - tangible personal belongings. Tangible personal belongings include any movable or tangible thing that is subject to ownership; property or chattels that can be seen, weighed, measured, felt, or touched, such as furniture, cooking utensils, and books. For the purposes of this article, personal property shall not include real property, vehicles or animals.
- (K) PLAZA PARK - a municipal public park in Oxnard that is bordered by: North 5th Street to the north; South 5th Street to the south; 'B' Street to the east, and 'C' Street to the west.
- (L) POLICE CHIEF - the chief of police of the Oxnard Police Department or the designee thereof.
- (M) PUBLIC AREAS - the Central Business District, the Oxnard Transit Center, Community Center Park East, Community Center Park West, and Wilson Park.
- (N) PUBLIC PLACE - public property, improved or unimproved, including, but not limited to, open space, parks, plazas, parking lots, streets, bridges, alleys, driveways, sidewalks, and walkways.
- (O) STORE - to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.
- (P) UNCLAIMED PERSONAL PROPERTY - personal property that has been turned into the city and that has not been claimed within a period of ninety (90) days by its true owner or finder.

- (Q) WILSON PARK - a municipal public park in Oxnard that is bordered by: the south alley of Deodar Drive to the north; Palm Drive to the south; 'C' Street to the west, and the west alley of 'A' Street to the east.

**SEC. 7-320. CAMPING IN PUBLIC AREAS PROHIBITED**

- (A) It is unlawful for any person to camp and/or occupy camp facilities in Public Areas without a permit issued by the city.
- (B) It is unlawful to cook food in Public Areas, except as otherwise allowed by this code or by specific permit. This section shall not prohibit cooking in areas designated for such purposes.
- (C) A violation of this article may be enforced according to the provisions of Section 1-10 of the City Code.

**SEC. 7-321. REMOVAL AND STORAGE OF PERSONAL PROPERTY**

- (A) *Storage of personal property in public places.* It shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in any public place, improved or unimproved, except as otherwise provided by the city manager. Nothing herein shall be construed to allow storage where otherwise prohibited by this code.
- (B) *Property removal.* The city may remove personal property unlawfully stored or found on public places as follows.
- (1) The location of any personal property including camp facilities and paraphernalia shall be noticed as follows: "It is illegal to store personal property on a public place such as public open space, parks and parking lots. If this personal property is not removed within 48 hours of the date of this posting, THE PERSONAL PROPERTY SHALL BE DEEMED INTENTIONALLY ABANDONED AND SUBJECT TO REMOVAL AND POSSIBLE DESTRUCTION."
  - (2) The city may remove any personal property unlawfully stored or remaining in a public place after the posting period has expired.
  - (3) Personal property which has been intentionally abandoned, poses an imminent threat to public health or safety, is contraband or which is evidence of a crime shall not be subject to the above notice requirements and shall be removed immediately by the city and stored or destroyed according to the provisions below.
- (C) *Personal Effects.* At the time of removal of unlawfully stored personal effects, the city shall conspicuously post and date a notice either at the exact location from which the personal effects were removed or at another nearby location giving the following information: a general description of the personal effects removed; a telephone number where the personal effects are temporarily stored; and the length of time during which the personal effects may be claimed.
- (D) Following the removal of unlawfully stored or remaining personal property, including personal effects, the city shall do the following: maintain an inventory identifying the

personal property and where the personal property was approximately located; place the personal property in containers labeled in a manner facilitating identification by the city and owner and which reasonably protect such property from damage or theft; and store removed personal property in an area designated by the city for a period of ninety (90) days.

- (E) Personal property, including personal effects, stored by the city which is claimed within ninety (90) days from removal shall be released to the person claiming ownership provided they identify the property and the approximate location where the property was left.
- (F) *Disposition of property.* Personal property which remains unclaimed after 90 days may be dedicated for public use, may be given to a local nonprofit agency for charitable use, or may be destroyed. Intentionally abandoned property may be summarily abated and destroyed.”

Section 3. Article XXI is hereby added to Chapter 7 of the Oxnard City Code to read as follows:

**“ARTICLE XXI. PARK AND PARK FACILITY EXCLUSION**

**SEC. 7-323 FINDINGS**

The city council finds as follows:

- (A) City parks and park facilities should be open to use and enjoyment by all city residents, businesses, and visitors during specific hours that the city parks and facilities are open to the public;
- (B) Violators of local park laws, rules or regulations infringe upon the enjoyment and use of city parks and park facilities; and
- (C) In adopting this article, the city council has specifically exempted conduct and activities involving the exercise of First Amendment rights from its application, purpose, and intent.

**SEC. 7-324. DEFINITIONS**

For the purposes of this article, the following definitions shall apply:

- (A) CITED INDIVIDUAL - a person who receives an exclusion notice.
- (B) CITY - the City of Oxnard
- (C) PARK OR PARK FACILITY - any body of water, park, athletic field, tennis court, picnic site, skateboard facility, dog park area, open space land, land, campsite, recreation area, open space park facility, building, structure, system, equipment, machinery, or other appurtenance managed, controlled, or operated by the city, and includes any public parking lot facility adjacent thereto.

- (D) POLICE CHIEF - the chief of police of the Oxnard Police Department or the designee thereof.
- (E) POLICE DEPARTMENT - the Oxnard Police Department.
- (F) REQUEST - the written request for administrative review submitted to the police chief by a person excluded from a Park or Park Facility.

#### **SEC. 7-325. EXCLUSION AUTHORIZATION AND DATABASE**

- (A) Any police officer, when specifically authorized in writing by the police chief to enforce this article, may exclude any person who, while present in a park or park facility, violates any applicable ordinance, statute, posted rule or regulation, or city policy after being put on notice of the same. Nothing in this article shall be construed to authorize the exclusion of any person lawfully exercising free speech rights or other rights protected by the state or federal constitutions unless that person is also committing acts that are not protected that violate a specific provision of the law that would allow for exclusion.
- (B) The police department shall maintain a database of those persons excluded from Parks or Park Facilities.

#### **SEC. 7-326. EXCLUSION PERIOD**

Exclusion from a Park or Park Facility under the provisions of this article shall be for the specified time periods following the occurrence of the following violations in a Park or Park Facility:

- (A) One (1) Day: Single infraction of park rules or ordinance. Such exclusion shall be limited to the park or park facility in which the offense occurred, and shall be for a period of twenty-four (24) hours.
- (B) Thirty (30) Days: Arrest or citation for nonviolent offense (e.g., public intoxication), or two (2) or more infractions of park rules or ordinances within the previous 365 days. Such exclusion shall be limited to the park or park facility in which the offense occurred.
- (C) Ninety (90) Days: Two (2) arrests or two (2) citations for nonviolent offenses within the previous 365 days. Such exclusion shall be limited to the park or park facility in which the offense occurred.
- (D) Six (6) Months: Three (3) arrests or three (3) citations for nonviolent offenses within the previous 365 days, or an arrest for one (1) felony nonviolent offense. Such exclusion shall apply to any park or park facility within the city.
- (E) One (1) Year: Four (4) or more arrests or four (4) or more citations for nonviolent offenses within the previous 365 days, or any arrest for any violent offense. Such exclusion shall apply to any park or park facility within the city.

#### **SEC. 7-327. EXCLUSION NOTICE**

The police chief or his/her designee shall provide written notice to any person excluded from any park or park facility under this Article. Such notice shall specify the date the exclusion begins

and ends, shall identify the conduct leading to the exclusion, and shall inform the Cited Individual of the right to appeal the exclusion.

## **SEC. 7-328. ADMINISTRATIVE REVIEW AND ADMINISTRATIVE HEARING**

(A) *Requesting an administrative review:* A Cited Individual may request an administrative review of the exclusion as set forth in this Section. A request for administrative review is a mandatory prerequisite to a request for an administrative hearing.

1. The Request must be made by the person excluded from a Park or Park Facility, in writing, to the police chief, within three calendar days following the date the police chief issued the exclusion notice.
2. The Request shall include the exclusion notice number, a reason the person should not have been excluded, and an address at which the city may serve the Cited Individual a response to his or her Request.

(B) *Responding to a request for administrative review.* Within five days of receiving the Request, the police chief or his/her shall review the Request, the exclusion notice, and any other pertinent information, and based on the totality of the circumstances, uphold or vacate the exclusion order.

(C) *Notice of determination for administrative review.* Upon making his or her determination on a Request, the police chief shall cause a notice of the determination to be served on the Cited Individual at the address set forth in the Request and shall cause a copy of the notice to be provided to the city clerk. Where the police chief has upheld the exclusion, the notice shall also set forth a new date by which the exclusion shall begin, as well as the individual subject to the exclusion notice's right to request an administrative hearing to further contest the exclusion in the manner provided for below.

(D) *Request for administrative hearing.* A Cited Individual dissatisfied with the determination of a police chief following a request for an administrative review of an exclusion notice may further contest the exclusion by requesting an administrative hearing in the manner provided for by this Section.

1. Such request must be made in writing and must be served on the city at the address set forth in the police chief's notice of determination within ten calendar days after the date the individual subject to the exclusion notice is served with notice of such determination.
2. Requests for an administrative hearing must be filed in the office of the city clerk and shall be in a form required by the city clerk.
3. The city manager, or a designee, will select the hearing officer for the administrative citation hearing.

4. Hearing date. Upon receiving a timely request for an administrative hearing to contest an exclusion notice, the city clerk will set an administrative hearing on a date not less than 15, nor more than 60 calendar days from the date the hearing is requested. Written notice of the date, time, and location of the administrative hearing will be provided to the individual subject to the exclusion notice at least 15 days prior to the hearing date.

(E) *Administrative hearing procedures.*

1. *Hearing Scope.* The issues to be determined at the hearing are limited to whether the violation alleged in the exclusion notice actually occurred; and whether the individual subject to the exclusion notice was responsible for the violation.

2. *Burden of proof and evidentiary rules.* At the hearing, the hearing officer shall render his or her decision based on the preponderance of the evidence. However, the exclusion notice shall constitute prima facie evidence of the facts contained in the notice.

a. Both the individual subject to the exclusion notice and police officer shall have the opportunity to testify and present additional evidence concerning the exclusion notice.

b. Evidence may include, without limitation, witness testimony, documents, or other similar evidence.

c. The hearing officer shall conduct the hearing in an informal fashion and shall not be bound by the technical rules of evidence. Evidence sought to be introduced shall not be limited to any legal rules of evidence, save and except for the rule that it is relevant and material to the issues of whether the violation alleged in the exclusion notice occurred and whether the individual subject to the exclusion notice was responsible for the violation.

3. *Personal appearance.* In lieu of personally appearing at an administrative hearing, the Cited Individual may request that the hearing officer decide the matter based on the notice's face and any other documentary evidence submitted to the city clerk by the Cited Individual or police officer prior to the hearing date.

4. *Attendance and Continuation.* Failure of the Cited Individual to appear at the hearing shall be deemed a waiver of the right to be personally present at the hearing. The hearing officer shall then decide the matter based upon the facts set forth in the notice, any documentary evidence previously submitted, and any additional evidence that may be presented at the hearing by the police officer. The police officer who issued the exclusion notice shall attend the hearing. The



hearing officer may continue any hearing and request additional information from the police officer or the Cited Individual prior to issuing a written decision.

5. *Decision.* Within ten days after closing the hearing, the hearing officer shall issue a written decision to uphold or set aside the exclusion, shall set forth the reasons for such decision, and shall forward a copy of the decision to the city clerk. After receiving the hearing officer's decision, the city clerk shall promptly cause the hearing officer's decision to be served on the Cited Individual at the address set forth in the request for an administrative hearing together with the notice hereinafter required by this Section, and shall cause a copy of the decision and such notice to be provided to the police chief. If the decision of the hearing officer is to sustain the exclusion, then the city clerk shall accompany the hearing officer's decision with a notice advising the individual subject to the exclusion notice the new date by which the exclusion shall begin.

*(F) Penalty for violation of exclusion order*

It shall be unlawful and a misdemeanor, subject to the provisions of section 1-10 of the City Code, for any person subject to the exclusion notice to enter or remain in any park or park facility at any time during the period indicated by the exclusion notice."

Section 4. Article XXII is hereby added to Chapter 7 of the Oxnard City Code to read as follows:

**"ARTICLE XXII. PROHIBITION ON AGGRESSIVE PANHANDLING AND SOLICITATION**

**SEC. 7-330. FINDINGS**

The city council finds that aggressive panhandling for money or anything of value directed at residents of and visitors to the city threatens public safety, impairs commercial activity, and harms public welfare. Aggressive panhandling interferes with the public's inherent right to use and enjoy public places without fear of intimidation caused by those persons who harass others by asking for money or goods. Such conduct can undermine economic vitality by deterring patrons and thus reduces shopping activity within the city. Such conduct can discourage visitors and prospective customers from coming to the city for business, shopping or recreation because it creates an atmosphere of discomfort and fear.

Further, the intent of the city council in enacting this ordinance is to protect the public safety of the city's residents and visitors against intrusive solicitation by imposing reasonable restrictions while respecting the constitutional rights of free speech for all residents. The city council finds that solicitation in certain locations throughout the city is extremely disturbing and dangerous to residents, visitors, and businesses and will contribute to the loss of access to public places due to

fear and intimidation. Solicitation in specific locations near banks, automatic teller machines, and traffic intersections is especially threatening and dangerous to both persons and property. The city council further finds that solicitation from people in public places where they are a "captive" restricts residents' ability to decline or avoid solicitation. These public places include: public transportation vehicles and stops, banks, public parking lots or structures, and indoor/outdoor dining areas. The restrictions contained herein are narrowly tailored to serve a substantial government interest. The city seeks to protect citizens from fear, intimidation and dangerous conditions that accompany certain kinds of solicitation that occurs in specific locations within the city.

### **SEC. 7-331. DEFINITIONS**

For the purposes of this article, the following definitions shall apply:

- (A) AGGRESSIVE PANHANDLING - to ask, gesture, or otherwise solicit alms in a manner that intimidates another person into giving money or goods.
- (B) AUTOMATIC TELLER MACHINE - any electronic information processing device which dispenses or accepts cash in connection with a credit deposit or convenience account.
- (C) BANK - any bank, banking association, trust company, savings bank, check-cashing business, credit union, or other banking institution.
- (D) HARASS OR HOUND - to closely follow the person solicited, touch the person solicited, or direct profane or abusive language toward the person solicited after the person solicited either expressly or impliedly makes it known that he or she does not want to give money or anything of value to the solicitor.
- (E) INTIMIDATE - to engage in conduct which would make a reasonable person fearful or feel compelled to comply.
- (F) OUTDOOR DINING AREA - shall mean an area used to serve food for immediate consumption located adjacent to a restaurant or other food service establishment.
- (G) PANHANDLE - to ask for money or goods as a charity or gift, whether by words, bodily gestures, signs, or other means.
- (H) PUBLIC PLACE - includes but it not limited to, city owned alleys, bridges, buildings, driveways, parking lots, parks, plazas, sidewalks and streets.
- (I) PUBLIC TRANSPORTATION VEHICLES OR FACILITIES - any vehicle including a trailer bus designed for carrying more than ten (10) persons and the designated or posted stop for the public transportation vehicle.
- (J) SOLICITATION - any request made in person seeking an immediate donation of money or other items of value. This shall include passively displaying a sign or any other indication that the person is seeking donations. Solicitation includes panhandling.

### **SEC. 7-332. PROHIBITION ON AGGRESSIVE PANHANDLING**

- (A) It shall be unlawful for any person on the streets, sidewalks or in any public place within the city to aggressively panhandle, intimidate, harass or hound another person for the purpose of inducing that person to give money or anything of value.
- (B) For purposes of this article, a person aggressively panhandles, intimidates, harasses or hounds another person when: the solicitor's conduct would cause a reasonable person in the position of the solicitee to fear for his or her safety; the solicitor intentionally blocks the path of the solicitee; or the solicitor persists in following the solicitee closely, and continues to demand money or other thing of value after the solicitee has rejected the solicitation by words or conduct.
- (C) For the purposes of this article, the following facts, among others, are relevant in deciding whether a reasonable person would have cause to fear for his or her safety: the solicitor makes physical contact with the solicitee; the proximity of the solicitor to the solicitee; the duration of the solicitation; or the solicitor makes threatening gestures or other threatening conduct including closely following the solicitee.

### **SEC. 7-333. LOCATIONS WHERE SOLICITATION IS PROHIBITED**

Solicitation shall be prohibited when the person solicited is in any of the following locations:

- (A) Within twenty-five (25) feet of public transportation vehicles or facilities;
- (B) Motor vehicles that are located within one hundred (100) feet of any intersection controlled by an official traffic signal as set forth in Vehicle Code Section 21450;
- (C) City owned parking lots or structures;
- (D) Outdoor dining areas; and
- (E) Within twenty-five (25) feet of the entrance or exit of a bank during business hours or automatic teller machine during the time it is available for customer's use.

### **SEC. 7-334. VIOLATION**

A violation of this article may be enforced according to the provisions of section 1-10 of the City Code."

Section 5. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance or the application thereof to any person or place, is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

Section 6. Pursuant to Government Code Section 36933(c)(1), the City Attorney was designated to prepare, and the City Clerk published, a summary of this ordinance, and a certified copy of the ordinance was posted in the Office of the City Clerk a minimum of five (5) days before the City council's adoption of the ordinance.

Section 7. The City Clerk shall certify as to the adoption of this ordinance and shall cause the summary thereof to be published within fifteen (15) days of the adoption and shall post a

certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with Government Code Section 36933. Ordinance No. 2966 was first read on September 17, 2019, and finally adopted on October 1, 2019, to become effective thirty days thereafter.

AYES:

NOES:

ABSENT:

ABSTAIN:

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Tim Flynn, Mayor

ATTEST:

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Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

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Stephen M. Fischer, City Attorney



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.4.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Terrel Harrison, Cultural & Community Services Director, (805) 385-7994, terrel.harrison@oxnard.org

**SUBJECT:** Agreement No. 8503-18-LI with Baker & Taylor, LLC for Purchasing, Cataloging, and Processing of Library Materials.

**RECOMMENDATION**

That the City Council authorize the Mayor to execute Agreement No. 8503-18-LI for the total amount of \$570,000 with Baker & Taylor, LLC for three years for the purposes of purchasing library materials, cataloging, and processing. (Community Services Committee approved 3-0)

**BACKGROUND**

This Agreement is for the purchase of library materials, cataloging, and processing for the Oxnard Public Library system (the Main Library and two additional branches). All other public libraries in the County, and with similar service levels as Oxnard Public Library, use a library materials vendor to keep pace with the needs of the community. One vendor who provides all of these services is standard for public libraries and creates efficiencies while providing patron requested materials consistently throughout the year.

Each year Oxnard Public Library adds approximately 10,000 items to its Collection via its primary book vendor which provides materials discounts to the City due to the fact that they purchase materials in volume for over 1,500 libraries nationwide. Baker & Taylor, LLC primarily works with public libraries as opposed to retail outlets and has provided materials in the publishing industry since 1828. The material types Oxnard Public Library purchases may include books, music CDs, DVDs, books on CD, Large Print books, and graphic novels, all in multiple languages as well as many bilingual materials. Items are focused on all audiences, pre-readers up to seniors.

A materials vendor not only is able to provide the materials at a discount, but also processes the materials so that they are "shelf ready" when received at the Library. Cataloging is also provided for each item. Processing time and costs are reduced by using a vendor who is able to mass process, catalog, and purchase materials. Such items as Best Sellers are received automatically on release dates. Cataloging records are downloaded instantaneously to the Library's database (online catalog) allowing patrons to know what is available as soon as it is ordered. Libraries do not purchase materials from retail vendors as the processing and cataloging is not a service retail outlets provide.

The previous materials vendor agreement expired on December 31, 2018. Public Library materials vendors were surveyed. There are two major public library book vendors in the country able to provide the level of service needed for Oxnard Public Library: Ingram Library Services and Baker & Taylor, LLC. The Ventura County Library System had recently finalized a Request for Proposal in October 2018 with Baker & Taylor, LLC. In November 2018, the City of Oxnard began the agreement piggy-backing process with the County of Ventura Library System.

The funding source for the purchase of these materials is the Library Reference Materials Line item. This line item pays

for all physical materials and processing in the Library, except for periodicals.

## **STRATEGIC PRIORITIES**

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 3. Focus on creating a culture of learning and talent development that will lead to a quality workforce which meets the needs of our community.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

## **FINANCIAL IMPACT**

The estimated annual need per fiscal year is \$190,000, for a three year total of \$570,000. There is sufficient funding in General Fund Library Reference and Material in the FY19-20 Budget (101-5403-805.81-12 and 101-5411-805.81-12) to cover the anticipated needs of year one from the agreement.

## **COMMITTEE OUTCOME**

The Community Services Committee approved 3-0 on September 10, 2019 to approve the staff recommendation and to forward the item for Council approval.

*Prepared by: Sofia Kimsey, Library Manager*

## **ATTACHMENTS**

1. Agreement 8503-18-LI Baker & Taylor

AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE

- (1) Agreement Start Date: July 1, 2019
- (2) Vendor: Baker & Taylor, LLC
- (3) Services: Library Materials, Cataloging, Processing for Books and Audio Visual Services to the Oxnard Public Library
- (4) Schedule of Services: This is a Three (3) Year Agreement
- (5) Agreement Ending Date: 06/30/2022
- (6) Total Agreement Amount: \$190,000 per Fiscal Year and Not to Exceed \$570,000 in Aggregate
- (7) City's Project Manager: Sofia Kimsey, City Librarian
- (8) Vendor's Project Manager: Jane Herb, Business Development Manager, Public Libraries
- (9) Insurance Coverage: INS-B
- (10) Addresses for Notice:

FOR VENDOR:

2550 West Tyvola Road, Suite 300

Charlotte, NC 28217

Attn: Jane Herb, Business Development Manager

[Jane.Herb@baker-taylor.com](mailto:Jane.Herb@baker-taylor.com)

FOR CITY:

251 South A Street

Oxnard, CA 93030

Attn: Sofia Kimsey, City Librarian

Lee Ann Queen, Director-Pricing Services

[bids@baker-taylor.com](mailto:bids@baker-taylor.com)

- (11) Contact Emails:

VENDOR'S PROJECT MANAGER:

[jane.herb@baker-taylor.com](mailto:jane.herb@baker-taylor.com)

Jane Herb, Business Development Manager

CITY'S PROJECT MANAGER:

[Sofia.kimsey@oxnard.org](mailto:Sofia.kimsey@oxnard.org)

Sofia Kimsey, City Librarian

The Agreement for Trade Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-B)
- ☒ Third Party Cataloging and Record Processing Agreement Exhibit

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. **Scope of Services.** Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. **Standard of Performance.** Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. **Correction of Errors.** Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. **Term.** This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. **Compensation.** For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. **Invoices.** Invoices will be generated with each prepared shipment, detailing the contents of the shipment. Payment terms are net 30 days from the date of invoice. Monthly statements provide account balance information, in total.

7. **Acceptance of Payment.** Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. Any taxes applicable to purchases made by and invoiced to City or City Library will be the responsibility of the City. Taxes will appear on each invoice; Consultant will collect and remit taxes as appropriate. Alternatively, City may provide direct pay permit information to Consultant prior to purchase.

8. **Non-binding Terms.** Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.



9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement for five years from such date.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of three years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least three years after final payment under the Agreement or until an audit, initiated in the three-year period has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead; total costs reimbursed not to exceed \$1,500.00. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar

days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

16. Hold Harmless, Defense and Indemnity.

- a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.
- b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all third party claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. City will make best efforts to provide notification to Consultant of any third party claims within five days of City's receipt thereof. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the third party claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.
- c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive for the period of the applicable statute of limitations for a claim of this nature.

17. Insurance. Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to

maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

18. Documents and Materials.

- a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.
- b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.
- c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.
- d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.
- e. This Section 18 shall survive the termination of this Agreement for the term of the retention period detailed in the CPRA effective this date (April 15, 2019).

19. Confidentiality of Information.

- a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas;

- or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.
- b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.
  - c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.
  - d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.
  - e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.
  - f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.
  - g. Consultant will use the confidential information solely for the limited purposes of the Services.
  - h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.
  - i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.
  - j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.
  - k. This Section 19 shall survive the termination of this Agreement for the term of the retention period detailed in the CPRA effective this date (April 15, 2019).

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to

devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Any taxes applicable to purchases made by and invoiced to the City or City Library will be the responsibility of the City. Taxes will appear on each invoice; Consultant will collect and remit taxes as appropriate. Alternatively, City may provide direct pay permit information to Consultant prior to purchase. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable.

21. **Nondiscriminatory Employment.** Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. **Consultant's Representations.** Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. **Compliance with Laws.** In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. **Conflict of Interest.** If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. **Fictitious Name.** If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. **Non-Assignability.** This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience, and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.

28. **Applicable Law; Venue.** The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. **Titles.** The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. **Force Majeure.** Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

31. **Authority.** Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. **Binding Agreement.** The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. **Cumulative Remedies.** All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. **Integration; Amendment.** This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. **Construction.** In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. **No Waiver.** Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. **Attorneys' Fees.** The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City’s regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as “(10) Addresses for Notice” on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers’ emails listed in “(11) Contact Emails” on the Cover Page and to the email addresses listed in “(10) Addresses for Notice” or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

**CITY OF OXNARD**

**BAKER & TAYLOR, LLC**

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_

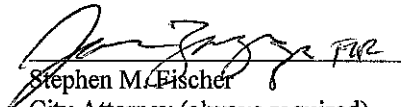
\_\_\_\_\_  
Lee Ann Queen<sup>2</sup> Date \_\_\_\_\_  
Director of Pricing Services

\_\_\_\_\_  
Stephanie Kremer Date \_\_\_\_\_  
Director, Pricing Services

ATTEST:

\_\_\_\_\_  
Michelle Ascencion Date \_\_\_\_\_  
City Clerk (only if Mayor signs)

APPROVED AS TO FORM:

 \_\_\_\_\_  
Stephen M. Fischer Date \_\_\_\_\_  
City Attorney (always required)

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>2</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



## SCOPE OF SERVICES EXHIBIT

**1.0** Vendor shall provide books, CDs and music titles from small and hard to find publishers. The City shall be utilizing Vendor's vast publisher and title database, including but not limited to, a wide variety of low demand and small print run titles from associations and limited edition, prepayment, and non-returnable publishers.

**1.1** Vendor shall provide to the City its Enhanced Services Program ("ESP") with access to millions of active book titles representing over 66,000 imprints.

**1.2** The Vendor's "ESP" program shall include:

- a. Follow-up of all publisher orders, improving the speed of delivery of all titles to the library
- b. Provide hundreds of small non-commercial publishers formerly considered apply direct by the book industry
- c. Provide reporting capabilities by providing order status reports for 100% of all titles not yet published and by supplying anticipated publication release dates for all out of stock items

**1.3** The ESP category includes material where Vendor receives no discount from the publisher or prepayment is required by the publisher or books of small, limited in demand and/or non-commercial publishers. Any publisher which is not in compliance with Vendor's purchasing requirements would be in this category. Materials in this category may be of any binding. These titles will be invoiced at list price.

**1.4** If the City is concerned about purchasing these types of titles, Vendor's Title Source 360™ for Windows can assist the librarian in researching a particular item's category and format. Surcharge titles will appear with a Y or Q in the discount code field. Additionally, you may contact your Customer Service representative or Information Services via phone, fax, or email (btinfo@baker-taylor.com) to determine surcharge titles before placing an order.

## **2.0 Category Definitions**

Vendor shall provide products to the City at a discounted rate which is located in the Rates and Costs Exhibit 3.0 Discount Terms and Conditions of Sale.

### **2.1 Adult Trade Hardcover Editions (0, C)** (may include some spoken word audio materials)

High demand materials from widely distributed publishers designed for the general consumer, usually dealing with a subject matter having broad mass appeal. These titles are typically released in hardback and can be either fiction or current non-fiction. Publisher promotional/media expenditures and print runs are customarily higher for these titles than for most others. Inventory is maintained with preferred stock status (regularly stocked in three to four major warehouses).

### **2.2 Juvenile Trade Hardcover Editions (J)**

High demand, juvenile materials from widely distributed publishers designed for the general consumer, usually dealing with a subject matter having broad mass appeal. These titles are typically released in hardback and can be either fiction or current non-fiction. Publisher promotional/media expenditures and print runs are customarily higher for these titles than for most others. Inventory is maintained with preferred stock status (regularly stocked in three to four major warehouses).

**2.3 Adult Quality Paperback Editions (B, C)**

High demand paperback materials from widely distributed publishers, other than the standard rack size paperback, typically found in bookstores and other retail outlets. Inventory is maintained with preferred stock status (regularly stocked in three to four major warehouses).

**2.4 Juvenile Quality Paperback Editions (G)**

High demand, juvenile paperback materials from widely distributed publishers, other than the standard rack size paperback, typically found in bookstores and other retail outlets. Inventory is maintained with preferred stock status (regularly stocked in three to four major warehouses).

**2.5 Mass Market Paperback Editions (P)**

A standard rack size paperback typically found in bookstores or other retail outlets

**2.6 Single Edition Reinforced (R)**

A high quality binding designed to provide a long shelf life in a heavy use environment. Although the binding is fanned and glued it may not be sewn, which is typically found in the publisher library edition. Subject content can include both fictional and non-fiction works appealing to juveniles as well as adults. These bindings are identified by the publisher to Vendor.

**2.7 Publisher Library Editions (Z)**

Fiction as well as non-fiction materials appealing to both juveniles and adults, designed with the rugged durability required of the environment typically found in a library setting. Publisher Library Editions are traditionally of the highest quality, usually fanned, sewn and glued to provide the greatest possible shelf life of any binding. These bindings are identified by the publisher to Vendor.

**2.8 University Press Trade Editions (A) (may include some spoken word audio materials)**

This category would include any University Press Trade Editions, both adult and juvenile, and are subject to publisher reclassification.

**2.9 Text, Technical, Reference, Small Press, and/or Titles of Limited Demand (S, X, N, L, M, V, T, U, W, Letter O, 1, 4, 5, 6, 7, 8)**

Category of materials includes, but is not limited to, text, technical, reference, professional medical, small press, and some university press titles (excluding University Press Trade Editions). It includes titles purchased from publishers on a non-returnable basis, those publishers that extend little discount to Vendor, and publishers whose titles have limited sales volume based upon a semi-annual review. It includes individual titles which do not qualify for preferred stock status (based upon a quarterly review) and individual titles which qualify for preferred stock status, but have limited demand (calculated over a rolling 12 month period). Additionally, any publisher which is not in compliance with some of Vendor's purchasing requirements could be in this category. Materials in this category are both adult and juvenile, may be of any binding and may include some spoken word audio materials.

**2.10 Imported English and Non-English Language Editions (F,K,3)**

Titles produced and distributed outside of the domestic US. These titles may be of any binding type and represent various publishers.

### **2.11 Enhanced Service Program Titles (Y/Q)**

This category includes materials where Vendor receives no discount from the publisher, or prepayment is required by the publisher, or publishers which have restrictions on returns, or books of small or non-commercial publishers with limited sales volume based upon a semi-annual review. Any publisher which is not in compliance with Vendor's purchasing requirements would be in this category. Materials in this category may be of any binding. These titles will receive no discount and are subject to a service charge.

### **2.12 Spoken Word Audio (H)**

Materials designed for the general consumer, usually dealing with a subject matter having broad mass appeal. These titles can be either fiction or current non-fiction.

### **2.13 Board Books (I)**

Durable materials from widely distributed domestic publishers designed for young children; pages are manufactured of heavy gauge cardboard to prevent tearing. These editions typically feature few pages, simple themes and colorful illustrations or photographs.

### **2.14 Novelty Items/Activity Books (I)**

Specially packaged gift set or novelty item related to a book product or attached as an accessory to a book product. These items would include a book with toy, rag books, washable cloth books, books with accessories or kits, electronic sound books, sticker books, tracing books or coloring books. This category also includes any non-book merchandise such as model kits, hobby kits, flash cards or jigsaw puzzles.

### **2.15 Special Programs (D and E as indicated in the Discount Terms and Conditions of Sale)**

Programs, formats, or editions offered only by Vendor or not included in any other category. These programs include but may not be limited to PawPrints and Turtleback editions.

## **3.0 Ordering System**

The Vendor shall waive all costs associated with the ordering system. All logins will be provided to staff for ordering purposes at no additional cost.

## **4.0 Freight**

The Vendor shall waive all costs for freight/shipping.

## **5.0 Definitions**

- a. Publisher's list price is subject to change without notice.
- b. Except where otherwise noted, book discounts are applied to current publisher's list price at the time of shipment.
- c. Vendor reserves the sole right to be the final determinant of product categories, category definitions and price indicators. The discounts vary based on this determination.
- d. Titles are categorized by Vendor for pricing purposes by considering the binding, general marketing categories, demand for certain titles, preferred stock status, cost of acquisition, cost of distribution, and the size or type of publisher, as well as factors related to relationships with publishers such as shipping terms, payment terms, publisher's discount, return-ability to publishers and other factors.

- e. Product categories, category definitions and price indicators are subject to change at Vendor's sole discretion, without notice, based upon the above-described factors for categorizing titles.
- f. For domestic titles where no publisher list price is assigned by the publisher, Vendor will assign such titles a price in its electronic catalog which is based upon Vendor's estimate of market conditions.
- g. For imported titles where no publisher list price is assigned by the publisher for the U.S. market, Vendor will assign such titles a U.S. dollar price in its electronic catalog which is based upon Vendor's estimate of market conditions.
- h. For PawPrints editions, Vendor will assign such titles a price in its electronic catalog which is based upon Vendor's estimate of market conditions.
- i. Titles of limited demand or from small or specialty publishers generally are included in Product Category IX or Product Category XI (from Rates and Costs Exhibit 3.0, Discount Terms and Conditions of Sale). The discount terms and conditions listed do not apply to Vendor's Continuation Services or Approval Programs. Vendor provides an invoice that identifies the publisher's current list price, the discount offered, and the exact price charged for each title ordered.
- j. Shelf ready material: Materials received from Vendor that come with catalog records and accurate specification driven physical processing already in place.
- k. Unit: In the case of CDs and DVDs a unit is a single or double music CD or DVD.

## RATES AND COSTS EXHIBIT

### 1.0 Print Material

The following pricing for print and spoken word material. Should the library require additional services in collection development, cataloging, processing, reporting, storage, or shipment, Vendor may adjust pricing accordingly. If the library system cannot be accessed via the Vendor's Z39.50 methodology, then the City and Vendor shall discuss alternative methodologies for system and shelf ready material.

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#### 1.1 Print Ongoing Collection Services \$3.85/unit

Includes:

- a. Adaptive and copy cataloging with CIP upgrades where needed, utilizing Z39.50 protocol
- b. Item Linking
- c. Project Management Support
- d. Barcode
  
- e. Property Stamp
- f. Spine Label
- g. Reference Labels: New, Large Print, Language, Genre
- h. Link and Affix Vendor Supplied RFID
- i. Affix Library Supplied Theft Strip

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#### 1.2 Spoken Word Audio Ongoing Collection Services \$4.85/unit

Includes:

- a. Adaptive and copy cataloging with CIP upgrades where needed, utilizing Z39.50 protocol
- b. Item Linking
- c. Project Management Support
- d. Repackage Spoken Word Item When Applicable into Standard Case
- e. Barcode
- f. Property Label
- g. Number of Discs Label
- h. Hub Label (with Hand Written Barcode)
- i. Spine Label
- j. Link and Affix Vendor Supplied RFID
- k. Affix Library Supplied Theft Strip

Labels e/f/g/i will be embedded in scanned artwork via Digital Media Processing (DMP). Due to supplier restriction, DMP is not available for Blackstone Audio editions.

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#### 1.3 Additional Services at the library's request:

- a. Juvenile kits cataloging and processing (additional) \$2.25/unit
- b. Laminate Paperback Covers (Additional) \$1.99/unit
- c. Original Cataloging \$10.00/title

#### **1.4 Vendor currently works with most RFID systems.**

Vendor's tags operate at 13.56MHz, and are re-writeable, and fully compliant with ISO15693. If after compatibility testing, Vendor does not have the current software/hardware in place for the system chosen by the library, Vendor reserves the option to revise this pricing. In these instances customers should supply Vendor un-programmed RFID tags.

**1.5** For those records where cataloging is not available in the library's database or vendor's cataloging utility, vendor will provide an original cataloging record for \$10.00/title. Titles requiring original cataloging will be priced separately at \$10.00/title for the first copy of every title ordered. If multiple copies of a title are ordered, the \$10.00 charge will only apply once, however, the comprehensive cataloging and processing charge will apply to each unit including the initial unit that receives the \$10.00 charge.

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## **2.0 A/V MATERIAL**

Pricing is subject to change based on specifications or case changes. If the library requires alternate processing or cataloging requirements, it is at the discretion of the Vendor to adjust pricing accordingly.

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### **A/V CATALOGING AND PROCESSING**

#### **2.1 MUSIC CD \$5.85/unit\***

Includes:

- a. Adaptive and copy cataloging utilizing z39.50 protocol
- b. Item linking
- c. Project management support
- d. Repackage cd from cardboard container into standard case
- e. Barcode
- f. Property label
- g. Number of discs label
- h. Hub label (with hand written barcode)
- i. Spine label
- j. Link and affix vendor supplied RFID
- k. Affix Library Supplied theft strip

Labels e/f/g/i will be embedded in scanned artwork via Digital Media Processing

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#### **2.2 DVD/BLU-RAY \$5.85/UNIT\***

Includes:

- a. Adaptive and copy cataloging utilizing z39.50 protocol
- b. Item linking
- c. Project management support
- d. Repackage DVD/Blu-Ray from cardboard container into standard case
- e. Barcode
- f. Property label
- g. Number of discs label
- h. Hub label (with hand written barcode)
- i. Spine label
- j. Link and affix vendor supplied RFID
- k. Affix Library Supplied theft strip

Labels e/f/g/i will be embedded in scanned artwork via Digital Media Processing

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Regarding 2.1 and 2.2

Titles requiring original cataloging will be priced separately at \$10.00/title. The comprehensive cataloging and processing charge will apply to each unit, including the initial unit that receives the \$10.00 charge.

AV cataloging and processing prices for CDs and DVDs are for both single and multiple disc releases.

| Media Type  | Price Range | Discount off Current Producer's List Price |
|-------------|-------------|--------------------------------------------|
| DVD/Blu-Ray | Any Price   | 29.0%*                                     |
| Music CD    | Any Price   | 27.0%*                                     |

List prices used for calculating discounts are manufacturers' current, suggested list prices, where available. Where no list price is supplied by the manufacturer, a list price will be assigned by Vendor.

\*AV titles with minimal discount or supplier restrictions or titles from small, specialty vendors will be invoiced at Manufacturer's Suggested Retail Price.

## RATES AND COSTS EXHIBIT

### 3.0 DISCOUNT TERMS AND CONDITIONS OF SALE

The pricing grid below provides discounts for each product category offered by Vendor.

| Product Category | Category Definition (a)                                                                                                                                                                                                            | Price Indicator                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Discount                                                                                                                                                                                                                                         |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I.               | Adult Trade Hardcover Editions<br>(Popular Fiction & Non-Fiction, and may include some spoken word audio)                                                                                                                          | 0 - (zero) (Hardcover Trade Editions)<br>C - (Hardcover Computer Books)                                                                                                                                                                                                                                                                                                                                                                                                       | 46.5 %                                                                                                                                                                                                                                           |
| II.              | Juvenile Trade Hardcover Editions<br>• (Popular Fiction & Non-Fiction)                                                                                                                                                             | J                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 46.5 %                                                                                                                                                                                                                                           |
| III.             | Adult Quality Paperback Editions<br>(Popular Fiction & Non-Fiction)                                                                                                                                                                | B - (Paperback Trade Editions)<br>C - (Paperback Computer Books)                                                                                                                                                                                                                                                                                                                                                                                                              | 40.0 %                                                                                                                                                                                                                                           |
| IV.              | Juvenile Quality Paperback Editions<br>(Popular Fiction & Non-Fiction)                                                                                                                                                             | G                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 40.0 %                                                                                                                                                                                                                                           |
| V.               | Mass Market Paperback Editions                                                                                                                                                                                                     | P                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 40.0 %                                                                                                                                                                                                                                           |
| VI.              | Single Edition Reinforced (Juvenile)                                                                                                                                                                                               | R                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21.0 %                                                                                                                                                                                                                                           |
| VII.             | Publisher's Library Edition (Juvenile)                                                                                                                                                                                             | Z                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21.0 %                                                                                                                                                                                                                                           |
| VIII.            | University Press Trade Editions (may be of any binding and include some spoken word audio)                                                                                                                                         | A                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 10.0 %                                                                                                                                                                                                                                           |
| IX.              | Text, Technical, Reference, Professional Medical, Small Press, some University Press titles (excluding University Press Trade Editions) and/or Titles of Limited Demand (may be of any binding and include some spoken word audio) | S/X/N - (Text, Technical, or Reference Editions)<br>L - (Hardcover Editions from Small Press and Hardcover Titles of Limited Demand—primarily Adult)<br>7 - (Hardcover Titles of Limited Demand—primarily Juvenile)<br>M - (Paperback Editions from Small Press and Paperback Titles of Limited Demand—primarily Adult)<br>1 - (Paperback Titles of Limited Demand—primarily Juvenile)<br>T/U/V/W/4/Letter O - (Specialty Textbooks)<br>5/6/8 - (Professional Medical Titles) | S = 5.0 %<br>X = 5.0 %<br>N = 0.0 % (b)<br>L = 5.0 % (c)(d)<br>7 = 21.0 % (d)<br>M = 5.0 % (c)(d)<br>1 = 21.0 % (d)<br>T = 0.0 %<br>U = 10.0 %<br>V = 5.0 %<br>W = 0.0 %<br>4 = 5.0 %<br>Letter O = 5.0 %<br>5 = 0.0 %<br>6 = 5.0 %<br>8 = 5.0 % |
| X.               | Imported English and Non-English Language Editions                                                                                                                                                                                 | F/K/3                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | F = 0.0 %<br>K = 0.0 %<br>3 = 0.0 %                                                                                                                                                                                                              |
| XI.              | Enhanced Service Program                                                                                                                                                                                                           | Y / Q                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 0.0 % (e)                                                                                                                                                                                                                                        |
| XII.             | Spoken Word Audio                                                                                                                                                                                                                  | H                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 45.0%                                                                                                                                                                                                                                            |
| XIII.            | Board Books                                                                                                                                                                                                                        | I                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21.0 %                                                                                                                                                                                                                                           |
| XIV.             | Novelty Items/Activity Books                                                                                                                                                                                                       | I                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21.0 %                                                                                                                                                                                                                                           |
| XV.              | Special Programs, such as:<br>- PawPrints Editions<br>- Turtleback Editions<br>- Playaway Audio Editions                                                                                                                           | D<br>E<br>All Playaway Audio editions                                                                                                                                                                                                                                                                                                                                                                                                                                         | D = 0.0 %<br>E = 21.0 %<br>0.0 %                                                                                                                                                                                                                 |

- For full category definitions, which are attached hereto and incorporated herein by reference. Materials produced for Text Stream print-on-demand services may fall into any category.
- Titles which receive minimal publisher discount will be invoiced at publisher's list price.
- Represents publishers with limited sales volume, based upon a semi-annual review. These titles may be of any binding type or publisher of origin.



- d. Represents individual titles which do not qualify for preferred stock status (based upon a quarterly review) and individual titles which qualify for preferred stock status, but have limited demand (calculated over a rolling 12 month period). These titles may be of any binding type or publisher of origin.
- e. Titles where Vendor receives no discount from the publisher or prepayment is required by the publisher or publishers whose titles have limited demand and/or non-commercial publishers will be invoiced at list price.

**INSURANCE EXHIBIT  
INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITHOUT ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 each occurrence/\$2,000,000 aggregate limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form HG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office Automobile Liability Coverage (Occurrence Form CA0001) covering Code No. 1, "any auto";

c. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements affecting coverage required by this Exhibit INS-B. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled by either party, or without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds by blanket endorsement as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees and volunteers. **The General liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-B or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance coverages. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

## INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

### *Certificates of Insurance*

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notes of cancellation.**

### *Endorsement Forms*

Original endorsements are required for general liability and automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that you use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the attached.

INS-B.doc

# ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

|                 |          |                                                                                                                                                                                                             |  |
|-----------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b> |          | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |  |
| CODE            | SUB-CODE | <b>COMPANIES AFFORDING INSURANCE COVERAGE</b>                                                                                                                                                               |  |
| INSURED         |          | COMPANY<br>LETTER <b>A</b> <b>SPECIFY COMPANY NAMES IN THIS SPACE</b>                                                                                                                                       |  |
|                 |          | COMPANY<br>LETTER <b>B</b>                                                                                                                                                                                  |  |

## COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                              | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A      | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR.<br><input checked="" type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. |               |                                  |                                   | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A      | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY                                                                                        |               |                                  |                                   | COMBINED SINGLE LIMIT \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE \$                                                                                  |
| A      | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM                                                                                                                                                                                           |               |                                  |                                   | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A      | <b>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                                                                                                                                                                          |               |                                  |                                   | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A      | <b>OTHER</b>                                                                                                                                                                                                                                                   |               |                                  |                                   |                                                                                                                                                                                                              |

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

#### CERTIFICATE HOLDER

**CITY OF OXNARD**  
**Attn: Insurance Compliance**  
**Reference No. \_\_\_\_\_**  
**P.O. Box 100085 – OX**  
**Duluth, GA 30096**  
**Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)**  
**Via Fax: 678-259-1007**

#### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



# **AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT FOR THE CITY OF OXNARD (the "City")**

**SUBMIT IN DUPLICATE**

ENDORSEMENT NO. \_\_\_\_\_

ISSUE DATE (MM/DD/YY) \_\_\_\_\_

PRODUCER

**POLICY INFORMATION:**

Insurance Company: \_\_\_\_\_

Policy No.: \_\_\_\_\_

Policy Period: (from) \_\_\_\_\_

(to) \_\_\_\_\_

LOSS ADJUSTMENT EXPENSE

☐ Included in Limits☐ In Addition to Limits

Telephone: \_\_\_\_\_

NAMED INSURED

☐ Deductible ☐ Self-Insured Retention (check which) of \$ \_\_\_\_\_  
 with an Aggregate of \$ \_\_\_\_\_ applies to \_\_\_\_\_  
 coverage. ☐ Per Occurrence ☐ Per Claim (which) \_\_\_\_\_

**APPLICABILITY.** This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

**TYPE OF INSURANCE**
☐ COMMERCIAL AUTO POLICY☐ BUSINESS AUTO POLICY☐ OTHER
**OTHER PROVISIONS**
**LIMIT OF LIABILITY**

\$ \_\_\_\_\_ per accident, for bodily injury and property damage.

**CLAIMS:** Underwriter's representative for claims pursuant to this insurance.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

 1. **INSURED.** The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.

 2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.

 3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.

 4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.

 5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.

 6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:

Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or

If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

**ENDORSEMENT HOLDER**

CITY OF OXNARD

Attn: Insurance Compliance

Reference No. \_\_\_\_\_

P.O. Box 100085 – OX

Duluth, GA 30096

Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)

Via Fax: 678-259-1007

**AUTHORIZED REPRESENTATIVE**
☐ Broker/Agent☐ Underwriter☐ \_\_\_\_\_

I \_\_\_\_\_ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature \_\_\_\_\_

(original signature required)

Telephone: ( ) \_\_\_\_\_

Date Signed \_\_\_\_\_

THIRD PARTY CATALOGING AND RECORD PROCESSING AGREEMENT EXHIBIT

This agreement ("Agreement"), effective as of the last date signed below, by and between Oxnard Public Library, a non-profit institution organized and existing under the laws of the State of CA, hereinafter referred to as "Library", and Baker & Taylor, LLC, a corporation organized and existing under the laws of the State of DE, hereinafter referred to as "Vendor."

WHEREAS, Library and Vendor have contracted with each other, prior to or at the same time as this Agreement, for cataloging and other record processing services by Vendor to Library. Library has made, or will make, available to Vendor copies of bibliographic data, library holdings and other information derived from the online database of such information maintained by OCLC Online Computer Library Center, Inc. (such database hereinafter referred to as "WorldCat®" and such bibliographic data, library holdings and other information hereinafter referred to as "OCLC-Derived Records"); and

WHEREAS, in order for Library to continue making OCLC-Derived Records available to Vendor, it is necessary that Vendor provide assurances concerning its use of such OCLC-Derived Records; and

WHEREAS, in order for Vendor to perform online cataloging services for the Library, it is necessary that Vendor provides assurances concerning its use of WorldCat.

NOW, THEREFORE, in consideration of the premises and other valuable consideration, Library and Vendor agree as follows:

1. All present, executory contracts between Library and Vendor will be deemed amended to include the terms of this Agreement, and all future contracts between them, which are executed while this Agreement remains in effect, will be deemed to include such terms (referred to herein as "Contracts").
2. Vendor will make no copies and no use of the OCLC-Derived Records except as necessary to carry out the Contracts, and acknowledges that delivery of the OCLC-Derived Records to Vendor does not represent a transfer of ownership of the records or any copies thereof.
3. Vendor agrees that it will not transfer or otherwise make available OCLC-Derived Records or copies thereof or derivative works made therefrom to any other party, and will promptly return to Library, at its request, all OCLC-Derived Records received in connection with each Contract, upon completion thereof, and all copies of such Records.
4. Vendor's use of WorldCat will be for the exclusive purpose of providing cataloging services to the Library as agreed to herein. Vendor agrees that it will not download or export any records from WorldCat except as to fulfill its duties to the Library. Any other use is strictly prohibited. In the event that OCLC Online Computer Library Center, Inc. ("OCLC") is made aware that Vendor is using WorldCat for any purpose other than as authorized by this Agreement, OCLC shall have the right to immediately suspend Vendor's access to WorldCat. At OCLC's request, Library will terminate this Agreement immediately upon knowledge that Vendor has used WorldCat for any purpose other than as authorized by this Agreement.
5. Library hereby grants to OCLC, other OCLC Governing Members, Members, Participant, users and OCLC designees an irrevocable, nonexclusive, royalty-free, sublicenseable, world-wide right to copy, display, publish, prepare derivative works from, distribute and use all bibliographic records, holdings and other information supplied to OCLC during the term of this Agreement by Library or any Governing Member, Member or other entity acting on its behalf, under any copyright, patent, secrecy or other proprietary right therein owned or controlled by Library.
6. This Agreement is terminable by either party at any time, with or without cause, by thirty (30) days prior written notices sent by prepaid certified first-class mail, with return receipt requested, to:

Oxnard Public Library (Library)  
251 South A Street  
Oxnard, CA 93030  
 Attention: Sofia Kimsey, City Librarian  
 OCLC Online Computer Library Center, Inc.  
 6565 Kilgour Place  
 Dublin, Ohio 43017  
 Attention: WorldCat Quality Management Division  
 With copy to General Counsel  
Baker & Taylor, LLC (Vendor)  
2550 West Tyvola Road, Suite 300  
Charlotte, NC 28217  
 Attention: Pricing Services

Such addresses may be changed by any party by written notice to the other party sent by prepaid certified first-class mail, with return receipt requested, to the addresses above. All notices given in accordance with this Section 6 shall be deemed given on the date of proper deposit in the U.S. mail.

7. It is agreed that OCLC is intended to be a third party beneficiary of this Agreement.
8. Vendor's obligations under this Agreement, as they affect any Contract, which has become effective prior to the termination hereof, shall survive any such termination.
9. This Agreement is the final, complete and exclusive statement of the agreement between Library and Vendor with respect to the subject matter hereof, and may not be terminated (other than as provided in Section 6 above), amended or canceled except by a writing signed by both parties hereto and, as a condition precedent to the effectiveness thereof, with a copy thereof furnished by Library to OCLC by the same means and at the same address as provided in Section 6 above. No waiver of any provision of this Agreement or of any right hereunder shall be deemed a further waiver of such provision or right, or a waiver of any other provision or right hereunder.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates indicated below.

Vendor: Baker & Taylor, LLC

Library: Oxnard Public Library

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Lisa Boerner, Purchasing Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Library OCLC Holding Symbol: JRN



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.5.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Jeffrey Lambert, Community Development Director, (805) 385-7882, jeffrey.lambert@oxnard.org

**SUBJECT:** Adoption of Ordinance No. 2965

**RECOMMENDATION**

That the City Council adopts Ordinance No. 2965 (read by title only, waiving further reading) approving Planning & Zoning Permit No. 19-580-03 (Zoning Text Amendment - ZTA) – Amendment to Ordinance No. 2960 - Chapters 11 and 16 of the Oxnard City Code (OCC) Pertaining to Buffer Requirements and Approval Authority for Manufacturing, Testing, and Distribution of Cannabis.

**BACKGROUND**

Ordinance No. 2965 was introduced to the Council at its September 17, 2019 meeting. Following a public hearing, the Council approved with a 7-0 vote the first reading of the ordinance for future adoption. Staff has received no comments on the ordinance since its introduction. If adopted by Council on October 1, 2019, the ordinance will take effect in thirty days, on October 31, 2019.

**STRATEGIC PRIORITIES**

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Objective 1a. Focus available resources on a comprehensive effort to promote economic activity in Oxnard, including a marketing program that communicates the City's available resources and assets.

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

Objective 2b. Improve relationships and communication between the City and the business community.

Objective 2d. Public safety will collaborate with the business community to promote an environment that supports economic development.

Goal 3. Enhance business retention and attraction.



Objective 3a. Implement an economic development plan for attracting and retaining business.

**FINANCIAL IMPACT**

There are no financial impacts associated with the subject zone text amendment.

**COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Kathleen Mallory, Planning & Sustainability Manager*

**ATTACHMENTS**

1. Attachment A - Ordinance No. 2965

## ORDINANCE NO. 2965

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING SPECIFIC SECTIONS OF ARTICLE XVI, CHAPTER 11 AND CHAPTER 16 OF THE OXNARD CITY CODE REGARDING COMMERCIAL CANNABIS ACTIVITIES BY AMENDING SECTION 11-415(D), SECTION 11-415(H), SECTION 11-415(J), SECTION 11-425, SECTION 11-426(A), SECTION 11-426(B), SECTION 11.433, SECTION 11-448, SECTION 11-449, SECTION 11-450, SECTION 11-451, SECTION 11-452, SECTION 11-453; AND ADDING SECTION 11-454, SECTION 11-455, SECTION 11-456, AND 16-273 (C); ADDING SECTION 11-442 (H), SECTION 11-443 (G), AND SECTION 11-444 (N) PERTAINING TO THE REQUIRED DISCRETIONARY PERMIT PROCESS FOR CANNABIS TESTING LABS, DISTRIBUTORS, AND MANUFACTURING; ADDING SECTION 16-173 REGARDING DEVELOPMENT DESIGN REVIEW PERMIT REQUIREMENTS FOR COMMERCIAL CANNABIS ACTIVITIES IN THE BRP BUSINESS AND RESEARCH PARK ZONE, THE M-L LIMITED MANUFACTURING ZONE, THE M-1 LIGHT MANUFACTURING ZONE, AND THE M-2 HEAVY MANUFACTURING ZONE; AND AMENDING SECTIONS 4.2.1.,B. (AUTO SALES AND SERVICE), 4.2.2,B. (BUSINESS PARK), AND 4.2.4.,B. (COMMERCIAL MANUFACTURING) OF THE ROSE SANTA CLARA CORRIDOR SPECIFIC PLAN SUBJECT TO THE REQUIREMENTS STIPULATED IN ARTICLE XVI OF CHAPTER 11

The City Council of the City of Oxnard does hereby ordain as follows:

Section 1. Section 11-415(d) of the Oxnard City Code is amended to read as follows:

“(d) The applicable Department Head or his/her designee(s) shall review the application for completeness, shall conduct a background check to determine whether the applicant was convicted of a crime or left a previous employer for reasons that show the applicant:

(1) Has been convicted of a crime involving dishonesty, fraud or deceit, including but not limited to fraud, forgery, theft, or embezzlement as those offenses are defined in California Penal Code sections 186.11, 470, 484, and 504a, respectively; or

(2) Has committed a felony or misdemeanor involving fraud, deceit, embezzlement; or

(3) Was convicted of a violent felony, a crime of moral turpitude; or

(4) The illegal use, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, except for cannabis related offenses for which the conviction occurred after the passage of the Compassionate Use Act of 1996.

Discovery of these facts showing that the applicant is dishonest or has been convicted of the requisite crimes are grounds for denial of the permit. Where the applicant’s sentence (including any term of probation, incarceration, or supervised release) for possession of, possession for sale, sale, manufacture, transportation, or cultivation of a controlled substance is completed, such underlying conviction shall not be the sole ground for denial of a commercial

cannabis work permit. Furthermore, an applicant shall not be denied a permit if the denial is based solely on any of the following: (i) a conviction for any crime listed in subsection (d) (4) above for which the applicant has obtained a certificate of rehabilitation pursuant to Chapter 3.5 (commencing with Section 4852.01) of Title 6 of Part 3 of the California Penal Code or (ii) a conviction that was subsequently dismissed pursuant to Sections 1203.4, 1203.4a, or 1203.41 of the California Penal Code or any other provision of state law allowing for dismissal of a conviction.”

Section 2. Section 11-415(h) of the Oxnard City Code is amended to read as follows:

“(h) The City may immediately revoke the commercial cannabis employee permit should the permit holder be convicted of a crime listed in subsection (c) and (d) above or if facts become known to the City that the permit holder has engaged in activities showing that he or she been convicted of a crime involving dishonesty.”

Section 3. Section 11-415(j) of the Oxnard City Code is amended to read as follows:

“(j) The applicant may appeal the denial or revocation of a commercial cannabis employee permit by filing a notice of appeal with the City Clerk within ten (10) days of the date the applicant received the notice of denial; which appeal shall be conducted as set forth in Sections 11-423 to 11-425.”

Section 4. Section 11-425 of the Oxnard City Code is amended to read as follow:

“Section 11-425. Appeal Hearing.

(a) Upon receipt of the written appeal of a decision rendered by the City Manager regarding application review ranking, the City Clerk shall set the matter for a hearing before the City Council. The City Council shall hear the matter de novo and shall conduct the hearing pursuant to the procedures set forth by the City.

(b) The appeal shall be held within a reasonable time after the filing the appeal, but in no event later than ninety (90) days from the date of such filing. The City shall notify the appellant of the time and location at least ten (10) days prior to the date of the hearing.

(c) At the hearing, the appellant may present any information they deem relevant to the decision appealed. The formal rules of evidence and procedure applicable in a court of law shall not apply to the hearing.

(d) The decision of the City Council shall be final for an appeal of a Planning Commission action. The decision of the Planning Commission shall be final for an appeal of the Community Development Director’s decision.”

Section 5. Section 11-426(a) of the Oxnard City Code is amended to read as follows:

“(a) The City Manager shall adopt a procedure guideline and Review Criteria by which the top applicants in each category of each commercial cannabis business shall be evaluated.”

Section 6. Section 11-426(b) of the Oxnard City Code is amended to read as follows:

“(b) At least ten (10) days prior to the public hearing, notice of the public hearing shall be sent to all property owners located within six hundred (600) feet of the proposed business locations of each of the finalists to be considered by the Planning Commission or Community Development Director depending upon the cannabis permit being sought.”

Section 7. Section 11-433 is amended to read as follows:

“Section 11-433. Location and Design of Cannabis Businesses.

Cannabis businesses permitted to engage in Manufacturing, Testing, or Distribution of cannabis and cannabis products are subject to the following zoning and locational requirements:

(a) All cannabis manufacturing, testing, and distribution businesses have been conceptually identified on land use maps, with actual siting subject to land use siting criteria and buffer requirements stipulated in this Article. Manufacturing, testing, and distribution facilities are conceptually permitted on property must be located on property zoned Limited Manufacturing (ML), Light Manufacturing (M1), Heavy Industrial (M2), and Business and Research Park (BRP), as well as Auto Sales and Service, Business Park, and Commercial Manufacturing zones within the Rose Santa Clara Corridor Specific Plan. Manufacturing, Testing, and/or Distribution facilities may also be located in the following Specific Plan areas subject to relevant Specific Plan requirements, and input from the Business Park Association (if operational): Northeast Community Specific Plan, Sakioka Farms, Camino Real Business Park, McInnes Ranch Business Park Specific Plan, and Northfield Seagate Business Park Specific Plan.

(b) [Reserved]

(c) Compliance with any Specific Plan requirements, including a letter of support from the specific plan management company or association.

(d) The property on which any commercial cannabis business is located must also meet all of the following distance requirements:

(1) It shall be no closer than six hundred (600) feet of any of the following:

(A) Any school providing instruction in kindergarten or any grades 1 through 12, whether public, private, or charter, including pre-school, transitional kindergarten, and K-12.

(B) A commercial daycare center licensed by the City or County that is in existence at the time the license is issued, unless the State licensing authority or the City specifies a different radius.

(C) A youth center that is in existence at the time the license is issued, unless the State licensing authority or the City specifies a different radius.

(2) The distance specified in this section shall be the horizontal distance measured in a straight line from the property line of the identified use to the closest property line of the lot on which the cannabis use is located without regard to intervening structures.

(e) Each proposed cannabis manufacturing, testing, and distribution use shall:

(1) Conform with the City's General Plan, any applicable specific plans, master plans, and design requirements.

(2) Comply with all applicable zoning, and specific plan requirements, and related development standards.

(3) Be constructed in a manner that minimizes odors to surrounding uses, and promotes quality design and construction, and consistency with the surrounding properties.

(4) Be adequate in size and shape to accommodate the yards, walls, fences, parking and loading facilities, landscaping and all items required for the development.

(5) Be served by highways adequate in width and improved as necessary to carry the kind and quantity of traffic such use will generate.

(6) Be provided with adequate electricity, sewerage, disposal, water, fire protection (sprinkler and alarm; retrofit when determined necessary by the Fire Marshal) and storm drainage facilities for the intended purpose."

Section 8. Subsection (h) is added to Section 11-442 to read as follows:

"(h) Approval of Testing Labs shall be through approval of a Development Design Review (DDR) Permit to be issued by the Community Development Director of the City of Oxnard."

Section 9. Subsection (g) is added to Section 11-443 to read as follows:

"(g) Approving of distributor shall be through the approval of a Development Design Review (DDR) Permit to be issued by the Community Development Director of the City of Oxnard."

Section 10. Subsection (n) is added to Section 11-444 to read as follows:

"(n) Approval of manufacturing facilities shall be through approval of a Development Design Review (DDR) Permit to be issued by the Community Development Director of the City of Oxnard."

Section 11. Section 11-448 is amended to read as follows:

"Section 11-448. Promulgation of Regulations, Standards and Other Legal Duties.

(a) In addition to any regulations adopted by the City Council, the City Manager or his/her designee is authorized to establish any additional rules, regulations and standards governing the issuance, denial or renewal of commercial cannabis business permits, the ongoing operation of commercial cannabis businesses and the City's oversight, or concerning any other subject determined to be necessary to carry out the purposes of this Article.

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- (b) Regulations shall be published on the City's website.
- (c) Regulations promulgated by the City Manager shall become effective upon date of publication. Commercial cannabis businesses shall be required to comply with all state and local laws and regulations, including but not limited to any rules, regulations or standards adopted by the City Manager or his/her designee.
- (d) Testing Labs, Distribution facilities and Special Events shall be subject to state law and shall be subject to additional regulations as determined from time to time as more regulations are developed pursuant to this section and any subsequent State of California legislation regarding the same."

Section 12. Section 11-449 is amended to read as follows:

"Section 11-449. Community Relations.

- (a) Each commercial cannabis business shall provide the name, telephone number, and email address of a community relations contact to whom notice of problems associated with the commercial cannabis business can be provided. Each commercial cannabis business shall also provide the above information to all businesses and residences located within six hundred (600) feet of the commercial cannabis business.
- (b) During the first year of operation pursuant to this Article, the owner, manager, and community relations representative from each commercial cannabis business holding a permit issued pursuant to this Article shall attend quarterly meetings with the City Manager or his/her designee(s), and other interested parties as deemed appropriate by the City Manager or his/her designee(s), to discuss costs, benefits, and other community issues arising as a result of implementation of this Article. After the first year of operation, the owner, manager, and community relations representative from each such commercial cannabis business shall meet with the City Manager or his/her designee(s) when and as requested by the City Manager or his/her designee(s).
- c. Commercial cannabis businesses to which a permit is issued pursuant to this Article shall describe benefits that the cannabis business would provide to the local community, such as community contributions, volunteer services and/or economic incentives."

Section 13. Section 11-450 is amended to read as follows:

"Section 11-450. Permit Holder Responsible for Violations.

The person to whom a permit is issued pursuant to this Article shall be responsible for all violations of the laws of the State of California or of the regulations and/or the ordinances of the City of Oxnard, whether committed by the permittee or any employee or agent of the permittee, which violations occur in or about the premises of the commercial cannabis business whether or not said violations occur within the permit holder's presence."

Section 14. Section 11-451 is amended to read as follows:

“Section 11-451. Inspection and Enforcement.

(a) The City Manager, or his/her designee(s) charged with enforcing the provisions of the City of Oxnard Code, or any provision thereof, may enter the location of a commercial cannabis business at any time, without notice, and inspect the location of any commercial cannabis business as well as any recordings and records required to be maintained pursuant to this Article or under applicable provisions of State law.

(b) It is unlawful for any person having responsibility over the operation of a commercial cannabis business, to impede, obstruct, interfere with, or otherwise not to allow, the City to conduct an inspection, review or copy records, recordings or other documents required to be maintained by a commercial cannabis business under this Article or under state or local law. It is also unlawful for a person to conceal, destroy, deface, damage, or falsify any records, recordings or other documents required to be maintained by a commercial cannabis business under this Article or under state or local law.

(c) The City Manager, or his/her designee(s) charged with enforcing the provisions of this Article may enter the location of a commercial cannabis business at any time during the hours of operation and without notice to obtain samples of the cannabis to test for public safety purposes. Any samples obtained by the City of Oxnard shall be logged, recorded, and maintained in accordance with established procedures by the City of Oxnard City Manager or these regulations.”

Section 15. Section 11-452 is amended to read as follows:

“Section 11-452. Compliance with State Regulations.

It is the stated intent of this Article to regulate commercial cannabis activity in the City of Oxnard in compliance with all provisions MAUCRSA and any subsequent state legislation.”

Section 16. Section 11-453 is amended to read as follows:

“Section 11-453. Violations declared a public nuisance.

Each and every violation of the provisions of this Article is hereby deemed unlawful and a public nuisance.”

Section 17. Section 11-454 is added to read as follows:

“Section 11-454. Each violation a separate offense.

Each and every violation of this Article shall constitute a separate violation and shall be subject to all remedies and enforcement measures authorized by the City of Oxnard. Additionally, as a nuisance per se, any violation of this Article shall be subject to injunctive relief, any permit issued pursuant to this Article being deemed null and void, disgorgement and payment to the City for any monies unlawfully obtained, costs of abatement, costs of investigation, attorney fees, and any other relief or remedy available at law or in equity. The City of Oxnard may also pursue any and all remedies and actions available and applicable under state and local laws for

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any violations committed by the commercial cannabis business or persons related to, or associated with, the commercial cannabis activity. Additionally, when there is determined to be an imminent threat to public health, safety or welfare, the City Manager, or his/her designee(s), may take immediate action to temporarily suspend a commercial cannabis business permit issued by the City, pending a hearing before the City Manager, or his/her designee(s)."

Section 18. Section 11-455 is added to read as follows:

"Section 11-455. Criminal Penalties.

Each and every violation of the provisions of this Article may in the discretion of the District Attorney or City Attorney be prosecuted as a misdemeanor and upon conviction be subject to a fine not to exceed one thousand dollars (\$1,000) or imprisonment in the County jail for a period of not more than twelve (12) months, or by both such fine and imprisonment. Each day a violation is committed or permitted to continue shall constitute a separate offense."

Section 19. Section 11-456 is added to read as follows:

"Section 11-456. Remedies cumulative and not exclusive.

The remedies provided herein are not to be construed as exclusive remedies. The City is authorized to pursue any proceedings or remedies provided by law."

Section 20. Section 16-173 is hereby added to read as follows:

"16-173 Development Design Review Permit Required for Specific Commercial Cannabis Activities

A. A commercial cannabis business for manufacturing, testing and/or distribution of cannabis may be permitted in the BRP Business and Research Park Zone, the M-L Limited Manufacturing Zone, the M-1 Light Manufacturing Zone and the M-2 Heavy Manufacturing Zone, provided that the owner has first obtained a commercial cannabis business permit pursuant to Article XVI, Chapter 11 of the Oxnard City Code and a Development Design Review (DDR) Permit.

B. [Reserved].

C. Commercial cannabis businesses not specifically authorized by this Section are prohibited in the industrial zoning districts."

Section 21. Subsection (c) is added Section 16-273 to read as follows:

"C. A commercial cannabis business for manufacturing, testing and/or distribution of cannabis may be permitted in the Planned Development (Additive) Zone, provided that the owner has first obtained a commercial cannabis business permit pursuant to Article XVI, Chapter 11 of the Oxnard City Code and a Development Design Review (DDR) Permit.

Section 22. Section 4.2.1., B. (Auto Sales and Service) of the Rose Santa Clara Corridor Specific Plan is hereby amended to read as follows:

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“5. Commercial Cannabis uses, subject to the requirement of Oxnard City Code, Chapter 11, Article XVI.”

Section 23. Section 4.2.2., B. (Business Park) of the Rose Santa Clara Corridor Specific Plan is hereby amended to read as follows:

“5. Commercial Cannabis uses, subject to the requirement of Oxnard City Code, Chapter 11, Article XVI.”

Section 24. Section 4.2.4., B. (Commercial Manufacturing) of the Rose Santa Clara Corridor Specific Plan is hereby amended to read as follows:

5. Commercial Cannabis uses, subject to the requirement of Oxnard City Code, Chapter 11, Article XVI.”

Section 25. If any section, subsection, phrase, or clause of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional.

Section 26. Within 15 days after passage, the City Clerk shall cause a summary of this ordinance to be published one time in a newspaper of general circulation published and circulated in the City. Ordinance No. \_\_\_\_\_ was first read on \_\_\_\_\_, 2019, and finally adopted on A\_\_\_\_\_, 2019, to become effective thirty (30) days thereafter.

Section 27. This ordinance shall become effective thirty (30) days after it is finally adopted. The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Oxnard, State of California, held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

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Michelle Ascencion, City Clerk

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Stephen M. Fischer, City Attorney



**CITY COUNCIL AGENDA REPORT**  
**INFORMATION/CONSENT AGENDA**  
**AGENDA ITEM NO. K.6.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Darwin Base, Fire Chief, (805) 385-7700, darwin.base@oxnard.org

**SUBJECT:** Purchase Order with L.N. Curtis & Sons for fire/rescue equipment and supplies.

**RECOMMENDATION**

That the City Council approve and authorize the Mayor to execute the change order to Purchase Order No. 6673 with L.N. Curtis & Sons (L.N. Curtis) for a not-to-exceed amount of \$351,000 for Fiscal Year 19/20 and \$125,000 for Fiscal Year 20/21 for the purchase of Fire Department supplies and equipment for two years. (Public Safety Committee approved 2-0)

**BACKGROUND**

The Fire Department requests a purchase order with L.N. Curtis be approved for a not to exceed amount of \$351,000 in Fiscal Year 19/20 and \$125,000 in Fiscal Year 20/21. L.N. Curtis provides fire, rescue, safety and emergency products. The Fire Department will use funds approved in the Fiscal Year 19/20 budget. No new funds are requested for this purchase order.

The Fire Department will use L.N. Curtis as the vendor for fire/rescue equipment and supplies; including, but not limited to, personal protective equipment, hose, couplers, boots, and self-contained breathing apparatus (SCBA).

| Fiscal Year | Funding Source                                                                    | Amount  | Required Purchase                                                                                      |
|-------------|-----------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------|
| 19/20       | Department General Fund Operating Budget (Fund 101)                               | 100,000 | Safety equipment and supplies; replacement of equipment that has reached the end of their service life |
| 19/20       | Station 8 Operating Budget – Measure O(Fund 104)                                  | 25,000  | Safety equipment and supplies; replacement of equipment that has reached the end of their service life |
| 19/20       | 2020 Academy - Measure O augmentation approved 2019 (Fund 104)                    | 76,000  | Personal protective equipment for 11 recruits                                                          |
| 19/20       | Fire Engine Replacement - 2009 Bank of America Lease Purchase (Fund 313)          | 150,000 | Hose, couplings, breathers and ancillary equipment required to outfit a fire engine                    |
| 20/21       | Department General Fund Operating Budget and Measure O Station 8 Operating Budget | 125,000 | Safety equipment and supplies; replacement of equipment that has reached the end of their service life |
| Total       |                                                                                   | 476,000 |                                                                                                        |

L.N. Curtis was awarded a contract with NPPGov for firefighting equipment. NPPGov is a national cooperative procurement organization with contracts that focus on Fire/Rescue and Law Enforcement member needs. NPPGov is the government division of National Purchasing Partners, with its solicitations advertised nationally, adhering to national procurement standards.

NPPGov selected L. N. Curtis as one of the most responsive/responsible bidders with a proposed discount of 5% to 40% off MSRP depending on the category procured. Contract number 170 between L.N. Curtis and NPPGov is valid until June 19, 2023.

NPPGov received proposals from the following vendors:

1. Seawestern, Inc. – no award
2. Municipal Emergency Services – discount of 10% to 51% off MSRP (the 51% discount is off MSRP of Honeywell turnout gear; Honeywell is not compatible with Oxnard Fire Department turnout gear)
3. Gear Grid - discount of 0% on \$1 to \$4999 MSRP, discount of 3% off of \$10,000+ MSRP
4. Ten-8 Fire Equipment - only awarded to regional areas (not California)
5. Holmatro Incorporated - discount of 4% to 10% (does not carry all the required gear)
6. L.N. Curtis & Sons - discount up to 40% off MSRP (comprehensive catalog of gear used by Oxnard Fire Department)

## STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

## FINANCIAL IMPACT

In Fiscal Year 19/20 a total of \$351,000 will be allocated to purchase order number 6673, sufficient funds are included General Fund Fire Operational, Measure O Station 8 Operations, Measure O 2020 Fire Academy, and Fire Truck 2009 Bank of America Lease Purchase in the Fiscal Year 19/20 Budget to pay for this expenditure.

| <b>FY 19/20 Budget</b>                                            | <b>Account</b>     | <b>Funds Available</b> |
|-------------------------------------------------------------------|--------------------|------------------------|
| Fire General Fund Operating Budget                                | 101-2201-802.81-05 | \$40,000               |
| Fire General Fund Operating Budget                                | 101-2201-802.81-04 | \$60,000               |
| Station 8 Operating Budget – Project MO2201                       | 104-2208-802.81-05 | \$10,000               |
| Station 8 Operating Budget – Project MO2201                       | 104-2208-802.81-04 | \$15,000               |
| 2020 Academy – Project MO2210                                     | 104-2209-802.81-05 | \$76,000               |
| Fire Engines 2009 Bank of America Lease Purchase – Project MO2207 | 313-2260-826.86-06 | \$150,000              |
| <b>Total</b>                                                      |                    | <b>\$351,000</b>       |

In Fiscal Year 20/21 the Fire Department will allocate \$125,000 of the General Fund Fire Operational and Measure O Station 8 Operations for this expenditure.

| <b>FY 20/21 Budget</b>                                | <b>Account</b>     | <b>Funds Available</b> |
|-------------------------------------------------------|--------------------|------------------------|
| Fire General Fund Operating Budget                    | 101-2201-802.81-05 | \$40,000               |
| Fire General Fund Operating Budget                    | 101-2201-802.81-04 | \$60,000               |
| Station 8 Measure O Operating Budget – Project MO2201 | 104-2208-802.81-05 | \$10,000               |
| Station 8 Measure O Operating Budget – Project MO2201 | 104-2208-802.81-04 | \$15,000               |
| <b>Total</b>                                          |                    | <b>\$125,000</b>       |

## COMMITTEE OUTCOME

The Public Safety Committee approved 2-0 (Ramirez absent) on September 10, 2019 to approve the staff recommendation and to forward the item for Council approval.

*Prepared by: Amy Van Atta, Management Analyst II*

## ATTACHMENTS

1. BPO 6673 L.N. Curtis Change Order 8 19 19 scheduled for City Council on 9 19 19 (1)



**BLANKET ORDER**  
CITY OF OXNARD  
300 WEST 3RD STREET  
OXNARD, CA 93030

**ITEM #K-6**

**PURCHASE  
ORDER NO.  
006673**

DATE: 8/19/2019

**VENDOR PHONE:** (800)433-3556

**VENDOR FAX:** (510)839-5325

**VENDOR #:** 2823

**VENDOR ADDRESS:** L.N. CURTIS & SONS  
1800 PERALTA ST.  
OAKLAND, CA 94607-1603

**SHIP TO:** FIRE DEPT  
360 W. 2ND ST.  
OXNARD, CA 93030

***Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence***

| DELIVER BY |                   | REQUISITION #                     | REQUISITION DATE | CONFIRMED BY   |                  |
|------------|-------------------|-----------------------------------|------------------|----------------|------------------|
| 11/14/2017 |                   | 0000003586                        | 11/14/2017       | PAUL F. CURTIS |                  |
| FOB        |                   | ACCOUNT NUMBER                    |                  | AUTHORIZED BY  |                  |
|            |                   |                                   |                  | MARISELA HART  |                  |
| ITEM #     | QUANTITY/<br>UNIT | DESCRIPTION<br>ARTICLE OR SERVICE |                  | UNIT<br>COST   | EXTENDED<br>COST |

**BLANKET PO FOR FIRE EQUIPMENT**

Effective date: 11/14/2017

Expiration date: 06/30/2021

Not to exceed: 651,000.00

FIRE EQUIPMENT/SUPPLIES PURCHASES

NOT TO EXCEED:\$175,000

EXPIRES:6/30/19

PIGGYBACKING ON COUNTY OF LOS ANGELES CONTRACT #MA-  
IS-1740276-1,EXPIRES 5/31/2020

AMEND BPO 6673 EXTEND & INCREASE NOT TO EXCEED AMOUNT

PIGGYBACKING ON NPPGOV CONTRACT #170, EXP. 6/19/2023

NOT TO EXCEED \$351,000 FY 19/20

NOT TO EXCEED \$125,000 FY 20/21

NEW TOTAL NOT TO EXCEED \$651,000

NEW EXPIRATION DATE: 6/30/2021

**TOTAL PURCHASE AMOUNT**

**\$0.00**

**In order to receive payment, email all invoices to:  
invoices@oxnard.org**

**In the subject line, reference the Purchase  
Order number above.**

**AUTHORIZED SIGNATURE.** \_\_\_\_\_

By acceptance of this purchase order, you agree to the attached terms and conditions of the City of Oxnard

PURCHASE ORDERS  
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
  - a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
    - i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
    - ii. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
    - iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than \$1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
  - a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
  - b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
  - a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
  - b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
  - c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
  - d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.7.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Steve Naveau, Human Resources Director, (805) 385-7947, [steve.naveau@oxnard.org](mailto:steve.naveau@oxnard.org)

**SUBJECT:** Third Amendment to Agreement with York Insurance Services.

**RECOMMENDATION**

That City Council approve and authorize the Mayor to execute a Third Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc. in the amount of \$195,000, for a total contract value of \$780,000 for liability claims administration and adjustment services.

**BACKGROUND**

Staff is requesting authorization to enter into a Third Amendment to Agreement No. 7494-16-FN with York Insurance Services Group, Inc., to provide continuing liability claims management including investigative, adjustment, administrative and legal support services.

In April 2016, the City issued a request for proposals (RFP) and advertised on the City's website and VIDA newspaper. The City received a total of five (5) proposals, and based upon the criteria identified in the RFP, York Insurance Services Group, Inc. was selected as the most qualified to perform the work. This Third Amendment represents the fourth year of this agreement, with a one-year term of July 1, 2019, to June 30, 2020. Staff would like to amend this contract one more time after this Third Amendment and then issue an RFP in the fall of 2020 for a new contract beginning July 1, 2021.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

**FINANCIAL IMPACT**

There is sufficient budget in the Public Liability Fund Professional Contract Expense Account (701-1704-852-8209) in Fiscal Year 2019-20 to cover the Third Amendment to Agreement No. 7491-16-FN with York Insurance Services Group, Inc.

**COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Mike More, Human Resources Manager*

**ATTACHMENTS**

1. York Agreement

2. York 1st Amendment
3. York 2nd Amendment
4. York 3rd Amendment



## Agreement No. 7494-16-FN

## AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES ("**Agreement**") is made and entered into in the County of Ventura, State of California, this 1st day of July, 2016, by and between the City of Oxnard, a municipal corporation ("**City**"), and York Insurance Services Group, Inc. ("**Consultant**"). City and Consultant are sometimes individually referred to as "**Party**" and collectively as "**Parties**."

WHEREAS, City desires to hire Consultant to perform certain consulting services specified herein; and

WHEREAS, Consultant represents that Consultant and/or Consultant's personnel have the qualifications and experience to properly perform such services.

NOW, THEREFORE, City and Consultant hereby agree as follows:

1. Scope of Services

Consultant shall furnish City with professional consulting services as more particularly set forth in **Exhibit A** attached hereto and incorporated by this reference in full herein (the "**Services**").

2. Method of Performing Services

Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the Services.

3. Standard of Performance

Consultant agrees to undertake and complete the Services to conclusion, using that standard of care, skill, and diligence normally provided by a professional person in performance of similar consulting services.

4. Nonexclusive Services

This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine. Consultant agrees that performing such services will not materially interfere with the Services to be performed for the City.

5. Coordination of Services

The Services shall be coordinated with City Attorney and Risk Manager ("**Manager**"). subject to the direction of the City Manager or Department Manager.

6/28/2016 M-2(A)

#### 6. Place of Work

Consultant shall perform the Services provided for in this Agreement at any place or location and at such times as the Consultant shall determine.

#### 7. Correction of Errors

Consultant agrees to correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

#### 8. Time for Performance

The Services performed under this Agreement shall be completed during the term of this Agreement [pursuant to the schedule provided in **Exhibit A** attached hereto and incorporated by this reference in full herein]. City agrees to amend the performance termination date whenever Consultant is delayed by action or inaction of City and Consultant promptly notifies Manager of such delays.

#### 9. Principal in Charge

Consultant hereby designates Robert Powers as its principal-in-charge and person responsible for necessary coordination with Manager.

#### 10. Permits, Licenses, Certificates

Consultant, at Consultant's sole expense, shall obtain and maintain during the term of this Agreement, all permits, licenses, and certificates required in connection with the performance of the Services, including a City business tax certificate.

#### 11. City's Responsibility

City shall cooperate with Consultant as may be reasonably necessary for Consultant to perform the Services. Manager agrees to provide direction to Consultant as requested regarding particular project requirements.

#### 12. Term of Agreement

This Agreement shall begin on July 1, 2016, and expire on June 30, 2017.

#### 13. Termination

a. This Agreement may be terminated by City without cause if Manager notifies Consultant, in writing, of Manager's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice. City

agrees to pay Consultant in full for all amounts due Consultant as of the effective date of termination, including any expenditures incurred on City's behalf, whether for the employment of third parties or otherwise.

b. This Agreement may be terminated by Consultant without cause if Consultant notifies Manager, in writing, of Consultant's desire to terminate the Agreement. Such termination shall be effective ten (10) calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed prior to the date of termination.

#### 14. Compensation

a. City agrees to pay Consultant in an amount not to exceed \$195,000 for the Services at rates provided in **Exhibit B** attached hereto and incorporated by this reference in full herein.

b. The acceptance by Consultant of the final payment made under this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services.

c. Consultant agrees that payment by City shall not constitute nor be deemed a release of the responsibility and liability of Consultant or its employees, subcontractors, agents and subconsultants for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant, its employees, subcontractors, agents and subconsultants.

d. Consultant shall provide Manager with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service.

e. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

#### 15. Method of Payment

a. City agrees to pay Consultant monthly upon satisfactory completion of the Services and upon submission by Consultant of an invoice delineating the Services performed, in a form satisfactory to Manager. The invoice shall identify the Services by project as specified by Manager.

b. Consultant agrees to maintain current monthly records, books, documents, papers, accounts and other evidence pertaining to the Services performed and costs incurred. Such items shall be adequate to reflect the time involved and cost of performing the Services. Consultant shall provide Manager with copies of payroll distribution, receipted bills and other documents requested for justification of the invoice.

#### 16. Responsibility for Expenses

Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services. All expenses incident to the performance of the Services shall be borne by the Consultant, including, but not limited to rent, vehicle, and travel, entertainment and promotion, general liability and health insurance, workers' compensation insurance, and all compensation and benefits of employees or agents engaged by Consultant. Consultant shall, at its own cost and expense, supply all personal property necessary or appropriate to perform the Services provided for under this Agreement, including, but not limited to any personal property used by employees and agents of Consultant in the performance of such Services.

#### 17. Non-Appropriation of Funds

Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

#### 18. Records

a. Consultant agrees that all final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data and photographs expressly required to be prepared by Consultant as part of the scope of services ("**documents and materials**") shall be the property of City and shall, upon completion of the Services or termination of this Agreement, be delivered to Manager.

b. At City's request, City shall be entitled to immediate possession of, and Consultant shall furnish to Manager within ten (10) calendar days, all of the documents and materials. Consultant may retain copies of these documents and materials.

c. Any substantive modification of the documents and materials by City staff or any use of the completed documents and materials for other City projects, or any use of uncompleted documents and materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant. City agrees to hold Consultant harmless from all damages, claims, expenses and losses arising out of any reuse of the documents and materials for purposes other than those described in this Agreement, unless Consultant consents in writing to such reuse.

#### 19. Maintenance and Inspection of Records

Consultant agrees that City or its auditors shall have access to and the right to audit and reproduce any of Consultant's relevant records to ensure that City is receiving the Services

to which City is entitled under this Agreement or for other purposes relating to the Agreement. Consultant shall maintain and preserve all such records for a period of at least three (3) years after the expiration of this Agreement, or until an audit has been completed and accepted by City. Consultant agrees to maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead.

## 20. Confidentiality of Information

Any documents and materials given to or prepared or assembled by Consultant under this Agreement shall be confidential and shall not be made available to any third person or organization by Consultant without prior written approval of the Manager.

## 21. Indemnity

a. To the fullest extent permitted by law, Consultant shall (1) immediately defend; (2) indemnify; and (3) hold harmless City, its City Council, each member thereof, and its directors, officers, and employees (the **"Indemnified Party"**) from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with Consultant's performance of this Agreement or Consultant's failure to comply with any of its obligations contained in this Agreement. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Consultant's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section are the result of the sole active negligence or sole willful misconduct of the Indemnified Party. If it is finally adjudicated that liability is caused by the comparative negligence or willful misconduct of the Indemnified Party, Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability of the Indemnified Party.

b. The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Indemnified Party immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of negligence or willful misconduct by the Indemnified Party shall not relieve Consultant from its separate and distinct obligation to defend the Indemnified Party. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnified Party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of the Indemnified Party, Consultant may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. The review, acceptance or approval of Consultant's work or work product by the Indemnified Party shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section shall survive completion of the Services or termination of this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to insurance.

## 22. Insurance

a. Consultant shall obtain and maintain during the performance of the Services the insurance coverages as specified in Exhibit INS-A, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages.

b. Consultant shall, prior to performance of the Services, file with the Risk Manager evidence of insurance coverage as specified in Exhibit INS-A. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in Exhibit INS-A.

c. Maintenance of proper insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

## 23. Independent Contractor

a. City and Consultant agree that in the performance of the Services, Consultant shall be, and is, an independent contractor, and that Consultant and its employees are not employees of City. Consultant has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons assisting Consultant.

b. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations.

c. Consultant acknowledges that Consultant and Consultant's employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, or health, life, dental, long-term disability and workers' compensation insurance benefits.

## 24. Consultant Not Agent

Except as Manager may specify in writing, Consultant, and its agents, employees, subcontractors and subconsultants shall have no authority, expressed or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

## 25. Conflict of Interest

If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a **"governmental decision"** as described in Title 2, section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement.

## 26. Assignability of Agreement

Consultant agrees that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Assignments of any or all rights, duties, or obligations of Consultant under this Agreement will be permitted only with the express written consent of Manager, which consent may be withheld for any reason.

## 27. Successors and Assigns

Consultant and City agree that this Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant and City.

## 28. Fair Employment Practices

a. Consultant agrees that all persons employed by Consultant shall be treated equally by Consultant without regard to or because of race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of California, and City.

b. Consultant agrees that, during the performance of this Agreement, Consultant and any other parties with whom Consultant may subcontract shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

c. Consultant agrees to state in all of its solicitations or advertisements for applicants for employment that all qualified applicants shall receive consideration for employment without regard to their race, color, religion, ancestry, national origin, disability, sex, marital status, age, or any other status protected by law.

d. Consultant shall provide City staff with access to and, upon request by Manager, provide copies to Manager of all of Consultant's records pertaining or relating to Consultant's

employment practices, to the extent such records are not confidential or privileged under State or federal law.

#### 29. Force Majeure

Consultant and City agree that neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

#### 30. Time of Essence

Consultant and City agree that time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

#### 31. Covenants and Conditions

Consultant and City agree that each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

#### 32. Governing Law

City and Consultant agree that the construction and interpretation of this Agreement and the rights and duties of City and Consultant hereunder shall be governed by the laws of the State of California.

#### 33. Compliance with Laws

Consultant agrees to comply with all City, State, and federal laws, rules, and regulations, now or hereafter in force, pertaining to the Services performed by Consultant pursuant to this Agreement.

#### 34. Severability

City and Consultant agree that the invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

#### 35. Waiver

City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach.



### 36. Counterparts

City and Consultant agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

### 37. Arbitration

Consultant and City agree that in the event of any dispute with regard to the provisions of this Agreement, the Services rendered or the amount of Consultant's compensation, the dispute may be submitted to non-binding arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree upon, or, if the parties cannot agree, then under the Rules of the American Arbitration Association.

### 38. Expenses of Enforcement

Consultant and City agree that the prevailing party's reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

### 39. Authority to Execute

a. City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

b. Consultant acknowledges that the person executing this Agreement has been duly authorized by Consultant to do so on behalf of Consultant.

### 40. Notices

a. Any notices to Consultant may be delivered personally or by mail addressed to York Insurance Services Group, Inc., P.O. Box 619058, Roseville, CA, 93006, Attention: Jody A. Moses.

b. Any notices to City may be delivered personally or by mail addressed to City of Oxnard, Finance Department, 300 West Third Street, Suite 302, Oxnard, California 93030, Attention: Michael More.

### 41. Amendment

City and Consultant agree that the terms and conditions of the Agreement may be reviewed or modified at any time. Any modifications to this Agreement, however, shall be effective only when agreed upon to in writing by both the City representative authorized to do so under the City's purchasing policies and Consultant.

#### 42. Entire Agreement

City and Consultant agree that this Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements, and promises, either oral or written.

CITY OF OXNARD

York Insurance Services Group, Inc.

\_\_\_\_\_  
Greg Nyhoff, City Manager

\_\_\_\_\_  
Jody A. Moses, Senior Vice President

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

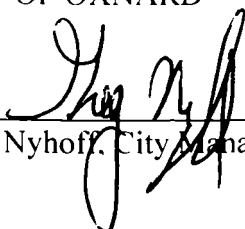
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Stephen M. Fischer, Interim City Attorney

\_\_\_\_\_  
Risk Manager

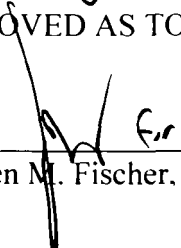
APPROVED AS TO CONTENT:

\_\_\_\_\_  
Michael More, Project Manager

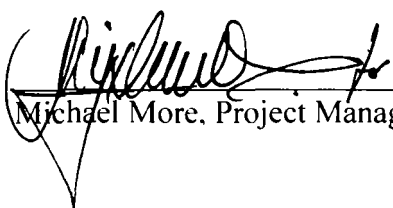
CITY OF OXNARD

  
\_\_\_\_\_  
Greg Nyhoff, City Manager

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Stephen M. Fischer, Interim City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Michael More, Project Manager

York Insurance Services Group, Inc.

\_\_\_\_\_  
Jody A. Moses, Senior Vice President

APPROVED AS TO INSURANCE:

  
\_\_\_\_\_  
Risk Manager

## EXHIBIT A

## SCOPE OF SERVICES

1. **General:** (a) Contractor agrees to administer the City's self-insurance retention program and shall act as the City's representative in connection with the investigation, adjustment, processing, supervision and resolution of general liability, motor vehicle liability, property damage and potential money damage claims asserted by third parties against City, or against parties for whom City is alleged to be legally responsible, which are premised upon allegations of willful, intentional, negligent or careless acts and/or omissions. (b) City will authorize contractor to settle any and all claims and cases in an amount not to exceed \$15,000.
2. **Investigative Services:** Contractor will provide complete investigative services including, but not limited to:
  - (a) Receipt and examination of all reports of accidents, incidents, or claims that are or may be the subject of claims.
  - (b) Investigate accidents, incidents, or claims where the examination warrants such investigation to include on-site investigation, photographs, interviewing of witnesses, determination of losses and other such investigative services necessary to determine any City losses, but not to include extraordinary investigative services outside the expertise of the contractor.
  - (c) Maintain service on a 24-hour, 7 days per week basis, to receive telephone reports of any incident or accident which may be the subject of a liability claim, and provide immediate investigative services to the extent necessary to provide a complete investigation.
  - (d) Undertake items of investigation requiring special handling for City at the direction of the City Attorney or authorized representative.
3. **Adjustment Services:** Contractor will provide complete adjustment services on each accident or incident which is or may be the subject of a claim. Such services shall include:
  - (a) Maintain a claim file on each potential or actual claim reported.
  - (b) Process any such claim or potential claim for settlement in accordance with instructions and policies of City for settlement of such claims.
  - (c) Notify City's primary and excess carriers of all claims which exceed or may exceed City's self-insurance retention.
  - (d) Act as liaison between the insurance carriers and the City on matters affective the adjustment of such claims.
  - (e) Maintain records on any such claim and notify City when City is entitled to reimbursements for loss in excess of retention.
  - (f) Obtain settlement agreements and releases upon settlement of claims or potential claims not in litigation.
  - (g) Litigation management at direction of City Attorney.

**4. Administrative Services:** Contractor will provide the following administrative services:

- (a) Assist in training at the request of the City.
- (b) Assist City in preparing accident kits for City vehicles.
- (c) Assign a principle account adjuster satisfactory to City to provide liaison between City and contractor. Robert Powers, Regional liability Claims Manager and Account Manager, will continue to provide administrative services pursuant to the the City's requierments.
- (d) Provide tabulated monthly statistical reports and status reports of all reported claims. Monthly reports shall indicate the status of each reported open claim, the outstanding reserves for each claim and details of all claim payments during the month. The status report shall be delivered to the City Attorney and Risk Manager within fifteen days of the close of each calendar month.
- (e) Periodically review and adjust reserves on all open claims.
- (f) Assist City Attorney in selection of special counsel, if requested.
- (g) Establish and maintain a bank account which shall be used exclusively for payment of claims against the City and related defense costs.
- (h) Administer a bank account in conformance with the agreed City procedures.
- (i) Investigate and handle through conclusion telephone adjusted claims.
- (j) Prepare monthly Watch List for the Liability Review Committee.
- (k) Attend meetings and prepare status reports at the request of the City Attorney, for meetings of Liability Review committee.
- (l) Prepare an Internal Revenue Service Form Number 1099 for service providers as required by the Internal Revenue Code.
- (m) Provide loss information for the City's annual excess liability application.

**5. Legal Support Services:** Contractor will provide the following legal support services on each claim in which a third party claimant has commenced or threatened to commence litigation:

- (a) Upon notification by the City Attorney that litigation has been filed on an open claim, meet with special counsel and provide special counsel with all information and files concerning the claim.
- (b) Cooperate with and assist any attorney assigned to litigation of open claims and provide such investigative services as directed during pre-trial and trial stages.
- (c) Assist in answering any interrogations or requests for admissions filed by third parties.
- (d) At the request of the City Attorney, attend mandatory settlement conferences on behalf of City.
- (e) At the request of the City Attorney, appear on behalf of City in small claim actions filed against City on open claims handled by contractor.
- (f) Review, evaluate, and monitor special counsel statements of services.
- (g) Regularly and reasonably discuss and review investigation issues, discovery, and case strategy with special counsel.
- (h) Review case evaluations, correspondence and status reports forwarded to contractor by special counsel.
- (i) Cooperate with special counsel as a team with an open communication approach on each case to obtain the most economical and best result for the City.

**EXHIBIT B**  
**COMPENSATION RATES**

1. City agrees to pay Consultant for services described in Exhibit A at the following rates:

|                                  |                    |
|----------------------------------|--------------------|
| Investigation/Adjuster Services: |                    |
| Hourly Rate                      | \$80.00/hr*        |
| Mileage                          | IRS Rate           |
| Photographs                      | \$2.00/color print |
| Other Expenses                   | at Cost            |
| Administration Fee               | \$3,500            |

\*Overtime and double time is generated for work that requires the adjusted to work outside regular business hours 8:00 a.m. – 5:00 p.m.

|              |             |
|--------------|-------------|
| Overtime:    | \$100.00/hr |
| Double time: | \$120.00/hr |

2. City agrees to pay consultant for Legal Support Services described in Exhibit A, Section 5 at the rates specified in Section 1 above. The cost of Legal Support Services shall be charged directly to applicable claim or case by Consultant.

**EXHIBIT INS-A****INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITH ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.
  - a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;
  - b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"
  - c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.
  - d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant.
2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be forwarded to the Risk Manager, addressed as follows:
 

City of Oxnard  
Risk Manager  
Reference No. \_\_\_\_\_  
300 West Third Street, Suite 302  
Oxnard, California 93030
3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.
4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**
5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.



**INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS*****Certificates of Insurance***

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

***Endorsement Forms***

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW

CODE

SUB-CODE

**COMPANIES AFFORDING INSURANCE COVERAGE**

INSURED

COMPANY

LETTER A

SPECIFY COMPANY NAMES IN THIS SPACE

COMPANY

LETTER B

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO<br>LTR | TYPE OF INSURANCE                                                                                                                       | POLICY<br>NUMBER | POLICY<br>EFFECTIVE<br>DATE<br>(MM/DD/YY) | POLICY<br>EXPIRATION<br>DATE<br>(MM/DD/YY) | LIMITS                                                                                                                                                                                                      |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A         | <b>GENERAL LIABILITY</b><br>[x] COMMERCIAL GENERAL<br>LIABILITY [ ] CLAIMS<br>MADE [x] OCCUR<br>[x] OWNER'S &<br>CONTRACTOR'S PROT      |                  |                                           |                                            | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A         | <b>AUTOMOBILE LIABILITY</b><br>[x] ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |                  |                                           |                                            | COMBINED SINGLE \$1,000,000<br>LIMIT<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                        |
| A         | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA<br>FORM                                                                 |                  |                                           |                                            | EACH OCCURRENCE \$<br><br>AGGREGATE \$                                                                                                                                                                      |
| A         | <b>WORKERS'<br/>COMPENSATION<br/>AND<br/>EMPLOYERS' LIABILITY</b>                                                                       |                  |                                           |                                            | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                      |
| A         | <b>OTHER</b><br>Errors and omissions insurance or malpractice insurance available for the<br>insured's profession                       |                  |                                           |                                            | Minimum coverage \$1,000,000<br>Each consultant \$500,000<br>& listed sub-consultant                                                                                                                        |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

**CERTIFICATE HOLDER**

City of Oxnard

Attn: Risk Manager

Reference No. \_\_\_\_\_

300 W. Third Street, Suite 302

Oxnard CA 93030

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

**GENERAL LIABILITY SPECIAL ENDORSEMENT  
FOR THE CITY OF OXNARD (the "City")****SUBMIT IN DUPLICATE**

ENDORSEMENT NO.

ISSUE DATE (MM/DD/YY)

PRODUCER

**POLICY INFORMATION:**

Insurance Company:

Policy No.:

Policy Period: (from) (to)

LOSS ADJUSTMENT EXPENSE ☐ Included in Limits  
☐ In Addition to Limits

Telephone:

☐ Deductible ☐ Self-Insured Retention (check which) of \$ \_\_\_\_\_  
with an Aggregate of \$ \_\_\_\_\_ applies to \_\_\_\_\_  
coverage. ☐ Per Occurrence ☐ Per Claim (which)

NAMED INSURED

**APPLICABILITY.** This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered  
CITY AGREEMENTS/PERMITS**TYPE OF INSURANCE****GENERAL LIABILITY**

- ☐
- COMMERCIAL GENERAL LIABILITY
- 
- ☐
- COMPREHENSIVE GENERAL LIABILITY
- 
- ☐
- OWNERS & CONTRACTORS PROTECTIVE

- ☐
- Claims Made
- 
- Retroactive Date \_\_\_\_\_
- 
- ☐
- Occurrence

**OTHER PROVISIONS****COVERAGES****LIABILITY LIMITS IN THOUSANDS \$**

EACH OCCURRENCE

AGGREGATE

- ☐
- GENERAL
- 
- ☐
- PRODUCTS/COMPLETED
- 
- OPERATIONS
- 
- ☐
- PERSONAL & ADVERTISING INJURY
- 
- ☐
- FIRE DAMAGE
- 
- ☐
- \_\_\_\_\_
- 
- ☐
- \_\_\_\_\_

**CLAIMS:** Underwriter's representative for claims pursuant to this insurance.Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: (\_\_\_\_) \_\_\_\_\_

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

- 1 INSURED.** The City, its officers, agents, employees and volunteers are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured
- 2 CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers, or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
- 3 SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included
- 4 CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City
- 5 PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City its officers, agents, employees or volunteers
- 6 SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as
  - Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001, or
  - If excess, affords coverage which is at least as broad as the primary insurance form CG0001

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

**ENDORSEMENT HOLDER****CITY OF OXNARD**

Attn: Risk Manager

Reference No. \_\_\_\_\_

300 W. Third Street, Suite 302

Oxnard, CA 93030

**AUTHORIZED REPRESENTATIVE**☐ Broker/Agent ☐ Underwriter ☐ \_\_\_\_\_

I \_\_\_\_\_ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement

Signature \_\_\_\_\_  
(original signature required)

Telephone: (\_\_\_\_) \_\_\_\_\_ Date Signed: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

ITEM #K-7

DATE (MM/DD/YYYY)  
06/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                                |                                                                                                       |                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>PRODUCER</b><br>MARSH USA, INC.<br>445 SOUTH STREET<br>MORRISTOWN, NJ 07960-6454<br>Attn: Morristown.certrequest@marsh.com Fax 212-948-0979 | <b>CONTACT</b><br><b>NAME:</b><br><b>PHONE</b><br>(A/C, No, Ext):<br><b>E-MAIL</b><br><b>ADDRESS:</b> | <b>FAX</b><br>(A/C, No):        |
| 123456-GAWUP-15-16                                                                                                                             | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                  |                                 |
| <b>INSURED</b><br>Onex York Holdings Corp.<br>and its Subsidiaries<br>1 Upper Pond Road<br>Building F, 4th Floor<br>Parsippany, NJ 07054       | <b>INSURER A:</b> Zurich American Insurance Company                                                   | <b>NAIC #</b><br>16535 <i>A</i> |
|                                                                                                                                                | <b>INSURER B:</b> N/A                                                                                 | N/A                             |
|                                                                                                                                                | <b>INSURER C:</b> Aspen Specialty Insurance Company                                                   | 10717 <i>A</i>                  |
|                                                                                                                                                | <b>INSURER D:</b>                                                                                     |                                 |
|                                                                                                                                                | <b>INSURER E:</b>                                                                                     |                                 |
|                                                                                                                                                | <b>INSURER F:</b>                                                                                     |                                 |

**COVERAGES****CERTIFICATE NUMBER:**

NYC-007624822-18

**REVISION NUMBER:** 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                | ADDL SUBR INSD: WVD                                                       | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                     |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER<br>POLICY: <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER |                                                                           | CPO 5820234-02 | 12/15/2015              | 12/15/2016              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS                 |                                                                           | BAP 5820233-02 | 12/15/2015              | 12/15/2016              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                  |
|          | <input type="checkbox"/> <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br>DED: <input type="checkbox"/> RETENTION \$                                                                                                                                                              | <input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE    |                |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                                                         |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes describe under DESCRIPTION OF OPERATIONS below                                                                                                     | Y/N<br><input checked="" type="checkbox"/> N <input type="checkbox"/> N/A | WC 5820235-02  | 12/15/2015              | 12/15/2016              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                  |
| C        | <b>PROFESSIONAL LIABILITY</b><br>RETENTION: \$1M (PER CLAIM)                                                                                                                                                                                                                                     |                                                                           | LR003TG15      | 06/30/2015              | 06/30/2016              | LIMIT \$ 10,000,000<br>RETENTION \$ 500,000                                                                                                                                                                                                |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

CITY OF OXNARD, ITS CITY COUNCIL, OFFICERS, EMPLOYEES, AGENTS AND VOLUNTEERS ARE ADDITIONAL INSURED (EXCEPT WORKERS COMPENSATION) AS REQUIRED BY WRITTEN CONTRACT SUBJECT TO POLICY TERMS AND CONDITIONS. THE ABOVE REFERENCED COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY. ONLY AS REQUIRED BY WRITTEN CONTRACT. SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY. WAIVER OF SUBROGATION IS APPLICABLE WHERE REQUIRED BY WRITTEN CONTRACT WITH RESPECT TO WORKERS COMPENSATION.

**CERTIFICATE HOLDER****CANCELLATION**

CITY OF OXNARD  
RISK MANAGER  
300 WEST THIRD ST., SUITE 302  
OXNARD, CA 93030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh USA Inc.

Manashi Mukherjee

*Manashi Mukherjee*

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AGENCY CUSTOMER ID: 123456

LOC #: Morristown



# **ADDITIONAL REMARKS SCHEDULE**

Page 2 of 3

|                                  |                  |                                                                                                                                                |
|----------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AGENCY</b><br>MARSH USA, INC. |                  | <b>NAMED INSURED</b><br>Onex York Holdings Corp.<br>and its Subsidiaries<br>1 Upper Pond Road<br>Building F, 4th Floor<br>Parsippany, NJ 07054 |
| <b>POLICY NUMBER</b>             |                  |                                                                                                                                                |
| <b>CARRIER</b>                   | <b>NAIC CODE</b> |                                                                                                                                                |
| <b>EFFECTIVE DATE:</b>           |                  |                                                                                                                                                |

## **ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

### **NAMED INSUREDS.**

ADIN HEALTHCARE, INC.  
 ALAMED HOLDINGS, INC.  
 ARIC OF MISSISSIPPI, INC.  
 ARROWOOD INVESTMENT GROUP, LLC  
 ATLANTIC GATEWAY INTERNATIONAL (SAC) LTD.  
 ATTENTA SERVICES, LLC  
 AXIS (EASTERN CARIBBEAN) LIMITED  
 AXIS (JAMAICA) LIMITED  
 AXIS DE ARGENTINA S.A.  
 AXIS INTERNATIONAL SERVICES LTD.  
 BICKMORE  
 BROWN REHABILITATION MANAGEMENT, INC.  
 CAREWORKS LTD.  
 CAREWORKS OF OHIO LTD.  
 CAREWORKS TECHNOLOGIES LTD.  
 CAREWORKS USA LTD.  
 CCI INVESTMENTS, LLC  
 CCO, INC.  
 CMI, A YORK RISK SERVICES COMPANY, INC.  
 DONALD K. SAMS & ASSOCIATES, INC.  
 F. A. RICHARD & ASSOCIATES, INC.  
 FARA ADJUSTING SERVICES, INC.  
 FARA BENEFIT SERVICES, INC.  
 FARA BUSINESS SERVICES, INC.  
 FARA GENERAL AGENCY, INC.  
 FARA SECURITY SERVICES, INC.  
 FOX HILL HOLDINGS, INC.  
 FRANK GATES (BERMUDA) LTD.  
 FRANK GATES ACCLAIM, INC.  
 FRANK GATES ALTERNATIVE RISK, LLC  
 FRANK GATES OF NEW YORK, INC.  
 G2 TECHNOLOGIES, INC.  
 INTEGRATED RISK MANAGEMENT, INC.  
 JI SPECIAL RISKS INSURANCE AGENCY, INC.  
 JI SPECIALTY SERVICES, INC.  
 JOSEPH IVY FINANCIAL GROUP, INC.  
 NATIONAL EMPLOYERS NETWORK ALLIANCE, INC.  
 NEXUS ASSET ACQUISITION CO.  
 OHP, INC.  
 OMAC AGENCY, INC.  
 ONEX YORK FINANCE LLC  
 ONEX YORK FINANCE LP  
 ONEX YORK MID CORP.  
 PERSI, LLC  
 PUBLIC ENTITY RISK SERVICES OF ILLINOIS, LLC  
 PUBLIC ENTITY RISK SERVICES OF OHIO, INC.

AGENCY CUSTOMER ID: 123456

LOC #: Morristown



# **ADDITIONAL REMARKS SCHEDULE**

Page 3 of 3

|                                  |                  |                                                                                                                                                |
|----------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AGENCY</b><br>MARSH USA, INC. |                  | <b>NAMED INSURED</b><br>Onex York Holdings Corp.<br>and its Subsidiaries<br>1 Upper Pond Road<br>Building F, 4th Floor<br>Parsippany, NJ 07054 |
| <b>POLICY NUMBER</b>             |                  |                                                                                                                                                |
| <b>CARRIER</b>                   | <b>NAIC CODE</b> |                                                                                                                                                |
| <b>EFFECTIVE DATE:</b>           |                  |                                                                                                                                                |

## **ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

RISK CONTROL 360, LLC  
 RISK MANAGEMENT SOLUTIONS, INC.  
 RISKCONTROL SERVICES, LLC  
 RMS ACQUISITION, INC.  
 ROCKPORT COMMUNITY NETWORK, INC.  
 SAMS & ASSOCIATES, INC.  
 SAMS INVESTIGATIONS UNLIMITED, INC.  
 THE FRANK GATES COMPANIES, INC.  
 THE FRANK GATES SERVICE COMPANY  
 THE FRANK GATES SERVICE COMPANY INTEGRATED MANAGED CARE HEALTH PLAN, INC.  
 THE RISK MANAGEMENT PLANNING GROUP, INC.  
 VANTAGE HEALTH PLAN, INC.  
 VISUAL RISK SOLUTIONS, INC.  
 VOCWORKS LTD.  
 WELLCOMP MANAGED CARE SERVICES, INC.  
 YORK INSURANCE ACQUISITION, LLC  
 YORK INSURANCE HOLDINGS, INC.  
 YORK INSURANCE PARENT CORP.  
 YORK INSURANCE SERVICES GROUP, INC. - CALIFORNIA  
 YORK PRO, INC.  
 YORK RISK CONTROL SERVICES, LLC  
 YORK RISK POOLING SERVICES, INC.  
 YORK RISK SERVICES GROUP INTERNATIONAL HOLDINGS, LTD.  
 YORK RISK SERVICES GROUP, INC.  
 YORK RISK SERVICES GROUP, INC. - FLORIDA  
 YORK RISK SERVICES HOLDING CORP.  
 YORK RISK SERVICES ORGANIZATION, INC.  
 YORK RSG (INTL) COLOMBIA SAS  
 YORK RSG (INTL) LTD.  
 YORK RSG (INTL) MEXICO S. DE R.L. DE C.V.  
 YORK SPECIAL INVESTIGATIONS, INC.  
 YORK WMCS CORP.

THE FOLLOWING ARE INCLUDED AS ADDITIONAL NAMED INSURED UNDER THE ONEX YORK PROGRAM EFFECTIVE 01/05/2015:

MCMC LLC  
 MCMC INDEPENDENT EXAMS, LLC  
 COMPEVAL DD EXAMS, LLC  
 LITIGATION SOLUTIONS, LLC  
 MANAGED CARE NETWORK SERVICES, LLC  
 COMPPARTNERS INC

THE FOLLOWING ARE INCLUDED AS ADDITIONAL NAMED INSURED UNDER THE ONEX YORK PROGRAM EFFECTIVE 09/01/2015:

QUICK CAT, LLC

POLICY NUMBER: BAP 5820233-02

COMMERCIAL AUTO  
CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**DESIGNATED INSURED FOR  
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** Onex York Holdings Corporation**Endorsement Effective Date:** 12/15/2015**SCHEDULE****Name Of Person(s) Or Organization(s):**

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.



Policy Number  
CPO 5820234-02

## SCHEDULE OF FORMS AND ENDORSEMENTS

Zurich American Insurance Company

Named Insured ONEX YORK HOLDINGS CORPORATION

Effective Date: 12-15-15

12:01 A.M., Standard Time

Agent Name MARSH USA INC

Agent No. 10099-000

U-GL-1175-E CW 04-12 ADL INSD A/MATIC OWNR, LESSEE, CONTRACT

U-GL-1330-B CW 08-12 FINANCIAL INSTITUTIONS EXTENSION



ZURICH

## Additional Insured – Automatic – Owners, Lessees Or Contractors

| Policy No. | Eff. Date of Pol. | Exp. Date of Pol. | Eff. Date of End. | Producer No. | Add'l. Prem | Return Prem. |
|------------|-------------------|-------------------|-------------------|--------------|-------------|--------------|
|            |                   |                   |                   |              |             |              |

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**Named Insured:** YORK INSURANCE ACQUISITION, LLC

**Address (Including ZIP Code):**

99 CHERRY HILL RD, PARISPPANY, NJ  
07054

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

- A. Section II – Who Is An Insured** is amended to include as an insured any person or organization who you are required to add as an additional insured on this policy under a written contract or written agreement.
- However, if you have entered into a construction contract or construction agreement with an additional insured person or organization, the insurance afforded to such additional insured only applies to the extent permitted by law.
- B. The insurance provided to the additional insured person or organization applies only to "bodily injury", "property damage" or "personal and advertising injury" covered under Section I – Coverage A – Bodily Injury And Property Damage Liability and Section I – Coverage B – Personal And Advertising Injury Liability, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:**
1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf, and resulting directly from your ongoing operations or "your work" as included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.
- C. However, regardless of the provisions of Paragraphs A. and B. above:**
1. We will not extend any insurance coverage to any additional insured person or organization:
    - a. That is not provided to you in this policy; or
    - b. That is any broader coverage than you are required to provide to the additional insured person or organization in the written contract or written agreement; and
  2. We will not provide Limits of Insurance to any additional insured person or organization that exceed the lower of:
    - a. The Limits of Insurance provided to you in this policy; or
    - b. The Limits of Insurance you are required to provide in the written contract or written agreement.
- D. The insurance provided to the additional insured person or organization does not apply to:**
- "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering or failure to render any professional architectural, engineering or surveying services including:
1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  2. Supervisory, inspection, architectural or engineering activities.

**SCHEDULE OF FORMS AND ENDORSEMENTS**

Policy Number: WC 5820235-02

Form Number &amp; Edition Date

Form Name

FORMS AND ENDORSEMENTS

WC 00 03 13

04-84

WAIVER OF RIGHTS TO RECOVER FROM OTHERS

## WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 13

(Ed. 4-84)

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

## Schedule

**ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.**

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective

Policy No

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned By \_\_\_\_\_

WC 00 03 13

(Ed. 4-84)

# Workers Compensation and Employers Liability Insurance Policy



ZURICH AMERICAN INSURANCE COMPANY

A stock insurance company  
A member company of Zurich North America

Administrative office:  
Zurich Towers  
1400 American Lane  
Schaumburg, Illinois 60195-1056

**Insured**

ONEX YORK HOLDINGS CORPORATION  
ONE UPPER POND RD.  
BLDG F 4TH FLOOR  
PARSIPPANY NJ 07054-1102

**Producer**

MARSH USA INC  
445 SOUTH ST STE 210  
MORRISTOWN NJ 07960-6454

In return for the payment of premium, and subject to the terms of this policy, coverage is provided as stated in this policy.

IN WITNESS WHEREOF, this Company has executed and attested these presents and, where required by law, has caused this policy to be countersigned by its duly Authorized Representative(s).

President

Secretary

## Agreement No. 7494-16-FN

## FIRST AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of July 2017, by and between the City of Oxnard, a municipal corporation ("City"), and York Insurance Services Group, Inc. ("Consultant"). This First Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2017" is deleted and replaced with the date "June 30, 2018."
2. In Section 14 of the Agreement, the amount "\$195,000" is deleted and replaced with the amount "\$390,000."
3. Section 21 of the Agreement is replaced with the new section 21, attached hereto as Attachment 1.
4. In Exhibit B, the Hourly Rate of "\$80.00/hr" is deleted and replaced with the Hourly Rate of "\$81.00/hr."
5. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

*for*   
 Tim Flynn, Mayor

\_\_\_\_\_  
 Jody A. Moses, Senior Vice President

ATTEST:

  
 Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

  
 Stephen M. Fischer, City Attorney

APPROVED AS TO INSURANCE:

  
 Michael More, Risk Manager



## Agreement No. 7494-16-FN

**FIRST AMENDMENT TO THE AGREEMENT FOR CONSULTING SERVICES**

This First Amendment ("First Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of July 2017, by and between the City of Oxnard, a municipal corporation ("City"), and York Risk Services Group, Inc. (f/k/a York Insurance Services Group, Inc.) ("Consultant"). This First Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2017" is deleted and replaced with the date "June 30, 2018."
2. In Section 14 of the Agreement, the amount "\$195,000" is deleted and replaced with the amount "\$390,000."
3. Section 21 of the Agreement is replaced with the new section 21, attached hereto as Attachment 1.
4. In Exhibit B, the Hourly Rate of "\$80.00/hr" is deleted and replaced with the Hourly Rate of "\$81.00/hr."
5. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

---

 Tim Flynn, Mayor

---

  
 Jody A. Moses, Senior Vice President

ATTEST:

---

 Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

---

 Stephen M. Fischer, City Attorney

---

 Michael More, Risk Manager



## Attachment 1

21. Indemnification

a. Consultant shall indemnify, defend and hold harmless City, its City Council, each member thereof, and its directors and officers (the "Indemnified Parties") against any and all third-party claims and related costs and expenses (including, without limitation, fines, damages, liabilities, liens, losses, costs and expenses, including reasonable attorney's fees and litigation expenses) (collectively, "Losses") incurred by any Indemnified Party, to the extent attributable to (i) any breach, by Consultant, of this Agreement, (ii) a violation, by Consultant, of applicable law so long as City did not in any way participate in or consent to the action or omission that was deemed unlawful, and (iii) any negligent or willful misconduct or negligent omission of Consultant. In no event shall Consultant be liable in connection with any Loss, or any portion thereof, that would have been incurred by City absent the event described in clauses (i) through (iii).

b. In no event shall either party be liable to the other or an Indemnified Party for incidental, special, punitive, exemplary, or consequential damages (including, without limitation, any interest, fines, or penalties) arising out of the performance or breach of this Agreement, regardless of the form of action, even if such party is aware of the possibility of such damage.

c. The above defense, indemnification and hold harmless undertakings shall survive the termination of this Agreement.

d. The following is the exclusive process to obtain indemnification rights hereunder: the Indemnified Party shall promptly notify in writing Consultant of any Losses for which indemnification is sought, following actual knowledge of such Losses. Consultant shall have the right and option to undertake and control of the defense of such action with counsel of its choice, provided however that (i) the Indemnified Party at its own expense may participate and appear on an equal footing with the Consultant in the defense of any such Losses, and (ii) the Indemnified Party may undertake and control of such defense in the event of the material failure of Consultant to undertake and control the same. Notwithstanding anything herein to the contrary, neither party shall concede or settle or compromise any Losses without the prior written approval of the other party, except Consultant may enter into a concession or settlement or compromise that: (A) does not impose any financial or non-financial burden on the Indemnified Party, (B) includes a full and unconditional release of the Indemnified Party and any applicable related persons from all liabilities in respect of such Losses, (C) does not require any payment or performance by the Indemnified Party (other than execution of reasonable settlement papers and releases), and (D) does not admit liability or wrongdoing by the Indemnified Party.



**Agreement No. 7494-16-FN****SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES**

This Second Amendment ("Second Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 1st day of July 2018, by and between the City of Oxnard, a municipal corporation ("City"), and York Insurance Services Group, Inc. ("Consultant"). This Second Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant. The Agreement previously has been amended on July 1, 2017, by a First Amendment.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2018" is deleted and replaced with the date "June 30, 2019."
2. In Section 14 of the Agreement, the amount "\$390,000" is deleted and replaced with the amount "\$585,000."
3. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]



IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

**CITY OF OXNARD**

**VENDOR/CONTRACTOR/CONSULTANT**

Tim Flynn 7/17/18  
☐ Tim Flynn, Mayor Date

Jody A. Moses, Senior Vice President Date

ATTEST:

Michelle Ascencion 7/17/18  
 Michelle Ascencion, City Clerk Date

APPROVED AS TO FORM:

Stephen M. Fischer 5/11/18  
 Stephen M. Fischer, City Attorney Date

APPROVED AS TO CONTENT:

Steve Naveau 5/11/18  
 Steve Naveau, Department Head Date

APPROVED AS TO INSURANCE:

Mike More 5/11/18  
 Mike More, Risk Manager Date

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

PLEASE DO NOT  
REMOVE THIS BOX

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

**CITY OF OXNARD**

**VENDOR/CONTRACTOR/CONSULTANT**

☐ Tim Flynn, Mayor \_\_\_\_\_ Date \_\_\_\_\_

 June 27, 2018  
Jody A. Moses, Senior Vice President Date

**ATTEST:**

Michelle Ascencion, City Clerk \_\_\_\_\_ Date \_\_\_\_\_

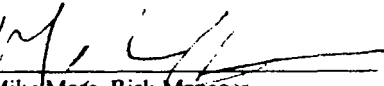
**APPROVED AS TO FORM:**

 5/11/18  
Stephen M. Fischer, City Attorney Date

**APPROVED AS TO CONTENT:**

 5/11/18  
Steve Naveau, Department Head Date

**APPROVED AS TO INSURANCE:**

 5/11/18  
Mike More, Risk Manager Date

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

**PLEASE DO NOT  
REMOVE THIS BOX**

**Agreement No. 7494-16-FN****THIRD AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES**

This Third Amendment (“Third Amendment”) to the Agreement for Consulting Services (“Agreement”) is made and entered into in the County of Ventura, State of California, this 1st day of July 2019, by and between the City of Oxnard, a municipal corporation (“City”), and York Insurance Services Group, Inc. (“Consultant”). This Third Amendment amends the Agreement entered into on July 1, 2016, by City and Consultant. The Agreement previously has been amended on July 1, 2017, by a First Amendment and on July 1, 2018 by a Second Amendment.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date “June 30, 2019” is deleted and replaced with the date “June 30, 2020.”
2. Section 14a. of the Agreement is amended to read as follows:

“City agrees to pay Consultant an amount not to exceed \$780,000 for the Services at rates provided in Exhibit B attached hereto and incorporated by this reference in full herein. Notwithstanding the foregoing, for the period of July 1, 2019 to June 30, 2020, Exhibit B shall be disregarded and City shall pay a flat fee of \$195,000 in ¼ increments each quarter ended September 30, 2019, December 31, 2019, March 31, 2020, and June 30, 2020.”
3. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date first written above.

**CITY OF OXNARD**

**VENDOR/CONTRACTOR/CONSULTANT**

☐ Tim Flynn, Mayor \_\_\_\_\_  
Date

\_\_\_\_\_  
Jody A. Moses, Senior Vice President Date

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_

The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC; or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

PLEASE DO NOT  
REMOVE THIS BOX

Michelle Ascencion, City Clerk \_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, City Attorney

\_\_\_\_\_  
Date



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.8.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

**SUBJECT:** Notice of Completion – Durley Park Improvement Project.

**RECOMMENDATION**

That the City Council receive an update following the Durley Park Improvement Project Notice of Completion recorded on August 15, 2019.

**BACKGROUND**

The Department of Housing and Community Development (HCD) awarded the City of Oxnard with a Housing Related Parks Program funding grant. The purpose of this grant was to increase the overall supply of housing affordable to lower-income individuals and families by providing financial incentives for the creation, expansion or renovation of community park and recreation amenities. Durley Park is located within the Kamala Neighborhood and was approved as one of the park projects which met the criteria of the HCD program. City Council approved funding of the project from HCD grant funds and Measure O funds on November 14, 2017.

**DISCUSSION**

The specific work for this project included furnishing all necessary labor, materials, equipment and other incidentals to install benches, a new play structure and resilient playground surface at Durley Park. This work included removal of the existing play structure and related concrete, landscape repairs and replacement, and temporary fencing around the site during construction.

The notice inviting formal bids (NIFB) on the project was published on December 20, 2018, and all bids were due on January 8, 2018. On February 5, 2019, Council approved Agreement No A-8122 in the amount of \$433,484 with Unlimited Engineering Contracting and also approved a project contingency in the amount of \$43,440 for this work.

Construction on this project began on February 14, 2019, and was completed on May 31, 2019.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

**FINANCIAL IMPACT**

The State HCD grant awarded to Durley Park (Project No. 185702) was \$530,495 of which \$516,649.01 was expended. The construction cost for the project was the contract amount of \$433,484 plus \$36,910.95 for three change orders for a

total of \$470,394.95. The project was completed within budget.

### **COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Tatiana Arnaout, Senior Civil Engineer/Acting City Engineer*

### **ATTACHMENTS**

1. NOC A-8122 Durley Park
2. Durley Park Photos



RECORDING REQUESTED BY

## CITY OF OXNARD

WHEN RECORDED, MAIL TO:

Renee Hatcher, Public Works Construction Project Coordinator  
 305 W. 3<sup>rd</sup> Street, East Wing, 3<sup>rd</sup> Floor  
 OXNARD, CA. 93030

REQUEST RECORDING WITHOUT FEE. RECORD FOR THE BENEFIT OF THE  
 CITY OF OXNARD PURSUANT TO SEC. 27383 OF THE GOVERNMENT CODE.

NOTICE OF COMPLETION OF CONTRACTCERTIFICATION BY PROGRAM PROJECT MANAGER

I hereby certify that the work called for in Contract No. A-8122 dated February 5, 2019 has been completed in accordance with City Standards and Specifications.

DATED: 8/16/2019
  
 JIM NELSON, PROJECT MANAGER
NOTICE OF COMPLETION OF CONTRACT

In accordance with Civil Code Section 3093, NOTICE IS HEREBY GIVEN that the City of Oxnard, 305 W. 3<sup>rd</sup> Street, Oxnard, CA 93030, as owner in fee with all interest and rights for contract, has caused the following work of improvement to be constructed.

CONTRACT NO. A-8122 DATED FEBRUARY 5, 2019 FOR DURLEY PARK IMPROVEMENT PROJECT LOCATED AT DURLEY PARK, 910 HILL STREET, OXNARD, CA. IN CONFORMANCE WITH PROJECT SPECIFICATION NO. PW 19-41 SAID WORK WAS COMPLETED ON May 31, 2019, by:

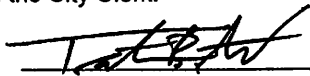
UNLIMITED ENGINEERING CONTRACTING, INC  
 Contractor

456 Laguna Wy, Simi Valley, CA 93065.  
 Address

The Contractors Bonding and Insurance Company is surety under a Public Contract Bond. California Bond No. RCB0016755 for the obligation of said contractor to the City under said contract. Total Contract Dollar Amount, including Change Orders \$470,394.95.

Said bond is on file in the Office of the City Clerk.

8/22/19  
 DATE

  
 TATIANA ARNAOUT  
 SENIOR CIVIL ENGINEER/ACTING CITY ENGINEER  
 FOR CITY OF OXNARD

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
 COUNTY OF VENTURA ) ss

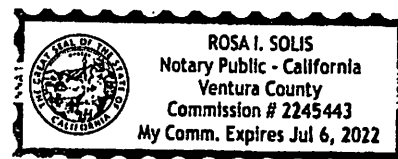
Subscribed and sworn to (or affirmed) before me on this 22<sup>nd</sup> day of August, 2019, by

Tatiana Arnaout proved to me on the basis of satisfactory evidence to be the person who appeared before me.

WITNESS my hand and official seal.

NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE

SEAL



**VENTURA COUNTY CLERK AND RECORDER**

Hall of Administration, Main Plaza

800 South Victoria Avenue

Ventura, CA 93009

805-654-2295 <http://recorder.countyofventura.org>**ITEM #K-8****MARK A. LUNN****CLERK AND RECORDER****Receipt for Services****Cashier** CORRALE**Batch #** 1505641**Customer** OXNARD CITY OF**Date:** 08/22/2019**Time:** 04:21:06PM**Remarks** PW 19-41

| <b>Doc. Type</b>  | <b>Instrument No</b> | <b>GF Number</b> | <b>Rec Fees</b> | <b>PCOR</b> | <b>Survey Fees</b> | <b>Taxes</b> | <b>Total</b> |
|-------------------|----------------------|------------------|-----------------|-------------|--------------------|--------------|--------------|
| NCOM              | 20190822-00097615-0  |                  | 0.00            | 0.00        | 0.00               | 0.00         | 0.00         |
| <b>Total Fee:</b> |                      |                  |                 |             |                    |              | <b>0.00</b>  |





**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.9.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Rosemarie Gaglione, Public Works Director, (805) 385-8055, [rosemarie.gaglione@oxnard.org](mailto:rosemarie.gaglione@oxnard.org)

**SUBJECT:** Approval of Agreements for On-Call Professional Engineering Services.

**RECOMMENDATION**

That the City Council approve and authorize the Mayor to execute:

1. Agreement No. A-8164 with Huitt-Zollars, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$500,000.
2. Agreement No. A-8165 with Dokken Engineering, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$250,000.
3. Agreement No. A-8166 with Wallace Group for On-Call Professional Engineering Services for a three year term, not to exceed \$1,000,000.
4. Agreement No. A-8167 with AECOM for On-Call Professional Engineering Services for a three year term, not to exceed \$750,000.
5. Agreement No. A-8168 with Kier & Wright Civil Engineers and Surveyors, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$250,000.
6. Agreement No. A-8170 with Interwest Consulting Group, Inc. for On-Call Professional Engineering Services for a three year term, not to exceed \$1,000,000.

(Public Works and Transportation Committee approved 3-0)

**BACKGROUND**

On October 18, 2018, the Public Works Department issued a Request For Qualifications (RFQ) for Master On-Call Professional Engineering Services. The RFQ solicited proposals for various professional on-call engineering services that include: Project Management, Civil Engineering, Geotechnical Engineering, Traffic Engineering, Surveying, Landscape Architecture and Design, Environmental Planning and Permitting Services, Engineering Plan Review, and Construction Management, Inspection and Testing. These services are required due to the specialized nature of various projects as well as the need to complete the projects within the Capital Improvement Program (CIP) in a timely manner due to the shortage in staffing within the division. A panel that consisted of City staff selected 32 firms that best met the City's criteria from the RFQ. Additional agreements will be brought forward to Committee and Council once agreements are completed by staff. On September 3, 2019, City Council approved three agreements for On-Call Professional Engineering Services.

**DISCUSSION**

The Public Works Department will bring forward various agreements to establish On-Call Professional Engineering Services with successful consultants or firms to provide professional and technical expertise once agreements are prepared. These agreements are necessary due to the volume and nature of work within the Public Works Engineering Division and will continue to support the departmental needs for various projects. The scope of work under these

agreements are as follows:

| Consultant                                        | Term   | Amount      | Scope of Services                                                                                                                                |
|---------------------------------------------------|--------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Wallace Group                                     | 3 Year | \$1,000,000 | -Construction Management, Inspection and Testing<br>-Engineering<br>-Environmental Planning and Permitting<br>-Landscape Architecture and Design |
| AECOM Technical Services, Inc.                    | 3 Year | \$750,000   | -Construction Management, Inspection and Testing<br>-Engineering<br>-Landscape Architecture and Design                                           |
| Dokken Engineering, Inc.                          | 3 Year | \$250,000   | -Engineering                                                                                                                                     |
| Huitt-Zollars, Inc.                               | 3 Year | \$500,000   | -Landscape Architecture and Design<br>-Surveying                                                                                                 |
| Kier & Wright Civil Engineers and Surveyors, Inc. | 3 Year | \$250,000   | -Engineering                                                                                                                                     |
| Interwest Consulting Group, Inc.                  | 3 Year | \$1,000,000 | -Construction Management, Inspection and Testing<br>-Engineering<br>-Environmental Planning and Permitting<br>-Landscape Architecture and Design |

Professional Services under these agreement will be composed of task orders for each individual project assigned by the City and under the supervision of a Project Manager. The task order proposal will identify a concise description of the Scope of Work to be performed by the Consultant, the method by which the Consultant plans on completing the Work, and a schedule for completion of the Work. It is the Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Projects with special requirements (i.e. federally funded) will be publicly bid separately when required.

Below is a list of previously awarded On-Call Professional Engineering Services.

| Consultant           | Term   | Amount    | Scope of Services                                                                                                  |
|----------------------|--------|-----------|--------------------------------------------------------------------------------------------------------------------|
| Kennedy Jenks        | 3 Year | \$750,000 | -Construction Management, Inspection and Testing<br><br>-Engineering<br><br>-Environmental Planning and Permitting |
| Filippin Engineering | 3 Year | \$250,000 | - Construction Management, Inspection and Testing                                                                  |
| MNS Engineers        | 3 Year | \$750,000 | -Construction Management, Inspection and Testing<br><br>-Surveying<br><br>-Engineering                             |

### STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

### FINANCIAL IMPACT

Payments will be charged against accounts encumbered by Task Order. Funding will be charged to a given project or funding source dependent upon the services performed. Department/Project Manager will ensure sufficient funding for related tasks prior to initiating task order for services performed.

### COMMITTEE OUTCOME

The Public Works and Transportation Committee approved 3-0 on September 10, 2019 to approve the staff recommendation and to forward the item for Council approval.

*Prepared by: Tatiana Arnaout, Senior Civil Engineer/Acting City Engineer*

### ATTACHMENTS

1. Master On-Call Professional Engineering Services RFQ# PW 19-13R
2. Wallace Group - A-8166
3. AECOM - A-8167
4. Dokken - A-8165
5. Huitt-Zollars A-8164
6. Kier & Wright A-8168
7. Interwest A-8170
8. Master List of Consultants

City of Oxnard  
Purchasing Division

Solicitation #PW 19-13R  
Bid Close Date: 11/15/2018 on or before 2:00 pm PT

---



City of Oxnard  
Request for Qualification (RFQ)

for

Master On-Call Professional Engineering Services

RFQ# PW 19-13R  
Bid Close Date: November 15, 2018  
By 2:00 p.m. PT

**City Hall**  
**Purchasing Division**  
300 West Third Street  
2<sup>nd</sup> Floor  
Oxnard, CA 93030  
[www.oxnard.org](http://www.oxnard.org)

Solicitation Opportunities: <https://www.oxnard.org/rfps-and-rfqs/>

City of Oxnard  
Purchasing Division

Solicitation #PW 19-13R  
Bid Close Date: 11/15/2018 on or before 2:00 pm PT

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**CITY OF OXNARD  
REQUEST FOR QUALIFICATIONS**

**Master On-Call Professional Engineering Services**

Notice is hereby given that sealed Statement of Qualifications (SOQ) will be received at the City of Oxnard Purchasing Department at or before 2:00 PM (PDT), Thursday, November 15, 2018 for furnishing and delivering:

Professional on-call engineering services for various projects that include: Project Management, Civil Engineering, Geotechnical Engineering, Traffic Engineering, Surveying, Landscape Architecture and Design, Environmental Planning & Permitting Services, Engineering Plan Review, and Construction Management, Inspection & Testing in accordance with the Request for Qualifications (RFQ). S

There will be a **non-mandatory pre-bid meeting**, followed by a site visit, both of which will be held on **October 30, 2018 at 10:00 a.m.** in the City of Oxnard Council Chambers, 305 W Third St, First Floor, Oxnard, CA 93030

As a Public Entity, the City of Oxnard (City) adheres to the transparent public bidding process, and utilizes the online web services of Public Purchase, [www.publicpurchase.com](http://www.publicpurchase.com), a third-party electronic bidding website that allows vendors to register for specific goods and services by selecting a National Institution of Governmental Purchasing (NIGP) code as the commodity part number. Upon registration with Public Purchase, registered Consultant(s) will receive e-mail notifications of upcoming bidding opportunities for the items your company identified. Registered Consultant(s) will also be able to view all the open bids, electronically respond to the bids, and see bid results when they are awarded. Additionally, registered Consultant(s) will receive notices of any addendums to those bids, as well as have the opportunity to post questions and receive answers pertaining to that bid. All questions and answers are posted on-line so that all bidders have access to the same information regarding the bid.

Completion of this process will allow your business to participate in future City business bidding opportunities. It also provides the ability to maintain your data as your business grows or changes.

There is NO CHARGE to register for this service. Public Purchase has other services available for a fee, but that is solely at your discretion and not required to do business with the City.

Just a couple helpful hints before starting your registration:

- ✓ First, bid notifications are based on registered e-mail addresses, hence, it is recommended you use a generic e-mail address for your company, if you have one, and a second email address for a specific individual, if available. That way, if personal e-mail addresses change, your organization still receives notification of bidding opportunities.
- ✓ Secondly, make sure your company has saved the user-name and password in a secure location, so that it is accessible when you are not available.

A third party web based e-Procurement service provider utilized by the City for solicitations. It will take



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only minutes to register and it is free. For future bidding, opportunities please also register online. Bidders must submit their questions online at [www.publicpurchase.com](http://www.publicpurchase.com) and must be in written format. All responses to Bidder's questions will be posted online on the Public Purchase website for this particular solicitation.

#### EXAMINATION OF REQUIREMENTS

Each bidder must carefully examine the requirements contained herein. Upon receipt of responses hereunder, each bidder shall be thoroughly familiar with all requirements contained herein. The failure or omission to examine any form or document shall in no way relieve a bidder from any obligation in respect to this bid as submitted. Any misinterpretation of the requirements is solely that of the bidder's.

Proposers must submit their questions online at [www.publicpurchase.com](http://www.publicpurchase.com) and must be in written format. All responses to Proposer's questions will be posted online on the Public Purchase website for this particular solicitation.

The City cannot guarantee you will receive notice of every opportunity to sell to the City. It is encouraged to visit our Purchasing website at <https://www.oxnard.org/rfps-and-rfqs/> for Bidding Opportunities on a regular basis for a listing of current bid solicitations.

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**PREPARATION OF STATEMENT OF QUALIFICATIONS (SOQ)**

1. **Proposer shall submit a SOQ as outlined in Attachment A.** Failure to do so may cause rejection of the SOQ.
2. Proposer may include any other information they deem necessary and not included in this RFQ.
3. Proposers are to submit separate SOQs for each service category (Attachment B) they want to be considered for.
4. The SOQ must be submitted by an authorized agent of the submitting entity.

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### PROPOSED TIMELINE

Proposers will be responsible to carefully examine the requirements contained herein.

| DATE              | ACTIVITY                                                                                                                             |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| October 18, 2018  | Release of Solicitation                                                                                                              |
| October 30, 2018  | Pre-Proposal Meeting (Non-Mandatory)<br>Location: City of Oxnard Council Chambers<br>305 W Third St, First Floor<br>Oxnard, CA 93030 |
| November 7, 2018  | Last day for Questions by Bidders on or before noon PST.                                                                             |
| November 15, 2018 | Submission of the Proposal is due to the City of Oxnard Purchasing Division by <b><u>2:00 p.m.</u></b>                               |
| November 2018     | Review of Qualifications                                                                                                             |
| November 2018     | Possible Oral Interviews                                                                                                             |
| December 2018     | Agreement Development/Negotiations                                                                                                   |
| December 2018     | City Council approval                                                                                                                |
| December 2018     | Contracted work begins                                                                                                               |

**The above dates are tentative and are subject to change as necessary.**

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## **ATTACHMENT A**

### **1.0 GENERAL CITY INFORMATION**

The City of Oxnard, incorporated as a general law city in 1903, is located about sixty miles west of the Los Angeles Civic Center and about ten miles southeast of the City of Ventura. It is situated near the mouth of the Santa Clara River on a gently sloping alluvial fan commonly known as the Oxnard Plain. Elevations in the City range from mean sea level to about 100 feet above mean sea level. Today, the City of Oxnard has a population of slightly more than 200,000 residents and its corporate limits cover an area of about 32 square miles.

### **1.1 BACKGROUND INFORMATION**

The Public Works Department is dedicated to enhancing the quality of life in the City of Oxnard by providing the highest quality of public works services, facilities and infrastructure to meet the needs of the community. The Public Works Department has 8 divisions that serve the Oxnard Community. The City requires the services of qualified firms to provide:

Project Management  
Engineering-Variou  
Landscape Architecture and Design  
Environmental Planning and Permitting  
Engineering Plan Review  
Construction Management, Inspections and Testing

The number of contracts let by the City will be dependent upon the qualifications and/or combination of qualifications submitted by the consultants and contingent upon the approval of City Council. We anticipate a budget of approximately \$442 Million for design and construction of capital improvements projects over the next 5 years. We plan to let multiple three-year contracts in each service category after we have established a pre-qualified list of Consultants. Project assignments will be distributed based on qualifications with the City requesting fee proposals from three consultants for each work order over \$100,000.

### **1.2 GENERAL FIRM INFORMATION**

Please provide the following information in your SOQ. The format of the SOQ shall follow the order of contents as listed below. Limit your response to 25 single-sided pages (excluding supplemental information such as staff resumes, sub-consultant resumes, and general administrative information).

1. Indicate for which service category the Consultant is submitting;
2. Name of firm;
3. Mailing address, phone, fax, e-mail;

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4. Location of principal office(s);
5. Name(s) of firm principal and/or manager of consultant team;
6. Educational background of firm principal and/or manager of consultant team;
7. Professional licensing of principal and/or manager of consultant team, where issued;
8. General practice, or specialization in certain subject area(s); major experience of firm-clients, type of work, locations;
9. Major experience of firm principal and/or manager of consultant team of work, locations, how long;
10. Relevant professional staff numbers, including relevant education and experience;
11. Summary of past work for City of Oxnard;
12. Summary of past work for other public agencies other than City of Oxnard;
13. Summary of past work for other clients in Ventura County;
14. Provide a schedule of staff hourly rates;
15. General administrative information as shown below; and
16. Other relevant information, as desired by the firm.

### 1.3 GENERAL ADMINISTRATIVE INFORMATION

#### Certification of Non-Debarment

The City of Oxnard will be receiving Federal or State Grant funds. All potential Proposers must go to the following websites and submit a printout with their qualification(s) that verifies that the Proposer is not listed on any of the following exclusion lists. If awarded a contract, awarded vendor must notify the City immediately if debarred at any time during the contract period. A screen shot of each website will suffice.

Proposers must certify that it or any of its subcontractors do not appear on State and Federal exclusionary lists, including but not limited to:

- a. General Services Administration (GSA) Excluded Parties Lists System (EPLS).
- b. In the event the vendor is excluded, ineligible, or terminated from participation in State and/or Federal programs, the solicitation process shall be subject to immediate termination and a contract will not be awarded.

Proposers must include the following language in the SOQ:

*I further attest that if selected, my Firm/Company/Sole Proprietorship will conduct regulatory sanction and exclusion screenings of subcontracted entities prior to engagement with said entities and monthly thereafter.*

*I understand that if my Firm/Company/Sole Proprietorship becomes excluded, ineligible, or terminated from participation in State and Federal programs, any contracts held with the City will be subject to immediate termination for cause.*

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*Print Name:*

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*Signature:*

*Date:*

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*Title of Agent/Officer:*

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*"Execution hereof is certification that the undersigned has read and understands the terms and conditions hereof, and that the undersigned's principal is fully bound and committed."*

#### Proprietary Statement

Firms submitting qualifications must provide a statement that nothing contained in the submittal or subsequent interview (if required) is proprietary, however, if proprietary information is included, a statement should be provided identifying any specific information which the consultant contends is proprietary or confidential and the legal basis for such a claim.

#### Insurance

Include a statement certifying that your firm will provide the City's required insurance coverages (see Exhibit INS-A).

#### Statement of Past Contract Disqualifications

Firms submitting qualifications must disclose if the Firm or any of its officers or employees who have a proprietary interest in the firm have ever been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local government project because of a violation of law or a safety regulation. If so, explain the circumstances.

#### Certification of Content & References

Proposer's SOQ must include the language shown in Attachment D.

### **1.4 SELECTION AND APPROVAL PROCESS**

All SOQs that fail to follow the instructions in the Submittal Requirements section will not be reviewed and will be found not pre-qualified. All SOQs that follow the instructions in the Submittal Requirements section of this RFQ will be reviewed in the following manner.

SOQs will be reviewed by Public Works employees with expertise in each of the categories in the Scope of Services (Attachment B). The criterion for rating the SOQs is shown below:

1. Completeness of Response: Pass or Fail
2. Appropriate professional licensure: Pass or Fail
3. Provide City-required insurance coverage: Pass or Fail

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4. Firm's general professional experience: (1-10 points)
5. Firm's experience for this service group category (1-40 points)
6. Firm's experience with public agencies (1-10 points)
7. Qualification, experience, and education of professional management (1-20 points)
8. Qualifications, experience, and education of professional staff (1-20 points)

Scoring: Questions 1, 2 & 3 must pass to qualify, and Questions 4-8 must accumulate a minimum of 60 points to qualify. If there is more than one rater the scores will be averaged.

### **1.5 SUBMITTAL REQUIREMENTS**

All SOQs that fail to follow the instructions in the Submittal Requirements section will not be reviewed. All SOQs that follow the instructions in the Submittal Requirements section of this RFQ will be reviewed in the following manner:

- ☐ SOQ submittals need to be received no later than 2:00 pm on November 15, 2018;
- ☐ SOQ shall be submitted in a sealed envelope to Purchasing Department and marked "Master On-Call Professional Engineering Services", with the service category (ies) from Attachment B and the Proposer's Name listed on the envelope;
- ☐ Formatting and content of SOQ shall follow the order and include the information as identified in the General Firm Information section of this RFQ;
- ☐ Include a statement certifying that your firm will provide the City's required insurance coverages (see Exhibit INS-A);
- ☐ Include Proprietary Statement;
- ☐ Provide name, title, address, phone number, and email address of the contact person from your firm to correspond with regarding this submittal; and
- ☐ Provide as reference the name of at least three (3) agencies you currently or have previously consulted for in the past three (3) years.

### **1.6 NOTICE**

If a Firm is selected for the pre-qualified list, the Firm must notify the City in writing within thirty (30) calendar days of any changes in ownership or its Principals.

For Federally funded projects, Firms on the pre-qualified list may need to submit separate proposals and enter into a separate contract with the City as required by the specific Federally funded project.

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## **ATTACHMENT B**

### **SCOPE OF SERVICES**

**Proposers must prepare a SOQ for each service listed below that the bidder wishes to submit for review.**

#### **1.0 PROJECT MANAGEMENT**

The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Project Management services as needed by the City. The City is anticipating a variety of construction projects to commence in the near future. As such, the City is actively seeking Consultants familiar and experienced in Project Management. It is the City's intention to enter into contracts with multiple firms for Project Management services. The City will be evaluating consultant firms for providing Project Management for various funded projects. By contracting with multiple firms the City will have the flexibility to obtain Project Management services in a timely manner.

The outcome of the first step Statement of Qualifications (SOQ) will be multiple contracts for a list of consultants with cost/price agreements. The subsequent project work will be procured through individual competition on a per-project basis amongst the consultants. All work performed under this contract will require approval by the City of Oxnard and issued through a Task Order. A project specific RFQ will refine the scope of services prior to issuing the Task Orders. The Task Order shall detail the tasks required for particular projects, schedule, and projected costs. The costs will be based on the specified rates of compensation in the contract. The Contract Administrator shall confer with the consultant to establish the maximum fee, including expenses, for the specific project and to establish the completion and no Task Order is valid unless the contract is still enforced. Federal regulations indicate the maximum length of consultant contract agreements shall not exceed five years in total.

The City of Oxnard is hereinafter referred to as "City". The firm with Project Management services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services listed as further described in this section.

#### **1.1 PROJECT DESCRIPTION**

- a) The City is seeking Project Management services to comply with required documents and meet federal, state and local requirements. In performing all Project Management services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. The City has a variety of public works projects scheduled within the next several years, as well as other developments requiring Project Management services.
- b) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments.



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- c) Below is a list of anticipated project types covered by this RFQ. Any prequalified consultant may be selected for one or more of these projects, based on qualifications and availability.
- i. Bike and pedestrian facilities (bike lanes, pedestrian paths)
  - ii. City Park improvements - restrooms, parking lots, service roads
  - iii. Support of grant applications (draft applications, graphic attachments, benefit cost analysis)
  - iv. Traffic signals (new signals, signal modifications, signal synchronization)
  - v. Drainage improvements
  - vi. Intersection modifications
  - vii. Pavement maintenance
  - viii. Sidewalk infill
  - ix. Pipeline installation: sewer, recycled and potable
  - x. Wastewater projects
  - xi. Water supply projects
  - xii. Electrical
  - xiii. Architectural
  - xiv. Major building renovations
  - xv. Alley improvements

### **1.2 TYPICAL SERVICES REQUIRED**

- a) The required services and abilities required to successfully perform Project Management services on the project types listed above include, but are not limited to:
- i. Continuous status reporting and interface with City staff regarding projects
  - ii. Attend project meetings and prepare meeting agendas and action items
  - iii. Follow up to ensure action items are complied with
  - iv. Coordination with engineering consultants
  - v. Coordination with other agencies
  - vi. Provide technical review and comment on consultant deliverables
  - vii. Development/maintenance of project schedules
  - viii. Prepare bid-packages
  - ix. Track and monitor project costs
  - x. Track and monitor all funding
  - xi. Prepare grant funding claims as requested
  - xii. Prepare grant applications (draft applications, graphic attachments, benefit cost analysis)
  - xiii. Prepare RFPs for professional services, as required to continue progress of projects.

### **1.3 REQUIREMENTS**

- a) Consultant(s) shall meet the following requirements:
- i. Experience: The Consultant must have experience providing Project Management services to municipalities of similar size and similar projects.

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- ii. **Deadlines:** The Consultant must meet the deadlines listed in the various Project schedules. The Consultant will have the opportunity to help create the schedule, but once finalized must adhere to it/them.
- iii. **Compliance:** Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- iv. **Reporting:** Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

## **2.0 ENGINEERING**

### **BACKGROUND**

- a) The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Engineering services as needed by the City. The City will be evaluating engineering firms for providing various services for various funded projects (Grants, City, etc.) It is the City's intention to enter into contracts with multiple firms for Engineering and Environmental services. These firms will be contracted to provide engineering design, environmental planning, review and project documentation as well as drawing preparation services as requested by the Public Works Department. By contracting with multiple firms the City will have the flexibility to obtain these services in a timely manner and avoid possible conflicts of interest.
- b) The successful Consultant(s) will work closely with City personnel and be responsible for:
  - i. The generation of complete set of plans, specifications and construction engineering estimates for city wide projects
  - ii. The review and/or preparation of environmental documents
  - iii. Preparation of project drawings in CAD.
- c) The City of Oxnard is hereinafter referred to as "City". The firm with professional Engineering services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services listed in the Request for Qualifications as further described in this section.

### **2.1 PROJECT DESCRIPTION**

- a) The Consultant will be asked to provide all necessary engineering, environmental and drawing services to bring a project to the point of completion. In performing all Engineering services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. The City has a variety of public works and capital improvement construction projects scheduled within the next several years, which may require engineering

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services and/or peer review. The City will also have a variety of other developments that will provide public improvements that may result in plan checking services of the improvement plans.

- b) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments. No subcontractors shall be utilized without prior authorization by the City.
- c) Below is a list of anticipated project types covered by this RFQ. Any prequalified consultant may be selected for one or more of these projects, based upon qualifications and availability.
  - i. Bike and pedestrian facilities (bike lanes, pedestrian paths)
  - ii. City Park improvements- restrooms, parking lots, service roads
  - iii. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis)
  - iv. Traffic signal design (new signals, signal modifications, signal synchronization)
  - v. Drainage improvement projects
  - vi. Intersection modifications
  - vii. Pavement maintenance projects
  - viii. Sidewalk infill
  - ix. Alley improvements
  - x. Pipeline installation: sewer, recycled and potable
  - xi. Wastewater projects
  - xii. Water supply projects
  - xiii. Electrical
  - xiv. Architectural
  - xv. Major building renovations
  - xvi. Grant application support

## **2.2 TYPICAL SERVICES REQUIRED**

- a) The required services and abilities required to successfully perform engineering design services on the project types listed above include, but are not limited to:
  - i. Preparation of plans, specifications and estimates
  - ii. Plan Check/Peer Review
  - iii. Preparation of project drawings in CAD
  - iv. Constructability Review and Plan Check
  - v. Understanding and application of standard details and specifications from:
    - o City of Oxnard
    - o Caltrans
    - o Greenbook

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- o APWA
  - o AWWA
  - o County of Ventura
  - o City of Ventura
- vi. Best Management Practices
- vii. Ability to work with utilities, special districts, and public agencies in and adjacent to the City of Oxnard, as well as federal and state agencies
- viii. Understanding of environmental regulations relevant to construction activities
- ix. Consultant is responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract or potential legal issues among others
- x. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
- xi. Consultant and its sub-consultants shall pay employees the applicable wages as determined by California Department of Industrial Relations and Federal, State and local laws

## **2.3 REQUIREMENTS**

a) Consultant(s) shall meet the following requirements:

- i. Experience: The Consultant must have a minimum of 5 years' experience providing Engineering services to municipalities of similar size or sufficient experience in Design and Plan Check/Peer Review of similar projects. Specifically, experience should include, but not be limited to all projects types listed herein.
- ii. Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- iii. Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

## **3.0 GEOTECHNICAL ENGINEERING**

### **BACKGROUND**

- a) The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Geotechnical Engineering services as needed by the City. The City is anticipating a variety of construction projects to commence in the near future. It is the City's intention to enter into contracts with multiple firms for professional Geotechnical Engineering services. The City will be evaluating consultant firms for providing Geotechnical Engineering for various funded projects. By contracting with multiple firms the City will have the flexibility to obtain geotechnical services in a timely manner.
- b) The successful Consultant(s) will work closely with City personnel and be responsible for:
- i. The review and/or preparation of geotechnical documents
  - ii. Studies and recommendations

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- iii. Oversight of field work such as drilling, boring and any other sampling techniques
  - iv. Preparation of project drawings in CAD.
- c) The City of Oxnard is hereinafter referred to as "City". The firm with professional Geotechnical Engineering services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services as further described in this section.

### **3.1 PROJECT DESCRIPTION**

- a) The City is seeking professional Geotechnical Engineering services to comply with required documents and requirements. The Consultant will be asked to provide all necessary Geotechnical Engineering services as needed by the City. In performing all professional Geotechnical Engineering services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. The City has a variety of public works construction projects scheduled within the next several years, as well as other developments requiring geotechnical services.
- b) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments.
- c) Below is a list of anticipated project types covered by this RFQ. Any prequalified consultant may be selected for one or more of these types of projects, based on qualifications and availability.
- i. Grading and Site Clearing
  - ii. Seepage Control and Dewatering Analysis
  - iii. Foundation Design
  - iv. Pavement Design
  - v. Pile Design
  - vi. Submerged and Partially Submerged Retainment Structure Design
  - vii. Compacted Fills Soil Classification and Physical Properties
  - viii. Slope Stability and Protection
  - ix. Hazardous Materials Seismic Stability
  - x. Liquefaction
  - xi. Open and Braced Excavations (Shallow and Deep)
  - xii. Material Testing
  - xiii. Groundwater Analysis
  - xiv. Flexible Retaining Structures
  - xv. Construction Inspection
  - xvi. Special Inspection
  - xvii. Subsurface Geotechnical Investigation
  - xviii. Field exploration, laboratory testing, and instrumentation
  - xix. Analysis of sites for drywell projects

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- xx. Grant application support (draft applications, graphic attachments, benefit cost analysis)

### 3.2 TYPICAL SERVICES REQUIRED

The required services and abilities required to successfully perform Geotechnical Engineering services on the project types listed above include, but are not limited to:

- a) Constructability Review and Plan Check
- b) Understanding and application of standard details and specifications from:
  - i. City of Oxnard
  - ii. Caltrans
  - iii. Greenbook
  - iv. APWA
  - v. AWWA
  - vi. County of Ventura
  - vii. City of Ventura
- c) Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
- d) Best Management Practices
- e) Ability to work with utilities, special districts, and public agencies in and adjacent to the City of Oxnard
- f) Understanding of environmental regulations relevant to construction activities
- g) Unless already existing, Consultant should establish a local project office in Ventura County within close proximity to the Project, as necessary
- h) Consultant is responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract or legal issues among others
- i) Consultant and its sub-consultants shall pay employees the applicable wages as determined by California Department of Industrial Relations and Federal, State and local laws

### 3.3 REQUIREMENTS

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing Geotechnical Engineering services to municipalities of similar size or sufficient experience in Design and Plan Check/Peer Review. Specifically, experience should include, but not be limited to all project types listed herein.
- b) Deadlines: The Consultant must meet the deadlines listed in the various Project schedules. The Consultant will have the opportunity to help create the schedule, but once finalized must adhere to it/them.
- c) Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.

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- d) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

#### **4.0 TRAFFIC ENGINEERING**

##### **BACKGROUND**

- a) The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Traffic Engineering services as needed by the City. The City is anticipating a variety of traffic engineering and transportation planning projects to commence in the near future. As such, the City is actively seeking Consultants familiar and experienced with Traffic Engineering and applicable federal, state and local standards and guidelines. It is the City's intention to enter into contracts with a number of firms for professional Traffic Engineering services. By contracting with a number of firms, the City will have the flexibility to obtain traffic services in a timely manner and work on multiple projects simultaneously.
- b) The successful Consultants will work closely with City personnel including the City Traffic Engineer on an as-needed basis to assist staff in keeping a variety of projects on schedule and within budget. The City of Oxnard is hereinafter referred to as "City". The firms with professional Traffic Engineering services are hereinafter referred to as "Consultants". Consultant is invited to submit a written SOQ for any or all of the services listed in the cover letter or as further described in this section.

##### **4.1 PROJECT DESCRIPTION**

- a) The City is seeking professional Traffic Engineering services to assist the Public Works Department in carrying out many project types as listed below. In performing the professional Traffic Engineering services, the Consultants shall work to protect the interests of the City and to provide the highest quality services possible.
- b) It is acceptable to submit recommendations and comments for consideration on format, process, and additional content of providing the services. The City will consider comments and recommendations; however, the City is not required to incorporate any of the recommendations or comments. No subcontractors shall be utilized without prior authorization by the City.
- c) Below is a list of the anticipated project types covered by this RFQ. Any prequalified consultant may be selected for one or more of these types of projects, based on qualifications and availability.
- i. Traffic and parking studies including warrant analysis as applicable
  - ii. Transportation demand management programs
  - iii. Signal timing and coordination plans, and recommendations on signal maintenance and upgrades
  - iv. Planning and conceptual designs of traffic diversion and calming plans including roundabouts

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- v. Planning and conceptual designs of complete streets in light of established standards and guidelines, as well as assessment of potential operational impacts (Such as the impacts on auto traffic that could result from a road diet to provide bike lanes)
- vi. Development and updates of transportation related policies and guidelines such as transportation master plans
- vii. Grant writing for state and regional funding programs for traffic studies and improvement projects
- viii. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
- ix. Review of the traffic and parking aspects of City capital improvement projects
- x. Multi-modal travel modeling and traffic volume forecasts
- xi. Establishment and updates of transportation related fees such as traffic impact fees
- xii. Traffic and parking management and control plans
- xiii. Data collection including multi-modal traffic volumes, traffic speeds, origin-destination surveys, travel time and delays, and parking utilization
- xiv. Sign and pavement marking retro-reflectivity assessment, and data processing

#### **4.2 TYPICAL SERVICES REQUIRED**

- a) The services and abilities required to successfully perform Traffic Engineering services on the project types listed above include, but are not limited to:
  - i. Understanding and application of the Institute of Transportation Engineers (ITE) Trip and Parking Generation Manuals, City of Oxnard zoning ordinance; Climate Action Plan and General Plan, California Manual on Uniform Traffic Control Devices (CA MUTCD), National Association of City Transportation Officials (NACTO), CA Standard Plans and Specifications, etc.
  - ii. Understanding and application of relevant operational and travel modeling software such as Synchro, Sidra, Visum, and EMME2
  - iii. Best Management Practices
  - iv. Understanding of environmental regulations relevant to the transportation system
  - v. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others
  - vi. Consultants and any sub-consultants shall pay their employees the applicable prevailing wages as determined by California Department of Industrial Relations and Federal, State and local laws

#### **4.3 REQUIREMENTS**

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing Traffic Engineering services to municipalities of similar size or sufficient experience in the transportation planning and traffic engineering. Specifically, experience should include but are not limited to: safety studies, operational studies, warrant analysis, signal operations, conceptual road designs and data collection and travel modeling.



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- b) Deadlines: The Consultant must meet the deadlines listed in the various project schedules. The Consultant will have the opportunity to help create the schedule, but once finalized must adhere to it.
- c) Compliance: Consultant shall comply with all applicable Federal, State and local standards and requirements. This includes City insurance and indemnification requirements.
- d) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

## **5.0 SURVEYING**

### **BACKGROUND**

- a) The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified land surveying professionals to provide map check, legal description check, corner record preparation and lot line adjustment services, as well as other professional surveyor services as needed by the City. The purpose of the contract is to provide the Public Works Department with the ability to obtain assistance quickly to satisfy City of Oxnard customers and City Staff. Currently, no one on City Staff is qualified to sign the City Surveyor Statement attesting to the technical correctness on Final Maps and Parcel Maps, or to prepare or review legal descriptions and corner records. It is the City's intention to enter into contracts with multiple firms for surveying services. By contracting with multiple firms the City will have the flexibility to obtain professional surveyor consulting services in a timely manner.
- b) The City of Oxnard is hereinafter referred to as "City". The firm with a professional land surveyor is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services as further described in this section.

## **5.1 PROJECT DESCRIPTION**

- a) The Consultant will be asked to provide all necessary map check, legal description check, corner record preparation and lot line adjustment review services, as well as other professional surveyor services as needed by the City. In performing all professional surveyor services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. All services shall be performed under the direction of a Professional Land Surveyor licensed in the State of California. No subcontractors shall be utilized without prior authorization by the City.
- b) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process, and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the

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recommendations or comments.

## **5.2 Map Check Services Component**

Parcel Maps and Final Maps are to be reviewed at a minimum for mathematical closure and compliance with the Subdivision Map Act, the Professional Land Surveyors' Act, the City of Oxnard Subdivision Ordinance, the approved Tentative Map, the approved Conditions of Approval and a current Title Report.

### **5.3 The map checks shall include, but are not necessarily limited to:**

- a) Review of survey documentation
- b) Lot and boundary closure calculations
- c) Dedications and easement provisions
- d) Legal descriptions and completeness and accuracy of data notation
- e) Review of completeness of submittals
- f) Document submittal deficiencies and advise the City as necessary
- g) Identify any additional reference materials required for a thorough map check
- h) Parcel Map Approval - Sign and stamp City Surveyor's Statement attesting to technical correctness on Parcel Maps in accordance with Chapter 2, Maps; Article 3, Section 66450
- i) Final Map Approval - Sign and stamp City Surveyor's Statement attesting to technical correctness on Final Maps in accordance with Chapter 2, Maps; Article 2, Section 66442

### **5.4 Some of the specific items that shall be reviewed and/or map checked are as follows:**

- a) Title sheet information
- b) Current legal descriptions
- c) Correct assessor's parcel being subdivided per the Title Report
- d) Closure of subdivision boundary and individual lots
- e) Verify lot areas
- f) Check for correct mathematics
- g) Proper delineation and identification of record data
- h) All appropriate data in the Title Report is shown on the map
- i) Proper reference to adjacent record maps is shown
- j) Proper references and ties to found/set monuments are shown
- k) Calculated, recorded, and measured distances agree, or variances are noted on the map
- l) Verify ownership shown on the map against the Title Report
- m) Compliance with the Subdivision Map act and City of Oxnard Subdivision Ordinance

## **5.5 Legal Description Check Services Component**

Legal descriptions shall be reviewed at a minimum for completeness for mathematical closure (when applicable), compliance with the Professional Land Surveyors' Act, and conformance with current Title Report. Grant Deed, Easement Deed and other document forms that may be included in the review

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process. Legal description checks include, but are not necessarily limited to:

- a) Closure calculations
- b) Legal description completeness
- c) Review of completeness of deed exhibit map
- d) Document submittal deficiencies and advise the City as necessary
- e) Identify any additional reference materials required for a thorough deed check
- f) Approval - Sign and stamp legal description legal description

#### **5.6 Corner Record Services Component**

Corner Records shall be reviewed or prepared and filed in conformance with Business and Professions Code Section 8771 and Ventura County Surveyor requirements, documenting the locations of existing monuments that are in jeopardy of being destroyed, obscured or obliterated when a capital improvement project is constructed or reconstructed. Corner record services include, but are not necessarily limited to:

- a) Review of corner records prepared by City Staff or contracted Consultant for completeness and accuracy
- b) Prepare corner records
- c) Approve - sign and stamp corner record for filing with County Surveyor's Office

#### **5.7 Lot Line Adjustment and Lot Merger Services Component**

- a) Lot line adjustment and Lot Merger documents shall be reviewed or prepared at a minimum for compliance with the City of Oxnard Lot Line Adjustment and Lot Merger Requirements, the Subdivision Map Act, and the Land Surveyor's Act.

- b) Lot line adjustment and Lot Merger services include, but are not necessarily limited to:

- i. Review/prepare legal descriptions associated with lot line adjustments
  - ii. Civil Code 1093 clause on face of Legal description
  - iii. Acknowledgement (Notary Statement)
  - iv. Exhibit A (Legal description of property being conveyed)
  - v. Exhibit B (Sketch of legal description in Exhibit A)
  - vi. Review/prepare Partial Reconveyance documents
  - vii. Review/prepare Modified Deed of Trust
  - viii. Review/prepare Owner's Certificate and Certificate of Holders of Record Title
  - ix. Review/prepare Notice Document (if applicable)
  - x. Verify ownership shown on documents against the Title Report

#### **5.8 Field Services**

Complete field services performed at the request of the City will include but are not necessarily limited

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to the following:

- i. Construction
- ii. Geodetic Control
- iii. Boundary
- iv. Right of way location
- v. Monitoring I Subsidence surveys
- vi. Supplemental Ground Topography

## 5.9 REQUIREMENTS

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing map checking and survey field services to municipalities of similar size or sufficient experience with preparing and recording final maps, parcel maps, lot line adjustments, corner records and legal descriptions. Specifically, experience should include, but not be limited to: subdivision map checking or preparation, creating and reviewing closure calculations, creating and reviewing easements and right-of-way documents, reading and using title reports, collecting topographic site features and surface utilities, etc.
- b) Deadlines: A maximum review time for initial map check, legal description check, corner record check, and lot line adjustment check of twenty (20) business days, not including transit time from and to City of Oxnard Public Works Department. Each subsequent document check, if necessary, shall not require more than ten (10) business days, not including transit time.
- c) Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- d) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

## 6.0 LANDSCAPE ARCHITECTURE AND DESIGN

### BACKGROUND

The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Landscape Architecture and Design services as needed by the City. It is the City's intention to enter into contracts with multiple firms for Landscape Architecture and Design services. The City will be evaluating consultant firms for providing services for various funded projects. By contracting with multiple firms, the City will have the flexibility to obtain these services in a timely manner.

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**6.1 The successful Consultant(s) will be able to provide the City with:**

- a) Full site grading and drainage
- b) Landscape design including drought tolerant and native
- c) Park facilities design
- d) Lighting design
- e) Light Impact Design elements
- f) Architectural and plumbing service for restroom facilities
- g) Park signage and monumentation
- h) Grant application support (draft applications, graphic attachments, benefit cost analysis)

The City of Oxnard is hereinafter referred to as "City". The firm with professional Landscape Architecture and Design services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services as further described in this section.

**6.2 PROJECT DESCRIPTION**

The City is seeking professional Landscape Architecture and Design services to comply with required documents and requirements. The Consultant will be asked to provide all necessary services as needed by the City. In performing all professional services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. The City has a variety of public works construction projects scheduled within the next two years, as well as other developments requiring these services.

The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process, and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments. No subcontractors shall be utilized without prior authorization by the City.

**6.3 TYPICAL SERVICES REQUIRED**

The services and abilities required to successfully perform Landscape Architecture and Design services on City projects include, but are not limited to:

- a) Developing preliminary plans and working drawings
- b) Preparing cost estimates and work schedules
- c) Preparation of specifications and construction support
- d) The landscape architectural consultant must have specific design expertise with landscape designed for United States Green Business Council (USGBC), Leadership in Energy and Environmental Design (LEED) building projects, and shall have a LEED accredited professional as part of the project staff.
- e) The landscape architecture firm will also facilitate discipline coordination, coordination between the City and any regulatory agencies as required.

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- f) Understanding of standard details and specifications from:
  - i. Caltrans
  - ii. Greenbook
  - iii. APWA
  - iv. AWWA
  - v. City of Oxnard
  - vi. County of Ventura
  - vii. City of Ventura

#### **6.4 REQUIREMENTS**

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing Landscape Architecture and Design services to municipalities of similar size or sufficient experience in Landscape Architecture and Design services. Specifically, experience should include, but not be limited to: Parks, streets, street medians and shoulders, storm drain and bridge construction, etc.
- b) Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- c) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

#### **7.0 ENVIRONMENTAL PLANNING AND PERMITTING SERVICES**

##### **BACKGROUND**

- a) The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Environmental Planning and Permitting Services as needed by the City. The City is anticipating a variety of Public Works Capital Improvement Program projects to commence in the near future. As such, the City is actively seeking Consultants familiar and experienced with environmental permitting and planning procedures specifically for Public Works type projects. Consultant must be familiar with local, state and federal regulations. Consultant would serve on a Project Development Team; in some cases the Consultant would be the sole provider of environmental services, and on larger projects the Consultant would assist Staff in managing the work of a larger environmental services firm. By having multiple firms on the short list the City will have the flexibility to obtain these services in a timely manner and avoid possible conflicts of interest.
- b) It is the City's intention to enter into contracts with multiple firms for Environmental Planning and Permitting services. The successful Consultant(s) will be able to provide the City with Environmental Planning and Permitting Services on an as-needed basis to assist Staff in keeping a variety of Public Works projects on schedule.

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- c) The City of Oxnard is hereinafter referred to as "City." The firm with professional Environmental Planning and Permitting services is hereinafter referred to as "Consultant." Consultant is invited to submit a written SOQ for any or all of the services as further described in this section.

## 7.1 PROJECT DESCRIPTION

The City is seeking professional Environmental Planning and Permitting Services to assist the Public Works Department in keeping a variety of Public Works projects on schedule. Tasks may include any of the following:

- a) Participate in the Project Development Team
- b) Assist Public Works staff in navigating the environmental planning and permitting process.
- c) Create and file California Environmental Quality Act (CEQA) Categorical Exemptions (CE) documents
- d) Assist with filling out permit applications
- e) Review and provide comments and/or proposed mitigations to Public Works on environmental documents such as Initial Studies/Scoping documents, Environmental Impact Reports, Mitigated Negative Declarations
- f) Interface with City Planners on behalf and with Public Works staff when necessary to facilitate the process.
- g) In performing all Environmental Planning and Permitting Services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City.
- h) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments. No subcontractors shall be utilized without prior authorization by the City.
- i) Below is a sample list of anticipated projects types that are covered by this RFQ. Any prequalified consultant may be selected for one or more of these construction projects, based upon qualifications and availability.
  - i. Bridge Rehabilitation and Maintenance
  - ii. Park Improvements
  - iii. Drainage Projects
  - iv. Flood Control Projects
  - v. Paving and Overlay
  - vi. Roundabouts
  - vii. Road Extension/new roads
  - viii. Landscaping
  - ix. Bike Paths/Bike Lanes
  - x. Pedestrian Improvements
  - xi. Parking Lot Improvements

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- xii. Alley improvements
- xiii. Grant application support

## 7.2 TYPICAL SERVICES REQUIRED

The services and abilities required to successfully perform Environmental Planning and Permitting Services on the project types listed above include, but are not limited to:

- a) Application of state and local laws and ordinances and the City's Municipal Code
- b) Application of CEQA and National Environmental Policy Act (NEPA)
- c) Thorough knowledge and understanding of the City's General Plan
- d) Attendance at internal and external meetings with staff and other consultants
- e) Attendance at Design Review Board (DRB) and Planning Commission
- f) Assist in preparation of Staff Reports and Exhibits for DRB and Planning Commission
- g) Review mitigation plans
- h) Application of the Storm Water Management Plan and the Regional Water Quality Control Board requirements
- i) Understanding of and experience working with various agencies including but not limited to:
  - i. Caltrans
  - ii. Coastal Commission
  - iii. City and County of Ventura
  - iv. Fish and Wildlife
  - v. Army Corps of Engineers
  - vi. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects

## 7.3 REQUIREMENTS

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing Environmental Planning and Permitting Services to municipalities of similar size or sufficient experience with reviewing providing comments and conditioning development projects.
- b) Deadlines: The Consultant must meet the deadlines listed in the various Project schedules. The Consultant will have the opportunity to help create the schedule, but once finalized must adhere to it/them.
- c) Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- d) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.



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## **8.0 ENGINEERING PLAN REVIEW**

### **BACKGROUND**

The City of Oxnard is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Engineering Plan Review services for land development projects as needed by the City. The City is anticipating a variety of land development projects to commence in the near future. As such, the City is actively seeking Consultants familiar and experienced in providing engineering review of land development projects. Consultant will review construction documents for conformance to conditions of approval, City engineering design standards, applicable laws and good engineering practice. It is the City's intention to enter into contracts with multiple firms for Engineering Plan Review services. By contracting with multiple firms the City will have the flexibility to obtain said services in a timely manner.

The City of Oxnard is hereinafter referred to as "City". The firm with professional Engineering Plan Review services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services listed in the cover letter or as further described in this section.

### **8.1 PROJECT DESCRIPTION**

- a) The City is seeking professional Engineering Plan Review services for land development construction plans to assist the City in processing privately financed development engineering construction projects. The services will include all necessary work to review engineering improvement plans (Street, Water, Wastewater, Storm Drain, Signage, Striping, Signal, etc.) and associated calculations and reports (Hydraulics & Hydrology, Wastewater, Water, Geotechnical, etc.) from initial submittal to final recommendation for approval by the City Engineer. Said review may include any of the following:
  - i. New Development Construction Submittal Review
  - ii. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain) plans for private onsite land development projects. Review would include all onsite private improvements (parking lot and utilities).
  - iii. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain), and street plans for public improvements (within right-of-way and easements) that were prepared as a part of a private land development project.
  - iv. Review plans and calculations for compliance with the Countywide storm water quality (MS4) permit.
  - v. Review and provide comments on drainage, wastewater, and water calculations/reports.
  - vi. Review and provide comments on the technical correctness of proposed easement legal descriptions.
- b) The Consultant will review all pertinent submittal documents and provide written comments to the City. Consultant would meet with the City and private developer's engineer on an as-needed basis to discuss comments.

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- c) In performing Engineering Plan Review services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City
- d) The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process, and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments. No subcontractors shall be utilized without prior authorization by the City.
- e) Below is a sample list of anticipated projects types that are covered by this RFQ. Any prequalified consultant may be selected for one or more of these construction projects, based upon qualifications and availability:
  - i. Residential and Commercial Subdivisions
  - ii. Commercial Site Developments
  - iii. Residential Site Developments

## 8.2 TYPICAL SERVICES REQUIRED

The required services and abilities required to successfully perform Engineering Plan Review services on the project types listed above include, but are not limited to:

- i. Review civil improvement plans
- ii. Review Drainage, Water, Wastewater and MS4 Studies
- iii. Review SWPPP submittals
- iv. Review plans for compliance with disabled access requirements
- v. Attend internal and external meetings with staff, developer, and developer's consultant
- vi. Application of state and local laws and ordinances and the City's Municipal Code
- vii. Application of the Subdivision Map Act
- viii. Review of project plans in relation to public impacts/improvements
- ix. Understanding of standard details and specifications from:
  - a) Caltrans
  - b) Greenbook
  - c) APWA
  - d) City of Oxnard
  - e) County of Ventura

## 8.3 REQUIREMENTS

Consultant(s) shall meet the following requirements:

- a) Experience: The Consultant must have a minimum of 5 years' experience providing Engineering Plan Review to municipalities of similar size or sufficient experience with reviewing grading, utility, and pavement plans for private development projects. Specifically, experience should

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include, but not be limited to: subdivision maps, development plans, commercial and residential developments and reading and using title reports, etc.

- b) Deadlines: A maximum review time for initial review of a project is fifteen (15) business days, not including transit time from and to City of Oxnard. Each subsequent review, if necessary, shall not require more than ten (10) business days, not including transit time.
- c) Compliance: Consultant shall comply with all applicable Federal, State and local laws and ordinances. This includes City insurance and indemnification requirements.
- d) 4 Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone. Additional reporting may be required as needed.

## **9.0 CONSTRUCTION MANAGEMENT, INSPECTION AND TESTING**

### **BACKGROUND**

The City of Oxnard Public Works Department is requesting a Statement of Qualifications (SOQ) from qualified firms to provide Construction Management, Inspection and Materials Testing (CMIT) services as needed by the City. It is the City's intention to enter into contracts with multiple firms for Construction Management, Inspection and Testing services. The City will be evaluating consultant firms for providing CMIT for various funded projects. By contracting with multiple firms the City will have the flexibility to obtain inspection services in a timely manner.

The successful Consultant(s) will be able to provide the City with full CMIT services including, but not limited to, a Resident Engineer with a Civil Engineering license in the State of California.

The City of Oxnard is hereinafter referred to as "City". The firm with professional CMIT services is hereinafter referred to as "Consultant". Consultant is invited to submit a written SOQ for any or all of the services listed in the cover letter or as further described in section.

### **9.1 PROJECT DESCRIPTION**

The Consultant will be asked to provide all necessary CMIT services as needed by the City. In performing all professional CMIT services, the Consultant shall work to protect the interests of the City and to provide the highest quality services possible for the City. The City has a variety of public works construction projects scheduled within the next two years, as well as private developments requiring public works inspection.

The Consultant is representing itself as a qualified professional in services provided to the City; therefore, it is acceptable to submit recommendations and comments for consideration on format, process, and additional content of providing the services. The City will consider comments and recommendations; however, City is not required to incorporate any of the recommendations or comments. The Consultant should comply with all grant funding or grant administration requirements

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including record keeping during construction.

## 9.2 TYPICAL SERVICES REQUIRED

The required services and abilities required to successfully perform CMIT services on the projects listed above include, but are not limited to:

- a) Constructability Review
- b) Oversight of Construction Surveying and Material Testing
- c) Pre-Job Coordination and Administration Activities
- d) Understanding of standard details and specifications from:
  - i. Caltrans
  - ii. Greenbook
  - iii. APWA
  - iv. AWWA
  - v. City of Oxnard
  - vi. County of Ventura
  - vii. City of Ventura
- e) Experience in documentation of activities through Daily Inspection Logs
- f) Construction Safety Orders
- g) Best Management Practices
- h) Inspection of:
  - i. Traffic Control
  - ii. Storm Water Prevention Measures
  - iii. General Street Construction
  - iv. Underground Utility Construction
  - v. Traffic Signal Installation
  - vi. Landscaping and Irrigation Installation
  - vii. Street Striping
  - viii. Pipeline installation: sewer, recycled and potable
  - ix. Wastewater projects
  - x. Water supply projects
  - xi. Electrical
  - xii. Architectural
  - xiii. Major building renovations
- i) Ability to work with utilities and public agencies in and adjacent to the City of Oxnard
- j) Understanding of environmental regulations relevant to construction activities
- k) Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects

## 9.3 REQUIREMENTS

Consultant(s) shall meet the following requirements:

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- a) Experience: The Consultant must have a minimum of 5-years' experience providing CMIT services to municipalities of similar size or sufficient experience in CMIT services for similar projects. This shall include working with funding segregation, state and federal funds and grant funds. Specifically, experience should include, but not be limited to all project types listed herein. .
- b) Compliance: Consultant shall comply with all applicable Federal, State, and local laws and ordinances. This includes City insurance and indemnification requirements.
- c) Reporting: Once per month, the Consultant shall provide the City with an itemized account of all services provided in a format approved by the City. Reports shall include project status by deliverable or milestone and an issues log. Additional reporting may be required as needed.

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### ATTACHMENT C EVALUATION PROCESS

All submittals will be evaluated by the City's Selection Committee. The Committee shall be composed of City staff that possess expertise or experience in the services described herein. The Committee will review the submittals and will rank the proposers. The evaluation of the qualification(s) shall be within the sole judgment and discretion of the Committee. All contacts during the evaluation phase shall be through the City's Purchasing Department only. Proposers shall neither contact nor lobby evaluators during the evaluation process. Attempts by Proposer to contact members of the Committee may jeopardize the integrity of the evaluation and selection process and risk possible disqualification of Proposer.

The Committee will evaluate each submittal meeting the qualification requirements set forth in this RFQ. Consultant(s) should bear in mind that any submittal that is unrealistic in terms of the technical or schedule commitments may be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the City's requirements as set forth in this RFQ.

The selection process may include oral interviews. The Consultant(s) may be notified of the time and place of oral interviews and if any additional information that may be required to be submitted.

| Rating Scale |                |                                                                                                                                                                                                                                |
|--------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0            | Not Acceptable | Non-responsive, fails to meet RFQ specifications. The approach has no probability of success. For mandatory requirement this score will result in disqualification of qualification(s).                                        |
| 1            | Poor           | Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving project objectives per RFQ.                                            |
| 2            | Fair           | Has a reasonable probability of success, however, some objectives may not be met.                                                                                                                                              |
| 3            | Average        | Acceptable, achieves all objectives in a reasonable fashion per RFQ specification. This will be the baseline score for each item with adjustments based on interpretation of qualification(s) by Evaluation Committee members. |

City of Oxnard  
Purchasing Division

Solicitation #PW 19-13R  
Bid Close Date: 11/15/2018 on or before 2:00 pm PT

|   |                           |                                                                                                                                                                                                           |
|---|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4 | Above<br>Average/Good     | Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFQ requirements and expectations.                                               |
| 5 | Excellent/<br>Exceptional | Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFQ specification. |

| No.              | Written Evaluation Criteria                                         | Weight     |
|------------------|---------------------------------------------------------------------|------------|
| 1                | Completeness of Response                                            | Pass/Fail  |
| 2                | Appropriate Professional Licensure                                  | Pass/Fail  |
| 3                | City-required insurance coverage                                    | Pass/Fail  |
| 4                | Firm's General Professional Experience                              | 10         |
| 5                | Firm's Experience for Service Category                              | 40         |
| 6                | Firm's Experience with Public Agencies                              | 10         |
| 7                | Qualification, Experience, and Education of Professional Management | 20         |
| 8                | Qualification, Experience, and Education of Professional Staff      | 20         |
| <b>Subtotal:</b> |                                                                     | <b>100</b> |

City of Oxnard  
Purchasing Division

Solicitation #PW 19-13R  
Bid Close Date: 11/15/2018 on or before 2:00 pm PT

**ATTACHMENT D  
CERTIFICATION**

I, the undersigned, certify and declare I have read and know the contents of the proposal the proposer listed below is submitting to the City of Oxnard ("City"). I certify under penalty of perjury that the preparer(s) of this proposal has/have provided only complete and truthful information to the City in this proposal. I understand that any misrepresentations or material omissions within this proposal will be grounds for potentially disqualifying the proposer or not awarding the contract to the proposer. Additionally, any misrepresentations or material omissions within this proposal are considered breaches of the contract (should the proposer be awarded that contract); the City shall have the right to terminate the contract immediately without consequences, and the City retains all other legal rights available to the City for breach of contract.

I, the undersigned, hereby give permission to the City and its employees and agents to contact references—including those references' officials, employees, and agents (collectively, "References")—of the proposer and its officers, managers, members, general partners, limited partners, or other owners of at least ten percent (10%) of the business, or if the business is a corporation or s-corporation, of its stock (collectively, "Owners"), and request information from other clients—including those clients' officials, employees and agents (collectively, "Other Clients"). I further give permission for the City to review any criminal records of the Owners and obtain public records regarding the Owners, such as records of arrests, indictments, convictions, civil judicial actions, tax liens, and outstanding judgments. I have authority to waive, and I do waive, any and all rights and claims by the proposer, the Owners, and all of their heirs and assigns against the City and its officials, employees and agents, the References, and the Other Clients regarding any actions taken pursuant to, related to or incidental to, the authorization given in this paragraph. Furthermore, I agree that the City and its officers, employees and agents may but have no obligation to share any such information.

I am executing this proposal on behalf of the proposer. I warrant and represent under penalty of perjury that I have the authority to execute this proposal on behalf of the proposer and I have the authority to bind the proposer to the answers provided in this proposal. If any information provided herein becomes inaccurate, I will immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

---

Date: \_\_\_\_\_ Proposer's Name \_\_\_\_\_

---

Name, Title and Signature \_\_\_\_\_

---

Name, Title and Signature \_\_\_\_\_

The City requires the following: for a corporation or s-corporation, two signatures: (1) the Board President, CEO or Vice President, and (2) the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer; for an LLC, two signatures, both of whom must be managers of the LLC; and for a partnership or limited partnership, the signatures of all partners. If your entity has a different structure, or if the above-listed persons are not the appropriate signers, submit to the City Attorney legally-binding documentation stating who can sign and bind the proposer.



**AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE**

- (1) Agreement Start Date: 10/01/19
- (2) Consultant: Wallace Group, A California Corporation
- (3) Services: On Call Engineering Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement State Date listed above
- (5) Agreement Ending Date: 09/30/22
- (6) Total Agreement Amount: \$1,000,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: Dace Morgan
- (9) Insurance Coverage: INS-A

(10) Addresses for Notice: *FOR  
CONSULTANT:*  
612 Carion Court  
San Luis Obispo, CA 93401  
Attn: Dace Morgan, PE,  
Director of Civil &  
Transportation Engineering

*FOR CITY:*  
305 West Third Street, East  
Wing Third Floor, Oxnard, CA  
93030  
Attn: Tatiana Arnaout, Interim  
City Engineer

(11) Contact Emails:  
*CONSULTANT'S PROJECT  
MANAGER:*  
dacem@walacegroup.us

*CITY'S PROJECT MANAGER:*  
  
tatiana.arnaout@oxnard.org

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Schedule of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-A)

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.

9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been



completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

**16. Hold Harmless, Defense and Indemnity.**

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

**17. Insurance.** Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

**18. Documents and Materials.**

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights,

shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or



omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language,

physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.

28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.



31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails" on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.



Agreement No. A-8166

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

## CITY OF OXNARD

## WALLACE GROUP, A CALIFORNIA CORPORATION

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ [name], Buyer

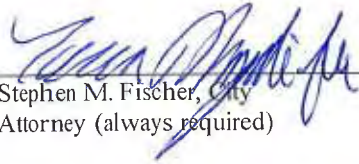
Bradford R. Brechwald, President/CEO \_\_\_\_\_ Date \_\_\_\_\_

Thomas K. Zehnder, CFO \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

 8-14-14  
 Stephen M. Fischer, City Attorney (always required) \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>2</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

## SCOPE OF SERVICES EXHIBIT

### Construction Management, Inspection and Testing Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Construction Management.
2. Constructability Review.
3. Oversight of Construction Surveying and Material Testing.
4. Pre-Job Coordination and Administration Activities.
5. Understanding of standard details and specifications from:
  - a. Caltrans.
  - b. Greenbook.
  - c. APWA.
  - d. AWWA.
  - e. City of Oxnard.
  - f. County of Ventura.
6. Experience in documentation of activities through Daily Inspection Logs.
7. Construction Safety Orders.
8. Best Management Practices.
9. Inspection of:
  - a. Traffic Control.
  - b. Storm Water Prevention Measures.
  - c. General Street Construction.
  - d. Underground Utility Construction.
  - e. Traffic Signal Installation.
  - f. Landscaping and Irrigation Installation.
  - g. Street Striping.
  - h. Pipeline installation: sewer, recycled and potable.
  - i. Wastewater projects.
  - j. Water supply projects.
  - k. Electrical.
  - l. Architectural.

m. Major building renovations.

10. Ability to work with utilities and public agencies in and adjacent to the City of Oxnard.
11. Understanding of environmental regulations relevant to construction activities.
12. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
13. Additional professional services offered by Consultant.

## Engineering Plan Review Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Review engineering improvement plans (Street, Water, Wastewater, Storm Drain, Signage, Striping, Signal, etc.) and associated calculations and reports (Hydraulic & Hydrology, Wastewater, Water, Geotechnical, etc.) from initial submittal to final recommendation for approval by the City Engineer. Said review may include, but is not limited to:
  - a. New Development Construction Submittal Review.
  - b. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain) plans for private onsite land development projects. Review would include all onsite private improvements (parking lot and utilities).
  - c. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain), and street plans for public improvements (within right-of-way and easements) that were prepared as a part of a private land development project.
  - d. Review plans and calculations for compliance with the Countywide storm water quality (MS4) permit.
  - e. Review and provide comments on drainage, wastewater, and water calculations/reports.
  - f. Review and provide comments on the technical correctness of proposed easement legal descriptions.
2. Review all submittal documents and provide written comments to the City.
3. Provide map check, legal description check, corner record preparation and lot line adjustment review services.
4. Projects may include, but are not limited to:
  - a. Review civil improvement plans.
  - b. Review Drainage, Water, Wastewater and MS4 Studies.
  - c. Review SWPPP submittals.
  - d. Review plans for compliance with disabled access requirements.

- e. Attend internal and external meetings with staff, developer, and developer's consultant.
  - f. Application of state and local laws and ordinances and the City's Municipal Code.
  - g. Application of the Subdivision Map Act.
  - h. Review of project plans in relation to public impacts/improvements.
  - i. Understanding of standard details and specifications from:
    - Caltrans
    - Greenbook
    - APWA
    - City of Oxnard
    - County of Ventura
5. Grant application support.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

## Engineering Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of complete set of plans, specifications and construction engineering estimates for City wide projects. Project types may include, but not be limited to:
  - a. Bike and pedestrian facilities (bike lanes, pedestrian paths).
  - b. City Park improvements- restrooms, parking lots, service roads.
  - c. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis).
  - d. Traffic signal design (new signals, signal modifications, signal synchronization).
  - e. Drainage improvement projects.
  - f. Intersection modifications.
  - g. Pavement maintenance projects.
  - h. Sidewalk infill.
  - i. Alley improvements.
  - j. Pipeline design: sewer, recycled and potable.
  - k. Wastewater projects.
  - l. Water supply projects.
  - m. Electrical.
  - n. Architectural.
  - o. Grant application support
2. Plan check and peer review.
3. Constructability review.
4. Coordination with utilities, special districts, and public agencies.
5. Preparation of project drawings in CAD.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.



## **Landscape Architecture and Design Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of preliminary plans and working drawings, complete sets of plans, specifications, construction engineering estimates and construction support for City projects. Project types may include, but not be limited to:
  - a. Full site grading and drainage.
  - b. Landscape design including drought tolerant and native.
  - c. Park facilities design.
  - d. Lighting design.
  - e. Light Impact Design elements.
  - f. Architectural and plumbing service for restroom facilities.
  - g. Park signage and monumentation.
2. Grant application support (draft applications, graphic attachments, benefit cost analysis).
3. Coordination with utilities, special districts, and public agencies.
4. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
5. Additional professional services offered by Consultant.

# RATES AND COSTS EXHIBIT

ITEM #K-9

| Engineering, Design & Support Services: | Prevailing Wage * |
|-----------------------------------------|-------------------|
| Assistant Designer/Technician.....      | \$ 70             |
| Designer/Technician I - IV .....        | \$ 75 - \$105     |
| Senior Designer I - III.....            | \$138 - \$148     |
| GIS Technical Specialist.....           | \$130             |
| Senior GIS Technical Specialist .....   | \$145             |
| Associate Engineer I - II .....         | \$ 95 - \$105     |
| Engineer I - IV .....                   | \$140 - \$155     |
| Senior Engineer I - III .....           | \$160 - \$170     |
| Director.....                           | \$175             |
| Principal Engineer.....                 | \$190             |
| Principal .....                         | \$195             |

| Surveying Services:                |                  |
|------------------------------------|------------------|
| Associate Survey Technician .....  | \$ 85            |
| One-Person Survey Crew.....        | \$160..... \$190 |
| Two-Person Survey Crew.....        | \$195..... \$280 |
| Three-Person Survey Crew .....     | \$272..... \$370 |
| Survey Technician I - IV .....     | \$115 - \$139    |
| Land Surveyor I - III.....         | \$145 - \$155    |
| Senior Land Surveyor I - III ..... | \$160 - \$170    |
| Director .....                     | \$175            |

| Support Services:               |               |
|---------------------------------|---------------|
| Office Assistant .....          | \$ 60         |
| Project Assistant I - III ..... | \$ 75 - \$ 85 |

## Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

## Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

## Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

## Right to Revisions:

Wallace Group reserves the right to revise this Schedule of Fees on an annual basis, personnel classifications may be added as necessary.

## \*Prevailing Wage:

State established prevailing wage rates may apply to some services and those rates are subject to change.



# WALLACE GROUP

## Construction Management, Inspection & Testing

### Sub-consultant Rate Sheet

#### FUGRO USA LAND, INC.

##### SOUTHERN CALIFORNIA PROJECTS PROFESSIONAL AND TECHNICAL FEES

**1.0 Analysis, Consultation, and Report Preparation.** Fees for Fugro professional services, including project administration and travel time between home office and project locations, are based on the time of professional, technical, and other support personnel directly applied to the project. Personnel participating in judicial proceedings, whether it be expert or witness testimony, delivery of depositions, consultation to legal counsel, or preparation for such, will be billed at \$400 per hour. Rates for overtime (other than as described below), weekend work, and emergency response will be quoted on request.

##### PROFESSIONAL STAFF HOURLY RATE

|                                   |        |
|-----------------------------------|--------|
| Staff Professional .....          | \$ 125 |
| Senior Staff Professional .....   | \$ 135 |
| Project Professional .....        | \$ 145 |
| Senior Project Professional ..... | \$ 155 |
| Senior Professional .....         | \$ 170 |
| Associate .....                   | \$ 185 |
| Principal .....                   | \$ 215 |
| Senior Principal .....            | \$ 240 |

##### TECHNICAL AND OFFICE STAFF

|                                                                       |        |
|-----------------------------------------------------------------------|--------|
| Field Technician/Inspector - Non-Prevailing Wage, Straight Time ..... | \$ 95  |
| Field Technician/Inspector - Prevailing Wage, Straight Time .....     | \$ 105 |
| Construction Inspector .....                                          | \$ 110 |
| Construction Services Manager .....                                   | \$ 150 |
| Engineering Assistant .....                                           | \$ 110 |
| Office Assistant .....                                                | \$ 70  |
| Word Processor/Clerical .....                                         | \$ 75  |
| Laboratory Technician .....                                           | \$ 75  |
| Technical Assistant/Illustrator .....                                 | \$ 80  |
| Illustrator II .....                                                  | \$ 85  |
| CADD Operator .....                                                   | \$ 95  |
| GIS Technician .....                                                  | \$ 95  |
| HSE Manager .....                                                     | \$ 160 |

##### *Overtime Rates for Technical and Office Staff:*

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| a. Saturday or over 8 hours/day during weekdays ..... | 1.5 x straight time |
| b. Saturdays over 8 hours or Sundays/holidays .....   | 2.0 x straight time |
| c. Swing or graveyard shift premium .....             | 1.3 x straight time |

##### HARDWARE/SOFTWARE INTERPRETIVE PROGRAMS

|                                                 |          |
|-------------------------------------------------|----------|
| SMT/Fledermaus .....                            | \$ 25/hr |
| GIS/ACAD .....                                  | \$ 25/hr |
| Finite Element/Finite Difference Packages ..... | \$ 25/hr |

##### OTHER DIRECT CHARGES

|                                                                                   |            |
|-----------------------------------------------------------------------------------|------------|
| Field vehicle with sampling & logging equipment .....                             | \$ 200/day |
| Basic company vehicle .....                                                       | \$ 100/day |
| Fee Schedule is subject to periodic revision, typically at the first of the year. |            |

##### LABORATORY AND SPECIALTY TESTING AND EQUIPMENT See Separate Schedules

**2.0 Reimbursable Expenses.** Expenses, other than personnel time charges, that are directly attributable to the performance of our professional services are billed either under separate fee schedules or as follows:

2.1 Transportation in personal vehicles at Internal Revenue Service rates.

## WALLACE GROUP

## Construction Management, Inspection &amp; Testing

## Sub-Consultant Rate Sheet

## FUGRO USA LAND, INC.

- 2.2 Authorized travel expenses at cost plus 10 percent.
- 2.3 Direct project expenses, other than travel, including, but not limited to, sample shipment, subcontractors, and outside reproduction, cost plus 10 percent.
- 2.4 Time of external personnel retained for the project is charged at an assigned billing rate comparable to others in our company of corresponding expertise and experience.
- 3.0 **Other Services.** Projects may require other services, such as: field exploration, field or laboratory testing, or specialized computer services, which are not covered by this schedule. Fee schedules for other services can be provided upon request.
- 4.0 The above hourly rates apply for California, U.S.A. based projects.

**SOUTHERN CALIFORNIA PROJECTS  
LABORATORY AND MATERIALS TESTING**

**CLASSIFICATION TESTS**

|                                                  |        |
|--------------------------------------------------|--------|
| Moisture Content (ASTM D2216) .....              | \$ 25  |
| Moisture and Density (ASTM D2937) .....          | \$ 40  |
| - add for shelly tube with above tests .....     | \$ 25  |
| Reaction with HCl (ASTM D2488) .....             | \$ 10  |
| Irregular Shape Density (USACE) .....            | \$ 55  |
| Plastic and Liquid Limits, wet prep, 3 point LL  |        |
| (ASTM D4318) .....                               | \$ 170 |
| Specific Gravity (ASTM D854) .....               | \$ 120 |
| Organic Content (ASTM D2974) .....               | \$ 100 |
| Sand Equivalent (ASTM D2419) .....               | \$ 95  |
| Sieve Analysis, up to 8 sieves (ASTM D422) ..... | \$ 120 |
| - add for each additional sieve in stack .....   | 10     |
| - add for coarse fraction (>#4 sieve) .....      | \$ 60  |
| Percent Passing #200 Sieve (ASTM D1140) .....    | \$ 80  |
| Hydrometer and Sieve (ASTM D422) .....           | \$ 165 |
| Processing Clay Shales (USACE) .....             | \$ 75  |

**Tests listed above include classification  
(ASTM D2488 or D2487)**

**VOLUME CHANGE TESTS**

|                                                |        |
|------------------------------------------------|--------|
| Incremental Consolidation (ASTM D2435)         |        |
| - up to 8 load increments .....                | \$ 300 |
| - additional load increment .....              | \$ 30  |
| Constant Rate of Strain Consolidation          |        |
| - to 16 ksf max (ASTM D4186) .....             | \$ 425 |
| - with intermediate rebound and reload .....   | \$ 500 |
| Expansion Index (ASTM D4829/UBC 29-1) .....    | \$ 235 |
| Swell and Collapse Tests                       |        |
| - wet after load, 4 point (ASTM D4546-A) ..... | \$ 600 |
| - wet after load, 1 point (ASTM D4546-B) ..... | \$ 160 |
| - load after wet, 1 point (ASTM D4546-C) ..... | \$ 200 |

**STATIC STRENGTH TESTS**

|                                                |        |
|------------------------------------------------|--------|
| Hand Penetrometer .....                        | \$ 15  |
| Torvane .....                                  | \$ 25  |
| Miniature Vane (ASTM D4648) .....              | \$ 50  |
| Miniature Vane with Residual .....             | \$ 55  |
| Unconfined Compression                         |        |
| - Soil (ASTM D2166) .....                      | \$ 110 |
| - Rock, excludes strain (ASTM D7012-C) .....   | \$ 140 |
| - Rock, with axial strain (ASTM D7012-D) ..... | \$ 210 |

|                                                                                                                 |        |
|-----------------------------------------------------------------------------------------------------------------|--------|
| - add for radial strain .....                                                                                   | \$ 125 |
| Triaxial Compression                                                                                            |        |
| - Unconsolidated Undrained (ASTM D2850) .....                                                                   | \$ 145 |
| - add for back pressure saturation .....                                                                        | \$ 90  |
| - *Consolidated Undrained with pore pressure                                                                    |        |
| measurements, per point (ASTM D4767) .....                                                                      | \$ 440 |
| - *Consolidated Drained, per point (USACE) .....                                                                | \$ 650 |
| Direct Shear, 3 points, (ASTM D3080) .....                                                                      | \$ 435 |
| - add for residual strength, per point .....                                                                    | \$ 50  |
| Point Load Index (ASTM D5731) .....                                                                             | \$ 60  |
| *Multiply single point rate by 2 for up to 3 stages of consolidated, drained or undrained staged triaxial tests |        |

**HYDRAULIC CONDUCTIVITY TESTS**

|                                             |        |
|---------------------------------------------|--------|
| Constant Head, 2-3" Dia. (ASTM D2434) ..... | \$ 290 |
| Constant Head, 6" Dia. Includes remolding   |        |
| (ASTM D2434) .....                          | \$ 375 |
| Flexible Wall (ASTM D5084) .....            | \$ 290 |
| - add for additional effective stress ..... | \$ 100 |

**CLAY PROPERTIES & CHEMISTRY TESTS**

|                                            |        |
|--------------------------------------------|--------|
| Double Hydrometer (ASTM D4221) .....       | \$ 290 |
| Pinhole Dispersion (ASTM D4647) .....      | \$ 270 |
| Crumb Test (ASTM 6572) .....               | \$ 45  |
| X-Ray Diffraction .....                    | \$ 300 |
| Soil Chemistry For Corrosion               |        |
| (pH, chloride, sulfate, resistivity) ..... | \$ 250 |
| pH (soil or water) .....                   | \$ 30  |

**EARTHWORK TESTS**

|                                              |        |
|----------------------------------------------|--------|
| Standard Proctor, 4 points (ASTM D698)       |        |
| - 4-inch mold .....                          | \$ 210 |
| - 6-inch mold .....                          | \$ 245 |
| Modified Proctor, 4 points (ASTM D1557)      |        |
| - 4-inch mold .....                          | \$ 240 |
| - 6-inch mold .....                          | \$ 275 |
| California Impact Compaction (Cal 216) ..... | \$ 250 |
| Moisture - Density Check Point               |        |
| - 4-inch mold .....                          | \$ 80  |
| - 6-inch mold .....                          | \$ 105 |
| - add for rock correction for above .....    | \$ 90  |
| Cement/ Lime Treatment                       |        |



## WALLACE GROUP

Construction Management, Inspection & Testing  
Sub-Consultant Rate Sheet

## FUGRO USA LAND, INC.

|                                                 |        |
|-------------------------------------------------|--------|
| - Moisture/Density Relation (ASTM D558) .....   | \$ 280 |
| - Wet & Dry Cycles, 2 spec., (ASTM D559) .....  | \$ 510 |
| - Strength, w/ molding, (ASTM D1633) .....      | \$ 95  |
| - Est. pH for Stabilization, (ASTM D6276) ..... | \$ 210 |
| Index Density and Unit Weight (ASTM D4253)      |        |
| Maximum .....                                   | \$ 315 |
| Minimum .....                                   | \$ 135 |
| R-Value (ASTM D2844/Cal 301) .....              | \$ 310 |
| Treated Soil .....                              | \$ 325 |
| Aggregate Base .....                            | \$ 335 |
| Base with Admixture .....                       | \$ 350 |
| CBR, per point (ASTM D1883) .....               | \$ 340 |
| Proctor Compaction with above CBR .....         | \$ 210 |
| Surcharge for Admixture .....                   | \$ 50  |
| Sample Preparation for Soil with PI>20 .....    | \$ 55  |

## AGGREGATE TESTS

|                                                                |        |
|----------------------------------------------------------------|--------|
| Sieve Analysis (ASTM C136/Cal202)                              |        |
| - Coarse Aggregate .....                                       | \$ 70  |
| - add for samples > 5000g .....                                | \$ 30  |
| - Fine Aggregate .....                                         | \$ 120 |
| Sand Equivalent (ASTM D2419/Cal 217) .....                     | \$ 95  |
| Cleanliness Value (ASTM C142/Cal 227) .....                    | \$ 150 |
| Durability Index (ASTM C3744/Cal 229)                          |        |
| - Coarse Fraction .....                                        | \$ 140 |
| - Fine Fraction .....                                          | \$ 140 |
| Specific Gravity & Absorption                                  |        |
| - Coarse Aggregate (ASTM C127/Cal206) .....                    | \$ 80  |
| - Fine Aggregate (ASTM C128/Cal 207) .....                     | \$ 125 |
| % Crushed Particles, per fraction                              |        |
| (ASTM D5821/Cal 205) .....                                     | \$ 100 |
| Flat & Elongated Particles (ASTM D4791) .....                  | \$ 180 |
| Uncompacted Void Content of Fine Aggregate (AASHTO T304) ..... | \$ 200 |
| Moisture Content (ASTM C566) .....                             | \$ 60  |
| Sulfate Soundness, per fraction                                |        |
| (ASTM C88/Cal 214) .....                                       | \$ 125 |
| L.A. Abrasion 500 rev. (ASTM C131/Cal 211) .....               | \$ 215 |
| Percent Passing #200 Sieve (ASTM C117) .....                   | \$ 85  |
| Unit Weight and Voids (ASTM C29/Cal 212) .....                 | \$ 95  |
| Organic Impurities (ASTM C40) .....                            | \$ 50  |

## ASPHALT CONCRETE TESTS

|                                               |        |
|-----------------------------------------------|--------|
| Stabilometer Value (ASTM D1560/Cal 366) ..... | \$ 160 |
| Lab Compacted Unit Weight                     |        |
| - each briquette (Cal 304/Cal 308) .....      | \$ 110 |
| - surcharge for rubberized AC .....           | \$ 20  |
| Unit Weight of AC Cores (Cal 308) .....       | \$ 65  |
| Theoretical Max. S.G. (Cal 309) .....         | \$ 150 |
| Extraction and Sieve (ASTM D2172/D5444) ..... | \$ 315 |
| Asphalt Content by Ignition (Cal 382) .....   | \$ 150 |
| Calibration Curve for Ignition Test .....     | \$ 300 |
| Slurry Wet Track Abrasion (ASTM D3910) .....  | \$ 70  |

## CONCRETE, MASONRY, AND STEEL TESTS

|                                              |        |
|----------------------------------------------|--------|
| Concrete Compression                         |        |
| - Each 6x12 or 4x8 Cylinder (ASTM C39) ..... | \$ 30  |
| - Add for Elastic Modulus (ASTM C469) .....  | \$ 185 |
| - Hold or Additional Test .....              | \$ 30  |

|                                                 |        |
|-------------------------------------------------|--------|
| - Light Weight Concrete (CTM 548) .....         | \$ 40  |
| Cylinder Molds with Lids .....                  | \$ 8   |
| Compression of Core (ASTM C42) .....            | \$ 90  |
| Shrinkage of Mortar and Concrete 3 Bars         |        |
| (ASTM C157) .....                               | \$ 440 |
| Unit Weight of Concrete Cylinders               |        |
| - Air-Dried .....                               | \$ 30  |
| - Oven-Dried .....                              | \$ 40  |
| Shotcrete Panel, Lab Coring & Compression       |        |
| - 3 cores (ASTM C42) .....                      | \$ 375 |
| Grout and Mortar Compression (ASTM C39)         |        |
| - Grout .....                                   | \$ 45  |
| - Mortar .....                                  | \$ 35  |
| Composite Prism Compression (ASTM E447)         |        |
| - 8x8 .....                                     | Quote  |
| - 8x12 .....                                    | Quote  |
| - 8x16 .....                                    | Quote  |
| CMU Block Compression (ASTM C140) .....         | Quote  |
| CMU Absorption & Moisture (ASTM C140) .....     | \$ 95  |
| Concrete Moisture Emission Test Kit, each ..... | \$ 60  |
| Rebar - Tensile and Bend (ASTM A-370) .....     | Quote  |

MISCELLANEOUS LABORATORY TESTS  
AND CHARGES

|                                                      |              |
|------------------------------------------------------|--------------|
| Sample Remold Surcharge .....                        | \$ 50        |
| Special Processing .....                             | Hourly Rates |
| Extrude Tube Sample and Visually Classify .....      | \$ 70        |
| Sample Tube Cutting, each cut .....                  | \$ 25        |
| Sample Preparation - Non-Routine .....               | \$ 100       |
| Steel Drum - 55 Gallon with Lid .....                | \$ 80        |
| Gas Powered Generator .....                          | \$ 80        |
| Shelby Tube with Caps .....                          | \$ 45        |
| Addition of Soil Admixtures and Curing .....         | \$ 95        |
| Capping of Strength Test .....                       | \$ 40        |
| Weight of Roofing Materials (ASTM D2829) .....       | \$ 50        |
| Density of Sprayed Fireproofing Materials .....      | \$ 60        |
| Static Friction Test                                 |              |
| - Per Surface Location (ASTM C1028) .....            | \$ 375       |
| Coring Equip/Bit Charge, per half day .....          | \$ 85        |
| Bit Charge - Difficult Materials, per half day ..... | \$ 100       |
| Specimen End Prep                                    |              |
| - Less than 4" Diameter, per cut .....               | \$ 12        |
| - 4" to 8" Diameter, per cut .....                   | \$ 18        |
| Special Capping of Specimen .....                    | \$ 40        |
| Patch or Grout Core Hole .....                       | \$ 35        |
| Photograph of Sample .....                           | \$ 40        |
| Additional Copies of Photographs .....               | Cost + 15%   |
| Local Site Pick up of Bulk or AC Sample              |              |
| - within 30-mile radius, per sample .....            | \$ 60        |

## NOTES:

- 1) Fugro Consultants, Inc.'s laboratories are accredited or validated by AASHTO (R-18), Caltrans, USACE, DSA/(LEA).
- 2) The following are included at NO CHARGE:
  - a) Visual classification, natural water content and density with all triaxial, direct shear, volume change, and hydraulic conductivity tests.

## WALLACE GROUP

## Construction Management, Inspection &amp; Testing

## Sub-Consultant Rate Sheet

## FUGRO USA LAND, INC.

- b) Sample photographs for triaxial, hydraulic conductivity, and PLI tests.
- 3) Rates for other tests and test variations, including mix designs, can be furnished on request.
- 4) Rush assignments are subject to a 25% surcharge. Weekend or Holiday test assignments are subject to a 50% surcharge.
- 5) Testing for contaminated samples (EPA Level C & D) will be invoiced at 1.5 times listed rates.
- 6) Shipping or other outside costs at cost +15%.
- 7) Reusable thin-walled tube shipping boxes (ASTM D4220) can be provided at no cost (except for shipping charges) for samples shipped to Fugro's laboratory for testing.
- 8) Please contact the laboratory prior to shipping international soils to make proper arrangements and obtain our foreign soil permit.
- 9) A surcharge of \$1 per linear foot of test boring depth will be added to cover the cost of standard engineering field supplies including sample tubes and caps, stakes, etc.

## FIELD INSTRUMENTATION/EQUIPMENT

|                                                    |              |
|----------------------------------------------------|--------------|
| Mini RAE (PID/LEL/CO <sub>s</sub> ) Detector ..... | \$ 150/day   |
| Dynamic or Stainless Steel Penetrometer .....      | \$ 50/day    |
| Brass or Stainless Steel Sample Sleeves .....      | \$ 8/each    |
| Use of 10 Modified Cal. Sleeves .....              | \$ 30/box    |
| Keyed-Alike Locks .....                            | \$ 25/each   |
| 55-gallon Drum .....                               | \$ 80/each   |
| Field Filter .....                                 | \$ 25/unit   |
| Stainless Steel Hand-Augur Sampler .....           | \$ 50/day    |
| Teflon Tape - 4" roll .....                        | \$ 75/roll   |
| Liquinox .....                                     | \$ 23/bottle |
| Tyvek .....                                        | \$ 15/each   |
| Nitrile Gloves .....                               | \$ 20/box    |
| Respirator Cartridges .....                        | \$ 10/set    |
| Inclinometer Probe and Readout Device .....        | \$ 185/day   |

|                                                   |            |
|---------------------------------------------------|------------|
| Rotary Hammer .....                               | \$ 40/day  |
| CPN Corp. Hydroprobe .....                        | \$ 75/day  |
| Double-Ring Infiltrometer .....                   | \$ 75/day  |
| Downhole Soil Samplers .....                      | \$ 75/day  |
| (2½-inch California liner, SPT)                   |            |
| Kernlevel .....                                   | \$ 20/day  |
| 24-Channel Seismograph .....                      | \$ 1500/wk |
| Instantel Mini Mate Pro4 Vibration Monitor .....  | \$ 150/day |
| Instantel Mini Mate Pro 6 Vibration Monitor ..... | \$ 200/day |
| Larsen/Davis LXT Sound Monitor .....              | \$ 120/day |
| Nuclear Gauge .....                               | \$ 50/day  |
| Manometer .....                                   | \$ 55/day  |
| Asphalt/Concrete Patch .....                      | Cost +15%  |
| Baroid Drilling Fluid Test Kit .....              | \$ 30/day  |
| Conductivity Probe (in situ) .....                | \$ 55/day  |
| Fisher TW-6 Metal Detector .....                  | \$ 50/day  |
| Gas Powered 120v Generator .....                  | \$ 80/day  |
| Peristaltic Pump .....                            | \$ 50/day  |
| Positive Displacement Pump .....                  | \$ 25/day  |
| Temperature-pH-Conductivity Meter .....           | \$ 25/day  |
| Pressure Transducer .....                         | \$ 75/day  |
| Water Level Indicator .....                       | \$ 20/day  |
| Water Sampling Pump .....                         | \$ 200/day |
| (Bladder Pump or Electric Submersible)            |            |
| Well Bailer - Standard .....                      | \$ 25/day  |
| Well Bailer - Disposable .....                    | \$ 15/each |
| 2-inch Diameter Water Meter .....                 | \$ 20/day  |
| 4-inch Diameter Water Meter .....                 | \$ 40/day  |
| Well Cap 2" .....                                 | \$ 22/each |
| Digital Camera .....                              | \$ 25/day  |
| Field Computer .....                              | \$ 30/day  |
| Subcontracted Specialty Equipment .....           | Cost + 15% |

# WALLACE GROUP

## Engineering Plan Review

### Rate Sheet

#### Hourly Rates

##### Engineering, Design & Support Services:

Prevailing Wage \*

|                                       |               |
|---------------------------------------|---------------|
| Assistant Designer/Technician .....   | \$ 70         |
| Designer/Technician I - IV .....      | \$ 75 - \$105 |
| Senior Designer I - III .....         | \$138 - \$148 |
| GIS Technical Specialist .....        | \$130         |
| Senior GIS Technical Specialist ..... | \$145         |
| Associate Engineer I - II .....       | \$ 95 - \$105 |
| Engineer I - IV .....                 | \$140 - \$155 |
| Senior Engineer I - III .....         | \$160 - \$170 |
| Director .....                        | \$175         |
| Principal Engineer .....              | \$190         |
| Principal .....                       | \$195         |

##### Surveying Services:

|                                    |               |       |
|------------------------------------|---------------|-------|
| Associate Survey Technician .....  | \$ 85         |       |
| One-Person Survey Crew .....       | \$160 .....   | \$190 |
| Two-Person Survey Crew .....       | \$195 .....   | \$280 |
| Three-Person Survey Crew .....     | \$272 .....   | \$370 |
| Survey Technician I - IV .....     | \$115 - \$139 |       |
| Land Surveyor I - III .....        | \$145 - \$155 |       |
| Senior Land Surveyor I - III ..... | \$160 - \$170 |       |
| Director .....                     | \$175         |       |

##### Support Services:

|                                 |               |
|---------------------------------|---------------|
| Office Assistant .....          | \$ 60         |
| Project Assistant I - III ..... | \$ 75 - \$ 85 |

##### Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

##### Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

##### Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

##### Right to Revisions:

Wallace Group reserves the right to revise this Schedule of Fees on an annual basis, personnel classifications may be added as necessary.

##### \*Prevailing Wage:

State established prevailing wage rates may apply to some services and those rates are subject to change.



# WALLACE GROUP

## Engineering Rate Sheet

### Hourly Rates

#### Engineering, Design & Support Services:

Prevailing Wage\*

|                                       |               |  |
|---------------------------------------|---------------|--|
| Assistant Designer/Technician .....   | \$ 70         |  |
| Designer/Technician I - IV .....      | \$ 75 - \$105 |  |
| Senior Designer I - III .....         | \$138 - \$148 |  |
| GIS Technical Specialist .....        | \$130         |  |
| Senior GIS Technical Specialist ..... | \$145         |  |
| Associate Engineer I - II .....       | \$ 95 - \$105 |  |
| Engineer I - IV .....                 | \$140 - \$155 |  |
| Senior Engineer I - III .....         | \$160 - \$170 |  |
| Director .....                        | \$175         |  |
| Principal Engineer .....              | \$190         |  |
| Principal .....                       | \$195         |  |

#### Surveying Services:

|                                    |               |       |
|------------------------------------|---------------|-------|
| Associate Survey Technician .....  | \$ 85         |       |
| One-Person Survey Crew .....       | \$160 .....   | \$190 |
| Two-Person Survey Crew .....       | \$195 .....   | \$280 |
| Three-Person Survey Crew .....     | \$272 .....   | \$370 |
| Survey Technician I - IV .....     | \$115 - \$139 |       |
| Land Surveyor I - III .....        | \$145 - \$155 |       |
| Senior Land Surveyor I - III ..... | \$160 - \$170 |       |
| Director .....                     | \$175         |       |

#### Support Services:

|                                 |               |
|---------------------------------|---------------|
| Office Assistant .....          | \$ 60         |
| Project Assistant I - III ..... | \$ 75 - \$ 85 |

#### Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

#### Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

#### Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

#### Right to Revisions:

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#### \*Prevailing Wage:

State established prevailing wage rates may apply to some services and those rates are subject to change.

**WALLACE GROUP**  
**Engineering**  
**Sub-Consultant Rate Sheet**

**KITTELSON & ASSOCIATES, INC.**

**RATE SCHEDULE**

The current billing rates for Kittelson & Associates, Inc., staff are as follows and are subject to change:

| Staff                        | Billing Rate  |
|------------------------------|---------------|
| Principal / Senior Principal | \$225 - \$315 |
| Associate Engineer/Planner   | \$190 - \$220 |
| Senior Engineer/Planner      | \$160 - \$185 |
| Engineer/Planner             | \$140 - \$160 |
| Transportation Analyst       | \$125 - \$135 |
| Associate Technician         | \$150 - \$175 |
| Senior Technician            | \$140 - \$145 |
| Technician II                | \$125 - \$135 |
| Technician I                 | \$105 - \$120 |
| Office Support               | \$60 - \$90   |

| Service & Other Direct Costs | Billing Rate |
|------------------------------|--------------|
| Mileage                      | \$.545/mile  |
| Travel                       | At Cost      |

# WALLACE GROUP

## Engineering Sub-Consultant Rate Sheet

### Pavement Engineering Inc.

#### Engineering & Landscape Architect Services

|                                                     |          |
|-----------------------------------------------------|----------|
| Senior Principal Engineer .....                     | \$235/hr |
| Principal Engineer/Landscape Architect .....        | \$195/hr |
| Senior Associate Engineer/Landscape Architect ..... | \$175/hr |
| Associate Engineer .....                            | \$160/hr |
| Assistant Engineer .....                            | \$155/hr |

#### Technical Services

|                                       |          |
|---------------------------------------|----------|
| Project & Construction Managers ..... | \$155/hr |
| Senior Engineering Technician .....   | \$140/hr |
| Engineering Technician .....          | \$125/hr |
| Inspector* .....                      | \$125/hr |
| Clerical .....                        | \$ 75/hr |

#### Field Services

|                                               |          |
|-----------------------------------------------|----------|
| PW Dynaflect Operator* .....                  | \$290/hr |
| PW Assistant Dynaflect Operator* .....        | \$160/hr |
| PW Dynaflect Operator Travel* .....           | \$165/hr |
| PW Assistant Dynaflect Operator Travel* ..... | \$165/hr |
| PW Coring Technician* .....                   | \$235/hr |
| PW Assistant Coring Technician* .....         | \$140/hr |
| PW Coring Technician Travel* .....            | \$165/hr |
| PW Assistant Coring Technician Travel* .....  | \$165/hr |

\* Two (2) hour minimum

#### Basis of Charges

#### Miscellaneous Charges

Equipment rental, reproductions, testing (other than by PEI), photographic expenses and other outside services:..... Cost + 15%

#### Payments

Invoices will be submitted either semi-monthly or monthly and are payable upon receipt. Interest of 1-1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within 30 days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Attorneys' fees or other costs incurred in collecting any delinquent amount shall be paid by the client.



# WALLACE GROUP

## Engineering

### Sub-Consultant Rate Sheet

**YEH AND ASSOCIATES**

#### Professional Services:

##### Classification

|                                            |       |
|--------------------------------------------|-------|
| Principal.....                             | \$185 |
| Senior Project Manager .....               | \$160 |
| Senior Project Specialist .....            | \$145 |
| Project Manager .....                      | \$135 |
| Senior Project Engineer or Geologist ..... | \$115 |
| Project Engineer or Geologist .....        | \$100 |
| Staff Engineer or Geologist .....          | \$80  |
| Engineer or Geologist Intern .....         | \$60  |
| Resident Construction Engineer .....       | \$145 |
| Construction Manager .....                 | \$130 |
| Construction Observer III .....            | \$115 |
| Construction Observer II .....             | \$100 |
| Construction Observer I .....              | \$85  |
| Technician Leader or Supervisor .....      | \$100 |
| Laboratory Supervisor .....                | \$95  |
| Technician III .....                       | \$80  |
| Technician II .....                        | \$65  |
| Technician I .....                         | \$50  |
| CAD Designer .....                         | \$110 |
| CAD Technician .....                       | \$65  |
| Administrative Assistant .....             | \$60  |

Overtime rates for Construction Inspection, Technicians and Office Staff is 1.5 x rates shown.

Rates do not include prevailing wage rates for field services. Prevailing wages will be determined on a project-by-project basis.

Laboratory tests are quoted on separate schedule or cost plus 15 percent for outside laboratory testing when applicable. Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

#### **Other Direct Charges:**

|                                                            |               |
|------------------------------------------------------------|---------------|
| Subcontracted services, copying and rented equipment ..... | Cost Plus 10% |
| Travel, subsistence, and expenses .....                    | Cost Plus 10% |
| Vehicle .....                                              | \$ 80/day     |
| Automobile Mileage .....                                   | \$ 0.55/mile  |

# WALLACE GROUP

## Engineering

### Sub-Consultant Rate Sheet

#### Rincon Consultants Inc.

| Professional, Technical & Support Personnel* | Hourly Rate |
|----------------------------------------------|-------------|
| Principal II/Director II                     | \$235       |
| Principal /Director I                        | \$215       |
| Senior Supervisor II                         | \$200       |
| Supervisor I                                 | \$190       |
| Senior Professional II                       | \$170       |
| Senior Professional I                        | \$156       |
| Professional IV                              | \$140       |
| Professional III                             | \$125       |
| Professional II                              | \$112       |
| Professional I                               | \$100       |
| Associate III                                | \$92        |
| Associate II                                 | \$86        |
| Associate I                                  | \$80        |
| Project Assistant                            | \$75        |
| Senior GIS Specialist                        | \$136       |
| GIS/CADD Specialist II                       | \$120       |
| GIS/CADD Specialist I                        | \$108       |
| Technical Editor                             | \$110       |
| Production Specialist                        | \$86        |
| Clerical                                     | \$75        |

*\*Professional classification includes: environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$350.*

| Direct Costs                     | Rate                                          |
|----------------------------------|-----------------------------------------------|
| Photocopies – Black and White    | \$0.20 (single sided) & \$0.36 (double sided) |
| Photocopies – Color              | \$1.50 (single sided) & \$3.20 (double sided) |
| Photocopies – 11 x 17            | \$0.80 (B & W) & \$3.20 (color)               |
| Oversized Maps                   | \$8.00/square foot                            |
| Reproduction: CDs                | \$10/disc                                     |
| Light duty /Passenger Vehicles** | \$85/day                                      |
| 4-WD/Off-Road Vehicles**         | \$135/day                                     |

*\*\* \$0.65/mile for mileage over 50 and for all miles incurred in employee-owned vehicles.*

#### Other Direct Costs

Other direct costs associated with the execution of a project are billed at cost plus 15% to cover General and Administrative services. Other direct costs associated with completing a project that are not included in the hourly billing rates described above may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment and vehicles other than covered by the above charges, etc.

# WALLACE GROUP

## Engineering

### Sub-Consultant Rate Sheet

#### Rincon Consultants Inc.

Equipment Schedule for Environmental Sciences and Planning Services

| Equipment                                                                                                                                                                                             | Day Rate        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Environmental Site Assessment                                                                                                                                                                         |                 |
| Brass Sample Sleeves, Bailers, Disposable Bailers                                                                                                                                                     | \$25            |
| Water Level Indicator, DC Purge Pump                                                                                                                                                                  | \$40            |
| Hand Auger Sampler                                                                                                                                                                                    | \$55            |
| Oil-Water Interface Probe                                                                                                                                                                             | \$85            |
| Four Gas Monitor or Photo-Ionization Detector                                                                                                                                                         | \$120           |
| Soil Vapor Extraction Monitoring Equipment                                                                                                                                                            | \$140           |
| Flame Ionization Detector                                                                                                                                                                             | \$200           |
| Natural Resources Field Equipment                                                                                                                                                                     |                 |
| Trimble GPS (sub-meter accuracy)                                                                                                                                                                      | \$190           |
| UAS Drone                                                                                                                                                                                             | \$250           |
| Pettersson Bat Ultrasound Detector/Recording Equipment                                                                                                                                                | \$150           |
| Spotting or Fiberoptic Scope                                                                                                                                                                          | \$150           |
| Amphibian/Vernal Pool Field Package: (digital camera, GPS, thermometer, decon chlorine, waders, float tube, hand net, field                                                                           | \$150           |
| Remote Field Package (digital camera, GPS, thermometer, binoculars, tablet and mifi, DeLorme Satellite Beacon, 24-Hour Safety Phone)                                                                  | \$125           |
| Sound Level Metering Field Package (anemometer, tripod, and digital camera)                                                                                                                           | \$100           |
| Standard Field Package (digital camera, GPS, thermometer, binoculars, tablet, safety equipment, and botanic collecting equipment)                                                                     | \$95            |
| Fisheries Equipment Package (waders, wetsuits, dip nets, seine nets, bubblers, buckets)                                                                                                               | \$50            |
| Water Quality Equipment (DO, pH, Turbidity, refractometer, temperature)                                                                                                                               | \$55            |
| Large Block Nets                                                                                                                                                                                      | \$100           |
| Minnow Trap                                                                                                                                                                                           | \$85            |
| Infrared Sensor Digital Camera or Computer Field Equipment                                                                                                                                            | \$50            |
| Scent Station                                                                                                                                                                                         | \$20            |
| Laser Rangefinder/Altitude                                                                                                                                                                            | \$10            |
| Net, Hand/Large Seine                                                                                                                                                                                 | \$10/\$50       |
| Pitfall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar                                                                                                                               | \$8             |
| Mammal Trap, Large/Small                                                                                                                                                                              | \$1.50/\$.50    |
| Water & Marine Resources Equipment                                                                                                                                                                    |                 |
| Refractometer (salinity) or Turbidity Meter                                                                                                                                                           | \$35            |
| Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS                                                                                                                                        | \$150           |
| Boat (20 ft. Boston Whaler or Similar)                                                                                                                                                                | \$300           |
| Boat (27 ft. Wilson or Similar)                                                                                                                                                                       | \$550           |
| Side Scan or Single Beam Sonar                                                                                                                                                                        | \$700           |
| Underwater & Marine Sampling Gear includes: U/W Photo/Video Camera, SCUBA Equipment (Tanks, BCD, Regulators, Wetsuits, etc)                                                                           | \$50/diver      |
| Marine Field Package (Personal Flotation Devices (PFDs), 100 ft. Reel Tapes w/ Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, various Field Guides) | \$50            |
| Insurance, Hazard & Safety Fees                                                                                                                                                                       |                 |
| L & H Dive Insurance                                                                                                                                                                                  | \$50/diver      |
| Hazard Premium (In or Underwater ONLY per/hour)                                                                                                                                                       | \$1.25 X hourly |
| Level C Health and Safety                                                                                                                                                                             | \$60 person     |



# WALLACE GROUP

## Landscape Architecture & Design

### Rate Sheet

**Engineering, Design & Support Services:**

Prevailing Wage \*

|                                       |               |
|---------------------------------------|---------------|
| Assistant Designer/Technician .....   | \$ 70         |
| Designer/Technician I - IV .....      | \$ 75 - \$105 |
| Senior Designer I - III .....         | \$138 - \$148 |
| GIS Technical Specialist .....        | \$130         |
| Senior GIS Technical Specialist ..... | \$145         |
| Associate Engineer I - II .....       | \$ 95 - \$105 |
| Engineer I - IV .....                 | \$140 - \$155 |
| Senior Engineer I - III .....         | \$160 - \$170 |
| Director .....                        | \$175         |
| Principal Engineer .....              | \$190         |
| Principal .....                       | \$195         |

**Surveying Services:**

|                                    |                 |
|------------------------------------|-----------------|
| Associate Survey Technician .....  | \$ 85           |
| One-Person Survey Crew .....       | \$160.....\$190 |
| Two-Person Survey Crew .....       | \$195.....\$280 |
| Three-Person Survey Crew .....     | \$272.....\$370 |
| Survey Technician I - IV .....     | \$115 - \$139   |
| Land Surveyor I - III .....        | \$145 - \$155   |
| Senior Land Surveyor I - III ..... | \$160 - \$170   |
| Director .....                     | \$175           |

**Support Services:**

|                                 |               |
|---------------------------------|---------------|
| Office Assistant .....          | \$ 60         |
| Project Assistant I - III ..... | \$ 75 - \$ 85 |

**Additional Professional Services:**

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

**Direct Expenses:**

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

**Invoicing and Interest Charges:**

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

**Right to Revisions:**

Wallace Group reserves the right to revise this Schedule of Fees on an annual basis, personnel classifications may be added as necessary.

**\*Prevailing Wage:**

State established prevailing wage rates may apply to some services and those rates are subject to change.

**WALLACE GROUP**  
**Landscape Architecture & Design**  
**Sub-Consultant Rate Sheet**  
**YEH AND ASSOCIATES**

**Professional Services:**Classification

|                                            |       |
|--------------------------------------------|-------|
| Principal .....                            | \$185 |
| Senior Project Manager .....               | \$160 |
| Senior Project Specialist .....            | \$145 |
| Project Manager .....                      | \$135 |
| Senior Project Engineer or Geologist ..... | \$115 |
| Project Engineer or Geologist .....        | \$100 |
| Staff Engineer or Geologist .....          | \$80  |
| Engineer or Geologist Intern .....         | \$60  |
| Resident Construction Engineer .....       | \$145 |
| Construction Manager .....                 | \$130 |
| Construction Observer III .....            | \$115 |
| Construction Observer II .....             | \$100 |
| Construction Observer I .....              | \$85  |
| Technician Leader or Supervisor .....      | \$100 |
| Laboratory Supervisor .....                | \$95  |
| Technician III .....                       | \$80  |
| Technician II .....                        | \$65  |
| Technician I .....                         | \$50  |
| CAD Designer .....                         | \$110 |
| CAD Technician .....                       | \$65  |
| Administrative Assistant .....             | \$60  |

Overtime rates for Construction Inspection, Technicians and Office Staff is 1.5 x rates shown.

Rates do not include prevailing wage rates for field services. Prevailing wages will be determined on a project-by-project basis.

Laboratory tests are quoted on separate schedule or cost plus 15 percent for outside laboratory testing when applicable. Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

**Other Direct Charges:**

|                                                            |               |
|------------------------------------------------------------|---------------|
| Subcontracted services, copying and rented equipment ..... | Cost Plus 10% |
| Travel, subsistence, and expenses .....                    | Cost Plus 10% |
| Vehicle .....                                              | \$ 80/day     |
| Automobile Mileage .....                                   | \$ 0.55/mile  |

**WALLACE GROUP**

**Landscape Architecture & Design**

**Sub-Consultant Rate Sheet**

**Rincon Consultants Inc.**

| Professional, Technical & Support Personnel* | Hourly Rate |
|----------------------------------------------|-------------|
| Principal II/Director II                     | \$235       |
| Principal /Director I                        | \$215       |
| Senior Supervisor II                         | \$200       |
| Supervisor I                                 | \$190       |
| Senior Professional II                       | \$170       |
| Senior Professional I                        | \$156       |
| Professional IV                              | \$140       |
| Professional III                             | \$125       |
| Professional II                              | \$112       |
| Professional I                               | \$100       |
| Associate III                                | \$92        |
| Associate II                                 | \$86        |
| Associate I                                  | \$80        |
| Project Assistant                            | \$75        |
| Senior GIS Specialist                        | \$136       |
| GIS/CADD Specialist II                       | \$120       |
| GIS/CADD Specialist I                        | \$108       |
| Technical Editor                             | \$110       |
| Production Specialist                        | \$86        |
| Clerical                                     | \$75        |

*\*Professional classification includes: environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$350.*

| Direct Costs                     | Rate                                          |
|----------------------------------|-----------------------------------------------|
| Photocopies – Black and White    | \$0.20 (single sided) & \$0.36 (double sided) |
| Photocopies – Color              | \$1.50 (single sided) & \$3.20 (double sided) |
| Photocopies – 11 x 17            | \$0.80 (B & W) & \$3.20 (color)               |
| Oversized Maps                   | \$8.00/square foot                            |
| Reproduction: CDs                | \$10/disc                                     |
| Light duty /Passenger Vehicles** | \$85/day                                      |
| 4-WD/Off-Road Vehicles**         | \$135/day                                     |

*\*\* \$0.65/mile for mileage over 50 and for all miles incurred in employee-owned vehicles.*

### Other Direct Costs

Other direct costs associated with the execution of a project are billed at cost plus 15% to cover General and Administrative services. Other direct costs associated with completing a project that are not included in the hourly billing rates described above may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment and vehicles other than covered by the above charges, etc.



# WALLACE GROUP

## Landscape Architecture & Design

### Sub-Consultant Rate Sheet

#### Rincon Consultants Inc.

Equipment Schedule for Environmental Sciences and Planning Services

| Equipment                                                                                                                                                                                             | Day Rate        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Environmental Site Assessment                                                                                                                                                                         |                 |
| Brass Sample Sleeves, Bailers, Disposable Bailers                                                                                                                                                     | \$25            |
| Water Level Indicator, DC Purge Pump                                                                                                                                                                  | \$40            |
| Hand Auger Sampler                                                                                                                                                                                    | \$55            |
| Oil-Water Interface Probe                                                                                                                                                                             | \$85            |
| Four Gas Monitor or Photo-Ionization Detector                                                                                                                                                         | \$120           |
| Soil Vapor Extraction Monitoring Equipment                                                                                                                                                            | \$140           |
| Flame Ionization Detector                                                                                                                                                                             | \$200           |
| Natural Resources Field Equipment                                                                                                                                                                     |                 |
| Trimble GPS (sub-meter accuracy)                                                                                                                                                                      | \$190           |
| UAS Drone                                                                                                                                                                                             | \$250           |
| Pettersson Bat Ultrasound Detector/Recording Equipment                                                                                                                                                | \$150           |
| Spotting or Fiberoptic Scope                                                                                                                                                                          | \$150           |
| Amphibian/Vernal Pool Field Package: (digital camera, GPS, thermometer, decon chlorine, waders, float tube, hand net, field notes)                                                                    | \$150           |
| Remote Field Package (digital camera, GPS, thermometer, binoculars, tablet and mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)                                                                  | \$125           |
| Sound Level Metering Field Package (anemometer, tripod, and digital camera)                                                                                                                           | \$100           |
| Standard Field Package (digital camera, GPS, thermometer, binoculars, tablet, safety equipment, and botanic collecting equipment)                                                                     | \$95            |
| Fisheries Equipment Package (waders, wetsuits, dip nets, seine nets, bubblers, buckets)                                                                                                               | \$50            |
| Water Quality Equipment (DO, pH, Turbidity, refractometer, temperature)                                                                                                                               | \$55            |
| Large Block Nets                                                                                                                                                                                      | \$100           |
| Minnow Trap                                                                                                                                                                                           | \$85            |
| Infrared Sensor Digital Camera or Computer Field Equipment                                                                                                                                            | \$50            |
| Scent Station                                                                                                                                                                                         | \$20            |
| Laser Rangefinder/Altitude                                                                                                                                                                            | \$10            |
| Net, Hand/Large Seine                                                                                                                                                                                 | \$10/\$50       |
| Pitfall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar                                                                                                                               | \$8             |
| Mammal Trap, Large/Small                                                                                                                                                                              | \$1.50/\$.50    |
| Water & Marine Resources Equipment                                                                                                                                                                    |                 |
| Refractometer (salinity) or Turbidity Meter                                                                                                                                                           | \$35            |
| Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS                                                                                                                                        | \$150           |
| Boat (20 ft. Boston Whaler or Similar)                                                                                                                                                                | \$300           |
| Boat (27 ft. Wilson or Similar)                                                                                                                                                                       | \$550           |
| Side Scan or Single Beam Sonar                                                                                                                                                                        | \$700           |
| Underwater & Marine Sampling Gear includes: U/W Photo/Video Camera, SCUBA Equipment (Tanks, BCD, Regulators, Wetsuits, etc)                                                                           | \$50/diver      |
| Marine Field Package (Personal Flotation Devices (PFDs), 100 ft. Reel Tapes w/ Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, various Field Guides) | \$50            |
| Insurance, Hazard & Safety Fees                                                                                                                                                                       |                 |
| L & H Dive Insurance                                                                                                                                                                                  | \$50/diver      |
| Hazard Premium (In or Underwater ONLY per/hour)                                                                                                                                                       | \$1.25 X hourly |
| Level C Health and Safety                                                                                                                                                                             | \$60 person     |

# WALLACE GROUP

## Landscape Architecture & Design

### Sub-Consultant Rate Sheet

#### Gray Electrical Consulting & Engineering Corp

| <b>Engineering</b>                                                       |                |
|--------------------------------------------------------------------------|----------------|
| Professional Electrical Engineer                                         | \$174          |
| Expedited Professional Electrical Engineering Services                   | \$190          |
| Electrical Designer                                                      | \$126.50       |
| <b>Drafting</b>                                                          |                |
| Sr. Electrical Drafting Technician (3-D Modeling for Electrical Systems) | \$110          |
| Electrical Drafting Technician                                           | \$95           |
| <b>Project Management / Project Controls / Administrative</b>            |                |
| Utility Coordinator                                                      | \$131.75       |
| Electrical Project Manager                                               | \$126.50       |
| Secretarial                                                              | \$68.50        |
| <b>Equipment / Services</b>                                              |                |
| Reproduction, Postage, and Shipping                                      | Cost + 10%     |
| Airfare, Lodging, and Travel Expenses                                    | Cost + 15%     |
| Mileage                                                                  | \$0.575 / mile |
| AutoCAD File Issuance (As Built Purposes), < 30 sheets                   | \$75 / sheet   |
| AutoCAD File Issuance (As Built Purposes), > 30 sheets                   | \$55 / sheet   |

Rates are subject to change annually by GECE. Overtime rates are 1.5 times the hourly rate, when services are provided beyond 8 hours in a given work day. These rates are subject to change by GECE every twelve (12) month period on the anniversary of the execution of this proposal.



**INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITH ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. **Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance** in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects; liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

**INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS*****Certificates of Insurance***

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

***Endorsement Forms***

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

CODE SUB-CODE

**COMPANIES AFFORDING INSURANCE COVERAGE**

INSURED

COMPANY  
LETTER A

SPECIFY COMPANY NAMES IN THIS SPACE

COMPANY  
LETTER B**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO<br>LTR | TYPE OF INSURANCE                                                                                                              | POLICY<br>NUMBER | POLICY<br>EFFECTIVE<br>DATE<br>(MM/DD/YY) | POLICY<br>EXPIRATION<br>DATE<br>(MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|-----------|--------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A         | GENERAL LIABILITY<br>[x] COMMERCIAL GENERAL<br>LIABILITY [ ] CLAIMS<br>MADE [x] OCCUR.<br>[x] OWNER'S &<br>CONTRACTOR'S PROT.  |                  |                                           |                                            | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A         | AUTOMOBILE LIABILITY<br>[x] ANY AUTO<br>ALLOWED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |                  |                                           |                                            | COMBINED SINGLE \$1,000,000<br>LIMIT<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                         |
| A         | EXCESS LIABILITY<br>UMBRELLA FORM<br>OTHER THAN UMBRELLA<br>FORM                                                               |                  |                                           |                                            | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A         | WORKERS'<br>COMPENSATION<br>AND<br>EMPLOYERS' LIABILITY                                                                        |                  |                                           |                                            | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A         | OTHER<br>Errors and omissions insurance or malpractice insurance available for the<br>insured's profession                     |                  |                                           |                                            | Minimum coverage \$1,000,000<br>Each consultant/<br>& listed sub-consultant \$500,000                                                                                                                        |

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

## CERTIFICATE HOLDER

CITY OF OXNARD

Attn: Insurance Compliance  
Reference No. \_\_\_\_\_

P.O. Box 100085 – OX

Duluth, GA 30096

Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)

Via Fax: 678-259-1007

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



INS-A.doc

INS-A.doc

**AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE**

- (1) Agreement Start Date: 10/01/19
- (2) Consultant: AECOM Technical Services, Inc.
- (3) Services: On-Call Engineering Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement State Date listed above
- (5) Agreement Ending Date: 10/01/22
- (6) Total Agreement Amount: \$750,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: William Black
- (9) Insurance Coverage: INS-A

- (10) Addresses for Notice: *FOR*

*CONSULTANT:*

1220 Avenida Acaso  
Camarillo, CA 93012  
Attn: William Black, PE,  
Project Manager

*FOR CITY:*

305 West Third Street, East  
Wing, Third Floor  
Oxnard, CA 93036  
Attn: Tatiana Arnaout, Interim  
City Engineer

- (11) Contact Emails:

*CONSULTANT'S PROJECT  
MANAGER:*

william.black@aecom.com

*CITY'S PROJECT MANAGER:*

tatiana.arnaout@oxnard.org

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Schedule of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-[letter] )



### AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.

9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been



completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

**16. Hold Harmless, Defense and Indemnity.**

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

**17. Insurance.** Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

**18. Documents and Materials.**

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights,

shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the ~~completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials,~~ without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, ~~or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions.~~ Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is ~~enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.~~

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other ~~information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.~~

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or



omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language,

physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.

28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.



31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails" on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

Agreement No. A-8167

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

CITY OF OXNARD

AECOM TECHNICAL SERVICES, INC.

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ Buyer

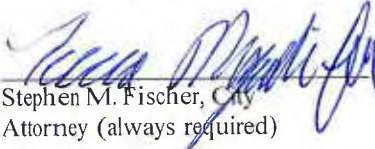
Glen Hille, Vice President<sup>2</sup> \_\_\_\_\_ Date \_\_\_\_\_

Charles F. Szurgot, Secretary \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

 \_\_\_\_\_ Date 8-14-19  
 Stephen M. Fischer, City Attorney (always required)

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>2</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

## SCOPE OF SERVICES EXHIBIT

### Construction Management, Inspection and Testing Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Construction Management.
2. Constructability Review.
3. Oversight of Construction Surveying and Material Testing.
4. Pre-Job Coordination and Administration Activities.
5. Understanding of standard details and specifications from:
  - a. Caltrans.
  - b. Greenbook.
  - c. APWA.
  - d. AWWA.
  - e. City of Oxnard.
  - f. County of Ventura.
6. Experience in documentation of activities through Daily Inspection Logs.
7. Construction Safety Orders.
8. Best Management Practices.
9. Inspection of:
  - a. Traffic Control.
  - b. Storm Water Prevention Measures.
  - c. General Street Construction.
  - d. Underground Utility Construction.
  - e. Traffic Signal Installation.
  - f. Landscaping and Irrigation Installation.
  - g. Street Striping.
  - h. Pipeline installation: sewer, recycled and potable.
  - i. Wastewater projects.
  - j. Water supply projects.
  - k. Electrical.
  - l. Architectural.

m. Major building renovations.

10. Ability to work with utilities and public agencies in and adjacent to the City of Oxnard.
11. Understanding of environmental regulations relevant to construction activities.
12. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
13. Additional professional services offered by Consultant.



## Engineering Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of complete set of plans, specifications and construction engineering estimates for City wide projects. Project types may include, but not be limited to:
  - a. Bike and pedestrian facilities (bike lanes, pedestrian paths).
  - b. City Park improvements- restrooms, parking lots, service roads.
  - c. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis).
  - d. Traffic signal design (new signals, signal modifications, signal synchronization).
  - e. Drainage improvement projects.
  - f. Intersection modifications.
  - g. Pavement maintenance projects.
  - h. Sidewalk infill.
  - i. Alley improvements.
  - j. Pipeline design: sewer, recycled and potable.
  - k. Wastewater projects.
  - l. Water supply projects.
  - m. Electrical.
  - n. Architectural.
  - o. Grant application support
2. Plan check and peer review.
3. Constructability review.
4. Coordination with utilities, special districts, and public agencies.
5. Preparation of project drawings in CAD.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

## **Landscape Architecture and Design Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of preliminary plans and working drawings, complete sets of plans, specifications, construction engineering estimates and construction support for City projects. Project types may include, but not be limited to:
  - a. Full site grading and drainage.
  - b. Landscape design including drought tolerant and native.
  - c. Park facilities design.
  - d. Lighting design.
  - e. Light Impact Design elements.
  - f. Architectural and plumbing service for restroom facilities.
  - g. Park signage and monumentation.
2. Grant application support (draft applications, graphic attachments, benefit cost analysis).
3. Coordination with utilities, special districts, and public agencies.
4. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
5. Additional professional services offered by Consultant.

## Rates and Costs Exhibit

### Engineers, Planners, Architects, Scientists:

|                              |                   |
|------------------------------|-------------------|
| Principal Engineer           | \$250.00 per hour |
| Specialty Principal Engineer | \$260.00 per hour |
| Senior Structural Engineer   | \$250.00 per hour |
| Senior Engineer              | \$180.00 per hour |
| Associate Engineer           | \$150.00 per hour |
| Assistant Engineer           | \$115.00 per hour |
| Construction Manager         | \$155.00 per hour |

### Technical Support Staff:

|                                      |                   |
|--------------------------------------|-------------------|
| Design/CADD Supervisor               | \$160.00 per hour |
| Senior Designer/Design CADD Operator | \$110.00 per hour |
| Drafter/CADD Operator                | \$100.00 per hour |
| Clerical/General Office              | \$80.00 per hour  |

Sub consultants will be charged at cost + 10% markup.



## Key Professional Staff

| Staff                         | Role<br>Hourly Rate              | Years<br>Exp | Education/Registration                                                                                                                                                                                                                                  | Project Experience                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------|----------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>William Black, PE</b>      | Project Manager<br>\$250         | 40           | <ul style="list-style-type: none"> <li>MBA, Golden Gate University, San Francisco, CA, 1985</li> <li>BS, Civil Engineering, University of Berkeley, Berkeley, 1975</li> <li>Professional Engineer (Civil), CA #C31465, FL #C80102, NV #13669</li> </ul> | <ul style="list-style-type: none"> <li>City Engineer, City of Palmdale</li> <li>Wastewater Plant Improvements – City of Bakersfield, City of Oxnard, and Kern Sanitation Authority</li> <li>Water works projects including treatment plants, water wells, water storage, reservoirs, distribution facilities</li> <li>More than 40 Compressed Natural Gas fueling facilities.</li> </ul> |
| <b>Ben Horn, PE</b>           | Principal-in-Charge<br>\$250     | 49           | <ul style="list-style-type: none"> <li>BS, Civil Engineering, California State University, Fresno</li> <li>Professional Engineer (Civil), CA #23028</li> </ul>                                                                                          | <ul style="list-style-type: none"> <li>Water Treatment Plant Improvements, AVEK, Palmdale, CA</li> <li>Meadows Field Runway 30R Utility Tunnel, North of the River Municipal Water District, Bakersfield, CA</li> <li>Domestic Water and Sewer Services, ENCSD, Bakersfield, CA</li> </ul>                                                                                               |
| <b>JT Gardner, PE</b>         | Quality Control<br>\$200         | 30           | <ul style="list-style-type: none"> <li>Bachelor of Science, Civil Engineering, Brigham Young University</li> <li>Professional Engineer (Civil), CA #48280</li> </ul>                                                                                    | <ul style="list-style-type: none"> <li>Blower and Solids Dewatering Project, Porterville, CA</li> <li>Waste Discharge Report (WDR) Renewal, Fillmore, CA</li> <li>Regulatory Compliance and Title 22 Update for North of River Sanitary District, Bakersfield, CA</li> </ul>                                                                                                             |
| <b>Dan Cronquist, PE, PLS</b> | Deputy Project Manager<br>\$180  | 14           | <ul style="list-style-type: none"> <li>MS, Civil Engineering, Cal Poly, San Luis Obispo</li> <li>Professional Engineer (Civil), CA #73077</li> <li>Professional Land Surveyor, CA #8927</li> </ul>                                                      | <ul style="list-style-type: none"> <li>Westside Parkway Utility Coordination, City of Bakersfield, CA</li> <li>Arsenic Treatment Pilot Study, Alpaugh, CA</li> <li>Gulf Box Culvert, Bakersfield, CA</li> <li>Bike Trail, City of Tehachapi</li> </ul>                                                                                                                                   |
| <b>Reaz Ahmed, PE</b>         | Project Engineer<br>\$185        | 23           | <ul style="list-style-type: none"> <li>MS, Civil Engineering, University of OK</li> <li>BS, Chemical Engineering, University of Engineering, Dhaka</li> <li>Professional Engineer (Chemical) CA #6674</li> </ul>                                        | <ul style="list-style-type: none"> <li>Wastewater Treatment Plant, Oxnard, CA</li> <li>Wastewater Treatment System Evaluation, Northrop Grumman, Manhattan Beach, CA</li> <li>Biological Activated Carbon, UV Oxidation System Preliminary Design, Upper San Gabriel Valley Municipal Water</li> </ul>                                                                                   |
| <b>Rosalda Harris</b>         | Construction Management<br>\$155 |              | <ul style="list-style-type: none"> <li>BS, Civil Engineering, University of Utah</li> </ul>                                                                                                                                                             | <ul style="list-style-type: none"> <li>Santa Paula 4 MG Tank and Pipeline, Santa Paula, CA</li> <li>Groundwater Recovery Enhancement and Treatment, Oxnard</li> <li>Water Recycling Facility, Fillmore, CA</li> </ul>                                                                                                                                                                    |
| <b>Lisa Northwood</b>         | Project Engineer<br>\$140        | 7            | <ul style="list-style-type: none"> <li>Bachelor of Civil Engineering, Monash University, Australia</li> <li>Diploma in Languages (Indonesian), Monash University, Australia</li> </ul>                                                                  | <ul style="list-style-type: none"> <li>Headworks Upgrade at Simi Valley WQCP, City of Simi Valley</li> <li>Water Operations Support, City of Oxnard, CA</li> <li>Kurnell WWTP FEED Study, Caltex, New South Wales, Australia</li> </ul>                                                                                                                                                  |
| <b>Dale Wah, PE, SE</b>       | Structural Engineer<br>\$250     | 36           | <ul style="list-style-type: none"> <li>BS, Civil Engineering, California State Polytechnic University</li> <li>Professional Engineer (Civil), CA #30973</li> <li>(Structural), CA #2582</li> </ul>                                                      | <ul style="list-style-type: none"> <li>925-2A Reservoir, Ontario, CA</li> <li>Plant 224 Reservoirs, Suburban Water Systems, Whittier, CA</li> <li>Twin Oak Reservoirs, North San Diego County, San Diego, CA</li> </ul>                                                                                                                                                                  |



## City of Oxnard: On-Call Professional Engineering Services

| Staff                      | Role<br>Hourly Rate                        | Years<br>Exp | Education/Registration                                                                                                                                                                                                      | Project Experience                                                                                                                                                                                                                                                                         |
|----------------------------|--------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Kunal Raithatha</b>     | Electrical Engineer/I&C<br>\$140           | 7            | <ul style="list-style-type: none"> <li>MS, Electrical Engineering, University of Texas</li> <li>BE, Instrumentation Engineering, University of Mumbai</li> </ul>                                                            | <ul style="list-style-type: none"> <li>HCTP SCADA Replacement, Thousand Oaks, CA</li> <li>Calle Joaquin Lift Station, City of San Luis Obispo, CA</li> <li>Margarita Lift Station, City of San Luis Obispo, CA</li> </ul>                                                                  |
| <b>Efrem Sorkin, PE</b>    | Electrical Engineer/I&C<br>\$185           | 49           | <ul style="list-style-type: none"> <li>MS, Electrical Engineering, Computer Science, Minsk Radio Technical Institute</li> <li>Professional Engineer (Electrical), CA #14555</li> </ul>                                      | <ul style="list-style-type: none"> <li>Rancho Centrate Equalization Project, Las Virgenes Municipal Water District, Calabasas, CA</li> <li>Wastewater Treatment Plant Upgrade, City of Madera, CA</li> <li>Water System SCADA Project, Rosamond Community Services District, CA</li> </ul> |
| <b>Allan Randall, PE</b>   | Electrical Engineer/I&C<br>\$250           | 48           | <ul style="list-style-type: none"> <li>MS, Electrical Engineering, University of Pennsylvania</li> <li>BS, Electrical Engineering, Kansas State University</li> <li>Professional Engineer (Electrical), CA #9206</li> </ul> | <ul style="list-style-type: none"> <li>Plant 2 Digester Ferric Chloride Facility, Fountain Valley, CA</li> <li>J-110 Final Effluent Sampler and Building Area Upgrades, Fountain Valley, CA</li> <li>Main Street Pumping Station, Orange County, CA</li> </ul>                             |
| <b>Nick Cooper, PE</b>     | Technical Specialist – Wastewater<br>\$260 | 47           | <ul style="list-style-type: none"> <li>BS, Civil Engineering, Cornell University</li> <li>MS Coursework, University of Arizona</li> </ul>                                                                                   | <ul style="list-style-type: none"> <li>Wastewater Treatment Plant Upgrade, Oxnard, CA</li> <li>Southside Water Reclamation Plant, Albuquerque, NM</li> <li>Crooked Creek Water Reclamation Facility Upgrades, GA</li> </ul>                                                                |
| <b>William Hoose, AICP</b> | Environmental Planner<br>\$225             | 13           | <ul style="list-style-type: none"> <li>BS, Urban &amp; Regional Planning, California State Polytechnic University, 2004</li> <li>Professional Engineer, Florida; #40312, Texas: #84535</li> </ul>                           | <ul style="list-style-type: none"> <li>San Luis Obispo County – Los Osos Wastewater Project Environmental Impact Report</li> <li>PG&amp;E Integrity Management Division, Various Regulatory Permitting Projects</li> </ul>                                                                 |
| <b>Richard Schlutz, AR</b> | Project Architect<br>\$225                 | 26           | <ul style="list-style-type: none"> <li>MA, Architecture, University of Florida, 1976</li> <li>BA, Architecture, Ohio State University, 1974</li> <li>Professional Architect, CA: #10938</li> </ul>                          | <ul style="list-style-type: none"> <li>New Warehouse &amp; Electrical Building – Oxnard Wastewater Treatment Plant</li> <li>NST Project – Sacramento Regional Water District</li> <li>TFT Project – Sacramento Regional Water District</li> </ul>                                          |
| <b>Pooja Mahajan, EIT</b>  | Assistant Engineer<br>\$115                | 5            | <ul style="list-style-type: none"> <li>BSCE, Civil Engineering, India, 2009</li> <li>MS, Agriculture / Environmental Engineering, Clemson University, 2012</li> </ul>                                                       | <ul style="list-style-type: none"> <li>Riverside Water Treatment Plant Disinfection, Columbia, SC</li> <li>Capital Improvements Program Management Support</li> <li>Lower Reedy Stormwater Model, Greenville, SC</li> </ul>                                                                |
| <b>David Ghilarducci</b>   | CADD<br>\$160                              | 31           | <ul style="list-style-type: none"> <li>AA, Architectural Drafting, Arizona Automotive Institute</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>Compressed Natural Gas Fueling Stations, Los Angeles, CA</li> <li>Westside Parkway Repurification, San Diego, CA</li> <li>Facilities District No. 1 Water System Improvements</li> </ul>                                                            |

## AECOM

### Engineering Rate Sheet

**Engineers, Planners, Architects, Scientists:**

|                              |                   |
|------------------------------|-------------------|
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| Specialty Principal Engineer | \$260.00 per hour |
| Senior Structural Engineer   | \$250.00 per hour |
| Senior Engineer              | \$180.00 per hour |
| Associate Engineer           | \$150.00 per hour |
| Assistant Engineer           | \$115.00 per hour |

**Technical Support Staff:**

|                                      |                   |
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| Design/CADD Supervisor               | \$160.00 per hour |
| Senior Designer/Design CADD Operator | \$110.00 per hour |
| Drafter/CADD Operator                | \$100.00 per hour |
| Clerical/General Office              | \$80.00 per hour  |

Sub consultants will be charged at cost + 10% markup.



## AECOM - Engineering - Rate Sheet

Pg 2

| Staff                         | Role<br>Hourly Rate              | Years<br>Exp | Education/Registration                                                                                                                                                                                                                                        | Project Experience                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------|----------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>William Black, PE</b>      | Project Manager<br>\$250         | 40           | <ul style="list-style-type: none"> <li>• MBA, Golden Gate University, San Francisco, CA, 1985</li> <li>• BS, Civil Engineering, University of Berkeley, Berkeley, 1975</li> <li>• Professional Engineer (Civil), CA #C31465, FL #C80102, NV #13669</li> </ul> | <ul style="list-style-type: none"> <li>• City Engineer, City of Palmdale</li> <li>• Wastewater Plant Improvements – City of Bakersfield, City of Oxnard, and Kern Sanitation Authority</li> <li>• Water works projects including treatment plants, water wells, water storage, reservoirs, distribution facilities</li> <li>• More than 40 Compressed Natural Gas fueling facilities.</li> </ul> |
| <b>Ben Horn, PE</b>           | Principal-in-Charge<br>\$250     | 49           | <ul style="list-style-type: none"> <li>• BS, Civil Engineering, California State University, Fresno</li> <li>• Professional Engineer (Civil), CA #23028</li> </ul>                                                                                            | <ul style="list-style-type: none"> <li>• Water Treatment Plant Improvements, AVEK, Palmdale, CA</li> <li>• Meadows Field Runway 30R Utility Tunnel, North of the River Municipal Water District, Bakersfield, CA</li> <li>• Domestic Water and Sewer Services, ENCSD, Bakersfield, CA</li> </ul>                                                                                                 |
| <b>JT Gardiner, PE</b>        | Quality Control<br>\$200         | 30           | <ul style="list-style-type: none"> <li>• Bachelor of Science, Civil Engineering, Brigham Young University</li> <li>• Professional Engineer (Civil), CA #48280</li> </ul>                                                                                      | <ul style="list-style-type: none"> <li>• Blower and Solids Dewatering Project, Porterville, CA</li> <li>• Waste Discharge Report (WDR) Renewal, Fillmore, CA</li> <li>• Regulatory Compliance and Title 22 Update for North of River Sanitary District, Bakersfield, CA</li> </ul>                                                                                                               |
| <b>Dan Cronquist, PE, PLS</b> | Deputy Project Manager<br>\$180  | 14           | <ul style="list-style-type: none"> <li>• MS, Civil Engineering, Cal Poly, San Luis Obispo</li> <li>• Professional Engineer (Civil), CA #73077</li> <li>• Professional Land Surveyor, CA #8927</li> </ul>                                                      | <ul style="list-style-type: none"> <li>• Westside Parkway Utility Coordination, City of Bakersfield, CA</li> <li>• Arsenic Treatment Pilot Study, Alpaugh, CA</li> <li>• Gulf Box Culvert, Bakersfield, CA</li> <li>• Bike Trail, City of Tehachapi</li> </ul>                                                                                                                                   |
| <b>Reaz Ahmed, PE</b>         | Project Engineer<br>\$185        | 23           | <ul style="list-style-type: none"> <li>• MS, Civil Engineering, University of OK</li> <li>• BS, Chemical Engineering, University of Engineering, Dhaka</li> <li>• Professional Engineer (Chemical) CA #6674</li> </ul>                                        | <ul style="list-style-type: none"> <li>• Wastewater Treatment Plant, Oxnard, CA</li> <li>• Wastewater Treatment System Evaluation, Northrop Grumman, Manhattan Beach, CA</li> <li>• Biological Activated Carbon, UV Oxidation System Preliminary Design, Upper San Gabriel Valley Municipal Water</li> </ul>                                                                                     |
| <b>Rosalda Harris</b>         | Construction Management<br>\$155 | 30           | <ul style="list-style-type: none"> <li>• BS, Civil Engineering, University of Utah</li> </ul>                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• Santa Paula 4 MG Tank and Pipeline, Santa Paula, CA</li> <li>• Groundwater Recovery Enhancement and Treatment, Oxnard</li> <li>• Water Recycling Facility, Fillmore, CA</li> </ul>                                                                                                                                                                      |
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| <b>Dale Wah, PE, SE</b>       | Structural Engineer<br>\$250     | 36           | <ul style="list-style-type: none"> <li>• BS, Civil Engineering, California State Polytechnic University</li> <li>• Professional Engineer (Civil), CA #30973</li> <li>• (Structural), CA #2582</li> </ul>                                                      | <ul style="list-style-type: none"> <li>• 925-2A Reservoir, Ontario, CA</li> <li>• Plant 224 Reservoirs, Suburban Water Systems, Whittier, CA</li> <li>• Twin Oak Reservoirs, North San Diego County, San Diego, CA</li> </ul>                                                                                                                                                                    |



## AECOM - Engineering Rate Sheet

Pg 3

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## **AECOM**

### **Engineering**

### **Rate Sheet**

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## AECOM - Engineering - Rate Sheet

Pg 2

| Staff                         | Role<br>Hourly Rate              | Years<br>Exp | Education/Registration                                                                                                                                                                                                                                  | Project Experience                                                                                                                                                                                                                                                                                                                                                                       |
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## AECOM - Engineering Rate Sheet

Pg 3

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| <b>William Hoose, AICP</b> | Environmental Planner<br>\$225             | 13           | <ul style="list-style-type: none"> <li>BS, Urban &amp; Regional Planning, California State Polytechnic University, 2004</li> <li>Professional Engineer, Florida; #40312, Texas: #84535</li> </ul>                           | <ul style="list-style-type: none"> <li>San Luis Obispo County – Los Osos Wastewater Project Environmental Impact Report</li> <li>PG&amp;E Integrity Management Division, Various Regulatory Permitting Projects</li> </ul>                                                                 |
| <b>Richard Schlutz, AR</b> | Project Architect<br>\$225                 | 26           | <ul style="list-style-type: none"> <li>MA, Architecture, University of Florida, 1976</li> <li>BA, Architecture, Ohio State University, 1974</li> <li>Professional Architect, CA: #10938</li> </ul>                          | <ul style="list-style-type: none"> <li>New Warehouse &amp; Electrical Building – Oxnard Wastewater Treatment Plant</li> <li>NST Project – Sacramento Regional Water District</li> <li>TFT Project – Sacramento Regional Water District</li> </ul>                                          |
| <b>Pooja Mahajan, EIT</b>  | Assistant Engineer<br>\$115                | 5            | <ul style="list-style-type: none"> <li>BSCE, Civil Engineering, India, 2009</li> <li>MS, Agriculture / Environmental Engineering, Clemson University, 2012</li> </ul>                                                       | <ul style="list-style-type: none"> <li>Riverside Water Treatment Plant Disinfection, Columbia, SC</li> <li>Capital Improvements Program Management Support</li> <li>Lower Reedy Stormwater Model, Greenville, SC</li> </ul>                                                                |
| <b>David Ghillarducci</b>  | CADD<br>\$160                              | 31           | <ul style="list-style-type: none"> <li>AA, Architectural Drafting, Arizona Automotive Institute</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>Compressed Natural Gas Fueling Stations, Los Angeles, CA</li> <li>Westside Parkway Repurification, San Diego, CA</li> <li>Facilities District No. 1 Water System Improvements</li> </ul>                                                            |

**INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITH ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.



**INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS*****Certificates of Insurance***

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

***Endorsement Forms***

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

CODE SUB-CODE

**COMPANIES AFFORDING INSURANCE COVERAGE**

INSURED

COMPANY  
LETTER A

SPECIFY COMPANY NAMES IN THIS SPACE

COMPANY  
LETTER B**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO<br>LTR | TYPE OF INSURANCE                                                                                                                       | POLICY<br>NUMBER | POLICY<br>EFFECTIVE<br>DATE<br>(MM/DD/YY) | POLICY<br>EXPIRATION<br>DATE<br>(MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A         | <b>GENERAL LIABILITY</b><br>[x] COMMERCIAL GENERAL<br>LIABILITY [ ] CLAIMS<br>MADE [x] OCCUR.<br>[x] OWNER'S &<br>CONTRACTOR'S PROT.    |                  |                                           |                                            | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A         | <b>AUTOMOBILE LIABILITY</b><br>[x] ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |                  |                                           |                                            | COMBINED SINGLE \$1,000,000<br>LIMIT<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                         |
| A         | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA<br>FORM                                                                 |                  |                                           |                                            | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A         | <b>WORKERS'<br/>COMPENSATION<br/>AND<br/>EMPLOYERS' LIABILITY</b>                                                                       |                  |                                           |                                            | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A         | <b>OTHER</b><br>Errors and omissions insurance or malpractice insurance available for the<br>insured's profession                       |                  |                                           |                                            | Minimum coverage \$1,000,000<br>Each consultant/<br>& listed sub-consultant \$500,000                                                                                                                        |

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

## CERTIFICATE HOLDER

CITY OF OXNARD

Attn: Insurance Compliance

Reference No. \_\_\_\_\_

P.O. Box 100085 – OX

Duluth, GA 30096

Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)

Via Fax: 678-259-1007

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

INS-A.doc



Rev 7/19

**AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE**

- (1) Agreement Start Date: 10-01-19
- (2) Consultant: Dokken Engineering
- (3) Services: On-Call Engineering Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement State Date listed above
- (5) Agreement Ending Date: 10-01-22
- (6) Total Agreement Amount: \$250,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: Matt Griggs
- (9) Insurance Coverage: INS-A

- (10) Addresses for Notice: *FOR CONSULTANT:*  
110 Blue Ravine Rd, Ste 200
- (11) Folsom, CA 95630-4713
- (12) Attn: Matt Griggs, Vice President
- (13) Contact Emails: *CONSULTANT'S PROJECT MANAGER:*  
mgriggs@dokkenengineering.com

*FOR CITY:*  
305 West Third Street, East  
Wing, Third Street,  
Oxnard, CA 93036  
Attn: Tatiana Arnaout

*CITY'S PROJECT MANAGER:*  
  
tatiana.arnaout@oxnard.org

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Schedule of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-A )

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.



9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been

completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

**16. Hold Harmless, Defense and Indemnity.**

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

**17. Insurance.** Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

**18. Documents and Materials.**

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights,



shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or

omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language,



physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.

28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails" on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

Agreement No. A-8165

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

**CITY OF OXNARD****DOKKEN ENGINEERING, INC.**

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ Buyer

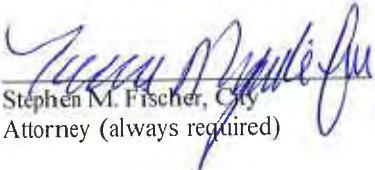
Richard A. Dokken, PE, CEO \_\_\_\_\_ Date \_\_\_\_\_

Matthew N. Griggs, Vice President \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

 8-14-19  
 Stephen M. Fischer, City Attorney (always required) \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>2</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



## SCOPE OF SERVICES EXHIBIT

### Engineering Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of complete set of plans, specifications and construction engineering estimates for City wide projects. Project types may include, but not be limited to:
  - a. Bike and pedestrian facilities (bike lanes, pedestrian paths).
  - b. City Park improvements- restrooms, parking lots, service roads.
  - c. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis).
  - d. Traffic signal design (new signals, signal modifications, signal synchronization).
  - e. Drainage improvement projects.
  - f. Intersection modifications.
  - g. Pavement maintenance projects.
  - h. Sidewalk infill.
  - i. Alley improvements.
  - j. Pipeline design: sewer, recycled and potable.
  - k. Wastewater projects.
  - l. Water supply projects.
  - m. Electrical.
  - n. Architectural.
  - o. Grant application support
2. Plan check and peer review.
3. Constructability review.
4. Coordination with utilities, special districts, and public agencies.
5. Preparation of project drawings in CAD.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

## RATES AND COSTS EXHIBIT

|                        |                                               |                     |
|------------------------|-----------------------------------------------|---------------------|
| <b>MANAGEMENT</b>      | Principal                                     | \$265.00 - \$365.00 |
|                        | Project Manager                               | \$145.00 - \$265.00 |
|                        | QA/QC Manager                                 | \$145.00 - \$265.00 |
| <b>DESIGN</b>          | Senior Engineer                               | \$145.00 - \$265.00 |
|                        | Associate Engineer                            | \$105.00 - \$165.00 |
|                        | Assistant Engineer                            | \$75.00 - \$115.00  |
|                        | Senior CAD/Detailer                           | \$125.00 - \$175.00 |
|                        | CAD/Detailer                                  | \$75.00 - \$125.00  |
|                        | Engineering Technician                        | \$65.00 - \$115.00  |
| <b>ENVIRONMENTAL</b>   | Environmental Manager                         | \$185.00 - \$265.00 |
|                        | Senior Environmental Planner                  | \$120.00 - \$185.00 |
|                        | Associate Environmental Planner               | \$95.00 - \$135.00  |
|                        | Environmental Planner                         | \$75.00 - \$115.00  |
| <b>PUBLIC OUTREACH</b> | Community Engagement Director                 | \$165.00 - \$195.00 |
|                        | Technical Editor                              | \$105.00 - \$165.00 |
|                        | Graphic Designer                              | \$75.00 - \$115.00  |
| <b>RIGHT OF WAY</b>    | Right of Way Manager                          | \$155.00 - \$175.00 |
|                        | Senior Right of Way Agent / Specialist        | \$125.00 - \$155.00 |
|                        | Right of Way Agent / Specialist               | \$115.00 - \$145.00 |
|                        | Right of Way Administrator / GIS Technician   | \$75.00 - \$115.00  |
| <b>SURVEYING</b>       | Professional Land Surveyor                    | \$145.00 - \$225.00 |
|                        | Office Surveyor                               | \$75.00 - \$115.00  |
| <b>CONSTRUCTION</b>    | Construction Manager                          | \$145.00 - \$265.00 |
|                        | Resident Engineer / Structures Representative | \$110.00 - \$175.00 |
|                        | Office Engineer                               | \$110.00 - \$175.00 |
|                        | * Inspector – Day                             | \$125.00 - \$175.00 |
|                        | * Inspector – Night / Saturday / OT           | \$145.00 - \$195.00 |
|                        | * Inspector – Sunday / Holiday                | \$165.00 - \$225.00 |

Ordinary supplies and equipment are included in the above hourly rates. The following are considered project-specific items and their cost will be added at the following rates:

|                                                   |             |
|---------------------------------------------------|-------------|
| Construction Vehicle / Truck                      | \$80/day    |
| Outside Reproduction                              | Actual Cost |
| Permit Fees / Public Notice Advertisements        | Actual Cost |
| Record Search Fees / Mapping Fees / Title Reports | Actual Cost |
| Room and Equipment Rentals                        | Actual Cost |
| Traffic Control                                   | Actual Cost |
| Utility Potholing                                 | Actual Cost |

\* Classification subject to California Prevailing Wage

**INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITH ERRORS AND OMISSIONS REQUIREMENT)**

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

**INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS*****Certificates of Insurance***

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

***Endorsement Forms***

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc



**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

|                 |          |                                                                                                                                                                                                             |                                     |
|-----------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| <b>PRODUCER</b> |          | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |                                     |
| CODE            | SUB-CODE | <b>COMPANIES AFFORDING INSURANCE COVERAGE</b>                                                                                                                                                               |                                     |
| INSURED         |          | COMPANY LETTER A                                                                                                                                                                                            | SPECIFY COMPANY NAMES IN THIS SPACE |
|                 |          | COMPANY LETTER B                                                                                                                                                                                            |                                     |

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE                                                                                                                | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|--------|----------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A      | GENERAL LIABILITY<br>[x] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS MADE [x] OCCUR.<br>[x] OWNER'S & CONTRACTOR'S PROT.             |               |                                  |                                   | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A      | AUTOMOBILE LIABILITY<br>[x] ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |               |                                  |                                   | COMBINED SINGLE LIMIT \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE \$                                                                                  |
| A      | EXCESS LIABILITY<br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM                                                                    |               |                                  |                                   | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A      | WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY                                                                                   |               |                                  |                                   | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A      | OTHER<br>Errors and omissions insurance or malpractice insurance available for the insured's profession                          |               |                                  |                                   | Minimum coverage \$1,000,000<br>Each consultant/ & listed sub-consultant \$500,000                                                                                                                           |

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

## CERTIFICATE HOLDER

CITY OF OXNARD

Attn: Insurance Compliance  
Reference No. \_\_\_\_\_

P.O. Box 100085 – OX

Duluth, GA 30096

Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)

Via Fax: 678-259-1007

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

INS-A.doc

Rev. 7/19



AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE

- (1) Agreement Start Date: 10/01/2019
- (2) Consultant: HUITT-ZOLLARS, INCORPORATED
- (3) Services: Providing On-call Engineering and Surveying Consulting and Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement Start Date listed above.
- (5) Agreement Ending Date: 10/01/2022
- (6) Total Agreement Amount: \$500,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: Kevin C. Carter, PE, Vice President
- (9) Insurance Coverage: INS-A
- (10) Addresses for Notice:

*FOR CONSULTANT:*

1717 McKinney Av, Ste 1400  
Dallas, TX 75202  
Attn: Kevin C. Carter, PE, Vice President

*FOR CITY:*

305 W. Third St, 3<sup>rd</sup> Floor, East Wing  
Oxnard, CA 93030  
Attn: Tatiana Arnaout, Interim City Engineer

- (11) Contact Emails:

*CONSULTANT'S PROJECT  
MANAGER:*

[kcarter@huitt-zollars.com](mailto:kcarter@huitt-zollars.com)

*CITY'S PROJECT MANAGER:*

[tatiana.arnaout@oxnard.org](mailto:tatiana.arnaout@oxnard.org)

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-A)

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.

9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such



termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

**16. Hold Harmless, Defense and Indemnity.**

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

**17. Insurance.** Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

**18. Documents and Materials.**

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn,

calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested



information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall

save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.



28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails"

on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

**CITY OF OXNARD****HUITT-ZOLLARS, INCORPORATED**

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_  
☐ Alexander Nguyen, City Manager \_\_\_\_\_  
☐ Lisa Boerner, Purchasing Manager \_\_\_\_\_  
☐ Buyer \_\_\_\_\_

Robert J. McDermott, C.E.O. \_\_\_\_\_ Date \_\_\_\_\_

John Anthony Sosebee, Secretary \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

Kevin C. Carter, Vice President \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

 8-14-19  
 Stephen M. Fischer, City Attorney (always required) \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>1</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



## SCOPE OF SERVICES EXHIBIT

### Engineering Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of complete set of plans, specifications and construction engineering estimates for City wide projects. Project types may include, but not be limited to:
  - a. Bike and pedestrian facilities (bike lanes, pedestrian paths).
  - b. City Park improvements- restrooms, parking lots, service roads.
  - c. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis).
  - d. Traffic signal design (new signals, signal modifications, signal synchronization).
  - e. Drainage improvement projects.
  - f. Intersection modifications.
  - g. Pavement maintenance projects.
  - h. Sidewalk infill.
  - i. Alley improvements.
  - j. Pipeline design: sewer, recycled and potable.
  - k. Wastewater projects.
  - l. Water supply projects.
  - m. Electrical.
  - n. Architectural.
  - o. Grant application support
2. Plan check and peer review.
3. Constructability review.
4. Coordination with utilities, special districts, and public agencies.
5. Preparation of project drawings in CAD.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

### Surveying Scope of Work

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per

task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

8. Provide map check, legal description check, corner record preparation and lot line adjustment review services.
9. The map checks shall include, but are not necessarily limited to:
  - a. Review of survey documentation.
  - b. Lot and boundary closure calculations.
  - c. Dedications and easement provisions.
  - d. Legal descriptions and completeness and accuracy of data notation.
  - e. Review of completeness of submittals.
  - f. Document submittal deficiencies and advise the City as necessary.
  - g. Identify any additional reference materials required for a thorough map check.
  - h. Parcel Map Approval - Sign and stamp City Surveyor's Statement attesting to technical correctness on Parcel Maps in accordance with Chapter 2, Maps; Article 3, Section 66450.
  - i. Final Map Approval - Sign and stamp City Surveyor's Statement attesting to technical correctness on Final Maps in accordance with Chapter 2, Maps; Article 2, Section 66442.
10. Some of the specific items that shall be reviewed and/or map checked are as follows:
  - a. Title sheet information.
  - b. Current legal descriptions.
  - c. Correct assessor's parcel being subdivided per the Title Report.
  - d. Closure of subdivision boundary and individual lots.
  - e. Verify lot areas.
  - f. Check for correct mathematics.
  - g. Proper delineation and identification of record data.
  - h. All appropriate data in the Title Report is shown on the map.
  - i. Proper reference to adjacent record maps is shown.
  - j. Proper references and ties to found/set monuments are shown.
  - k. Calculated, recorded, and measured distances agree, or variances are noted on the map.
  - l. Verify ownership shown on the map against the Title Report.
  - m. Compliance with the Subdivision Map act and City of Oxnard Subdivision Ordinance.
11. Legal descriptions shall be reviewed at a minimum for completeness for mathematical closure (when applicable), compliance with the Professional Land Surveyors' Act, and conformance with current Title Report. Grant Deed, Easement Deed and other document forms that may be included in the review process. Legal description checks shall include, but are not necessarily limited to:
  - a. Closure calculations.
  - b. Legal description completeness.
  - c. Review of completeness of deed exhibit map.
  - d. Document submittal deficiencies and advise the City as necessary.
  - e. Identify any additional reference materials required for a thorough deed check.
  - f. Approval - Sign and stamp legal description legal description.
12. Corner Record Services Component. Corner Records shall be reviewed or prepared and filed in conformance with Business and Professions Code Section 8771 and Ventura County Surveyor requirements, documenting the locations of existing monuments that are in jeopardy of being destroyed, obscured or obliterated when a capital improvement project is constructed or reconstructed. Corner record services shall include, but are not necessarily limited to:
  - a. Review of corner records prepared by City Staff or contracted Consultant for completeness and accuracy.
  - b. Prepare corner records.

- c. Approve - sign and stamp corner record for filing with County Surveyor's Office.
13. Lot Line Adjustment and Lot Merger Services Component services shall include, but are not necessarily limited to:
- a. Lot line adjustment and Lot Merger documents shall be reviewed or prepared at a minimum for compliance with the City of Oxnard Lot Line Adjustment and Lot Merger Requirements, the Subdivision Map Act, and the Land Surveyor's Act.
  - b. Lot line adjustment and Lot Merger services include, but are not necessarily limited to:
    - i. Review/prepare legal descriptions associated with lot line adjustments.
    - ii. Civil Code 1093 clause on face of Legal description.
    - iii. Acknowledgement (Notary Statement).
    - iv. Exhibit A (Legal description of property being conveyed).
    - v. Exhibit B (Sketch of legal description in Exhibit A).
    - vi. Review/prepare Partial Reconveyance documents.
    - vii. Review/prepare Modified Deed of Trust.
    - viii. Review/prepare Owner's Certificate and Certificate of Holders of Record Title.
    - ix. Review/prepare Notice Document (if applicable).
    - x. Verify ownership shown on documents against the Title Report.
14. Field Services. Complete field services performed at the request of the City shall include, but are not necessarily limited to:
- a. Construction.
  - b. Geodetic Control.
  - c. Boundary.
  - d. Right of way location.
  - e. Monitoring I Subsidence surveys.
  - f. Supplemental Ground Topography
15. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
16. Additional professional services offered by Consultant.

# RATES AND COSTS EXHIBIT

## HOURLY RATE SHEET

### Engineering/Architecture

|                         |           |
|-------------------------|-----------|
| Principal-In-Charge     | \$ 240.00 |
| QA Manager              | \$ 215.00 |
| Sr. Project Manager     | \$ 220.00 |
| Project Manager         | \$ 185.00 |
| Sr. Civil Engineer      | \$ 200.00 |
| Sr. Structural Engineer | \$ 200.00 |
| Sr. Mechanical Engineer | \$ 180.00 |
| Sr. Electrical Engineer | \$ 185.00 |
| Civil Engineer          | \$ 155.00 |
| Structural Engineer     | \$ 165.00 |
| Mechanical Engineer     | \$ 165.00 |
| Electrical Engineer     | \$ 165.00 |
| Plumbing Engineer       | \$ 165.00 |
| EIT                     | \$ 120.00 |
| Sr. Designer            | \$ 180.00 |
| Designer                | \$ 145.00 |
| Sr. CADD Technician     | \$ 125.00 |
| CADD Technician         | \$ 100.00 |

### Administrative

|                     |           |
|---------------------|-----------|
| Sr. Project Support | \$ 100.00 |
| Project Support     | \$ 75.00  |

### Survey

|                      |           |
|----------------------|-----------|
| Survey Manager       | \$ 195.00 |
| Sr. Project Surveyor | \$ 170.00 |
| Project Surveyor     | \$ 145.00 |
| Survey Technician    | \$ 115.00 |

### Survey Crews

|                      |           |
|----------------------|-----------|
| 1-Person Survey Crew | \$ 160.00 |
| 2-Person Survey Crew | \$ 230.00 |
| 3-Person Survey Crew | \$ 295.00 |

### Construction

|                                 |           |
|---------------------------------|-----------|
| Construction Manager            | \$ 175.00 |
| Resident Engineer               | \$ 160.00 |
| Sr. Project Representative      | \$ 120.00 |
| Resident Project Representative | \$ 95.00  |

### Reimbursable Expenses

|                                            |  |
|--------------------------------------------|--|
| Consultants Cost + 10%                     |  |
| Other Direct Costs Cost + 10%              |  |
| Mileage IRS Standard Business Mileage Rate |  |



## INSURANCE EXHIBIT

Exhibit INS-A

INSURANCE REQUIREMENTS FOR CONSULTANTS  
(WITH ERRORS AND OMISSIONS REQUIREMENT)

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, ~~employees or subconsultants~~.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the ~~endorsement contains~~ "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

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## INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

*Certificates of Insurance*

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

*Endorsement Forms*

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

| <b>ACORD CERTIFICATE OF INSURANCE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       | ISSUE DATE (MM/DD/YY)                      |                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRODUCER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                  | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                                                                                                                                                                                                                                |
| CODE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | SUB-CODE                                                                                                                                                                                                                                         | <b>COMPANIES AFFORDING INSURANCE COVERAGE</b>                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                                                                                                                                                                                                                                |
| INSURED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                  | COMPANY LETTER A                      SPECIFY COMPANY NAMES IN THIS SPACE<br><br>COMPANY LETTER B                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                                                                                                                                                                                                                                |
| <b>COVERAGES</b><br>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                                                                                                                                                                                                                                |
| CO<br>LTR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | TYPE OF INSURANCE                                                                                                                                                                                                                                | POLICY<br>NUMBER                                                                                                                                                                                            | POLICY<br>EFFECTIVE<br>DATE<br>(MM/DD/YY)                                                                                                                                                                                                                                                                                                                                                             | POLICY<br>EXPIRATION<br>DATE<br>(MM/DD/YY) | LIMITS                                                                                                                                                                                                                                         |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR.<br><input checked="" type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            | GENERAL AGGREGATE            \$1,000,000<br>PRODUCTS COMP/OP AGG .    \$1,000,000<br>PERSONAL & ADV. INJURY      \$1,000,000<br>EACH OCCURRENCE            \$1,000,000<br>FIRE DAMAGE (Any one fire)    \$<br>MED. EXPENSE (Any one person) \$ |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY                                                                          |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            | COMBINED SINGLE            \$1,000,000<br>LIMIT<br>BODILY INJURY                    \$<br>(Per person)<br>BODILY INJURY                    \$<br>(Per accident)<br>PROPERTY DAMAGE            \$                                               |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM                                                                                                                                                                             |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            | EACH OCCURRENCE            \$<br><br>AGGREGATE                      \$                                                                                                                                                                         |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                                                                                                                                                            |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            | STATUTORY LIMITS<br>EACH ACCIDENT                \$1,000,000<br>DISEASE-POLICY LIMIT        \$1,000,000<br>DISEASE-EACH EMPLOYEE      \$1,000,000                                                                                              |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>OTHER</b><br>1. Errors and omissions insurance or malpractice insurance available for the insured's profession                                                                                                                                |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            | Minimum coverage            \$1,000,000<br>Each consultant/ & listed sub-consultant    \$500,000                                                                                                                                               |
| DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                                                                                                                                                                                                                                |
| CERTIFICATE HOLDER<br><br>CITY OF OXNARD<br>Attn: Insurance Compliance<br>Reference No. _____<br>P.O. Box 100085 - OX<br>Duluth, GA 30096<br>Via Email: <a href="mailto:cityofoxnard@debix.com">cityofoxnard@debix.com</a><br>Via Fax: 678-259-1007                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                             | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.<br><br>AUTHORIZED REPRESENTATIVE |                                            |                                                                                                                                                                                                                                                |



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AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE

- (1) Agreement Start Date: October 1, 2019
- (2) Consultant: Kier & Wright Civil Engineers and Surveyors, Inc.
- (3) Services: On-Call Engineering Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement Start Date listed above.
- (5) Agreement Ending Date: October 1, 2022
- (6) Total Agreement Amount: \$250,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: Chuck McCallum, PE, President
- (9) Insurance Coverage: INS-A
- (10) Addresses for Notice:

*FOR CONSULTANT:*

2850 Collier Canyon Road  
Livermore, CA 94551  
Attn: Chuck McCallum, PE, President

*FOR CITY:*

305 W. Third St, 3<sup>rd</sup> Floor, East Wing  
Oxnard, CA 93030  
Attn: Tatiana Arnaout, Interim City Engineer

- (11) Contact Emails:

*CONSULTANT'S PROJECT  
MANAGER:*

[cmccallum@kierwright.com](mailto:cmccallum@kierwright.com)

*CITY'S PROJECT MANAGER:*

[tatiana.arnaout@oxnard.org](mailto:tatiana.arnaout@oxnard.org)

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-A)

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.



9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed before the date of termination. In the event of termination of this Agreement by either party due to no

fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

16. Hold Harmless, Defense and Indemnity.

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

17. Insurance. Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

18. Documents and Materials.

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Consultant pursuant to this Agreement ("Documents and Materials") shall be the City's property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of the City without restriction or limitation upon their use, duplication or



dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Consultant shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City's sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, "confidential information" means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City's expense.

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City's internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) ("CPRA"). Without in any way affecting the confidential nature of the information, the City will provide the requested information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not

subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity,



gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnitees from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.

28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails" on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.



IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as “(1) Agreement Start Date” on the Cover Page.

**CITY OF OXNARD**

**KIER & WRIGHT PROFESSIONAL  
ENGINEERING SERVICES, INC.**

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ Buyer

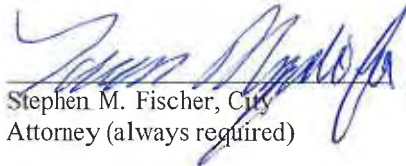
Charles R. McCallum, PE, President \_\_\_\_\_ Date

Steven M. Calcagno, Secretary \_\_\_\_\_ Date

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date

APPROVED AS TO FORM:

 8-14-19  
Stephen M. Fischer, City Attorney (always required) \_\_\_\_\_ Date

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>1</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

## **SCOPE OF SERVICES EXHIBIT**

### **Engineering Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. The generation of complete set of plans, specifications and construction engineering estimates for City wide projects. Project types may include, but not be limited to:
  - a. Bike and pedestrian facilities (bike lanes, pedestrian paths).
  - b. City Park improvements- restrooms, parking lots, service roads.
  - c. Preliminary engineering in support of grant applications (feasibility studies, draft applications, graphic attachments, benefit cost analysis).
  - d. Traffic signal design (new signals, signal modifications, signal synchronization).
  - e. Drainage improvement projects.
  - f. Intersection modifications.
  - g. Pavement maintenance projects.
  - h. Sidewalk infill.
  - i. Alley improvements.
  - j. Pipeline design: sewer, recycled and potable.
  - k. Wastewater projects.
  - l. Water supply projects.
  - m. Electrical.
  - n. Architectural.
  - o. Grant application support
2. Plan check and peer review.
3. Constructability review.
4. Coordination with utilities, special districts, and public agencies.
5. Preparation of project drawings in CAD.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

## RATES AND COSTS EXHIBIT

|                                 |                |
|---------------------------------|----------------|
| PRINCIPAL                       | \$ 243.00/Hour |
| PRINCIPAL ENGINEER              | \$ 221.00/Hour |
| SENIOR ENGINEER                 | \$ 192.00/Hour |
| PROJECT ENGINEER                | \$ 179.00/Hour |
| ENGINEER II                     | \$ 149.00/Hour |
| ENGINEER I                      | \$ 124.00/Hour |
| SENIOR SURVEYOR                 | \$ 199.00/Hour |
| PROJECT SURVEYOR                | \$ 177.00/Hour |
| SURVEY COORDINATOR              | \$ 170.00/Hour |
| SURVEYOR II                     | \$ 143.00/Hour |
| SURVEYOR I                      | \$ 122.00/Hour |
| ENGINEERING TECH II             | \$ 162.00/Hour |
| ENGINEERING TECH I              | \$ 145.00/Hour |
| SENIOR DRAFTSMAN                | \$ 124.00/Hour |
| DRAFTSMAN II                    | \$ 103.00/Hour |
| DRAFTSMAN I                     | \$ 93.00/Hour  |
| SURVEY TECH                     | \$ 95.00/Hour  |
| 1-MAN SURVEY CREW               | \$ 170.00/Hour |
| 2-MAN SURVEY CREW               | \$ 275.00/Hour |
| 3-MAN SURVEY CREW               | \$ 350.00/Hour |
| TESTIMONY (TRIAL OR DEPOSITION) | \$ 475.00/Hour |
| PROJECT COORDINATOR             | \$ 102.00/Hour |
| ENGINEERING COORDINATOR         | \$ 88.00/Hour  |
| ENGINEERING / SURVEY INTERN     | \$ 51.00/Hour  |

**All blueprinting and reproduction will be billed at cost plus 10%. Time spent for preparation for testimony will be billed in accordance with the above hourly rates.**



## INSURANCE EXHIBIT

Exhibit INS-A

### INSURANCE REQUIREMENTS FOR CONSULTANTS (WITH ERRORS AND OMISSIONS REQUIREMENT)

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

7/19

## INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

### *Certificates of Insurance*

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

### *Endorsement Forms*

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc



# ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

CODE SUB-CODE

**COMPANIES AFFORDING INSURANCE COVERAGE**

INSURED

COMPANY  
LETTER A SPECIFY COMPANY NAMES IN THIS SPACE

COMPANY  
LETTER B

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO<br>LTR | TYPE OF INSURANCE                                                                                                                       | POLICY<br>NUMBER | POLICY<br>EFFECTIVE<br>DATE<br>(MM/DD/YY) | POLICY<br>EXPIRATION<br>DATE<br>(MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A         | <b>GENERAL LIABILITY</b><br>[x] COMMERCIAL GENERAL<br>LIABILITY [ ] CLAIMS<br>MADE [x] OCCUR.<br>[x] OWNER'S &<br>CONTRACTOR'S PROT.    |                  |                                           |                                            | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A         | <b>AUTOMOBILE LIABILITY</b><br>[x] ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |                  |                                           |                                            | COMBINED SINGLE \$1,000,000<br>LIMIT<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                         |
| A         | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA<br>FORM                                                                 |                  |                                           |                                            | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A         | <b>WORKERS'<br/>COMPENSATION<br/>AND<br/>EMPLOYERS' LIABILITY</b>                                                                       |                  |                                           |                                            | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A         | <b>OTHER</b><br>1. Errors and omissions<br>insurance or malpractice insurance available for the insured's profession                    |                  |                                           |                                            | Minimum coverage \$1,000,000<br>Each consultant/<br>& listed sub-consultant \$500,000                                                                                                                        |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

**CERTIFICATE HOLDER**

**CITY OF OXNARD**  
Attn: Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 - OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                     |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| GENERAL LIABILITY SPECIAL ENDORSEMENT<br>FOR THE CITY OF OXNARD (the "City")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | SUBMIT IN DUPLICATE                                                                                                                                 |                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | ENDORSEMENT NO.                                                                                                                                     | ISSUE DATE (MM/DD/YY) |
| PRODUCER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |  | POLICY INFORMATION:                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                     |                       |
| Telephone:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  | Insurance Company:<br>Policy No.:<br>Policy Period: (from)                  (to)<br><b>LOSS ADJUSTMENT EXPENSE</b> <input type="checkbox"/> Included in Limits<br><input type="checkbox"/> In Addition to Limits                                                                                                                                                                                                                |           |                                                                                                                                                     |                       |
| NAMED INSURED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  | <input type="checkbox"/> Deductible <input type="checkbox"/> Self-Insured Retention (check which) of \$ _____<br>with an Aggregate of \$_____ applies to _____<br>coverage. <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Per Claim                          (which)                                                                                                                                         |           |                                                                                                                                                     |                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  | APPLICABILITY. This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here <input type="checkbox"/> in which case only the following specific agreements and permits with the City are covered                                                                                                                  |           |                                                                                                                                                     |                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  | CITY AGREEMENTS/PERMITS                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                     |                       |
| TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                     |                       |
| GENERAL LIABILITY<br><input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> Claims Made<br><input type="checkbox"/> COMPREHENSIVE GENERAL LIABILITY      Retroactive Date _____<br><input type="checkbox"/> OWNERS & CONTRACTORS PROTECTIVE <input type="checkbox"/> Occurrence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | OTHER PROVISIONS                                                                                                                                    |                       |
| COVERAGES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  | LIABILITY LIMITS IN THOUSANDS \$                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                     |                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  | EACH OCCURRENCE                                                                                                                                                                                                                                                                                                                                                                                                                 | AGGREGATE |                                                                                                                                                     |                       |
| <input type="checkbox"/> GENERAL<br><input type="checkbox"/> PRODUCTS/COMPLETED OPERATIONS<br><input type="checkbox"/> PERSONAL & ADVERTISING INJURY<br><input type="checkbox"/> FIRE DAMAGE<br><input type="checkbox"/> _____<br><input type="checkbox"/> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance.<br><br>Name: _____<br>Address: _____<br><br>Telephone: ( ) _____ |                       |
| In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                     |                       |
| <p><b>INSURED.</b> The City, its officers, agents, employees and volunteers are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.</p> <p><b>CONTRIBUTION NOT REQUIRED.</b> As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.</p> <p><b>SEVERABILITY OF INTEREST.</b> This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.</p> <p><b>CANCELLATION NOTICE.</b> With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.</p> <p><b>PROVISIONS REGARDING THE INSURED'S DUTIES.</b> Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.</p> <p><b>SCOPE OF COVERAGE.</b> This policy, if primary, affords coverage at least as broad as:<br/>Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001; or<br/>If excess, affords coverage which is at least as broad as the primary insurance form CG0001.</p> <p>Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.</p> |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                     |                       |
| ENDORSEMENT HOLDER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                     |                       |
| CITY OF OXNARD<br>Attn: Insurance Compliance<br>Reference No.A-8168<br>P.O. Box 100085 - OX<br>Duluth, GA 30096<br>Via Email: <a href="mailto:cityofoxnard@ebix.com">cityofoxnard@ebix.com</a><br>Via Fax: 678-259-1007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  | AUTHORIZED REPRESENTATIVE<br><input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____<br><br>I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.<br><br>Signature _____<br>(original signature required)<br>Telephone: ( ) _____ Date Signed: _____ |           |                                                                                                                                                     |                       |





AGREEMENT FOR PROFESSIONAL SERVICES  
COVER PAGE

- (1) Agreement Start Date: 10/01/2019
- (2) Consultant: INTERWEST CONSULTING GROUP, INC.
- (3) Services: Providing On-call Project Management, Traffic Engineering, Engineering Plan Review and Construction Management, Inspection & Testing Consulting and Services
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement Start Date listed above.
- (5) Agreement Ending Date: 10/01/2022
- (6) Total Agreement Amount: \$1,000,000
- (7) City's Project Manager: Tatiana Arnaout
- (8) Consultant's Project Manager: James G. Ross, Public Works Group Leader
- (9) Insurance Coverage: INS-A
- (10) Addresses for Notice:

*FOR CONSULTANT:*

15 140 Transistor Ln  
Huntington Beach, CA 92649  
Attn: James G. Ross, PW Group Leader

*FOR CITY:*

305 W. Third St, 3<sup>rd</sup> Floor, East Wing  
Oxnard, CA 93030  
Attn: Tatiana Arnaout, Interim City Engineer

- (11) Contact Emails:

*CONSULTANT'S PROJECT  
MANAGER:*

[jross@interwestgrp.com](mailto:jross@interwestgrp.com)

*CITY'S PROJECT MANAGER:*

[tatiana.arnaout@oxnard.org](mailto:tatiana.arnaout@oxnard.org)

The Agreement for Professional Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- ☒ Scope of Services Exhibit
- ☒ Rates and Costs Exhibit
- ☒ Insurance Exhibit (INS-A)

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Consultant" on the Cover Page, for good and valuable consideration, subject to the following terms and conditions:

1. Scope of Services. Consultant shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Consultant shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Standard of Performance. Consultant shall undertake and complete the Services to conclusion using the standard of care, skill and diligence normally provided by a professional person in the performance of similar consulting services.

3. Correction of Errors. Consultant shall correct, at its expense, all errors which may be disclosed during review of the Services. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be paid by Consultant.

4. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

5. Compensation. For the Services performed during the term of this Agreement, City shall pay Consultant an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in Rates and Costs Exhibit shall be in effect through the end of this Agreement. Except as otherwise expressly provided in this Agreement, City shall not be responsible for expenses incurred by Consultant in performing the Services.

6. Invoices. Consultant shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

7. Acceptance of Payment. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontractors. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.

8. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Consultant invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Consultant and City in this Agreement or in a binding amendment thereto.

9. Non-Appropriation of Funds. Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

10. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager and Department Director. Consultant hereby designates the person in the position listed in "(8) Consultant's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Consultant.

11. Personnel. Consultant represents that it has, or shall secure at its own expense, all personnel required to perform the Services. Any person who performs engineering services pursuant to this Agreement shall be licensed as a Civil Engineer by the State of California and in good standing. Consultant shall make reasonable efforts to maintain the continuity of Consultant's staff who are assigned to perform the Services. Consultant may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Consultant be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Consultant's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Consultant's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

12. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Consultant shall perform such work, and City shall pay for such additional work, in accordance with Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Consultant shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Consultant for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Consultant did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

13. Advertising and Publicity. Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

14. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant; or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

15. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 days prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice. Consultant may terminate this Agreement at any time, with or without cause and without penalty, upon 30 days prior written notice. Such



termination shall be effective on the date specified in the notice, or if no date is specified, then 10 calendar days from the date of delivery or mailing of such notice and only if all assignments accepted by Consultant have been completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Consultant, City shall pay Consultant compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Consultant receive an amount exceeding that which would have been paid to Consultant for the full performance of the Services.

16. Hold Harmless, Defense and Indemnity.

a. If Consultant provides any architectural, landscape architectural, engineering or land surveying ("design professional") services, to the maximum extent permitted by law, Consultant shall hold harmless, defend, and indemnify City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (collectively, "Indemnitees") from and against any and all claims, demands, causes of action, damages, injuries, liabilities, losses, penalties, fines, judgments, costs or expenses, including reimbursement of attorneys' fees, court costs and costs of alternative dispute resolution, including but not limited to those relating to death or injury to any person and injury to any property (collectively, "Claims"), to the extent that the Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or of any of its officers, employees, subcontractors or agents in the performance of the Agreement or in the failure to comply with any of the obligations contained in this Agreement. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, to the extent required herein immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

b. If Consultant provides no design professional services, to the maximum extent permitted by law, Consultant shall hold harmless, defend and indemnify the Indemnitees from and against any and all Claims, which arise out of, pertain to, or relate to the performance of this Agreement, or the failure to comply with any of the obligations contained in this Agreement, by Consultant or of any of its officials, directors, officers, employees, subcontractors, or agents. Consultant's obligation to defend is a separate and distinct obligation from Consultant's duty to indemnify and applies through final judgment, including exhaustion of any appeals. Consultant shall be obligated to defend Indemnitees in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Consultant of the Claim in any form or at any stage of an action or proceeding. The defense obligation includes the obligation to provide independent defense counsel if Consultant asserts that the liability is caused in whole or in part by the negligence or willful misconduct of any of the Indemnitees.

c. The review, acceptance or approval of Consultant's work or work product by any of the Indemnitees shall not affect, relieve or reduce Consultant's indemnification or defense obligations. This Section 16 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 16 shall not be restricted by and does not affect the provisions of this Agreement relating to insurance.

17. Insurance. Consultant shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the City's Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Consultant shall, before performance of any Services, file with the City's Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence, and any lapse in insurance coverage, may be considered a material breach of this Agreement.

18. Documents and Materials.

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn,

calculated, photographed or developed by Consultant pursuant to this Agreement (“Documents and Materials”) shall be the City’s property without restriction or limitation upon its use, duplication or dissemination. All Documents and Materials shall be considered “works made for hire,” and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Consultant shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Consultant hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 18.

b. Consultant shall deliver all Documents and Materials to City’s Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City’s request, City shall be entitled to possession of, and Consultant shall furnish to City’s Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both situations, if Consultant prepares Documents and Materials on a computer, Consultant shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Consultant may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination of these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of incomplete Documents and Materials, without the written consent of Consultant, shall be at City’s sole risk and without liability or legal exposure to Consultant.

d. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Consultant shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City’s use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 18 shall survive the termination of this Agreement.

#### 19. Confidentiality of Information.

a. For the purposes of this Agreement, “confidential information” means all data or information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City, or to a third party whose information is in the City’s possession or control under obligations of confidentiality, and which is disclosed to Consultant or is developed by Consultant in whole or in part at the City’s expense.

b. Said data or information constitutes confidential information pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255, which exempts the City’s internal programs and network structure and information regarding infrastructure and customer information from disclosure under the California Public Records Act (California Government Code Sections 6250 through 6276.48) (“CPRA”). Without in any way affecting the confidential nature of the information, the City will provide the requested



information to the Consultant pursuant to the terms of this Agreement, and the City's disclosure shall not constitute a public disclosure pursuant to Government Code Section 6254.5.

c. All confidential information shall not be reproduced, transmitted, disclosed or used by the Consultant without the written consent of the City, except as may be necessary for Consultant to fulfill its obligations to the City.

d. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Consultant at the time of that information's disclosure or becomes publicly known through no wrongful act or omission of Consultant, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Consultant and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Consultant shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

e. Consultant shall use reasonable care to protect the confidential information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Consultant. Any relief granted shall be in addition to and not in lieu of any other legal or equitable relief, including money damages.

f. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any confidential information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any confidential information disclosed under this Agreement.

g. Consultant will use the confidential information solely for the limited purposes of the Services.

h. Except as otherwise agreed upon by the Parties, Consultant shall maintain physical custody or control over all confidential information obtained by it and shall be responsible for ensuring that such confidential information is not disclosed.

i. Without prejudice to the rights and remedies otherwise available to City, Consultant acknowledges and agrees that: the confidential information is valuable to City, unique, and contains sensitive information; a breach of this Agreement could cause irreparable harm to City; and that City could be entitled to seek injunctive relief, specific performance or both if Consultant breaches or threatens to breach any of the provisions of this Agreement.

j. All confidential information shall remain the property of City. Following Consultant's completion of the Services, Consultant shall promptly destroy all such confidential information in its possession or control and certify such destruction to City in a writing signed by an authorized representative.

k. This Section 19 shall survive the termination of this Agreement.

20. Independent Contractor. Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Consultant wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Consultant from rendering any services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Consultant shall perform for the City. Except as City's Project Manager specifies in writing, Consultant and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall be solely responsible for, and shall

save City harmless from, all matters relating to the payment of Consultant's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Consultant under this Agreement any amount due to City from Consultant as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

21. Nondiscriminatory Employment. Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

22. Consultant's Representations. Consultant represents, covenants and guarantees that: a) Consultant is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Consultant's full performance under this Agreement; c) to the extent required by the standard of practice, Consultant has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Consultant shall comply with all applicable laws, ordinances and regulations. Before providing any Services under this Agreement, Consultant shall, at its own expense, obtain and maintain all required certificates, licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Consultant makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Consultant shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Consultant's personnel providing the Services set forth in this Agreement. Furthermore, Consultant shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Consultant "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Consultant has been retained pursuant to this Agreement.

25. Fictitious Name. If Consultant has a fictitious name, Consultant shall submit to City a new Fictitious Business Name Statement approved by any California county before Consultant's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. This Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's personnel's unique competence, experience and specialized personal knowledge. Consultant shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Consultant shall hold harmless, defend and indemnify Indemnites from and against all Claims arising from or relating to any unauthorized assignment.

27. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Consultant.



28. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

29. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

30. Force Majeure. Neither City nor Consultant shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

31. Authority. Any person executing this Agreement on behalf of Consultant warrants and represents that s/he has the authority to execute this Agreement on behalf of Consultant and to bind it to the performance of these obligations.

32. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

33. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

34. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Consultant regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

35. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

36. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

37. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relieve to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

38. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(10) Addresses for Notice" on the Cover Page or at such other address as one party may notify the other in writing.

39. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to Project Managers' emails listed in "(11) Contact Emails"

on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

40. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as “(1) Agreement Start Date” on the Cover Page.

**CITY OF OXNARD**

**INTERWEST CONSULTING GROUP, INC.**

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ Buyer

\_\_\_\_\_  
Michael Kashiwagi, C.O.O. \_\_\_\_\_ Date

ATTEST:

\_\_\_\_\_  
James G. Ross, Public Works \_\_\_\_\_ Date  
Group Leader

\_\_\_\_\_  
Michelle Ascencion, City \_\_\_\_\_ Date  
Clerk (only if Mayor signs)

APPROVED AS TO FORM:

 8-14-19  
\_\_\_\_\_  
Stephen M. Fischer, City Attorney \_\_\_\_\_ Date

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>1</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



## **SCOPE OF SERVICES EXHIBIT**

### **Project Management Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Project/program management.
2. Capital project development and design management.
3. Continuous status reporting and interface with City staff regarding projects.
4. Attend project meetings and prepare meeting agendas and action items.
5. Follow up to ensure action items are complied with.
6. Coordination with consultants.
7. Interagency coordination and permitting.
8. Provide technical review and comment on consultant deliverables.
9. Development/maintenance of project schedules.
10. Track and monitor project costs.
11. Prepare RFPs for professional services, as required to continue progress of projects.
12. Project funding/financing (application, coordination, funding documentation and reimbursement requests).
13. Bid period services (bid package preparation, bidder communication, bid analysis and summary staff reports and recommendations).
14. Utility coordination, communication and permitting.
15. Grant writing and funding applications.
16. Public outreach and project presentations to City staff, Council, and Commissions.
17. Floodplain management and FEMA coordination.
18. Disabled accessibility assessments for City buildings and facilities.
19. Program and ordinance development.
20. Policy and procedure development.
21. Staff training.
22. Additional professional services offered by Consultant.

### **Traffic Engineering Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Traffic and parking studies including warrant analysis as applicable.
2. Transportation demand management programs.
3. Signal timing and coordination plans, and recommendations on signal maintenance and upgrades.
4. Planning and conceptual designs of traffic diversion and calming plans including roundabouts.
5. Planning and conceptual designs of complete streets in light of established standards and guidelines, as well as assessment of potential operational impacts (Such as the impacts on auto traffic that could result from a road diet to provide bike lanes).
6. Development and updates of transportation related policies and guidelines such as transportation master plans.
7. Grant writing for state and regional funding programs for traffic studies and improvement projects.
8. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects.
9. Review of the traffic and parking aspects of City capital improvement projects.
10. Multi-modal travel modeling and traffic volume forecasts.
11. Establishment and updates of transportation related fees such as traffic impact fees.
12. Traffic and parking management and control plans.
13. Data collection including multi-modal traffic volumes, traffic speeds, origin-destination surveys, travel time and delays, and parking utilization.
14. Sign and pavement marking retro-reflectivity assessment, and data processing.
15. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
16. Additional professional services offered by Consultant.

### **Engineering Plan Review Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Review engineering improvement plans (Street, Water, Wastewater, Storm Drain, Signage, Striping, Signal, etc.) and associated calculations and reports (Hydraulic & Hydrology, Wastewater, Water, Geotechnical, etc.) from initial submittal to final recommendation for approval by the City Engineer. Said review may include, but is not limited to:
  - a. New Development Construction Submittal Review.
  - b. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain) plans for private onsite land development projects. Review would include all onsite private improvements (parking lot and utilities).
  - c. Provide engineering plan check review of grading and utility (water, wastewater, and storm drain), and street plans for public improvements (within right-of-way and easements) that were prepared as a part of a private land development project.
  - d. Review plans and calculations for compliance with the Countywide storm water quality (MS4) permit.
  - e. Review and provide comments on drainage, wastewater, and water calculations/reports.
  - f. Review and provide comments on the technical correctness of proposed easement legal descriptions.
2. Review all submittal documents and provide written comments to the City.
3. Provide map check, legal description check, corner record preparation and lot line adjustment review services.
4. Projects may include, but are not limited to:
  - a. Review civil improvement plans.
  - b. Review Drainage, Water, Wastewater and MS4 Studies.
  - c. Review SWPPP submittals.
  - d. Review plans for compliance with disabled access requirements.

- e. Attend internal and external meetings with staff, developer, and developer's consultant.
- f. Application of state and local laws and ordinances and the City's Municipal Code.
- g. Application of the Subdivision Map Act.
- h. Review of project plans in relation to public impacts/improvements.
- i. Understanding of standard details and specifications from:
  - Caltrans
  - Greenbook
  - APWA
  - City of Oxnard
  - County of Ventura
5. Grant application support.
6. Consultants are responsible for keeping City regularly informed with regard to issues related to cost, schedule, contract and legal issues among others.
7. Additional professional services offered by Consultant.

### **Construction Management, Inspection and Testing Scope of Work**

Professional Services under this agreement will be composed of task orders for each individual project assigned by the City. The task order proposal shall identify a concise description of the Scope of Work to be performed by the Consultant and how the Consultant plans on completing the Work and a schedule for completion of the Work. It is Consultant's responsibility to determine the best and most cost-effective method to complete the Work so that the assigned task order can be completed to the satisfaction of the City of Oxnard. Task orders will be negotiated as a lump sum amount per term based upon the hourly rate fee schedule as agreed to by the City and Consultant for all services and under agreement amount. Task order funds will be encumbered based on quote provided to City by Consultant per task order. This Scope of Work will allow for additional professional services offered by Consultant and the services noted below shall not be restricted to those directly stated. The Scope of Work shall include, but not be limited to the following:

1. Construction Management.
2. Constructability Review.
3. Oversight of Construction Surveying and Material Testing.
4. Pre-Job Coordination and Administration Activities.
5. Understanding of standard details and specifications from:
  - a. Caltrans.
  - b. Greenbook.
  - c. APWA.
  - d. AWWA.
  - e. City of Oxnard.
  - f. County of Ventura.
6. Experience in documentation of activities through Daily Inspection Logs.
7. Construction Safety Orders.
8. Best Management Practices.
9. Inspection of:
  - a. Traffic Control.
  - b. Storm Water Prevention Measures.
  - c. General Street Construction.
  - d. Underground Utility Construction.
  - e. Traffic Signal Installation.
  - f. Landscaping and Irrigation Installation.
  - g. Street Striping.
  - h. Pipeline installation: sewer, recycled and potable.
  - i. Wastewater projects.
  - j. Water supply projects.
  - k. Electrical.
  - l. Architectural.
  - m. Major building renovations.

10. Ability to work with utilities and public agencies in and adjacent to the City of Oxnard.
11. Understanding of environmental regulations relevant to construction activities.
12. Knowledge and understanding of the use of and requirements of federal documentation associated with federally-funded projects
13. Additional professional services offered by Consultant.



## RATES AND COSTS EXHIBIT

| CLASSIFICATION                                   | HOURLY BILLING RATE               |
|--------------------------------------------------|-----------------------------------|
| <b>Engineering</b>                               |                                   |
| Principal in Charge .....                        | \$175                             |
| Project Manager .....                            | 160                               |
| Traffic Engineer .....                           | 160                               |
| Supervising Engineer .....                       | 150                               |
| Senior Engineer .....                            | 140                               |
| Engineering Associate III .....                  | 125                               |
| Engineering Associate II .....                   | 115                               |
| Engineering Associate I .....                    | 105                               |
| Engineering Technician III .....                 | 95                                |
| Engineering Technician II .....                  | 85                                |
| Engineering Technician I .....                   | 75                                |
| Student Trainee .....                            | 30                                |
| Grading Plans Examiner .....                     | 120                               |
| <b>Construction Management</b>                   |                                   |
| Construction Manager .....                       | 145                               |
| Assistant Construction Manager .....             | 130                               |
| Supervising Public Works Observer .....          | 135                               |
| Senior Public Works Observer .....               | 125                               |
| Public Works Observer III .....                  | 125                               |
| Public Works Observer II .....                   | 115                               |
| Public Works Observer I .....                    | 105                               |
| Overtime, Night, Weekend, and Holiday Work ..... | 140% of above listed hourly rates |



## INSURANCE EXHIBIT

Exhibit INS-A

### INSURANCE REQUIREMENTS FOR CONSULTANTS (WITH ERRORS AND OMISSIONS REQUIREMENT)

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of \$1,000,000, with neither Consultant nor listed subconsultants having less than \$500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. A-8170  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same**

information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

## **INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS**

### *Certificates of Insurance*

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

### *Endorsement Forms*

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

|                 |                                                                                                                                                                                                             |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRODUCER</b> | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |
| CODE SUB-CODE   | <b>COMPANIES AFFORDING INSURANCE COVERAGE</b>                                                                                                                                                               |
| INSURED         | COMPANY LETTER A SPECIFY COMPANY NAMES IN THIS SPACE                                                                                                                                                        |
|                 | COMPANY LETTER B                                                                                                                                                                                            |

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE                                                                                                                       | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A      | <b>GENERAL LIABILITY</b><br>[x] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS MADE [x] OCCUR.<br>[x] OWNER'S & CONTRACTOR'S PROT.             |               |                                  |                                   | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A      | <b>AUTOMOBILE LIABILITY</b><br>[x] ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY |               |                                  |                                   | COMBINED SINGLE LIMIT \$1,000,000<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                            |
| A      | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM                                                                    |               |                                  |                                   | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A      | <b>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                                                   |               |                                  |                                   | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A      | <b>OTHER</b><br>1. Errors and omissions insurance or malpractice insurance available for the insured's profession                       |               |                                  |                                   | Minimum coverage \$1,000,000<br>Each consultant/ & listed sub-consultant \$500,000                                                                                                                           |

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

**CERTIFICATE HOLDER**  
CITY OF OXNARD  
Attn: Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 - OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@bix.com](mailto:cityofoxnard@bix.com)  
Via Fax: 678-259-1007

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



|                 |                       |
|-----------------|-----------------------|
| ENDORSEMENT NO. | ISSUE DATE (MM/DD/YY) |
|-----------------|-----------------------|

INS-A



| AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT<br>FOR THE CITY OF OXNARD (the "City")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                       | SUBMIT IN DUPLICATE                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                       | ENDORSEMENT NO.                                                                                                                                                                                                                                                                                                                                                                                                                                                     | ISSUE DATE (MM/DD/YY) |
| PRODUCER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | POLICY INFORMATION:<br>Insurance Company:<br>Policy No.:<br>Policy Period: (from) (to)<br>LOSS ADJUSTMENT EXPENSE <input type="checkbox"/> Included in Limits<br><input type="checkbox"/> In Addition to Limits                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| Telephone:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Deductible <input type="checkbox"/> Self-Insured Retention (check which) of \$ _____ applies to<br>with an Aggregate of \$ _____ coverage. <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Per Claim    (which)                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| NAMED INSURED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>APPLICABILITY.</b> This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here <input type="checkbox"/> in which case only the following specific agreements and permits with the City are covered:<br><br>CITY AGREEMENTS/PERMITS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                       | OTHER PROVISIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                       |
| <input type="checkbox"/> COMMERCIAL AUTO POLICY<br><input type="checkbox"/> BUSINESS AUTO POLICY<br><input type="checkbox"/> OTHER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| LIMIT OF LIABILITY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                       | <b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance.<br>Name: _____<br>Address: _____<br>Telephone: (_____) _____                                                                                                                                                                                                                                                                                                                     |                       |
| \$ _____ per accident, for bodily injury and property damage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:<br><br>1. <b>INSURED.</b> The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.<br><b>CONTRIBUTION NOT REQUIRED.</b> As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.<br><b>SEVERABILITY OF INTEREST.</b> This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.<br><b>CANCELLATION NOTICE.</b> With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.<br><b>PROVISIONS REGARDING THE INSURED'S DUTIES.</b> Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.<br><b>SCOPE OF COVERAGE.</b> This policy, if primary, affords coverage at least as broad as:<br>Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or<br>If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).<br>Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached. |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| <b>ENDORSEMENT HOLDER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| CITY OF OXNARD<br>Attn: Insurance Compliance<br>Reference No. _____<br>P.O. Box 100085 - OX<br>Duluth, GA 30096<br>Via Email: <a href="mailto:cityofoxnard@ebix.com">cityofoxnard@ebix.com</a><br>Via Fax: 678-259-1007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                       | <b>AUTHORIZED REPRESENTATIVE</b><br><input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____<br><br>I, _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.<br><br>Signature _____<br>(original signature required)<br><br>Telephone: (_____) _____                      Date Signed _____ |                       |

| Consultants                 |             | Category           |             |              |                     |           |                                   |                                                |                         |                                                 |
|-----------------------------|-------------|--------------------|-------------|--------------|---------------------|-----------|-----------------------------------|------------------------------------------------|-------------------------|-------------------------------------------------|
|                             |             | Project Management | Engineering | Geotechnical | Traffic Engineering | Surveying | Landscape Architecture and Design | Environmental Planning and Permitting Services | Engineering Plan Review | Construction Management, Inspection and Testing |
| AECOM                       | \$750,000   |                    | X Pass      |              |                     |           | X Pass                            |                                                |                         | X Pass                                          |
| Aspen Environmental Group   | \$250,000   |                    |             |              |                     |           |                                   | X Pass                                         |                         |                                                 |
| Bureau Veritas              | \$250,000   |                    |             |              |                     |           |                                   |                                                | X Pass                  |                                                 |
| COM 3 Consulting            | \$250,000   | X Pass             |             |              |                     |           |                                   |                                                |                         |                                                 |
| Converse Consultants        | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |
| CSG Consultants             | \$750,000   | X Pass             | X Pass      |              |                     |           |                                   |                                                | X Pass                  |                                                 |
| Cumming                     | \$250,000   | X Fail             |             |              |                     |           |                                   |                                                |                         | X Pass                                          |
| Dokken Engineering          | \$250,000   |                    | X Pass      |              |                     |           |                                   |                                                |                         |                                                 |
| ECG                         | \$500,000   |                    | X Pass      |              |                     | X Pass    |                                   |                                                |                         |                                                 |
| Fillipin Engineering        | \$250,000   | X Fail             |             |              |                     |           |                                   |                                                |                         | X Pass                                          |
| Fugro USA                   | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |
| Geocon                      | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |
| Huitt Zollars               | \$500,000   |                    | X Pass      |              |                     | X Pass    |                                   |                                                |                         |                                                 |
| Interwest Consulting Group  | \$1,000,000 | X Pass             |             |              | X Pass              |           |                                   |                                                | X Pass                  | X Pass                                          |
| KEH                         | \$250,000   |                    | X Pass      |              |                     |           |                                   |                                                |                         |                                                 |
| Kennedy Jenks               | \$750,000   |                    | X Pass      |              |                     |           |                                   | X Pass                                         |                         | X Pass                                          |
| Kier and Wright             | \$250,000   |                    | X Pass      |              |                     |           |                                   |                                                |                         |                                                 |
| Kitchell CEM                | \$750,000   | X Pass             | X Pass      |              |                     |           |                                   |                                                |                         | X Pass                                          |
| Leighton Consulting         | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |
| LIN Consulting              | \$250,000   |                    |             |              | X Pass              |           |                                   |                                                |                         |                                                 |
| m6 Consulting               | \$250,000   | X Pass             |             |              |                     |           |                                   |                                                |                         |                                                 |
| Michael Baker International | \$250,000   |                    |             |              |                     | X Pass    |                                   |                                                |                         |                                                 |
| MNS                         | \$750,000   |                    | X Pass      |              |                     | X Pass    |                                   |                                                |                         | X Pass                                          |
| NV5                         | \$1,000,000 |                    |             | X Pass       |                     | X Pass    |                                   |                                                | X Pass                  | X Pass                                          |
| PCLD                        | \$250,000   |                    |             |              |                     |           | X Pass                            |                                                |                         |                                                 |
| Rincon                      | \$250,000   |                    |             |              |                     |           |                                   | X Pass                                         |                         |                                                 |
| RRM                         | \$250,000   |                    | X Pass      |              |                     |           |                                   |                                                |                         |                                                 |
| TechnoStruct                | \$500,000   |                    | X Pass      |              |                     |           |                                   |                                                | X Pass                  |                                                 |
| Transystems                 | \$250,000   |                    | X Pass      |              |                     |           |                                   | X Fail                                         |                         |                                                 |
| Twining                     | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |
| Wallace Group               | \$1,000,000 |                    | X Pass      |              |                     |           | X Pass                            |                                                | X Pass                  | X Pass                                          |
| Yeh and Associates          | \$250,000   |                    |             | X Pass       |                     |           |                                   |                                                |                         |                                                 |



**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.10.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Rosemarie Gaglione, Public Works Director, (805) 385-8055, rosemarie.gaglione@oxnard.org

**SUBJECT:** Approve Trade Services Agreement No. A-8175 for Foaming Root Control Services to Various Locations Within the City of Oxnard for Duke's Root Control, Inc.

**RECOMMENDATION**

That the City Council award and authorize the Mayor to execute Agreement No. A-8175 to Duke's Root Control, Inc., for a three (3) year term for an amount not to exceed \$325,561.50. (Public Works and Transportation Committee approved 3-0)

**BACKGROUND**

The City of Oxnard Wastewater Collection system is comprised of over 400 miles of gravity sewer mains ranging from 6 to 66 inches in diameter. Throughout the City of Oxnard, there are specific areas that are prone to root intrusion due to damaged and aging infrastructure. The intrusion of roots into sewers is one of the most destructive elements that face those maintaining wastewater collection systems. The Foaming Root Control Services are for the application of non-carcinogenic, herbicidal foaming agent for the purpose of root control and treatment within various areas throughout the city owned wastewater collection system.

The City has maintained similar contracts throughout the years in an effort to maintain the integrity of the collection system and minimize the potential for sanitary sewer overflows as a result of root intrusion caused blockages. In order to avoid regulatory non-compliance, public health and safety hazards, property and/or environmental damage caused by blockages, root mitigation must be scheduled and executed throughout the City's collection system on a biannual basis.

Areas of heavy root intrusion include:

- Oxnard Historic District
- Downtown Oxnard
- Oxnard Shores
- Northern Oxnard
- Las Posas Estates

**DISCUSSION**

On June 6, 2019, the City issued a Request for Proposal (RFP) through Solicitation #PW 19-88. The scope of work includes supplying all labor, equipment, materials and incidentals necessary to apply a chemical, herbicidal root control agent within the existing sanitary sewers for a term of three (3) years with each year renewable in one (1) year increments.

The RFP was sent directly to 9 potential bidders and advertised on the Oxnard City Website. The RFP close date was on

July 2, 2019. Duke's Root Control, Inc. was the only responsible and responsive bidder. Purchasing has reviewed and verified the access report which shows each vendor accessed the RFP. Historically, the City of Oxnard has utilized Duke's Root Control, Inc. with no issues and have been very satisfied with their service and performance.

### **STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

### **FINANCIAL IMPACT**

The work to be performed under this contract is budgeted annually in the Wastewater Collection Operation and Maintenance budget (611-6103-842-8209) with the Fiscal Year breakdown as follows: FY19/20 - \$106,323.47, FY 20/21 - \$108,520.50 and FY 21/22 - \$110,717.53.

### **COMMITTEE OUTCOME**

The Public Works and Transportation Committee approved 3-0 on September 10, 2019 to approve the staff recommendation and to forward the item for Council approval.

*Prepared by: Regina Cuevas, Administrative Technician*

### **ATTACHMENTS**

1. Duke's Root Control - A-8175
2. Duke's Root Control Inc RFP Response

**AGREEMENT FOR TRADE SERVICES  
COVER PAGE**

- (1) Agreement Start Date: September 17, 2019
- (2) Vendor: Duke's Root Control, Inc.
- (3) Services: Foaming Root Control Services for Various Locations Within the City of Oxnard
- (4) Schedule of Services: The services must be completed within 1,095 calendar days of the Agreement Start Date listed above
- (5) Agreement Ending Date: September 17, 2022
- (6) Total Agreement Amount: \$325,561.50
- (7) City's Project Manager: Ray Trevino, Interim Wastewater Collection Supervisor
- (8) Vendor's Project Manager: Tom Edwards, Vice President
- (9) Insurance Coverage: INS-D
- (10) What wages are required for this Project?

- ☒ Living wage but not prevailing wages, in which case: Section 20(a) through (d) and the Living Wage Policy Exhibit are incorporated and are required; but Section 20(e) and the Prevailing Wage Exhibit are not incorporated and are not required.
- ☐ Prevailing wages but not living wage, in which case: Section 20(e) and the Prevailing Wages Exhibit are incorporated and are required; but Section 20(a) through (d) and the Living Wage Policy Exhibit are not incorporated and are not required.
- ☐ Both living wage and prevailing wages, in which case Section 20, the Living Wage Policy Exhibit, and the Prevailing Wages Exhibit are incorporated and required.
- ☐ Neither living wage nor prevailing wages, in which case Section 20, the Living Wage Policy Exhibit, and the Prevailing Wages Exhibit are not incorporated and are not required.

- (11) Addresses for Notice:

*FOR VENDOR:*

1020 Hiawatha Boulevard West  
Syracuse, NY 13204  
Attn: Tom Edwards, Pacific  
Regional Manager

*FOR CITY:*

305 West Third Street, East  
Wing, Third Floor  
Oxnard, CA 93030  
Attn: Tatiana Arnaout, Interim  
City Engineer

- (12) Contact Emails:

*VENDOR'S PROJECT*

*MANAGER:* tom@dukes.com

*CITY'S PROJECT MANAGER:*

tatiana.arnaout@oxnard.org

The Agreement for Trade Services is attached hereto and incorporated herein by this reference. The following exhibits are also attached hereto and incorporated herein by this reference into the Agreement:

- |                                                                     |                                                                |
|---------------------------------------------------------------------|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Vendor Responsibilities Exhibit | <input checked="" type="checkbox"/> Living Wage Policy Exhibit |
| <input checked="" type="checkbox"/> Scope of Services Exhibit       | <input checked="" type="checkbox"/> Insurance Exhibit (INS-D)  |
| <input checked="" type="checkbox"/> Rates and Costs Exhibit         | <input type="checkbox"/>                                       |



### AGREEMENT FOR TRADE SERVICES

THIS AGREEMENT FOR TRADE SERVICES ("Agreement") is entered into in Ventura County, California, on the date that is written as "(1) Agreement Start Date" on the Cover Page, which is attached hereto and incorporated herein by this reference. This Agreement is entered by and between the City of Oxnard ("City") and the person or entity listed as "(2) Vendor" on the Cover Page, subject to the following terms and conditions:

1. Scope of Services. Vendor shall provide to City the services listed as "(3) Services" on the Cover Page (the "Services"). Vendor shall provide the Services during the term of this Agreement, as set forth below, according to the schedule written as "(4) Schedule of Services" on the Cover Page, and as further explained in the Scope of Services Exhibit, which is attached hereto and incorporated herein by this reference. In the event of any conflict between the terms of this Agreement and any incorporated document(s), the terms of this Agreement shall control.

2. Term. This Agreement shall begin on the date that is written as "(1) Agreement Start Date" on the Cover Page and shall end on the date that is written as "(5) Agreement Ending Date" on the Cover Page. Time is of the essence in this Agreement.

3. Compensation. For the Services performed during the term of this Agreement, City shall pay Vendor an amount not to exceed the amount that is listed as "(6) Total Agreement Amount" on the Cover Page, at the rates listed in the Rates and Costs Exhibit, attached hereto and incorporated herein by this reference. The rates in the Rates and Costs Exhibit shall be in effect through the end of this Agreement unless otherwise stated therein.

4. Invoices. Vendor shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Each invoice must also list the current balance on the Agreement, including that invoice, as well as the months remaining on the term of the Agreement.

5. Most Favored Nation. Throughout the term of the Agreement, in the event Vendor provides the Services having terms more favorable than this Agreement to any person or entity other than City, Vendor shall notify City within 10 calendar days of signing the other contract, or if there is no other contract, of finalizing that deal or providing any services, whichever occurs first in time. In that notice, Vendor shall offer City to amend this Agreement to reflect such more favorable terms into this Agreement without any contingency to amend any other provision of this Agreement.

6. Acceptance of Payment. Vendor's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Vendor for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Vendor for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Vendor and its employees, agents and subcontractors. Vendor shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Vendor or materials or products provided to City by Vendor, Vendor shall pay the sales tax. City shall not reimburse Vendor for sales taxes paid by Vendor.

7. Non-binding Terms. Any terms and conditions that are typed, printed, or otherwise included in any Vendor invoice rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon City, and no action by City (including, without limitation, the payment of any such invoice in whole or in part) shall be construed as binding City with respect to any such term or condition, unless the specific term or condition has been previously agreed to by Vendor and City in this Agreement or in a binding amendment thereto.

8. Non-Appropriation of Funds. Payments to be made to Vendor by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the

current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

9. Coordination of Services. The Services shall be coordinated with the person in the position listed in "(7) City's Project Manager" on the Cover Page, subject to the direction of the City Manager or Department Director. Vendor hereby designates the person in the position listed in "(8) Vendor's Project Manager" on the Cover Page as the person responsible for the Services who shall coordinate with City's Project Manager in making binding decisions in line with this Agreement on behalf of Vendor.

10. Personnel. Vendor represents that it has or shall secure at its own expense all personnel required to perform the Services. Vendor shall make reasonable efforts to maintain the continuity of Vendor's staff who are assigned to perform the Services. Vendor may associate with or employ associates or subcontractors in the performance of the Services, but at all times shall Vendor be responsible for its associates and subcontractors' labor, advice or materials provided in furtherance of providing the Services. Should any of Vendor's employees, assigns or subcontractors not conduct him- or herself appropriately, as determined by the City's Project Manager, in the process of providing the Services or any portion thereof, the City's Project Manager may notify the Vendor's Project Manager, who shall immediately handle the problem, as determined appropriate by him or her, such that the problem does not persist.

11. Additional Work. City may request additional specified work under this Agreement. The City's Project Manager must authorize all such work in writing before commencement. Vendor shall perform such work, and City shall pay for such additional work, in accordance with the Rates and Costs Exhibit. Should the work not fall under any such listed rate or cost, Vendor shall submit a quote for all additional work, which the City's Project Manager must approve in writing by before any such work may commence. The City shall compensate Vendor for any work that does not fall under a rate or cost listed in the Rates and Costs Exhibit, and for which Vendor did not obtain the City's Project Manager's written approval before work commenced, as determined by the City's Project Manager in his or her sole discretion.

12. Advertising and Publicity. Vendor shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

13. Audit. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Vendor in preparing its billings to City as a condition precedent to any payment to Vendor; or for other purposes relating to the Agreement. Vendor will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of \$10,000, the State Auditor may examine and audit Vendor for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Vendor shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Vendor shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Vendor shall include a copy of this Section in all contracts with its subcontractors, and Vendor shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

14. Termination. City may terminate this Agreement at any time, with or without cause and without penalty, upon 15 calendar days' prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 15 calendar days from the date of the notice. Vendor may terminate this Agreement at any time, with or without cause and without penalty, upon 30 calendar days' prior written notice. Such termination shall be effective on the date specified in the notice, or if no date is specified, then 30 calendar days from the date of notice and only if all assignments accepted by Vendor have been completed before the date of termination. In the event of termination of this Agreement by either party due to no fault or failure of performance by Vendor, City shall pay Vendor compensation for all Services satisfactorily completed in accordance with all of the terms and provisions of this Agreement, as determined by the City, before the effective date of termination; provided, in no event shall the Vendor receive an amount exceeding that which would have been paid to Vendor for the full performance of the Services. If City pays for any materials, City shall be entitled to the title and possession of such.



### 15. Hold Harmless, Defense and Indemnity.

a. To the fullest extent permitted by law, Vendor shall immediately defend, indemnify, and hold harmless City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (the "Indemnitees") from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with Vendor's performance of this Agreement or Vendor's failure to comply with any of its obligations contained in this Agreement. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Vendor's obligation to indemnify applies unless it is adjudicated that any of the liabilities covered by this Section 15 are the result of the sole active negligence or sole willful misconduct of any of the Indemnitees.

b. The duty to defend is a separate and distinct obligation from Vendor's duty to indemnify. Vendor shall be obligated to defend in all legal, equitable, administrative, or special proceedings with counsel approved by the City Attorney immediately upon tender to Vendor of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of negligence or willful misconduct by any of the Indemnitees shall not relieve Vendor from its separate and distinct obligation to defend the Indemnitees. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Vendor asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnitees. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of any of the Indemnitees, Vendor may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

c. The review, acceptance or approval of Vendor's work or work product by any of the Indemnitees shall not affect, relieve or reduce Vendor's indemnification or defense obligations. This Section 15 shall survive completion of the Services or termination of this Agreement. The provisions of this Section 15 shall not be restricted by and do not affect the provisions of this Agreement relating to insurance.

16. Insurance. Vendor shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within the insurance document stated in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit, which is attached hereto and incorporated herein by this reference, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverages. Such insurance must be issued by a company satisfactory to the Risk Manager. Vendor shall, before performance of any Services pursuant to this Agreement, file with the Risk Manager evidence of insurance coverage as specified in "(9) Insurance Coverage" on the Cover Page and in the Insurance Exhibit. Maintenance of insurance coverages by Vendor is a material element of this Agreement. Vendor's failure to maintain or renew insurance coverages or to provide renewal evidence may be considered a material breach of this Agreement.

### 17. Documents and Materials.

a. All final computations, exhibits, files, plans, correspondence, reports, drawings, designs, data, photographs, specifications, information, images, video files, media, or other deliverables prepared, created, drawn, calculated, photographed or developed by Vendor pursuant to this Agreement ("Documents and Materials") shall be the property without restriction or limitation upon its use, duplication or dissemination by the City. All Documents and Materials shall be considered "works made for hire," and all Documents and Materials and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of the City without restriction or limitation upon their use, duplication or dissemination by the City. Vendor shall not obtain or attempt to obtain copyright protection as to any Documents and Materials. Vendor hereby assigns to the City all ownership and any and all intellectual property rights to the Documents and Materials that are not otherwise vested in the City pursuant to this Section 17.

b. Vendor shall deliver all Documents and Materials to City's Project Manager upon completion of the Services or termination of this Agreement without additional cost or expense to the City. Additionally, anytime at City's request, City shall be entitled to possession of, and Vendor shall furnish to City's Project Manager within 10 calendar days, any or all of the Documents and Materials without additional cost or expense to the City. In both

situations, if Vendor prepares Documents and Materials on a computer, Vendor shall provide City with said Documents and Materials both in a printed format and in an electronic format that is acceptable to the City. Vendor may retain copies of these Documents and Materials but must request permission from the City before use, duplication or dissemination these Documents and Materials for any purpose other than for the Services provided to the City pursuant to this Agreement.

c. Any substantive modification of the Documents and Materials by City staff or any use of the completed Documents and Materials for other City projects, or any use of uncompleted Documents and Materials, without the written consent of Vendor, shall be at City's sole risk and without liability or legal exposure to Vendor.

d. Vendor warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Documents and Materials, and that the City has full legal title to and the right to use, duplicate or disseminate the Documents and Materials. Vendor shall defend, indemnify and hold Indemnitees harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Documents and Materials is violating federal, state or local laws, any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products or inventions. Vendor shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the services and Documents and Materials. In the event the use of any of the Documents and Materials by the City is held to constitute an infringement and the use of any of the same is enjoined, Vendor, at its own expense, shall: secure for City the right to continue using the Documents and Materials by suspension of any injunction, or by procuring a license or licenses for City; or modify the Documents and Materials so that they become non-infringing while remaining in compliance with the requirements of this Agreement.

e. This Section 17 shall survive the termination of this Agreement.

#### 18. Confidentiality of Information.

a. For the purposes of this Agreement, "Confidential Information" means all information, in whatever form transmitted, relating to the past, present or future business affairs of the City, including without limitation, (i) technical information, including patent, copyright, trade secret, and other proprietary information, techniques, sketches, drawings, models, inventions, processes, apparatus, equipment, algorithms, software programs, software source documents, and formulas; or (ii) non-technical information, including without limitation finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data and any other information belonging to the City or to a third party whose information is in the City's possession or control under obligations of confidentiality, and which is disclosed to Vendor or is developed by Vendor in whole or in part at the City's expense.

b. All Documents and Materials shall be considered Confidential Information and shall not be reproduced, transmitted, disclosed or used by the Vendor without the written consent of the City, except as may be necessary for Vendor to fulfill its obligations to the City.

c. Notwithstanding the above, these limitations shall not apply to information that (i) is already known to Vendor at the time of that information's disclosure or becomes publicly known through no wrongful act or omission of Vendor, (ii) is communicated to a third party with the express written consent of City and is not subject to restrictions on further use or disclosure, (iii) is independently developed by Vendor and has no relation to this Agreement, or (iv) is required by law, court order, court-issued subpoena or other legal process to be disclosed; provided, however, that before making such disclosure, Vendor shall immediately provide City with written notice and a reasonable opportunity for City to object to the disclosure or to take action to maintain the confidentiality of the information, unless such prior disclosure is legally impermissible.

d. Vendor shall use reasonable care to protect the Confidential Information. In the event of a breach or threatened breach of this Agreement, City shall be entitled to obtain an injunction prohibiting any such breach, the costs of which shall be paid by Vendor. Any relief granted shall be in addition to and not in lieu of any other legal or



equitable relief, including money damages. The parties acknowledge that Confidential Information is valuable and unique and that disclosure of the Confidential Information in breach of this Agreement may result in irreparable injury to the City.

e. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any Confidential Information disclosed under this Agreement or for any business decisions made by Vendor in reliance on any Confidential Information disclosed under this Agreement.

f. This Section 18 shall survive the termination of this Agreement.

19. Independent Contractor. Vendor is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Vendor or any of its employees, except as stated in this Agreement. Vendor has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Vendor, and it is free to dispose of all portions of its time which it is not obligated to devote to City in such a manner and to such persons, firms, or corporations as Vendor wishes except as expressly provided in this Agreement. This Agreement shall not be interpreted to prevent or preclude Vendor from rendering any services for Vendor's own account or to any other person or entity as Vendor in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services Vendor shall perform for the City. Except as City's Project Manager specifies in writing, Vendor and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Vendor and its employees are not employees of City. Vendor and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Vendor shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Vendor agrees to pay all required taxes on amounts paid to Vendor under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Vendor shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Vendor's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Vendor under this Agreement any amount due to City from Vendor as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

20. Wages. If the first option is selected in response to (10) on the Cover Page and, thus, the payment of living wage is required, only this paragraph and subsections (a) through (d) of this Section 20 shall apply. If the second option is selected in response to (10) on the Cover Page and, thus, the payment of prevailing wages (and related Labor Code provisions) is required, only this paragraph and subsection (e) of this Section 20 shall apply. If the third option is selected in response to (10) on the Cover Page and, thus, both the payment of living wage and prevailing wages (and related Labor Code provisions) is required, this paragraph and subsections (a) through (e) shall apply, meaning Vendor shall compensate all of its employees providing services to City in accordance with both the City's Living Wage Policy and State-required prevailing wages. In the event of a conflict between the City's Living Wage Policy and State-required prevailing wages, the higher of the two shall prevail. If the fourth option is selected in response to (10) on the Cover Page and, thus, neither the payment of living wage nor prevailing wages (and related Labor Code provisions) is required, no part of this Section 20 shall apply.

a. If either the first or third option is selected in response to (10) on the Cover Page, Vendor shall compensate any employee of Vendor who provides Services to the City under this Agreement in accordance with the Living Wage Policy Exhibit, which is attached hereto and incorporated herein by this reference. While this Agreement is in effect, Vendor shall pay such employee no less than \$16.19 per hour for each hour that such employee provides services under this Agreement. This hourly rate shall be adjusted on July 1, 2020, and each July 1 thereafter, according to the percentage change in the Consumer Price Index, all items, prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers (CPI-U), index base 1967 + 100,



comparing May of the previous year to May of the current year. In addition, while this Agreement is in effect, Vendor shall provide to such employee no less than 96 hours of paid leave per calendar year.

b. Vendor agrees to post, at a location readily accessible to those employees providing services to the City, a copy of the Living Wage Policy adopted by the Oxnard City Council on July 9, 2002, and effective October 1, 2002.

c. If Vendor fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Vendor, effective immediately.

d. In addition, if Vendor fails to comply with the Living Wage Policy in any manner, Vendor shall pay to City a fine of \$500 and shall pay to any employee providing services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Vendor shall pay such fine and penalty within 15 days after the City Manager or designee provides written notice to Vendor of the amount owed.

e. If either the second or third option is selected in response to (10) on the Cover Page, in accordance with Labor Code Section 1770 *et seq.*, the Project is a "public work." The Vendor shall pay wages in accordance with the determination of the Director of the Department of Industrial Relations ("DIR") regarding the prevailing rate of per diem wages. Copies of those rates are on file with the Public Works Director and are available to any interested party upon request. The Vendor shall post a copy of the DIR's determination of the prevailing rate of per diem wages at the job site. The Vendor shall comply with all provisions of the Prevailing Wage Exhibit, which is attached hereto and incorporated herein by this reference.

21. Nondiscriminatory Employment. Vendor shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Vendor understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Vendor shall be responsible for such subcontractor's compliance with this Section.

22. Vendor's Representations. Vendor represents, covenants and guarantees that: a) Vendor is licensed, qualified, and capable of furnishing the labor, materials, and expertise necessary to perform the Services in accordance with the terms and conditions set forth in this Agreement; b) there are no obligations, commitments, or impediments of any kind that will limit or prevent Vendor's full performance under this Agreement; c) to the extent required by the standard of practice, Vendor has investigated and considered the scope of Services performed, has carefully considered how the Services should be performed, and understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement.

23. Compliance with Laws. In performing the Services under this Agreement, Vendor shall comply with all applicable laws, ordinances and regulations. Before performing the Services under this Agreement, Vendor shall obtain all required licenses and permits, including a City business tax certificate.

24. Conflict of Interest. If, in performing the Services set forth in this Agreement, Vendor makes, or participates in, a "governmental decision" as described in Title 2, Section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for City that would otherwise be performed by a City employee holding a position specified in City's conflict of interest code, Vendor shall be subject to City's conflict of interest code, the requirements of which include the filing of one or more statements of economic interests disclosing the relevant financial interests of Vendor's personnel providing the Services set forth in this Agreement. Furthermore, Vendor shall not to accept any employment or representation during the term of this Agreement or within 12 months after completion of the Services which is or may likely make Vendor "financially interested," as provided in California Government Code Sections 1090 and 87100, in any decisions made by City on any matter in connection with which Vendor has been retained pursuant to this Agreement.

25. Fictitious Name. If Vendor has a fictitious name, Vendor shall submit to City a new Fictitious Business Name Statement approved by any California county before Vendor's prior Fictitious Business Name Statement expires if such expiration may occur during the term of this Agreement, including any term amendment.

26. Non-Assignability. Vendor shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent, which may be withheld for any reason or for no reason at all. Any purported assignment without written consent shall be null, void, and of no effect, and Vendor shall hold harmless, defend and indemnify Indemnitees regarding all Claims arising from or relating to any unauthorized assignment.

27. Protection of Services. Vendor shall continuously maintain adequate protection of all of Vendor's work from damage and shall protect the City's property from any and all injury or loss arising in connection with this Agreement. Vendor shall take all necessary precaution for the safety of employees on the job and shall comply with all applicable provisions of federal, State and municipal safety laws and building codes to prevent accidents or injury to persons on, about or adjacent to any premises where the Services are being performed.

28. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of Vendor.

29. Applicable Law; Venue. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to the Agreement shall be in the Ventura County Superior Court.

30. Titles. The titles used in this Agreement are for convenience only and shall in no way define, limit or describe the scope or intent of this Agreement or any part of it.

31. Force Majeure. Neither City nor Vendor shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include but are not be limited to acts of God, riots, acts of war, epidemics, fire, earthquakes, or other disasters.

32. Authority. Any person executing this Agreement on behalf of Vendor warrants and represents that s/he has the authority to execute this Agreement on behalf of Vendor and to bind it to the performance of these obligations.

33. Binding Agreement. The parties do not intend this Agreement to be binding upon them and shall not be held liable to its terms until it is fully executed by all required signers.

34. Cumulative Remedies. All rights and remedies of City herein shall be in addition to all other rights and remedies available at law or in equity, including, without limitation, specific performance for the enforcement of this Agreement, and temporary and permanent injunctive relief.

35. Integration; Amendment. This Agreement, including any other documents incorporated herein by specific reference, constitutes the entire and integrated agreement of City and Vendor regarding the subject matter described herein. This Agreement supersedes all prior oral or written communications, negotiations, representations, agreements and promises. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing, signed by both parties, that expressly refers to this Agreement.

36. Construction. In the event of any asserted ambiguity in or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or who drafted the Agreement in whole or in part.

37. No Waiver. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Vendor constitute or be construed as a waiver by City of any breach of covenant, or any default that may then exist on the part of Vendor, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

38. Attorneys' Fees. The prevailing party shall be entitled to recover reasonable costs, attorneys' fees (including the reasonable value of the services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, in addition to any other relief to which that party may be entitled, in any legal action or other proceeding, including an action for declaratory relief, for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement.

39. Notice. Except as otherwise required by law, a notice or communication authorized or required by this Agreement shall be in writing and shall be deemed received—on (a) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (b) on the third business day following deposit in the United States mail, postage prepaid—to the addresses listed as "(11) Addresses for Notice" on the Cover Page or to such other address as one party may notify the other in writing.

40. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email to either of City or Vendor's Project Managers' emails listed in "(12) Contact Emails" on the Cover Page or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

41. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

[Signatures on next page]

Agreement No. A-8175

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

CITY OF OXNARD

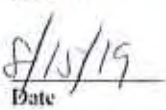
DUKE'S ROOT CONTROL, INC.

☒ Tim Flynn, Mayor<sup>1</sup> \_\_\_\_\_ Date \_\_\_\_\_  
☐ Alexander Nguyen, City Manager  
☐ Lisa Boerner, Purchasing Manager  
☐ Buyer

  
 Braden L. Boyko, Vice President<sup>2</sup> \_\_\_\_\_ Date \_\_\_\_\_

  
 Date 8/15/19

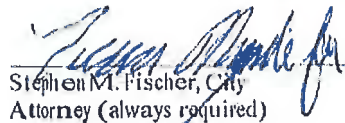
  
 Lynn Jeffron, Secretary \_\_\_\_\_ Date \_\_\_\_\_

  
 Date 8/15/19

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

  
 Stephen M. Fischer, City Attorney (always required) \_\_\_\_\_ Date 8-14-19

<sup>1</sup> The City Council must authorize and the Mayor must sign any agreement over \$200,000 annually. The City Manager may authorize and sign any agreement over \$100,000 but up to \$200,000 annually. The Purchasing Manager may authorize and sign any agreement up to \$100,000 annually. A Buyer may authorize and sign any agreement up to \$25,000 annually.

<sup>2</sup> The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



Agreement No. A-8175

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the date that is written as "(1) Agreement Start Date" on the Cover Page.

CITY OF OXNARD

DUKE'S ROOT CONTROL, INC.

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☐ Buyer

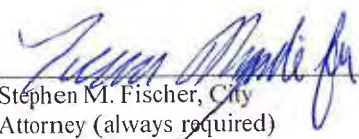
Braden L. Boyko, Vice President<sup>2</sup> \_\_\_\_\_ Date \_\_\_\_\_

Lynn Heffron, Secretary \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Michelle Ascencion, City Clerk (only if Mayor signs) \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO FORM:

 \_\_\_\_\_ Date 8-14-19  
 Stephen M. Fischer, City Attorney (always required)

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- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.



## LIVING WAGE POLICY EXHIBIT

The Living Wage Policy of the City of Oxnard is hereby adopted by the City Council on July 9, 2002 to be effective October 1, 2002.

1. Pursuant to this Living Wage Policy, Vendor shall pay those employees who provide services to the City under contract:
  - (a) Effective October 1, 2002, at least \$9.00 an hour for the time during which the employee is providing services to the City;
  - (b) Effective July 1, 2003, at least \$9.25 an hour for the time during which the employee is providing services to the City and 32 hours of paid leave per every calendar year in which an employee provides services to the City;
  - (c) Effective July 1, 2004, at least \$10.59 an hour for the time during which the employee is providing services to the City and 64 hours of paid leave per every calendar year in which an employee provides services to the City; and
  - (d) Effective July 1, 2005, at least \$12.22 an hour for the time during which the employee is providing services to the City and 96 hours of paid leave per every calendar year in which an employee provides services to the City.
2. The hourly rates established in Section 1 shall be adjusted July 1, 2006 and, each July 1 thereafter, according to the percentage change since July 1, 2005 in the Consumer Price Index prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers.
3. A service contractor executing a service contract with the City for which the City will pay the contractor \$25,000 or more during the contract term shall be subject to the Living Wage Policy.
4. A service contractor executing more than one service contract with the City, and the combined monetary total of the payments by the City pursuant to such contracts is \$25,000 or more for the combined contract terms shall be subject to the Living Wage Policy.
5. This Living Wage Policy shall not govern the following types of contracts for: (a) the purchase, rental or lease of goods, products, equipment, supplies or other personal property; (b) public works projects as defined in State or local law; and (c) professional services.
6. This Living Wage Policy shall not govern the following service contractors: (a) nonprofit entities organized under IRS Code section 501(c)(3); (b) public entities such as cities, counties, special districts, states and the federal government; and (c) businesses employing fewer than five persons.
7. The City Attorney is directed to include in all standard trade services contracts and all contracts involving unique trade services, the language set forth in Exhibit 1 attached hereto and incorporated herein by this reference.
8. If Vendor fails to comply with this Living Wage Policy, the City Manager is directed to terminate the subject service contract immediately and to impose appropriate fines and penalties as set forth in the service contract.
9. The City Manager and the City Attorney are responsible for the administration and enforcement, respectively, of the Living Wage Policy. If an employee of a service contractor governed by the Living Wage Policy concludes that he/she has been retaliated against for the exercise of rights under the Living Wage Policy, the employee should contact the City Manager at 385-7430.
10. The City Manager shall reasonably cooperate with representatives of the Ventura County Living Wage Coalition to ensure the effective administration and enforcement of the Living Wage Policy.
11. This Living Wage Policy may be changed only by City Council and only after a duly noticed public hearing.
12. The City Manager is directed to ensure that the City Council will review the Living Wage Policy as part of the FY 2003-2004/05 budget process.

**Exhibit 1****Living Wage Policy**

Pursuant to the Living Wage Policy adopted July 9, 2002 by the City Council and effective October 1, 2002, the City Manager and City Attorney are directed to include the following language in all standard trade services contracts and all unique trade services contracts governed by the Living Wage Policy.

- A. Vendor shall compensate any employee of Vendor who provides services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as the Living Wage Policy Exhibit. While this Agreement is in effect, Vendor shall pay such employee no less than \$16.19 per hour for each hour that such employee provides services under this Agreement. In addition, while this Agreement is in effect, Vendor shall provide to such employee no less than 96 hours of paid leave per calendar year.
- B. Vendor agrees to post, at a location readily accessible to those employees providing services to the City, a copy of the Living Wage Policy adopted by City Council on July 9, 2002 and effective October 1, 2002.
- C. If Vendor fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Vendor, effective immediately.
- D. In addition, if Vendor fails to comply with the Living Wage Policy in any manner, Vendor shall pay to City a fine of \$500 and shall pay to any employee providing services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Vendor shall pay such fine and penalty within 15 days after the City Manager or designee provides written notice to Vendor of the amount owed.

**CITY OF OXNARD LIVING WAGE REQUIREMENTS  
EFFECTIVE JULY 1, 2019**

42. a. Vendor shall compensate any employee of Vendor who provides services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as Exhibit 1. While this Agreement is in effect, Vendor shall pay such employee no less than **\$16.19 per hour** for each hour that such employee provides services under this Agreement. **This hourly rate shall be adjusted on July 1, 2020, and each July 1 thereafter, according to the percentage change in the Consumer Price Index**, all items, prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers (CPI-U), index base 1967 + 100, comparing May of the previous year to May of the current year. In addition, while this Agreement is in effect, Vendor shall provide to such employee no less than 96 hours of paid leave per calendar year.

b. Vendor agrees to post, at a location readily accessible to those employees providing services to the City, a copy of the Living Wage Policy adopted by the Oxnard City Council on July 9, 2002 and effective October 1, 2002.

c. If Vendor fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Vendor, effective immediately.

d. In addition, if Vendor fails to comply with the Living Wage Policy in any manner, Vendor shall pay to City a fine of \$500 and shall pay to any employee providing services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Vendor shall pay such fine and penalty within 15 days after the City Manager or designee provides written notice to Vendor of the amount owed.

e. The foregoing requirements are restated on page 5 of the Agreement for Trade Services.

## **VENDOR RESPONSIBILITIES EXHIBIT**

### **Experience and Qualifications**

#### **Vendor Requirements**

1. Vendor must possess a valid California Department of Pesticide Regulation (Cal DPR) license prior to the bid date. Evidence of current license must be kept on file at the City of Oxnard.
2. Vendor must have direct experience in completing a minimum of ten (10) projects with a each project having a minimum of 75,000 linear feet of chemical sewer root control applied.

#### **Cal DPR Certified Applicators**

1. Vendor shall have a minimum of two (2) employees who are Cal DPR certified pesticide applicators. Evidence of current certification must be kept on file at the City of Oxnard.
2. Vendor shall have Cal DPR certified pesticide applicators on every job site at all times.
3. Cal DPR certified pesticide applicators must have the following minimum level of pesticide application experience:
  - a. Certified pesticide applicators shall have a minimum of three (3) years experience in performing the type of work specified. To be considered as qualifying experience, experience must meet the two (2) following requirements:
    - i. The experience must be obtained as a state licensed and certified applicator.
    - ii. The experience must be for the type of pesticide applications described herein.
  - b. Each certified pesticide applicator shall have personally performed a minimum of 50,000 linear feet of treatments as a certified pesticide applicator.

#### **Cal DPR Licensed Agricultural Pest Control Advisor**

1. Vendor must employ at least one (1) Cal DPR licensed Agricultural Pest Control Advisor (PCA). Evidence of current license must be kept on file at the City of Oxnard.

#### **Confined Space Rescue Training**

1. Vendor must provide copies for a minimum of three (3) valid employee certificates of completion of a course in confined space rescue training in accordance with the Federal Regulation CFR 29 1910.146 that pertains to manhole entry.
  - a. Certificates must apply to field personnel that are currently employed by Vendor and that Vendor intends to have work for this project. Evidence of current certification must be kept on file at the City of Oxnard.

### **Equipment and Supplies**

Vendor shall provide the following product data for the chemical, herbicide root agent to be used:

1. Safety Data Sheet (SDS)
2. Product Specimen Label
3. Registration with United States Environmental Protection Agency and State Pesticide Regulatory Agency

Vendor, at his/her own cost and expense, shall furnish all necessary equipment, labor, materials



and incidentals necessary to apply the chemical herbicide root control agent within existing sanitary sewer mains.

### **Supervision**

Vendor will assign a supervisor and lead person to this contract and one or both are required to be present during all scheduled cleaning hours and special work assignments. The lead person is required to speak, read and understand English. Site supervisor or lead person will carry a cell phone and/or pager by which the City staff will be able to communicate with him/her.

### **Staffing**

A fully qualified force shall be maintained throughout the period of the contract with a sufficient number of workers to perform all required services in a timely manner. All personnel will receive close and continuing first line supervision. Additionally, all personnel shall maintain a courteous and respectful attitude toward the public at all times.

### **Employee Conduct**

Employees of Vendor while performing work under this contract will not:

1. Be accompanied in their work area by acquaintances, family members, assistants, or any other person unless such person is an on-duty authorized Vendor employee.
2. Remove any City property or personal property, equipment, monies, form or any other item from the facilities.
3. Engage in horseplay or loud boisterous behavior.
4. Be under the influence of alcohol or drugs.
5. Gamble.
6. Smoke in any building.
7. Use any City telephone except those designated by the City for purposes of business under this contract, except to report need of medical aid, fire, or need of law enforcement (dial 911).

### **Employee Removal**

The City reserves the right to reject any representative of Vendor's work force. It shall be Vendor's responsibility to replace such rejected workers in a manner that will not affect the execution of the contract responsibilities as specified in the contract document. Vendor shall in no way interpret such removal to require dismissal or other disciplinary action of the employee.

### **Employee Appearance and Identification**

Vendor personnel shall present a neat appearance and be easily recognized as Vendor employees. The Vendor shall provide each employee with an identification badge and/or uniform. Identification badges may be worn on collared shirts or tee shirts with company logos. Long pants are required. No shorts, skirts, or open-toed shoes are allowed.



**Quality Control Program**

Vendor shall provide and maintain a Quality Control program for all work specified. Vendor shall provide a copy of quality control procedures, safety procedures, and improvement programs currently in place.

**Employee Practices**

Vendor shall provide the firm's employment policies and procedures, as well as any equal employment opportunity and affirmative action policies. In addition, include a summary of the firm's training and injury/illness prevention programs.

**Property Damages**

The Vendor will be responsible for any damage to facilities or contents during the performance of the contract. In the event that there is damage to City property, the Vendor's supervising employee will immediately report the incident to the appropriate Manager verbally and in writing. Any such damage will be repaired by the Vendor at his/her expense and to the satisfaction of the City.

**Quantity**

Exact quantities may vary from the estimates given, and may be increased or decreased to meet the City's requirements. No minimum is guaranteed.

**Labor Strike**

It is the Vendor's responsibility to provide continuous maintenance services, without interruption, to all building and facilities specified herein. In the event of a labor action, the Vendor shall provide other means, at the Vendor's expense, to provide continuous and comparable service. Failure to do so will cause the City to take whatever action is necessary to provide the service, with any cost above and beyond the Vendor's normal rates (which will be deducted from the Vendor's payment) to the City being borne by the Vendor.

**Invoicing**

A separate invoice shall be provided for each service during the contract period.

**VENDOR RESPONSIBILITIES**

Once a contract has been executed and prior to the start of any work, Vendor must ensure that any employee that is working in the City of Oxnard has the following training:

1. City of Oxnard's Wastewater Confined Space Entry Program
2. City of Oxnard's Wastewater Collection System Spill Procedures

## **SCOPE OF SERVICES EXHIBIT**

### **SCOPE OF SERVICES**

#### **Scope of Work**

Vendor shall supply all labor, equipment, materials and incidentals necessary to apply a chemical herbicide root control agent within existing sanitary sewer mains. The agent shall be specifically designed to control tree root intrusions by killing root growth and inhibiting root re-growth within the pipeline without damaging the vegetation producing the roots. The root control agent shall not adversely affect wastewater treatment plant processes.

#### **Transportation, Storage and Protection**

All materials shall be transported, stored, and protected in accordance with manufacturer's recommendations and applicable Federal and State guidelines. Liquid chemicals must be packaged in mini-bulk containers that are designed for re-use with dry lock connectors, as part of a closed chemical handling system. Disposable pesticide containers will not be accepted for use on this project.

#### **Chemical Root Control Agent**

The chemical root control agent shall be registered with the EPA and the Cal DPR, prior to the bid opening, and shall be labeled for use in sewers to control tree roots and shall contain no chemicals that will cause exceedance of the City's wastewater discharge permit requirements. The use of any chemical must be pre-approved by City Management prior to its use in the City of Oxnard Wastewater Collection System.

The chemical root control agent shall contain an active ingredient for controlling sewer roots and deterring their re-growth. There shall also be a surfactant system to deliver the active ingredient (herbicide) to the target root tissue. The use of the name of a manufacture, brand, make or catalog designation specifying an item does not restrict contractors to that manufacture, brand, make or catalog designation. This is used simply to indicate the character, quality and/or performance equivalence of the commodity on which bids are submitted.

Regarding the active ingredient:

Root control products submitted for use that are labeled "RESTRICTED USE: DUE TO ACUTE TOXICITY" by the United States Environmental Protection Agency (U.S. EPA) are not allowed. Pesticides submitted for use must be currently classified by the U.S. EPA as a non-carcinogen, i.e. as "Not Likely to Be Carcinogenic to Humans" under either the 1985 or 2005 classification systems. Pesticides cannot be listed on the California "Prop 65 List of Chemicals Known to Cause Cancer..."

Vendor must submit a chemical label and material data safety sheet(s), for all chemicals proposed for use during for this contract.

Be non-volatile in order to minimize exposure to workers and other individuals by inhalation.

Pesticidal active ingredients must be non-volatile in order to prevent inhalation exposure to workers, homeowners and the general public in the vicinity of treated areas and must not be a suspected precursor for N-nitrosodimethylamine (NDMA).

Regarding the surfactant system:

Must produce a dense, small bubble, clinging foam, which sustains its shape for minimum of one hour.

Must enhance the penetration of herbicide into root masses.

Regarding substitutes and proven equivalents:

Use of any substitute or equivalent procedures, methods, or materials shall be approved by the City.

Should the Vendor wish to use any brand of material other than as specified herein, he/she shall submit to the City for review, complete with descriptive literature naming the proposed substitution and manufacturer. A product sample will also be required for analysis of NDMA.

### **Manner of Application**

All work must be performed by on-site pesticide certified applicators. "Certified applicator" as described herein, refers to a pesticide applicator certified and licensed by the official state lead agency responsible for the regulation of pesticides.

All work shall be performed according to label instructions and in accordance with the best recommended practice for conditions present in the line under treatment.

All applications shall be done by foaming or other methods as provided on the product label.

The application of material shall be performed in such a way as to contact roots within the primary main line sewer to be treated.

Effort will also be made to penetrate secondary lateral sewers in order to contact roots residing in the "wye" connections.

The foam must be generated through the use of air injection equipment, and the foam must be pumped in to the sewer under pressure – as a foam.

Foam quality must be sufficient to:

Penetrate "wye" connections

Reach a distance of 10 to 15 feet into the connected service lateral

Effectively treat large diameter pipe

Enhance treatment effectiveness overall.

Applications of chemicals designed to generate foam "chemically" on contact with water shall not be accepted.

**Materials that are labeled to be poured down manholes or sprayed onto roots shall not be accepted.**

Sewer pipe can not be treated effectively when surcharging flow conditions exist.

If a surcharging condition exists on a sewer to be treated (i.e., flow is greater than 60% of the pipe diameter), the Vendor will return to treat that sewer when the flow is normalized.

If a sewer surcharges within a twelve (12) hour period after a treatment has been made, the Vendor will be required to retreat that section of sewer at the Vendor's expense.

Hydraulic sewer cleaning machines shall not be used prior to (for approximately 3-6 months), or during the treatment process.

### **Protection of Wastewater Treatment Plant and Receiving Waters**



The Vendor shall take all steps necessary and appropriate to prevent adverse effects on wastewater treatment plant processes.

The Vendor attests, through submittal of this bid and entering into a contract, that the Vendor is expert in this type of work, and recognizes and understands the risks posed by this type of work on wastewater treatment plant processes. The Vendor shall not rely on the City for guidance in this regard.

Introduction of any materials in any wastewater treatment plant must be with the approval of the City's Wastewater Collections Supervisor.

The Vendor shall provide the Wastewater Collections Supervisor with names and phone numbers of individuals in a position to notify the Vendor's crews of the need to immediately stop work, including the names and phone numbers of the Vendor and the hotel or other local phone number of the Vendor's on site supervisor.

The Vendor shall maintain daily communications with the Wastewater Collections Supervisor to ensure that the chemical root control treatments are not having any adverse effects on wastewater treatment plant processes. In the event that a wastewater treatment plant experiences any reduction in operating efficiency during the execution of the contract, whether the result of the chemical treatments or not, the Vendor shall immediately suspend all applications.

The Vendor shall continue operations only after problems at the wastewater treatment plant have been corrected, and the Vendor has taken appropriate steps, satisfactory to the City, to prevent recurrence of any problems at the wastewater treatment plant that may be the result of chemical applications.

The Vendor shall be financially responsible for any adverse effects on wastewater treatment plant processes which are, directly or indirectly, caused by the chemical applications, including but not limited to the following: damages to plant processes or equipment, clean up and restoration costs, fines imposed on the Owner or on the operator of the wastewater treatment plant by State or Federal agencies, pollution of receiving waters, and civil suits. The Vendor shall further indemnify and hold harmless the City, and the operator of the wastewater treatment plant, against all costs, including legal expenses, relating to treatment plant failure or other damages or pollution caused, directly or indirectly, by the applications of chemicals by the Vendor.

### **Pollution Liability Insurance**

The pollution liability insurance described herein is in addition to all other insurance required of the Vendor by the City, including any insurance described in the general conditions, any insurance required by law, or any other insurance requested by the City.

At the time of the bid opening, the Vendor shall submit written evidence that he has obtained pollution liability coverage.

This coverage shall protect the Vendor, the City, and the City's officer, agents and employees from claims for damages for bodily or personal injury, sickness or disease, including death, and from claims for damages to property and/or the environment, which may arise directly out of the use of chemicals and/or pollution.

The minimum amount of such insurance shall be one million (\$1,000,000.00) dollars total loss. If an aggregate limit is used, that limit shall be twice the occurrence amount.

This insurance shall be provided to the Vendor by an insurance company that holds at least an "A" rating by A.M. Best rating service.

Nothing contained in this section shall be construed as limiting the extent of Vendor's responsibility for payment of damages resulting from his/her operations under the contract.

### **Reporting and Documentation**

Upon completion of the project and accompanying the invoice, or whenever requested to by the City, the Vendor shall submit log sheets and reports which show, at a minimum, the following information:

The name of the City

The report date

The date each given sewer line was treated

Street name for each given sewer line

A description (manhole numbers, house numbers, cross streets, etc.) which will enable the City to accurately identify the exact location of each sewer line

The pipe size for each given sewer line

The length (manhole to manhole) for each given sewer line

Special conditions found by the Vendor's crew

The date the guarantee expires on each given sewer line

The reports on completed work shall be submitted in two separate formats to assist the City, as follows:

Arranged by Date Treated

In order for the City to easily determine and compare which sewer lines were treated on a given day, the Vendor will submit a complete set of completed work reports sorted by the date treated.

Arranged by Street Name

In order for the City to easily look up a particular street or sewer section, and determine particulars of the treatment, the Vendor will submit a complete set of reports sorted by street name.

In addition, all reports shall be provided in an acceptable software form, and formatted for a program designated by the City.

### **Guarantee and Warranty**

For each sewer section (manhole-to-manhole) that is treated under the Contract, the Vendor shall guarantee the work as follows:

At the option of the City, the Vendor shall, at his/her own expense, re-treat a sewer section, or refund 100% of the payment received to treat that section, in the event that:

Live roots are found in the section within six (6) months of the application

The section plugs up and floods due to tree root obstructions within a period of two (2) years of the treatment date.

Re-treatments, performed at no charge in honor of the guarantee, do not extend the expiration date of the guarantee.

The guarantee applies only to sewer stoppages caused by live tree roots.



It does not apply to stoppages caused by grease or other foreign matter; flat, collapsed or deformed pipe; or flooding caused by a surcharged or plugged sewer section downstream from a guaranteed sewer section.

This guarantee applies to main line sewers only. The Vendor is not responsible for damage caused by main line stoppages. The decision of the City as to the cause of a stoppage is binding. The Vendor shall be required to return periodically, at the Vendor's sole expense, for the purpose of performing free re-treatments as required under the guarantee.

#### City of Oxnard Root Treated Sewer Lines

|   | Street |        |  | Upmh      | D<br>I | Dnmh      | Size | Feet |
|---|--------|--------|--|-----------|--------|-----------|------|------|
| E | 1ST    | STREET |  | P21-BHE24 | S      | P21-BHE23 | 8    | 104  |
| E | 1ST    | STREET |  | P21-BHE25 | S      | P21-BHE24 | 8    | 108  |
| W | 2ND    | STREET |  | N21-ALB14 | E      | N21-ALB13 | 8    | 164  |
| W | 2ND    | STREET |  | N21-ALB15 | A      | N21-ALB14 | 8    | 65   |
| W | 2ND    | STREET |  | N21-ALB16 | A      | N21-ALB15 | 8    | 244  |
| W | 3RD    | STREET |  | N21-ALB10 | E      | N21-ALB09 | 8    | 81   |
| W | 3RD    | STREET |  | N21-ALB11 | E      | N21-ALB10 | 8    | 41   |
| W | 3RD    | STREET |  | N21-ALB12 | E      | N21-ALB11 | 8    | 46   |
| W | 3RD    | STREET |  | N21-ALB13 | E      | N21-ALB12 | 8    | 52   |
|   | 5TH    | STREET |  | N22-AKE03 | S      | N22-AKE02 | 8    | 145  |
|   | 5TH    | STREET |  | N22-AKE04 | A      | N22-AKE03 | 8    | 136  |
|   | 5TH    | STREET |  | N22-ALC19 | A      | N22-ALB32 | 8    | 240  |
|   | 5TH    | STREET |  | N22-ALC20 | A      | N22-ALC19 | 8    | 139  |
|   | 5TH    | STREET |  | N22-ALC21 | A      | N22-ALC19 | 8    | 135  |
|   | 6TH    | STREET |  | N22-AJC04 | S      | N22-AJC03 | 10   | 480  |
| N | 6TH    | STREET |  | N22-ALB32 | A      | N22-ALB31 | 8    | 387  |
|   | 9TH    | STREET |  | N23-AJA01 | S      | N23-AJ+01 | 8    | 377  |

|           |        |       |           |   |           |    |     |
|-----------|--------|-------|-----------|---|-----------|----|-----|
| 9TH       | STREET |       | N23-AJA02 | E | N23-AJA01 | 8  | 380 |
| ALEXANDER | STREET |       | R27-BCK04 | S | R27-BCK05 | 12 | 280 |
| ALTURAS   | STREET |       | K25-ANA72 | S | K26-ANA71 | 8  | 425 |
| ALTURAS   | STREET |       | K25ANA73  | S | K25-ANA72 | 8  | 406 |
| ALTUS     | WAY    |       | J25-ANA19 | S | J25-ANA18 | 8  | 384 |
| AMALFI    | WAY    |       | E25-ANK39 | S | E25-ANK12 | 8  | 399 |
| AMALFI    | WAY    |       | E25-ANK40 | S | E25-ANK39 | 8  | 285 |
| AMALFI    | WAY    |       | F25-ANK41 | S | F25-ANK40 | 8  | 263 |
| AMBROSE   | AVENUE |       | J25-ANA16 | S | J26-ANA15 | 8  | 400 |
| AMBROSE   | AVENUE |       | J25-ANA17 | S | J25-ANA16 | 8  | 430 |
| AMBROSE   | AVENUE |       | J25-ANA18 | S | J24-ANA17 | 8  | 432 |
| ARCADIA   | STREET |       | P26-AGC80 | S | P26-AGC77 | 8  | 159 |
| ARCADIA   | STREET | ALLEY | P25-AGC82 | A | P26-AGC61 | 6  | 275 |
| ARCADIA   | STREET | ALLEY | P26-AGC60 | A | P26-AGC59 | 8  | 330 |
| ARCADIA   | STREET | ALLEY | P26-AGC61 | A | P26-AGC60 | 8  | 320 |
| ASH       | STREET |       | O24-AGH01 | S | O24-AG+19 | 10 | 505 |
| ASH       | STREET |       | O24-AGH02 | B | O24-AGH01 | 10 | 243 |
| ASH       | STREET |       | O24-AGH03 | E | O24-AGH02 | 10 | 280 |
| ASTER     | STREET |       | M16-ASC03 | S | M16-ASC02 | 8  | 306 |
| ASTORIA   | PLACE  |       | K17-ARC31 | S | K17-ARC30 | 8  | 316 |
| A         | STREET |       | N21-AKE05 | A | N22-AKE03 | 8  | 660 |
| A         | STREET |       | N21-ALB17 | A | N21-ALB16 | 8  | 360 |
| A         | STREET |       | N22-ALB06 | S | N22-ALB27 | 10 | 88  |

|               |        |  |             |            |             |             |             |
|---------------|--------|--|-------------|------------|-------------|-------------|-------------|
| A             | STREET |  | N22-ALB07   | A          | N22-ALB06   | 10          | 600         |
| A             | STREET |  | N22-ALB28   | A          | N22-ALB07   | 8           | 310         |
| A             | STREET |  | N31-AAE28   | S          | N31-AAE27   | 8           | 328         |
| BEARDSLEY     | STREET |  | BW-BF+62    | S          | BW-BF+61    | 10          | 330         |
| BEARDSLEY     | STREET |  | BW-BF+63    | S          | BW-BG+62    | 10          | 457         |
| BEARDSLEY     | STREET |  | BW-BF+64    | S          | BW-BF+63    | 10          | 384         |
| <b>Street</b> |        |  | <b>Upmh</b> | <b>D I</b> | <b>Dnmh</b> | <b>Size</b> | <b>Feet</b> |
| BERNADETTE    | STREET |  | L17-ARC53   | S          | L17-ARC52   | 8           | 297         |
| BIRCH         | STREET |  | K25-ANA74   | S          | K25-ANA73   | 8           | 439         |
| BROOKSIDE     | AVENUE |  | J25-ANA12   | S          | J26-ANA12   | 8           | 382         |
| BROOKSIDE     | AVENUE |  | J25-ANA13   | S          | J25-ANA12   | 8           | 400         |
| BROOKSIDE     | AVENUE |  | J25-ANA14   | S          | J25-ANA13   | 8           | 337         |
| BROOKSIDE     | AVENUE |  | J26-ANA11   | S          | J26-ANA03   | 8           | 248         |
| BROOKSIDE     | AVENUE |  | J26-ANA15   | S          | J26-ANA11   | 8           | 244         |
| CALLADO       | STREET |  | EE8-BFG14   | S          | EE8-BFG13   | 8           | 295         |
| CALLADO       | STREET |  | EE8-BFG15   | S          | EE8-BFG14   | 8           | 365         |
| CALLADO       | STREET |  | EE8-BFG16   | S          | EE8-BFG15   | 8           | 342         |
| CALLADO       | STREET |  | FF8-BFG17   | S          | EE8-BFG16   | 8           | 353         |
| CALLADO       | STREET |  | FF8-BFG18   | S          | FF8-BFG17   | 8           | 358         |
| CALLADO       | STREET |  | FF8-BFG19   | S          | FF8-BFG18   | 8           | 390         |
| CALLADO       | STREET |  | FF8-BFG20   | S          | FF8-BGG19   | 8           | 52          |
| CATARAMAN     | STREET |  | E23-ANG09   | S          | E23-ANG08   | 8           | 308         |
| CATARAMAN     | STREET |  | E23-ANG13   | S          | E23-ANG12   | 8           | 273         |



|                 |        |  |            |   |           |    |     |
|-----------------|--------|--|------------|---|-----------|----|-----|
| CATARAMAN       | STREET |  | E23-ANG14  | S | E23-ANG13 | 8  | 181 |
| CENTER SCHOOL   | ROAD   |  | EE8-BFG11  | S | EE8-BFG10 | 10 | 120 |
| CENTER SCHOOL   | ROAD   |  | EE8-BFG12  | S | EE8-BFG11 | 10 | 50  |
| CENTER SCHOOL   | ROAD   |  | EE8-BFG13  | S | EE8-BFG12 | 8  | 124 |
| CHANNEL ISLANDS | BLVD   |  | N28-AFD05  | S | N28-AFD04 | 8  | 295 |
| CORAL           | WAY    |  | E24-ANK23  | S | E24-ANK22 | 8  | 314 |
| CORBINA         | WAY    |  | E25-ANK34  | S | E25-ANK10 | 8  | 331 |
| CORBINA         | WAY    |  | F25-ANK36  | S | E25-ANK35 | 8  | 336 |
| C               | STREET |  | N21-AJC18  | A | N21-AJV30 | 8  | 338 |
| DATE            | STREET |  | O25-AGE01  | S | O25-AG+14 | 8  | 722 |
| DATE            | STREET |  | O25-AGE02  | B | O25-AGE01 | 8  | 860 |
| DATE            | STREET |  | O25-AGE02A | B | O28-AGE02 | 8  | 75  |
| DESEO           | AVENUE |  | EE9-BFG38  | B | EE9-BFG37 | 8  | 179 |
| DESEO           | AVENUE |  | EE9-BFG49  | S | EE9-BFG38 | 8  | 388 |
| DESEO           | AVENUE |  | EE9-BFG50  | S | EE9-BFG49 | 8  | 388 |
| DESEO           | AVENUE |  | EE9-BFG81  | S | EE9-BFG38 | 8  | 323 |
| DESEO           | AVENUE |  | FF8-BFG73  | S | FF8-BFG30 | 8  | 400 |
| DESEO           | AVENUE |  | FF9-BFG74  | S | FF8-BFG73 | 8  | 400 |
| DESEO           | AVENUE |  | FF9-BFG75  | S | FF9-BFG74 | 8  | 388 |
| DOLPHIN         | WAY    |  | E24-ANK20  | S | E24-ANK19 | 8  | 305 |
| DOLPHIN         | WAY    |  | E24-ANK21  | S | E24-ANK20 | 8  | 304 |
| DOUGLAS         | AVENUE |  | M19-ALA48  | A | M19-ALA47 | 8  | 443 |
| DRIFFIC SCHOOL  |        |  | N23-AJA03  | E | N23-AJA02 | 8  | 406 |

|  |                |        |       |             |            |             |             |             |
|--|----------------|--------|-------|-------------|------------|-------------|-------------|-------------|
|  | DRIFFIC SCHOOL |        |       | N23-APTS    | S          | N23-AJA03   | 8           | 103         |
|  | D              | STREET |       | N21-AJC07   | A          | N21-AJC29   | 8           | 330         |
|  | D              | STREET |       | N21-AJC29   | A          | N21-AJC06   | 8           | 374         |
|  | DUNES          | CIRCLE |       | E23-ANG11   | S          | E23-ANG10   | 8           | 198         |
|  | E              | STREET | ALLEY | M22-AJD03   | S          | M22-AJD03A  | 8           | 81          |
|  | FAIRVIEW       | DRIVE  |       | DD8-BFG03   | S          | DD8-BFG02   | 10          | 384         |
|  | FAIRWAY        | DRIVE  |       | DD8-BFG01   | E          | DD8-BFG01A  | 10          | 320         |
|  | FAIRWAY        | DRIVE  |       | DD8-BFG02   | S          | DD8-BFG01   | 10          | 487         |
|  | FAIRWAY        | DRIVE  |       | DD8-BFG04   | S          | DD8-BFG03   | 10          | 115         |
|  | FAIRWAY        | DRIVE  |       | DD8-BFG05   | S          | DD8-BFG04   | 10          | 393         |
|  | FAIRWAY        | DRIVE  |       | DD8-BFG06   | S          | DD8-BFG05   | 10          | 321         |
|  | FAIRWAY        | DRIVE  |       | EE8-BFG07   | S          | EE8-BFG06   | 10          | 319         |
|  | <b>Street</b>  |        |       | <b>Upmh</b> | <b>D I</b> | <b>Dnmh</b> | <b>Size</b> | <b>Feet</b> |
|  | FAIRWAY        | DRIVE  |       | EE8-BFG08   | S          | EE8-BFG07   | 10          | 354         |
|  | FAIRWAY        | DRIVE  |       | EE8-BFG09   | S          | EE8-BFG08   | 10          | 252         |
|  | FAIRWAY        | DRIVE  |       | EE8-BFG10   | E          | EE8-BFG09   | 10          | 310         |
|  | FATHOM         | DRIVE  |       | I25-ANE26   | S          | I24-ANE25   | 8           | 295         |
|  | FATHOM         | DRIVE  |       | I25-ANE27   | S          | I25-ANE26   | 8           | 295         |
|  | F              | STREET | ALLEY | M22-ALA11   | S          | M22-ALA11A  | 8           | 150         |
|  | GARRIDO        | COURT  |       | FF9-BFG63   | S          | FF9-BFG43   | 8           | 263         |
|  | GARRIDO        | COURT  |       | FF9-BFG64   | S          | FF9-BFG63   | 8           | 339         |
|  | GARRIDO        | DRIVE  |       | FF9-BFG41   | S          | FF9-BFG40   | 8           | 200         |



|  |             |        |            |           |   |            |   |     |
|--|-------------|--------|------------|-----------|---|------------|---|-----|
|  | GARRIDO     | DRIVE  |            | FF9-BFG42 | S | FF9-BFG41  | 8 | 266 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG44 | S | FF9-BFG43  | 8 | 366 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG51 | S | FF9-BFG40  | 8 | 394 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG52 | S | FF9-BFG51  | 8 | 394 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG53 | S | FF9-BFG52  | 8 | 394 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG54 | S | FF9-BFG53  | 8 | 400 |
|  | GARRIDO     | DRIVE  |            | FF9-BFG55 | S | FF9-BFG54  | 8 | 386 |
|  | GENEVA      | WAY    |            | K26-ANA71 | S | K26-ANA07  | 8 | 253 |
|  | GINA        | DRIVE  |            | L17-ARC53 | S | L17-ARC49  | 8 | 350 |
|  | GINGER      | STREET |            | M16-ASC01 | S | M17-AS+13  | 8 | 208 |
|  | GINGER      | STREET |            | M16-ASC02 | S | M16-ASC01  | 8 | 208 |
|  | GOLDEN SPUR | DRIVE  |            | FF9-BFG71 | S | FF10-BFG67 | 8 | 380 |
|  | GOLDEN SPUR | DRIVE  |            | FF9-BFG72 | S | FF9-BFG71  | 8 | 378 |
|  | GRADA       | AVENUE |            | EE8-BFG32 | S | FF8-BFG28  | 8 | 388 |
|  | GRADA       | AVENUE |            | EE9-BFG33 | S | EE8-BFG32  | 8 | 388 |
|  | GRADA       | AVENUE |            | EE9-BFG34 | S | EE9-BFG33  | 8 | 251 |
|  | GRADA       | AVENUE |            | EE9-BFG36 | S | EE9-BFG35  | 8 | 400 |
|  | GRADA       | AVENUE | EASEMENT N | EE9-BFG37 | S | EE9-BFG34  | 8 | 175 |
|  | G           | STREET |            | M18-ALA47 | A | M20-ALA46  | 8 | 465 |
|  | G           | STREET |            | M20-ALA45 | E | M30-ALA44  | 8 | 171 |
|  | GUAVA       | STREET |            | M25-AMD20 | S | M26-AMD19  | 8 | 276 |
|  | GUAVA       | STREET |            | P26-AGC72 | S | P26-AGC71  | 8 | 360 |
|  | GUAVA       | STREET |            | P26-AGC73 | S | P26-AGC72  | 8 | 180 |

|   |               |        |  |             |            |             |             |             |
|---|---------------|--------|--|-------------|------------|-------------|-------------|-------------|
|   | GUINDA        | COURT  |  | FF8-BFG80   | S          | FF8-BFG19   | 8           | 310         |
|   | HARBOR        | BLVD   |  | E22-ANH41   | S          | E22-ANH40   | 8           | 318         |
| S | HARBOR        | BLVD   |  | E23-ANH35   | F          | E23-ANH34   | 8           | 253         |
|   | HARBOR        | BLVD   |  | E24-ANK02   | S          | E24-ANK01   | 10          | 254         |
|   | JOANNE        | WAY    |  | K17-ARC47   | S          | K17-ARC43   | 8           | 345         |
|   | JOANNE        | WAY    |  | K17-ARC51   | S          | K17-ARC47   | 8           | 355         |
|   | J             | STREET |  | M32-AAG02   | S          | M32-AAG01   | 8           | 172         |
|   | J             | STREET |  | M32-AAG06   | S          | M31-AAG05   | 8           | 361         |
|   | K             | STREET |  | L21-ABG03   | S          | L22-ABG02   | 10          | 443         |
|   | LAKEHURST     | STREET |  | L17-ABM23   | S          | L18-ABM22   | 8           | 274         |
|   | LAKEHURST     | STREET |  | L18-ABM22   | S          | L18-ABM05   | 8           | 278         |
|   | LARK          | STREET |  | O28-AEK34   | S          | O28-AE532   | 8           | 270         |
|   | MAGNOLIA      | AVENUE |  | N20-AJD22   | A          | N20-AJD21   | 8           | 520         |
|   | MAGNOLIA      | AVENUE |  | N20-AJD23   | A          | N20-AJD22   | 8           | 500         |
|   | MAPLE         | STREET |  | O27-AHA30   | S          | O27-AHA48   | 8           | 282         |
|   | MARGARITA     | STREET |  | P20-AHE26   | S          | P21-BHE25   | 8           | 498         |
|   | MARLIN        | WAY    |  | E25-ANK16   | S          | E25-ANK05   | 8           | 316         |
|   | MCLAUGHLIN    | AVENUE |  | K25-ANA61   | S          | K26-ANA60   | 8           | 402         |
|   | MCLAUGHLIN    | AVENUE |  | K25-ANA62   | S          | K25-ANA61   | 8           | 398         |
|   | <b>Street</b> |        |  | <b>Upmh</b> | <b>D I</b> | <b>Dnmh</b> | <b>Size</b> | <b>Feet</b> |
|   | MCLAUGHLIN    | AVENUE |  | K25-ANA63   | S          | K25-ANA62   | 8           | 315         |
|   | MCLAUGHLIN    | AVENUE |  | K26-ANA60   | S          | K26-ANA06   | 8           | 397         |
|   | MERCED        | PLACE  |  | S28-BCF26   | S          | S28-BCF19   | 8           | 240         |

|   |                  |          |            |            |   |            |   |     |
|---|------------------|----------|------------|------------|---|------------|---|-----|
|   | OLD COACH        | DRIVE    |            | FF10-BFG67 | S | FF10-BFG47 | 8 | 408 |
|   | OLD COACH        | DRIVE    |            | FF10-BFG86 | S | FF10-BFG67 | 8 | 210 |
|   | OLD COACH        | DRIVE    |            | FF9-BFG68  | S | FF9-BFG86  | 8 | 129 |
|   | OLD COACH        | DRIVE    |            | FF9-BFG69  | S | FF9-BFG68  | 8 | 334 |
|   | OLD COACH        | DRIVE    |            | FF9-BFG70  | S | FF9-BFG69  | 8 | 337 |
|   | OLD COACH        | DRIVE    |            | FF9-BFG84  | S | FF9-BFG70  | 8 | 179 |
|   | OLGA             | STREET   |            | L16-ABQ11  | S | L16-ABQ10  | 8 | 223 |
|   | OLGA             | STREET   |            | L16-AGQ12  | S | L16-ABQ11  | 8 | 296 |
|   | OLGA             | STREET   |            | L16-ABQ13  | S | L16-ABQ12  | 8 | 296 |
|   | OLGA             | STREET   |            | L16-ABQ14  | S | L16-ABQ13  | 8 | 297 |
| W | OLIVE            | STREET   |            | L24-AAU07  | S | L27-AAU06  | 8 | 310 |
|   | OUTRIGGER        | WAY      |            | E23-ANH59  | S | D24-ANH18  | 8 | 353 |
|   | OUTRIGGER        | WAY      |            | E23-ANH60  | S | E23-ANH59  | 8 | 299 |
|   | OUTRIGGER        | WAY      |            | E23-ANH61  | S | E23-ANH60  | 8 | 350 |
|   | OUTRIGGER        | WAY      |            | E23-ANH62  | S | E23-ANH61  | 8 | 337 |
|   | OXNARD           | BLVD     |            | N22-AKE02  | S | O22-AKE01  | 8 | 80  |
|   | OXNARD           | BLVD     |            | O22-AKE01  | S | O22-AK+15  | 8 | 153 |
|   | PIEDMONT/RIAL TO | STREET S |            | K23-ABD20  | S | K24-ABD05  | 8 | 357 |
|   | PIROPO           | COURT    |            | EE9-BFG57  | S | FF9-BFG56  | 8 | 322 |
|   | PIROPO           | COURT    |            | EE9-BFG58  | S | EE9-BFG82  | 8 | 70  |
|   | PIROPO           | COURT    |            | EE9-BFG82  | S | EE9-BFG57  | 8 | 264 |
|   | PIROPO           | COURT    |            | FF9-BFG56  | S | FF9-BFG41  | 8 | 373 |
|   | PIROPO           | COURT    | EASEMENT S | EE9-BFG59  | F | EE9-BFG83  | 6 | 148 |



|  |                    |             |                |               |   |               |    |     |
|--|--------------------|-------------|----------------|---------------|---|---------------|----|-----|
|  | PIROPO             | COURT       | EASEME<br>NT S | EE9-<br>BFG83 | S | EE9-<br>BFG82 | 6  | 107 |
|  | RANCH              | ROAD        |                | BW-<br>BF+65  | S | BW-<br>BF+64  | 10 | 180 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+66  | S | BW-<br>BF+65  | 10 | 185 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+67  | E | BW-<br>BF+66  | 10 | 225 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+68  | E | BW-<br>BF+67  | 10 | 280 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+69  | E | BW-<br>BF+68  | 10 | 269 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+70  | E | BW-<br>BF+69  | 10 | 375 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+71  | E | BW-<br>BF+70  | 10 | 370 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+72  | E | BW-<br>BF+71  | 10 | 385 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+73  | E | BW-<br>BF+72  | 10 | 205 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+75  | E | BW-<br>BF+73  | 10 | 470 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+76  | E | BW-<br>BF+75  | 10 | 269 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+77  | E | BW-<br>BF+76  | 10 | 218 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+78  | E | BW-<br>BF+77  | 10 | 315 |
|  | RANCH              | ROAD        | EASEME<br>NT   | BW-<br>BF+79  | E | BW-<br>BF+78  | 10 | 280 |
|  | RAVOLI             | DRIVE       |                | G25-<br>ANC13 | S | G26-<br>ANC12 | 8  | 241 |
|  | REDWOOD/SPRU<br>CE | STREET<br>S |                | L28-<br>AAW06 | A | L28-<br>AAW05 | 8  | 340 |
|  | REEF               | WAY         |                | D23-<br>ANH31 | S | D23-<br>ANH09 | 8  | 279 |
|  | REEF               | WAY         |                | D23-<br>ANH32 | F | D23-<br>ANH31 | 8  | 271 |
|  | SETIRO             | COURT       |                | EE8-<br>BFG77 | S | EE8-<br>BFG16 | 8  | 154 |
|  | RIENTE             | STREET      |                | EE8-<br>BFG24 | S | EE8-<br>BFG15 | 8  | 336 |
|  | RIENTE             | STREET      |                | EE8-<br>BFG25 | S | EE8-<br>BFG24 | 8  | 250 |
|  | ROSADA             | COURT       |                | FF8-<br>BFG78 | S | FF8-<br>BFG17 | 8  | 196 |

|   |               |        |       |             |          |             |             |             |
|---|---------------|--------|-------|-------------|----------|-------------|-------------|-------------|
|   | SAINT JOHNS   |        | ALLEY | M20-ALA46   | A        | M20-ALA45   | 8           | 486         |
|   | SAND PIPER    | WAY    |       | D23-ANH21   | S        | D23-ANH07   | 10          | 279         |
|   | <b>Street</b> |        |       | <b>Upmh</b> | <b>D</b> | <b>Dnmh</b> | <b>Size</b> | <b>Feet</b> |
| S | K             | STREET |       | L21-ABG04   | S        | L21-ABG03   | 10          | 473         |
|   | STATHAM       | BLVD   |       | P27-AHA10   | S        | P27-AHA49   | 10          | 78          |
|   | STATHAM       | BLVD   |       | P27-AHA11   | S        | P27-AHA10   | 10          | 415         |
|   | STATHAM       | BLVD   |       | P27-AHA12   | S        | P27-AHA11   | 10          | 300         |
|   | STATHAM       | BLVD   |       | P27-AHA47   | S        | P27-AHA12   | 10          | 140         |
|   | SUDARIO       | COURT  |       | FF9-BFG65   | S        | FF9-BFG43   | 8           | 249         |
|   | SUDARIO       | COURT  |       | FF9-BFG66   | S        | FF9-BFG65   | 8           | 369         |
|   | SUENO         | COURT  |       | FF8-BFG79   | S        | FF8-BGG18   | 8           | 195         |
|   | SURFRIDER     | WAY    |       | E23-ANH28   | S        | E23-ANH27   | 8           | 321         |
|   | SURFRIDER     | WAY    |       | E23-ANH30   | F        | E23-ANH29   | 8           | 241         |
|   | TERRAMAR      | WAY    |       | E24-ANJ17   | S        | E24-ANJ06   | 8           | 249         |
|   | TRUENO        | AVENUE |       | EE8-BFG21   | S        | EE8-BFG12   | 8           | 260         |
|   | TRUENO        | AVENUE |       | EE8-BFG22   | S        | EE8-BFG21   | 8           | 260         |
|   | TRUENO        | AVENUE |       | EE8-BFG26   | S        | EE8-BFG25   | 8           | 166         |
|   | TRUENO        | AVENUE |       | EE8-BFG27   | S        | EE8-BFG25   | 8           | 255         |
|   | TRUENO        | AVENUE |       | EE9-BFG23   | S        | EE8-BFG22   | 8           | 225         |
|   | TRUENO        | AVENUE |       | FF8-BFG28   | S        | EE8-HFG27   | 8           | 251         |
|   | TRUENO        | AVENUE |       | FF8-BFG29   | S        | FF8-BFG28   | 8           | 400         |
|   | TRUENO        | AVENUE |       | FF8-BFG30   | S        | FF8-BFG29   | 8           | 280         |
|   | TRUENO        | AVENUE |       | FF8-BFG31   | S        | FF8-BFG30   | 8           | 413         |



|  |              |        |  |            |   |            |    |              |
|--|--------------|--------|--|------------|---|------------|----|--------------|
|  | VALLEY VISTA | DRIVE  |  | EE9-BFG39  | S | EE9-BFG38  | 8  | 233          |
|  | VALLEY VISTA | DRIVE  |  | FF10-BFG47 | S | FF9-BFG46  | 8  | 200          |
|  | VALLEY VISTA | DRIVE  |  | FF10-BFG48 | S | FF10-BFG47 | 8  | 240          |
|  | VALLEY VISTA | DRIVE  |  | FF9-BFG40  | S | EE9-BFG39  | 8  | 259          |
|  | VALLEY VISTA | DRIVE  |  | FF9-BFG43  | S | FF9-BFG42  | 8  | 181          |
|  | VALLEY VISTA | DRIVE  |  | FF9-BFG45  | S | FF9-BFG44  | 8  | 200          |
|  | VALLEY VISTA | DRIVE  |  | FF9-BFG46  | S | FF9-BFG45  | 8  | 265          |
|  | VISALIA      | STREET |  | K25-ANA83  | S | K25-ANA82  | 8  | 325          |
|  | VISALIA      | STREET |  | K25-ANA84  | S | K25-ANA83  | 8  | 325          |
|  | WAVECREST    | WAY    |  | E23-ANH55  | S | E23-ANH54  | 8  | 137          |
|  | WAVECREST    | WAY    |  | E23-ANH56  | F | E23-ANH55  | 8  | 300          |
|  | WAVECREST    | WAY    |  | E23-ANH57  | F | E23-ANH56  | 8  | 300          |
|  | WAVECREST    | WAY    |  | E23-ANH58  | S | E23-ANH57  | 8  | 299          |
|  |              |        |  |            |   |            |    |              |
|  |              |        |  |            |   |            |    | <b>TOTAL</b> |
|  |              |        |  |            |   |            |    | <b>S</b>     |
|  |              |        |  |            |   |            | 6  | 530          |
|  |              |        |  |            |   |            | 8  | 54731        |
|  |              |        |  |            |   |            | 10 | 13200        |
|  |              |        |  |            |   |            | 12 | 280          |
|  |              |        |  |            |   |            |    | 68741        |

## RATES AND COSTS EXHIBIT

| <b>First Year Rates:</b>    |                                   |                          |                       |
|-----------------------------|-----------------------------------|--------------------------|-----------------------|
| <b>Sewer Pipe Size</b>      | <b>Unit Price Per Linear Foot</b> | <b>Estimated Footage</b> | <b>Extended Price</b> |
| 6 inch                      | \$1.37                            | 530                      | \$726.10              |
| 8 inch                      | \$1.47                            | 54,731                   | \$80,454.57           |
| 10 inch                     | \$1.86                            | 13,200                   | \$24,552.00           |
| 12 inch                     | \$2.11                            | 280                      | \$590.80              |
| 15 inch                     | \$N/A                             | 0                        | \$                    |
| <b>Subtotal</b>             |                                   | <b>68,741</b>            | <b>\$106,323.47</b>   |
| <b>Second Year Rates:</b>   |                                   |                          |                       |
| <b>Sewer Pipe Size</b>      | <b>Unit Price Per Linear Foot</b> | <b>Estimated Footage</b> | <b>Extended Price</b> |
| 6 inch                      | \$1.40                            | 530                      | \$742.00              |
| 8 inch                      | \$1.50                            | 54,731                   | \$82,096.50           |
| 10 inch                     | \$1.90                            | 13,200                   | \$25,080.00           |
| 12 inch                     | \$2.15                            | 280                      | \$602.00              |
| 15 inch                     | \$N/A                             | 0                        | \$                    |
| <b>Subtotal</b>             |                                   |                          | <b>\$108,520.50</b>   |
| <b>Third Year Rates:</b>    |                                   |                          |                       |
| <b>Sewer Pipe Size</b>      | <b>Unit Price Per Linear Foot</b> | <b>Estimated Footage</b> | <b>Extended Price</b> |
| 6 inch                      | \$1.43                            | 530                      | \$757.90              |
| 8 inch                      | \$1.53                            | 54,731                   | \$83,738.43           |
| 10 inch                     | \$1.94                            | 13,200                   | \$25,608.00           |
| 12 inch                     | \$2.19                            | 280                      | \$613.20              |
| 15 inch                     | \$N/A                             | 0                        | \$                    |
| <b>Subtotal</b>             |                                   |                          | <b>\$110,717.53</b>   |
| <b>Total Contract Value</b> |                                   |                          | <b>\$325,561.50</b>   |

**INSURANCE REQUIREMENTS FOR SMALL/MEDIUM CONSTRUCTION AND SERVICES CONTRACTS  
(WITHOUT BUILDER'S RISK REQUIREMENT)**

1. Contractor shall obtain and maintain during the performance of any services under this Contract the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Contractor, its agents, representatives, employees or subcontractors.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project location or shall be twice the occurrence amount;

b. Business Automobile Liability Insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office Automobile Liability Coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. If architectural, engineering, or electrical work will be performed under the Contract, Professional Liability/Errors and Omissions Insurance appropriate to the work being done in an amount not less than \$1,000,000, with neither Contractor nor listed subcontractors having less than \$500,000 individually. The Professional Liability/Errors and Omissions Insurance must be project specific with at least a one-year extended reporting period, or longer upon request.

d. Workers' Compensation Insurance in compliance with the laws of the State of California, and Employer's Liability Insurance in an amount not less than \$1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

1. Contractor shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-D. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email (or fax if necessary) to the Risk Manager, addressed as follows (do not send hard copies):

City of Oxnard  
Insurance Compliance  
Reference No. \_\_\_\_\_  
P.O. Box 100085 – OX  
Duluth, GA 30096  
Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)  
Via Fax: 678-259-1007

2. Contractor agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled by either party, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

3. Contractor agrees that the Commercial General Liability and Business Automobile Liability Insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-D or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

4. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5. Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

6. All insurance standards applicable to Contractor shall also be applicable to Contractor's subcontractors. Contractor agrees to maintain appropriate agreements with subcontractors and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

## INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

*Certificates of Insurance*

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

*Endorsement Forms*

Original endorsements are required for general liability and automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that you use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the attached.

INS-D.doc



**ACORD CERTIFICATE OF INSURANCE**

ISSUE DATE (MM/DD/YY)

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

CODE

SUB-CODE

**COMPANIES AFFORDING INSURANCE COVERAGE**

INSURED

COMPANY

LETTER A

SPECIFY COMPANY NAMES IN THIS SPACE

COMPANY

LETTER B

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO<br>LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                             | POLICY NUMBER | POLICY EFFECTIVE<br>DATE (MM/DD/YY) | POLICY EXPIRATION<br>DATE (MM/DD/YY) | LIMITS                                                                                                                                                                                                       |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A         | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. |               |                                     |                                      | GENERAL AGGREGATE \$1,000,000<br>PRODUCTS COMP/OP AGG. \$1,000,000<br>PERSONAL & ADV. INJURY \$1,000,000<br>EACH OCCURRENCE \$1,000,000<br>FIRE DAMAGE (Any one fire) \$<br>MED. EXPENSE (Any one person) \$ |
| A         | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRE AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY                                                                                        |               |                                     |                                      | COMBINED SINGLE LIMIT \$1,000,000<br>BODILY INJURY \$<br>(Per person)<br>BODILY INJURY \$<br>(Per accident)<br>PROPERTY DAMAGE \$                                                                            |
| A         | <b>EXCESS LIABILITY</b><br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM                                                                                                                                                                                          |               |                                     |                                      | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                           |
| A         | <b>WORKERS' COMPENSATION<br/>AND<br/>EMPLOYERS' LIABILITY</b>                                                                                                                                                                                                 |               |                                     |                                      | STATUTORY LIMITS<br>EACH ACCIDENT \$1,000,000<br>DISEASE-POLICY LIMIT \$1,000,000<br>DISEASE-EACH EMPLOYEE \$1,000,000                                                                                       |
| A         | <b>OTHER</b><br>Errors and omissions insurance or malpractice insurance available for the insured's profession; if architectural, engineering or electrical work will be performed under the Agreement                                                        |               |                                     |                                      | Minimum coverage \$1,000,000<br>Each consultant/ \$500,000<br>& listed sub-consultant                                                                                                                        |

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS****CERTIFICATE HOLDER****CITY OF OXNARD****Attn: Insurance Compliance****Reference No. \_\_\_\_\_****P.O. Box 100085 – OX****Duluth, GA 30096****Via Email: [cityofoxnard@ebix.com](mailto:cityofoxnard@ebix.com)****Via Fax: 678-259-1007****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

**AUTHORIZED REPRESENTATIVE**



Rev. 8/19

| <b>AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT<br/>FOR THE CITY OF OXNARD (the "City")</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>SUBMIT IN DUPLICATE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>PRODUCER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>ENDORSEMENT NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>ISSUE DATE (MM/DD/YY)</b> |
| Telephone: _____<br><b>NAMED INSURED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>POLICY INFORMATION:</b><br>Insurance Company: _____<br>Policy No.: _____<br>Policy Period: (from) _____ (to) _____<br>LOSS ADJUSTMENT EXPENSE <input type="checkbox"/> Included in Limits <input type="checkbox"/> In Addition to Limits<br><br><input type="checkbox"/> Deductible <input type="checkbox"/> Self-Insured Retention (check which) of \$ _____<br>with an Aggregate of \$ _____ applies to<br>coverage. <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Per Claim _____ (which) _____<br><br><b>APPLICABILITY.</b> This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here <input type="checkbox"/> in which case only the following specific agreements and permits with the City are covered:<br><br><b>CITY AGREEMENTS/PERMITS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |
| <b>TYPE OF INSURANCE</b><br><input type="checkbox"/> COMMERCIAL AUTO POLICY<br><input type="checkbox"/> BUSINESS AUTO POLICY<br><input type="checkbox"/> OTHER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>OTHER PROVISIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |
| <b>LIMIT OF LIABILITY</b><br><br>\$ _____ per accident, for bodily injury and property damage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance.<br>Name: _____<br>Address: _____<br><br>Telephone: ( ) _____                                                                                                                                                                                                                                                                                                                               |                              |
| In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |
| <ol style="list-style-type: none"> <li>1. <b>INSURED.</b> The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.</li> <li>2. <b>CONTRIBUTION NOT REQUIRED.</b> As respects: (a) work performed by the named insured for or on behalf of the City, or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.</li> <li>3. <b>SEVERABILITY OF INTEREST.</b> This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.</li> <li>4. <b>CANCELLATION NOTICE.</b> With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.</li> <li>5. <b>PROVISIONS REGARDING THE INSURED'S DUTIES.</b> Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.</li> <li>6. <b>SCOPE OF COVERAGE.</b> This policy, if primary, affords coverage at least as broad as:               <ol style="list-style-type: none"> <li>a. Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or</li> <li>b. If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).</li> </ol> </li> </ol> Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |
| <b>ENDORSEMENT HOLDER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |
| <b>CITY OF OXNARD</b><br><b>Attn: Insurance Compliance</b><br><b>Reference No. _____</b><br><b>P.O. Box 100085 – OX</b><br><b>Duluth, GA 30096</b><br><b>Via Email: <a href="mailto:cityofoxnard@ebix.com">cityofoxnard@ebix.com</a></b><br><b>Via Fax: 678-259-1007</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>AUTHORIZED REPRESENTATIVE</b><br><input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____<br><br>I, _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.<br><br>Signature _____<br><div style="text-align: center;">(original signature required)</div><br>Telephone: ( ) _____ Date Signed _____ |                              |

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.



# City of Oxnard Request for Proposal (RFP)

## Foaming Root Control Services

Bid Close Date: July 2, 2019  
by 2:00 p.m. PT

**Purchasing Division**  
300 West Third Street  
Oxnard, CA 93030

Solicitation opportunities: <https://www.oxnard.org/rfps-and-rfqs/>  
City Website: <https://www.oxnard.org/>

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

## TABLE OF CONTENTS

### A. SOLICITATION INTRODUCTION

- 1.0 Timeline of Events
- 2.0 Period of Performance
- 3.0 Introduction
- 4.0 Background of the City of Oxnard

### B. PROPOSAL GUIDELINES

- Tab A – Proposal Checklist
- Tab B – Company Profile/ Experience
- Tab C – Acknowledgement
- Tab D – Scope of Services
- Tab E – Environmental Hazard Submittal
- Tab F – Contractors Qualification Submittal
- Tab G – Pesticide Applicator Submittal
- Tab H – References
- Tab I – Cost/Budget Narrative
- Tab J – Bidder Attachment

**Attention Bidders:** please complete this document and upload as part of your bid response.

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

## I. TIMELINE OF EVENTS

Proposers will be responsible to carefully examine the requirements contained herein.

### Proposed Timeline

| DATE                | ACTIVITY                                                                                        |
|---------------------|-------------------------------------------------------------------------------------------------|
| June 6, 2019        | Release of Solicitation                                                                         |
| June 21, 2019       | Last day for Questions by Bidders                                                               |
| July 2, 2019        | Submission of the Proposal is due to the City of Oxnard Purchasing Division by <b>2:00 p.m.</b> |
| July 2-July 9, 2019 | Review of Proposals                                                                             |
| July 9-19, 2019     | Agreement Development/Negotiations                                                              |
| July 30, 2019       | City Council approval (if necessary, e.g., over \$200,000)                                      |
| August 1, 2019      | Contracted work begins                                                                          |

The above dates are tentative and are subject to change as necessary.



City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

## **2.0 PERIOD OF PERFORMANCE**

The period of performance anticipated for this solicitation and shall be for **Three (3)** years, with each year renewable in one (1) year increments from **(August 1, 2019 thru July 31, 2020)** or effective upon signature of an Agreement by both parties, unless terminated earlier. This annual renewal shall be based on mutually acceptable services, cost adjustments, and the City requirements and there is no obligation by the City to purchase any specified amount of goods or services.

## **3.0 INTRODUCTION**

The City of Oxnard invites proposals from qualified contractors to provide Foaming Root Control Services for the City of Oxnard.

## **4.0 BACKGROUND OF THE CITY OF OXNARD**

Oxnard, a vibrant and growing community of approximately 200,000 people, is located on the beautiful Southern California coast and is the largest and most populous city in the County of Ventura. Nestled about 60 miles northwest of Los Angeles and 35 miles south of Santa Barbara, Oxnard prides itself on its rich diversity and culture. Oxnard is a full-service city. Incorporated as a general law city in 1903, Oxnard operates under the council-manager form of government. The governing body, the City Council, is composed of five (5) members.

This city by the Pacific Ocean is an ideal place to raise a family; Oxnard residents enjoy a spirit of community pride. With its attractive residential areas located among tree-lined streets, parks and beaches, Oxnard provides a wide variety of housing choices.

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### Tab A – Proposal Checklist

#### **Instructions:**

- a) This section must be filled in and each item checked off to ensure all items requested by the City in this solicitation have been submitted.
- b) Follow the instructions in each section of this solicitation.
- c) Present all requested items in the index tabs ordered **A through G** as shown.
- d) Label each item presented and include additional items on your Table of Contents.
- e) All proposals must include a detailed description of each proposed service to be provided.
- f) Bidders that do not follow the bid instructions found in the separate document titled “**Terms and Conditions**”, may be found to be “non-responsive” and disqualified from the bid process.

**Name of Company:** DUKE'S ROOT CONTROL, INC

**Service to provide:** CHEMICAL TREATMENT OF TREE ROOTS IN SEWERS

**Main Point of Contact:** BRADEN BOYKO - VICE PRESIDENT

**E-mail:** braden@dukes.com

**Phone:** (315) 472-4781

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### **Tab A Proposal Submission Checklist**

#### **General Bidder Information**

*Please provide one copy of the following items in your proposal. Indicate the page number where the item is located.*

|                                                                                          | <b>Page Number</b> |
|------------------------------------------------------------------------------------------|--------------------|
| <input checked="" type="checkbox"/> Tab A: Proposal Checklist ( <i>this page</i> ) ..... | <u>6</u>           |
| <input checked="" type="checkbox"/> Tab B: Company Profile/ Experience .....             | <u>8</u>           |
| <input checked="" type="checkbox"/> Tab C: Acknowledgements .....                        | <u>10</u>          |
| <input checked="" type="checkbox"/> Tab D: Scope of Services .....                       | <u>11</u>          |
| <input checked="" type="checkbox"/> Tab E: Environmental Hazard Submittal .....          | <u>18</u>          |
| <input checked="" type="checkbox"/> Tab F: Contractors Qualification Submittal .....     | <u>19</u>          |
| <input checked="" type="checkbox"/> Tab G: Pesticide Applicator Submittal .....          | <u>20</u>          |
| <input checked="" type="checkbox"/> Tab H: References .....                              | <u>22</u>          |
| <input checked="" type="checkbox"/> Tab I: Cost/Budget Narrative .....                   | <u>26</u>          |
| <input checked="" type="checkbox"/> Tab J: Bidder Attachment .....                       | <u>27</u>          |

### **CERTIFICATION**

I, the undersigned, certify and declare I have read and know the contents of the proposal the proposer listed below is submitting to the City of Oxnard ("City"). I certify under penalty of perjury that the preparer(s) of this proposal has/have provided only complete and truthful information to the City in this proposal. I understand that any misrepresentations or material omissions within this proposal will be grounds for potentially disqualifying the proposer or not awarding the contract to the proposer. Additionally, any misrepresentations or material omissions within this proposal are considered breaches of the contract (should the proposer be awarded that contract); the City shall have the right to terminate the contract immediately without consequences, and the City retains all other legal rights available to the City for breach of contract.

I, the undersigned, hereby give permission to the City and its employees and agents to contact references—including those references' officials, employees, and agents (collectively, "References")—of the proposer and its officers, managers, members, general partners, limited partners, or other owners of at least ten percent (10%) of the business, or if the business is a corporation or s-corporation, of its stock (collectively, "Owners"), and request information from other clients—including those clients' officials, employees and agents (collectively, "Other Clients"). I further give permission for the City to review any criminal records of the Owners and obtain public records regarding the Owners, such as records of arrests, indictments, convictions, civil judicial actions, tax liens, and outstanding judgments. I have authority to waive, and I do waive, any and all rights and claims by the proposer, the Owners, and all of their heirs and assigns against the City and its officials, employees and agents, the References, and the Other Clients regarding any actions taken pursuant to, related to or incidental to, the authorization

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

given in this paragraph. Furthermore, I agree that the City and its officers, employees and agents may but have no obligation to share any such information.

I am executing this proposal on behalf of the proposer. I warrant and represent under penalty of perjury that I have the authority to execute this proposal on behalf of the proposer and I have the authority to bind the proposer to the answers provided in this proposal. If any information provided herein becomes inaccurate, I will immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

### CERTIFICATIONS

I, BRADEN BOYKO, a duly authorized agent of DUKE'S ROOT CONTROL, INC  
**Printed Name of Agent/Officer** **Name of Organization**  
 hereby certify that DUKE'S ROOT CONTROL INC by submission of this proposal in response to the  
**Name of Organization**

solicitation, agree upon contract award to carry out the requirements specified and obligations set forth therein.

Signature:



Date:

6/27/19

Title of Agent/Officer: VICE PRESIDENT

*"Execution hereof is certification that the undersigned has read and understands the terms and conditions hereof, and that the undersigned's principal is fully bound and committed."*

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### Tab B - Company Profile/Experience

This section of the proposal is designed to establish the bidder as an entity with the ability and experience to operate the program as specified in the solicitation. The Company Profile should be concise and clear, including descriptive information regarding service delivery. The following information must be provided as follows:

1. Business name and legal business status (i.e. partnership, corporation, etc.).

**BIDDER'S RESPONSE:** CORPORATION

2. Company overview and disclosure of services or activities performed, including:

- a. The City of Oxnard is a public agency with a City Council composed of elected officials. The elected officials are restricted from voting on any action concerning a contract whose owners have made a campaign contribution of \$250 or more in the previous 12 months. To assist them in their decision making process, please indicate the owners of the company and if any contributions were made to the Elected Officials.
- b. Company hierarchy (President, Vice President, Company Officers, etc.) and an organizational chart. The organizational chart shall clearly identify all staff members that will provide services under this contract.
- c. The number of years in business under the present business name, as well as prior business names, and the number of years of experience providing the proposed, equivalent or related services.
- d. Location of the office from which the work under this contract will be provided and the staff allocation at that office.

a. **BIDDER'S RESPONSE:** NO CONTRIBUTIONS WERE MADE TO ANY ELECTED OFFICIALS

b. **BIDDER'S RESPONSE:** SEE ATTACHED

c. **BIDDER'S RESPONSE:** OVER 30 YEARS OF OPERATIONAL EXPERIENCE

d. **BIDDER'S RESPONSE:** MAIN OFFICE STAFF OF 8 AT 1020 HIAWATHA BLVD W SYRACUSE, NY 13204

3. Provide any financial interests in any other business. Individuals who are personally performing the contracted services and governmental agencies are exempt from this requirement. If exempt, please indicate with an "N/A" in the box below.

**BIDDER'S RESPONSE:** N/A

4. An explanation of any litigation involving the Bidder or any principal officers thereof in connection with any contract. Is your firm, or the principals associated with your firm, under investigation, being sued, suing, or affiliated in any lawsuit or alternative dispute resolution with any governmental agency? If so, please provide details.

**BIDDER'S RESPONSE:** NONE



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5. List the members of your organization who are authorized to negotiate the Agreement. Please provide an email address.

**BIDDER'S RESPONSE:** BRADEN BOYKO - VICE PRESIDENT; braden@dukes.com

**6. Credentials/Resumes/Certifications/Licenses:**

This section shall state all employees/subcontractors responsible for administering or providing services. Provide a summary list of the organizational personnel that will actively participate and contribute their skills to this project. Include in this list the individual's name, job title, work location and relevant experience in projects of similar size and complexity. (Responses may be one page per individual.)

Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation:

- a. Position Title
- b. Current Responsibilities
- c. Qualifications/Experiences
- d. Education
- e. Certifications/licenses, if applicable
- f. List other pertinent information that will assist in evaluating Bidder's qualifications.

a. **BIDDER'S RESPONSE:** SEE ATTACHED

b. **BIDDER'S RESPONSE:** SEE ATTACHED

c. **BIDDER'S RESPONSE:** SEE ATTACHED

d. **BIDDER'S RESPONSE:** SEE ATTACHED

e. **BIDDER'S RESPONSE:** SEE ATTACHED

f. **BIDDER'S RESPONSE:** SEE ATTACHED

Bidder can add as many sections to this bid response box as they need to state all employees providing services.

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## Tab C - Acknowledgement

### 1. Clarifications, Exceptions, or Deviations

All Bidder(s) shall describe any exception or deviation from the requirements of the solicitation. Each clarification, exception, or deviation must be clearly identified. If your company/firm/sole proprietorship have no clarifications, exceptions, or deviations, a statement to that effect shall be included in this section. The sample service agreement is a separate attachment discussed in the solicitation labeled "Sample Agreement" and "Bidder Terms and Conditions" document located on the Public Purchase website and incorporated herein by this reference.

The following contractual terms are **non-negotiable**:

- a. Termination
- b. Indemnification
- c. Limitation of Liability
- d. Insurance
- e. Conflict of Interest
- f. Governing Law
- g. Assignability of Agreement

*Do you have any other exceptions/deviations? If so, please identify the exception and provide an explanation:*

**BIDDER'S RESPONSE:** NONE

### 2. Evidence of Insurability/Business Licenses

All Bidder(s) shall submit evidence of all required insurance. If awarded the contract the Bidder has ten (10) calendar days to produce the required insurances, including a certified endorsement naming the City as additionally insured. The Bidder shall certify to the possession of any and all current required licenses or certifications. Bidder must provide a copy of current business license or other applicable licenses.

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### 3. Transition (If applicable)

Upon expiration or termination of this Agreement for any reason, during the transition close-out period the Contractor agrees to:

- a. Continue delivering services until notified otherwise; and
- b. Assist the City in the orderly transition and transfer of all collaborations and committees to the City and the subsequent Contractor(s); and
- c. Provide, in a timely manner, all file and information deemed necessary by the City for use in subsequent contracting activities without additional cost to the City or the new Contractor(s), upon termination or expiration of this Agreement for any reason; and
- d. Cooperate with the City during a transition close-out period to ensure orderly and seamless delivery of services to the City.

### Tab D - Scope of Services

This solicitation has a space provided under each question the City has of the Bidder. This solicitation is available for electronic download at [www.publicpurchase.com](http://www.publicpurchase.com).

#### 1. Scope of Services

Supply all labor, equipment, materials, and incidentals necessary to apply a chemical, herbicide root control agent within existing sanitary sewer mains. The agent shall be specifically designed to control tree root intrusions by killing root growth and inhibiting root regrowth within the pipeline without damaging the vegetation producing the roots. The root control agent shall not adversely affect wastewater treatment plant processes.

#### 2. Submittals

- a. Submit shop drawings, product data, and experience in accordance with the requirements.
- b. Material Submittals: The Contractor shall provide shop drawings, product data, and other pertinent information as follows:
  - i. Product data for the chemical, herbicide root control agent.
  - ii. Material Safety Data Sheet (MSDS) and Product Specimen Label.
  - iii. Registration with United States Environmental Protection Agency and State Pesticide Regulatory Agency.

#### 3. Experience and Qualifications

Bidders must be licensed with the California Department of Pesticide Regulation (hereafter, Cal DPR) prior to the bid date. All bidders must have a minimum level of pesticide application experience, (see **Tab G - Pesticide Applicator Experience**) and employ Cal DPR certified pesticide applicators on every job site at all times. Additionally, the contractor must employ at least one Cal DPR licensed Pest Control Advisor (PCA). The contractor must provide copies (minimum of 3) of valid employee certificates of completion of a course in a confined space rescue training in accordance with the Federal Regulation CFR 29 1910.146 that pertains to manhole entry. Certificates must apply to field personnel that are currently employed by the

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contractor, and that the contractor intends to have work for the project specified herein. American Traffic Safety Services Association (ATSSA) registered flaggers are required. Contractors must provide the necessary references and documentation with the bid (see attachments on following pages).

- a. Applicator license/certification with the Cal DPR. Experience records to demonstrate a minimum of 500,000 feet of sewer applications as a Certified Pesticide Applicator (see **Tab G - Pesticide Applicator Experience**).
- b. Experience records to demonstrate a minimum of ten projects completed and each project exceeding 600,000 linear feet of direct experience in applying chemical sewer root control of the type specified (see **Tab H – References**).
- c. Project experience to indicate the staffing and equipment capable of performing work consistent with the needs of this contract on an immediate basis.

#### 4. **Transportation, Storage, and Protection**

All materials shall be transported, stored, and protected in accordance with manufacturer's recommendations and applicable Federal and State guidelines.

Liquid chemicals must be packaged in mini-bulk containers that are designed for re-use with dry lock connectors, as part of a closed chemical handling system. Disposable pesticide containers will not be accepted for use on this project.

#### 5. **Chemical Root Control Agent**

The chemical root control agent shall be registered with the EPA and the Cal DPR, **prior to the bid opening**, and shall be labeled for use in sewers to control tree roots. The chemical Root control agent shall contain an active ingredient for controlling sewer roots and deterring their re-growth. There shall also be a surfactant system to deliver the active ingredient (herbicide) to the target root tissue. The use of the name of a manufacture, brand, make or catalog designation specifying an item does not restrict contractors to that manufacture, brand, make or catalog designation. This is used simply to indicate the character, quality and/or performance equivalence of the commodity on which bids are submitted.

##### **a. Active ingredient:**

- i. Root Control products submitted for use that are labeled "RESTRICTED USE: DUE TO ACUTE TOXICITY" by the US EPA are not allowed.
- ii. Pesticides submitted for use must be currently classified by the U.S. EPA as a non-carcinogen, i.e. as "Not Likely to Be Carcinogenic to Humans" under either the 1985 or 2005 classification systems. Pesticides cannot be listed on the CA "Prop 65 List of Chemicals Known to Cause Cancer..."
- iii. Bidders must submit a chemical label and material data safety sheet(s), for all chemicals used on the project.
- iv. Be non-volatile in order to minimize exposure to workers and other individuals by inhalation.



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- v. Pesticidal active ingredients must be non-volatile in order to prevent inhalation exposure to workers, homeowners and the general public in the vicinity of treated areas and must not be a suspected precursor for N-nitrosodimethylamine (NDMA).

**b. Surfactant system:**

- i. Must produce a dense, small bubble, clinging foam, which sustains its shape for minimum of one hour.
- ii. Must enhance the penetration of herbicide into root masses.
- iii. Products that generate foam chemically, upon contact with water **shall not be accepted.**

**c. Substitutes and Proven Equivalents:**

Use of any substitute or equivalent procedures, methods, or materials shall be approved by the City.

Should the Contractor wish to use any brand of material other than as specified herein, he shall submit to the City for review, complete descriptive literature naming the proposed substitution and manufacturer. A product sample will also be required for analysis of N-nitrosodimethylamine (NDMA).

**6. Manner of Application**

- a. All work must be performed by on-site pesticide certified applicators. "Certified applicator" as described herein, refers to a pesticide applicator certified and licensed by the official state lead agency responsible for the regulation of pesticides. All work shall be performed according to label instructions and in accordance with the best recommended practice for conditions present in the line under treatment. All applications shall be done by foaming or other methods as provided on the product label.

The application of material shall be performed in such a way as to contact roots within the primary main line sewer to be treated. Effort will also be made to penetrate secondary lateral sewers in order to contact roots residing in the "wye" connections. The foam must be generated through the use of air injection equipment, and the foam must be pumped in to the sewer under pressure—as a foam. Foam quality must be sufficient to penetrate "wye" connections and reach a distance of 10 to 15 feet into the connected service lateral; effectively treat large diameter pipe and to enhance treatment effectiveness overall. Therefore, applications of chemicals designed to generate foam "chemically" on contact with water shall not be accepted. **Materials that are labeled to be poured down manholes or sprayed on to roots shall not be accepted.**

- b. Sewer pipe cannot be treated effectively when surcharging flow conditions exist. If a surcharging condition exists on a sewer to be treated (i.e., flow is greater than 60% of the pipe diameter), the Contractor will return to treat that sewer when the flow is normalized. If a sewer surcharges within a 12 hour period after a treatment has been made, the Contractor will be required to retreat that section of sewer at the Contractor's expense.



- c. Hydraulic sewer cleaning machines shall not be used prior to, or during the treatment process.

## **7. Protection of Wastewater Treatment Plant and Receiving Waters**

- a. The Contractor shall take all steps necessary and appropriate to prevent adverse effects on wastewater treatment plant processes.
- b. The Contractor attests, through submittal of this bid and entering into this contract, that the Contractor is expert in this type of work, and recognizes and understands the risks posed by this type of work on wastewater treatment plant processes. The Contractor shall not rely on the City for guidance in this regard.
- c. Introduction of any materials in any wastewater treatment plant must be with the approval of the wastewater treatment plant operator for that plant.
- d. The Contractor shall notify the Wastewater Operations Manager of any wastewater treatment plant that may be affected by the Contractor's performance of the Contract, of the date and time of all intended work, and provide the Wastewater Operations Manager with data or other information requested by the Manager, including specimen product labels and Material Safety Data Sheets, for any materials introduced to the collection system.
- e. The Contractor shall provide the Wastewater Operations Manager with names and phone numbers of individuals in a position to notify the Contractor's crews of the need to immediately stop work, including the names and phone numbers of the City, the Contractor, and the hotel or other local phone number of the Contractor's on-site supervisor. The Contractor shall maintain daily communications with the Wastewater Treatment Plant Operator to assure that the chemical root control treatments are not having any adverse effects on wastewater treatment plant processes. In the event that a wastewater treatment plant experiences any reduction in operating efficiency during the execution of the contract, whether the result of the chemical treatments or not, the Contractor shall immediately suspend all applications, and notify the City.
- f. The contractor shall continue operations only after problems at the wastewater treatment plant have been corrected, and the Contractor has taken appropriate steps, satisfactory to the City and the Wastewater Operations Manager, to prevent recurrence of any problems at the wastewater treatment plant that may be the result of chemical applications.
- g. The Contractor shall be financially responsible for any adverse effects on wastewater treatment plant processes which are, directly or indirectly, caused by the chemical applications, including but not limited to the following: damages to plant processes or equipment, clean-up and restoration costs, fines imposed on the City or on the operator of the wastewater treatment plant by State or Federal agencies, pollution of receiving waters, and civil suits. The Contractor shall further indemnify and hold harmless the City and the operator of the wastewater treatment plant, against all costs, including legal expenses, relating to treatment plant failure or other damages or pollution caused, directly or indirectly, by the applications of chemicals by the Contractor.

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## 8. Guarantee and Warranty

- a. For each sewer section (manhole-to-manhole) that is treated under the Contract, the Contractor shall guarantee the work as follows.
- b. At the option of the City, the Contractor shall, at his own expense, re-treat a sewer section, or refund 100% of the payment received to treat that section, in the event that: (1) live roots are found in the section within six months after the application; or, (2) the section plugs up and floods due to tree root obstructions within a period of two years, beginning the date of treatment, and ending two years after the date of treatment.
- c. Retreatments, performed at no charge in honor of the guarantee, do not extend the expiration date of the guarantee.
- d. The guarantee applies only to sewer stoppages caused by live tree roots. It does not apply to stoppages caused by grease or other foreign matter; flat, collapsed or deformed pipe; or flooding caused by a surcharged or plugged sewer section downstream from a guaranteed sewer section. This guarantee applies to main line sewers only. The Contractor is not responsible for damage caused by main line stoppages. The decision of the City as to the cause of a stoppage is binding.
- e. The Contractor shall be required to return periodically, at the Contractor's sole expense, for the purpose of performing free re-treatments as required under the guarantee.

## 9. Pollution Liability Insurance

In addition, all reports shall be provided in an acceptable software form, and formatted for a program designated by the City at the time of billing.

The pollution liability insurance described herein is in addition to all other insurance required of the contractor by the agency, including any insurance described in the general conditions, any insurance required by law, or any other insurance requested by the agency.

At the time of the bid opening, the contractor shall submit written evidence that he has obtained pollution liability coverage. This coverage shall protect the contractor, the agency, and the agency's officer, agents and employees from claims for damages for bodily or personal injury, sickness or disease, including death, and from claims for damages to property and/or the environment, which may arise directly out of the use of chemicals and/or pollution. The minimum amount of such insurance shall be **ten million (\$10,000,000.00) dollars** total loss. This insurance shall be provided to the contractor by an insurance company that holds at least an "a" rating by a.m. best rating service. Nothing contained in this section shall be construed as limiting the extent of the contractor's responsibility for payment of damages resulting from his operations under the contract.

## 10. Reporting and Documentation

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Upon completion of the project and accompanying the invoice, or whenever requested to by the City, the Contractor shall submit log sheets and reports which show, as a minimum, the following information:

- a. The name of the City
- b. The report date
- c. The date each given sewer line was treated
- d. Street name for each given sewer line
- e. A description (manhole numbers, house numbers, cross streets, etc.) which will enable the City to accurately identify the exact location of each sewer line
- f. The pipe size for each given sewer line
- g. The length (manhole to manhole) for each given sewer line
- h. Special conditions found by the Contractor's crew
- i. The date the guarantee expires on each given sewer line

The reports on completed work shall be submitted in two separate formats to assist the City, as follows:

- a. Arranged by Date Treated - In order for the City to easily determine and compare which sewer lines were treated on a given day, the Contractor will submit a complete set of completed work reports sorted on the date treated.
- b. Arranged by Street Name - In order for the City to easily look up a particular street or sewer section, and determine particulars of the treatment, the Contractor will submit a complete set of reports sorted by street name.

In addition, all reports shall be provided in an acceptable software form, and formatted for a program designated by the City at the time of billing.

## 11. Exhibits

For your review a list of the Root Treated Sewer Lines and Maps of the Sewer Trunks have been provided as:

- Exhibit 1 - Root Treated Sewer Lines
- Exhibit 2 – Sewer Trunk Maps

**Bidders must address all points in this section.** All responses are in italicized font in the box.

### Summary of Services

1. Provide a summary of the work plan and/or methodology and physical resources (staff and equipment) your company will commit to ensure successful project completion.

#### ***BIDDER'S RESPONSE:***

DUKE'S HAS 4 CERTIFIED PESTICIDE APPLICATORS LICENSED IN CALIFORNIA  
WITH 7 FORD F-550 FOAMER TRUCKS LOCATED IN THE AREA FOR THIS PROJECT

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2. Has Contractor completed at least ten (10) Other jobs similar in size, nature and scope which the City can verify

**BIDDER'S RESPONSE:**

YES

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### Tab E – Environmental Hazard Submittal

Complete the following questionnaire with respect to the product submitted for use by the bidder.

1. Check the US-EPA classification for the submitted product. Restricted use \_\_\_\_ General use X
2. What are the Active Ingredients in the product submitted? DIQUAT BROMIDE
3. Are any of the ingredients of the submitted product listed on the CA Prop 65 List?  
Yes \_\_\_\_ No X. Explain \_\_\_\_\_
4. Check the classification the U.S. Environment Protection Agency has assigned to the active ingredient(s) in your product with regards to whether it causes cancer.

|          | 1985 Classification                          |
|----------|----------------------------------------------|
|          | Human carcinogen                             |
|          | Probable human carcinogen                    |
|          | Possible human carcinogen                    |
|          | Not classifiable as to Human Carcinogenicity |
| <u>X</u> | Evidence of Non-carcinogenicity for humans   |

|          | 2005 Classification                                     |
|----------|---------------------------------------------------------|
|          | Carcinogenic to humans                                  |
|          | Likely to be carcinogenic to humans                     |
|          | Suggestive evidence of carcinogenic potential           |
|          | Inadequate information to assess carcinogenic potential |
| <u>X</u> | Not likely to be carcinogenic to humans                 |

5. Volatile organic compounds (VOCS) present an inhalation exposure hazard to humans. Does the product submitted contain active herbicide(s) that are considered volatile (VOC) at ambient temperatures. Yes \_\_\_\_, No X.

If yes, list the volatile herbicide(s) below: \_\_\_\_\_



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### Tab F – Contractors Qualification Submittal

Failure to complete this page in full, and to provide valid, existing licenses and insurance, as required, will render this bid non-responsive and result in the rejection of this bid.

Contractor name: DUKE'S ROOT CONTROL, INC

Street Address: 1020 HIAWATHA BLVD W

City/State/Zip: SYRACUSE, NY 13204

Contractor's Cal DPR Pesticide Business license #: 32297

Contractor employs American Traffic Safety Services Association (ATSSA) registered flaggers?  
Yes ☒ No ☐

Contractor US DOT #: 1559146

Brand name of proposed chemical root control product: RAZORROOTER II

USEPA root control agent registration #: 64898-8

Cal DPR root control product registration #: 64898-8-2A

Does the Contractor have pollution liability insurance? Yes ☒ No ☐

Contractor's pollution liability insurance carrier: EVEREST INDEMNITY INSURANCE COMPANY

What is the am best rating for your pollution insurance carrier? A

Does the Contractor have a minimum 5 years of experience in the type of work specified, completed 10 other jobs each consisting in excess of 600,000 linear feet of root treatments each, which the City can verify? Yes ☒ No ☐

Is a product label and Material Safety Data Sheet (MSDS) attached? Yes ☒ No ☐

As per federal code 29 CFR 1910.146, are certificates of completion in confined space entry training attached for all pesticide applicators listed below? Yes ☒ No ☐

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### Tab G – Pesticide Applicator Experience

This section shall state all employees/subcontractors responsible for administering or providing services. Certified pesticide applicators shall have a minimum three years' experience in performing the type of work specified, while licensed as a state-certified pesticide applicator. To be considered as qualifying experience, experience must meet the three following requirements:

- a. Experience must be obtained as a state licensed and certified applicator
- b. Experience must have been obtained while the applicator was in the employ of the bidder
- c. Experience must be for the type of pesticide applications described herein

Each certified pesticide applicator shall have personally performed a minimum of 500,000 linear feet of treatments as a certified pesticide applicator, while in the employ of the Contractor. The Contractor must submit a list of three (minimum) employees that are certified with the Cal DPR, and that meet these requirements with the bid.

Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation:

- a. Applicator's Name
- b. Pesticide Applicators License #
- c. State Issuing Pesticide Licensing
- d. Date License Issued/Date License Expires
- e. Name of Licensing Agency
- f. Copy of License Submitted with Bid (Yes, No)?
- g. ATSSA Registered Flagger (Yes, No)?

a. **BIDDER'S RESPONSE:** MARK LAWLER

b. **BIDDER'S RESPONSE:** 103436

c. **BIDDER'S RESPONSE:** CALIFORNIA

d. **BIDDER'S RESPONSE:** ISSUED: 1/1/2019 EXPIRES: 12/31/2020

e. **BIDDER'S RESPONSE:** DEPARTMENT OF PESTICIDE REGULATION

f. **BIDDER'S RESPONSE:** YES

g. **BIDDER'S RESPONSE:** YES

Bidder can add as many sections to this bid response box as they need to state all employees providing services.

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Applicators experience obtained with the above license.

| City (Name of Municipality)                     | Date Completed          | Footage Treated  |
|-------------------------------------------------|-------------------------|------------------|
| ____ CITY OF REDONDO BEACH                      | ____ NOVEMBER 15, 2018  | ____ 648,744     |
| ____ CITY OF CULVER CITY                        | ____ JUNE 21, 2019      | ____ 767,860     |
| ____ CAMARILLO SANITATION DISTRICT              | ____ SEPTEMBER 12, 2018 | ____ 396,041     |
| ____ CITY OF OXNARD                             | ____ JANUARY 5, 2017    | ____ 75,097      |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| <b>Total Footage Treated under this License</b> |                         | <b>1,887,742</b> |

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### Tab G – Pesticide Applicator Experience

This section shall state all employees/subcontractors responsible for administering or providing services. Certified pesticide applicators shall have a minimum three years' experience in performing the type of work specified, while licensed as a state-certified pesticide applicator. To be considered as qualifying experience, experience must meet the three following requirements:

- a. Experience must be obtained as a state licensed and certified applicator
- b. Experience must have been obtained while the applicator was in the employ of the bidder
- c. Experience must be for the type of pesticide applications described herein

Each certified pesticide applicator shall have personally performed a minimum of 500,000 linear feet of treatments as a certified pesticide applicator, while in the employ of the Contractor. The Contractor must submit a list of three (minimum) employees that are certified with the Cal DPR, and that meet these requirements with the bid.

Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation:

- a. Applicator's Name
- b. Pesticide Applicators License #
- c. State Issuing Pesticide Licensing
- d. Date License Issued/Date License Expires
- e. Name of Licensing Agency
- f. Copy of License Submitted with Bid (Yes, No)?
- g. ATSSA Registered Flagger (Yes, No)?

**a. BIDDER'S RESPONSE:** QUINN CONNELL

**b. BIDDER'S RESPONSE:** 124156

**c. BIDDER'S RESPONSE:** CALIFORNIA

**d. BIDDER'S RESPONSE:** ISSUED: 1/1/2019 EXPIRES: 12/31/2020

**e. BIDDER'S RESPONSE:** DEPARTMENT OF PESTICIDE REGULATION

**f. BIDDER'S RESPONSE:** YES

**g. BIDDER'S RESPONSE:** YES

Bidder can add as many sections to this bid response box as they need to state all employees providing services.

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Applicators experience obtained with the above license.

| City (Name of Municipality)                     | Date Completed         | Footage Treated  |
|-------------------------------------------------|------------------------|------------------|
| ____ COACHELLA VALLEY WATER DISTRICT            | ____ MARCH 8, 2019     | ____ 69,002      |
| ____ CAMARILLO SANITATION DISTRICT              | ____ MARCH 12, 2019    | ____ 84,785      |
| ____ CITY OF SAN JOSE                           | ____ NOVEMBER 16, 2015 | ____ 547,424     |
| ____ CITY OF OAKLAND                            | ____ APRIL 19, 2019    | ____ 355,100     |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| ____                                            | ____                   | ____             |
| <b>Total Footage Treated under this License</b> |                        | <b>1,056,311</b> |



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### Tab G – Pesticide Applicator Experience

This section shall state all employees/subcontractors responsible for administering or providing services. Certified pesticide applicators shall have a minimum three years' experience in performing the type of work specified, while licensed as a state-certified pesticide applicator. To be considered as qualifying experience, experience must meet the three following requirements:

- a. Experience must be obtained as a state licensed and certified applicator
- b. Experience must have been obtained while the applicator was in the employ of the bidder
- c. Experience must be for the type of pesticide applications described herein

Each certified pesticide applicator shall have personally performed a minimum of 500,000 linear feet of treatments as a certified pesticide applicator, while in the employ of the Contractor. The Contractor must submit a list of three (minimum) employees that are certified with the Cal DPR, and that meet these requirements with the bid.

Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation:

- a. Applicator's Name
- b. Pesticide Applicators License #
- c. State Issuing Pesticide Licensing
- d. Date License Issued/Date License Expires
- e. Name of Licensing Agency
- f. Copy of License Submitted with Bid (Yes, No)?
- g. ATSSA Registered Flagger (Yes, No)?

a. **BIDDER'S RESPONSE:** GARY ROBERTS

b. **BIDDER'S RESPONSE:** 104241

c. **BIDDER'S RESPONSE:** CALIFORNIA

d. **BIDDER'S RESPONSE:** ISSUED: 1/1/2018 EXPIRES: 12/31/2019

e. **BIDDER'S RESPONSE:** DEPARTMENT OF PESTICIDE REGULATION

f. **BIDDER'S RESPONSE:** YES

g. **BIDDER'S RESPONSE:** NO

Bidder can add as many sections to this bid response box as they need to state all employees providing services.

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

Applicators experience obtained with the above license.

| City (Name of Municipality)                     | Date Completed          | Footage Treated  |
|-------------------------------------------------|-------------------------|------------------|
| ____ CITY OF WORCESTER                          | ____ MARCH 21, 2019     | ____ 340,585     |
| ____ BOROUGH OF HADDONFIELD                     | ____ APRIL 27, 2019     | ____ 268,369     |
| ____ CITY OF BELMONT                            | ____ SEPTEMBER 17, 2013 | ____ 386,136     |
| ____ CITY OF BALTIMORE                          | ____ MARCH 19, 2018     | ____ 916,234     |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| ____                                            | ____                    | ____             |
| <b>Total Footage Treated under this License</b> |                         | <b>1,911,324</b> |

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### Tab G – Pesticide Applicator Experience

This section shall state all employees/subcontractors responsible for administering or providing services. Certified pesticide applicators shall have a minimum three years' experience in performing the type of work specified, while licensed as a state-certified pesticide applicator. To be considered as qualifying experience, experience must meet the three following requirements:

- a. Experience must be obtained as a state licensed and certified applicator
- b. Experience must have been obtained while the applicator was in the employ of the bidder
- c. Experience must be for the type of pesticide applications described herein

Each certified pesticide applicator shall have personally performed a minimum of 500,000 linear feet of treatments as a certified pesticide applicator, while in the employ of the Contractor. The Contractor must submit a list of three (minimum) employees that are certified with the Cal DPR, and that meet these requirements with the bid.

Bidder shall specifically provide the following information on all employees to be providing services related to this solicitation:

- a. Applicator's Name
- b. Pesticide Applicators License #
- c. State Issuing Pesticide Licensing
- d. Date License Issued/Date License Expires
- e. Name of Licensing Agency
- f. Copy of License Submitted with Bid (Yes, No)?
- g. ATSSA Registered Flagger (Yes, No)?

a. **BIDDER'S RESPONSE:** RICHARD YAZEL

b. **BIDDER'S RESPONSE:** 101151

c. **BIDDER'S RESPONSE:** CALIFORNIA

d. **BIDDER'S RESPONSE:** ISSUED: 1/1/2018 EXPIRES: 12/31/2019

e. **BIDDER'S RESPONSE:** DEPARTMENT OF PESTICIDE REGULATION

f. **BIDDER'S RESPONSE:** YES

g. **BIDDER'S RESPONSE:** YES

Bidder can add as many sections to this bid response box as they need to state all employees providing services.

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

Applicators experience obtained with the above license.

| City (Name of Municipality)                     | Date Completed      | Footage Treated  |
|-------------------------------------------------|---------------------|------------------|
| ____ CITY OF OKLAHOMA CITY                      | ____ APRIL 22, 2019 | ____ 1,349,538   |
| ____ CITY OF DENTON                             | ____ MAY 23, 2018   | ____ 385,592     |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| ____                                            | ____                | ____             |
| <b>Total Footage Treated under this License</b> |                     | <b>1,735,130</b> |

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

## Tab H - References

All Bidder(s) must submit ten municipal references for chemical sewer root control work which the agency can verify. Each reference must meet or exceed a project size of 600,000 linear feet of direct experience in applying chemical sewer root control of the type specified. Each reference must be for work actually performed by the Bidder within the last five years.

All references must pertain to actual root control work performed by the Contractor (sub-Contractor references are not applicable). Reference work shall have been performed with the materials, and the manner of application specified herein. Previous work for the agency is applicable. Reports for completed work and customer invoices shall be submitted on request to verify experience.

References cannot include City staff as a reference. However, references can include other governmental agencies. Please verify that all reference information is correct.

| Reference 1        |                                 |
|--------------------|---------------------------------|
| City/Agency:       | COACHELLA VALLEY WATER DISTRICT |
| Address:           | 75525 HOVLEY LANE EAST          |
| City, State, Zip:  | PALM DESERT, CA 92211           |
| Email address:     | jmartinez@cvwd.org              |
| Contact/Telephone: | (760) 398-2651                  |
| Footage Treated:   | 541,483                         |
| Date of Treatment: | SEPTEMBER 2002 - MARCH 2019     |
| Project cost:      | \$842,218.68                    |

| Reference 2        |                               |
|--------------------|-------------------------------|
| City/Agency:       | CAMARILLO SANITATION DISTRICT |
| Address:           | P.O. BOX 248                  |
| City, State, Zip:  | CAMARILLO, CA 93011           |
| Email address:     | kwilson@cityofcamarillo.org   |
| Contact/Telephone: | (805) 383-5666                |
| Footage Treated:   | 737,664                       |
| Date of Treatment: | SEPTEMBER 2002 - MARCH 2019   |
| Project cost:      | \$987,287.53                  |

| Reference 3  |                 |
|--------------|-----------------|
| City/Agency: | CITY OF BELMONT |



City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

|                    |                       |
|--------------------|-----------------------|
| Address:           | 110 SEM LANE          |
| City, State, Zip:  | BELMONT, CA 94002     |
| Email address:     | tmurray@belmont.gov   |
| Contact/Telephone: | (650) 637-2932        |
| Footage Treated:   | 1,218,255             |
| Date of Treatment: | JUNE 1995 - JUNE 2019 |
| Project cost:      | \$1,133,927.27        |

| Reference 4        |                           |
|--------------------|---------------------------|
| City/Agency:       | TOWN OF HILLSBOROUGH      |
| Address:           | 1600 FLORIBUNDA AVENUE    |
| City, State, Zip:  | HILLSBOROUGH, CA 94010    |
| Email address:     | kkim@hillsborough.net     |
| Contact/Telephone: | KATHY KIM (650) 375-7538  |
| Footage Treated:   | 920,744                   |
| Date of Treatment: | JANUARY 1995 - MARCH 2018 |
| Project cost:      | \$1,158,372.29            |

| Reference 5        |                               |
|--------------------|-------------------------------|
| City/Agency:       | CITY OF PORTLAND              |
| Address:           | 1120 SW 5th AVE-RM 1000       |
| City, State, Zip:  | PORTLAND, OR 97204            |
| Email address:     | john.ordiz@portlandoregon.gov |
| Contact/Telephone: | JOHN ORDIZ (503) 823-4296     |
| Footage Treated:   | 5,435,819                     |
| Date of Treatment: | NOVEMBER 1993 - JUNE 2019     |
| Project cost:      | \$5,748,662.48                |

| Reference 6       |                         |
|-------------------|-------------------------|
| City/Agency:      | CITY OF THOUSAND OAKS   |
| Address:          | 1993 RANCHO CONEJO BLVD |
| City, State, Zip: | THOUSAND OAKS, CA 91320 |
| Email address:    | jnelson@toaks.org       |

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

|                    |                            |
|--------------------|----------------------------|
| Contact/Telephone: | JOHN NELSON (805) 376-5033 |
| Footage Treated:   | 296,623                    |
| Date of Treatment: | AUGUST 2002 - JUNE 2019    |
| Project cost:      | \$401,049.29               |

| Reference 7        |                                 |
|--------------------|---------------------------------|
| City/Agency:       | PLACER COUNTY SPECIAL DISTRICTS |
| Address:           | 11472 E AVENUE                  |
| City, State, Zip:  | AUBURN, CA 95603                |
| Email address:     | lperron@placer.ca.gov           |
| Contact/Telephone: | LOU PERRON (530) 889-6839       |
| Footage Treated:   | 588,220                         |
| Date of Treatment: | MARCH 2001 - OCTOBER 2018       |
| Project cost:      | \$581,675.88                    |

| Reference 8        |                                |
|--------------------|--------------------------------|
| City/Agency:       | CITY OF SAN JOSE               |
| Address:           | 1404 MABURY RD                 |
| City, State, Zip:  | SAN JOSE, CA 95133             |
| Email address:     | jennifer.seguin@sanjoseca.gov  |
| Contact/Telephone: | JENNIFER SEGUIN (408) 794-6453 |
| Footage Treated:   | 1,118,215                      |
| Date of Treatment: | OCTOBER 2000 - JUNE 2019       |
| Project cost:      | \$1,249,657.88                 |

| Reference 9        |                             |
|--------------------|-----------------------------|
| City/Agency:       | SOUTH COAST WATER DISTRICT  |
| Address:           | 31592 WEST STREET           |
| City, State, Zip:  | LAGUNA NIGUEL, CA 92607     |
| Email address:     | cnewton@scwd.org            |
| Contact/Telephone: | CHRIS NEWTON (949) 499-4555 |
| Footage Treated:   | 371,817                     |
| Date of Treatment: | JUNE 2004 - MARCH 2019      |

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

|               |              |
|---------------|--------------|
| Project cost: | \$424,834.01 |
|---------------|--------------|

| Reference 10       |                                  |
|--------------------|----------------------------------|
| Company name:      |                                  |
| City/Agency:       | EASTERN MUNICIPAL WATER DISTRICT |
| Address:           | P.O. BOX 8300                    |
| City, State, Zip:  | PERRIS, CA 92572                 |
| Email address:     | beardj@emwd.org                  |
| Contact/Telephone: | JASON BEARD (951) 928-3777       |
| Footage Treated:   | 465,906                          |
| Date of Treatment: | JUNE 2005 - MARCH 2019           |
| Project cost:      | \$736,822.20                     |

Only Bidder's experienced in this type of work will be considered. Failure to provide sufficient Verifiable references will result in rejection of this bid.

1. Provide a list of contracts that your company has been awarded during the last three (3) years, showing year, type of services, dollar amounts of services provided, location, contracting company, contact name, and phone number.

**BIDDER'S RESPONSE:** SEE SECTION ABOVE

2. Provide details of any failure or refusal to complete a contract. If none, that must be stated.

**BIDDER'S RESPONSE:** NONE

City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### Tab I - Cost Proposal/Budget Narrative

In this section, please complete and include this Cost Proposal. Cost Proposals will be disclosed to the evaluators after the evaluation of the technical proposals has been completed. The City reserves the right to negotiate final fees with the selected Contractor(s). Proposals must fully describe all costs of charges to the City as part of this service/project. As stated in the Cost Proposal, Bidders must provide fully inclusive blended rates, which are all-encompassing of the Bidder's project-related or supported expenses. Bidders may also include any other documents as information to further explain the proposed costs.

Method of payment. Payment by the City for the services will be made only after the services have been performed and an invoice is submitted. The invoice should specifically describe the services performed, the name(s) of the personnel performing such services, hours provided for the service at the hourly rate quoted in this proposal. The appropriate City representative must approve the invoice. The City will make payment on a monthly basis, thirty (30) days after receipt of the invoice.

Cost proposal must be all-inclusive and include, but not be limited to, the following labor, equipment, materials, and related costs.

#### First Year Rates:

| Sewer Pipe Size | Unit Price Per Linear Foot | Estimated Footage | Extended Price |
|-----------------|----------------------------|-------------------|----------------|
| 6 inch          | \$ 1.37                    | 530               | \$ 726.10      |
| 8 inch          | \$ 1.47                    | 54,731            | \$ 80,454.57   |
| 10 inch         | \$ 1.86                    | 13,200            | \$ 24,552.00   |
| 12 inch         | \$ 2.11                    | 280               | \$ 590.80      |
| 15 inch         | \$ 2.83                    | 0                 | \$             |

#### Second Year Rates:

| Sewer Pipe Size | Unit Price Per Linear Foot | Estimated Footage | Extended Price |
|-----------------|----------------------------|-------------------|----------------|
| 6 inch          | \$ 1.40                    | 530               | \$ 742.00      |
| 8 inch          | \$ 1.50                    | 54,731            | \$ 82,096.50   |
| 10 inch         | \$ 1.90                    | 13,200            | \$ 25,080.00   |
| 12 inch         | \$ 2.15                    | 280               | \$ 602.00      |
| 15 inch         | \$ 2.89                    | 0                 | \$             |

#### Third Year Rates:

| Sewer Pipe Size | Unit Price Per Linear Foot | Estimated Footage | Extended Price |
|-----------------|----------------------------|-------------------|----------------|
| 6 inch          | \$ 1.43                    | 530               | \$ 757.90      |
| 8 inch          | \$ 1.53                    | 54,731            | \$ 83,738.43   |
| 10 inch         | \$ 1.94                    | 13,200            | \$ 25,608.00   |
| 12 inch         | \$ 2.19                    | 280               | \$ 613.20      |
| 15 inch         | \$ 2.95                    | 0                 | \$             |



City of Oxnard  
Purchasing Department

Solicitation #PW 19-88  
Bid Close Date: 07/02/2019 on or before 2:00 PM PT.

### Tab J - Bidder Attachment

Any response that Bidders are finding difficulty pasting into the "Bidders Response" boxes in any section of the solicitation, bidders shall paste in Tab J. When pasting attachments to Tab J, label the attachments "Attachment 1", Attachment 2" and so forth. Enter the corresponding "Attachment Number" into the Bidder's Response box as the example shows below:

**Below is an example:**

#### Tab C - Company Profile

This section of the proposal is designed to establish the bidder as an entity with the ability and experience to operate the program as specified in the solicitation. The Company Profile should be concise and clear, and include descriptive information regarding service delivery. The following information must be provided as follows:

1. Business name and legal business status (i.e. partnership, corporation, etc.)

**BIDDER'S RESPONSE:** Located in "Attachment 1"

2. Proof of non-profit status, if applicable

**BIDDER'S RESPONSE:** Located in "Attachment 2"

Tab J - Any response that Bidders are finding difficulty pasting into the "Bidders Response" boxes in any section of the solicitation, bidders shall paste in Tab I. When pasting attachments to Tab J, label the attachments "Attachment 1", Attachment 2" and so forth. Enter the corresponding Attachment Number into the Bidder's Response box with the words "See Tab J." List all attachments with an index tab.

List all attachments included in this Section. Please use additional pages to list attachments if necessary.

| Attachment Number | Document Title                          | Page Number |
|-------------------|-----------------------------------------|-------------|
| Attachment 1      | ORGANIZATIONAL FLOW CHART & CREDENTIALS |             |
| Attachment 2      | CERTIFICATE OF INSURANCE                |             |
| Attachment 3      | SPECIMEN LABEL, MSDS & GUARANTEE        |             |
| Attachment 4      | APPLICATOR LICENSES & CERTIFICATES      |             |
| Attachment 5      |                                         |             |
| Attachment 6      |                                         |             |
| Attachment 7      |                                         |             |
| Attachment 8      |                                         |             |





**CITY COUNCIL AGENDA REPORT  
INFORMATION/CONSENT AGENDA  
AGENDA ITEM NO. K.11.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Rosemarie Gaglione, Public Works Director, (805) 385-8055, [rosemarie.gaglione@oxnard.org](mailto:rosemarie.gaglione@oxnard.org)

**SUBJECT:** Sustainable Transportation Planning Grant Application - California Department of Transportation.

**RECOMMENDATION**

That the City Council adopt a resolution authorizing the City Manager to submit an application for \$410,000 in California Department of Transportation Sustainable Transportation Planning Grant Program funds, to be used for multimodal transportation and land use planning that furthers sustainable community strategies and contributes to the State's greenhouse gas reduction targets. This grant would require a match of 11.47%, or \$53,121 which can be in-kind.

**BACKGROUND**

The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation's (Caltrans') mission:

*To provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.*

The California Legislature passed, and Governor Edmund G. Brown Jr. signed into law, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, a transportation funding bill that provides a reliable source of funds to maintain and integrate the State's multi-modal transportation system. In addition to the \$9.5 million in traditional State and Federal grants, approximately \$25 million in SB 1 funds for Sustainable Communities Grants is available for the Fiscal Year (FY) 2020-21 grant cycle.

The SB 1 grant funding is intended to support and implement Regional Transportation Plan (RTP) Sustainable Communities Strategies (SCS) (where applicable) and to ultimately achieve the State's greenhouse gas (GHG) reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively.

Eligible planning projects must have a transportation nexus. Therefore, successful planning projects are expected to directly benefit the multi-modal transportation system. Sustainable Communities Grants fund projects that will also improve public health, social equity, environmental justice, the environment and provide other important community benefits. Project applicants are encouraged to conduct local community needs assessments of low-income resident and disadvantaged communities' transportation and mobility needs to ensure that feedback is incorporated in transportation planning.

**DISCUSSION**

The City is applying to receive funding to implement a complete streets plan that addresses components of community design, regional accessibility, place types, priority activities to achieve smart mobility outcomes, community transition

and associated multimodal performance measures. A “complete street” is a transportation facility that is planned, designed, operated and maintained to provide safe mobility for all users, including bicyclists, pedestrians, transit vehicles, truckers and motorists, appropriate to the function and context of the facility. Every complete street looks different according to its context, community preferences, the types of road users and their needs.

The proposed project would analyze, including community engagement under the direction of subject matter experts, potential opportunities, existing and potential resources, implementation options, and future complete streets project sites in the City. The project would also identify and address deficiencies in the multimodal transportation system, including environmental justice and the needs of disadvantaged communities. Priority project areas include downtown Oxnard, the La Colonia neighborhood, the Southwinds neighborhood and South Oxnard, and the Five Points area.

Benefits of complete streets include:

- Increased Transportation Choices
- Economic Revitalization
- Improved Return on Infrastructure Investments
- Livable Communities
- Improved Safety for All Users
- More Walking and Bicycling to Improve Public Health
- Greenhouse Gas Reduction and Improved Air Quality
- Ability to be more competitive for transportation grants in the future

The City’s proposed project would address several of the grant program’s objectives:

- Sustainability – Promote reliable and efficient mobility for people, goods, and services, while meeting the State’s GHG emission reduction goals, preserving the State’s natural and working lands, and preserving the unique character and livability of California’s communities.
- Preservation – Preserve the transportation system through protecting and/or enhancing the environment, promoting energy conservation, improving the quality of life, and/or promoting consistency between transportation improvements and State and local planning growth and economic development patterns.
- Mobility – Increase the accessibility of the system and mobility of people and freight.
- Safety – Increase the safety and/or security of the transportation system for motorized and active transportation users.
- Innovation – Promote the use of technology and innovative designs to improve the performance and social equity of our transportation system and provide sustainable transportation options.
- Economy – Support the economic vitality of the area (i.e. enables global competitiveness, enables increased productivity, improves efficiency, increases economic equity by enabling robust economic opportunities for individuals with barriers to employment and for Disadvantaged Business Enterprises (DBEs), etc.).
- Health – Decrease exposure to local pollution sources, reduce serious injuries and fatalities on the transportation system, and promote physical activity especially through transportation means.
- Social Equity – Promote transportation solutions that focus on and prioritize the needs of communities most affected by poverty, air pollution and climate change, and promote solutions that integrate community values with transportation safety and performance while encouraging greater than average public involvement in the transportation decision making process.

The proposed planning project will be used to identify the locations and types of these safety and community oriented improvements that will be integrated into the City’s subsequent Capital Improvement Program. The improvements identified in the completed plan will be used for applying to future grant funding opportunities. In fact, many grant programs currently ask in the applications whether or not an agency has a complete streets program or plan.

## **STRATEGIC PRIORITIES**

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 5. Ensure orderly development and long-range conservation and management of our natural resources and coastal assets.

Objective 5a. Develop and implement a sustainability program.

## **FINANCIAL IMPACT**

This grant requires an 11.47% minimum in-kind matching funds contribution of staff time or cash match to support the project. The required match will be met through in-kind matching funds from staff's time to manage and support the project. The total grant request will be \$410,000, and the in-kind matching funds, composed of City staff time, will be \$53,121, or 11.47% of the total project cost.

## **COMMITTEE OUTCOME**

This item did not originate in Committee.

*Prepared by: Eric Humel, Grants Specialist*

## **ATTACHMENTS**

1. Resolution\_Caltrans\_STPG\_2019

## CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD  
APPROVING SUBMITTAL OF GRANT APPLICATION

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Public Works Department has requested that City Council approve the submittal of an application to the California Department of Transportation for \$410,000 in Sustainable Transportation Planning Grant Program funds to be used for multimodal transportation and land use planning that furthers sustainable community strategies and contributes to the State's greenhouse gas reduction targets (the Oxnard Sustainable Transportation Planning Project).

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of a grant application by the City Manager for multimodal transportation and land use planning that furthers sustainable community strategies and contributes to the State's greenhouse gas reduction targets (the Oxnard Sustainable Transportation Planning Project). The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds; and the Public Works Director or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES:

NOES:

ABSENT:

---

 Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

---

 Michelle Ascencion, City Clerk

---

 Stephen M. Fischer, City Attorney



**CITY COUNCIL AGENDA REPORT**  
**REPORTS**  
**AGENDA ITEM NO. L.1.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Keith Brooks, Chief Information Officer, (805) 385-7597, keith.brooks@oxnard.org  
 Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org

**SUBJECT:** Enterprise Resource Planning (ERP) System Purchase. (30/20/10)

**RECOMMENDATION**

That the City Council:

1. Award and authorize the Mayor to execute the agreement with Tyler Technologies, Inc. for an enterprise resource planning (ERP) system in an amount not to exceed \$9,117,985 (which is \$8,245,085 plus \$872,900 implementation contingency) over a five-year term with future years' funding contingent on Council budget approval (recognizing the agreement is one component of the total, five-year project cost of \$14,893,817, which also includes \$5,775,832 in additional implementation costs and hardware/ software costs);
  2. Authorize the Mayor to approve a budget appropriation in amount of \$522,644 (\$81,992 of Tyler fees plus \$440,652 of implementation costs) for FY 2019-20 from future debt proceeds based on proposed Resolution of Intent to Reimburse from Lease Revenue Bond Proceeds; and
  3. Adopt a resolution amending Resolution No. 15,241 to increase by two the full-time equivalent positions in the City service pursuant to Chapter 4 of the City Personnel Rules and Regulations.
- (Finance & Governance Committee approved 3-0)

**BACKGROUND**

**The Need**

The City implemented components of its Sungard HTE ERP system beginning in 1988. Additions were made in 1992 and 1998. In July of 2015, staff presented a report to City Council with recommendations for replacing the entire ERP system with a more efficient and modern system. Many cities using HTE had already begun replacing it with new ERP systems that take advantage of current technologies to streamline processes, create better access to information, increase productivity and improve decision making.

Currently, the City provides various services in low-tech ways that are not the most efficient for our residents or businesses. For example, turning on and off utilities, our permit process, and paying various City fees requires the resident to place a phone call or come in rather than being able to request the service online. The paper plan check process impacts our businesses too, as does permit and plan tracking and paying vendors, all of which must be performed manually. The current payroll and financial systems are also paper intensive, requiring manual transactions. All of this leads to slow-down and increases the potential for errors. We need a 21st century system that will be much more efficient.

The HTE/Sungard product suite has been sold multiple times over the past few years. In 2005, SunGard was owned by a conglomerate of private equity firms, led by Golden Gate Capital. They held the company until 2015, when they sold the



banking unit and the ERP line of business to FIS; FIS (primarily a banking company) held the ERP piece for six months and then sold it to Vista Equity/Bain. The investment company was renamed CentralSquare, and this is the current owner. Subsequently, they closed offices in San Diego and Chico, California and Bethlehem, Pennsylvania. On August 5, 2019, Moody's released a CentralSquare financial review. They reported \$400 million in total revenue, which is not growing, and \$1.2 billion in debt. Over the past five years, CentralSquare has lost 155 of its current customers to Tyler's Munis product.

The City continues to pay for and receive maintenance and support for HTE. However, for several years now, the vendor has only made minimal ongoing investments into research and development of the system and also formally declined to bid on our request for proposals (RFP). The lack of modern functionality from this system has resulted in staff having to create over 150 custom-built tools that manually and tediously support the various needs of the City. This has been a drain on productivity with added costs to maintain this aging system. Even with those 150 custom-built tools, the City's continued use of this system remains a time-consuming, inefficient, and at times insecure use of resources.

### **The Solicitation Process**

In November of 2016, Council approved approximately \$150,000 funding for the ERP Project to develop and release an RFP from competing vendors. Staff from various departments began on the specifications and procurement process in early 2017. In addition, Sciens Consulting was engaged on January 20, 2017, to assist in the development of the RFP, vendor selection and contract negotiations.

On December 12, 2017, the City released the RFP via the e-procurement website inviting 31 potential companies. As a result of the solicitation advertisement, the City received four bid responses. Tyler Technologies and Oracle (via its Graviton reseller) submitted bid responses that were inclusive of the entire scope. Kronos and Accela submitted responses concentrated only on specific Human Capital Management, Community Development and Public Works components of the solicitation scope. Again, CentralSquare did not submit a bid.

The evaluation committee was composed of seven evaluators, including one from the County of Ventura. The seven evaluators were: the City's Chief Financial Officer, Treasurer, Community Services Director, Human Resources Director, Information Technology Director and Public Works Assistant Director as well as the Deputy Chief Information Officer for the County of Ventura. The evaluation committee was further composed of 36 subject matter experts representing all major modules of this system from the following departments/divisions: City Treasurer, Code Enforcement, Development Services, Finance, Fire, Human Resources, Information Technology and Public Works.

The evaluation criteria consisted of technical review, product demonstrations, site visits to other cities, and contract negotiations. This process was intentionally extensive to ensure staff carefully review all considerations and concerns.

Staff recommends the City Council award a contract to Tyler Technologies for the ERP as staff believes Tyler's proposal is the most responsive to the City's needs. Tyler has averaged 70 to 90 implementations of the Munis product per year for the last decade. The company has over 4,500 employees, 1,038 of whom support the Munis product. The company has over 15,000 clients and has a 98 percent retention rate of those customers; there are 115 clients in California using the Munis product. The company has had an average annual growth rate of 13 percent since 2002 and carries no debt as a corporation. Last year, Tyler invested over \$50 million in research and development. The company offers a complete, integrated solution for the City while supporting all federal and State mandates as part of the City's support agreement in perpetuity.

The new Tyler software offers various efficiencies. The Resident Portal, which is available in Spanish, will allow our residents to sign up online for or discontinue utility services, apply for permits online, schedule inspections online, and pay fees online with a single customer account. This will allow our businesses to utilize electronic plan review and to track the permitting and plan check process online. It will allow our vendors to submit invoices online and track payments. All of this will make our City more customer- and business-friendly. Also, various staff processes such as timesheets and various financial processes will become automated, which will increase accuracy, efficiency and

transparency. There is a lot to gain from a modern robust system and a software company that has a track record of ongoing research and development to improve its products.

## **Risk Mitigation**

All large and complex projects come with risks. Risk mitigation is the process of planning for things that can go wrong and having a way to lessen the negative impacts. Knowing and planning for as many of these risks as possible upfront, greatly reduces the impact of issues as they are encountered, which will result in decreased project setbacks and missed milestones. In order to plan for these unforeseen circumstances, the City's Information Technology Director, Finance Director, Human Services Director and Deputy City Manager researched and prepared an ERP System Implementation - Risk Assessment and Mitigation matrix that identifies the major areas of risk that are common for such a project and outlines an appropriate mitigating solution for each. That Matrix is attached.

## **STRATEGIC PRIORITIES**

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to strengthen and stabilize the organizational foundation of the City in the areas of Finance, Information Technology, and Human Resources, and to improve workforce quality while increasing transparency to the public. This item supports the following goals and objectives:

Goal 1. To help foster a healthy and accountable corporate foundation by strengthening the support functions of the organization, which include Finance, Information Technology and Human Resources.

Objective 1a. Ensure the 128 recommendations outlined in the organizational assessment are implemented through the 3 phased implementation action plans adopted by Council in July, 2015 and provide periodic reports to Council on the status of the implementation plans.

Objective 1b. Establish an Internal Audit Program to complete performance audits of identified programs to ensure compliance with state and federal law and that Council policy is adhered to.

Objective 1c. Develop written procedures to address Internal Control recommendations from Auditor.

Objective 1d. Ensure adequate systems are established, reviewed, and updated within the Human Resources Department related to personnel policies and procedures, employee compensation, benefits, recruitments, testing and other human resources related systems.

Goal 2. Increase transparency with Council, community and staff related to the City's budget and financial management processes.

Objective 2a. Initiate a priority based budgeting program incorporating departmental performance measures and the Council Strategic priorities.

Objective 2b. Prepare Quarterly Budget Updates and have month-end financial reports available via City's Website.

Objective 2c. Create a standardized template to present financial and other data to the general public.

Goal 3. Focus on creating a culture of learning and talent development that will lead to a quality workforce which meets

the needs of our community.

Objective 3a. Develop a training program that focuses on strengthening the effectiveness of supervisory/ management staff by establishing a common understanding of basic HR, IT, and fiscal policies and procedures.

Objective 3b. Develop a talent development initiative that engages, trains, transforms, and works collaboratively with mid-managers to change the organizational culture into one that focuses on becoming a high performing organization.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Objective 1a. Focus available resources on a comprehensive effort to promote economic activity in Oxnard, including a marketing program that communicates the City's available resources and assets.

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

Objective 2b. Improve relationships and communication between the City and the business community.

Objective 2c. Capitalize on historic, cultural and natural resources.

Objective 2d. Public safety will collaborate with the business community to promote an environment that supports economic development.

Goal 4. Implement a "one stop shop" effort at the City's Service Center.

Objective 4a. Streamline internal process to ensure government efficiencies.

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to establish, preserve and improve our infrastructure and natural resources through effective planning, prioritization, and efficient use of available funding. This item supports the following goals and objectives:

Goal 2. Develop an asset management program that includes fleet, facilities, parks, streets, alleys, water, wastewater and storm water.

Objective 2a. Develop a City-wide asset management program.

## **FINANCIAL IMPACT**

The total, five-year project cost is \$14,893,817. The total Tyler contract value, including contingency, is \$9,117,985. The additional implementation costs for City staff and hardware/software costs (Attachment 2) is \$5,775,832. The details of all of these costs are provided below.

### **The Contract and Contingency**

The five-year software licensing and professional services contract with Tyler Technologies, Inc. is for an amount not to exceed \$9,117,985. More than half of this total (\$4.9 million) is for project implementation during the first five years. The remainder (\$4.2 million) is for guaranteed, fixed price annual software maintenance fees of \$835,781 for the first five years. After implementation is complete, annual software maintenance fees may increase by no more than five percent for years six through ten and another five percent for years eleven through fifteen. These post-implementation maintenance fees will be funded out of the operating budgets of the respective funds benefiting from the software. Note that by no longer using HTE, the City will save approximately \$350,000 per year from the reductions in HTE and other software applications' annual software maintenance fees and hardware costs that will eventually be retired.

The total contract amount also includes an \$872,900 contingency for unforeseen circumstances common to all ERP implementations that will arise, such as the possible need for additional Tyler implementation on-site or remote

consulting assistance, unexpected software licensing costs, or unanticipated hardware acquisition. Use of any contingency funding must be pre-approved by staff before being spent by Tyler.

### **Staff Time Costs**

ERP implementations also require an extraordinary amount of City staff time, working closely with the software vendor. City staff needs to map current “as is” business processes and to design desired “to be” business processes made possible by the new software. City staff and the vendor need to configure the software for each separate module, to test the configuration under many different scenarios with many different users, and to re-configure the software based on the results of those tests. Finally, staff and the vendor need to create detailed user manuals and system documentation as well as more concise “cheat sheets” for end-users, to create and deliver training for end-users, and to provide support to the project and to end-users during both the “Go-Live” and the “Post-Go-Live” periods of each phase of the project.

Current estimates from Tyler Technologies and the City’s ERP procurement consultant, Sciens Consulting, call for an estimated 14.5 full-time equivalent(FTE) employees from the City to be assigned to the project. Of those estimated 14.5 employees, 6 FTE would be permanent, new positions (all in the Information Technology Department) and the remaining 8.5 FTE would be temporary employees in the departments contributing an equal number of existing employees to the project. Only two of the six permanent, new positions in Information Technology will be required during the initial phase of the project scheduled to begin in fiscal year 2019-20. Similarly, only two of the 8.5 temporary positions, both of which would be in the Finance Department, would be needed this fiscal year. All of the City personnel costs, plus required one-time equipment and software purchases, are projected to total \$5.3 million over the five year implementation period. This is not unusual in ERP projects, which are incredibly labor-intensive, because of the fundamental redesign of so many business processes within the organization. Unlike the terms of the recommended contract with Tyler Technologies, for which the costs are fixed, the estimated FTE total for needed permanent and temporary City staff, and the accompanying cost, are preliminary projections that may need to be refined with Tyler Technologies after a contract is signed and a detailed project plan is created.

These staff costs can and should be capitalized into the project and paid for by long-term debt for two reasons. First, as noted above, the City’s current ERP software is more than thirty years old. Based on Oxnard’s own experience, and of other cities of similar size, this new software is likely to be in use for at least twenty years. Thus, it represents a capital investment just like a Water Fund facility or a wastewater treatment plant and should be paid for with long-term debt, not with cash upfront, so that the beneficiaries of the software -- residents and businesses, both present and future -- pay the capital cost, in the form of annual debt service on the bonds, as the software is used over its life. Second, and more practically, the City’s General Fund does not have sufficient financial resources to pay for its share of an ERP implementation upfront. In order to pay for the project, the City needs to borrow. Long-term debt financing is thus a cashflow necessity, as well as a fair and equitable approach to spreading the project’s cost among the generations that will benefit.

### **Financing and Apportionment Plan**

The contract with Tyler Technologies related to implementation and software licensing during implementation, the Tyler contract contingency, and the salaries and benefits of 14.5 FTEs assigned full- or part-time during project implementation can be debt-financed. Two other elements related to, but not part of, the proposed ERP implementation cannot be debt-financed: the post implementation fixed price annual software maintenance fees; and the salaries and benefits of the 8.5 FTE “backfill” employees substituting for the regular employees assigned to the project by the various City departments most heavily involved in the implementation. The reason that none of these costs can be financed is that they are operational in nature, not capitalizable into a long-term asset like the elements described above.

Therefore, the post-implementation fixed price annual software maintenance fees for years six and beyond, after “go-live,” must be paid out of each year’s operating budget. If City Council approves the ERP contract, those annual software maintenance fees will be built into the long-range projections for each fund benefiting from the software -- as will the savings of approximately \$350,000 per year from the reductions in annual software maintenance fees and hardware costs

for the current HTE and other software applications that will eventually be retired.

Finally, there is the issue of apportioning among the City's various operating funds their fair share of debt service on the proposed bond issuance that would pay for the ERP implementation project. Precise figures can be computed only with a detailed schedule and resourcing plan from Tyler Technologies, which the firm will provide after a contract is signed. In the meantime, staff's preliminary, rough estimate is that the General Fund would shoulder 65 to 75 percent of the annual debt service on the bonds to be issued for the project; the enterprise funds (Water, Wastewater, and Environmental Resources) would bear 15 to 25 percent of the debt service; and all other funds, approximately 5 to 15 percent.

The details of the financing recommendation from staff and the City's municipal advisor, NHA Advisors, were presented to the Finance and Governance Committee at its meeting on July 23, 2019. The gist of that presentation was that if interest rates remain at July levels -- which was by no means a certainty, although as of this writing interest rates have dropped even further -- then combining the ERP financing with a refunding of the City's 2011 Lease Revenue Bonds and extending the bonds' final maturity by five years (from 2036 to 2041) would produce about \$7 million in new bond proceeds to pay for the first phase of the ERP project implementation. This would be without any increase in already-scheduled annual debt service for the next 16 years. There would, of course, be new debt service (about \$2 million per year) from 2037 through 2041, when currently none is scheduled.

In about three years, as the end of the first phase of the ERP project approaches, a second bond financing would need to be arranged in order to pay for the second and final phase of the ERP project implementation.

### **FY 2019-20 and Beyond**

The recommended budget appropriation in the amount of \$522,644 will cover anticipated implementation and consultant expenses for FY 2019-20 from the proceeds of the upcoming refunding of the 2011 Lease Revenue Bonds. If the City Council approves both the ERP system purchase and the related bond financing to pay for the first phase, then the bonds are planned to be sold in December. Staff would return to City Council in January 2020 with a recommendation to recognize the revenue from the bond sale and to appropriate project costs for future fiscal years.

### **COMMITTEE OUTCOME**

The Finance & Governance Committee approved 3-0 on September 10, 2019 to approve the staff recommendation and to forward the item for Council approval.

*Prepared by: Keith Brooks, Chief Information Officer, Kevin Riper, Chief Financial Officer*

### **ATTACHMENTS**

1. Tyler Agreement
2. Additional ERP Implementation and Consulting Expenses
3. Request for Budget Appropriation - ERP FY20
4. ERP FY 19\_20 IT Positions Resolution Revised 090319 449pm
5. ERP System Implementation - Risk Summary and Mitigation 091619
6. Tyler Technologies ERP Contract Presentation



## Table of Contents

Software As A Service “SaaS” Agreement. The following Exhibits are incorporated into the SaaS Agreement:

|             |                                                                      |
|-------------|----------------------------------------------------------------------|
| Exhibit A-1 | Socrata Open Finance Terms                                           |
| Exhibit A   | Investment Summary                                                   |
| Exhibit B   | Invoicing and Payment Policy                                         |
|             | o Schedule 1: Business Travel Policy                                 |
| Exhibit C   | Service Level Agreement                                              |
|             | o Schedule 1: Support Call Process                                   |
| Exhibit D   | Third Party Terms                                                    |
|             | o Schedule 1: DocOrigin EULA                                         |
|             | o Schedule 2: BMI Terms                                              |
| Exhibit E   | Statement of Work                                                    |
|             | End of SaaS agreement                                                |
| Exhibit F   | Tyler’s Response to Client’s Original Request for Proposals          |
| Exhibit G   | Tyler’s Subsequent Responses to Client’s Requests for Clairfications |
| Exhibit H   | Insurance Exhibits (INS- W)                                          |
| Exhibit I   | Tyler’s Response to Client’s Best and Final Offer                    |

| Additional ERP Implementation and Consulting Expenses                       |                   |                     |                     |                     |                     |                     |
|-----------------------------------------------------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                                                             | FY 19-20 Cost     | FY 20-21 Cost       | FY 21-22 Cost       | FY 22-23 Cost       | FY 23-24 Cost       | Total Cost          |
| <b>PCs to support new ERP</b>                                               |                   |                     |                     |                     |                     |                     |
| New PCs for 14.5 FTE                                                        | \$ 14,400         | -                   | -                   | -                   | -                   | \$ 14,400           |
| PCs & Monitors to run BlueBeam                                              | 115,200           | -                   | -                   | -                   | -                   | 115,200             |
|                                                                             |                   |                     |                     |                     |                     |                     |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Business Process Design &amp; Change Management Consulting</b>           | 33,752            | 47,812              | 47,812              | 47,812              | 47,812              | 225,000             |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Permanent Positions (2% annual increase)</b>                             |                   |                     |                     |                     |                     |                     |
| IT - GIS Programmer Analyst, 1FTE                                           | -                 | 126,000             | 128,520             | 131,090             | 133,712             | 519,323             |
| IT - Project Manager (internal) - System Analyst III , 1 FTE                | 94,500            | 126,000             | 128,520             | 131,090             | 133,712             | 613,823             |
| IT - System Administrator/Conversion Specialist - Programmer Analyst, 1 FTE | 42,000            | 126,000             | 128,520             | 131,090             | 133,712             | 561,323             |
| IT - Internal Training Specialist(s)/Change Manager - CNE III, 1 FTE        | -                 | 126,000             | 128,520             | 131,090             | 133,712             | 519,323             |
| IT - Web Programmer - Programmer Analyst, 1FTE                              | -                 | 126,000             | 128,520             | 131,090             | 133,712             | 519,323             |
| IT - Computer Network Engineer III, 1 FTE                                   | -                 | 126,000             | 128,520             | 131,090             | 133,712             | 519,323             |
|                                                                             |                   |                     |                     |                     |                     |                     |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Temporary Positions - Limited term (2% annual increase)</b>              |                   |                     |                     |                     |                     |                     |
| Accounting (including Cap Proj, Fixed Assets), 1 FTE                        | 25,000            | 50,000              | 51,000              | 52,020              | -                   | 178,020             |
| Purchasing, .5 FTE                                                          | -                 | 51,000              | 52,020              | 4,335               | -                   | 107,355             |
| General Billing/AR, .5 FTE                                                  | -                 | 51,000              | 52,020              | 4,335               | -                   | 107,355             |
| Payroll & Timekeeping, 1 FTE                                                | 50,000            | 66,667              | -                   | -                   | -                   | 116,667             |
| Human Resources, 1 FTE                                                      | -                 | 91,667              | 93,500              | -                   | -                   | 185,167             |
| Permitting/Licensing/Inspections, .5 FTE                                    | -                 | 20,833              | 46,750              | -                   | -                   | 67,583              |
| Code Enforcement, .5 FTE                                                    | -                 | 20,833              | 46,750              | -                   | -                   | 67,583              |
| Utility Billing 1, 1 FTE                                                    | -                 | 25,000              | 102,000             | 43,350              | -                   | 170,350             |
| Utility Billing 2, .5 FTE                                                   | -                 | 12,500              | 51,000              | 21,675              | -                   | 85,175              |
| Public Works, 1 FTE                                                         | -                 | 41,667              | 102,000             | 52,020              | -                   | 195,687             |
| Other Departments Tracking Assets (FTEs for each Dept), .5 FTE              | -                 | 20,833              | 51,000              | 26,010              | -                   | 97,843              |
| IT - GIS, .5 FTE                                                            | -                 | 20,833              | 51,000              | 39,015              | -                   | 110,848             |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Additional Hardware/Software Licensing Costs (5% annual increase)</b>    |                   |                     |                     |                     |                     |                     |
| BlueBeam and Microsoft Office                                               | 23,552            | 4,239               | 4,451               | 4,674               | 4,908               | 41,824              |
| GIS SQL DB Server Private Cloud                                             | -                 | 2,893               | 3,038               | 3,190               | 3,349               | 12,469              |
| ArcGIS Server Private Cloud                                                 | -                 | 7,581               | 7,960               | 8,358               | 8,776               | 32,675              |
| Portal GIS Web App Server Private Cloud                                     | -                 | 2,614               | 2,745               | 2,882               | 3,026               | 11,267              |
| Cash Drawer, scanner, printer, touchscreen (3 sets)                         | 13,536            | 2,436               | 2,558               | 2,686               | 2,821               | 24,038              |
| VPN Device (printer)                                                        | 4,000             | 720                 | 756                 | 794                 | 833                 | 7,103               |
| Training computers                                                          | 15,000            | -                   | -                   | -                   | -                   | 15,000              |
| Projector, screen and speakers                                              | 3,000             | -                   | -                   | -                   | -                   | 3,000               |
| Wireless Access Point dedicated for mobile lab                              | 2,200             | -                   | -                   | -                   | -                   | 2,200               |
| Cash Drawer, scanner, printer, touchscreen (1 set for training)             | 4,512             | -                   | -                   | -                   | -                   | 4,512               |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Contingency</b>                                                          |                   | 131,269             | 131,269             | 131,269             | 131,269             | 525,075             |
|                                                                             |                   |                     |                     |                     |                     |                     |
| <b>Grand Total</b>                                                          | <b>\$ 440,652</b> | <b>\$ 1,428,398</b> | <b>\$ 1,670,749</b> | <b>\$ 1,230,967</b> | <b>\$ 1,005,067</b> | <b>\$ 5,775,832</b> |

## REQUEST FOR BUDGET APPROPRIATION

Department: Information TechnologyDate: October 1, 2019

Project/Program

Manager: Keith BrooksPhone: 805-385-7597**Reason for Appropriation:**

Per. proposal of Resolution of Intent to Reimburse from Proposed 2020 Lease Revenue Refunding Bonds, an appropriation in amount of \$522,644 will cover anticipated FY19-20 ERP implementaion, licensing, & consulting expenses

**Accounts and Descriptions****AMOUNT****Fund: 2020 LEASE REVENUE REFUNDING BONDS (316)****Expenditures/Transfers Out****ERP IMPLEMENTATION (Project 207302)**

|                    |                                                  |         |
|--------------------|--------------------------------------------------|---------|
| 316-7360-826.80-01 | PERSONNEL SERVICES / DIRECT LABOR-REGULAR        | 95,550  |
| 316-7360-826.80-02 | PERSONNEL SERVICES / DIRECT LABOR-TEMPORARY      | 63,750  |
| 316-7360-826.80-41 | PERSONNEL SERVICES / EMPLOYEE BENEFITS           | 52,200  |
| 316-7360-826.82-09 | CONTRACTUAL SERVICES / SVCS-OTHER PROF/CONTRACT  | 115,744 |
| 316-7360-826.81-18 | GEN. AND ADMIN EXPENSES / SOFTWARE APPLICATIONS  | 23,552  |
| 316-7360-826.86-06 | CAP. OUTLAY EXPENDITURES / MACHINERY & EQUIP-NEW | 171,848 |

Sub-total Expenditures

522,644**Approvals**

Department Director \_\_\_\_\_

Chief Financial Officer \_\_\_\_\_

City Manager \_\_\_\_\_

BA# (Finance Use Only) \_\_\_\_\_

BA Doc# (Finance Use Only) \_\_\_\_\_

Revised : 2/23/2012

## CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING  
RESOLUTION NO. 15241 PURSUANT TO CHAPTER 4 OF THE CITY PERSONNEL  
RULES AND REGULATIONS

WHEREAS, the Information Technology Department has requested that City Council approve the increase of its full-time equivalent (FTE) positions from 24 to 26 to purchase and implement the City's new ERP system. This addition in two FTEs would result in the total count of FTE positions in the City to increase from 1,312 to 1,314.

NOW, THEREFORE, the City Council of the City of Oxnard hereby resolves to amend Resolution No 15241 with the following changes to the adopted FY 19/20 position allocations:

|                           |                    |                          | <b>PROPOSED<br/>CHANGE</b> | <b>NEW<br/>ALLOCATION</b> |
|---------------------------|--------------------|--------------------------|----------------------------|---------------------------|
| <b>Department</b>         | <b>Title</b>       | <b>Adopted<br/>19/20</b> |                            |                           |
| Information<br>Technology | System Analyst III | 1                        | 1                          | 2                         |
|                           | Programmer Analyst | 4                        | 1                          | 5                         |
|                           |                    |                          |                            |                           |
| <b>GRAND<br/>TOTAL</b>    |                    | 5                        | 2                          | 7                         |

PASSED AND ADOPTED THIS 1st day of October, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Tim Flynn, Mayor

\_\_\_\_\_  
Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, City Attorney

## ERP System Implementation - Risk Summary & Mitigation

ITEM #L-1

| Risk Category                                | Risk Description                                                                                                                                   | Score | Ranking | Risk Mitigation Strategy                                                                                                                                                                                                                                                                 | Responsible Party      |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1) Partner (non-government)                  | Acceptance by building and development community of changes in Community Development business practices prompted by City implementation of EnerGov | 4     | M       | Extensive outreach to building and development community, as part of Change Management & Communications Plan described below under "Leadership/Management"                                                                                                                               | Community Development  |
| 2) Political (including government partners) | Lack of executive sponsorship                                                                                                                      | 1     | L       | City Manager clearly identified as executive sponsor. Deputy City Manager identified as project sponsor, serving as the most visible executive promoting the project.                                                                                                                    | City Manager           |
| 3) Economic                                  | Economic downturn forces budget reductions that impact project funding and staffing.                                                               | 3     | L       | Ensure funding sources are not impacted by general fund fluctuations.                                                                                                                                                                                                                    | Finance                |
| 4) Infrastructure                            | Insufficient staffing and support                                                                                                                  | 4     | M       | Immediately acquire permanent and temp staff with consideration of internal review, vendor and consultant recommendations.                                                                                                                                                               | Human Resources        |
| 5) Technical                                 | Network equipment or critical infrastructure failure                                                                                               | 3     | L       | Redundant paths to Internet, backup electrical generators, legacy systems moved to cloud to ensure availability.                                                                                                                                                                         | Information Technology |
| 6) Capacity                                  | Poor training or not executing successful training in close approximation of rollout date.                                                         | 4     | M       | Develop a release readiness assessment and certification that ensures stakeholders, support and documentation are all thoroughly vetted.                                                                                                                                                 | Information Technology |
| 7) Financial                                 | Budget overrun                                                                                                                                     | 3     | L       | Sufficient contingencies and regular project budget monitoring.                                                                                                                                                                                                                          | Finance                |
| 8) Leadership/Management                     | Organizational resistance - Line level personnel may prefer older in-house custom built tools to new system.                                       | 5     | M       | A formal Change Management & Communications Plan should be developed with the intent of exciting and informing City staff on the benefits and ongoing status of the project. Clear directives from leadership must be given to make adoption non-optional and older systems unavailable. | City Manager           |
| 9) Project Management                        | Schedule overrun                                                                                                                                   | 1     | L       | As the project proceeds, the schedule will be modified in order to preserve functionality and minimize budget impact.                                                                                                                                                                    | City Manager           |
| 10) Governance                               | Timely decision making                                                                                                                             | 7     | H       | Major decisions with organizational wide impact will need to be made at the Technology Governance Committee level and not at the department level.                                                                                                                                       | City Manager           |
| Average Ranking                              |                                                                                                                                                    | 4     | M       |                                                                                                                                                                                                                                                                                          | 41                     |





# Enterprise Resource Planning

*Specification & Procurement Project*

## (ERP)

1



## Quick introductions

## (ERP)

2

# What is ERP?

Technology systems that provide the foundational framework for nearly all City functions.

e.g. Core Financials, HR, Utility Billing, Land Management, Permits, Work Orders, Assets and 311

3



**The history**  
[CentralSquare]



**1988, 1992 & 1998**  
HTE Sungard ERP implemented

4

CITY OF OXNARD  
Account Balance/Description Inquiry

to . . . . 2017 - - - - - Starting char

ons, press Enter.

t 9=Graph

| nt Number   | Description                               |
|-------------|-------------------------------------------|
| 0-101.01-00 | CURRENT ASSETS / CASH WITH TREASURER      |
| 0-101.02-00 | CURRENT ASSETS / CASH WITH FISCAL AGENT   |
| 0-101.03-00 | CURRENT ASSETS / PETTY CASH               |
| 0-101.04-00 | CURRENT ASSETS / DISCOUNT                 |
| 0-101.10-00 | CURRENT ASSETS / FAIR MARKET VALUE ADJ    |
| 0-101.11-00 | CURRENT ASSETS / INTEREST RECEIVABLE      |
| 0-101.12-00 | CURRENT ASSETS / A/R                      |
| 0-101.13-00 | CURRENT ASSETS / UTILITY BILLING          |
| 0-101.14-00 | CURRENT ASSETS / A/R ACCRUED              |
| 0-101.15-00 | CURRENT ASSETS / A/R IN COLLECTION        |
| 0-101.16-00 | CURRENT ASSETS / A/R IN COLLECTION AGENCY |

F7=Account balance F17=Subset F18=Top F19=Bottom  
ling F22=Account balance report

## 2015 & 2016

Two consultants recommend ERP replacement to Council

## 2016

Council approves RFP funding

## 2017

RFP released

5

CITY OF OXNARD  
Account Balance/Description Inquiry

to . . . . 2017 - - - - - Starting char

ons, press Enter.

t 9=Graph

| nt Number   | Description                               |
|-------------|-------------------------------------------|
| 0-101.01-00 | CURRENT ASSETS / CASH WITH TREASURER      |
| 0-101.02-00 | CURRENT ASSETS / CASH WITH FISCAL AGENT   |
| 0-101.03-00 | CURRENT ASSETS / PETTY CASH               |
| 0-101.04-00 | CURRENT ASSETS / DISCOUNT                 |
| 0-101.10-00 | CURRENT ASSETS / FAIR MARKET VALUE ADJ    |
| 0-101.11-00 | CURRENT ASSETS / INTEREST RECEIVABLE      |
| 0-101.12-00 | CURRENT ASSETS / A/R                      |
| 0-101.13-00 | CURRENT ASSETS / UTILITY BILLING          |
| 0-101.14-00 | CURRENT ASSETS / A/R ACCRUED              |
| 0-101.15-00 | CURRENT ASSETS / A/R IN COLLECTION        |
| 0-101.16-00 | CURRENT ASSETS / A/R IN COLLECTION AGENCY |

F7=Account balance F17=Subset F18=Top F19=Bottom  
ling F22=Account balance report

## The problem

*“Compared with a modern ERP system, the HTE system as an application is almost ineffective. It is constrained both in terms of technological capabilities and user effectiveness.”*

**2015 Consultant's Report**

6



# Bloomberg Businessweek

February 28, 2019, 3:00 AM PST

## America's Cities Are Running on Software From the '80s

LISTEN TO ARTICLE

▶ 6:56

SHARE THIS ARTICLE

Share

Tweet

in Post

Email

The only place in San Francisco still pricing real estate like it's the 1980s is the city assessor's office. Its property tax system dates back to the dawn of the floppy disk. City employees appraising the market work with software that runs on a dead programming language and can't be used with a mouse. Assessors are prone to make mistakes when using the vintage software because it can't display all the basic information for a given property on one

7



## The problem

- ✗ 30 Year Old Obsolete System
- ✗ No Information Transparency
- ✗ No Productivity Tools
- ✗ No Decision Making Tools
- ✗ Requires Manual Transactions

8

# MOODY'S INVESTORS SERVICE

## Rating Action: Moody's downgrades CentralSquare's CFR to Caa1; outlook is negative

05 Aug 2019

New York, August 05, 2019 -- Moody's Investors Service ("Moody's") downgraded CentralSquare Technologies (formerly known as SuperMoose Borrower, LLC) Corporate Family Rating ("CFR") to Caa1 from B3, and Probation to Caa1-PD from B3-PD. Moody's also downgraded the ratings on the company's first lien credit facilities to B3 from B3-PD. Moody's also downgraded the ratings on CentralSquare's second lien term loan to Caa3 from Caa2. The rating downgrades are driven by CentralSquare's

9

CITY OF OXNARD  
Account Balance/Description Inquiry

to . . . . 2017 - - - - - Starting char

ons, press Enter.

t 9=Graph

nt Number Description

|             |                                           |
|-------------|-------------------------------------------|
| 0-101.01-00 | CURRENT ASSETS / CASH WITH TREASURER      |
| 0-101.02-00 | CURRENT ASSETS / CASH WITH FISCAL AGENT   |
| 0-101.03-00 | CURRENT ASSETS / CASH WITH OTHER          |
| 0-101.04-00 | CURRENT ASSETS / FAIR MARKET VALUE ADJ    |
| 0-101.10-00 | CURRENT ASSETS / INTEREST RECEIVABLE      |
| 0-101.11-00 | CURRENT ASSETS / A/R                      |
| 0-101.12-00 | CURRENT ASSETS / UTILITY BILLING          |
| 0-101.13-00 | CURRENT ASSETS / A/R ACCRUED              |
| 0-101.14-00 | CURRENT ASSETS / A/R IN COLLECTION        |
| 0-101.15-00 | CURRENT ASSETS / A/R IN COLLECTION AGENCY |

F7=Account balance F17=Subset F18=Top F19=Bottom  
ling F22=Account balance report

## The problem

- ✗ Minimal investment to modernize HTE
- ✗ CentralSquare **chose not to bid** on City's RFP
- ✗ Limited end user support



## Current ERP System

CITY OF OXNARD  
Account Balance/Description Inquiry

to . . . . . 2017 - - - - -

ons, press Enter.  
t 9=Graph

nt Number Description

|             |                        |
|-------------|------------------------|
| 0-101.01-00 | CURRENT ASSETS / CASH  |
| 0-101.02-00 | CURRENT ASSETS / CASH  |
| 0-101.03-00 | CURRENT ASSETS / PETTY |
| 0-101.04-00 | CURRENT ASSETS / MISC  |
| 0-101.10-00 | CURRENT ASSETS / FAIR  |
| 0-101.11-00 | CURRENT ASSETS / INTER |
| 0-101.12-00 | CURRENT ASSETS / A/R   |
| 0-101.13-00 | CURRENT ASSETS / UTIL  |
| 0-101.14-00 | CURRENT ASSETS / A/R   |
| 0-101.15-00 | CURRENT ASSETS / A/R   |
| 0-101.16-00 | CURRENT ASSETS / A/R   |

F7=Account balance F17=Subset  
ling F22=Account balance report

# F22!

GM201S01 CITY OF OXNARD 8/17/17  
Account Balance/Description Inquiry 10:42:39

Position to . . . . . 2017 - - - - - Starting character(s)

Type options, press Enter.  
1=Select 9=Graph

| Opt | Account Number     | Description                               |
|-----|--------------------|-------------------------------------------|
| -   | 101-0000-101.01-00 | CURRENT ASSETS / CASH WITH TREASURER      |
| -   | 101-0000-101.02-00 | CURRENT ASSETS / CASH WITH FISCAL AGENT   |
| -   | 101-0000-101.03-00 | CURRENT ASSETS / PETTY CASH               |
| -   | 101-0000-101.04-00 | CURRENT ASSETS / MISC HOLDING ACCOUNT     |
| -   | 101-0000-101.10-00 | CURRENT ASSETS / FAIR MARKET VALUE ADJ    |
| -   | 101-0000-101.11-00 | CURRENT ASSETS / INTEREST RECEIVABLE      |
| -   | 101-0000-101.12-00 | CURRENT ASSETS / A/R                      |
| -   | 101-0000-101.13-00 | CURRENT ASSETS / UTILITY BILLING          |
| -   | 101-0000-101.14-00 | CURRENT ASSETS / A/R ACCRUED              |
| -   | 101-0000-101.15-00 | CURRENT ASSETS / A/R IN COLLECTION        |
| -   | 101-0000-101.16-00 | CURRENT ASSETS / A/R IN COLLECTION AGENCY |

F3=Exit F7=Account balance F17=Subset F18=Top F19=Bottom  
F21=Totaling F22=Account balance report

11

## Project Outcome

### SIX CORE MODULES

- Modern functionality from vendors investing in their products
- Real-time information management & reporting
- Integrated self-service for staff, residents, vendors & businesses
- Reduced need for data re-entry



# Bids received

**Accela**  
Land Management  
Asset Management

**Gravitron**  
Oracle/Accela/Kronos  
All Modules

**Tyler**  
All Modules

**Kronos**  
Timekeeping

13

## Evaluator's Selections

### SIX CORE MODULES

- Modern functionality from vendors investing in their products
- Real-time information management & reporting
- Integrated self-service for staff, residents, vendors & businesses
- Reduced need for data re-entry



# Before & After

Make it easier for **RESIDENTS** to get services

15

## Before

### Turning On Utilities

- Not intuitive
- Not user friendly
- Cumbersome
- Good effort but falls short of today's standard



### On-line Services

The HTE Click2Gov Customer connection. Customers can view summaries over the Internet.

This service is unavailable

- [Make a Payment](#)
- [New Service Request](#)
- [New User](#)
- [Login](#)

9/18/2019



### Water turn on at the location

Bamrungpong, Raja <raja.bamrungpong@oxnard.org>  
Draft To: C2GUtilities@oxnard.org

Please turn on water service to the following location

300 W. 3rd Street, Oxnard, CA 93030

Thank you,

Raja Bamrungpong, MBA

Information Technology Manager - Enterprise Applications  
City of Oxnard

For Office Use Only • Residential - Multiple Units

|         |              |                 |
|---------|--------------|-----------------|
| User    | No. of Pages | CUSTOMER #      |
| To      | From         |                 |
| Co/Dept | Co.          | UTILITY BILLING |
| Phone # | Phone #      | LOCATION #      |
| Fax #   | Fax #        | PROCESSED BY:   |
|         |              |                 |

CITY OF OXNARD • UTILITY BILLING  
WATER-SEWER - REFUSE  
214 South C St., Oxnard, CA 93030  
Phone 805-385-7816 • Fax (805) 385-7865  
www.cityofoxnard.org

**ACCEPTANCE OF RESPONSIBILITY FOR CITY UTILITY SERVICES**

Please provide the following information:

Service Address: 300 W. 3RD ST., OXNARD, CA 93030

Type of Service: ☒ Water ☐ Sewer ☐ Trash

City of Oxnard Mail - Water ☐ Deposit Amount: \_\_\_\_\_ # of Units: \_\_\_\_\_

DOE Phone Number: (805) 555-5555

Bar \_\_\_\_\_

UT219081 CITY OF OXNARD  
Work with Customer Accounts

Location ID: 75400 Addr: 300 W THIRD ST OK

Type options, press Enter:

|                                |                               |                   |                     |
|--------------------------------|-------------------------------|-------------------|---------------------|
| 1=Terminate                    | 2=Reactivate                  | 7=Customer master | 8=Customer services |
| 9=Miscellaneous information    | 10=Credit History             | 11=Customer move  |                     |
| 12=Connect additional customer | 13=Connect additional service |                   |                     |

| Opt | ID     | Name           | Type | Sts | Amount | due     | Init | Term |
|-----|--------|----------------|------|-----|--------|---------|------|------|
|     |        |                |      |     |        | Date    | Date |      |
| 1   | 118600 | CITY OF OXNARD | A    |     | .00    | 6/01/82 |      |      |

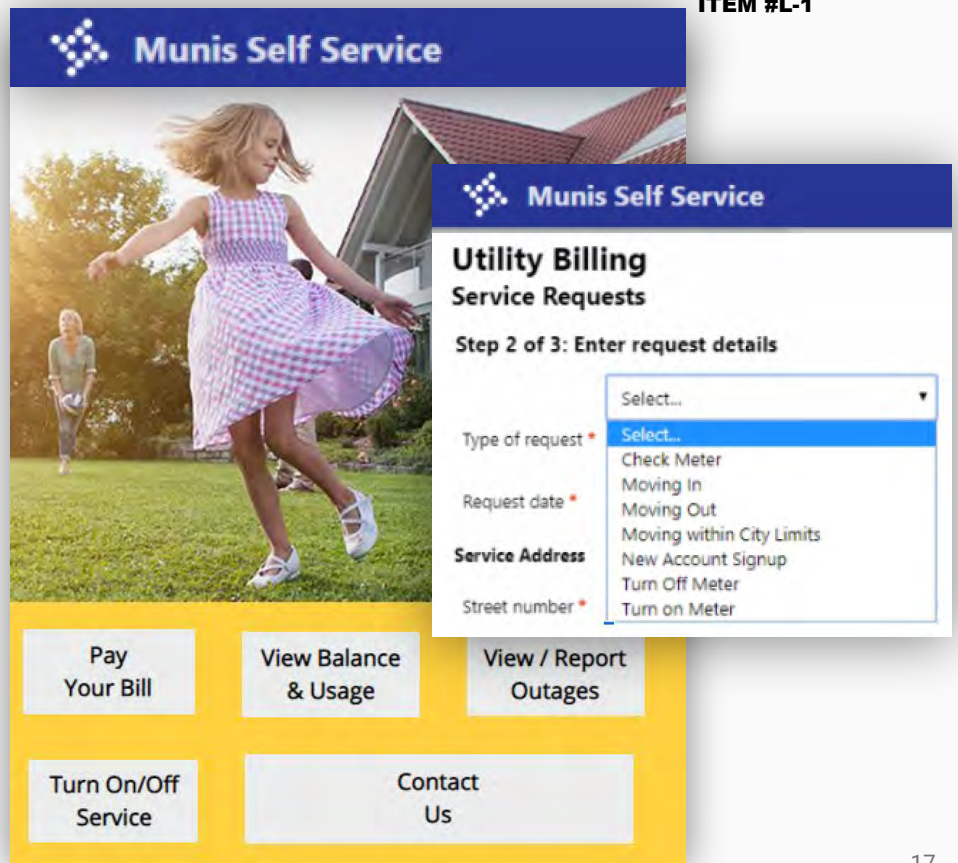
3=Exit 6=Add new customer 12=Cancel



# After

## Turning On/Off Utilities

- Simple and clear
- Modern
- Quick
- In your language of choice



ITEM #L-1

17

# Before

## Permit Process

Manual paper based &  
in person



395

18

# After

## Permit Process

Apply & schedule inspections online



19

# Before

## Paying Fees

Cash, checks & a half dozen different credit card systems



396

20



# After

## Paying Fees

Online or in person with a single customer account



21

# Before

## City Water Leak

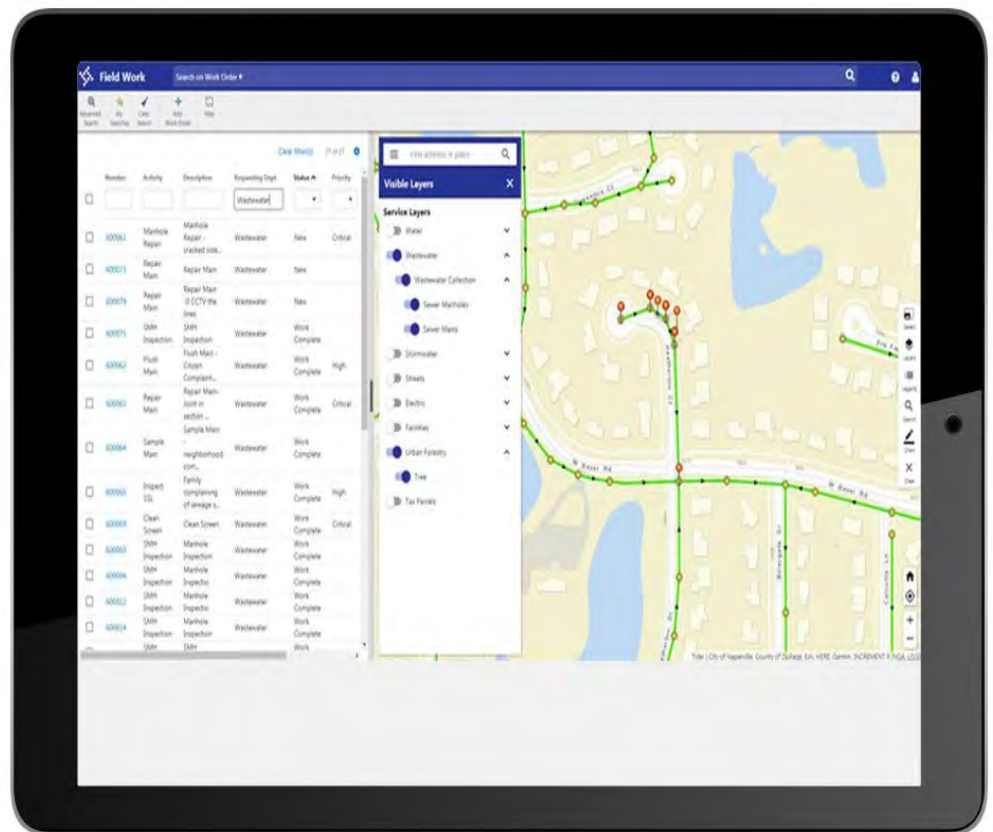
Current - too many people impacted



# After

## City Water Leak

Reduced impact, 311 work orders, faster response, maintenance schedules



23

# Before & After

Make it easier for **BUSINESSES** to get services

24



# Before

## Plan Check

Manual, paper and extremely wasteful

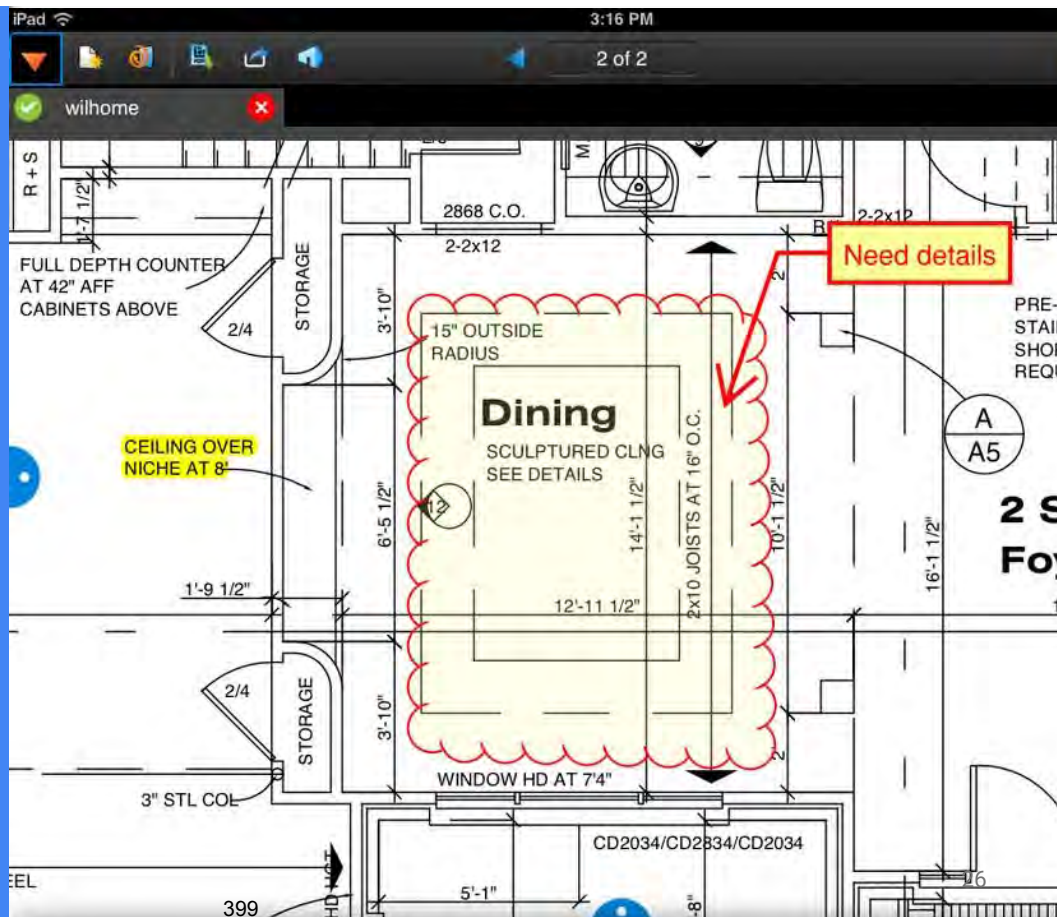


25

# After

## Electronic Plan Review

Digital, online updates, and environmentally friendly



# Before

## Permitting & Plan Tracking

Manual and inaccessible



CITY OF OXNARD  
Application Inquiry - Plan Tracking

ber: [REDACTED]  
: [REDACTED]

ess Enter.  
/Out display 8=Action logs

| Description | Rev | Step | Req | Path | --- Key Dates --- |         |
|-------------|-----|------|-----|------|-------------------|---------|
|             |     |      |     |      | In                | Est Cpl |
| (P/O BLDG   |     | A 00 | N   |      | 7/23/18           | 8/06/18 |
| SAFETY DI   |     | A 01 | Y   |      |                   |         |
| (P/O BLDG   |     | A 01 | Y   |      |                   |         |
| VISION      |     | B 01 | Y   |      | 7/23/18           | 7/25/18 |
| TION        |     | C 01 | Y   |      | 7/23/18           | 7/25/18 |

visions F8=Action log inquiry F10=View 3

# After

## Permitting & Plan Tracking

Electronic and online



### Workflow

- ✓ Confirm Application Complete - Passed : 08/20/2019
- ✓ Issue Permit - Passed : 08/20/2019
- ✓ Building Review (Residential) - Passed : 08/26/2019
- ❌ Building Review (Residential) - Failed : 08/26/2019
- ✓ Footing - Passed : 08/26/2019
- Floor Framing - Scheduled for 08/22/2019
- Electrical (Residential, New) - Started
- Mechanical (Residential, New)
- Plumbing (Residential, New)

### Fees

\$0.00

[View Details](#) [Add to Cart](#)

### Available Actions

- [Request Inspection](#) Final Building Inspection [Request](#)
- [Request Inspection](#) Foundation Wall Inspection [Request](#)
- [Request Inspection](#) Concrete Slab Inspection [Request](#)
- [Request Inspection](#) Final Fire Inspection [Request](#)
- [Request Inspection](#) Wall Framing Inspection [Request](#)

### Progress

29% Completed

400

- Completed
- In Progress
- Not Started



# Before

## Vendors Being Paid

Currently paper based



29

# After

## Vendor Self-Service Portal

Electronic submittal & tracking



## Vendor Self Service Home Page

The Vendor Self Service home page contains a banner, navigation menu, and a series of summary information groups.

The screenshot shows the Vendor Self Service Home Page for ABC Supply Company. The page features a blue header with the Tyler Technologies logo and the company name. A navigation menu on the right includes links for Home, Vendor Self Service, My Profile, 1099, Bids, Checks, Invoices, and Purchase Orders. The main content area is titled "Welcome to Vendor Self Service" and includes sections for Profile information, Announcements, and Invoices. The Profile information section displays the company name, address, phone numbers, and email addresses. The Invoices section shows a table of recent invoices with columns for Date, Amount, Status, and a link to details.

| Recent invoices |            |        |                         |
|-----------------|------------|--------|-------------------------|
| Date            | Amount     | Status |                         |
| 2/23/2012       | \$1,140.00 | Paid   | <a href="#">details</a> |
| 2/23/2012       | \$1,000.00 | Paid   | <a href="#">details</a> |

**\$1,140.00**  
Last invoice: 2/23/2012

30



# Before & After

Make **STAFF** more productive

31

## Before

HR Processes

Paper based

**Request for Leave**  
I, \_\_\_\_\_, hereby request permission to take leave.

| Details |    | Return Date | From | To | Total Hours |
|---------|----|-------------|------|----|-------------|
| From    | To |             |      |    |             |

Type of leave, enter hours into the appropriate boxes below:

| Executive Management (R-14/21) |       | Sick Leave (11) |       | Hours |  |
|--------------------------------|-------|-----------------|-------|-------|--|
| Annual Leave (56)              | Hours | Sick Leave (11) | Hours |       |  |
| Administrative Leave (54)      | Hours | Vacation (10)   | Hours |       |  |
| Reserve Leave (76)             | Hours | Comp (14)       | Hours |       |  |

**Mid Manager/Mid Managers Confidential**

| Annual Leave (56)         |       | Sick Leave (11) |       | Hours |  |
|---------------------------|-------|-----------------|-------|-------|--|
| Annual Leave (56)         | Hours | Sick Leave (11) | Hours |       |  |
| Administrative Leave (54) | Hours | Vacation (10)   | Hours |       |  |
| Reserve Leave (76)        | Hours | Comp (14)       | Hours |       |  |

**Confidential**

| Annual Leave (56)         |       | Sick Leave (11) |       | Hours |  |
|---------------------------|-------|-----------------|-------|-------|--|
| Annual Leave (56)         | Hours | Sick Leave (11) | Hours |       |  |
| Administrative Leave (54) | Hours | Vacation (10)   | Hours |       |  |
| Reserve Leave (76)        | Hours | Comp (14)       | Hours |       |  |

**CITY OF OXNARD - PERSONNEL ACTION FORM**  
INSTRUCTIONS: THE FOLLOWING PERSONNEL ACTION FORMS REQUIRE THE APPROVAL OF THE DEPARTMENT MANAGER AND THE CITY MANAGER. DESIGNED: ALL DATES ON THIS FORM SHOULD BE DATES AND RETURNED TO THE HUMAN RESOURCES OFFICE.

| ACTION                                 |                                                   | ACTION                                     |                                                  | ACTION                                           |                                                  |
|----------------------------------------|---------------------------------------------------|--------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> NEW HIRE      | <input type="checkbox"/> STATUS CHANGE*           | <input type="checkbox"/> SCHEDULE CHANGE   | <input type="checkbox"/> ADDRESS/PERSONAL CHANGE | <input type="checkbox"/> CHANGE ACT DISTRIBUTION | <input type="checkbox"/> CHANGE ACT DISTRIBUTION |
| <input type="checkbox"/> PROMOTION     | <input type="checkbox"/> CLASSIFICATION CHANGE    | <input type="checkbox"/> CHANGE HOURS ACCT | <input type="checkbox"/> CHANGE HOURS ACCT       | <input type="checkbox"/> CHANGE HOURS ACCT       | <input type="checkbox"/> CHANGE HOURS ACCT       |
| <input type="checkbox"/> TERMINATION   | <input type="checkbox"/> TRANSFER                 | <input type="checkbox"/> SCHEDULE CHANGE   | <input type="checkbox"/> SCHEDULE CHANGE         | <input type="checkbox"/> SCHEDULE CHANGE         | <input type="checkbox"/> SCHEDULE CHANGE         |
| <input type="checkbox"/> SALARY CHANGE | <input type="checkbox"/> COMPLETION OF PROMOTION* | <input type="checkbox"/> SCHEDULE CHANGE   | <input type="checkbox"/> SCHEDULE CHANGE         | <input type="checkbox"/> SCHEDULE CHANGE         | <input type="checkbox"/> SCHEDULE CHANGE         |

**PERFORMANCE EVALUATION FORM**  
**CONFIDENTIAL**

**TRAVEL AUTHORIZATION REQUEST**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Location of Activity: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Estimated Cost of Trip: \_\_\_\_\_

Per Diem: \_\_\_\_\_

Registration: \_\_\_\_\_

Travel: \_\_\_\_\_

Total Estimated Cost of Trip: \_\_\_\_\_

Cost Advance Requested by: \_\_\_\_\_

Signature: \_\_\_\_\_

Approved: \_\_\_\_\_

City: \_\_\_\_\_

32

# Police Payroll

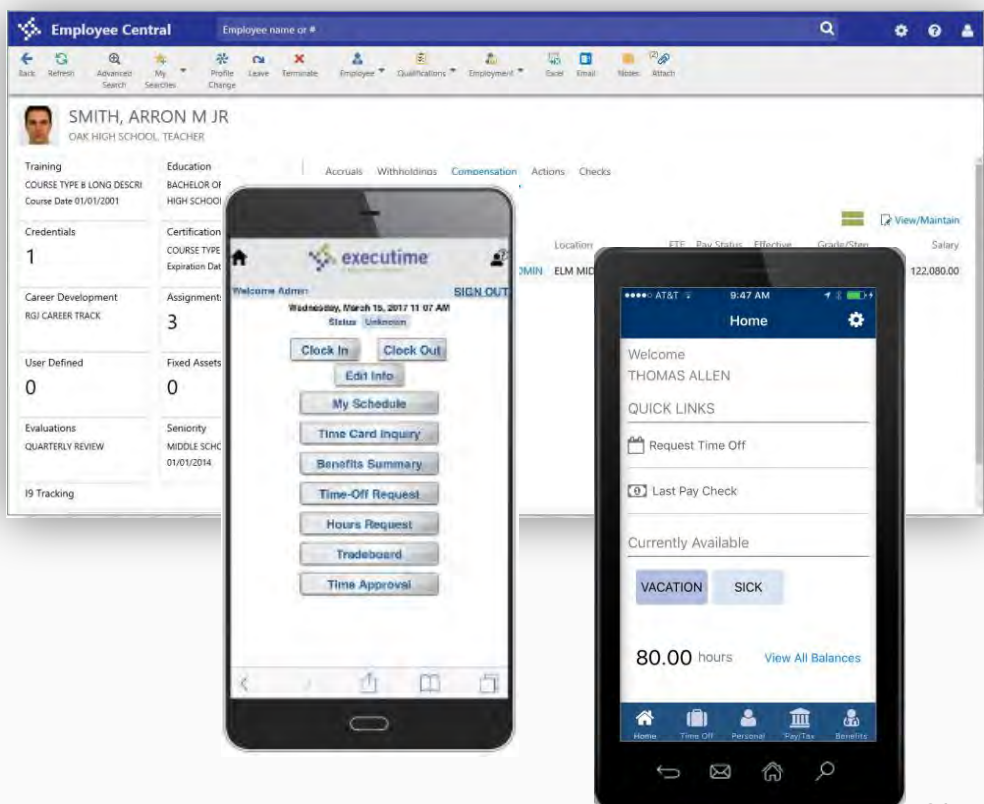
## 1 pay period

Timesheets  
Changes

**After**

Future HR System

Employee self-serve portal,  
electronic time keeping &  
scheduling

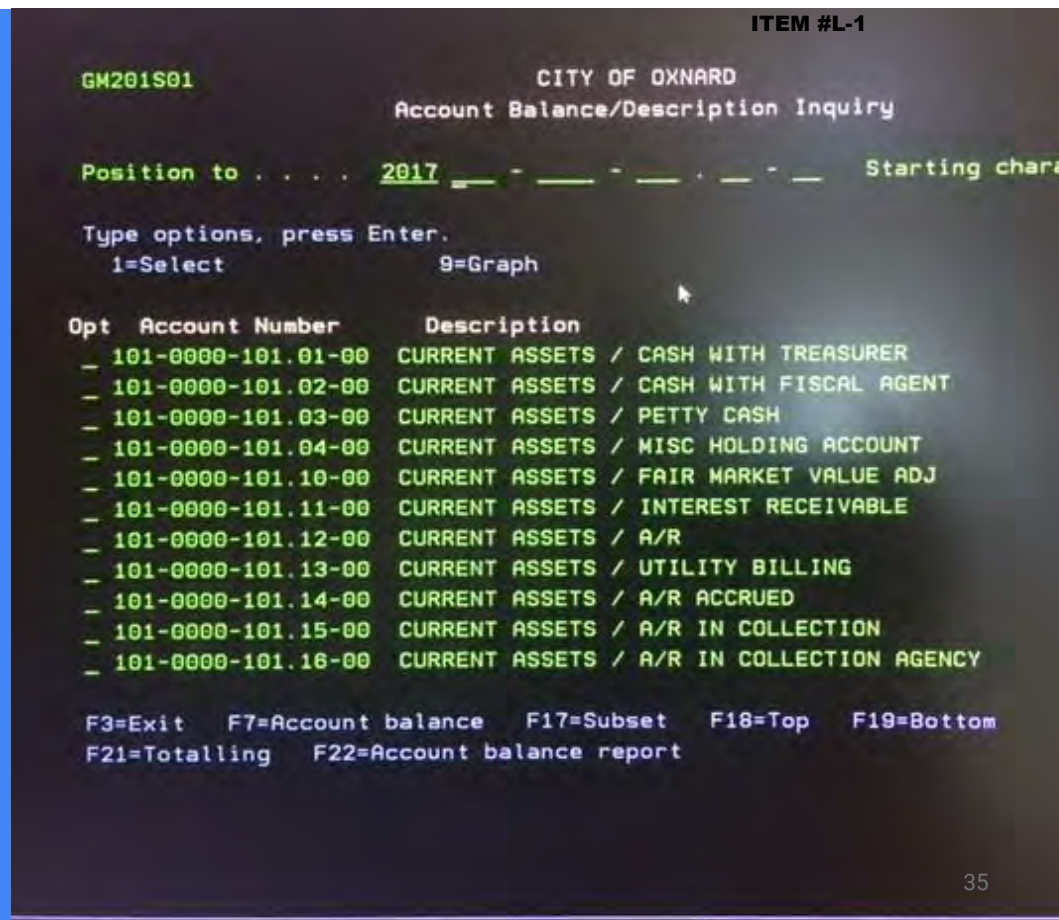





# Before

## Current Financial System

Outdated and non-intuitive



35

# After

## Future Financial System

Improved transparency,  
accuracy & efficiency



404

36

# Consequences of not moving forward



## Manual Processes with no Collaboration

Increased risk for **errors** in budgeting and planning

**Paper** purchases & payments

Creates an environment of **no transparency**

## Difficult to Manage City



Cannot correct **audit findings**

**Inefficient** and **inflexible** chart of accounts

**Difficult** or **unable** to produce CAFR and other reports

Very **time-consuming** processes and **inefficient** use of staff

## Departments need new Core Financials



Increased risk of falling out of **compliance**

Need to ensure **accurate** information gets to the right people on time

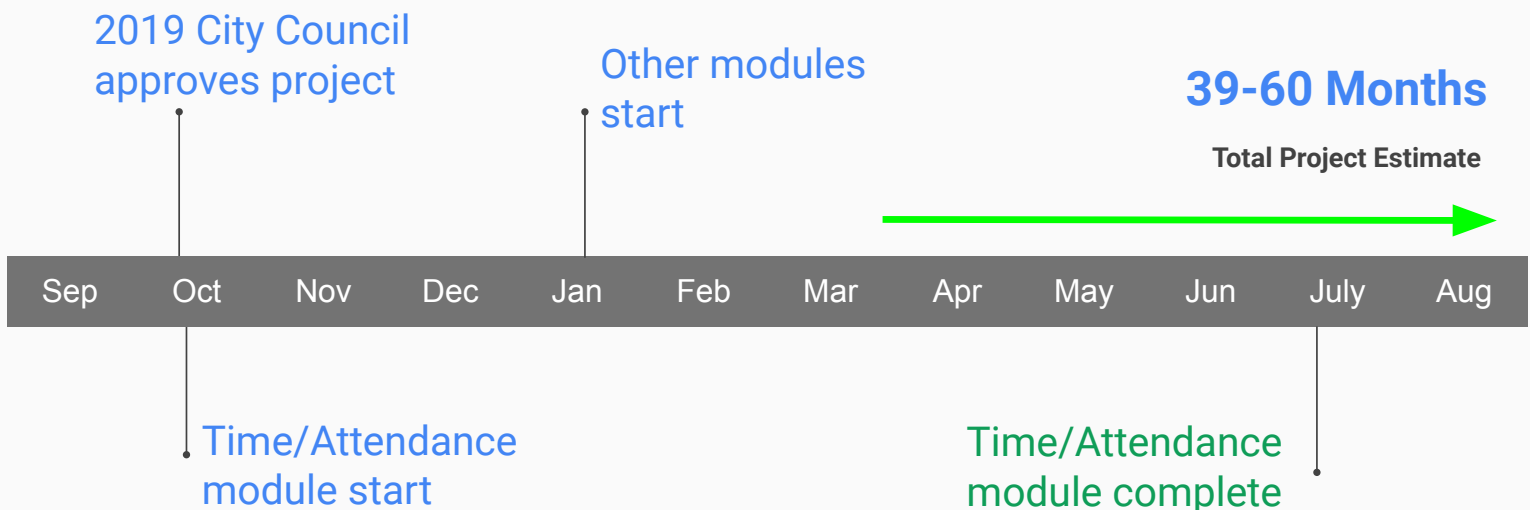


## Talent Retention and Recruitment

Aging systems **detriment** to professional development and attracting of new talent

37

# ERP Implementation Roadmap 2019/2020





# The Future of Oxnard

# MyOxnard.org



39

## ERP System Implementation - Risk Summary & Mitigation

| Risk Category                                | Risk Description                                                                                                                                   | Score | Ranking | Risk Mitigation Strategy                                                                                                                                                                                                                                                                 | Responsible Party      |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1) Partner (non-government)                  | Acceptance by building and development community of changes in Community Development business practices prompted by City implementation of EnerGov | 4     | M       | Extensive outreach to building and development community, as part of Change Management & Communications Plan described below under "Leadership/Management"                                                                                                                               | Community Development  |
| 2) Political (including government partners) | Lack of executive sponsorship                                                                                                                      | 1     | L       | City Manager clearly identified as executive sponsor. Deputy City Manager identified as project sponsor, serving as the most visible executive promoting the project.                                                                                                                    | City Manager           |
| 3) Economic                                  | Economic downturn forces budget reductions that impact project funding and staffing.                                                               | 3     | L       | Ensure funding sources are not impacted by general fund fluctuations.                                                                                                                                                                                                                    | Finance                |
| 4) Infrastructure                            | Insufficient staffing and support                                                                                                                  | 4     | M       | Immediately acquire permanent and temp staff with consideration of internal review, vendor and consultant recommendations.                                                                                                                                                               | Human Resources        |
| 5) Technical                                 | Network equipment or critical infrastructure failure                                                                                               | 3     | L       | Redundant paths to Internet, backup electrical generators, legacy systems moved to cloud to ensure availability.                                                                                                                                                                         | Information Technology |
| 6) Capacity                                  | Poor training or not executing successful training in close approximation of rollout date.                                                         | 4     | M       | Develop a release readiness assessment and certification that ensures stakeholders, support and documentation are all thoroughly vetted.                                                                                                                                                 | Information Technology |
| 7) Financial                                 | Budget overrun                                                                                                                                     | 3     | L       | Sufficient contingencies and regular project budget monitoring.                                                                                                                                                                                                                          | Finance                |
| 8) Leadership/Management                     | Organizational resistance - Line level personnel may prefer older in-house custom built tools to new system.                                       | 5     | M       | A formal Change Management & Communications Plan should be developed with the intent of exciting and informing City staff on the benefits and ongoing status of the project. Clear directives from leadership must be given to make adoption non-optional and older systems unavailable. | City Manager           |
| 9) Project Management                        | Schedule overrun                                                                                                                                   | 1     | L       | As the project proceeds, the schedule will be modified in order to preserve functionality and minimize budget impact.                                                                                                                                                                    | City Manager           |
| 10) Governance                               | Timely decision making                                                                                                                             | 7     | H       | Major decisions with organizational wide impact will need to be made at the Technology Governance Committee level and not at the department level.                                                                                                                                       | City Manager           |
| Average Ranking                              |                                                                                                                                                    | 4     | M       |                                                                                                                                                                                                                                                                                          | 40                     |



## Recommendations

**That the Finance and Governance Committee recommends that City Council:**

1. Award and authorize the Mayor to execute the agreement with Tyler Technologies, Inc. for an enterprise resource planning (ERP) system in an amount not to exceed \$9,117,985 (which is \$8,245,085 plus \$872,900 implementation contingency) over a five-year term with future years' funding contingent on Council budget approval (recognizing the agreement is one component of the total, five-year project cost of \$14,893,817, which also includes \$5,775,832 in additional implementation costs and hardware/ software costs);

41

## Recommendations (cont'd)

2. Authorize the Mayor to approve a budget appropriation in amount of \$522,644 (\$81,992 of Tyler fees plus \$440,652 of implementation costs) for FY 2019-20 from future debt proceeds based on proposed Resolution of Intent to Reimburse from Lease Revenue Bond Proceeds; and
3. Adopt a resolution amending Resolution No. 15,241 to increase by two the full-time equivalent positions in the City service pursuant to Chapter 4 of the City Personnel Rules and Regulations.

42



**CITY COUNCIL AGENDA REPORT**  
**PUBLIC HEARINGS**  
**AGENDA ITEM NO. M.1.**

**DATE:** October 1, 2019

**TO:** City Council, Financing Authority

**FROM:** Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org

**SUBJECT:** Refinancing of 2011 Lease Revenue Bonds. (15/10/5)

**RECOMMENDATION**

1. That the City Council approve the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING THE ISSUANCE BY THE CITY OF OXNARD FINANCING AUTHORITY OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND AUTHORIZING OTHER MATTERS RELATED THERETO; and

2. That the City of Oxnard Financing Authority approve the following Resolution:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF OXNARD FINANCING AUTHORITY AUTHORIZING THE ISSUANCE OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD PUBLIC FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND AUTHORIZING OTHER MATTERS RELATED THERETO.

(Finance & Governance Committee approved 2-0)

**BACKGROUND**

See attached "Oxnard 2019A and 2021A LRB Approval - Staff Report" for detailed background.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

**FINANCIAL IMPACT**

There will be no impact to the General Fund projected debt service payments from FY 2019-20 through FY 2035-36. From FY 2036-37 to FY 2040-41, annual debt payments would increase from zero to \$2.1 million. The ability for the City to raise \$6.5 to \$7 million for the ERP system project under this structure is dependent on interest rates and will fluctuate between now and the pricing of the 2019A and 2021A Bonds.

The City Council resolution also puts certain parameters upon any sale of the Bonds. These parameters are: For the Series 2019A Bonds - (1) the par amount of the bonds cannot exceed \$9,050,000, (2) the underwriters' discount cannot exceed 0.70% of the par amount of the Bonds, and (3) the True Interest Cost cannot exceed 5.00%. For the Series 2021A Bonds - (1) the par amount of the bonds cannot exceed \$22,940,000, (2) the underwriters' discount cannot exceed 0.70% of the par amount of the Bonds, and (3) the net present value savings (% of refunded par) of the refunding must be equal to or greater than 3.0%.

It should be noted that these not to exceed amounts have been carefully developed in order to maintain flexibility for the City under varying market conditions, couponing structures, etc., but are much higher than current estimates. For example, current estimates for par on the 2019A Bonds is \$6.9 million and \$17.3 million for the Series 2021B, with the True Interest Costs estimated between 3.80% and 4.00%.

## **COMMITTEE OUTCOME**

The Finance and Governance Committee approved 2-0 (with Chair Flynn absent) on July 23, 2019, to approve the staff recommendation and to forward the item for Council approval. The staff recommendation was: a) to provide direction to staff regarding whether to pursue a refinancing opportunity for the 2011 Lease Revenue Bonds, b) to provide direction as to whether staff should proceed to the City Council for approval of a contract with Raymond James as underwriter, and c) to direct staff to engage the proposed financing team and return to the full City Council for approval of the new 2019 Lease Revenue Bonds.

*Prepared by: Donna Ventura, Assistant Chief Financial Officer*

## **ATTACHMENTS**

1. Additional Staff Report
2. Links to Attachments
3. Presentation



**CITY COUNCIL**  
**AGENDA REPORT**

**TYPE OF ITEM: Public Hearing**

**AGENDA ITEM NO.: M1**

**DATE:** October 1, 2019

**TO:** City of Oxnard – City Council and Financing Authority

**THROUGH:** Alexander Nguyen, City Manager

**FROM:** Kevin Riper, Chief Financial Officer  
kevin.riper@oxnard.org, (805) 385-7475

**SUBJECT:** Series 2019A and Series 2021A Lease Revenue Bonds

**RECOMMENDATION**

That the City Council approve the following Resolution:

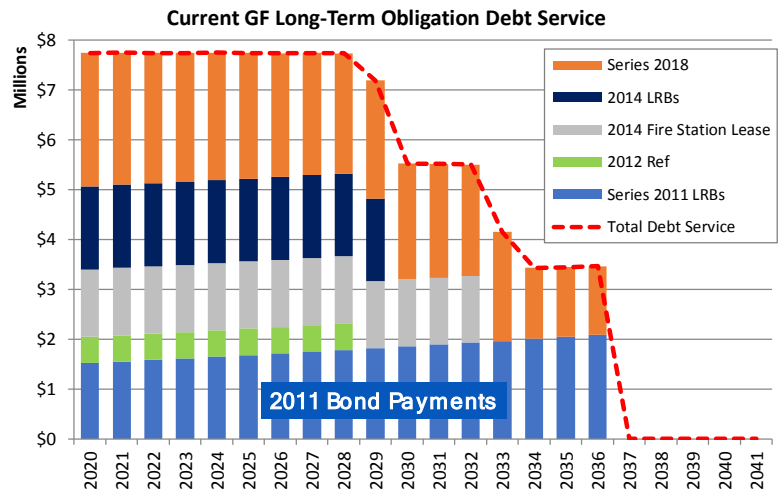
1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING THE ISSUANCE BY THE CITY OF OXNARD FINANCING AUTHORITY OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND OTHER MATTERS RELATED THERETO

That the City of Oxnard Financing Authority approve the following Resolution:

2. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF OXNARD FINANCING AUTHORITY AUTHORIZING THE ISSUANCE OF (I) NOT TO EXCEED \$9,050,000 OF CITY OF OXNARD PUBLIC FINANCING AUTHORITY LEASE REVENUE BONDS, SERIES 2019A (FEDERALLY TAXABLE), AND (II) NOT TO EXCEED \$22,940,000 OF CITY OF OXNARD FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2021A (TAX EXEMPT); APPROVING THE EXECUTION AND DELIVERY OF VARIOUS RELATED DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF SUCH BONDS; AND AUTHORIZING OTHER MATTERS RELATED THERETO

## BACKGROUND

The City currently has \$74.8 million of outstanding lease revenue bonds -- paid mostly by the General Fund (Fund 101) and partly by the Measure O Fund (Fund 104) -- that were issued between 2011 and 2018. As shown in the chart, the overall annual debt service payments are fairly level at about \$7.75 million over the course of the next nine years. Annual debt service decreases in 2029 and 2030 as various bond issues mature, with no General-Fund backed debt payments scheduled beyond FY 2036.



City staff, in conjunction with its municipal advisor, monitor the City's debt portfolio and the interest rate market to assess opportunities for the City to save money through a refinancing. Last year, the City refinanced three bonds to generate approximately \$500,000 of annual savings (combined) for the City's water, sewer and general funds. Other refinancing opportunities (Gas Tax Bonds and Successor Agency TABs) were also identified, and City finance staff is currently working through several due diligence items prior to making any recommendation to the City Council or Finance and Governance Committee.

Given current interest rate conditions, and the fact that the City is one year closer to the call (prepayment) date for the 2011 Bonds, a refinancing could provide cash flow savings to the City's General Fund from FY 2021 to FY 2036. Currently, the present value savings of a refinancing is approximately \$1.85 million (10 percent of refunded par). Annual savings to the General Fund is estimated at \$150,000, totaling about \$2.4 million, cumulatively.

The Tax Cuts and Jobs Act of 2017 changed federal tax law to prohibit a public agency from refinancing any tax-exempt obligation that has a redemption date out further than ninety days from the date of the refinancing issuance date. This "advance refunding" rule prevents issuers from adding additional tax-exempt bonds into the market (while the old obligation is waiting to be called). In order to address this restriction, public agencies can structure new bonds with a long close (also known as a forward delivery), which locks interest rates at today's levels but does not require the underwriter/bondholder to put up the funds until the delivery date out in the future. In the case of the 2011 Bonds, the forward delivery date would be March 3, 2021, which is within ninety days of the June 1, 2021, redemption date. As an alternative to a tax-exempt forward delivery refunding, the City could issue taxable bonds, which are not subject to the advanced refunding restriction. While there is no forward delivery premium for that option, a taxable option in today's market is slightly less beneficial than the tax-exempt forward delivery option. Ultimately, the option executed by the City will be dictated by the tax analysis that legal counsel is currently undertaking and the market environment at the time of pricing. **The legal documents have been set up so that the City will have flexibility to execute either option.**



In addition to monitoring its debt portfolio for refinancing opportunities, the City has also been strategizing on financing options for a multi-year, multi-million-dollar enterprise resource planning (ERP) system project, which is the new software the City needs to replace its finance and accounting, human resources, constituent portal, community development, asset management, and utility billing systems. The contract for this ERP project is scheduled elsewhere on the October 1, 2019, City Council meeting agenda. The refunding of the 2011 Bonds can provide an opportunity for the City to generate between \$6.5 and \$7.0 million to finance the first phase of the ERP project based on some of the constraints laid out in this staff report and accompanying presentation.

Some of the unique benefits of this idea include:

**Benefits to Proposed Combined 2011 Refunding & ERP 1<sup>st</sup> Phase Funding**

- ✓ NO increase to the annual debt requirement for the City's General Fund
  - The \$6.5 to 7 million of new proceeds is raised by taking advantage of the annual cash flow savings created by the refunding of the 2011 Bonds and by extending the debt by five years, to match the twenty-year expected useful life of the ERP system
- ✓ Locking in long-term (twenty year) low interest rates for the "known" first phase of the ERP project
  - Lower annual debt service requirements than if the City were to do a short-term line of credit
- ✓ Economies of Scale: Building the ERP funding component into the transaction saves on costs of issuance, staff time, and increases the efficiency of all other aspects (i.e., legal documents, credit rating, etc.) versus managing these transactions separately
- ✓ No additional collateral is needed; leased assets currently securing the 2011 Bonds will be sufficient for both the 2019A (ERP) and 2021A (2011 Refunding) Bonds

**REFUNDING OF THE 2011 BONDS**

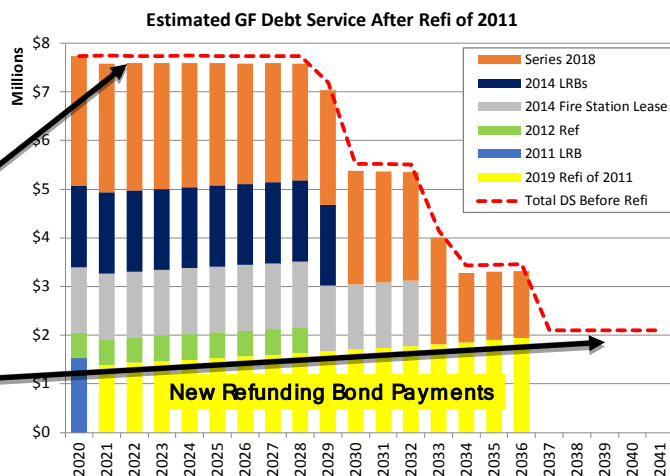
The City's 2011 Bonds are currently outstanding in the amount of \$18.98 million and have an average interest rate of 5.58 percent. The 2011 Bonds have their first call date on June 1, 2021.

Any tax-exempt refinancing would require a long closing (15-month from December 3, 2019, to March 1, 2021), which creates interest rate risk. This interest rate risk is borne by investors (not the City). To compensate them for this risk, market conditions will require an interest rate premium of between 0.03 and 0.08 percent for each month between the pricing date and the forward delivery date. Forward delivery monthly premiums fluctuate daily and are dependent on market conditions (supply/demand), credit quality of issuer and forecasted interest rate conditions. Over the last year, there have been 51 forward delivery issuances. Of these, the longest forward delivery was twenty months, with the average period being seven months. Estimated monthly premiums were between 0.03 and 0.055 percent for large, highly rated issuers (AA rating category), between 0.06 and 0.08 percent for mid-grade (A rating category) issuers, and over 0.10 percent for lower grade issuers (below A rating category). As noted before, if a taxable option is executed, there will be no forward delivery period, and the transaction will close at the same time as the 2019A Bonds (ERP).

**Refinancing Summary**

- Amount Outstanding: \$18.98M
- Current 2011 Bond Interest Rate: 5.58%
- Est. 2019 Bond Interest Rate (including FWD Premium): 4.00%
- PV Savings: \$1.85M; 10% of refunded par
- Annual Savings: \$150,000
- Total Cumulative Savings: \$2.4M

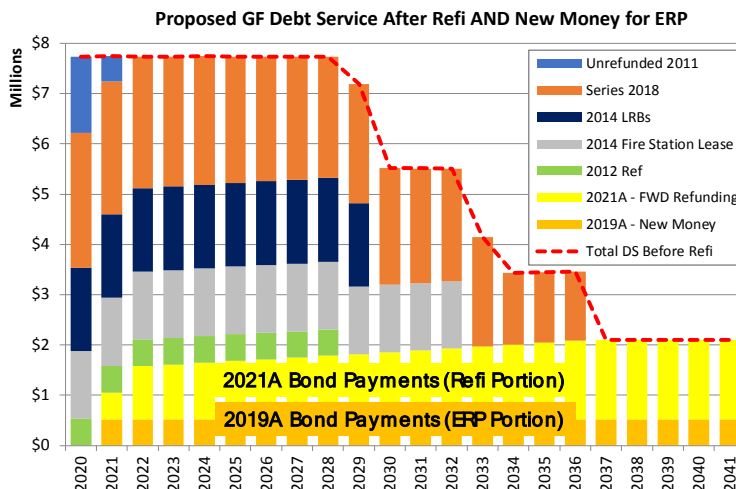
The chart to the right details the total estimated debt service after a proposed refunding of the 2011 Bonds (shown in the yellow bars). For comparison, the prior total combined debt service is shown in the red dotted line. The space between the red line and the top of the bars represents the \$150,000 of annual savings from the refunding. Note that the red line is continued at the same level of the 2011 bond payment (\$2.1 million) from 2037 to 2041 for presentation purposes and to depict the capacity for new ERP debt payments that are being proposed.



## LEVERAGE SAVINGS/DEBT CAPACITY TO FUND 1<sup>ST</sup> PHASE OF ERP

As noted above, there are several benefits to combining the funding of the first phase of the ERP system project with the refunding of the 2011 Bonds. Conceptually, the ERP new money component (Series 2019A) of the financing would utilize the \$150,000 of annual savings and the \$2.1 million of debt capacity from FY 2037 through FY 2041. The Series 2019A Bonds will be issued as taxable bonds and are tentatively scheduled to close on December 3, 2019, at which time the City will receive the funds. Combined, the all-in interest rate for the Series 2019A (ERP) and Series 2021A (2011 Refunding) is estimated at 4.0 percent, and are both scheduled to mature in 2041. The amount of proceeds that can be raised for the ERP project are currently estimated to be between \$6.5 and \$7.0 million and is ultimately dependent on interest rates at the time of pricing. Under the constraints laid out, upfront ERP proceeds estimates have ranged from \$6.4 to \$7.5 million over the last couple of months given that interest rates have fluctuated quite a bit. To the extent that the City desires additional funding for ERP (beyond the currently estimated \$6.5 to \$7.0 million), the City could choose to extend the maturity by one more year (to 2042) or increase annual payments in 2037 to 2041 from the current \$2.1 million level; this is not being recommended, but simply stated as an option available.

The chart to the right depicts the estimated total General Fund debt service after both the 2019A (ERP) and 2021A (2011 Refunding) Bonds are issued. The new payments from the Series 2019A are shown in light orange at the bottom, with the Series 2021A payments shown directly above in bright yellow. These payments do not exceed what the City is currently obligated to pay (except for years 2037



through 2041). Extending the maturity to match the useful life of the ERP project is recommended due to the equitability of spreading costs over the useful life of the system.

## **FINANCING TEAM**

The financing team for the proposed 2019 Bonds includes NHA Advisors, the City's municipal advisor, as well as Nixon Peabody and Best Best & Krieger ("BBK"). Nixon Peabody and BBK were engaged last year to work on the refinancings of the water and wastewater obligations and will perform the required bond and disclosure counsel services. The City's CFO and Assistant CFO have met with several underwriters in 2019 to learn more about their firm's services/credentials and assess financing ideas. Raymond James met with City staff earlier this summer and presented the idea of doing the forward delivery refunding of the 2011 Bonds. Raymond James is a top ten nationally ranked underwriting firm and has significant California experience, notably with forward delivery refunding bonds. It has served as underwriter on 30 percent (15 of the 51 total) of all forward delivery bonds issued over the last 12 months. They recently served the City of Beverly Hills on a similar forward delivery transaction.

On July 23, 2019, the Finance and Governance Committee approved moving forward with this concept and financing team. Since then, City staff and its entire financing team have been working diligently on nearly every facet of the financing, including (1) comprehensive tax analysis, (2) structuring options analysis, (3) legal document drafting, and (4) preliminary official statement (POS) drafting. If tonight's approval is given, the team will rapidly turn its attention to the credit rating process, title insurance for the leased assets and negotiations with bond insurers. Based on current estimates, the City intends to be in the market in mid-November to price the bonds (assuming that the City's objectives and financing parameters are met) and then close the 2019A financing in early December. The pricing process, led by Raymond James and overseen by the City's municipal advisor (NHA), will be transparent and interactive. Leading up to the order period, a number of "pricing comparables" will be reviewed and analyzed by the underwriter, NHA and the City to make sure the preliminary interest rates marketed to investors are in line with other comparable transactions in the marketplace (similar type, rating, maturity, etc.). During the actual order period for the 2019A and 2021A Bonds, City staff and NHA will have "real-time" access (showing names of investors, types of orders, amount, maturity, etc.) to the bond order period using the IPREO platform. More details on the process are included in the attached presentation.

## **FINANCIAL IMPACT**

There will be no impact to the General Fund projected debt service payments from FY 2019-20 through FY 2035-36. From FY 2036-37 to FY 2040-41, annual debt payments would increase from zero to \$2.1 million. The ability for the City to raise \$6.5 to \$7 million for the ERP system project under this structure is dependent on interest rates and will fluctuate between now and the pricing of the 2019A and 2021A Bonds.

## GOOD FAITH ESTIMATES

The following information was obtained from NHA Advisors as the City's municipal advisor and is provided in compliance with Senate Bill 450 (Chapter 625 of the 2017-2018 Session of the California Legislature) with respect to the Bonds:

| <i>Information to be disclosed per Government Code Section 5852.1:</i>                                                                                                                                | <i>Estimates</i> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b><u>Series 2019A</u></b>                                                                                                                                                                            |                  |
| True interest cost of the bonds (the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds) | 3.80%            |
| Finance charge of the bonds (the sum of fees/charges paid to third parties)                                                                                                                           | \$297,007        |
| Amount of proceeds received by the public body from the sale of the bonds, less the finance charge of the bonds and any reserves or capitalized interest paid or funded with proceeds of the bonds    | \$6,537,993      |
| The total payment amount (the sum total of all debt service payments on the bonds, plus the finance charge of the bonds not paid from bond proceeds)                                                  | \$10,153,848     |
| <b><u>Series 2021A</u></b>                                                                                                                                                                            |                  |
| True interest cost of the bonds (the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds) | 3.81%            |
| Finance charge of the bonds (the sum of fees/charges paid to third parties)                                                                                                                           | \$483,787        |
| Amount of proceeds received by the public body from the sale of the bonds, less the finance charge of the bonds and any reserves or capitalized interest paid or funded with proceeds of the bonds    | \$18,971,241     |
| The total payment amount (the sum total of all debt service payments on the bonds, plus the finance charge of the bonds not paid from bond proceeds)                                                  | \$28,725,350     |

Attention is directed to the fact that the foregoing information constitutes good faith estimates only. The actual interest cost, finance charges, amount of proceeds and total payment amount may

vary from the estimates above due to variations from these estimates in the timing of Bond sales, the amount of Bonds sold, the amortization of the Bonds sold and market interest rates at the time of each sale. The date of sale and the amount of Bonds sold will be determined by the City based on need for project funds and other factors. The actual interest rates at which the Bonds will be sold will depend on the bond market at the time of each sale. The actual amortization of the Bonds will also depend, in part, on market interest rates at the time of sale. Market interest rates are affected by economic and other factors beyond the City's control.

The City Council resolution also puts certain parameters upon any sale of the Bonds. These parameters are: For the Series 2019A Bonds, (1) the par amount of the bonds cannot exceed \$9,050,000, (2) the underwriters' discount cannot exceed 0.70 percent of the par amount of the Bonds, and (3) the True Interest Cost cannot exceed 5.00 percent. For the Series 2021A Bonds, (1) the par amount of the bonds cannot exceed \$22,940,000, (2) the underwriters' discount cannot exceed 0.70 percent of the par amount of the Bonds, and (3) the net present value savings (percentage of refunded par) of the refunding must be equal to or greater than 3.0 percent.

It should be noted that these not to exceed amounts have been carefully developed in order to maintain flexibility for the City under varying market conditions, couponing structures, and so forth, but are much higher than current estimates. For example, current estimates for par on the 2019A Bonds is \$6.9 million and \$17.3 million for the Series 2021B, with the True Interest Costs estimated between 3.80 and 4.00 percent.

## **CONCLUSION**

Staff and NHA Advisors recommend that the City and the Financing Authority approve these resolutions to provide the City with the opportunity to take advantage of a historically low interest rate market to execute a refunding of the 2011 Bonds and raise new money to fund the first phase of the City's ERP system project. Present value savings from the refunding are 10 percent of refunded par, much higher than the industry standard minimum of 3 percent, which is also the recommended minimum target for this refunding. The financing team will not move forward if savings are below this threshold unless there are other compelling reasons and further guidance from the Council is obtained. Pairing the ERP system project component with the refunding accomplishes several objectives for the City that likely would not be available if executed separately, including: (1) locking in long-term interest rates while reducing the amount of collateral required, (2) not increasing the annual budgeted debt service amount for 17 years by strategically leveraging the debt capacity/savings of the 2011 Bonds, and (3) taking advantage of economies of scale for cost savings and enhancing efficiency by tackling two critical financings at once.

*Prepared by NHA Advisors and City Finance Department Staff*

## **ATTACHMENTS**

1. Presentation to City Council – PowerPoint
2. City Resolution
3. COFA Resolution
4. Preliminary Official Statement



5. Indenture
6. First Supplement to Indenture
7. Site Lease
8. Facility Lease
9. First Amendment to Facility Lease
10. Assignment Agreement
11. Escrow Agreement
12. Contract of Purchase
13. Forward Delivery Bond Agreement

## **Links to 2019/2021 Bond Refunding Documents**

(<https://www.oxnard.org/city-department/finance/bond-documents/>)

1. [City Resolution](#)
2. [COFA Resolution](#)
3. [Preliminary Official Statement](#)
4. [Indenture](#)
5. [First Supplement to Indenture](#)
6. [Site Lease](#)
7. [Facility Lease](#)
8. [First Amendment to Facility Lease](#)
9. [Assignment Agreement](#)
10. [Escrow Agreement](#)
11. [Contract of Purchase](#)
12. [Forward Delivery Bond Agreement](#)

*For printed versions of these documents, please go to the City Clerk's Office  
(300 West Third St., 4<sup>th</sup> floor) or the Main Library (251 South A St.)*

# City of Oxnard

## 2019A Lease Revenue Bonds (ERP) 2021A Lease Revenue Bonds (2011 Refunding)

PRESENTATION TO CITY COUNCIL  
OCTOBER 1, 2019

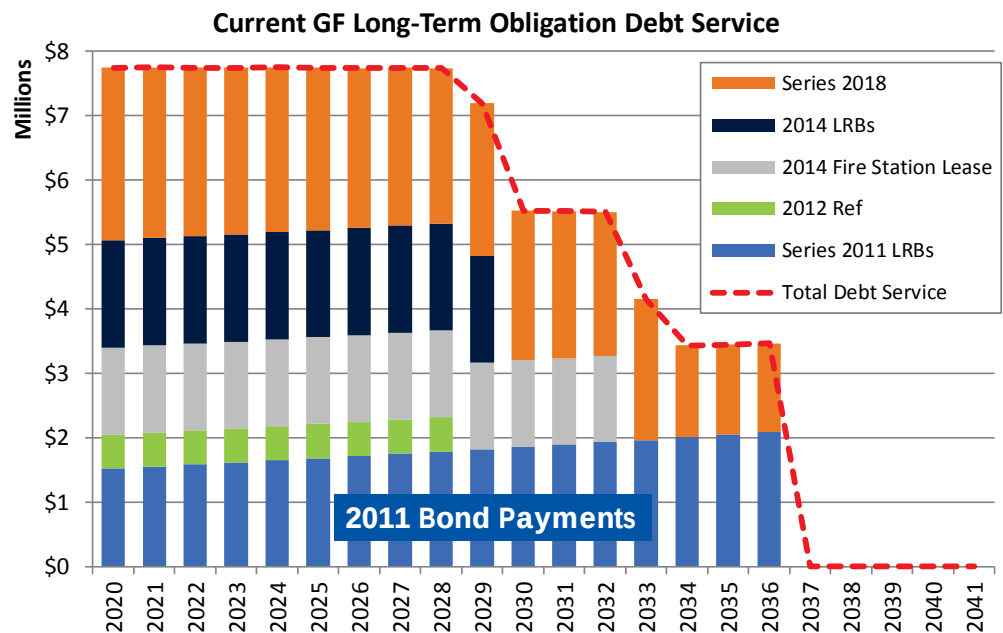
**NHA | ADVISORS**  
Financial & Policy Strategies.  
Delivered.

## Background

- ▶ City has approximately \$75M of Lease Financings outstanding
  - Primarily paid by General Fund and Measure O
- ▶ 2011 Lease Revenue Bonds have an average interest rate of 5.58% (above current market rates)
  - Can be refinanced at rates < 4.0%
- ▶ **July 23, 2019:** F&GC approved concept of refinancing and leveraging savings to fund 1<sup>st</sup> phase of ERP Project
- ▶ **Tonight:** Approval of resolutions, legal documents and preliminary official statement (POS) for both series of lease revenue bonds

# Current General Fund Debt Service

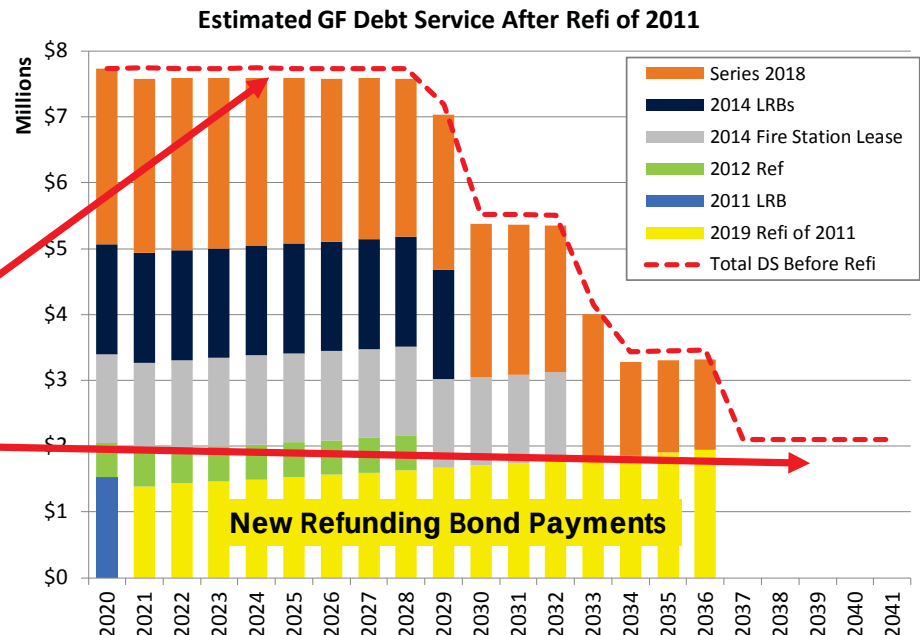
- ▶ Annual debt service is currently \$7.75M and dropping through FY 2036
- ▶ 2011 Bonds (blue)
  - \$19 Million outstanding
  - 5.58% average interest rate
  - Early Redemption date – June 1, 2021



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# Refinancing of 2011 Bonds

- ▶ **Estimated all-in rate: 4.00%**
- ▶ **PV Savings: \$1.85 million (10% of refunded par)**
- ▶ **\$150,000 of annual savings**
- ▶ *Capacity for new payments at same level (\$2.1M) through 2041*

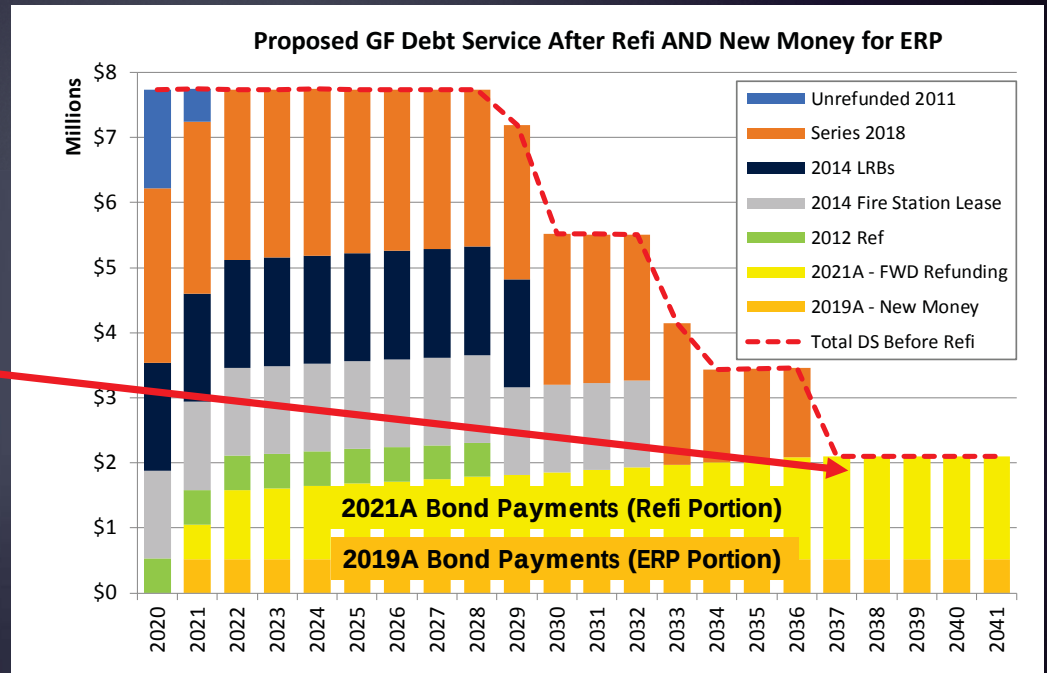


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# Proposed Funding Strategy

- ▶ Leverage against savings and shared transaction costs
- ▶ 5-Year extension could generate **\$6.5M to \$7M** for 1<sup>st</sup> phase of ERP Project
- ▶ No change in total payment level; **additional \$2.1M annual payment** (same level as 2011 Bond) in **FY 2037 to FY 2041**
- ▶ No additional leased assets (collateral) required



# Proposed Funding Strategy

## Old vs. New Cash Flow Comparison

| Dates     | Status Quo Series 2011 | Taxable Series 2019 (New Money) | Forward Delivery Tax-Exempt Series 2021 (Ref 2011) | Unrefunded Series 2011 | Series 2011, 2019 & 2021 Debt Service Post Refunding | Change in Debt Service |
|-----------|------------------------|---------------------------------|----------------------------------------------------|------------------------|------------------------------------------------------|------------------------|
| a         | b                      | c                               | d                                                  | e                      | f=c+d+e                                              | g=f-b*                 |
| 6/30/2020 | \$1,013,866            | \$0                             | \$0                                                | \$1,013,866            | \$1,013,866                                          | \$0                    |
| 6/30/2021 | 1,552,483              | 487,132                         | 568,229                                            | 496,241                | 1,551,603                                            | -880                   |
| 6/30/2022 | 1,584,483              | 489,232                         | 1,094,750                                          | 0                      | 1,583,982                                            | -501                   |
| 6/30/2023 | 1,613,133              | 482,907                         | 1,127,250                                          | 0                      | 1,610,157                                            | -2,976                 |
| 6/30/2024 | 1,647,758              | 486,532                         | 1,157,500                                          | 0                      | 1,644,032                                            | -3,726                 |
| 6/30/2025 | 1,682,608              | 484,642                         | 1,195,500                                          | 0                      | 1,680,142                                            | -2,466                 |
| 6/30/2026 | 1,714,133              | 487,169                         | 1,225,750                                          | 0                      | 1,712,919                                            | -1,214                 |
| 6/30/2027 | 1,749,253              | 484,139                         | 1,263,500                                          | 0                      | 1,747,639                                            | -1,614                 |
| 6/30/2028 | 1,785,293              | 485,487                         | 1,298,250                                          | 0                      | 1,783,737                                            | -1,556                 |
| 6/30/2029 | 1,815,953              | 486,236                         | 1,325,000                                          | 0                      | 1,811,236                                            | -4,717                 |
| 6/30/2030 | 1,856,063              | 486,366                         | 1,369,000                                          | 0                      | 1,855,366                                            | -697                   |
| 6/30/2031 | 1,889,950              | 485,857                         | 1,399,250                                          | 0                      | 1,885,107                                            | -4,844                 |
| 6/30/2032 | 1,928,463              | 484,689                         | 1,441,250                                          | 0                      | 1,925,939                                            | -2,524                 |
| 6/30/2033 | 1,965,663              | 482,842                         | 1,479,250                                          | 0                      | 1,962,092                                            | -3,571                 |
| 6/30/2034 | 2,005,963              | 485,466                         | 1,518,250                                          | 0                      | 2,003,716                                            | -2,247                 |
| 6/30/2035 | 2,048,788              | 487,366                         | 1,558,000                                          | 0                      | 2,045,366                                            | -3,422                 |
| 6/30/2036 | 2,088,563              | 487,492                         | 1,598,250                                          | 0                      | 2,085,742                                            | -2,821                 |
| 6/30/2037 | 0                      | 482,015                         | 1,613,750                                          | 0                      | 2,095,765                                            | 2,095,765              |
| 6/30/2038 | 0                      | 486,136                         | 1,610,500                                          | 0                      | 2,096,636                                            | 2,096,636              |
| 6/30/2039 | 0                      | 489,453                         | 1,609,250                                          | 0                      | 2,098,703                                            | 2,098,703              |
| 6/30/2040 | 0                      | 486,966                         | 1,609,750                                          | 0                      | 2,096,716                                            | 2,096,716              |
| 6/30/2041 | 0                      | 483,786                         | 1,611,750                                          | 0                      | 2,095,536                                            | 2,095,536              |
| Total     | \$29,942,409           | \$10,710,279                    | \$28,673,979                                       | \$1,510,108            | \$40,385,990                                         | \$10,443,582           |



# Structuring Considerations

- ▶ **Series 2019A (ERP)** will close and deliver money to City in Fall 2019
- ▶ **Series 2021A (2011 Refinancing)** will either be structured as a (1) forward-delivery tax-exempt refunding OR a (2) taxable advanced refunding
  - Will be dictated by interest rates (lowest option desired) and tax analysis currently being performed by legal counsel
    - If tax-exempt forward (*15 months between pricing and closing*), refunding closed in March 2021 – investors take the risk of future interest rate movements
    - If taxable advanced refunding, deal closed at same time as Series 2019A (ERP)

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# Transparent Pricing Process

**Pre-Order Period**  
(1-Week Leading Up to Pricing)

- Underwriter begins marketing efforts with investors and develops pricing comparables with NHA and City

**Order Period**  
Pricing Day (2-Hour Period in Morning)

- Underwriter formally solicits orders from investors; City and NHA follow using IPREO platform

**Post-Order Period**  
(Immediately after 2-hour Order Period)

- Adjust final interest rates based on composition of orders; Formal underwriting commitment and Bond Purchase Agreement signed

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# Financing Participants

|                       |                                     |
|-----------------------|-------------------------------------|
| Municipal Advisor     | NHA Advisors                        |
| Underwriter           | Raymond James                       |
| Bond Counsel          | Nixon Peabody                       |
| Disclosure Counsel    | Best, Best & Krieger                |
| Underwriter's Counsel | Stradling, Yocca, Carlson and Rauth |
| Rating Agency         | Standard and Poor's                 |
| Bond Insurer          | To be determined                    |
| Title Insurance       | To be determined                    |
| Trustee               | Wells Fargo                         |

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# Recommendation

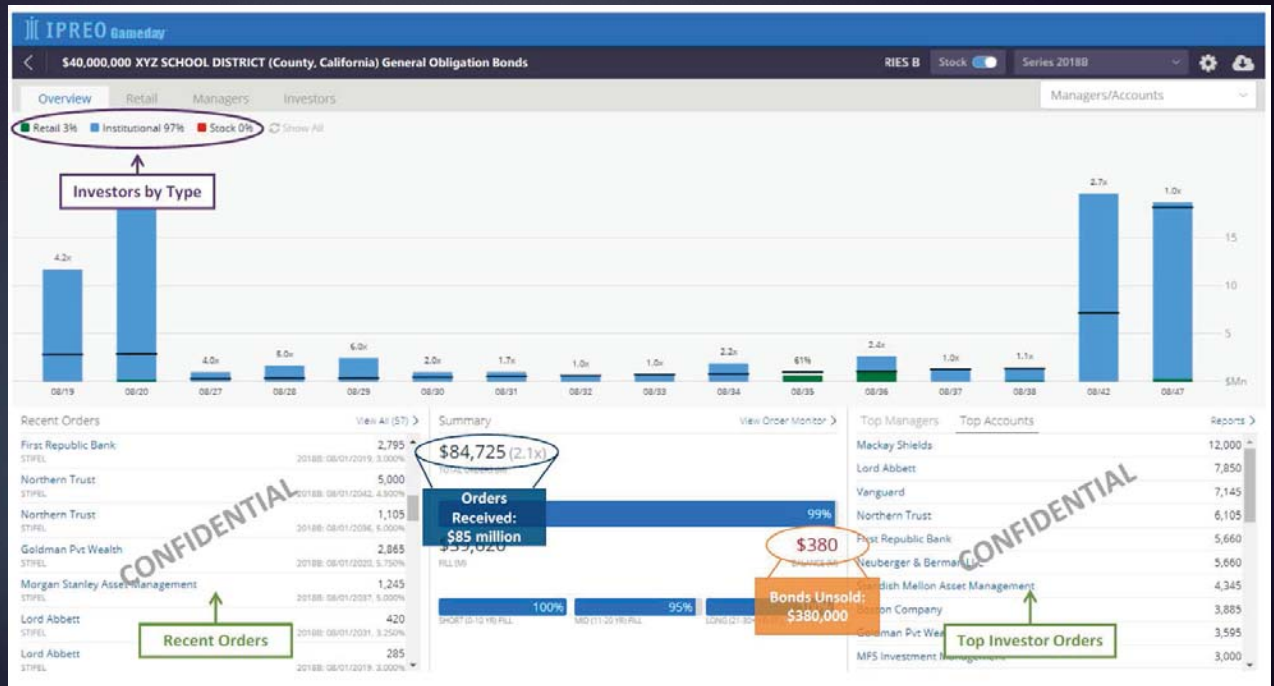
- ▶ Approve the two resolutions as listed in the agenda
  - ❑ Approves “not-to-exceed” par amounts and interest rates
  - ❑ Approves Preliminary Official Statement (POS) and other legal documents (shown below)
    - Indenture and First Supplemental to Indenture
    - Site Lease
    - Facility Lease and First Amendment to Facility Lease
    - Assignment Agreement
    - Escrow Agreement
    - Bond Purchase Agreements

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# APPENDIX – IPREO EXAMPLE

- City staff and NHA will be following order period in “real-time”
- Can see actual orders by maturity and investor names





**CITY COUNCIL AGENDA REPORT**  
**PUBLIC HEARINGS**  
**AGENDA ITEM NO. M.2.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Jeffrey Lambert, Community Development Director, (805) 385-7882, jeffrey.lambert@oxnard.org

**SUBJECT:** Citywide General Plan Consistency Zone Change Program Planning and Zoning (PZ) Permit No. 17-570-02 (Zone Change). (10/15/15)

**RECOMMENDATION**

That the City Council:

1. Receive a report regarding the General Plan Consistency Zone Change Program;
2. Open a public hearing;
3. Introduce and waive the first reading of an Ordinance by title only approving a Zone Change to parcels as listed in Exhibit A; and
4. Set the Ordinance for a second reading and adoption at the City Council meeting of October 15, 2019.

**BACKGROUND**

As with all California cities and counties, Oxnard has a general plan that assigns a broadly defined land use category to public and private parcels and depicts these land use categories on the 2030 General Plan Land Use Map included as Figure 3.1 in the 2030 General Plan, Goals and Policies, Chapter 3. In the same chapter, Table 3.2, "General Plan/Zoning Consistency", lists each 2030 General Plan land use category and one or more Oxnard City Code (OCC) Chapter 16 zone designations ("zoning") that, respectively, implement each land use category. For most 2030 General Plan land use categories, there is only one zoning designation. For example, the Residential Low category is implemented by the R-1, "Single-Family Zone."

Government Code Section 65860(a) requires that jurisdictions assign parcels the appropriate "consistent" zoning for that parcel's 2030 General Plan land use designation. Under State law, if a parcel's zoning is inconsistent with the general plan land use designation, the general plan designation supersedes the zoning designation and a jurisdiction should treat the parcel as if it had the correct consistent zoning. The proposed zoning changes do not change uses, standards, or regulations already in effect based on a parcel's 2030 General Plan land use designation. In this sense, this General Plan Consistency Zone Change Program may be considered an administrative correction to the zoning map.

When a city periodically adopts a new general plan, it is not uncommon to have zoning designations inconsistent with changed general plan land use categories until there is a comprehensive consistency rezoning. As required by General Plan Policy Community Development-2.1, in 2012, staff initiated a "General Plan Consistency Zone Change Program" (Consistency Program) to implement the 2030 General Plan. Due to several years of budget and staff limitations, the Consistency Program was not initiated until 2017. As part of that work effort staff identified parcels in need of zone changes, designed an interactive website for public use, and conducted community meetings regarding proposed zone changes, the attached Zone Change Ordinance that applies the correct zoning for each parcel based on that parcel's General Plan land use designation.

### Parcels Not Included

There are no zone changes for any parcels for which the parcels' zoning is consistent with the 2030 General Plan, in the Coastal Zone, in the newly-designated Downtown Core or Downtown Edge areas, or in several specific plans areas where the zoning designation is "Specific Plan."

The Local Coastal Program (LCP) comprehensive update includes zone changes which are needed to create consistency with existing and/or changed LCP land use categories. The LCP update team is working closely with Coastal Commission staff to finalize a draft LCP update for public comment followed by consideration by the Planning Commission and City Council. The draft LCP update does not include specific language allowing mixed use at Fisherman's Wharf because, under the City's 2030 General Plan, a Specific Plan is required to be adopted before the Urban Village mixed-use designation applies at Fisherman's Wharf. No such Specific Plan has been proposed for Fisherman's Wharf. While the County and proposed developer of the Fisherman's Wharf project have filed for a project-specific LCP amendment for Fisherman's Wharf, on August 22, the Planning Commission voted 5 to 1 to recommend that the City Council deny the requested LCP amendment. This matter will be brought before the City Council at a later date for a final determination by the City Council regarding this proposed LCP amendment.

Adoption of The Downtown Code and an associated General Plan Amendment, which created new land use designations which align with The Downtown Code, established consistency for the 780 downtown parcels. Several specific plans have a generic zoning designation of 'Specific Plan' and uses and standards are set within their respective specific plan documents.

### Summary of Parcels Included in the Zone Change

About 90 percent of the 4,694 parcels proposed for consistency zone changes are Residential (R-1, R-2, R-3, and R-4); five percent are Commercial (C-1, C-2, and C-O); and the remaining five percent are Industrial (ML, M-1, M-2, C-M), Community Reserve (C-R), and Easement (ER). Overall, about 47 percent of the zone changes could be called "up-zonings" because the proposed consistency zoning, based on the current General Plan designations, already allows more units per acre and/or a wider range of uses than the inconsistent zoning (for example, zone changes of parcels from "R-1" to "R-2"). About 29 percent of the zone changes are "sideways" where the previous zoning and zone changes are essentially the same, such as rezoning "RPD" to "R-2-PD." About 25 percent are "downzoning" such as changing from "M-2" to "M-1." As a reminder, in all cases, the zone change is based on the current General Plan land use designation which supersedes the zoning designation. In that sense, consistency zone change is not actually changing the zoning, but is correcting the zoning map and clarifying to the public and property owners what is the correct zoning.

### Community Outreach

Staff held three community workshops over the summer of 2018 followed by a Planning Commission study session on October 18, 2018. A website was created with an interactive map that listed the 2030 General Plan use category, current zoning, and proposed consistency zone change. On April 25, 2019, a postcard mailing to the owner of each parcel notified owners that the Consistency Program was in process. About 40 parcels owners requested that the zoning for their specific parcels and/or other parcels in the vicinity of their parcel(s) not be changed, usually because the owner considered the current zoning as more appropriate to the existing use. With few exceptions and as a result of site by site evaluation and analysis, staff removed these parcels from the Consistency Program (162 parcels as of September 13, 2019). However, the General Plan/Zoning inconsistency remains and must eventually be resolved. Staff will evaluate the General Plan land use categories for the removed parcels for possible General Plan land use category change that is consistent with the current zoning. This follow-up project will be conducted with the next comprehensive General Plan Update in approximately 2021/2022.

### Environmental Review

The 2030 General Plan was reviewed for environmental impacts when it was adopted in 2011, including the General Plan land use categories for the parcels in the Consistency Program. As consistency is required by State law, it is not a local discretionary action and does not fall under the definition of a discretionary project subject to review under the California Environmental Quality (CEQA). CEQA Guidelines Section 15061(b) (3), the "common sense exemption", also applies as it can be seen with certainty that correcting the zone designations will not have a significant effect on the



environment.

#### Planning Commission Outcome

The Planning Commission recommended adoption of the Zone Change Ordinance with a 4-0 vote (absent: Commissioners Steve Huber, Robert Sanchez and Jeremy Meyer) at its meeting of June 20, 2019.

### **STRATEGIC PRIORITIES**

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 1. Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City.

Objective 1a. Focus available resources on a comprehensive effort to promote economic activity in Oxnard, including a marketing program that communicates the City's available resources and assets.

Goal 2. Enhance business development throughout the City.

Objective 2a. Develop a strong citywide economy which attracts investment, increases the tax base, creates employment opportunities, and generates public revenue.

Goal 3. Enhance business retention and attraction.

Objective 4a. Streamline internal process to ensure government efficiencies.

### **FINANCIAL IMPACT**

The Consistency Program does not have an impact on property taxes which are governed by Proposition 13.

Updating zoning maps and databases will be completed by Staff. The follow-up General Plan Amendment that reconsiders General Plan land use designations for removed parcels based on owner requests will incur Staff costs and possibly an environmental review process. The General Plan maintenance fee and SB 2 grant funding are sources for these expenses.

### **COMMITTEE OUTCOME**

This is a Public Hearing and was heard by the Planning Commission, therefore this item did not originate in Committee.

*Prepared by: Chris Williamson, Contract Planner*

### **ATTACHMENTS**

1. Attachment A - City Council Zone Change Ordinance
2. Exhibit A - Consistency Zone Code Changes

3. GP Rezoning PPT CC 10.01.19

## ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING PLANNING AND ZONING (PZ) PERMIT NO. 17-570-02 (ZONE CHANGE) TO CREATE 2030 GENERAL PLAN AND ZONING CONSISTENCY AS REQUIRED BY STATE LAW. FILED BY CITY OF OXNARD, COMMUNITY DEVELOPMENT DEPARTMENT, 214 SOUTH C STREET, OXNARD, CA, 93030.

WHEREAS, Government Code (GC) Section 65300 requires each legislative body and planning agency to prepare and adopt a comprehensive, long-term general plan for the physical development of the city; and

WHEREAS, the operative documents of the Oxnard 2030 General Plan consists of the (1) Background Report and (2) Goals and Policies which includes the separately bound 2013-2021 Mid-Cycle Housing Element; and

WHEREAS, the City of Oxnard 2030 General Plan was adopted on October 11, 2011 and includes Policy CD-2.1, "Zoning and General Plan Consistency" that is direction to amend the zoning map to be consistent with the adopted 2030 General Plan; and

WHEREAS, the City identified parcels for which the current zone code designation is not consistent with the corresponding 2030 General Plan land use category; and

WHEREAS, the proposed Planning and Zoning (PZ) Permit No. 17-570-02 (Zone Change) proposes zone code designations for each parcel based on the 2030 General Plan, Goals and Policies, Table 3.2, "General Plan/Zoning Consistency"; and

WHEREAS, attached as Exhibit "A" and included herein are 4,957 parcels showing the Assessor Parcel Number (APN), current zone code designation, proposed consistent zone code designation, and parcel address provided by the County Assessor database; and

WHEREAS, the Planning Commission held a public hearing and received and reviewed written and oral comments related to PZ No. 17-570-02, and the Planning Commission recommended that the City Council adopt PZ No. 17-570-02; and

WHEREAS, Homeowner Association-owned (HOA) common areas and private streets that have no APN number shall be assigned the zone code designation that is associated with the units within said HOA and/or the equivalent of municipal public-owned streets, at the discretion of the Community Development Director, and

WHEREAS, unless otherwise shown in Exhibit "A", a parcel with an additive zone designation of "-PD" or "-AH" or with a numeric lot size indicator shall retain the additive or lot size indicator with the zone code change; and

WHEREAS, in consultation with the City Attorney's office and in compliance with State law, the Community Development Director is authorized to make technical corrections to the zone designation map to create consistency with the 2030 General Plan land use categories wherein the Director establishes that a correction is necessary to create consistency and is clearly within the intent of the ordinance and the record; and

WHEREAS, parcels for whom their owners and/or owners of nearby parcels of similar existing development, who requested that the 2030 General Plan land use category be reconsidered are removed from Exhibit “A” for evaluation by Staff; and

WHEREAS, General Plan consistency is required by State law, is not a discretionary action subject to review under the California Environmental Quality (CEQA); and CEQA Guidelines Section 15061(b) (3), the “common sense exemption”, also applies as it can be seen with certainty that correcting the zone code designations will not have a significant effect on the environment.

NOW THEREFORE, the City Council of the City of Oxnard does hereby ordain as follows:

Section 1. PZ No. 17-570-02 is approved, as shown for each parcel on Exhibit “A”.

Section 2. The City Clerk shall certify to the adoption of this ordinance and shall cause the summary thereof to be published within fifteen (15) calendar days of the adoption and shall post a certified copy of this ordinance, include the vote for and against the same, in the office of the City Clerk, in accordance with Government Code Section 36933. Ordinance No. \_\_\_\_\_ was first read on \_\_\_\_\_, 2019, finally adopted on \_\_\_\_\_, 2019, to become effective thirty (30) days thereafter.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Tim Flynn, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Michelle Ascencion, City Clerk

\_\_\_\_\_  
Stephen M. Fischer, City Attorney

**EXHIBIT A**  
**Consistency Zone Code Changes**



## Exhibit A Consistency Zone Code Changes

ITEM #M-2

| Accessor<br>Parcel Number | FROM -<br>Current | TO -<br>Proposed | Situs Address      | OWNER_NAME                    | NAME_2                   | MAIL_ADDR                    | CTY_STA           | ZIP        |
|---------------------------|-------------------|------------------|--------------------|-------------------------------|--------------------------|------------------------------|-------------------|------------|
| 132005115                 | R2PD              | R1PD             | 211 SYCAMORE ST    | RODRIGUEZ STEVE               |                          | PENA JUDY                    | OXNARD CA         | 93036      |
| 132005116                 | R2PD              | R1PD             | 221 SYCAMORE ST    | AGTARAP JOHN J I-ARLENE P     |                          | 221 SYCAMORE ST              | OXNARD CA         | 93036      |
| 132005117                 | R2PD              | R1PD             | 231 SYCAMORE ST    | ESCALA ERWIN-NANCY            |                          | 231 SYCAMORE ST              | OXNARD CA         | 93036      |
| 132005118                 | R2PD              | R1PD             | 241 SYCAMORE ST    | MORENO JOSE L                 |                          |                              |                   | 93036      |
| 132005119                 | R2PD              | R1PD             | 251 SYCAMORE ST    | RODRIGUEZ JAQUELINE           |                          | 251 SYCAMORE ST              | OXNARD CA         | 93036-0210 |
| 132005120                 | R2PD              | R1PD             | 2702 DETROIT DR    | CHANG KEVIN Q                 |                          |                              |                   | 93007      |
| 132005121                 | R2PD              | R1PD             | 2704 DETROIT DR    | MARTINEZ CARLOS C             |                          |                              |                   | 93036      |
| 132005122                 | R2PD              | R1PD             | 2706 DETROIT DR    | RANALLI MATTHEW J             | RANALLI JOSEPH J         | 2706 DETROIT DR              | OXNARD CA         | 93036      |
| 132005123                 | R2PD              | R1PD             | 2708 DETROIT DR    | CERVANTES JUAN                |                          | 2708 DETROIT DR              | OXNARD CA         | 93036      |
| 132005124                 | R2PD              | R1PD             | 2710 DETROIT DR    | MARCOS MARIA I                |                          | 2710 DETROIT DR              | OXNARD CA         | 93036      |
| 132005125                 | R2PD              | R1PD             | 2712 DETROIT DR    | PINA ROSA L                   |                          | 2712 DETROIT DR              | OXNARD CA         | 93036      |
| 132005126                 | R2PD              | R1PD             | 2716 DETROIT DR    | OLSON-PACHECO PAZ-SILVIA TR   |                          | 5930 CHESTNUT PL             | CAMARILLO CA      | 93012      |
| 132005127                 | R2PD              | R1PD             | 2718 DETROIT DR    | SEGURA VICTORIANO             | VELASCO LAURA            | 2718 DETROIT DR              | OXNARD CA         | 93036-1784 |
| 132005128                 | R2PD              | R1PD             | 2720 DETROIT DR    | AVILA MICHAEL J               | RENTERIA VERONICA V      | 2720 DETROIT DR              | OXNARD CA         | 93036      |
| 132005129                 | R2PD              | R1PD             | 2722 DETROIT DR    | PADILLA ELAINE M              | PADILLA DORIS L          | PADILLA DORIS L              | OXNARD CA         | 93036-1784 |
| 132005130                 | R2PD              | R1PD             | 2724 DETROIT DR    | SALINAS MARIA H               |                          | 2724 DETROIT DR              | OXNARD CA         | 93036      |
| 132005131                 | R2PD              | R1PD             | 2726 DETROIT DR    | RIVERA IRMA                   |                          | 2726 DETROIT DR              | OXNARD CA         | 93036-1784 |
| 132005132                 | R2PD              | R1PD             | 2730 DETROIT DR    | RYDBERG GREGORY M             | RYDBERG ANDREW           | 2730 DETROIT DR              | OXNARD CA         | 93036      |
| 132005133                 | R2PD              | R1PD             | 2732 DETROIT DR    | MCCLELLAND JASON M-ANDREA M   |                          | 2732 DETROIT DR              | OXNARD CA         | 93036      |
| 132005134                 | R2PD              | R1PD             | 2734 DETROIT DR    | BLIXT ROBERT V                |                          | 2734 DETROIT DR              | OXNARD CA         | 93036      |
| 132005135                 | R2PD              | R1PD             | 2736 DETROIT DR    | MENDOZA ESTELA                |                          | 2736 DETROIT DR              | OXNARD CA         | 93036      |
| 132005136                 | R2PD              | R1PD             | 2738 DETROIT DR    | GARCIA ROSEAN                 |                          | 2738 DETRIOT DR              | OXNARD CA         | 93036      |
| 132005137                 | R2PD              | R1PD             | 2740 DETROIT DR    | CARO FRANCISCO                |                          | 2740 DETROIT DR              | OXNARD CA         | 93036      |
| 132005138                 | R2PD              | R1PD             | 2742 DETROIT DR    | LABORIANTE JEFFREY P-RINA U   |                          | 2742 DETROIT DR              | OXNARD CA         | 93036      |
| 132005139                 | R2PD              | R1PD             | 2746 DETROIT DR    | GARIBAY ARMANDO Y ET AL       |                          | 2746 DETROIT DR              | OXNARD CA         | 93036-1784 |
| 132005140                 | R2PD              | R1PD             | 2748 DETROIT DR    | VAZQUEZ JOSE-MARTHA A         |                          | 2748 DETROIT DR              | OXNARD CA         | 93036      |
| 132005141                 | R2PD              | R1PD             | 2750 DETROIT DR    | LIMON JORGE A-KRISTEN L       |                          | 2750 DETROIT DR              | OXNARD CA         | 93036      |
| 132005142                 | R2PD              | R1PD             | 2752 DETROIT DR    | LOPEZ CYNTHIA                 |                          | 2752 DETROIT DR              | OXNARD CA         | 93036      |
| 132005143                 | R2PD              | R1PD             | 2754 DETROIT DR    | ZAVALA ELVIRA M               |                          | 2754 DETROIT DR              | OXNARD CA         | 93036      |
| 132005144                 | R2PD              | R1PD             | 2756 DETROIT DR    | BLANK PURSUANT - CA GC6254.21 |                          |                              |                   |            |
| 132005145                 | R2PD              | R1PD             | 2758 DETROIT DR    | FLORES JASMINE M              | RODRIGUEZ MICHAEL J      | 2758 DETROIT DR              | OXNARD CA         | 92506      |
| 132005146                 | R2PD              | R1PD             | 278 W STROUBE ST   | BENAVIDES MARIA E             |                          | PO BOX 4464                  | VENTURA CA        | 93007      |
| 132005147                 | R2PD              | R1PD             | 268 W STROUBE ST   | NEBRAN ROBEL-GUDELIA          |                          | 268 W STROUBE ST             | OXNARD CA         | 93036-0214 |
| 132005148                 | R2PD              | R1PD             | 258 W STROUBE ST   | SERRATO ALICIA                |                          | 258 W STROUBE ST             | OXNARD, CA        | 93036      |
| 132005149                 | R2PD              | R1PD             | 248 W STROUBE ST   | ALFARO VICTOR-SILVIA C        |                          | 248 W STROUBE ST             | OXNARD, CA        | 93036      |
| 132005150                 | R2PD              | R1PD             | 238 W STROUBE ST   | HERNANDEZ HERMILA             |                          | 238 W STROUBE ST             | OXNARD CA         | 93036      |
| 132005151                 | R2PD              | R1PD             | 228 W STROUBE ST   | THOMAS NATHANIEL R            |                          | 228 W STROUBE ST             | OXNARD CA         | 93036      |
| 132005152                 | R2PD              | R1PD             | 218 W STROUBE ST   | RODRIGUEZ EUGENE R            |                          | 218 W STROUBE ST             | OXNARD CA         | 93036      |
| 139001013                 | R1                | ER               | N VENTURA RD       | VENTURA COUNTY FL CTRL DIST   | ATTN R-W AGENT           | 800 S VICTORIA AVE           | VENTURA CA        | 93009-0001 |
| 139001027                 | CR                | R1               | N VENTURA RD       | KAUFMAN AND BROAD LAND CO     |                          | 100 BAYVIEW CIR S TOWER #100 | NEWPORT BEACH CA  | 92660      |
| 139001028                 | CR                | R1               | N VENTURA RD       | VENTURA COUNTY FL CTRL DIST   | ATTN R-W AGENT           | 800 S VICTORIA AVE           | VENTURA CA        | 93009-0001 |
| 139001036                 | C2                | R1               | N VENTURA RD       | COUNTY OF VENTURA WATERSHED   | ATTN R-W AGENT           | 800 S VICTORIA AV            | VENTURA, CA       | 93009      |
| 139005007                 | CR                | ER               | WAGON WHEEL RD     | VENTURA COUNTY FL CTRL DIST   | ATTN R-W AGENT           | 800 S VICTORIA AVE           | VENTURA CA        | 93009-0001 |
| 139005015                 | CR                | ER               | ORCHARD PL         | ARCHDIOCESE OF LOS ANGELES    | ATTN REAL ESTATE DEPT    | 3424 WILSHIRE BLVD FL 4      | LOS ANGELES, CA   | 90010      |
| 139005017                 | R3PD              | ER               | ORCHARD PL         | ARCHDIOCESE OF LOS ANGELES    | ATTN REAL ESTATE DEPT    | 3424 WILSHIRE BLVD FL 4      | LOS ANGELES CA    | 90010-2263 |
| 139005020                 | MHPD              | ER               | N OXNARD BLVD      | MEADOWLAKE LTD                | ATTN THOMAS R SHEPPARD   | 11622 EL CAMINO REAL #100    | SAN DIEGO CA      | 92130      |
| 139008031                 | NONE              | C2               | 1311 W GONZALES RD | DVC PROPERTIES                |                          | 5645 LA CUMBRE               | SOMIS CA          | 93066      |
| 139008038                 | COPD              | C2PD             | 1251 W GONZALES RD | BARBER MANAGEMENT CO LLC      | ATTN JOHNNIE L BARBER II | 25 CARRIAGE SQUARE           | OXNARD, CA        | 93030      |
| 139009504                 | R3                | R1               | 1356 AZALEA ST     | ALVAREZ WALTER                | DOMINGUEZ MARIA E        | 1410 ROBBINS ST              | SANTA BARBARA, CA | 93101      |
| 139009505                 | R3                | R1               | 1346 AZALEA ST     | TRUJILLO JOSE LUIS            |                          | 69 S SEAWARD AVE             | VENTURA, CA       | 93003      |
| 139009506                 | R3                | R1               | 1336 AZALEA ST     | PINKARD IRENE G TR            |                          | 3700 AVONDALE LN             | OXNARD, CA        | 93036      |

# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |      |                    |                              |                              |                              |                   |            |
|-----------|------|------|--------------------|------------------------------|------------------------------|------------------------------|-------------------|------------|
| 139009507 | R3   | R1   | 1326 AZALEA ST     | EGERER JUSTIN                | SCHUKART SCOTT               | 1187 COAST VILLAGE RD #1-279 | SANTA BARBARA, CA | 93108      |
| 139009508 | R3   | R1   | 1316 AZALEA ST     | MCKEE JOHN                   |                              | 4347 VALLEY SPRING DR        | THOUSAND OAKS, CA | 91362      |
| 139009509 | R3   | R1   | 1308 AZALEA ST     | CALDERA EPIFANIO D-ELIA O TR |                              | 2120 OLGA ST                 | OXNARD CA         | 93036-2238 |
| 139009510 | R3   | R1   | 1300 AZALEA ST     | BARRIENTOS MARIA D TR ET AL  |                              | 241 GRISSOM WAY              | OXNARD CA         | 93033-9113 |
| 139009511 | R3   | R1   | 1260 AZALEA ST     | BAJWA RENU                   |                              | 720 KENTWOOD DR              | OXNARD, CA        | 93030      |
| 139009513 | R3   | R1   | 1240 AZALEA ST     | CALDERA JOANN                |                              | 2120 OLGA ST                 | OXNARD CA         | 93036-2238 |
| 139009514 | R3   | R1   | 1230 AZALEA ST     | TELLEZ ABELINO-GUADALUPE TR  |                              | 2300 IRONBARK DR             | OXNARD, CA        | 93036      |
| 139009515 | R3   | R1   | 1400 AZALEA ST     | 1400 AZALIA PROPERTIES LLC   | ATTN RONALD SCHWARTZ         | 16621 KNOLLWOOD DR           | GRANADA HILLS CA  | 91344      |
| 139012202 | R3PD | R4PD | 901 W GONZALES RD  | TEN-O-ONE WEST GONZALES      | ATTN JAMES KEEFE             | PO BOX 648                   | ORINDA CA         | 94563      |
| 139018313 | R3PD | R4PD | 1901 N H ST        | GAYNES NATALIE MAR TR ET AL  | ATTN DEL CIERVO APT CAL OAKS | 2463 E MAIN ST               | VENTURA CA        | 93003      |
| 139019001 | R2PD | R3PD | 242 W VINEYARD AVE | ERDMANN DEBRA                |                              | 242 W VINEYARD AV            | OXNARD CA         | 93036-2007 |
| 139019002 | R2PD | R3PD | 246 W VINEYARD AVE | BENZIE JANET S TR            |                              | 246 W VINEYARD AVE #2        | OXNARD CA         | 93030      |
| 139019003 | R2PD | R3PD | 248 W VINEYARD AVE | RAMIREZ BRENDA               |                              | 248 W VINEYARD AV            | OXNARD, CA        | 93036      |
| 139019004 | R2PD | R3PD | 244 W VINEYARD AVE | DEMSHKI DAVID J              |                              | 224 W VINEYARD AVE           | OXNARD, CA        | 93036      |
| 139019005 | R2PD | R3PD | 234 W VINEYARD AVE | STROBEL GERARD J-JEANETTE E  |                              | 665 BATESVILLE RD            | GREER, SC         | 29651      |
| 139019006 | R2PD | R3PD | 238 W VINEYARD AVE | NIELSEN JEANNE S             |                              | 238 WEST VINEYARD #6         | OXNARD CA         | 93030      |
| 139019007 | R2PD | R3PD | 240 W VINEYARD AVE | JIMENEZ DANIEL               |                              | 240 W VINEYARD AVE           | OXNARD CA         | 93036-2007 |
| 139019008 | R2PD | R3PD | 236 W VINEYARD AVE | HARRIS JEAN D TRUST          |                              | 236 W VINEYARD AVE           | OXNARD CA         | 93036-2007 |
| 139019009 | R2PD | R3PD | 250 W VINEYARD AVE | MORENO LUIS ET AL            |                              | 250 W VINEYARD AV            | OXNARD CA         | 93036-2007 |
| 139019010 | R2PD | R3PD | 252 W VINEYARD AVE | MENDEZ ADELINE               |                              | 720 NINA DR                  | OXNARD CA         | 93030-7697 |
| 139019011 | R2PD | R3PD | 254 W VINEYARD AVE | CEKOSKY LALENA               |                              | 254 VINEYARD AV              | OXNARD, CA        | 93036      |
| 139019012 | R2PD | R3PD | 258 W VINEYARD AVE | RODRIGUEZ TERESA E           |                              | 258 W VINEYARD AVE           | OXNARD CA         | 93036-2007 |
| 139019013 | R2PD | R3PD | 260 W VINEYARD AVE | THAI HA                      |                              | 516 MORADO PL                | OXNARD CA         | 93030      |
| 139019014 | R2PD | R3PD | 256 W VINEYARD AVE | SYNNES JANIS                 |                              | 256 W VINEYARD AVE           | OXNARD CA         | 93036-2007 |
| 139019015 | R2PD | R3PD | 262 W VINEYARD AVE | LYNCH JUDITH K*              | BARNETT PATRICIA             | 262 W VINEYARD               | OXNARD, CA        | 93030      |
| 139019016 | R2PD | R3PD | 266 W VINEYARD AVE | PEARCE ELOUISE               |                              | 266 W VINEYARD AVE           | OXNARD CA         | 93036-2007 |
| 139019017 | R2PD | R3PD | 268 W VINEYARD AVE | ESPINOZA SANDRA V C          |                              | PO BOX 51832                 | OXNARD, CA        | 93031      |
| 139019018 | R2PD | R3PD | 264 W VINEYARD AVE | BAUTISTA ELVA                |                              | 264 VINEYARD AVE             | OXNARD CA         | 93030      |
| 139019019 | R2PD | R3PD | 270 W VINEYARD AVE | SWEATT LEE D-DOROTHY M TR    |                              | 270 W VINEYARD AVE           | OXNARD, CA        | 93036      |
| 139019020 | R2PD | R3PD | 272 W VINEYARD AVE | SOTO DULCE                   |                              | 272 VINEYARD AVE             | OXNARD CA         | 93030      |
| 139019021 | R2PD | R3PD | 274 W VINEYARD AVE | CHAVEZ JOSE                  | DOMINGUEZ DELIA              | 274 W VINEYARD AVE           | OXNARD, CA        | 93036      |
| 139019022 | R2PD | R3PD | 276 W VINEYARD AVE | MARRODAN DANIEL              |                              | 276 W VINEYARD AVE           | OXNARD, CA        | 93036      |
| 139019023 | R2PD | R3PD | 280 W VINEYARD AVE | CASTANEDA CHRISTOPHER JR     | SILVA DYAN                   | 280 VINEYARD AV              | OXNARD, CA        | 93036      |
| 139019024 | R2PD | R3PD | 278 W VINEYARD AVE | LOPEZ JUANA P                |                              | 278 W VINEYARD AVE           | OXNARD CA         | 93036      |
| 139019025 | R2PD | R3PD | 2242 EDELWEISS ST  | GREAT SAMARITAN LLC          |                              | 1108 W VALLEY BL #638        | ALHAMBRA CA       | 91803      |
| 139019026 | R2PD | R3PD | 2240 EDELWEISS ST  | CARMEN ERIC R                |                              | 2240 EDELWEISS ST            | OXNARD CA         | 93036      |
| 139020001 | R2PD | R3PD | 2234 EDELWEISS ST  | LAMBERT GREGORY D-ADELA L    |                              | 719 FESTIVO ST               | OXNARD CA         | 93030      |
| 139020002 | R2PD | R3PD | 2236 EDELWEISS ST  | NG ERIC H-ELISA M            | NG PAK F-WAI C               | 2108 DORAL CT                | OXNARD, CA        | 93036      |
| 139020003 | R2PD | R3PD | 2232 EDELWEISS ST  | DULMAN MICHAEL A             |                              | 2232 EDELWEISS AVE           | OXNARD, CA        | 93036      |
| 139020004 | R2PD | R3PD | 2230 EDELWEISS ST  | GARCIA DARIO E               | ESCAMILLA BIANCA G           | 2230 EDELWEISS ST            | OXNARD, CA        | 93036      |
| 139020005 | R2PD | R3PD | 2226 EDELWEISS ST  | RODRIGUEZ MANUEL T ET AL     |                              | 2226 EDELWEISS ST            | OXNARD, CA        | 93036      |
| 139020006 | R2PD | R3PD | 2228 EDELWEISS ST  | LAMBERT GREGORY D-ADELA L    |                              | 719 FESTIVO ST               | OXNARD CA         | 93030      |
| 139020007 | R2PD | R3PD | 2224 EDELWEISS ST  | CALIXTO FRANCISCO A          |                              | 2224 EDELWEISS ST            | OXNARD CA         | 93036-1903 |
| 139020008 | R2PD | R3PD | 2222 EDELWEISS ST  | WALKER WILLIAM               |                              | 2222 EDELWEISS ST            | OXNARD, CA        | 93036      |
| 139020009 | R2PD | R3PD | 2218 EDELWEISS ST  | JACKSON LAWRENCE-GLORIA      |                              | 2218 EDELWEISS ST            | OXNARD, CA        | 93036      |
| 139020010 | R2PD | R3PD | 2220 EDELWEISS ST  | MORENO MIRIAM                |                              | 2220 EDELWEISS ST            | OXNARD, CA        | 93036      |
| 139020011 | R2PD | R3PD | 2216 EDELWEISS ST  | DE LA O RENE-CYNTHIA E TR    |                              | 2216 EDELWEISS AVE           | OXNARD CA         | 93036      |
| 139020012 | R2PD | R3PD | 2214 EDELWEISS ST  | SAMELIAN REMIGIA T TR        |                              | 2214 EDELWEISS AVE           | OXNARD CA         | 93030      |
| 139021001 | R2PD | R3PD | 519 HOLLY AVE      | SANDOVAL CHELA               |                              | 519 HOLLY AVE                | OXNARD, CA        | 93036      |
| 139021002 | R2PD | R3PD | 517 HOLLY AVE      | MAURICIO ANTONIO-MARIA       |                              | 517 HOLLY AVE                | OXNARD CA         | 93036-1904 |
| 139021003 | R2PD | R3PD | 515 HOLLY AVE      | ARNETT DOUGLAS-ELIZABETH A   |                              | 515 HOLLY AVE                | OXNARD CA         | 93036-1904 |
| 139021004 | R2PD | R3PD | 511 HOLLY AVE      | LISTER LOWELL E-SHIRLEY M    |                              | 5293 CRESTON LN              | SOMIS, CA         | 93066      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                    |                              |                         |                            |                     |            |
|-----------|------|------|--------------------|------------------------------|-------------------------|----------------------------|---------------------|------------|
| 139021005 | R2PD | R3PD | 509 HOLLY AVE      | CHAVEZ RAMONA A TR           |                         | 509 HOLLY AVE              | OXNARD CA           | 93036      |
| 139021006 | R2PD | R3PD | 513 HOLLY AVE      | RUGEN FRANCES J TRUST        |                         | 513 HOLLY AVE              | OXNARD CA           | 93036      |
| 139021007 | R2PD | R3PD | 507 HOLLY AVE 68-A | LAVEAGA RAFAEL-BRENDA Y      |                         | 507 HOLLY AV               | OXNARD CA           | 93036      |
| 139021008 | R2PD | R3PD | 503 HOLLY AVE 65-A | DOUGHERTY VIRGINIA L C TR    |                         | 503 N HOLLY AVE            | OXNARD CA           | 93030      |
| 139021009 | R2PD | R3PD | 501 HOLLY AVE 66-A | COX VINCENT H-NANCIE E TR    |                         | 1820 LA QUINTA LN          | OXNARD CA           | 93036-7742 |
| 139021010 | R2PD | R3PD | 505 HOLLY AVE      | MOLL BURKHARD-EVANGELINE TR  |                         | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME, CA    | 93041      |
| 139021011 | R2PD | R3PD | 2223 EDELWEISS ST  | SMITH BONNIE J               |                         | 2223 EDELWEISS ST          | OXNARD CA           | 93036-1902 |
| 139021012 | R2PD | R3PD | 2221 EDELWEISS ST  | HALSALL FRANCIS ALFRED       |                         | 3400 W CHESTER PIKE #204C  | NEWTOWN SQUARE      | 19073      |
| 139021013 | R2PD | R3PD | 2217 EDELWEISS ST  | MICHEL RAUL                  |                         | 2217 EDELWEISS ST          | OXNARD, CA          | 93036      |
| 139021014 | R2PD | R3PD | 2219 EDELWEISS ST  | HERNANDEZ JORGE D            | HERNANDEZ ROCIO V       | 2219 EDELWEISS ST          | OXNARD CA           | 93036-1902 |
| 139021015 | R2PD | R3PD | 2231 EDELWEISS ST  | SULLINGER ARLENE M           |                         | 22 CARRIAGE SQ             | OXNARD, CA          | 93030      |
| 139021016 | R2PD | R3PD | 2229 EDELWEISS ST  | ULTRERAS CAROL               |                         | 2229 EDELWEISS ST          | OXNARD CA           | 93036-1902 |
| 139021017 | R2PD | R3PD | 2225 EDELWEISS ST  | ANTHONY TODD-MICHELLE        |                         | 2225 EDELWEISS ST #43      | OXNARD, CA          | 93036      |
| 139021018 | R2PD | R3PD | 2227 EDELWEISS ST  | OLIVARES OLIVIA E            |                         | 2227 EDELWEISS ST          | OXNARD CA           | 93036-1902 |
| 139021019 | R2PD | R3PD | 316 W VINEYARD AVE | STUCKEY JOE ANN TR           |                         | 316 W VINEYARD AVE         | OXNARD CA           | 93036-2009 |
| 139021020 | R2PD | R3PD | 314 W VINEYARD AVE | MONTOYA GEORGE               |                         | 314 W VINEYARD AVE         | OXNARD CA           | 93036-2009 |
| 139021021 | R2PD | R3PD | 312 W VINEYARD AVE | WARD OLIVIA                  |                         | 312 VINEYARD AVE #54       | OXNARD CA           | 93030      |
| 139021022 | R2PD | R3PD | 310 W VINEYARD AVE | LUGO JOSE B                  |                         | 310 W VINEYARD AV          | OXNARD, CA          | 93036      |
| 139021023 | R2PD | R3PD | 306 W VINEYARD AVE | MOLL BURKHARD-EVANGELINE TR  |                         | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME CA     | 93041-2103 |
| 139021024 | R2PD | R3PD | 304 W VINEYARD AVE | RAMOS FRANK-LINDA I          |                         | 304 VINEYARD AVE #52       | OXNARD, CA          | 93030      |
| 139021025 | R2PD | R3PD | 300 W VINEYARD AVE | MARTINEZ EDWARD P            |                         | 300 W VINEYARD AVE         | OXNARD, CA          | 93036      |
| 139021026 | R2PD | R3PD | 302 W VINEYARD AVE | MCILWAIN-HUNSAKER KRYSTAL I  |                         | 133 E ELFIN GREEN          | PORT HUENEME CA     | 93041-1905 |
| 139022001 | R2PD | R3PD | 569 HOLLY AVE      | CASTILLO MONICA M            |                         | 569 HOLLY AVE              | OXNARD CA           | 93036-1904 |
| 139022002 | R2PD | R3PD | 571 HOLLY AVE      | THAI HA                      |                         | 571 HOLLY AVE              | OXNARD, CA          | 93030      |
| 139022003 | R2PD | R3PD | 567 HOLLY AVE      | BAVERO DAVID A               |                         | 567 HOLLY AVE              | OXNARD CA           | 93036-1904 |
| 139022004 | R2PD | R3PD | 565 HOLLY AVE      | SMITH KYLE E                 |                         | 565 HOLLY AVE              | OXNARD CA           | 93036-1904 |
| 139022005 | R2PD | R3PD | 530 W VINEYARD AVE | GIMENEZ LUIS A TRUST         | KRUGER MEREDITH A TRUST | 530 W VINEYARD AVE         | OXNARD, CA          | 93036      |
| 139022006 | R2PD | R3PD | 528 W VINEYARD AVE | FOOTE SCOTT O TR             |                         | 528 W VINEYARD AV          | OXNARD CA           | 93036      |
| 139022007 | R2PD | R3PD | 518 W VINEYARD AVE | ESTRELLA VICTOR              |                         | 518 W VINEYARD AV          | OXNARD CA           | 93036-1915 |
| 139022008 | R2PD | R3PD | 520 W VINEYARD AVE | YEPEZ JAVIER-PAULA F         | YEPEZ GIANCARLO         | 520 VINEYARD AV            | OXNARD, CA          | 93036      |
| 139022009 | R2PD | R3PD | 506 W VINEYARD AVE | MONROY MIGUEL                |                         | 253 VANDERBILT DR          | OXNARD, CA          | 93036      |
| 139022010 | R2PD | R3PD | 504 W VINEYARD AVE | TRINH CHAU                   | CHIENG MARY             | 504 W VINEYARD AV          | OXNARD CA           | 93036-1915 |
| 139022011 | R2PD | R3PD | 500 W VINEYARD AVE | KENNEDY BARBARA J            |                         | 500 W VINEYARD AVE         | OXNARD CA           | 93036-1915 |
| 139022012 | R2PD | R3PD | 502 W VINEYARD AVE | BALCAZAR JORGE               | GAYTAN ROSA             | 502 VINYARD AVE            | OXNARD, CA          | 93036      |
| 139022013 | R2PD | R3PD | 440 W VINEYARD AVE | FLANAGAN KEITH M             | CAMARA TERESA L         | 440 W VINEYARD AVE         | OXNARD CA           | 93036-1913 |
| 139022014 | R2PD | R3PD | 442 W VINEYARD AVE | CHATENEVER DEBORAH           |                         | 442 W VINEYARD AV          | OXNARD CA           | 93036      |
| 139022015 | R2PD | R3PD | 563 HOLLY AVE      | LOPEZ TRISHA                 | NAVARRO JEREMIAH        | 563 HOLLY AV               | OXNARD CA           | 93036      |
| 139022016 | R2PD | R3PD | 561 HOLLY AVE      | LOPEZ SONIA                  |                         | 561 HOLLY AVE              | OXNARD CA           | 93036-1904 |
| 139022017 | R2PD | R3PD | 553 HOLLY AVE      | JIMENEZ FRANCISCO            | MARTINEZ YESENIA        | 553 HOLLY AVE              | OXNARD CA           | 93036-1904 |
| 139022018 | R2PD | R3PD | 555 HOLLY AVE      | DUNSTAN CARA                 |                         | 555 HOLLY AV               | OXNARD, CA          | 93036      |
| 139022019 | R2PD | R3PD | 551 HOLLY AVE      | DEBLAUW DIANA J TR           |                         | 953 GOLDEN CREST AVE       | NORTHRIDGE, CA      | 91326      |
| 139022020 | R2PD | R3PD | 549 HOLLY AVE      | OROZCO MARIO A-ADRIANA L     |                         | 549 HOLLY AV               | OXNARD, CA          | 93036      |
| 139022021 | R2PD | R3PD | 557 HOLLY AVE      | HUMPHREY LAURENCE C-BETTY TR |                         | 2015 BERNADETTE ST         | OXNARD CA           | 93030-3100 |
| 139022022 | R2PD | R3PD | 559 HOLLY AVE      | SWEATT LEE D-DOROTHY M TR    |                         | 270 W VINEYARD AVE         | OXNARD, CA          | 93036      |
| 139022023 | R2PD | R3PD | 416 W VINEYARD AVE | LARA ANA M                   | FUENTES VICTOR B M      | 416 W VINEYARD AVE         | OXNARD CA           | 93036-1913 |
| 139022024 | R2PD | R3PD | 414 W VINEYARD AVE | MUETING DONALD L GST EX TR   |                         | 6638 EDDINGHILL DR         | RANCHO PALOS VERDES | 90275-3167 |
| 139022025 | R2PD | R3PD | 410 W VINEYARD AVE | OLSON TIMOTHY W-SERROS Y TR  |                         | 6150 N HEATHERTON DR       | SOMIS CA            | 93066      |
| 139022026 | R2PD | R3PD | 412 W VINEYARD AVE | ESPARZA ESTER E TR           |                         | 2165 EASTRIDGE TRL         | OXNARD CA           | 93036      |
| 139022027 | R2PD | R3PD | 424 W VINEYARD AVE | KANAMORI-SASAKI MARI J       |                         | 2971 KEEL WY               | OXNARD CA           | 93035-3240 |
| 139022028 | R2PD | R3PD | 422 W VINEYARD AVE | MAGEE JOHN                   |                         | 422 W VINEYARD AV          | OXNARD CA           | 93036      |
| 139022029 | R2PD | R3PD | 418 W VINEYARD AVE | ANDRADE FRANCISCO G          | OROZCO OLIVIA           | 418 W VINEYARD AV          | OXNARD, CA          | 93036      |
| 139022030 | R2PD | R3PD | 420 W VINEYARD AVE | ROJAS MARIA                  |                         | 420 W VINEYARD AV          | OXNARD, CA          | 93036      |

# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |      |                        |                              |                         |                            |                    |            |
|-----------|------|------|------------------------|------------------------------|-------------------------|----------------------------|--------------------|------------|
| 139022031 | R2PD | R3PD | 402 W VINEYARD AVE     | SCOFIELD FRANCES TR          |                         | 402 W VINEYARD             | OXNARD CA          | 93030      |
| 139022032 | R2PD | R3PD | 400 W VINEYARD AVE     | PASTORES ALLEN M             | MAGDALENO DINA M        | 400 W VINEYARD AV #59      | OXNARD, CA         | 93036      |
| 139022033 | R2PD | R3PD | 342 W VINEYARD AVE     | CERNICEROS ADRIAN B-MONIQUE  |                         | 342 W VINEYARD AV          | OXNARD, CA         | 93036      |
| 139022034 | R2PD | R3PD | 340 W VINEYARD AVE     | RAMIREZ ELENA M              | RAMIREZ EFREN-ISABEL    | 340 W VINEYARD AV          | OXNARD CA          | 93036      |
| 139022035 | R2PD | R3PD | 332 W VINEYARD AVE     | SI WILBER-PU YIN F TR        | SI JUDY E E TR          | 13664 CHRISTIAN BARRETT DR | MOORPARK, CA       | 93021      |
| 139022036 | R2PD | R3PD | 330 W VINEYARD AVE     | SERRATO VICTOR-HEATHER M     |                         | 330 W VINEYARD AV          | OXNARD CA          | 93036      |
| 139022037 | R2PD | R3PD | 344 W VINEYARD AVE     | OELRICH MARGARET A TR        |                         | 344 W VINEYARD AVE         | OXNARD CA          | 93036-2009 |
| 139022038 | R2PD | R3PD | 346 W VINEYARD AVE     | HERNANDEZ ANTONIO J JR       |                         | 346 W VINEYARD AVE         | OXNARD CA          | 93036-2009 |
| 139022039 | R2PD | R3PD | 348 W VINEYARD AVE     | NUNEZ LUPE                   |                         | 348 VINEYARD AVE           | OXNARD CA          | 93030      |
| 139022040 | R2PD | R3PD | 350 W VINEYARD AVE     | JIMENEZ ALEJANDRINA          | GARCIA IGNACIO          | 350 W VINEYARD AV          | OXNARD CA          | 93036      |
| 139022041 | R2PD | R3PD | 521 HOLLY AVE          | DONATO ERLINDA R TR          |                         | 521 HOLLY AVE              | OXNARD CA          | 93036-1904 |
| 139022042 | R2PD | R3PD | 523 HOLLY AVE          | ANDERSON FELICIA M           |                         | CMR 489 BOX 640            | APO AE             | 09751      |
| 139022043 | R2PD | R3PD | 527 HOLLY AVE          | DREW LYLE N                  |                         | 527 HOLLY AV               | OXNARD CA          | 93036-1904 |
| 139022044 | R2PD | R3PD | 525 HOLLY AVE          | GREWAL JASWANT S-OFELIA TR   |                         | 2476 KENTIA ST             | OXNARD, CA         | 93036      |
| 139022045 | R2PD | R3PD | 531 HOLLY AVE          | ESCAMILLA ARTHUR A-NELLIE    |                         | 531 HOLLY AVE              | OXNARD, CA         | 93036      |
| 139022046 | R2PD | R3PD | 533 HOLLY AVE          | BURNS CHERYL L TR            |                         | 533 HOLLY AV               | OXNARD, CA         | 93036      |
| 139022047 | R2PD | R3PD | 541 HOLLY AVE          | DE JESUS MIRANDA MARIA TR    |                         | 1134 DOUGLAS AV            | OXNARD CA          | 93030-4406 |
| 139022048 | R2PD | R3PD | 545 HOLLY AVE          | HALL BRADLEY R               |                         | 545 HOLLY AV               | OXNARD, CA         | 93036      |
| 139022049 | R2PD | R3PD | 547 HOLLY AVE          | GRASSO WENDY A               |                         | 547 HOLLY AVE              | OXNARD CA          | 93036-1904 |
| 139022050 | R2PD | R3PD | 543 HOLLY AVE          | GALLETTA JOHN L-VICTORIA R   |                         | 543 HOLLY AVE              | OXNARD CA          | 93036-1904 |
| 139025013 | R3PD | R4PD | 701 ASTER ST           | CEDAR CRESTING LP            |                         | 777 SILVER SPUR RD #111    | ROLLING HILLS ESTA | 90274      |
| 139025015 | C2   | COPD | 411 W GONZALES RD      | 411 GONZALES ROAD LLC        |                         | PO BOX 6471                | VENTURA CA         | 93006-6471 |
| 139026005 | R3PD | C2PD | 2135 N OXNARD BLVD SPC | ERP INVESTMENTS INC          |                         | 30767 GATEWAY PL #635      | RANCHO MISSION V   | 92694      |
| 139027002 | R3PD | R4PD | 200 ORCHARD PL         | CASITAS OXNARD LTD           | ATTN CARVER ASSOC       | 77 W DEL MAR BLVD          | PASADENA CA        | 91105-2505 |
| 139027003 | CR   | ER   | N OXNARD BLVD          | VENTURA COUNTY FL CTRL DIST  | ATTN R-W AGENT          | 800 S VICTORIA AVE         | VENTURA CA         | 93009-0001 |
| 139027006 | R3PD | R4PD | 201 W VINEYARD AVE APT | LOS ARBOLITOS LTD OXNARD     | ATTN FDC MANAGEMENT INC | 135 S CHAPARRAL CT #100    | ANAHEIM CA         | 92808-2271 |
| 139027007 | R3PD | R4PD | 401 W VINEYARD AVE     | SAN CARLOS LTD PART          | ATTN KEVIN WU           | 8 EXECUTIVE CIR            | IRVINE CA          | 92614-6746 |
| 139027008 | R3PD | R4PD | 301 W VINEYARD AVE RUB | SAN CARLOS LTD PART          | ATTN KEVIN WU           | 8 EXECUTIVE CIR            | IRVINE CA          | 92614-6746 |
| 139027010 | R3PD | R4PD | 352 ORCHARD PL APT 637 | CASA REAL APARTMENTS LP      |                         | 17671 IRVINE BLVD #215     | IRVINE CA          | 92780      |
| 139027012 | R3PD | R4PD | 623 W VINEYARD AVE APT | SUNSET MANOR LTD             | ATTN WOODCREST APTS     | PO BOX 19528               | IRVINE CA          | 92623-9528 |
| 139027013 | CR   | ER   | N OXNARD BLVD          | VENTURA COUNTY FL CTRL DIST  | R-W AGENT               | 800 S VICTORIA AVE         | VENTURA CA         | 93009-0001 |
| 139027014 | R3PD | ER   | N OXNARD BLVD          | CASITAS OXNARD LTD           | ATTN CARVER ASSOC       | 77 W DEL MAR BLVD          | PASADENA CA        | 91105-2505 |
| 139028001 | R2PD | R3PD | 601 HOLLY AVE          | AXTON VICTORIA               |                         | 601 HOLLY AVE              | OXNARD CA          | 93036-1933 |
| 139028002 | R2PD | R3PD | 603 HOLLY AVE          | PRIETO MARGARITA             |                         | 603 HOLLY AVE              | OXNARD, CA         | 93036      |
| 139028003 | R2PD | R3PD | 602 W VINEYARD AVE     | ESCUTIA CIRILO-ESTELA        | ESCUTIA CIRILO JR       | 602 W VINEYARD AV          | OXNARD, CA         | 93036      |
| 139028004 | R2PD | R3PD | 600 W VINEYARD AVE     | FIORINI MARK                 |                         | 600 W VINEYARD AVE         | OXNARD CA          | 93036-1927 |
| 139028005 | R2PD | R3PD | 604 W VINEYARD AVE     | MILLNER DARRYL V-KAREN D     |                         | 1341 SAN LUCIA AVE         | PORTERVILLE CA     | 93257      |
| 139028006 | R2PD | R3PD | 606 W VINEYARD AVE     | PINCKNEY MICHAEL-SYLIVIA S   |                         | 606 W VINEYARD AVE         | OXNARD CA          | 93036-1927 |
| 139028007 | R2PD | R3PD | 620 W VINEYARD AVE     | SUPKO PATRICIA E             |                         | 620 VINEYARD AVE           | OXNARD CA          | 93030      |
| 139028008 | R2PD | R3PD | 622 W VINEYARD AVE     | CHAVEZ RODOLFO H ET AL       |                         | 622 W VINEYARD AVE         | OXNARD CA          | 93036-1927 |
| 139028009 | R2PD | R3PD | 630 W VINEYARD AVE     | BARTKOVICH COLLEEN M TR      |                         | 630 W VINEYARD AVE         | OXNARD CA          | 93036-1927 |
| 139028010 | R2PD | R3PD | 632 W VINEYARD AVE     | MALKUS JOHN W TR             |                         | 1930 AUGUSTA CT            | OXNARD, CA         | 93036      |
| 139028011 | R2PD | R3PD | 611 HOLLY AVE          | BANALES JOHN-LEILANI TRUST   |                         | 611 HOLLY AVE              | OXNARD CA          | 93036-1933 |
| 139028012 | R2PD | R3PD | 609 HOLLY AVE          | GARZA JOY                    |                         | 609 HOLLY AVE              | OXNARD, CA         | 93036      |
| 139028013 | R2PD | R3PD | 615 HOLLY AVE          | CANTU ARTURO S               |                         | 615 HOLLY AVE              | OXNARD CA          | 93036-1933 |
| 139028014 | R2PD | R3PD | 617 HOLLY AVE          | SMITH LLOYD                  |                         | 617 HOLLY AVE              | OXNARD CA          | 93036-1933 |
| 139028015 | R2PD | R3PD | 702 W VINEYARD AVE     | JACKSON DAVID B-ELIZABETH TR |                         | 200 NEW STINE RD #270      | BAKERSFIELD, CA    | 93389      |
| 139028016 | R2PD | R3PD | 700 W VINEYARD AVE     | JANSEN BYRAN J               |                         | 700 W VINEYARD AVE         | OXNARD CA          | 93036-1919 |
| 139028017 | R2PD | R3PD | 704 W VINEYARD AVE     | OCHOA SALVADOR-DEBBIE        |                         | 704 W VINEYARD AV          | OXNARD, CA         | 93036      |
| 139028018 | R2PD | R3PD | 706 W VINEYARD AVE     | MUMFORD LEROY E-SANDRA P     |                         | 706 W VINEYARD AVE         | OXNARD CA          | 93036-1919 |
| 139028019 | R2PD | R3PD | 722 W VINEYARD AVE     | OPENSHAW FAMILY TRUST        | ATTN RUSS EWING CPA     | 738 5TH ST                 | CLARKSTON WA       | 99403-2632 |
| 139028020 | R2PD | R3PD | 720 W VINEYARD AVE     | MERLO THOMAS                 |                         | 2300 DEVONSHIRE DR         | OXNARD, CA         | 93030      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                    |                             |                           |                      |                  |            |
|-----------|------|------|--------------------|-----------------------------|---------------------------|----------------------|------------------|------------|
| 139028021 | R2PD | R3PD | 730 W VINEYARD AVE | WRECENYAR ANTHONY           |                           | 730 VINEYARD AVE     | OXNARD, CA       | 93030      |
| 139028022 | R2PD | R3PD | 732 W VINEYARD AVE | CORTESE MARGARET TR         |                           | 732 W VINEYARD AV    | OXNARD, CA       | 93036      |
| 139028023 | R2PD | R3PD | 740 W VINEYARD AVE | PEREZ LUIS                  |                           | P O BOX 7854         | OXNARD, CA       | 93031      |
| 139028024 | R2PD | R3PD | 742 W VINEYARD AVE | GONZALEZ FRANCISCO JR-WENDY |                           | 742 W VINEYARD AVE   | OXNARD CA        | 93036-1919 |
| 139028025 | R2PD | R3PD | 623 HOLLY AVE      | CHUNG KOO S-HAE S           | CHUNG JIN Y               | 2338 EAGLE CREEK LN  | OXNARD CA        | 93036-7771 |
| 139028026 | R2PD | R3PD | 621 HOLLY AVE      | ALANIZ SALVADOR V           | VILLEGAS ERNESTINA F      | 621 HOLLY AV         | OXNARD, CA       | 93036      |
| 139028027 | R2PD | R3PD | 625 HOLLY AVE      | MENDOZA ALEJANDRO-LUZ E     |                           | 113 N F ST           | OXNARD CA        | 93030-5305 |
| 139028028 | R2PD | R3PD | 627 HOLLY AVE      | SPENCER ERIC P              |                           | 858 KENMORE CIR      | NEWBURY PARK, CA | 91320      |
| 139028029 | R2PD | R3PD | 2346 N H ST        | GALVAN JUAN E-LUZ M         |                           | 2346 NORTH H ST      | OXNARD CA        | 93030      |
| 139028030 | R2PD | R3PD | 2344 N H ST        | GARCIA EDWARD P-LILY J      |                           | 2344 NORTH H ST      | OXNARD CA        | 93030      |
| 139028031 | R2PD | R3PD | 2340 N H ST        | FENLON ROBERT-SARA          |                           | 2340 NORTH H ST      | OXNARD CA        | 93030      |
| 139028032 | R2PD | R3PD | 2342 N H ST        | RENFROE ROBERT R-LYNETTE N  |                           | 2342 NORTH H ST      | OXNARD CA        | 93036-1552 |
| 139028033 | R2PD | R3PD | 631 HOLLY AVE      | GOMEZ VERONICA I TR         |                           | 631 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139028034 | R2PD | R3PD | 629 HOLLY AVE      | PERDUE MIKE S-CELESTE E     |                           | 629 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139028035 | R2PD | R3PD | 633 HOLLY AVE      | CHAPARRO PATRICIA L         |                           | 633 HOLLY AVE        | OXNARD, CA       | 93036      |
| 139028036 | R2PD | R3PD | 635 HOLLY AVE      | RIZZIE ROBERT C TR          |                           | 3005 DOVE CANYON DR  | OXNARD, CA       | 93036      |
| 139028037 | R2PD | R3PD | 2330 N H ST        | DOYLE RYAN C                |                           | 2330 NORTH H ST      | OXNARD, CA       | 93036      |
| 139028038 | R2PD | R3PD | 2328 N H ST        | HALL GREG L-ALYSON E        |                           | 2328 H ST            | OXNARD CA        | 93036      |
| 139029001 | R2PD | R3PD | 2322 N H ST        | TAYLOR JACQUILIN R          |                           | 2322 NORTH H ST      | OXNARD, CA       | 93030      |
| 139029002 | R2PD | R3PD | 2320 N H ST        | LOPEZ FRANK J-SYLIVIA       |                           | 2320 NORTH H ST      | OXNARD, CA       | 93036      |
| 139029003 | R2PD | R3PD | 639 HOLLY AVE      | ARAKAKI STEVEN S TR         |                           | 639 HOLLY AVE        | OXNARD, CA       | 93036      |
| 139029004 | R2PD | R3PD | 637 HOLLY AVE      | OFELDT ERNEST T IV-LISA A   |                           | 637 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139029005 | R2PD | R3PD | 641 HOLLY AVE      | PHAM NGOC N                 | PHAM HUNG M               | 641 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139029006 | R2PD | R3PD | 643 HOLLY AVE      | BRUNING JOHN-ANTONETTE TR   | LA PIANA THERESA A POCINO | 1963 LAFAYETTE ST    | SAN GABRIEL CA   | 91776-4217 |
| 139029007 | R2PD | R3PD | 2312 N H ST        | CENTENO RAYMOND JR          |                           | 2312 NORTH H ST      | OXNARD, CA       | 93030      |
| 139029008 | R2PD | R3PD | 2310 N H ST        | BENNETT PATRICIA R          |                           | 2310 N H ST          | OXNARD CA        | 93036-1548 |
| 139029009 | R2PD | R3PD | 2300 N H ST        | MAMMOTH LAND CO LLC         | ATTN JOHN HERZOG          | 229 JESMARY LN #A    | SANTA BARBARA CA | 93105      |
| 139029010 | R2PD | R3PD | 2302 N H ST        | MC MAHAN TANYA TR           |                           | 2302 NORTH H ST      | OXNARD CA        | 93030      |
| 139029011 | R2PD | R3PD | 647 HOLLY AVE      | MAGANA VICTOR G-JOANN L     |                           | 647 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139029012 | R2PD | R3PD | 645 HOLLY AVE      | NICHOLSON LORETTA M TRUST   |                           | 645 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139029013 | R2PD | R3PD | 2258 N H ST        | STUMP ANDREA                |                           | 2258 NORTH H ST #201 | OXNARD CA        | 93030      |
| 139029014 | R2PD | R3PD | 2256 N H ST        | RITCHIE PHILIP JR-G TRUST   |                           | 1331 HANOVER LN      | VENTURA CA       | 93001-4071 |
| 139029015 | R2PD | R3PD | 2252 N H ST        | BRACAMONTES LUZ*            | BRACAMONTES ADRIANA       | 2252 NORTH H ST      | OXNARD, CA       | 93036      |
| 139029016 | R2PD | R3PD | 2254 N H ST        | GOLDEN EDWARD E SURV TR     |                           | 2254 NORTH H ST      | OXNARD CA        | 93036      |
| 139029017 | R2PD | R3PD | 651 HOLLY AVE      | JUAREZ EDUARDO              |                           | 651 HOLLY AVE        | OXNARD CA        | 93036-1934 |
| 139029018 | R2PD | R3PD | 649 HOLLY AVE      | FARINPOUR MOREY-FARIDEH     |                           | 1710 MOUNTAIN AVE    | SANTA BARBARA CA | 93101-4608 |
| 139029019 | R2PD | R3PD | 653 HOLLY AVE      | KLAUDT ROBERT J             |                           | 2551S TERRAIN LN     | PUNTA GORDA, FL  | 33983      |
| 139029020 | R2PD | R3PD | 655 HOLLY AVE      | VAN RIPER DONALD G SR-N TR  | ATTN NORMA VAN RIPER      | 2031 PAMELA ST       | OXNARD CA        | 93036-2716 |
| 139029021 | R2PD | R3PD | 2250 N H ST        | BENITEZ JORGE J-AMELIA      |                           | 2250 NORTH H ST      | OXNARD CA        | 93036      |
| 139029022 | R2PD | R3PD | 2248 N H ST        | KAPETANICH WILLIAM L TR     |                           | 5312 BUENA MESA CT   | CAMARILLO CA     | 93012-5300 |
| 139029023 | R2PD | R3PD | 2244 N H ST        | LEYVA FIDEL-MONICA          |                           | 2244 NORTH H ST      | OXNARD CA        | 93036      |
| 139029024 | R2PD | R3PD | 2246 N H ST        | ELENES ALMA M               | ROSAS MORIZETH            | 2246 NORTH H ST      | OXNARD, CA       | 93036      |
| 139030001 | R2PD | R3PD | 622 HOLLY AVE      | AXTON VICTORIA              |                           | 601 HOLLY AVE        | OXNARD CA        | 93036-1933 |
| 139030002 | R2PD | R3PD | 624 HOLLY AVE      | KENNEDY JUDY                |                           | 624 HOLLY AVE        | OXNARD, CA       | 93036      |
| 139030003 | R2PD | R3PD | 626 HOLLY AVE      | MEYER MARTIN P TR           | WILEY LISA M TR           | 626 HOLLY AVE        | OXNARD CA        | 93036-1931 |
| 139030004 | R2PD | R3PD | 620 HOLLY AVE      | MARTINEZ SAUL-MARICELA      |                           | 620 HOLLY AV         | OXNARD, CA       | 93036      |
| 139030005 | R2PD | R3PD | 614 HOLLY AVE      | CHAMPLAIN DONALD P TR       |                           | 614 HOLLY AV         | OXNARD CA        | 93036-1931 |
| 139030006 | R2PD | R3PD | 612 HOLLY AVE      | QUIRARTE ROBERTO-ANTONIA    |                           | 612 HOLLY AV         | OXNARD, CA       | 93036      |
| 139030007 | R2PD | R3PD | 608 HOLLY AVE      | HERNANDEZ ADRIANA A         |                           | 608 HOLLY AV         | OXNARD CA        | 93036      |
| 139030008 | R2PD | R3PD | 610 HOLLY AVE      | WATFORD WAYNE W             |                           | 610 HOLLY AVE        | OXNARD CA        | 93036      |
| 139030009 | R2PD | R3PD | 634 HOLLY AVE      | MACLEAN ALEXANDER           |                           | 3734 BAY TREE CT     | LYNN HAVEN FL    | 32444      |
| 139030010 | R2PD | R3PD | 632 HOLLY AVE      | GOREN OFER                  |                           | 632 HOLLY AV         | OXNARD, CA       | 93036      |



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| 139030011 | R2PD | R3PD | 630 HOLLY AVE     | MUNOZ DEBRA G                |                             | 630 HOLLY AVE              | OXNARD CA       | 93036-1931 |
| 139030012 | R2PD | R3PD | 628 HOLLY AVE     | ARREDONDO RAYMOND-LIMBANIA   |                             | 628 HOLLY AVE              | OXNARD CA       | 93036-1931 |
| 139030013 | R2PD | R3PD | 636 HOLLY AVE     | STEPHENS WAYNE L TR          |                             | 636 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030014 | R2PD | R3PD | 638 HOLLY AVE     | GIBSON BRIAN D-AMBER R       |                             | 638 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030015 | R2PD | R3PD | 640 HOLLY AVE     | CARNEY MARY P                |                             | 7737 RHODES AV             | STUDIO CITY, CA | 91604      |
| 139030016 | R2PD | R3PD | 642 HOLLY AVE     | WOODWORTH CLARICE E TR       | ATTN GAIL L BRIDE-TTEE      | 642 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030017 | R2PD | R3PD | 656 HOLLY AVE     | OBERLANDE DEBORAH S TRUST    |                             | 656 HOLLY AVE              | OXNARD CA       | 93036-1932 |
| 139030018 | R2PD | R3PD | 658 HOLLY AVE     | WARFIELD LAURA L TR          |                             | 658 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030019 | R2PD | R3PD | 654 HOLLY AVE     | DIAZ JOSE R-PEARLE G         |                             | 654 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030020 | R2PD | R3PD | 652 HOLLY AVE     | GALAVIZ ALEJANDRO            |                             | 828 ELM CT                 | OXNARD, CA      | 93033      |
| 139030021 | R2PD | R3PD | 650 HOLLY AVE     | ERTEL SHARON L TR            |                             | 950 JANETWOOD DR           | OXNARD CA       | 93030-3419 |
| 139030022 | R2PD | R3PD | 648 HOLLY AVE     | LOWERY CATHERINE A TR        |                             | 648 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030023 | R2PD | R3PD | 674 HOLLY AVE FL  | CITIWORKS LP                 |                             | 3727 W MAGNOLIA BL #827    | BURBANK, CA     | 91507      |
| 139030024 | R2PD | R3PD | 672 HOLLY AVE     | LOWRY LAURA B TRUST          |                             | 755 WETMORE HTS            | COLORADO SPRING | 80906      |
| 139030025 | R2PD | R3PD | 670 HOLLY AVE     | TORRES CESAR R               | MENA ANA G                  | 670 HOLLY AVE              | OXNARD CA       | 93036-1932 |
| 139030026 | R2PD | R3PD | 668 HOLLY AVE     | CULBERTSON CATHERINE A       |                             | 390 CAROL DR               | VENTURA, CA     | 93003      |
| 139030027 | R2PD | R3PD | 676 HOLLY AVE     | STANLEY WILLIE J-PAMELA L    |                             | 676 HOLLY AVE              | OXNARD CA       | 93036-1932 |
| 139030028 | R2PD | R3PD | 678 HOLLY AVE     | PUENTES JUAN F-MARISOL G     |                             | 678 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030029 | R2PD | R3PD | 606 HOLLY AVE     | ARROYO JAIME R-VANESSA A     |                             | 2421 KENTIA ST             | OXNARD CA       | 93036-6295 |
| 139030030 | R2PD | R3PD | 604 HOLLY AVE     | ESTRADA DALIA A              |                             | 604 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030031 | R2PD | R3PD | 602 HOLLY AVE     | TORRES GILBERT A-JENNIFER L  |                             | 602 HOLLY AVE              | OXNARD CA       | 93036-1930 |
| 139030032 | R2PD | R3PD | 600 HOLLY AVE     | RAMEY MICHAEL J-DEBRA J      |                             | 600 HOLLY AVE              | OXNARD CA       | 93036-1930 |
| 139030033 | R2PD | R3PD | 582 HOLLY AVE     | YANCEY ELIZABETH A           |                             | 582 HOLLY AVE              | OXNARD CA       | 93036-1929 |
| 139030034 | R2PD | R3PD | 580 HOLLY AVE     | FLORES VALERIE M             |                             | 580 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030035 | R2PD | R3PD | 578 HOLLY AVE     | PIMENTEL MARTIN A            | ALCARAZ ANGELICA            | 578 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030036 | R2PD | R3PD | 576 HOLLY AVE     | ESTRADA GERMAIN              |                             | 576 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030037 | R2PD | R3PD | 574 HOLLY AVE     | BACA SARA                    |                             | 574 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030038 | R2PD | R3PD | 572 HOLLY AVE     | PFANNENSTIEL JERALYN A       |                             | 572 HOLLY AVE              | OXNARD CA       | 93036-1929 |
| 139030039 | R2PD | R3PD | 570 HOLLY AVE     | VARGAS MARIO A               | CAMPOS VARGAS MABEL Y       | 570 HOLLY AV               | OXNARD CA       | 93036      |
| 139030040 | R2PD | R3PD | 568 HOLLY AVE     | NELFORD CAROLYN TR           |                             | PO BOX 5562                | OXNARD, CA      | 93031      |
| 139030041 | R2PD | R3PD | 566 HOLLY AVE     | THOMPSON MICHAEL-CAROLINE TR |                             | 566 HOLLY AVE              | OXNARD CA       | 93036-1929 |
| 139030042 | R2PD | R3PD | 564 HOLLY AVE     | ACOSTA ROBERT-MARIA          |                             | 2300 IVANHOE AVE           | OXNARD CA       | 93030      |
| 139030043 | R2PD | R3PD | 562 HOLLY AVE     | MARIN ADOLFO                 | HERRERA RICHARD             | 562 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139030044 | R2PD | R3PD | 560 HOLLY AVE     | SUMMERS CYNTHIA C TR         |                             | 560 HOLLY AV               | OXNARD, CA      | 93036      |
| 139030045 | R2PD | R3PD | 558 HOLLY AVE     | PAPADOR GEORGIA H            | ATTN MARILYN ANTICOUNI      | 5852 MARSTONE LN           | GOLETA CA       | 93117-2120 |
| 139030046 | R2PD | R3PD | 556 HOLLY AVE     | BADGER VIOLET I TR           |                             | 775 ADIRONDACK             | VENTURA CA      | 93003      |
| 139030047 | R2PD | R3PD | 554 HOLLY AVE     | ADAMS PAUL M-MARY E          |                             | 3848 FOUNTAIN ST           | CAMARILLO CA    | 93012      |
| 139030048 | R2PD | R3PD | 552 HOLLY AVE     | SCHULZ JEFFREY A             |                             | 552 HOLLY AV               | OXNARD, CA      | 93036      |
| 139031001 | R2PD | R3PD | 664 HOLLY AVE RUB | BEZA LOWREN J                |                             | 664 HOLLY AV               | OXNARD, CA      | 93036      |
| 139031002 | R2PD | R3PD | 660 HOLLY AVE     | NAVARRO YOLANDA TR           |                             | 660 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139031003 | R2PD | R3PD | 666 HOLLY AVE     | KEYES MICHAEL K              |                             | 666 HOLLY AV               | OXNARD CA       | 93036-1932 |
| 139031004 | R2PD | R3PD | 662 HOLLY AVE     | SANDOVAL MERCEDES A TR       | ATTN GEORGE J SANDAVAL TTEE | 662 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139031005 | R2PD | R3PD | 706 HOLLY AVE     | GRAVES VICTOR E-MARVISLEEN   |                             | 706 HOLLY AVE              | OXNARD CA       | 93036-1907 |
| 139031006 | R2PD | R3PD | 704 HOLLY AVE     | IMRIE GEORGE M-MARGARET M TR |                             | 1562 N AVENIDA DEL MANZANO | CAMARILLO CA    | 93010-1804 |
| 139031007 | R2PD | R3PD | 702 HOLLY AVE     | ROVINSKY ALEXANDER-REBECCA   |                             | 1058 SEA GLASS WAY         | SAN DIEGO CA    | 92154      |
| 139031008 | R2PD | R3PD | 700 HOLLY AVE     | MC DUFFIE DAVID L            |                             | 700 HOLLY AVE              | OXNARD CA       | 93036-1966 |
| 139031009 | R2PD | R3PD | 722 HOLLY AVE     | MOREFIELD PERRY S            |                             | 722 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139031010 | R2PD | R3PD | 720 HOLLY AVE     | SOLIZ JESS L-YOLANDA O       |                             | 720 HOLLY AV               | OXNARD CA       | 93036-1907 |
| 139031011 | R2PD | R3PD | 732 HOLLY AVE     | MLINAC ARLENE                |                             | 732 HOLLY AVE              | OXNARD, CA      | 93036      |
| 139031012 | R2PD | R3PD | 730 HOLLY AVE     | RIZK ROBERT C-SONDRA J TR    |                             | 1350 RANCHO VISTA LN       | SANTA PAULA CA  | 93060      |
| 139031013 | R2PD | R3PD | 750 HOLLY AVE     | SMITH KATHY L TR             |                             | 3613 VIA PACIFICA WALK     | OXNARD CA       | 93035-2222 |
| 139031014 | R2PD | R3PD | 740 HOLLY AVE     | PETERSON QUENTIN             |                             | PO BOX 2608                | VICTORVILLE CA  | 92393-2608 |

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| 139031015 | R2PD | R3PD | 2238 N H ST       | RODRIGUEZ MARIA G            |                             | 2238 NORTH H ST        | OXNARD CA       | 93036      |
| 139031016 | R2PD | R3PD | 2242 N H ST       | ESCALERA FAMILY INC          |                             | 641 ERICA PL           | OXNARD, CA      | 93036      |
| 139031017 | R2PD | R3PD | 2236 N H ST       | GAITAN PATRICIA F            | ATTN TED THRUSH             | 635 ERICA PL           | OXNARD, CA      | 93036      |
| 139031018 | R2PD | R3PD | 2240 N H ST       | GLENNEY JAMES A TR EST       | ATTN JEFFREY W GLENNEY TTEE | 3713 PELHAM LN         | CHARLOTTE NC    | 28211-3723 |
| 139031019 | R2PD | R3PD | 2234 N H ST       | JORDAN STEPHANIE A*          | JORDAN JOHN M               | 2234 NORTH H ST        | OXNARD CA       | 93030      |
| 139031020 | R2PD | R3PD | 2232 N H ST       | TSAI SWE DEN-CHYI TANG TR    |                             | 2925 ROCKY MOUNTAIN DR | OXNARD, CA      | 93036      |
| 139031021 | R2PD | R3PD | 2228 N H ST       | MERCER JENETTE               |                             | 2228 NORTH H ST        | OXNARD, CA      | 93030      |
| 139031022 | R2PD | R3PD | 2230 N H ST       | PEREZ NOE                    |                             | 501 W KAMALA ST        | OXNARD CA       | 93033-3408 |
| 139031023 | R2PD | R3PD | 2224 N H ST       | GANDRUD GREGORY TR           |                             | 1180 EUGENIA PL #220   | CARPINTERIA, CA | 93013      |
| 139031024 | R2PD | R3PD | 2226 N H ST       | URQUIDEZ DANIEL              |                             | 2226 NORTH H ST        | OXNARD, CA      | 93036      |
| 139031025 | R2PD | R3PD | 712 HOLLY AVE     | ESCALERA FAMILY INC          |                             | 641 ERICA PL           | OXNARD, CA      | 93036      |
| 139031026 | R2PD | R3PD | 710 HOLLY AVE     | COLLINS SHIRLEY R TR EST     | ATTN SPENCER S HSU          | 3067 OLIVER ST NW      | WASHINGTON DC   | 20015-1111 |
| 139031027 | R2PD | R3PD | 714 HOLLY AVE     | RAMOS NANCY                  |                             | 714 HOLLY DR           | OXNARD, CA      | 93036      |
| 139031028 | R2PD | R3PD | 716 HOLLY AVE     | CHEN PETER-LING H T TR       |                             | 30 VIA TERRASOL        | CAMARILLO CA    | 93010-1662 |
| 139031029 | R2PD | R3PD | 2222 N H ST       | LAMACCHIA ROBERT E-JANET     |                             | 2222 NORTH H ST        | OXNARD CA       | 93036      |
| 139031030 | R2PD | R3PD | 2220 N H ST       | HERNANDEZ ADILENE            |                             | 2220 NORTH H ST        | OXNARD, CA      | 93036      |
| 139031031 | R2PD | R3PD | 2218 N H ST       | FLORES LAWRENCE G TR         |                             | 2218 NORTH H ST        | OXNARD CA       | 93030      |
| 139031032 | R2PD | R3PD | 2216 N H ST       | BROWN TOMMY L                |                             | 2216 NORTH H ST        | OXNARD CA       | 93030      |
| 139031033 | R2PD | R3PD | 2214 N H ST       | GARCIA FLORENCIO             | GARCIA ODALIZ G             | 2214 NORTH H ST        | OXNARD CA       | 93036      |
| 139031034 | R2PD | R3PD | 2210 N H ST       | ATCHISON JEFF-GENEVA         |                             | 2210 NORTH H ST        | OXNARD CA       | 93030      |
| 139031035 | R2PD | R3PD | 2208 N H ST       | SALZER JAMES L JR-NANCY TR   |                             | 5801 VALENTINE RD      | VENTURA, CA     | 93003      |
| 139031036 | R2PD | R3PD | 2212 N H ST       | NASH JASON S-MARIBEL M       |                             | 2212 NORTH H ST        | OXNARD CA       | 93036      |
| 139031037 | R2PD | R3PD | 2206 N H ST       | GUTIERREZ PETER              | CASTELLON-GUTIERREZ LEONOR  | 2206 NORTH H ST        | OXNARD, CA      | 93036      |
| 139031038 | R2PD | R3PD | 2204 N H ST       | RODRIGUEZ JOSE A-MARICRUZ    |                             | 2204 N H ST            | OXNARD CA       | 93036      |
| 139031039 | R2PD | R3PD | 2202 N H ST       | ESCALERA FAMILY INC          |                             | 641 W ERICA PL         | OXNARD CA       | 93036      |
| 139031040 | R2PD | R3PD | 2200 N H ST       | BARTON ROBERT D              |                             | 1274-1 SAN SIMEON CT   | VENTURA, CA     | 93003      |
| 139032001 | R2PD | R3PD | 550 HOLLY AVE     | RICE CYNTHIA G               |                             | 550 HOLLY AVE          | OXNARD CA       | 93036-1928 |
| 139032002 | R2PD | R3PD | 548 HOLLY AVE     | JACKSON DAVID B-ELIZABETH TR |                             | 9600 VALLEY OAK CT     | BAKERSFIELD CA  | 93311      |
| 139032003 | R2PD | R3PD | 546 HOLLY AVE     | COLLET LORETTA A TR          |                             | 546 HOLLY AVE          | OXNARD, CA      | 93036      |
| 139032004 | R2PD | R3PD | 544 HOLLY AVE     | ESQUIVEL BILLI C-MIRNA M     |                             | 544 HOLLY AV           | OXNARD, CA      | 93036      |
| 139032005 | R2PD | R3PD | 542 HOLLY AVE IRR | NUNO SILVIA                  |                             | 542 HOLLY AVE          | OXNARD, CA      | 93036      |
| 139032006 | R2PD | R3PD | 538 HOLLY AVE     | CONTRERAS RUDY R             |                             | PO BOX 5789            | OXNARD, CA      | 93036      |
| 139032007 | R2PD | R3PD | 526 HOLLY AVE     | AREVALO DOLORES              |                             | 526 HOLLY AVE          | OXNARD CA       | 93036-1905 |
| 139032008 | R2PD | R3PD | 528 HOLLY AVE     | WEBB SUSAN J TR              |                             | 528 HOLLY AV           | OXNARD CA       | 93036-1928 |
| 139032009 | R2PD | R3PD | 530 HOLLY AVE     | LOEFFLER LAWRENCE H          | SIMMONS KATHIE J            | 530 HOLLY AV           | OXNARD CA       | 93036-1928 |
| 139032010 | R2PD | R3PD | 524 HOLLY AVE     | COX PAULETTE K B FAM TR      |                             | 524 HOLLY AVE          | OXNARD CA       | 93036-1905 |
| 139032011 | R2PD | R3PD | 522 HOLLY AVE     | DODGE STEPHEN J              |                             | 2814 S RICE AV         | OXNARD CA       | 93033      |
| 139032012 | R2PD | R3PD | 520 HOLLY AVE     | WOOLDRIDGE LEWIS C JR        |                             | 520 HOLLY AVE          | OXNARD CA       | 93036-1905 |
| 139032013 | R2PD | R3PD | 518 HOLLY AVE     | CANNISTRACI BRUCE SEP PRP TR |                             | 247 MONTEBELLO AVE     | VENTURA CA      | 93004-1619 |
| 139032014 | R2PD | R3PD | 516 HOLLY AVE     | TSAI CHIHUNG-SHIUCHIN TR     |                             | 12222 MEADOW GRASS CT  | SAN DIEGO CA    | 92128      |
| 139032015 | R2PD | R3PD | 532 HOLLY AVE     | MURILLO DANIEL               | TORRES NATHALY G            | 532 HOLLY AV           | OXNARD, CA      | 93036      |
| 139032016 | R2PD | R3PD | 534 HOLLY AVE     | LANGELIER PAUL A-EILEEN      |                             | 2040 NAPOLEON AVE      | OXNARD, CA      | 93033      |
| 139032017 | R2PD | R3PD | 536 HOLLY AVE     | HERRERA AMBER M-ANDRES       |                             | 536 HOLLY AV           | OXNARD, CA      | 93036      |
| 139032018 | R2PD | R3PD | 540 HOLLY AVE FL  | AYALA ANDREW-RENEE           | AYALA ASHLEY                | 540 HOLLY AV           | OXNARD, CA      | 93036      |
| 139032019 | R2PD | R3PD | 508 HOLLY AVE     | ALVAREZ EVAN                 | BASCO MARIA C G             | 508 HOLLY AV           | OXNARD, CA      | 93036      |
| 139032020 | R2PD | R3PD | 510 HOLLY AVE     | BARAJAS JOSE A-ELENA M       |                             | 510 HOLLY AV           | OXNARD CA       | 93036-1905 |
| 139032021 | R2PD | R3PD | 512 HOLLY AVE     | PROVENCE DAVID A-SHARON L    |                             | 20357 KENSWICK         | WINNETKA CA     | 91306      |
| 139032022 | R2PD | R3PD | 514 HOLLY AVE     | MUTUC JOSE F-SUSAN S         |                             | 514 HOLLY AV           | OXNARD CA       | 93036      |
| 139032023 | R2PD | R3PD | 504 HOLLY AVE     | WESSLER CHARLES P-KARLENE TR |                             | 9349 NEATH ST          | VENTURA CA      | 93004      |
| 139032024 | R2PD | R3PD | 506 HOLLY AVE     | ORDAZ YVETTE                 | ORDAZ JOSE-ALICIA           | 506 HOLLY AVE          | OXNARD CA       | 93036-1905 |
| 139032025 | R2PD | R3PD | 500 HOLLY AVE     | LUZETSKY GAIL R TR           |                             | 500 HOLLY AVE          | OXNARD, CA      | 93036      |
| 139032026 | R2PD | R3PD | 502 HOLLY AVE     | STEWART GREGORY E            |                             | 7764 EISENHOWER ST     | VENTURA CA      | 93003-2477 |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                      |                              |                         |                           |                  |            |
|-----------|------|------|----------------------|------------------------------|-------------------------|---------------------------|------------------|------------|
| 139034001 | R3PD | R4PD | 766 NANDINA PL       | MATTER HELEN M               |                         | 766 NANDINA PL            | OXNARD CA        | 93036-1967 |
| 139034002 | R3PD | R4PD | 760 NANDINA PL       | BARKSDALE VINCENT            |                         | 760 NANDINA PL            | OXNARD CA        | 93036-1967 |
| 139034003 | R3PD | R4PD | 764 NANDINA PL       | GARCIA ABEL C-RACHEL M TR    |                         | 764 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034004 | R3PD | R4PD | 762 NANDINA PL       | DOVEL LYDIA P                |                         | 762 NANDINA PL            | OXNARD CA        | 93036-1967 |
| 139034005 | R3PD | R4PD | 752 NANDINA PL       | RODRIGUEZ JOSE-CATHERINE TR  |                         | 752 NANDINA PL            | OXNARD CA        | 93036-1967 |
| 139034006 | R3PD | R4PD | 750 NANDINA PL       | GALLARDO DONNA M             |                         | 750 NANDINA CT            | OXNARD, CA       | 93036      |
| 139034007 | R3PD | R4PD | 749 NANDINA CT       | SALDANA JOSE C-DOMINICA M    |                         | 749 NANDINA CT            | OXNARD, CA       | 93036      |
| 139034008 | R3PD | R4PD | 747 NANDINA CT       | CEBALLOS MARTHA E            | GALLEGOS DORA R         | 747 NANDINA CT            | OXNARD CA        | 93036      |
| 139034009 | R3PD | R4PD | 743 NANDINA CT       | ZAMECKI THOMAS C-CATERINA    |                         | 743 NANDINA CT            | OXNARD CA        | 93036-1910 |
| 139034010 | R3PD | R4PD | 741 NANDINA CT       | HENRICKSEN GARY W-BARBARA TR |                         | 741 NANDINA CT            | OXNARD CA        | 93036-1910 |
| 139034011 | R3PD | R4PD | 730 NANDINA CT       | VARGAS OLIVIA                |                         | 730 NANDINA CT            | OXNARD CA        | 93036-1910 |
| 139034012 | R3PD | R4PD | 732 NANDINA CT       | MEDINA ANDREW J              |                         | 732 NANDINA CT            | OXNARD, CA       | 93036      |
| 139034013 | R3PD | R4PD | 736 NANDINA CT       | LARA SHIMA TR                |                         | 1650 E GONZALES RD #175   | OXNARD CA        | 93036      |
| 139034014 | R3PD | R4PD | 738 NANDINA CT       | OROPEZA THOMAS               | OROPEZA RANDOLPH-RACHEL | 738 NANDINA CT            | OXNARD CA        | 93036-1910 |
| 139034015 | R3PD | R4PD | 722 NANDINA PL       | MARRON JOSE L-VICTORIA B TR  |                         | 1131 ALMENDRA PL          | OXNARD, CA       | 93036      |
| 139034016 | R3PD | R4PD | 720 NANDINA PL       | HOTCHKISS LAWRENCE W-KARIN A |                         | 720 NANDINA PL            | OXNARD CA        | 93036-1911 |
| 139034017 | R3PD | R4PD | 712 NANDINA PL       | CARLISLE DEBORAH A TR        |                         | PO BOX 563                | PORT HUENEME, CA | 93044      |
| 139034018 | R3PD | R4PD | 710 NANDINA PL       | QUEEN LYNDA S                |                         | PO BOX 7925               | OXNARD CA        | 93031      |
| 139034019 | R3PD | R4PD | 702 NANDINA PL       | BOCANEGRA LINDA I            | MONTIEL ROBERT V        | 702 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034020 | R3PD | R4PD | 700 NANDINA PL       | ALMAGUER RALPH               |                         | 700 NANDINA PL            | OXNARD CA        | 93036-1911 |
| 139034021 | R3PD | R4PD | 723 NANDINA PL       | MOWERY DIANE                 |                         | 723 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034022 | R3PD | R4PD | 721 NANDINA PL       | ARANDA JERRY M-MARTHA M      |                         | 3406 FAIRMONT LN          | OXNARD CA        | 93036-6329 |
| 139034023 | R3PD | R4PD | 715 NANDINA PL       | BROWN KENNETH C              | C/O WALKER & PAUL       | 355 NORTH A ST            | OXNARD CA        | 93030      |
| 139034024 | R3PD | R4PD | 713 NANDINA PL       | RUBIO VICTOR A               | HUERTA VERONICA         | 713 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034025 | R3PD | R4PD | 717 NANDINA PL       | ALVARADO ANGELICA            |                         | 717 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034026 | R3PD | R4PD | 711 NANDINA PL       | ESCALANTE ANGELA TRUST       | SMITH FRANCIS H         | 2306 CROWN POINT CT       | OXNARD CA        | 93036-7780 |
| 139034027 | R3PD | R4PD | 693 NANDINA PL       | LORD NAN RAE                 |                         | 693 NANDINA PL            | OXNARD CA        | 93036-1908 |
| 139034028 | R3PD | R4PD | 691 NANDINA PL       | JUAREZ MARLENE               |                         | 691 NANDINA PL            | OXNARD, CA       | 93035      |
| 139034029 | R3PD | R4PD | 687 NANDINA PL       | ZENDEJAS MARIA E             |                         | 687 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034030 | R3PD | R4PD | 685 NANDINA PL       | SAUCEDO GINA L               |                         | 685 NANDINA PL            | OXNARD CA        | 93036      |
| 139034031 | R3PD | R4PD | 683 NANDINA PL       | ALBERTO ULISES R             | ROQUE AMBER O           | 683 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034032 | R3PD | R4PD | 681 NANDINA PL       | EMARD JERRY B TR             |                         | 681 NANDINA PL            | OXNARD, CA       | 93036      |
| 139034033 | R3PD | R4PD | 633 NANDINA PL       | GRIFFITH VICTORIA C          |                         | 633 NANDINA PL            | OXNARD CA        | 93036-1908 |
| 139034034 | R3PD | R4PD | 631 NANDINA PL       | GONZALES JOSEPH L            |                         | 631 NANDINA PL            | OXNARD CA        | 93036-1908 |
| 139034035 | R3PD | R4PD | 632 NANDINA PL       | MAENO SHIG ET AL             |                         | 632 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034036 | R3PD | R4PD | 630 NANDINA PL       | DAVIS RICHARD SR-BARBARA TR  |                         | 630 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034037 | R3PD | R4PD | 634 NANDINA CIR      | MIYASAKI NAOMI C TR          |                         | 634 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034038 | R3PD | R4PD | 636 NANDINA CIR      | EVERETT STEPHANIE L TR       |                         | 636 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034039 | R3PD | R4PD | 640 NANDINA CIR      | WOODWARD MICHAEL J-TAMARA K  |                         | 640 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034040 | R3PD | R4PD | 642 NANDINA CIR      | NIMS SONIA J TR              |                         | PO BOX 6488               | OXNARD CA        | 93031      |
| 139034041 | R3PD | R4PD | 646 NANDINA CIR      | SANCHEZ EDDIE T-ROWENA L     |                         | 646 NANDINA CIR           | OXNARD, CA       | 93036      |
| 139034042 | R3PD | R4PD | 648 NANDINA CIR      | ORELLANA JUAN A-ROSA C       |                         | 648 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034043 | R3PD | R4PD | 651 NANDINA CIR      | GAUB JANET D                 |                         | 11928 DARLINGTON AVE #106 | LOS ANGELES CA   | 90049      |
| 139034044 | R3PD | R4PD | 653 NANDINA CIR      | CHASTAIN GLORIA M            |                         | 653 NANDINA CIR           | OXNARD, CA       | 93036      |
| 139034045 | R3PD | R4PD | 663 NANDINA PL       | FLORES JOE F-JOANNA          |                         | 663 NANDINA CIR           | OXNARD CA        | 93036-1909 |
| 139034046 | R3PD | R4PD | 665 NANDINA PL       | SMITH BARBARA J              | SMITH BARBARA J TR      | 665 NANDINA CIR           | OXNARD, CA       | 93036      |
| 139034047 | R3PD | R4PD | 667 NANDINA CIR      | ALTAMIRANO JAIRO-PAOLA       |                         | 667 NANDINA CR            | OXNARD, CA       | 93036      |
| 139034048 | R3PD | R4PD | 661 NANDINA CIR      | RUSSELL ROBERT M-EILEEN R    |                         | 661 NANDINA CR            | OXNARD CA        | 93036-1909 |
| 139034049 | R3PD | R4PD | 673 NANDINA PL       | GOMEZ LIZETTE                |                         | 673 NANDINA CR            | OXNARD CA        | 93036      |
| 139034050 | R3PD | R4PD | 671 NANDINA PL       | GEORGE NICHOLAS-EMILY        |                         | 671 NANDINA PL            | OXNARD, CA       | 93036      |
| 139039102 | R3PD | R4PD | 1920 N H ST UNIT 241 | VEGA RICARDO-ROSALIA         |                         | 1920 NORTH H ST           | OXNARD CA        | 93030      |
| 139039104 | R3PD | R4PD | 1920 N H ST UNIT 240 | CIRINO ELENA P ET AL         |                         | 1230 HIBISCUS ST          | OXNARD CA        | 93036-2267 |

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|           |      |      |                         |                              |                      |                            |                    |            |
|-----------|------|------|-------------------------|------------------------------|----------------------|----------------------------|--------------------|------------|
| 139039105 | R3PD | R4PD | 1920 N H ST UNIT 139    | JOHNSON MARIA M TR           |                      | 2396 ELMDALE AV            | SIMI VALLEY CA     | 93065      |
| 139039107 | R3PD | R4PD | 1920 N H ST UNIT 138    | HAINES RICHARD J-VILLA W     |                      | 24148 TROYES LN            | MURRIETA CA        | 92562      |
| 139039109 | R3PD | R4PD | 1920 N H ST UNIT 142    | LE BA V                      |                      | 2057 MISSION HILLS DR      | OXNARD CA          | 93036      |
| 139039112 | R3PD | R4PD | 1920 N H ST UNIT 243    | TAHMASIAN HOVIK              |                      | 8537 WYNGATE ST            | SUNLAND CA         | 91040      |
| 139039114 | R3PD | R4PD | 1920 N H ST UNIT 244    | SALDIVAR LIZETH P            |                      | 1920 NORTH H ST #244       | OXNARD CA          | 93036      |
| 139039115 | R3PD | R4PD | 1920 N H ST UNIT 145    | RODRIGUEZ LETICIA            |                      | 1920 NORTH H ST #145       | OXNARD CA          | 93030      |
| 139039117 | R3PD | R4PD | 1920 N H ST UNIT 146    | CRAWFORD VIVIAN V            |                      | PO BOX 395                 | LA MIRADA CA       | 90637      |
| 139039119 | R3PD | R4PD | 1920 N H ST UNIT 147    | HERNANDEZ JOSE L-TERESA M    |                      | 1101 E VENTURA BLVD #202   | OXNARD CA          | 93036      |
| 139039122 | R3PD | R4PD | 1920 N H ST UNIT 249    | ZEPEDA CESAR A-MARIA DE L A  |                      | 7218 BOULDER FALLS CT      | BAKERSFIELD CA     | 93312-6569 |
| 139039124 | R3PD | R4PD | 1920 N H ST UNIT 248    | LE BA V                      |                      | 2057 MISSION HILLS DR      | OXNARD CA          | 93036-6320 |
| 139039125 | R3PD | R4PD | 1920 N H ST UNIT 137    | CASTILLO JUAN M              |                      | 1920 NORTH H ST #137       | OXNARD CA          | 93030      |
| 139039128 | R3PD | R4PD | 1920 N H ST UNIT 236    | DALTON AVERY                 |                      | 2890 FELTON ST             | NEWBURY PARK CA    | 91320      |
| 139039129 | R3PD | R4PD | 1920 N H ST UNIT 135    | FABBIAN AARON-BRIDGET        |                      | 1920 NORTH H ST #135       | OXNARD CA          | 93036      |
| 139039131 | R3PD | R4PD | 1920 N H ST UNIT 134    | BOLOURCHI AFSAR L            |                      | 3999 E SANTA ANA CANYON #1 | ANAHEIM CA         | 92807      |
| 139039133 | R3PD | R4PD | 1920 N H ST UNIT 133    | GAMEZ RODOLFO G-ANA Y TR     |                      | 2078 NEWCASTLE DR          | OXNARD CA          | 93033      |
| 139039135 | R3PD | R4PD | 1920 N H ST UNIT 150    | HERNANDEZ ANDRES F-LUPE      |                      | 534 E FIR AVE              | OXNARD CA          | 93033      |
| 139039138 | R3PD | R4PD | 1920 N H ST UNIT 251    | TAH RETIREMENT VENTURES LLC  | ATTN KATHLEEN HARVEY | 109 PASADENA AVE           | OXNARD CA          | 93035      |
| 139039139 | R3PD | R4PD | 1920 N H ST UNIT 152    | ALVAREZ EDWIN                |                      | 1951 HILL ST               | OXNARD CA          | 93036      |
| 139039141 | R3PD | R4PD | 1920 N H ST UNIT 153    | ZUNIGA ARNULFO L-CECILIA     |                      | 1920 NORTH H ST #153       | OXNARD CA          | 93036      |
| 139039143 | R3PD | R4PD | 1920 N H ST UNIT 132    | ANDRADE GABRIEL L            | MARTINEZ BEATRIZ     | 1920 NORTH H ST #132       | OXNARD CA          | 93036      |
| 139039145 | R3PD | R4PD | 1920 N H ST UNIT 131    | LOPEZ GERARDO-BLANCA         |                      | 2087 DULCE DR              | OXNARD CA          | 93036-2484 |
| 139039148 | R3PD | R4PD | 1920 N H ST UNIT 230    | AVILA ISMAEL                 | NIETO ESMERALDA      | 1920 NORTH H ST #230       | OXNARD CA          | 93030      |
| 139039149 | R3PD | R4PD | 1920 N H ST UNIT 129    | GONZALEZ BERTA               |                      | 250 E PLEASANT VLY RD #122 | OXNARD CA          | 93033      |
| 139039151 | R3PD | R4PD | 1920 N H ST UNIT 128    | CABRERA RUBEN                |                      | 1920 NORTH H ST #128       | OXNARD CA          | 93036      |
| 139039202 | R3PD | R4PD | 1925 GINGER ST UNIT 214 | CEDILLO YESENIA B H          |                      | 1925 GINGER AVE #214       | OXNARD CA          | 93036      |
| 139039203 | R3PD | R4PD | 1925 GINGER ST UNIT 115 | VITELA SANTOS G              |                      | 1925 GINGER ST #115        | OXNARD CA          | 93036      |
| 139039205 | R3PD | R4PD | 1925 GINGER ST UNIT 116 | RIVERA PAOLA M               |                      | 5002 LAUREL PARK DR        | CAMARILLO CA       | 93012      |
| 139039208 | R3PD | R4PD | 1925 GINGER ST UNIT 212 | FORMAN-CARTON GAIL           |                      | 1920 NORTH H ST #250       | OXNARD CA          | 93036      |
| 139039209 | R3PD | R4PD | 1925 GINGER ST UNIT 111 | DIAZ JOAQUIN TR              |                      | PO BOX 6312                | OXNARD CA          | 93031-6312 |
| 139039212 | R3PD | R4PD | 1925 GINGER ST UNIT 210 | CORONA ISRAEL                |                      | 1925 N GINGER ST #210      | OXNARD CA          | 93036      |
| 139039213 | R3PD | R4PD | 1925 GINGER ST UNIT 109 | SEDENO FRANCISCO             |                      | 1925 GINGER ST #109        | OXNARD CA          | 93036      |
| 139039216 | R3PD | R4PD | 1925 GINGER ST UNIT 208 | PANO LIZA ANN                |                      | 11026 KLING ST             | NORTH HOLLYWOOD CA | 91602      |
| 139039218 | R3PD | R4PD | 1925 GINGER ST UNIT 207 | TAL ESTHER ETTY TR           |                      | 5847 COLODNY DR            | AGOURA HILLS CA    | 91301      |
| 139039219 | R3PD | R4PD | 1925 GINGER ST UNIT 106 | MILLER JON L-KRISTIE L TR    |                      | 1249 TEAL AVE              | VENTURA CA         | 93003      |
| 139039222 | R3PD | R4PD | 1925 GINGER ST UNIT 217 | BACA ANGELINA                |                      | 1925 GINGER ST #217        | OXNARD CA          | 93036      |
| 139039223 | R3PD | R4PD | 1925 GINGER ST UNIT 118 | CARRASCO MARIO               |                      | 1925 N GINGER ST #118      | OXNARD CA          | 93036      |
| 139039226 | R3PD | R4PD | 1925 GINGER ST UNIT 205 | GAYTAN KARLA                 |                      | 1925 GINGER ST #205        | OXNARD CA          | 93030      |
| 139039227 | R3PD | R4PD | 1925 GINGER ST UNIT 104 | WEIGLE JOHN S                |                      | 1925 GINGER AVE #104       | OXNARD CA          | 93030      |
| 139039229 | R3PD | R4PD | 1925 GINGER ST UNIT 103 | JOUE FABIEEN                 |                      | PO BOX 86234               | LOS ANGELES CA     | 90086-0234 |
| 139039231 | R3PD | R4PD | 1925 GINGER ST UNIT 102 | NOVOA MANUEL-MARIA           |                      | 1925 GINGER ST #102        | OXNARD CA          | 93030      |
| 139039233 | R3PD | R4PD | 1925 GINGER ST UNIT 101 | SILVA SAUL-MIREYA Y          |                      | 1925 GINGER AVE #101       | OXNARD CA          | 93030      |
| 139039236 | R3PD | R4PD | 1925 GINGER ST UNIT 219 | DANIEL MARGARET TTR          |                      | 1141 GLENWOOD DR           | OXNARD CA          | 93030-3942 |
| 139039238 | R3PD | R4PD | 1925 GINGER ST UNIT 220 | BENEFIELD KENNETH-MARILYN TR |                      | 690 CORRIENTE CT           | CAMARILLO CA       | 93010      |
| 139039239 | R3PD | R4PD | 1925 GINGER ST UNIT 121 | RAMIREZ MARIA L              |                      | 1925 N GINGER AV #121      | OXNARD CA          | 93036      |
| 139039242 | R3PD | R4PD | 1925 GINGER ST UNIT 222 | HERNANDEZ ADIEL D-MARIA S    |                      | 1925 GINGER AVE #222       | OXNARD CA          | 93033      |
| 139039244 | R3PD | R4PD | 1925 GINGER ST UNIT 227 | VILLEGAS HERMAN*             | VILLEGAS GINA        | 1925 N GINGER ST #227      | OXNARD CA          | 93036      |
| 139039245 | R3PD | R4PD | 1925 GINGER ST UNIT 126 | EQUITY TR CUSTODIAN          | ATTN BA VAN LE IRA   | 2057 MISSION HILLS DR      | OXNARD CA          | 93036      |
| 139039247 | R3PD | R4PD | 1925 GINGER ST UNIT 125 | LOPEZ BENITO V               |                      | 1925 N GINGER AVE #125     | OXNARD CA          | 93030      |
| 139039249 | R3PD | R4PD | 1925 GINGER ST UNIT 124 | RENTERIA VERONICA            |                      | 220 W COLLINS ST           | OXNARD CA          | 93036      |
| 139039252 | R3PD | R4PD | 1925 GINGER ST UNIT 223 | PISZCZEK THOMAS A-MIRIAM TR  |                      | 2601 NORITE PL             | OXNARD CA          | 93030      |
| 139041109 | R1   | ER   | WAGON WHEEL RD          | VENTURA COUNTY FL CTRL DIST  | ATTN R-W AGENT       | 800 S VICTORIA AVE         | VENTURA CA         | 93009-0001 |
| 139042013 | R3PD | R4PD | 2121 BLACKBERRY CIR     | MARTINEZ ALFREDO             |                      | 2121 BLACKBERRY CIR        | OXNARD CA          | 93036      |

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|           |       |      |                     |                               |                      |                               |                   |            |
|-----------|-------|------|---------------------|-------------------------------|----------------------|-------------------------------|-------------------|------------|
| 139042014 | R3PD  | R4PD | 2115 BLACKBERRY CIR | BELTRAN MARK A-KAREN F TR     |                      | PO BOX 3075                   | CAMARILLO CA      | 93011      |
| 139042015 | R3PD  | R4PD | 2111 BLACKBERRY CIR | ESCAMILLA GUADALUPE Z         |                      | 2111 BLACKBERRY CIR           | OXNARD CA         | 93036      |
| 139042016 | R3PD  | R4PD | 2107 BLACKBERRY CIR | THIBEALT DONNA M              |                      | 333 MOUNTAIN VIEW DR #3       | TALENT OR         | 97540      |
| 139042017 | R3PD  | R4PD | 2105 BLACKBERRY CIR | HUL CHANNOL R-CHOU G          |                      | 2105 BLACKBERRY CIR           | OXNARD CA         | 93036      |
| 139042019 | R3PD  | R4PD | 2052 BLACKBERRY CIR | GOUGH JOAN E                  |                      | 2052 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139042020 | R3PD  | R4PD | 2048 BLACKBERRY CIR | HANNON LINDA M                |                      | 2048 BLACKBERRY CIR           | OXNARD CA         | 93036-9062 |
| 139042022 | R3PD  | R4PD | 2042 BLACKBERRY CIR | WUERTELE LAURA M              |                      | 2042 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042024 | R3PD  | R4PD | 2026 BLACKBERRY CIR | WOHLAND POLLY                 |                      | 2026 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042027 | R3PD  | R4PD | 2079 BLACKBERRY CIR | EEBO REAL HOLDINGS LLC        |                      | PO BOX 1980                   | AGOURA HILLS CA   | 91376      |
| 139042030 | R3PD  | R4PD | 2065 BLACKBERRY CIR | ORTIZ FERDINAND P JR          |                      | 2065 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139042032 | R3PD  | R4PD | 2081 BLACKBERRY CIR | NAVARRO CECILIA Z             |                      | 2620 RUBY DR                  | OXNARD CA         | 93035      |
| 139042034 | R3PD  | R4PD | 2091 BLACKBERRY CIR | GUERRERO JUAN P M             |                      | 2091 BLACKBERRY CR            | OXNARD CA         | 93036      |
| 139042037 | R3PD  | R4PD | 2059 BLACKBERRY CIR | NORTON DAVID A TR             |                      | 2059 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042038 | R3PD  | R4PD | 2053 BLACKBERRY CIR | MUNOZ JOSEPH                  |                      | 2053 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042041 | R3PD  | R4PD | 2043 BLACKBERRY CIR | PEREZ MANUEL C-MAGDALENA T    |                      | 2043 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042044 | R3PD  | R4PD | 2031 BLACKBERRY CIR | GRANDINETTE CARL M TR         |                      | 1269 DEVON LN                 | VENTURA, CA       | 93001      |
| 139042045 | R3PD  | R4PD | 2027 BLACKBERRY CIR | MC PHERSON RUTH D TR          |                      | PO BOX 6484                   | VENTURA, CA       | 93006      |
| 139042046 | R3PD  | R4PD | 2021 BLACKBERRY CIR | INGRAM LANA                   |                      | 569 PACIFIC COVE DR           | PORT HUENEME, CA  | 93041      |
| 139042047 | R3PD  | R4PD | 2003 BLACKBERRY CIR | REIMANN ELAINE TR             |                      | 5198 FIRESTONE PL             | SANTA ROSA, CA    | 95409      |
| 139042048 | R3PD  | R4PD | 2005 BLACKBERRY CIR | LUNA DAMIEN R-JOE E           |                      | 2005 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139042049 | R3PD  | R4PD | 2009 BLACKBERRY CIR | MCCARTY MARIA A               |                      | 2009 BLACKBERRY CIR           | OXNARD CA         | 93036-9065 |
| 139042050 | R3PD  | R4PD | 2013 BLACKBERRY CIR | PATTERSON ERIN D              |                      | 2013 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139042051 | R3PD  | R4PD | 2019 BLACKBERRY CIR | ALCARAZ JAVIER                |                      | 2019 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139042053 | R3PD  | R4PD | 2014 BLACKBERRY CIR | BELTRAN MARK A-KAREN F TR     |                      | P O BOX 3075                  | CAMARILLO, CA     | 93011      |
| 139042054 | R3PD  | R4PD | 2010 BLACKBERRY CIR | YONEYAMA MASATO               | HARA MACHIYO         | 34551 FAIRFAX DR              | LIVONIA MI        | 48152      |
| 139042055 | R3PD  | R4PD | 2006 BLACKBERRY CIR | RODRIGUEZ ROZY R              |                      | 2006 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139042058 | R1PD  | R4PD | 2100 CAMELOT WAY    | RIZZIE WILLIAM-ROSA E TR      |                      | PO BOX 6173                   | OXNARD CA         | 93031      |
| 139042059 | R1PD  | R4PD | 400 DELPHINIUM PL   | MELGOZA GUSTAVO-ALICIA        |                      | 400 DELPHINIUM                | OXNARD CA         | 93030      |
| 139042060 | R1PD  | R4PD | 410 DELPHINIUM PL   | CORNEJO RONALD P-ANNA M       |                      | 410 DELPHINIUM PL             | OXNARD CA         | 93036      |
| 139043001 | R3PD  | R4PD | 2184 BLACKBERRY CIR | NOUD JAMES V JR               |                      | 443 HAYES AVE                 | VENTURA, CA       | 93003      |
| 139043007 | R3PD  | R4PD | 2162 BLACKBERRY CIR | FERNANDEZ-CASTILLO GERMAN     | FERNANDEZ MARIA D L  | 2162 BLACKBERRY CR            | OXNARD CA         | 93036      |
| 139043012 | R3PD  | R4PD | 2134 BLACKBERRY CIR | LEE HUI-HSIN HELEN            |                      | 820 ROSALINDA DR              | OXNARD CA         | 93030      |
| 139043021 | R3PD  | R4PD | 2101 BLACKBERRY CIR | CORTES DAISY                  | POLIDO RITCHIE G     | POLIDO RITCHIE G              | OXNARD CA         | 93036      |
| 139043022 | R3PD  | R4PD | 2099 BLACKBERRY CIR | TANG YEONG-SIU TR             |                      | 826 CARMEN DR                 | CAMARILLO CA      | 93010      |
| 139043023 | R3PD  | R4PD | 2093 BLACKBERRY CIR | LOPEZ IRENE S                 |                      | 78885 CHAMPAGNE LN            | PALM DESERT, CA   | 92211      |
| 139043025 | R3PD  | R4PD | 2085 BLACKBERRY CIR | TANG YEONG-SIU TR             |                      | 826 CARMEN DR                 | CAMARILLO, CA     | 93010      |
| 139043028 | R3PD  | R4PD | 2075 BLACKBERRY CIR | ANDERSON BRADLEY R            |                      | 2075 BLACKBERRY CIR           | OXNARD CA         | 93036      |
| 139043029 | R3PD  | R4PD | 2071 BLACKBERRY CIR | DAVIS GARY F-BONITA L TR      |                      | 2631 BELLERIVE CT             | OXNARD CA         | 93036      |
| 139043031 | R3PD  | R4PD | 2061 BLACKBERRY CIR | BLANK PURSUANT - CA GC6254.21 |                      | BLANK PURSUANT - CA GC6254.21 |                   |            |
| 139043037 | R3PD  | R4PD | 2056 BLACKBERRY CIR | LAW KATHLEEN L                |                      | 1229 WHITECLIFF RD            | THOUSAND OAKS, CA | 91360      |
| 139043040 | R3PD  | R4PD | 2046 BLACKBERRY CIR | GUILD MORTGAGE CO             | ATTN TRUSTEE DEPT    | PO BOX 85304                  | SAN DIEGO CA      | 92189-5304 |
| 139043042 | R3PD  | R4PD | 2018 BLACKBERRY CIR | SANCHEZ ARMANDO               |                      | 2018 BLACKBERRY CIR           | OXNARD CA         | 93036-9060 |
| 139043046 | R3PD  | R4PD | 2002 BLACKBERRY CIR | TANG YEONG-SIU TR             |                      | 826 CARMEN DR                 | CAMARILLO, CA     | 93010      |
| 139043053 | R3PD  | R4PD | 2047 BLACKBERRY CIR | ELY CHRISTY                   |                      | 2047 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 139043054 | R3PD  | R4PD | 2051 BLACKBERRY CIR | CYR NANCY L TR                |                      | 2051 BLACKBERRY CR            | OXNARD, CA        | 93036      |
| 139043057 | R3PD  | R4PD | 2039 BLACKBERRY CIR | XING LIQING                   |                      | 2258 COUNTRY PARK CT          | THOUSAND OAKS, CA | 91362      |
| 139043058 | R3PD  | R4PD | 2033 BLACKBERRY CIR | NEGRETE JUAN G                |                      | 2033 BLACKBERRY CIR           | OXNARD, CA        | 93036      |
| 142001034 | C2DAH | C2PD | N OXNARD BLVD       | AMERCO REAL ESTATE COMPANY    | ATTN U-HAUL TAX DEPT | PO BOX 29046                  | PHOENIX AZ        | 85038-9046 |
| 142001041 | NONE  | C2PD | N VINEYARD AVE      | RALPHS GROCERY CO             | ATTN LEGAL DEPT      | 1100 W ARTESIA BLVD           | COMPTON, CA       | 90220      |
| 142002101 | C2DAH | C2PD | 2420 N OXNARD BLVD  | AMERCO REAL ESTATE COMPANY    | ATTN U-HAUL TAX DEPT | PO BOX 29046                  | PHOENIX AZ        | 85038-9046 |
| 142002114 | C2PD  | ER   | N VINEYARD AVE      | SOUTHERN PACIFIC TRANS CO     |                      | 65 MARKET ST RM 846           | SAN FRANCISCO CA  | 94105      |
| 142002115 | M2    | CR   | N VINEYARD AVE      | SOUTHERN PACIFIC TRANS CO     |                      | 65 MARKET ST RM 846           | SAN FRANCISCO CA  | 94105      |



# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |        |      |                          |                               |                              |                              |                   |            |
|-----------|--------|------|--------------------------|-------------------------------|------------------------------|------------------------------|-------------------|------------|
| 142002118 | CR     | ER   | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET ST RM 846          | SAN FRANCISCO CA  | 94105      |
| 142002119 | M1PD   | ER   | N VINEYARD AVE           | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET ST RM 846          | SAN FRANCISCO CA  | 94105      |
| 142002122 | M1PD   | ER   | N OXNARD BLVD            | VENTURA COUNTY FL CTRL DIST   | ATTN R-W AGENT               | 800 S VICTORIA AVE           | VENTURA, CA       | 930090001  |
| 142002245 | C2PD   | COPD | 2460 N VINEYARD AVE      | DUESENBERG INVESTMENT CO      |                              | 1800 AVE OF THE STARS #1400  | LOS ANGELES CA    | 90067      |
| 142002259 | NONE   | CO   | 350 E ESPLANADE DR       | DUESENBERG INVESTMENT CO      | ATTN PAUL GIENGER            | 1800 AVE OF THE STARS STE 14 | LOS ANGELES, CA   | 90067      |
| 142002261 | NONE   | COPD | E ESPLANADE DR           | DUESENBERG INVESTMENT CO      | ATTN PAUL GIENGER            | 1800 AVE OF THE STARS STE 14 | LOS ANGELES, CA   | 90067      |
| 142002262 | NONE   | COPD | 500 E ESPLANADE DR STE 5 | DUESENBERG INVESTMENT CO      | ATTN PAUL GIENGER            | 1800 AVE OF THE STARS STE 14 | LOS ANGELES, CA   | 90067      |
| 142003014 | ESM-RW | CR   | N OXNARD BLVD            | SOUTHERN CALIF EDISON CO      |                              | PO BOX 800                   | ROSEMEAD CA       | 91770-0800 |
| 142003016 | CMPD   | C2PD | 2110 CRAIG DR LND        | EMSD L P                      | ATTN CARLO SARMIENTO CPA     | 1601 EASTMAN AVE #100        | VENTURA CA        | 93003      |
| 142003017 | C2PD   | R1   | N OXNARD BLVD            | SOUTHERN CALIF EDISON CO      |                              | PO BOX 800                   | ROSEMEAD CA       | 91770-0800 |
| 142003018 | C2PD   | R1PD | 2230 CRAIG DR            | SOUTHERN CALIF EDISON CO      |                              | PO BOX 800                   | ROSEMEAD CA       | 91770-0800 |
| 142003019 | M2     | CR   | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET PLZ #846           | SAN FRANCISCO, CA | 94105      |
| 142004113 | C2PD   | R1   | 129 ST MARYS DR RUB      | MVL LLC                       |                              | 11612 LAURELWOOD DR          | STUDIO CITY CA    | 91604      |
| 142004114 | C2PD   | R1   | 141 ST MARYS DR WELL     | RIO MANOR MUTUAL WATER CO     | ATTN FLOYD MILLER            | PO BOX 6366                  | OXNARD CA         | 93031-6366 |
| 142011135 | R2     | CR   | 2131 SNOW AVE            | RIO SCHOOL DISTRICT           | RIO LINDO SCHOOL             | 3300 CORTEZ ST               | OXNARD CA         | 93036-1309 |
| 142021101 | BRP    | C2   | N ROSE AVE               | SAM'S REAL ESTATE BUSINESS TR | ATTN PROP TAX #8013-CLUB 645 | PO BOX 8050 MS 0555          | BENTONVILLE, AR   | 72712      |
| 142021105 | BRP    | C2   | 2401 N ROSE AVE RUB#2    | SAM'S REAL ESTATE BUSINESS TR | ATTN PROP TAX #8013-CLUB 645 | PO BOX 8050 MS 0555          | BENTONVILLE, AR   | 72712      |
| 142021106 | BRP    | C2   | N ROSE AVE               | SAM'S REAL ESTATE BUSINESS TR | ATTN PROP TAX #8013-CLUB 645 | PO BOX 8050 MS 0555          | BENTONVILLE, AR   | 72712      |
| 142021107 | BRP    | C2   | N ROSE AVE               | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021108 | BRP    | C2   | 2221 N ROSE AVE          | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021110 | BRP    | C2   | N ROSE AVE               | SAM'S REAL ESTATE BUSINESS TR | ATTN PROP TAX #8013-CLUB 645 | PO BOX 8050 MS 0555          | BENTONVILLE, AR   | 72712      |
| 142021111 | BRP    | C2   | 2351 N ROSE AVE          | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021112 | BRP    | C2   | 2301 N ROSE AVE          | 3773 INVESTMENTS              | OXSPORT L P                  | 433 N CAMDEN DR STE 800      | BEVERLY HILLS, CA | 90210      |
| 142021113 | BRP    | C2   | 2241 N ROSE AVE          | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021114 | BRP    | C2   | 2101 N ROSE AVE RUB#5    | VONS COMPANIES INC            | ATTN PROPERTY TAX DEPT       | 1371 OAKLAND BLVD #200       | FREMONT, CA       | 94536      |
| 142021115 | BRP    | C2   | 2161 N ROSE AVE          | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021116 | BRP    | C2   | 2181 N ROSE AVE LND      | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021117 | BRP    | C2   | N ROSE AVE               | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL #1000      | LOS ANGELES, CA   | 90024      |
| 142021118 | BRP    | C2   | 2121 N ROSE AVE STE 440  | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL #1000      | LOS ANGELES, CA   | 90024      |
| 142021119 | BRP    | C2   | 2051 N ROSE AVE STE 200  | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL #1000      | LOS ANGELES, CA   | 90024      |
| 142021120 | BRP    | C2   | 2141 N ROSE AVE LND      | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL STE 1000   | LOS ANGELES, CA   | 90024      |
| 142021121 | BRP    | C2   | 2001 N ROSE AVE RUB#3    | HOROWITZ FAM TR LESSOR ET AL  | WAL-MART STORES INC LESSEE   | 11911 SAN VICENTE BLVD #310  | LOS ANGELES, CA   | 90049      |
| 142021122 | BRP    | C2   | 1941 N ROSE AVE STE 720  | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL #1000      | LOS ANGELES, CA   | 90024      |
| 142021123 | BRP    | C2   | 1921 N ROSE AVE LND      | MCGRATH-RHD PARTNERS LESSOR   | STARBUCKS CORP LESSEE        | 2401 UTAH AVE                | SEATTLE WA        | 98134      |
| 142021124 | BRP    | C2   | 1901 N ROSE AVE          | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 10990 WILSHIRE BL #1000      | LOS ANGELES, CA   | 90024      |
| 142021126 | BRP    | C2   | N ROSE AVE               | MC GRATH-RHD PARTNERS         | ATTN STANLEY G ROTHBART      | 484 MOBIL AVE #23            | CAMARILLO CA      | 93010      |
| 142021127 | BRP    | C2   | 2201 N ROSE AVE RUB      | MC GRATH-RHD PART LESSOR      | MC DONALDS CORP LESSEE       | 484 MOBIL AVE #23            | CAMARILLO, CA     | 93010      |
| 142023509 | M2     | CR   | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET PLZ #846           | SAN FRANCISCO, CA | 94105      |
| 142023510 | M2     | CR   | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET PLZ #846           | SAN FRANCISCO, CA | 94105      |
| 142027038 | M2     | CR   | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO     |                              | 65 MARKET ST RM 846          | SAN FRANCISCO CA  | 94105      |
| 145017013 | C2PD   | MHPD | 1301 VENTURA BLVD SPC 3  | ROYAL DUKE MOBILE ESTATES     | ATTN KATHLEEN D DAVIS        | 100 N HOPE AVE #1            | SANTA BARBARA CA  | 93110-1686 |
| 145017027 | ESM-RW | C2   | VENTURA BLVD             | CH CATHOLIC ROMAN             | ATTN REAL ESTATE DEPT        | 3424 WILSHIRE BLVD FL 4      | LOS ANGELES, CA   | 90010      |
| 145020207 | R3PD   | R4PD | 2454 ALVARADO ST         | RANCHO SOLANA APT PROP OWNER  | ATTN JRK INVESTORS INC       | 11766 WILSHIRE BL #1500      | LOS ANGELES CA    | 90025      |
| 145022202 | R3PD   | R4PD | 2444 ALVARADO ST FH      | RANCHO SOLANA APT PROP OWNER  | ATTN JRK INVESTORS INC       | 11766 WILSHIRE BL #1500      | LOS ANGELES, CA   | 90025      |
| 145024001 | R2PD   | C2   | 2548 DANUBE WAY          | RAMIREZ LUIS                  |                              | 3075 NIMES LN                | OXNARD CA         | 93036-5328 |
| 145024002 | R2PD   | C2   | 2546 DANUBE WAY          | JAMES DARRYL G-GILLIAN D TR   |                              | 1974 LAKEHURST AVE           | CAMARILLO CA      | 93010-3862 |
| 145024003 | R2PD   | C2   | 2544 DANUBE WAY          | WALTER KIM                    |                              | 2544 DANUBE WAY              | OXNARD, CA        | 93036      |
| 145024004 | R2PD   | C2   | 2542 DANUBE WAY          | NGUY TRUNG V-DORIS S          |                              | 2542 DANUBE WY               | OXNARD, CA        | 93036      |
| 145024005 | R2PD   | C2   | 2540 DANUBE WAY          | LARES RICARDO                 | LARES SEVERINO               | 2540 DANUBE WAY #5           | OXNARD CA         | 93036      |
| 145024006 | R2PD   | C2   | 2538 DANUBE WAY          | SANDOVAL MARIA G T            |                              | PO BOX 364                   | CARPINTERIA, CA   | 93014      |
| 145024007 | R2PD   | C2   | 2526 DANUBE WAY          | MEDEMA BRANDON*               |                              | 2526 DANUBE WY               | OXNARD, CA        | 93036      |
| 145024008 | R2PD   | C2   | 2528 DANUBE WAY          | SALDANA EDWARD A              |                              | 2528 DANUBE WAY              | OXNARD CA         | 93036-1638 |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                       |                               |                     |                         |                   |            |
|-----------|------|------|-----------------------|-------------------------------|---------------------|-------------------------|-------------------|------------|
| 145024009 | R2PD | C2   | 2530 DANUBE WAY       | GAVIGAN TARA                  |                     | 2530 DANUBE WAY         | OXNARD CA         | 93036      |
| 145024010 | R2PD | C2   | 2532 DANUBE WAY       | TROY CLIFTON J-KAREN B        |                     | 2640 VOLCANO CT         | OXNARD, CA        | 93030      |
| 145024011 | R2PD | C2   | 2534 DANUBE WAY       | LANGFORD PAUL A               |                     | 103 MUSTANG DR          | HARVEST AL        | 35749-9136 |
| 145024012 | R2PD | C2   | 2536 DANUBE WAY       | CONTRERAS ROBERT TR           |                     | 1202 LOMA DR #121       | OJAI CA           | 93023      |
| 145024013 | R2PD | C2   | 2522 DANUBE WAY       | LU FAMILY PROPERTIES LLC      |                     | 2522 DANUBE WY          | OXNARD CA         | 93036      |
| 145024014 | R2PD | C2   | 2520 DANUBE WAY       | HINAHON BRIAN-ALYSSA          |                     | 2520 DANUBE WAY         | OXNARD, CA        | 93036      |
| 145024015 | R2PD | C2   | 2518 DANUBE WAY       | MONTESINOS MAYRA              |                     | 2518 DANUBE WAY         | OXNARD, CA        | 93036      |
| 145024016 | R2PD | C2   | 2516 DANUBE WAY       | LARES RICARDO L-JULIANA       |                     | 2516 DANUBE WAY         | OXNARD CA         | 93036      |
| 145024017 | R2PD | C2   | 2514 DANUBE WAY       | STORCH SUSAN C TR             |                     | 2514 DANUBE WAY         | OXNARD CA         | 93036-1637 |
| 145024018 | R2PD | C2   | 2512 DANUBE WAY       | EARLEY KENNETH R-VIOLA D      |                     | 2512 DANUBE WAY #18     | OXNARD, CA        | 93030      |
| 145024019 | R2PD | C2   | 2510 DANUBE WAY       | SARGENT KATHLEEN M            | CROW JIMMY W JR     | 2510 DANUBE WAY         | OXNARD CA         | 93036-1637 |
| 145024020 | R2PD | C2   | 2508 DANUBE WAY       | REIDY RACHEL                  |                     | 2508 DANUBE WY          | OXNARD, CA        | 93036      |
| 145024021 | R2PD | C2   | 2506 DANUBE WAY       | RIVAS DANIEL                  |                     | 2506 DANUBE WAY 21      | OXNARD, CA        | 93036      |
| 145024022 | R2PD | C2   | 2504 DANUBE WAY       | REYES LUIS A-WENDY R          |                     | 2504 DANUBE WAY #22     | OXNARD, CA        | 93036      |
| 145024023 | R2PD | C2   | 2502 DANUBE WAY       | RUIZ STEVE                    |                     | 2502 DANUBE WY          | OXNARD CA         | 93036      |
| 145024024 | R2PD | C2   | 2500 DANUBE WAY       | GODINA PAULINO R TR           |                     | 2500 DANUBE WAY         | OXNARD, CA        | 93036      |
| 149008109 | R3PD | C2   | 2825 VENTURA BLVD APT | HALL ACE K TRUST              | HALL FLOYD          | 10302 W BURNS DR        | SUN CITY AZ       | 85351-1639 |
| 149009226 | MHPD | C2   | 2795 VENTURA BLVD     | AVALOS HELIODORO-YADIRA       |                     | 2221 SAN MATEO PL       | OXNARD, CA        | 93033      |
| 179002321 | R2PD | R3PD | 2161 N VENTURA RD     | ZUGSAY KENDRA                 |                     | 12606 SPRINGBROOK DR #E | SAN DIEGO, CA     | 92128      |
| 179002322 | R2PD | R3PD | 2155 N VENTURA RD     | BEGG DONALD C-TERESA L        |                     | 4297 CALLE DE VIDA      | SAN DIEGO CA      | 92124      |
| 179002323 | R2PD | R3PD | 2151 N VENTURA RD     | VAN ZEE DAVID J-KAREN A TR    |                     | 1932 LOMA DR            | CAMARILLO CA      | 93010-3719 |
| 179002324 | R2PD | R3PD | 2145 N VENTURA RD     | BEGG-FRUCHEY AMBER M          |                     | 2145 N VENTURA RD       | OXNARD CA         | 93036      |
| 179002325 | R2PD | R3PD | 2141 N VENTURA RD RUB | ZOESCH RICHARD C-JUDITH C TR  |                     | 2318 S MAIN ST          | CORONA CA         | 92882      |
| 179002326 | R2PD | R3PD | 2135 N VENTURA RD     | D-G HOMES INC                 |                     | 3191 OLD COACH DR       | CAMARILLO CA      | 93010      |
| 179002327 | R2PD | R3PD | 2133 N VENTURA RD     | SOTO LUCIANO JR-MARIA I       |                     | 1101 JOLIET PL          | OXNARD, CA        | 93030      |
| 179009215 | R2PD | R3PD | 2110 NORMA ST RUB     | CARD JENNY J TR               |                     | 39034 VILLAGE 39        | CAMARILLO CA      | 93012      |
| 179009216 | R2PD | R3PD | 2104 NORMA ST         | CARD JENNY J TR               |                     | 39034 VILLAGE 39        | CAMARILLO CA      | 93012      |
| 179009217 | R2PD | R3PD | 2100 NORMA ST         | VARGAS ALBERTA M TR           | VARGAS CAROLINE TR  | 1044 SOUTH K ST         | OXNARD CA         | 93030      |
| 179009218 | R3PD | R4PD | 2101 N VENTURA RD     | VOLKMER GUNTER E-INGRID TR    | VOLKMER KAREN E     | 300 ESPLANADE DR #580   | OXNARD CA         | 93036      |
| 179009219 | R3PD | R4PD | 2105 N VENTURA RD APT | FLORES JOSE A                 |                     | 24016 RACE ST           | NEWHALL CA        | 91321-3028 |
| 179009220 | R3PD | R4PD | 2111 N VENTURA RD     | ESCALANTE ANGELA TRUST        |                     | 2306 CROWN POINT CT     | OXNARD CA         | 93036-7780 |
| 179009221 | R3PD | R4PD | 2115 N VENTURA RD     | ESCALANTE ANGELA TRUST        |                     | 2306 CROWN POINT CT     | OXNARD CA         | 93036-7780 |
| 179009222 | R3PD | R4PD | 2121 N VENTURA RD APT | MCPHERSON RUTH D TR           |                     | PO BOX 6484             | VENTURA, CA       | 930066484  |
| 179009225 | R2PD | R3PD | 2114 NORMA ST         | CARD JENNY J TR               |                     | 39034 VILLAGE 39        | CAMARILLO CA      | 93012      |
| 179009301 | R2PD | R1PD | 2060 NORMA ST         | VARGAS CAROLINE TR            |                     | 3101 NAPA ST            | OXNARD CA         | 93033-4923 |
| 179009302 | R3PD | R4PD | 2061 N VENTURA RD     | LEARD RODNEY L-KATHLEEN L TR  |                     | 4318 CORNELL RD         | AGOURA HILLS CA   | 91301      |
| 179009303 | R3PD | R4PD | 2055 N VENTURA RD APT | CANDELARIO JOSE J-MARIA P     |                     | 2055 N VENTURA RD       | OXNARD, CA        | 93036      |
| 179009304 | R3PD | R4PD | 2051 N VENTURA RD     | GRAHAM ARTHUR L-DORIS D TR    |                     | 2536 NEPTUNE PL         | PORT HUENEME, CA  | 93041      |
| 179009305 | R3PD | R4PD | 2045 N VENTURA RD APT | SURANYI FRANK T-SUSANNE S     | ATTN CROSSROADS     | 300 ESPLANADE DR #580   | OXNARD, CA        | 93036      |
| 179009306 | R3PD | R4PD | 2041 N VENTURA RD APT | GONZALEZ GUILLERMO-ROSA       |                     | 2951 PATINA CT          | BLACK DIAMOND, W  | 98010      |
| 179009307 | R3PD | R4PD | 2035 N VENTURA RD APT | GONZALEZ GUILLERMO-ROSA O     |                     | 2951 PATINA CT          | CAMARILLO CA      | 93010-2227 |
| 179009308 | R3PD | R4PD | 2031 N VENTURA RD     | RODRIGUEZ M-ESPINOSA F TR     |                     | 622 W ORTEGA ST         | SANTA BARBARA CA  | 93101-4423 |
| 179009309 | R3PD | R4PD | 2025 N VENTURA RD APT | SHAPIRO ROBIN TR              |                     | 5703 STARWOOD CT        | THOUSAND OAKS, CA | 91362      |
| 179009310 | R2PD | R1PD | 2024 NORMA ST         | SILVA MARK A-KATHRYN L        |                     | 1298 BEL AIR DR         | SANTA BARBARA CA  | 93105      |
| 179009311 | R2PD | R1PD | 2030 NORMA ST         | VILLAGOMEZ VINCENTE C-ARACELL |                     | 2111 OLGA ST            | OXNARD CA         | 93036-2237 |
| 179009312 | R2PD | R1PD | 2034 NORMA ST         | NORMA PROPERTY                | ATTN MARK NATHANSON | 21241 VENTURA BL #177   | WOODLAND HILLS,   | 91364      |
| 179009313 | R2PD | R1PD | 2040 NORMA ST         | DE ARMOND DONALD-BLANDINA     |                     | 775 TOPA TOPA CT        | VENTURA, CA       | 93003      |
| 179009314 | R2PD | R1PD | 2044 NORMA ST         | O CONNELL HUGH M JR-ANN TR    |                     | 520 IVYWOOD DR          | OXNARD CA         | 93030-3527 |
| 179009315 | R2PD | R1PD | 2050 NORMA ST         | MUTH GEORGE E-SHARON S TR     |                     | 3040 HILLTOP DR         | VENTURA, CA       | 93003      |
| 179009316 | R2PD | R1PD | 2054 NORMA ST         | HEREDIA F SAMUEL-BERTHA C     |                     | 60 ENCINO AVE           | CAMARILLO CA      | 93010-1719 |
| 179010301 | R2PD | R1PD | 2020 NORMA ST         | GUTIERREZ ADELA TR            |                     | 2022 NORMA ST           | OXNARD, CA        | 93036      |
| 179010302 | R3PD | R4PD | 2021 N VENTURA RD     | RUELAS HENRY A-MARIE A TR     |                     | 2661 BELLERIVE CT       | OXNARD, CA        | 93036      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                         |                               |                             |                              |                     |            |
|-----------|------|------|-------------------------|-------------------------------|-----------------------------|------------------------------|---------------------|------------|
| 179010303 | R3PD | R4PD | 2015 N VENTURA RD APT A | PATEL ARVINDHAI-INDUBEN TR    |                             | 660 MARBELLA CT              | OXNARD CA           | 93035-1285 |
| 179010304 | R3PD | R4PD | 2011 N VENTURA RD       | SOLTERO FRANCISCO H-GRACIELA  |                             | 350 TOWNS CT                 | SANTA PAULA, CA     | 93060      |
| 179010305 | R3PD | R4PD | 2005 N VENTURA RD       | WALKER RAYMOND E-NAVEEN       |                             | PO BOX 17327                 | ANAHEIM CA          | 92817-7327 |
| 179010306 | R3PD | R4PD | 2001 N VENTURA RD APT A | WALKER RAYMOND E-NAVEEN TR    |                             | PO BOX 17327                 | ANAHEIM CA          | 92817-7327 |
| 179010307 | R2PD | R1PD | 1535 AZALEA ST          | MC QUAIDE PAUL B-LESLIE TRUST |                             | 4377 VASSAR ST               | VENTURA CA          | 93003-1946 |
| 179010308 | R2PD | R1PD | 2004 NORMA ST           | NG PHILLIP H-ANITA L TR       |                             | 3522 THREE SPRINGS DR        | THOUSAND OAKS, CA   | 91361      |
| 179010309 | R2PD | R1PD | 2010 NORMA ST           | HANSEN DAVID L-JULIE C        |                             | 12119 MIL PITRERO            | SAN DIEGO, CA       | 92128      |
| 179010310 | R2PD | R1PD | 2014 NORMA ST           | WOOLLEY CAROLE L              |                             | 2016 NORMA ST                | OXNARD, CA          | 93036      |
| 179010419 | R2PD | R1PD | 1910 NORMA ST           | BAQUET KEVIN E TR             |                             | 1910 NORMA ST                | OXNARD CA           | 93036-2709 |
| 179010426 | R2PD | R1PD | 1530 AZALEA ST          | HUTTON WILLIAM W-HELEN S      |                             | 5817 PARKMORE RD             | CALABASAS CA        | 91302      |
| 179010427 | R3PD | R4PD | 1965 N VENTURA RD       | HERNANDEZ EMILIO-MARIA G TR   |                             | 2235 SIERRA WAY              | OXNARD CA           | 93033      |
| 179010428 | R3PD | R4PD | 1961 N VENTURA RD APT A | HERNANDEZ EMILIO-MARIA G TR   |                             | 2235 SIERRA WAY              | OXNARD CA           | 93033-5771 |
| 179010429 | R3PD | R4PD | 1951 N VENTURA RD APT A | BRAVO ROBERTO TR EST          | ATTN LUIS A BRAVO TTEE      | 242 SANTA YNEZ CT            | SANTA BARBARA CA    | 93103      |
| 179010430 | R3PD | R4PD | 1941 N VENTURA RD APT A | SHAPIRO ROBIN TR              |                             | 5703 STARWOOD CT             | THOUSAND OAKS, CA   | 91362      |
| 179010431 | R3PD | R4PD | 1931 N VENTURA RD       | QUITORIANO SUZANNE TR         |                             | 2215 BERMUDA DUNES PL        | OXNARD CA           | 93036-2780 |
| 179010432 | R3PD | R4PD | 1921 N VENTURA RD       | HUYNH TOMMY-PHUNG JENNY TR    |                             | 4725 ARDRITA ST              | SANTA BARBARA CA    | 93110      |
| 179010436 | R2PD | R1PD | 1940 NORMA ST           | RODRIGUEZ JOSE A              | RODRIGUEZ ERICA             | 1940 NORMA ST                | OXNARD CA           | 93036      |
| 179010437 | CPD  | C2PD | 1501 W GONZALES RD IRR  | THRIFTY OIL CO                | ATTN BP PROPERT TAX         | 13116 IMPERIAL HIGHWAY       | SANTA FE SPRINGS    | 90670      |
| 179010439 | R2PD | R1PD | 1914 NORMA ST           | JUAREZ GUADALUPE-MARGARITA    |                             | 1916 NORMA ST                | OXNARD, CA          | 93036      |
| 179010444 | R2PD | R1PD | 1960 NORMA ST           | PARENTI WILLIAM J*            | PARENTI JOSEPH J-MARGARET E | 1960 NORMA ST                | OXNARD CA           | 93036-2709 |
| 179010445 | R2PD | R1PD | 1950 NORMA ST           | BARAJAS SAUL                  | BARAJAS ANDRES              | 1952 NORMA ST                | OXNARD CA           | 93036-2709 |
| 179010446 | R2PD | R1PD | 1930 NORMA ST           | DGNC HOMES LLC                |                             | 2696 LAVERY CT STE 20        | NEWBURY PARK CA     | 91320      |
| 179010447 | R2PD | R1PD | 1920 NORMA ST           | RUELAS HENRY A-MARIE A TR     |                             | 2661 BELLERIVE CT            | OXNARD CA           | 93036-2753 |
| 181004302 | RPD  | R1   | 1815 GINA DR            | LEVIN DAVID A                 | WHARFIELD NANCY R           | 1085 VIA SAN JOSE            | NEWBURY PARK, CA    | 91320      |
| 181004303 | RPD  | R1   | 1801 GINA DR            | MICALE ANTHONY G              |                             | 771 FREDENSBORG CANYON RD    | SOLVANG CA          | 93463      |
| 181004304 | RPD  | R1   | 1741 GINA DR            | SALGADO TRANSITO-MARIA        |                             | 1741 GINA DR                 | OXNARD, CA          | 93030      |
| 181004305 | RPD  | R1   | 1729 GINA DR            | LUNA ROBERT C-CARMEN R TR     |                             | 1041 DEVONSHIRE DR           | OXNARD, CA          | 93030      |
| 181004306 | RPD  | R1   | 1715 GINA DR            | HARPER JONI J                 |                             | 188 NOB HILL LN              | VENTURA CA          | 93003-1238 |
| 181004307 | RPD  | R1   | 1705 GINA DR            | PENNER THEODORE O-SUSAN B TR  |                             | 1711 GINA DR                 | OXNARD CA           | 93030-3255 |
| 181004308 | RPD  | R1   | 1625 GINA DR            | VIDRIO ARMANDO-AURORA         |                             | PO BOX 2232                  | OXNARD CA           | 93034-2232 |
| 181004309 | RPD  | R1   | 1615 GINA DR            | CASTANEDA MANUEL L- ROSARIO   |                             | 1615 GINA DR                 | OXNARD, CA          | 93030      |
| 181004310 | RPD  | R1   | 1605 GINA DR            | BRANDT REBECCA E              |                             | 6314 PASEO DESCANSO          | CARLSBAD CA         | 92009      |
| 181010034 | R3PD | R1PD | 1368 GINA DR            | MARTIN JUAN A                 |                             | 1368 GINA DR                 | OXNARD CA           | 93030      |
| 181010035 | R3PD | R1PD | 1366 GINA DR            | LOPEZ DIEGO O                 |                             | 1366 GINA DR                 | OXNARD CA           | 93030-3265 |
| 181010036 | R3PD | R1PD | 1364 GINA DR            | CHAN KIAT Y                   |                             | 14 STALLION RD               | RANCHO PALOS VERDES | 90275      |
| 181010037 | R3PD | R1PD | 1362 GINA DR            | DENDINGER JOHN W TR           |                             | 509 VALLEY VISTA DR          | CAMARILLO CA        | 93010-1637 |
| 181010038 | R3PD | R1PD | 1360 GINA DR            | SWOPE JOHN M-LETTY L TR       |                             | 5388 MOHAVE DR               | SIMI VALLEY CA      | 93063-2010 |
| 181010039 | R3PD | R1PD | 1358 GINA DR            | RACO MARJORIE J               |                             | 2555 W BLUFF AVE LAKEVIEW 13 | FRESNO CA           | 93711      |
| 181010040 | R3PD | R1PD | 1356 GINA DR            | LIANG DELIN                   | WANG ZHIFANG                | 1983 NOWAK AV                | THOUSAND OAKS, CA   | 91360      |
| 181010041 | R3PD | R1PD | 1354 GINA DR            | HERRERA ROBERT F-ESTHER M TR  |                             | 632 CARTY DR                 | OXNARD CA           | 93030      |
| 181010042 | R3PD | R1PD | 1352 GINA DR            | DE LOS REYES LORENA           |                             | 1352 GINA DR                 | OXNARD, CA          | 93030      |
| 181010043 | R3PD | R1PD | 1350 GINA DR            | MACIAS ROBERTO K              |                             | 1350 GINA DR                 | OXNARD, CA          | 93030      |
| 183007006 | NONE | C2   | N VENTURA RD            | BORCHARD CORNER LLC           |                             | 150 E 49TH ST #7E            | NEW YORK, NY        | 10017      |
| 183009033 | MPD  | BRP  | 3031 W FIFTH ST         | HAH MARINE PROPERTIES INC     | ATTN SEABOARD MARINE        | 2947 W FIFTH ST              | OXNARD CA           | 93030      |
| 183009046 | MPD  | BRP  | 3037 W FIFTH ST         | HAH MARINE PROPERTIES INC     | ATTN SEABOARD MARINE        | 2947 W FIFTH ST              | OXNARD, CA          | 93030      |
| 183009047 | MPD  | BRP  | 3021 W FIFTH ST         | YOUNG LAUREN A TR             |                             | PO BOX 10078                 | LANCASTER CA        | 93584      |
| 183009052 | MPD  | BRP  | 2945 W FIFTH ST FH      | HAH MARINE PROPERTIES         |                             | 2947 W FIFTH ST              | OXNARD, CA          | 93030      |
| 183009060 | BRP  | CR   | S VICTORIA AVE          | VENTURA COUNTY OF             | ATTN R-W AGENT              | 800 S VICTORIA AVE           | VENTURA, CA         | 930090001  |
| 183010050 | MPD  | M1   | W FIFTH ST              | VENTURA COUNTY OF             | ATTN R-W AGENT              | 800 S VICTORIA AVE           | VENTURA, CA         | 930090001  |
| 183010052 | MPD  | M1   | 1601 W FIFTH ST         | VENTURA COUNTY OF             | ATTN R-W AGENT              | 800 S VICTORIA AVE           | VENTURA, CA         | 93009      |
| 183011007 | R1   | C2PD | 1660 TEAL CLUB RD       | GANN JESSE                    |                             | 1660 TEAL CLUB RD            | OXNARD, CA          | 93030      |
| 183011008 | R1   | C2PD | 1636 TEAL CLUB RD       | DELGADILLO CARMEN             |                             | 1636 TEAL CLUB RD            | OXNARD CA           | 93030-4742 |

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|-----------|------|------|-------------------------|-----------------------------|---------------------------|----------------------------|------------------|------------|
| 183011009 | R1   | C2PD | 1602 TEAL CLUB RD       | BARKER GARRY T-F RACHEL TR  |                           | 2140 BROOK HOLLOW CT       | OXNARD CA        | 93036      |
| 183011010 | R1   | C2PD | 1582 TEAL CLUB RD       | GROVES KEITH N              |                           | 1582 TEAL CLUB RD          | OXNARD CA        | 93030      |
| 183011011 | R1   | C2PD | 1560 TEAL CLUB RD       | ARAUJO RUBEN R-THERESA A TR |                           | 1560 TEAL CLUB RD          | OXNARD CA        | 93030-8639 |
| 183011012 | R1   | C2PD | 1540 TEAL CLUB RD FL    | SOUTHERN CALIFORNIA NV LLC  | ATTN OMEGA HEALTHCARE INV | 303 INTERNATIONAL CIR #200 | COCKYSVIL, MD    | 21030      |
| 183011014 | R1   | C2PD | 1519 LITTLE FARMS RD    | WOLF THOMAS F-JANET M TR    | MEEKER MARY TR            | 1519 LITTLE FARMS RD       | OXNARD, CA       | 93030      |
| 183011015 | R1   | C2PD | 1537 LITTLE FARMS RD    | JOHNSON DAVID C-DIANE C     |                           | PO BOX 5676                | OXNARD CA        | 93031-5676 |
| 183011019 | R1   | C2PD | 1711 LITTLE FARMS RD    | CECENA RAFAEL G             |                           | 1864 TEAL CLUB RD          | OXNARD, CA       | 93030      |
| 183011020 | R1   | C2PD | 1625 LITTLE FARMS RD RU | MAREZ IGNACIO               |                           | 1625 LITTLE FARMS RD       | OXNARD CA        | 93030-4738 |
| 183011037 | R1   | C2PD | LITTLE FARMS RD         | HAAKE GENE                  |                           | 134 DAKOTA AVE #123        | SANTA CRUZ, CA   | 95060      |
| 183011038 | R1   | C2PD | 1561 LITTLE FARMS RD    | BOTT LAURENCE E-LINDA TR    | BOTT RONALD J             | 6274 FREMONT               | VENTURA, CA      | 93003      |
| 183012001 | MPD  | M1   | LITTLE FARMS RD         | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183012002 | R1   | M1   | LITTLE FARMS RD         | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183012003 | R1   | M1   | 1524 LITTLE FARMS RD    | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183012004 | R1   | M1   | S VENTURA RD            | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183013008 | R1   | M1   | TEAL CLUB RD            | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183013010 | R1   | M1   | TEAL CLUB RD            | VENTURA COUNTY OF           | ATTN R-W AGENT            | 800 S VICTORIA AVE         | VENTURA CA       | 93009-0001 |
| 183013035 | ML   | M1   | W FIFTH ST              | VENTURA COUNTY OF           | ATTN REAL EST SRVS DIV    | 800 S VICTORIA AVE         | VENTURA, CA      | 930090001  |
| 183017313 | R1   | R3   | 1721 NINTH ST           | ROMERO ABEL                 |                           | 1721 W NINTH ST            | OXNARD CA        | 93035      |
| 183017314 | R1   | R3   | 1711 NINTH ST RUB       | MENDEZ CARLOS A-ALICIA      |                           | 1711 W NINTH ST            | OXNARD, CA       | 93035      |
| 183017315 | R1   | R3   | 1701 NINTH ST           | MENDOZA PEDRO P             |                           | 1701 W NINTH ST            | OXNARD CA        | 93035      |
| 183017316 | R1   | R3   | 1641 NINTH ST           | COVARRUBIAS JESUS G ET AL   |                           | 1641 NINTH ST              | OXNARD CA        | 93035      |
| 183017317 | R1   | R3   | 1631 NINTH ST           | Ocampo Aurelio V-EMMA TR    |                           | 1631 W NINTH ST            | OXNARD CA        | 93035      |
| 183017318 | R1   | R3   | 1621 NINTH ST           | VILLICANA EDUARDO T         | TAPIA EDUARDO             | 1621 W NINTH ST            | OXNARD CA        | 93035      |
| 183017319 | R1   | R3   | 1615 NINTH ST           | ARCIGA RAFAEL E             |                           | 1615 W NINTH ST            | OXNARD CA        | 93035      |
| 183017320 | R1   | R3   | 1609 NINTH ST           | VILLAFUERTE ISRAEL-KENIA L  |                           | 1609 W NINTH ST            | OXNARD CA        | 93035      |
| 183017321 | R1   | R3   | 1601 NINTH ST           | CASTRO ANTHONY ET AL        |                           | 1601 W 9TH ST              | OXNARD CA        | 93035-1503 |
| 183017331 | R3   | C2   | 1505 NINTH ST           | CHANNEL ISLAND PROP LLC     | ATTN HEZGHIA ESHAGHIAN    | PO BOX 260500              | ENCINO CA        | 91426-0500 |
| 183017333 | R2PD | R3PD | 808 NAVIGATOR WAY       | MESA REDIMAR T-MARLYN S     |                           | 808 NAVIGATER WAY          | OXNARD, CA       | 93035      |
| 183017334 | R2PD | R3PD | 818 NAVIGATOR WAY       | PRICE ROBERTA S R           |                           | 818 NAVIGATOR WY           | OXNARD, CA       | 93035      |
| 183017335 | R2PD | R3PD | 828 NAVIGATOR WAY       | DUARTE MAGDALENA G          |                           | 828 NAVIGATOR WY           | OXNARD, CA       | 93035      |
| 183017336 | R2PD | R3PD | 838 NAVIGATOR WAY       | SEVELO SOANE M-ESPERANZA    |                           | 838 NAVIGATOR WAY          | OXNARD, CA       | 93035      |
| 183017337 | R2PD | R3PD | 848 NAVIGATOR WAY       | DUVALL KENDRA R             |                           | 848 NAVIGATOR WY           | OXNARD CA        | 93035-1562 |
| 183017338 | R2PD | R3PD | 858 NAVIGATOR WAY       | GUILIN ANTONIO              |                           | 858 NAVIGATAOR WAY         | OXNARD, CA       | 93030      |
| 183017339 | R2PD | R3PD | 1500 MAINSAIL LN        | GONZALEZ JUAN C-STACIE      |                           | 1500 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017340 | R2PD | R3PD | 1510 MAINSAIL LN        | DOMINGUEZ ANGEL-DIANE M     |                           | 1510 MAINSAIL LN           | OXNARD CA        | 93035-1563 |
| 183017341 | R2PD | R3PD | 1526 MAINSAIL LN        | SOPER CORY B-CHERYL TR      |                           | 1526 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017342 | R2PD | R3PD | 1530 MAINSAIL LN        | MEJIA GUSTAVO A-MAGDAY R    |                           | 1530 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017343 | R2PD | R3PD | 1540 MAINSAIL LN        | SALCEDA ISMAEL R            |                           | 1540 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017344 | R2PD | R3PD | 1550 MAINSAIL LN        | HERNANDEZ JOSE A            | GODINEZ MARIA DE LA LUZ G | 1550 MAINSAIL LN           | OXNARD CA        | 93035      |
| 183017345 | R2PD | R3PD | 1600 MAINSAIL LN        | CURIEL JOSE J               |                           | 1600 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017346 | R2PD | R3PD | 1610 MAINSAIL LN        | CLARK MICHAEL D             |                           | 749 SAN YSIDRO             | SANTA BARBARA CA | 93108-1328 |
| 183017347 | R2PD | R3PD | 1620 MAINSAIL LN        | BRYAN SARAH TR              |                           | 1620 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017348 | R2PD | R3PD | 1630 MAINSAIL LN        | WAH MAURICE D               |                           | 1630 MAINSAIL LN           | OXNARD, CA       | 93035      |
| 183017349 | R2PD | R3PD | 1640 MAINSAIL LN        | CHANG KEVIN Q               | HER KELLY                 | PO BOX 4264                | VENTURA CA       | 93007      |
| 183017350 | R2PD | R3PD | 1650 MAINSAIL LN        | PITA FRANCISCO DIJAR        | CASTILLO DE DIJAR ELAINE  | 1650 MAINSAIL LN           | OXNARD CA        | 93035-1564 |
| 183017351 | R2PD | R3PD | 851 PONTOON WAY         | PAPANICOLAOU ANDREW         |                           | 443 W CHANNEL ISLANDS      | PORT HUENEME CA  | 93041      |
| 183017352 | R2PD | R3PD | 841 PONTOON WAY         | THR CALIFORNIA L P          | ATTN INVITATION HOMES     | 1717 MAIN ST STE 2000      | DALLAS TX        | 75201      |
| 183017353 | R2PD | R3PD | 831 PONTOON WAY         | NGUYEN LUCKY P-DIANE T      |                           | 3019 OLYMPIC VIEW DR       | CHINO HILLS CA   | 91709      |
| 183017354 | R2PD | R3PD | 821 PONTOON WAY         | HENRY MARIA T TR            |                           | 821 PONTOON WY             | OXNARD CA        | 93035-1556 |
| 183017401 | R2PD | R3PD | 803 PIVOT POINT WAY RU  | SALUPEN FELICIDAD           |                           | 803 PIVOT POINT WAY        | OXNARD, CA       | 93035      |
| 183017402 | R2PD | R3PD | 813 PIVOT POINT WAY     | RASTEGAR FRANK              |                           | 813 PIVOT POINT WY         | OXNARD CA        | 93035      |
| 183017403 | R2PD | R3PD | 823 PIVOT POINT WAY     | ALAM KAWSAR M               | RUBA DIL A                | 823 PIVOT POINT WAY        | OXNARD CA        | 93035-1558 |

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|           |      |      |                        |                              |                             |                        |                   |            |
|-----------|------|------|------------------------|------------------------------|-----------------------------|------------------------|-------------------|------------|
| 183017404 | R2PD | R3PD | 833 PIVOT POINT WAY RU | NGUYEN THOMAS B-TAMMY M      |                             | 649 LAZARO LN          | OXNARD CA         | 93035      |
| 183017405 | R2PD | R3PD | 843 PIVOT POINT WAY    | JIMENEZ ALBERTO-MARIA G      | JIMENEZ JAIR                | 843 PIVOT POINT WY     | OXNARD CA         | 93035      |
| 183017406 | R2PD | R3PD | 842 PONTOON WAY        | PEIRIS GAJENDRA              | DUKEDELANEROLLE AM          | 842 PONTOON WAY        | OXNARD CA         | 93035      |
| 183017407 | R2PD | R3PD | 832 PONTOON WAY        | NGUYEN LUCKY P-DIANE T       |                             | 3019 OLYMPIC VIEW DR   | CHINO HILLS, CA   | 91709      |
| 183017408 | R2PD | R3PD | 822 PONTOON WAY        | BARNETT JAMES F-JULIA TR     |                             | 13180 ANDALUSIA DR     | SANTA ROSA VALLE  | 93012      |
| 183017409 | R2PD | R3PD | 812 PONTOON WAY        | RAMIREZ CARLOS H             | LOPEZ ELSA                  | 812 PONTOON WAY        | OXNARD CA         | 93035-1556 |
| 183017410 | R2PD | R3PD | 802 PONTOON WAY        | AGUILAR LUCILA               |                             | 802 PONTOON WY         | OXNARD, CA        | 93035      |
| 183017501 | R2PD | R3PD | 805 NOONTIDE WAY       | LE DUNG V                    | TRAN THAM T                 | 805 NOONTIDE WY        | OXNARD, CA        | 93035      |
| 183017502 | R2PD | R3PD | 815 NOONTIDE WAY       | LILLES ANTHONY L-AGNES M T   |                             | 815 NOONTIDE WY        | OXNARD CA         | 93035      |
| 183017503 | R2PD | R3PD | 825 NOONTIDE WAY       | FRAZIER LLOYD L              |                             | 825 NOONTIDE WAY       | OXNARD, CA        | 93035      |
| 183017504 | R2PD | R3PD | 835 NOONTIDE WAY       | KAJIWARA MARK                |                             | 3315 RAINBOW CREEK CIR | THOUSAND OAKS, CA | 91360      |
| 183017505 | R2PD | R3PD | 845 NOONTIDE WAY       | LOPEZ RAFAEL M               |                             | 845 NOONTIDE WAY       | OXNARD, CA        | 93035      |
| 183017506 | R2PD | R3PD | 844 PIVOT POINT WAY    | MASSEY SANJIVE-JAYA          |                             | 844 PIVOT POINT WAY    | OXNARD, CA        | 93035      |
| 183017507 | R2PD | R3PD | 834 PIVOT POINT WAY    | ABRAMSON ROBERT M-GEORGIA B  |                             | 834 PIVOT POINT WAY    | OXNARD CA         | 93035-1558 |
| 183017508 | R2PD | R3PD | 824 PIVOT POINT WAY    | VILLARRUEL REFUGIO A         |                             | 824 PIVOT POINT WY     | OXNARD, CA        | 93035      |
| 183017509 | R2PD | R3PD | 814 PIVOT POINT WAY    | TRILLANA RONNIE B*           | TRILLANA ROY L-LINETTE L    | 814 PIVOT POINT WY     | OXNARD CA         | 93035-1558 |
| 183017510 | R2PD | R3PD | 804 PIVOT POINT WAY    | MICHEL CUAUHEMOC             | PANDO-MICHEL ANNA V         | 804 PIVOT POINT WAY    | OXNARD CA         | 93035-1558 |
| 183017601 | R2PD | R3PD | 807 NAVIGATOR WAY      | EMAMI BEHNAM-DEE             |                             | 2204 EASTRIDGE CT      | OXNARD, CA        | 93036      |
| 183017602 | R2PD | R3PD | 817 NAVIGATOR WAY      | SCHNEIDER ANDREW C-JAMIE L   |                             | 817 NAVIGATOR WY       | OXNARD, CA        | 93035      |
| 183017603 | R2PD | R3PD | 827 NAVIGATOR WAY      | MEDINA VERONICA              |                             | 827 NAVIGATOR WAY      | OXNARD, CA        | 93035      |
| 183017604 | R2PD | R3PD | 837 NAVIGATOR WAY      | BLANCO GUELIO L-CONSUELO     |                             | 837 NAVIGATOR WAY      | OXNARD CA         | 93035-1562 |
| 183017605 | R2PD | R3PD | 847 NAVIGATOR WAY      | ARAMBULA JOSE-TERESA         |                             | 847 NAVIGATOR WY       | OXNARD CA         | 93030      |
| 183017606 | R2PD | R3PD | 846 NOONTIDE WAY       | MITCHELL RONALD              |                             | 846 NOONTIDE WY        | OXNARD CA         | 93035      |
| 183017607 | R2PD | R3PD | 836 NOONTIDE WAY       | WILSON HOSEA L-ANNIE C       |                             | 836 NOONTIDE WAY       | OXNARD CA         | 93035-1560 |
| 183017608 | R2PD | R3PD | 826 NOONTIDE WAY       | HOFFMAN DAVID                |                             | 826 NOONTIDE WAY       | OXNARD, CA        | 93035      |
| 183017609 | R2PD | R3PD | 816 NOONTIDE WAY       | SAEKI LUZ M C W              |                             | 708 EL MONTE ST        | SAN GABRIEL, CA   | 91776      |
| 183017610 | R2PD | R3PD | 806 NOONTIDE WAY       | LOYOLA ROMEO R-ELISA L       |                             | 806 NOONTIDE WAY       | OXNARD, CA        | 93035      |
| 183018502 | R2   | R3   | 911 S VENTURA RD       | BENSON MICHAEL               | BENSON LIN TR               | 4050 W HEMLOCK ST      | OXNARD CA         | 93035-2934 |
| 183018503 | R2   | R3   | 921 S VENTURA RD       | KUBISKE DOUGLAS P-DIANE B TR |                             | 750 SOUTH B STREET     | OXNARD CA         | 93030      |
| 183018504 | R2   | R3   | 933 S VENTURA RD       | MUNOZ RUBEN-MARIA I TR       |                             | 3004 DOVE CANYON DR    | OXNARD CA         | 93036-6310 |
| 183018505 | R2   | R3   | 939 S VENTURA RD       | STEVENS JERRY A-B TR ET AL   |                             | 163 LA CRESCENTA DR    | CAMARILLO, CA     | 93010      |
| 183018507 | R2   | R3   | 1005 S VENTURA RD      | BRAVO RAUL F-BERTHA A TR     |                             | 436 DOROTHY AVE        | VENTURA CA        | 93003-1723 |
| 183018511 | C1   | C2   | 1037 S VENTURA RD RUB  | SAMADZADEH ABBASS T          |                             | 3151 ARDMORE LN        | OXNARD, CA        | 93036      |
| 183018528 | C1   | C2   | 1021 S VENTURA RD      | AMADOR PASCUAL TR            |                             | 1105 PORTHOLE CT       | OXNARD CA         | 93030-6727 |
| 183018529 | C1   | C2   | 1017 S VENTURA RD      | BELL EZRA E JR               |                             | 3014 NAPA ST           | OXNARD CA         | 93033-4926 |
| 183018530 | C1   | C2   | 1031 S VENTURA RD      | AMADOR PASCUAL TR            |                             | 1105 PORTHOLE CT       | OXNARD CA         | 93030-6727 |
| 183018531 | C1   | C2   | 1049 S VENTURA RD IRR  | GREATHOUSE FAMILY TRUST      |                             | 521 GLENWOOD DR        | OXNARD, CA        | 93030      |
| 183028027 | R1   | CR   | 2501 CAROB ST MTR#2    | OXNARD SCHOOL DISTRICT       | MARINA WEST SCHOOL          | 1055 SOUTH C ST        | OXNARD CA         | 93030      |
| 183028028 | R1   | CR   | 2551 CAROB ST          | OXNARD SCHOOL DISTRICT       | MARINA WEST SCHOOL          | 1055 SOUTH C ST        | OXNARD CA         | 93030      |
| 183040114 | R2   | R1   | 1911 BROOKSIDE AVE     | JOHNSTON FRANKLIN JR-P T TR  |                             | 215 HACIENDA DR        | ARCADIA, CA       | 91006      |
| 183042108 | R3PD | R4PD | 1900 W SEVENTH ST      | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042109 | R3PD | R4PD | 705 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042110 | R3PD | R4PD | 711 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042111 | R3PD | R4PD | 715 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042112 | R3PD | R4PD | 721 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042113 | R3PD | R4PD | 725 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042114 | R3PD | R4PD | 731 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042115 | R3PD | R4PD | 735 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042116 | R3PD | R4PD | 741 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042117 | R3PD | R4PD | 745 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042118 | R3PD | R4PD | 801 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |
| 183042119 | R3PD | R4PD | 805 SARATOGA ST        | STONEBRIDGE TOWNHOMES II LLC | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST          | SANTA BARBARA CA  | 93111-2333 |



# Exhibit A Consistency Zone Code Changes

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|           |      |      |                     |                               |                             |                     |                   |            |
|-----------|------|------|---------------------|-------------------------------|-----------------------------|---------------------|-------------------|------------|
| 183042120 | R3PD | R4PD | 811 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042121 | R3PD | R4PD | 815 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042215 | R3PD | R4PD | 820 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042216 | R3PD | R4PD | 814 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042217 | R3PD | R4PD | 804 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042218 | R3PD | R4PD | 800 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042219 | R3PD | R4PD | 744 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042220 | R3PD | R4PD | 740 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042221 | R3PD | R4PD | 734 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042222 | R3PD | R4PD | 730 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042223 | R3PD | R4PD | 724 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042224 | R3PD | R4PD | 720 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042225 | R3PD | R4PD | 714 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042226 | R3PD | R4PD | 710 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042227 | R3PD | R4PD | 704 SARATOGA ST     | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042228 | R3PD | R4PD | 1850 W SEVENTH ST   | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042229 | R3PD | R4PD | 1800 W SEVENTH ST   | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042230 | R3PD | R4PD | 705 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042231 | R3PD | R4PD | 711 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042232 | R3PD | R4PD | 715 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042233 | R3PD | R4PD | 721 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042234 | R3PD | R4PD | 725 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042235 | R3PD | R4PD | 731 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042236 | R3PD | R4PD | 735 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042237 | R3PD | R4PD | 741 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042238 | R3PD | R4PD | 745 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042239 | R3PD | R4PD | 751 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042240 | R3PD | R4PD | 755 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042241 | R3PD | R4PD | 801 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042242 | R3PD | R4PD | 805 RIALTO ST       | STONEBRIDGE TOWNHOMES II LLC  | ATTN RONALD L WOLFE & ASSOC | 173 CHAPEL ST       | SANTA BARBARA CA  | 93111-2333 |
| 183042320 | R2PD | R3PD | 761 PONTOON WAY     | HERNANDEZ OSCAR-CORINA R      |                             | 129 WALNUT LN       | SANTA BARBARA, CA | 93111      |
| 183042321 | R2PD | R3PD | 751 PONTOON WAY     | ENGLE MATTHEW J               | DEGENKOLB OLIVIA K          | 751 PONTOON WAY     | OXNARD CA         | 93035      |
| 183042322 | R2PD | R3PD | 741 PONTOON WAY     | ANGEL CYNTHIA                 |                             | 510 ALISO PL        | OXNARD CA         | 93036      |
| 183042323 | R2PD | R3PD | 731 PONTOON WAY     | AMBRIZ DANNY C-IDA C TR       |                             | 731 PONTOON WAY     | OXNARD, CA        | 93035      |
| 183042324 | R2PD | R3PD | 721 PONTOON WAY     | RICAFRENTE LEONARDO B-CYNTHIA |                             | 721 PONTOON WAY     | OXNARD CA         | 93035-1555 |
| 183042325 | R2PD | R3PD | 711 PONTOON WAY     | FANG JIANJIE                  | ZHENG CHAO                  | 78 VIA RICARDO      | NEWBURY PARK, CA  | 91320      |
| 183042326 | R2PD | R3PD | 701 PONTOON WAY     | SUNKER AJAY-KIMBERLY J TR     |                             | 701 PONTOON WAY     | OXNARD, CA        | 93035      |
| 183042327 | R2PD | R3PD | 1631 LAGOON LN      | KRAY GILBERT A                | GALLEGOS JACQUELINE C       | 1631 LAGOON LN      | OXNARD CA         | 93035      |
| 183042328 | R2PD | R3PD | 1621 LAGOON LN      | PATEL ARVINDBHAI-INDUBEN TR   |                             | 660 MARBELLA CT     | OXNARD, CA        | 93035      |
| 183042329 | R2PD | R3PD | 1611 LAGOON LN      | ZARAGOZA MARIO-AURORA         |                             | 1611 LAGOON LN      | OXNARD, CA        | 93035      |
| 183042330 | R2PD | R3PD | 1601 LAGOON LN      | SCHULMAN PHILLIP E-JAN R      |                             | 1601 LAGOON LN      | OXNARD, CA        | 93035      |
| 183042331 | R2PD | R3PD | 1561 LAGOON LN      | OBRADOR VIC P-ELIZABETH       |                             | 1561 LAGOON LN      | OXNARD, CA        | 93035      |
| 183042332 | R2PD | R3PD | 1551 LAGOON LN      | JOUBERT JAMES J-JANE M        |                             | 1551 LAGOON LN      | OXNARD, CA        | 93035      |
| 183042333 | R2PD | R3PD | 1541 LAGOON LN      | LOMELI ANTONIO                | IBARRA M GABRIELA           | 1541 LAGOON LN      | OXNARD CA         | 93035      |
| 183042501 | R2PD | R3PD | 713 PIVOT POINT WAY | LUNA ROBERT-DIANA             |                             | 713 PIVOT POINT WY  | OXNARD CA         | 93035-1557 |
| 183042502 | R2PD | R3PD | 723 PIVOT POINT WAY | MANRIQUE DEBRA                |                             | 723 PIVOT POINT WY  | OXNARD, CA        | 93035      |
| 183042503 | R2PD | R3PD | 733 PIVOT POINT WAY | WORTHINGTON ANTHONY P-ELLEN   |                             | 733 PIVOT POINT WAY | OXNARD, CA        | 93035      |
| 183042504 | R2PD | R3PD | 743 PIVOT POINT WAY | LUNA AILEEN C                 |                             | 743 PIVOT POINT WAY | OXNARD, CA        | 93035      |
| 183042505 | R2PD | R3PD | 753 PIVOT POINT WAY | SERVIN JOSE T-CLARA M         |                             | 753 PIVOT POINT WY  | OXNARD, CA        | 93035      |
| 183042506 | R2PD | R3PD | 763 PIVOT POINT WAY | STINES DEAN L-JACKLYN A TR    |                             | 7680 BRADLEY AV     | SOMIS, CA         | 93066      |
| 183042507 | R2PD | R3PD | 801 PIVOT POINT WAY | SANFORD ROBERT D JR           |                             | 801 PIVOT POINT WY  | OXNARD, CA        | 93035      |
| 183042508 | R2PD | R3PD | 800 PONTOON WAY     | MOONEY SUE L                  |                             | 1100 NIGHTINGALE PL | OXNARD CA         | 93036      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                      |                              |                          |                       |                    |            |
|-----------|------|------|----------------------|------------------------------|--------------------------|-----------------------|--------------------|------------|
| 183042509 | R2PD | R3PD | 762 PONTOON WAY      | MEI XIAODONG                 | CAI BIN                  | 762 PONTOON WAY       | OXNARD CA          | 93035-1555 |
| 183042510 | R2PD | R3PD | 752 PONTOON WAY      | HERNANDEZ YOLANDA P TR       |                          | 752 PONTOON WAY       | OXNARD CA          | 93035-1555 |
| 183042511 | R2PD | R3PD | 742 PONTOON WAY      | MEDINA FLORINA               |                          | 742 PONTOON WAY       | OXNARD CA          | 93035-1555 |
| 183042512 | R2PD | R3PD | 732 PONTOON WAY      | PHAM THUY J                  | DANG VAN THU J           | 732 PONTOON WY        | OXNARD CA          | 93035-1555 |
| 183042513 | R2PD | R3PD | 722 PONTOON WAY      | POLIS JEFFREY B              | SALINAS KIMBERLY A       | 722 PONTOON WAY       | OXNARD, CA         | 93035      |
| 183042514 | R2PD | R3PD | 712 PONTOON WAY      | KOSOFF JAY-SALLY TR          |                          | 122 SAN BERNARDINO AV | VENTURA CA         | 93004      |
| 183042601 | R2PD | R3PD | 715 NOONTIDE WAY     | QUIAMBAO RODEL-GLENDA        |                          | 715 NOONTIDE WAY      | OXNARD, CA         | 93035      |
| 183042602 | R2PD | R3PD | 725 NOONTIDE WAY     | MOROYOQUI DAVID R-ELVIA      |                          | 725 NOONTIDE WY       | OXNARD, CA         | 93035      |
| 183042603 | R2PD | R3PD | 735 NOONTIDE WAY     | CASILLAS ADAM-DEBORAH S      |                          | 735 NOONTIDE WAY      | OXNARD, CA         | 93035      |
| 183042604 | R2PD | R3PD | 745 NOONTIDE WAY     | GUARIN RENATO V-LINA F TR    |                          | 745 NOONTIDE WAY      | OXNARD CA          | 93035-1559 |
| 183042605 | R2PD | R3PD | 755 NOONTIDE WAY     | GREGORIO JENZELLE S          |                          | 755 NOONTIDE WAY      | OXNARD CA          | 93035-1559 |
| 183042606 | R2PD | R3PD | 765 NOONTIDE WAY     | YAZICI TUNC J*               | YAZICI HALUK-EMINE H     | 5432 BREAKERS WY      | OXNARD, CA         | 93035      |
| 183042607 | R2PD | R3PD | 803 NOONTIDE WAY     | PINE JOHN M-TERESITA E TR    |                          | 803 NOONTIDE WY       | OXNARD, CA         | 93035      |
| 183042608 | R2PD | R3PD | 802 PIVOT POINT WAY  | GILL JAGROOP                 |                          | 802 PIVOT POINT WY    | OXNARD CA          | 93035      |
| 183042609 | R2PD | R3PD | 764 PIVOT POINT WAY  | NGUYEN VAN T                 |                          | 764 PIVOT POINT       | OXNARD CA          | 93035      |
| 183042610 | R2PD | R3PD | 754 PIVOT POINT WAY  | SWINTON SELINA-CHRISTOPHER   |                          | 754 PIVOT POINT WAY   | OXNARD, CA         | 93035      |
| 183042611 | R2PD | R3PD | 744 PIVOT POINT WAY  | COTTON DARRYL-REGINA         |                          | 744 PIVOT POINT WAY   | OXNARD, CA         | 93035      |
| 183042612 | R2PD | R3PD | 734 PIVOT POINT WAY  | ALFARO EMILIO-MARGARITA      |                          | 734 PIVOT POINT WAY   | OXNARD CA          | 93035-1557 |
| 183042613 | R2PD | R3PD | 724 PIVOT POINT WAY  | FRAME BRUCE A-LIANNE         |                          | 724 PIVOT POINT WAY   | OXNARD, CA         | 93035      |
| 183042614 | R2PD | R3PD | 714 PIVOT POINT WAY  | ROUNDY JEFF                  | VOSS-ROUNDY DARAI        | PO BOX 3224           | VENTURA CA         | 93006      |
| 183042701 | R2PD | R3PD | 717 NAVIGATOR WAY    | VALENTIN KATHLEEN J          | BULLICER IRELENE S       | 717 NAVIGATOR WY      | OXNARD CA          | 93035      |
| 183042702 | R2PD | R3PD | 727 NAVIGATOR WAY    | ZHANG LONGSHENG-JIANQUN Z    |                          | 727 NAVIGATOR WAY     | OXNARD CA          | 93035-1561 |
| 183042703 | R2PD | R3PD | 737 NAVIGATOR WAY    | PASCUAL ZAIDA M-FAUSTINO D   |                          | 5080 SAN SIMEON DR    | SANTA BARBARA, CA  | 93111      |
| 183042704 | R2PD | R3PD | 747 NAVIGATOR WAY    | HUA LEI                      | HUANG JING               | 311 COMMONS PARK DR   | CAMARILLO CA       | 93012      |
| 183042705 | R2PD | R3PD | 757 NAVIGATOR WAY    | MUIGAI ELIJAH K              | KAMAU LINA B             | 757 NAVIGATOR WY      | OXNARD CA          | 93035-1561 |
| 183042706 | R2PD | R3PD | 767 NAVIGATOR WAY    | FORONDA DANILO U-GLIDA A     |                          | 767 NAVIGATOR WAY     | OXNARD, CA         | 93035      |
| 183042707 | R2PD | R3PD | 805 NAVIGATOR WAY    | ESQUIVAL ROLANDO             |                          | 805 NAVIGATOR WAY     | OXNARD CA          | 93035-1562 |
| 183042708 | R2PD | R3PD | 804 NOONTIDE WAY     | CENTINA VICTOR J-N ANGELICA  |                          | 804 NOONTIDE WAY      | OXNARD, CA         | 93035      |
| 183042709 | R2PD | R3PD | 766 NOONTIDE WAY     | THORNELL JASON               | AXELSEN JENNIFER         | 766 NOONTIDE WY       | OXNARD CA          | 93035-1559 |
| 183042710 | R2PD | R3PD | 756 NOONTIDE WAY     | ERTEN ORHAN                  |                          | 756 NOONTIDE WAY      | OXNARD CA          | 93035-1559 |
| 183042711 | R2PD | R3PD | 746 NOONTIDE WAY RUB | ENGEL ROBERT P-KATHLEEN L    |                          | 746 NOONTIDE WAY      | OXNARD, CA         | 93035      |
| 183042712 | R2PD | R3PD | 736 NOONTIDE WAY     | GUERRERO AMELIA              |                          | 736 NOONTIDE WY       | OXNARD, CA         | 93035      |
| 183042713 | R2PD | R3PD | 726 NOONTIDE WAY     | GONZALEZ JORGE A             | SERRATO CRYSTAL          | 726 NOONTIDE WY       | OXNARD, CA         | 93035      |
| 183042714 | R2PD | R3PD | 716 NOONTIDE WAY     | ESPINOSA AURESTELA           |                          | 1850 ARLENE AV        | OXNARD, CA         | 93036      |
| 183042801 | R2PD | R3PD | 1521 LAGOON LN       | REID DAWN M                  |                          | 1521 LAGOON LN        | OXNARD, CA         | 93035      |
| 183042802 | R2PD | R3PD | 1511 LAGOON LN       | SOLIS YAZMIN S               | SOLORZANO ALEJANDRO      | 1511 LAGOON LN        | OXNARD CA          | 93035-1565 |
| 183042803 | R2PD | R3PD | 1501 LAGOON LN       | MANANGAN GEORGE B IV-LOVELLA |                          | 1501 LAGOON LN        | OXNARD CA          | 93035-1565 |
| 183042804 | R2PD | R3PD | 700 NAVIGATOR WAY    | EARNEST ANNE E               |                          | 700 NAVIGATOR WY      | OXNARD, CA         | 93035      |
| 183042805 | R2PD | R3PD | 708 NAVIGATOR WAY    | AYALA ANGEL J                |                          | 708 NAVIGATOR WAY     | OXNARD, CA         | 93035      |
| 183042806 | R2PD | R3PD | 718 NAVIGATOR WAY    | BRILLANTES ERNIE A-WENDY TR  |                          | 718 NAVIGATOR WY      | OXNARD CA          | 93035-1561 |
| 183042807 | R2PD | R3PD | 728 NAVIGATOR WAY    | DAI WEI W TR                 | P O BOX 26               | P O BOX 26            | PACIFIC PALISADES, | 90272      |
| 183042808 | R2PD | R3PD | 738 NAVIGATOR WAY    | MARTIN-PLASCENCIA RENE       | MARTIN-PLASCENCIA EFRAIN | 738 NAVIGATOR WY      | OXNARD CA          | 93035      |
| 183042809 | R2PD | R3PD | 748 NAVIGATOR WAY    | KAHN GEORGE P-FRANCES        |                          | 748 NAVIGATOR WAY     | OXNARD CA          | 93035-1561 |
| 183042810 | R2PD | R3PD | 758 NAVIGATOR WAY    | RODRIGUEZ JOSE J             | GOMEZ MARIA E            | 758 NAVIGATOR WAY     | OXNARD CA          | 93035      |
| 183042811 | R2PD | R3PD | 806 NAVIGATOR WAY    | LOPEZ JUAN C-ANA L           |                          | 806 NAVIGATOR WAY     | OXNARD, CA         | 93035      |
| 185006001 | R2PD | R3PD | 3227 KELP LN         | BUTTROSS MICHAEL             | ATTN PRINCE SOLMS INN    | 248 TOLLE ST          | NEW BRAUNFELS TX   | 78130      |
| 185006002 | R2PD | R3PD | 3225 KELP LN         | SANTOYO DENNIS J             |                          | 3225 KELP LN #124     | OXNARD CA          | 93035      |
| 185006003 | R2PD | R3PD | 3223 KELP LN         | OLIVARES CARLOS J H          | HERNANDEZ NATALIE M R    | 3223 KELP LN          | OXNARD CA          | 93035      |
| 185006004 | R2PD | R3PD | 3221 KELP LN         | CHAVEZ LUPE T                |                          | 3221 KELP LN          | OXNARD CA          | 93035-1693 |
| 185006005 | R2PD | R3PD | 3217 KELP LN         | KEH SIMON WAI-LIN PEI        |                          | 3217 KELP LN          | OXNARD CA          | 93035-1693 |
| 185006006 | R2PD | R3PD | 3215 KELP LN         | FORCE EDWARD M               |                          | 3215 KELP LN          | OXNARD CA          | 93035-1693 |
| 185006007 | R2PD | R3PD | 3213 KELP LN         | SOMERS ROSS J-BONNIE TR      |                          | 4128 OAK HOLLOW RD    | CALABASAS CA       | 91302-1851 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |              |                              |                         |                        |                   |            |
|-----------|------|------|--------------|------------------------------|-------------------------|------------------------|-------------------|------------|
| 185006008 | R2PD | R3PD | 3211 KELP LN | CROSS MICHAEL J-JULIANE M    |                         | 4575 GILL CIR          | LA VERNE CA       | 91750-2530 |
| 185006009 | R2PD | R3PD | 3197 KELP LN | RABOSKY GEORGE A             |                         | 4301 OLDS RD           | OXNARD, CA        | 93035      |
| 185006010 | R2PD | R3PD | 3195 KELP LN | ROBLES HECTOR JR-MARGARET    |                         | 3195 KELP LN           | OXNARD CA         | 93035-1678 |
| 185006011 | R2PD | R3PD | 3193 KELP LN | ALBA JOHN R                  |                         | 3193 KELP LN           | OXNARD CA         | 93035-1678 |
| 185006012 | R2PD | R3PD | 3191 KELP LN | BUCKLEY PATRICK A-CLAUDIA K  |                         | 947 S LA GRANGE AVE    | NEWBURY PARK, CA  | 91320      |
| 185006013 | R2PD | R3PD | 3177 KELP LN | RAMIREZ BRENDA               |                         | 1631 FIRETHORNE PL     | OXNARD, CA        | 93030      |
| 185006014 | R2PD | R3PD | 3175 KELP LN | VILLANUEVA ALBERTO           |                         | 3175 KELP LN           | OXNARD, CA        | 93035      |
| 185006015 | R2PD | R3PD | 3173 KELP LN | CALVILLO JULIAN JR-NANCY     |                         | 3173 KELP LN           | OXNARD, CA        | 93035      |
| 185006016 | R2PD | R3PD | 3171 KELP LN | THOMAS JAY J                 |                         | 3171 KELP LN #67       | OXNARD, CA        | 93035      |
| 185006017 | R2PD | R3PD | 3157 KELP LN | KREIL CINDY                  |                         | 3157 KELP LN           | OXNARD, CA        | 93035      |
| 185006018 | R2PD | R3PD | 3155 KELP LN | HIDALGO RICHARD T-MARTHA     |                         | 3155 KELP LN           | OXNARD CA         | 93035-1663 |
| 185006019 | R2PD | R3PD | 3153 KELP LN | LISH MERRILL A-MARGANIT V TR |                         | 24010 OXNARD ST        | WOODLAND HILLS CA | 91367-2947 |
| 185006020 | R2PD | R3PD | 3151 KELP LN | AMON CHRIS P-GABRIELA        |                         | 3151 KELP LN           | OXNARD, CA        | 93035      |
| 185006021 | R2PD | R3PD | 3139 KELP LN | GUZMAN LAUDENCIO M           |                         | 3139 KELP LN           | OXNARD CA         | 93035-1636 |
| 185006022 | R2PD | R3PD | 3137 KELP LN | MARTINEZ HORACIO-CYNTHIA     |                         | PO BOX 7941            | VENTURA CA        | 93006      |
| 185006023 | R2PD | R3PD | 3135 KELP LN | VALDIVIA JUAN H-DENISE A     |                         | 3135 KELP LN           | OXNARD CA         | 93035      |
| 185006024 | R2PD | R3PD | 3133 KELP LN | BONDI GIUSEPPE               |                         | 721 BENNETT AV         | VENTURA CA        | 93003      |
| 185006025 | R2PD | R3PD | 3131 KELP LN | HENDRICKSON NANCY J TR       |                         | 3131 KELP LN           | OXNARD CA         | 93035-1626 |
| 185006026 | R2PD | R3PD | 3141 KELP LN | HERNANDEZ VERONICA           |                         | 3141 KELP LN #59       | OXNARD CA         | 93035      |
| 185006027 | R2PD | R3PD | 3143 KELP LN | RODRIGUEZ FORTINO C          |                         | 3143 KELP LN           | OXNARD CA         | 93035-1636 |
| 185006028 | R2PD | R3PD | 3145 KELP LN | AYALA CAROL D                |                         | 3145 KELP LN           | OXNARD CA         | 93035-1636 |
| 185006029 | R2PD | R3PD | 3147 KELP LN | WILSON JESSE E-LINDA K       |                         | 3147 KELP LN           | OXNARD, CA        | 93035      |
| 185006030 | R2PD | R3PD | 3161 KELP LN | NEHRIG THOMAS H TRUST        |                         | 3161 KELP LN           | OXNARD, CA        | 93035      |
| 185006031 | R2PD | R3PD | 3163 KELP LN | WOODROW FREDERICK A          |                         | 3163 KELP ST           | OXNARD, CA        | 93035      |
| 185006032 | R2PD | R3PD | 3165 KELP LN | TOUGAS JADE R                |                         | 3165 KELP LN #73       | OXNARD, CA        | 93035      |
| 185006033 | R2PD | R3PD | 3167 KELP LN | VEGA JOSE L-MARIA M          |                         | 3167 KELP LN           | OXNARD CA         | 93035-1663 |
| 185006034 | R2PD | R3PD | 3201 KELP LN | HEFT HARLEY S                |                         | 3201 KELP LN           | OXNARD, CA        | 93035      |
| 185006035 | R2PD | R3PD | 3203 KELP LN | SCHLENKER INGEBORG A TR      | SCHLENKER HEINZ W TRUST | 18945 KINGSBURY ST     | NORTHRIDGE CA     | 91326-3013 |
| 185006036 | R2PD | R3PD | 3205 KELP LN | EDWARDS KYLE                 |                         | 3205 KELP LN #99       | OXNARD, CA        | 93035      |
| 185006037 | R2PD | R3PD | 3207 KELP LN | BORKOWSKI WILLIAM JR-M E TR  |                         | 616 CORNWALL DR        | OXNARD CA         | 93035      |
| 185006038 | R2PD | R3PD | 3231 KELP LN | KAHMANN DAVID A              |                         | 3231 KELP LN           | OXNARD CA         | 93035      |
| 185006039 | R2PD | R3PD | 3233 KELP LN | BARNES JENNIFER L            |                         | 324 VALLEY VISTA DR    | CAMARILLO CA      | 93010      |
| 185006040 | R2PD | R3PD | 3235 KELP LN | GARCIA LENISSA               |                         | 3235 KELP LN           | OXNARD CA         | 93035-1665 |
| 185006041 | R2PD | R3PD | 3237 KELP LN | WINKLER SUZANNE Z            |                         | 3237 KELP LN           | OXNARD, CA        | 93030      |
| 185006042 | R2PD | R3PD | 3077 KELP LN | MANCERA DANIEL               |                         | 3077 KELP LN #108      | OXNARD, CA        | 93035      |
| 185006043 | R2PD | R3PD | 3075 KELP LN | SEGOVIA JOHN P-LILY          |                         | 348 W VINEYARD AV      | OXNARD, CA        | 93036      |
| 185006044 | R2PD | R3PD | 3073 KELP LN | ALAMILLO RICARDO             | ALAMILLO CESAR          | 3073 KELP ST           | OXNARD CA         | 93035      |
| 185006045 | R2PD | R3PD | 3071 KELP LN | HASKINS RICHARD-CELESTINA TR |                         | 5463 CASTILLO DE ROSAS | CAMARILLO CA      | 93012      |
| 185006046 | R2PD | R3PD | 3067 KELP LN | BRYDSON VERNA Y TR           |                         | 3067 KELP LN           | OXNARD CA         | 93035-1624 |
| 185006047 | R2PD | R3PD | 3065 KELP LN | KOTRABA THOMAS D             | DILLARD PAMELA M        | PO BOX 1639            | PORT HUENEME CA   | 93044-1639 |
| 185006048 | R2PD | R3PD | 3063 KELP LN | JAUREGUI LEANDRA             |                         | 3063 KELP LN           | OXNARD CA         | 93035-1624 |
| 185006049 | R2PD | R3PD | 3061 KELP LN | LOURIE ARIE-DINA TR          |                         | 621 N OAKHURST DR      | BEVERLY HILLS CA  | 90210-3530 |
| 185006050 | R2PD | R3PD | 3059 KELP LN | MAGANA ENRIQUE               |                         | 30 OUTER DR            | SANTA PAULA CA    | 93060      |
| 185006051 | R2PD | R3PD | 3057 KELP LN | MENDEZ JOE A                 |                         | 3057 KELP LN           | OXNARD, CA        | 93035      |
| 185006052 | R2PD | R3PD | 3055 KELP LN | HORNETT JULIE D              |                         | 3055 KELP LN           | OXNARD CA         | 93035-1661 |
| 185006053 | R2PD | R3PD | 3053 KELP LN | GONZALEZ JORGE M             |                         | 3053 KELP LN           | OXNARD, CA        | 93035      |
| 185006054 | R2PD | R3PD | 3051 KELP LN | FERNANDEZ JESUS JR           | FERNANDEZ IMELDA        | 3051 KELP LN           | OXNARD CA         | 93035      |
| 185006055 | R2PD | R3PD | 3031 KELP LN | WORTHAN LARRY D-CINDY L      |                         | 3031 KELP LN           | OXNARD CA         | 93035-1661 |
| 185006056 | R2PD | R3PD | 3033 KELP LN | GAGNON JUSTIN                |                         | 3033 KELP LN           | OXNARD CA         | 93035-1661 |
| 185006057 | R2PD | R3PD | 3035 KELP LN | RHODES KATHLEEN TR           |                         | 3035 KELP LN           | OXNARD CA         | 93035-1661 |
| 185006058 | R2PD | R3PD | 3037 KELP LN | JOHNSON BRITTANI M           | AGUIRRE DAVID M JR      | 3000 KELP LN #4        | OXNARD, CA        | 93035      |
| 185006059 | R2PD | R3PD | 3041 KELP LN | WILLE MIRIAM C TR            |                         | 281 GLEN ELLEN DR      | VENTURA CA        | 93003      |

## Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |      |                  |                              |                   |                            |                  |            |
|-----------|------|------|------------------|------------------------------|-------------------|----------------------------|------------------|------------|
| 185006060 | R2PD | R3PD | 3043 KELP LN     | DEASE FAMILY TRUST           |                   | 4923 LOWELL AVE            | LA CRESCENTA CA  | 91214-1037 |
| 185006061 | R2PD | R3PD | 3045 KELP LN     | THIEMAN PEGGY J CHABINO TR   |                   | 7337 EISENHOWER ST         | VENTURA, CA      | 93003      |
| 185006062 | R2PD | R3PD | 3047 KELP LN     | BROWN DENNIS R               |                   | 3047 KELP LN               | OXNARD, CA       | 93035      |
| 185006063 | R2PD | R3PD | 3081 KELP LN     | OLEA NAOMI C                 |                   | 3081 KELP LN               | OXNARD CA        | 93035-1624 |
| 185006064 | R2PD | R3PD | 3083 KELP LN RUB | GRANADOS JOHN-CRYSTAL        |                   | 3083 KELP LN               | OXNARD, CA       | 93035      |
| 185006065 | R2PD | R3PD | 3085 KELP LN     | FULLER ANTHONY S             |                   | 3085 KELP LN #94           | OXNARD CA        | 93035      |
| 185006066 | R2PD | R3PD | 3087 KELP LN     | DELGADILLO HUGO M            | ROQUE NORMA L     | 3087 KELP LN               | OXNARD CA        | 93035-1624 |
| 185006067 | R2PD | R3PD | 3089 KELP LN     | AYALA EDUARDO                |                   | 3089 KELP LN               | OXNARD, CA       | 93035      |
| 185006068 | R2PD | R3PD | 3267 KELP LN     | HERNANDEZ GLORIA             |                   | 1130 ELDER ST              | OXNARD CA        | 93036-2309 |
| 185006069 | R2PD | R3PD | 3265 KELP LN     | BERRY LAUREEN L              |                   | 3265 KELP LN               | OXNARD, CA       | 93035      |
| 185006070 | R2PD | R3PD | 3263 KELP LN     | CH FIRST NAZARENE-VENTURA    |                   | 365 S SEAWARD AVE          | VENTURA CA       | 93003-2715 |
| 185006071 | R2PD | R3PD | 3261 KELP LN     | SANCHEZ SERGIO               |                   | 3261 KELP LN               | OXNARD CA        | 93035-1665 |
| 185006072 | R2PD | R3PD | 3181 KELP LN     | CHAN DAVID R-MARY A          |                   | 4163 MT VERNON DR          | LOS ANGELES CA   | 90008      |
| 185006073 | R2PD | R3PD | 3183 KELP LN     | PERREAULT ROSHELL L          |                   | 3183 KELP LN               | OXNARD CA        | 93035-1663 |
| 185006074 | R2PD | R3PD | 3185 KELP LN     | MC CLENDON SHEILA            |                   | 3185 KELP LN               | OXNARD, CA       | 93035      |
| 185006075 | R2PD | R3PD | 3187 KELP LN     | PEKAREK DAVID J-GRICEL F     |                   | 3187 KELP LN               | OXNARD CA        | 93035-1663 |
| 185006076 | R2PD | R3PD | 3189 KELP LN     | FLISS VICKY L                |                   | 3189 KELP LN               | OXNARD CA        | 93035-1678 |
| 185006077 | R2PD | R3PD | 3257 KELP LN     | ROTELLA CHRISTINE M TR       |                   | 3257 KELP LN               | OXNARD CA        | 93035      |
| 185006078 | R2PD | R3PD | 3255 KELP LN     | LARUSSI AMEDEO               |                   | 3255 KELP LN               | OXNARD CA        | 93035-1665 |
| 185006079 | R2PD | R3PD | 3253 KELP LN     | RAMIREZ LARRY-DARLA          |                   | 3253 KELP LN               | OXNARD CA        | 93035-1665 |
| 185006080 | R2PD | R3PD | 3251 KELP LN     | HERRERA TERESA M TR*         | CARDONA MARIA E   | 3251 W KELP ST             | OXNARD CA        | 93035      |
| 185006081 | R2PD | R3PD | 3241 KELP LN     | REESE CYNTHIA L              |                   | 2568 WILCOMBE DR           | CAMBRIA, CA      | 93428      |
| 185006082 | R2PD | R3PD | 3243 KELP LN     | CABALLERO HECTOR A-CARMEN    |                   | 1742 DRUMCLIFF CT          | WESTLAKE VILLAGE | 91361-1635 |
| 185006083 | R2PD | R3PD | 3245 KELP LN     | FLORES VIRGINIA M            |                   | 3245 KELP LN #132          | OXNARD CA        | 93035      |
| 185006084 | R2PD | R3PD | 3247 KELP LN     | WITHAM TERRI JO              | PURCELL RAE N     | 3247 KELP LN               | OXNARD, CA       | 93035      |
| 185007001 | R2PD | R3PD | 3117 KELP LN     | THOMAS CORTNEY S             |                   | 3117 KELP LN               | OXNARD CA        | 93035-1626 |
| 185007002 | R2PD | R3PD | 3115 KELP LN     | TREJO ANNALIESE M            |                   | 767 S ORANGE GROVE BLVD #4 | PASADENA CA      | 91105      |
| 185007003 | R2PD | R3PD | 3113 KELP LN     | WASHINGTON THERESA A         |                   | 3113 KELP LN #35           | OXNARD, CA       | 93035      |
| 185007004 | R2PD | R3PD | 3111 KELP LN     | AHLUWALIA GURINDER-P TR      |                   | 112 VICTORIA PL            | DANVILLE CA      | 94506      |
| 185007005 | R2PD | R3PD | 3107 KELP LN     | PAZ ROSA A TR                | PAZ CAESAR A JR   | 4617 CLARISSA AV           | LOS ANGELES CA   | 90027      |
| 185007006 | R2PD | R3PD | 3105 KELP LN     | TASCHMAN CYNDY               |                   | 3105 KELP LN               | OXNARD, CA       | 93035      |
| 185007007 | R2PD | R3PD | 3103 KELP LN     | GUZMAN PAOLA M               |                   | 3103 KELP LN               | OXNARD, CA       | 93035      |
| 185007008 | R2PD | R3PD | 3101 KELP LN     | REHAK KEVIN S-JOSETTE M      |                   | 3101 KELP LN #29           | OXNARD, CA       | 93035      |
| 185007009 | R2PD | R3PD | 2957 KELP LN     | YOSHITOMI GERALD D-CYNTHIA W |                   | 2957 KELP LN               | OXNARD CA        | 93035      |
| 185007010 | R2PD | R3PD | 2955 KELP LN     | BAUM ALEXANDER F             | OBUKHOVA KATERYNA | 2955 KELP LN               | OXNARD CA        | 93035      |
| 185007011 | R2PD | R3PD | 2953 KELP LN     | MARTIN AMY S                 |                   | 2953 KELP LN               | OXNARD, CA       | 93035      |
| 185007012 | R2PD | R3PD | 2951 KELP LN     | DOMITROVICH JOSEPH A         |                   | 2951 KELP LN               | OXNARD CA        | 93035-1622 |
| 185007013 | R2PD | R3PD | 2941 KELP LN     | BARTUZIK LAWRENCE S          |                   | 2941 KELP LN               | OXNARD, CA       | 93035      |
| 185007014 | R2PD | R3PD | 2943 KELP LN     | GRAY WARREN M                | THOMPSON JENNA M  | 2943 KELP LN #18           | OXNARD, CA       | 93035      |
| 185007015 | R2PD | R3PD | 2945 KELP LN     | PATTERSON CASEY J            |                   | 2945 KELP LN               | OXNARD, CA       | 93035      |
| 185007016 | R2PD | R3PD | 2947 KELP LN     | MORRISON DANIEL G            |                   | 2947 KELP LN               | OXNARD CA        | 93035-1622 |
| 185007017 | R2PD | R3PD | 2949 KELP LN     | RODRIGUEZ TRISHA M           |                   | 2949 KELP LN               | OXNARD, CA       | 93035      |
| 185007018 | R2PD | R3PD | 2931 KELP LN     | HAMALIAN MADELEINE I         |                   | 2931 KELP LN               | OXNARD, CA       | 93035      |
| 185007019 | R2PD | R3PD | 2933 KELP LN     | WOOD PATRICIA A              |                   | 2933 KELP LN               | OXNARD, CA       | 93035      |
| 185007020 | R2PD | R3PD | 2935 KELP LN     | ALLEN DAVID*                 | ALLEN JAMES       | 2935 KELP LN               | OXNARD, CA       | 93035      |
| 185007021 | R2PD | R3PD | 2937 KELP LN     | EALES GEORGE H-WENDY L TR    |                   | 2963 SAILOR AV             | VENTURA CA       | 93001-4155 |
| 185007022 | R2PD | R3PD | 2927 KELP LN     | MAJUMDAR SHARMISTHA          |                   | 2927 KELP LN               | OXNARD, CA       | 93035      |
| 185007023 | R2PD | R3PD | 2925 KELP LN     | TORIGOE RANDALL M            |                   | PSC 78 BOX 528             | APO AP           | 96326-0005 |
| 185007024 | R2PD | R3PD | 2923 KELP LN     | MURPHY MICHAEL J             |                   | 1159 BRANDING IRON DR      | VISTA CA         | 92081      |
| 185007025 | R2PD | R3PD | 2921 KELP LN     | DOUGLAS DRUCILLA             |                   | 2921 KELP LN               | OXNARD CA        | 93035-1659 |
| 185007026 | R2PD | R3PD | 2911 KELP LN     | TRAUT MARC W-NORA E TR       |                   | 1912 GLENBARR CT           | BAKERSFIELD, CA  | 93309      |
| 185007027 | R2PD | R3PD | 2913 KELP LN     | RYAN JON-JOAN                |                   | 2913 KELP LN               | OXNARD, CA       | 93035      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                            |                              |                            |                            |                  |            |
|-----------|------|------|----------------------------|------------------------------|----------------------------|----------------------------|------------------|------------|
| 185007028 | R2PD | R3PD | 2915 KELP LN               | NEWTON IAN-NANCY             | POULOS DIMITRIOS           | 361 SYCAMORE COTTAGE CT    | CAMARILLO CA     | 93012      |
| 185007029 | R2PD | R3PD | 2917 KELP LN               | LE BA V                      |                            | 2057 MISSION HILLS DR      | OXNARD, CA       | 93036      |
| 185007030 | R2PD | R3PD | 2907 KELP LN               | LE BA V                      |                            | 2057 MISSION HILLS DR      | OXNARD, CA       | 93036      |
| 185007031 | R2PD | R3PD | 2905 KELP LN               | TSE BONNIE K                 |                            | 2905 KELP LN               | OXNARD, CA       | 93035      |
| 185007032 | R2PD | R3PD | 2903 KELP LN               | CORONEL ALEJANDRO-YESENIA S  |                            | 2903 KELP LN               | OXNARD, CA       | 93035      |
| 185007033 | R2PD | R3PD | 2901 KELP LN               | ABEYTA WILLIAM J-PATRICIA TR |                            | 482 LAS PALOMAS DR         | PORT HUENEME, CA | 93041      |
| 185007034 | R2PD | R3PD | 3007 KELP LN               | MELLO RAYMOND-DEBORAH A TR   |                            | 13242 DENARA RD            | SAN DIEGO, CA    | 92130      |
| 185007035 | R2PD | R3PD | 3005 KELP LN               | GONZALEZ GABRIEL JR          |                            | 3005 KELP LN               | OXNARD, CA       | 93035      |
| 185007036 | R2PD | R3PD | 3003 KELP LN               | GUILLEN JOSE M               |                            | 3003 KELP LN               | OXNARD CA        | 93035      |
| 185007037 | R2PD | R3PD | 3001 KELP LN               | RIVERA DANIEL-PATRICIA       |                            | 3001 KELP LN               | OXNARD CA        | 93035-1623 |
| 185007038 | R2PD | R3PD | 3011 KELP LN               | ROBLES MARIANNE              |                            | 3011 KELP LN               | OXNARD, CA       | 93035      |
| 185007039 | R2PD | R3PD | 3013 KELP LN               | RANGEL KRISTEN J             |                            | 3013 KELP LN               | OXNARD CA        | 93035-1623 |
| 185007040 | R2PD | R3PD | 3015 KELP LN               | CHOCK-WONG TR                | ATTN LESTER WONG TTEE      | ATTN LESTER WONG TTEE      | CAMARILLO, CA    | 93012      |
| 185007041 | R2PD | R3PD | 3017 KELP LN               | MALLOY SUSAN J               |                            | 3706 PALOMA DR             | VENTURA, CA      | 93003      |
| 185007042 | R2PD | R3PD | 3027 KELP LN               | VRANA LINDA S                | ATTN CROSSROADS            | 1270 COE ST                | CAMARILLO CA     | 93010      |
| 185007043 | R2PD | R3PD | 3025 KELP LN               | BRECKENRIDGE PROP FUND LLC   |                            | 2015 MANHATTAN BEACH BL 10 | REDONDO BEACH CA | 90278      |
| 185007044 | R2PD | R3PD | 3023 KELP LN               | EFLOW INVESTMENTS LLC        | ATTN BRANDON WOLFE         | 4014 CRESTHAVEN DR         | WESTLAKE VILLAGE | 91362      |
| 185007045 | R2PD | R3PD | 3021 KELP LN               | DOBLADO CARLOS M JR-JENNIFER | CARDENAS JANICE F C        | 3021 KELP LN               | OXNARD CA        | 93035      |
| 185007046 | R2PD | R3PD | 3121 KELP LN               | NELSON MARK-LAUREL           |                            | 3121 KELP LN #43           | OXNARD, CA       | 93035      |
| 185007047 | R2PD | R3PD | 3123 KELP LN               | PALMER CLAY-JOCelyn M        |                            | 3123 KELP LN               | OXNARD CA        | 93035-1626 |
| 185007048 | R2PD | R3PD | 3125 KELP LN               | MARQUEZ LEON M               |                            | 3125 KELP LN               | OXNARD CA        | 93035-1626 |
| 185007049 | R2PD | R3PD | 3127 KELP LN               | HARRIS CHRISTIANE            |                            | 3127 KELP ST               | OXNARD CA        | 93035      |
| 185010339 | R1PD | ER   | W WOOLEY RD                | CITIZENS SAV-LOAN ASSN       |                            | 433 N CAMDEN DR STE #820   | BEVERLY HILLS CA | 90210      |
| 185012001 | R2PD | R3PD | 2935 W WOOLEY RD APT A     | ESSEX MONTEREY VILLAS L P    | ATTN GRANT THORNTON LLP    | PO BOX 59365               | SCHAUMBURG IL    | 60159-0365 |
| 185012002 | R2PD | R3PD | 1021 S PATTERSON RD        | PAUL EDWARD F-DIANA W TRUST  |                            | 733 CALLADO ST             | CAMARILLO CA     | 93010-1002 |
| 185017013 | C2PD | R3PD | 3702 JOLLY ROGER WAY LN    | D R HORTON LOS ANG HOLD CO   | ATTN AMBER GERKEN          | ATTN AMBER GERKEN          | SIMI VALLEY, CA  | 930636717  |
| 185023001 | C2PD | R3PD | 3762 JOLLY ROGER WAY       | MILLER JULIE A               |                            | 3762 JOLLY ROGER WAY       | OXNARD CA        | 93035-1296 |
| 185023002 | C2PD | R3PD | 3764 JOLLY ROGER WAY       | VELAZQUEZ WENDY              |                            | 3764 JOLLY ROGER WAY       | OXNARD CA        | 93035-1296 |
| 185023003 | C2PD | R3PD | 3760 JOLLY ROGER WAY       | MORRISON PATRICK J-KRISTIN   |                            | 3301 NAPLES DR             | OXNARD, CA       | 93035      |
| 185023004 | C2PD | R3PD | 3754 -3758 JOLLY ROGER WAY | JOLLY ROGER LLC              |                            | 6909 QUITO CT              | CAMARILLO, CA    | 93012      |
| 185023005 | C2PD | R3PD | 3756 JOLLY ROGER WAY       | MEIER SCOTT W-REBECCA        |                            | 3756 JOLLY ROGER WY        | OXNARD, CA       | 93035      |
| 185023006 | C2PD | R3PD | 3758 JOLLY ROGER WAY       | HEATHCOTE DONALD J           |                            | 3758 JOLLY ROGER WAY #12   | OXNARD CA        | 93035      |
| 185023007 | C2PD | R3PD | 3763 DUNKIRK DR            | HOLLAND WAYNE H JR-KATHLEEN  |                            | 5443 EVENING SKY DR        | SIMI VALLEY CA   | 93063-5746 |
| 185023008 | C2PD | R3PD | 3761 DUNKIRK DR            | AMPARO EMERSON-MICHELLE B    |                            | 3010 DUNKIRK DR            | OXNARD CA        | 93035-1294 |
| 185023009 | C2PD | R3PD | 3759 -3763 DUNKIRK DR      | VEA FAYE C                   |                            | 3759 DUNKIRK DR            | OXNARD, CA       | 93035      |
| 185023010 | C2PD | R3PD | 3750 JOLLY ROGER WAY       | BORJA MICHAEL                | DUMA CALINA                | 770 MYRNA DR               | PORT HUENEME CA  | 93041      |
| 185023011 | C2PD | R3PD | 3752 JOLLY ROGER WAY       | LOPEZ DANIEL M TR            |                            | 3752 JOLLY ROGER WY        | OXNARD, CA       | 93035      |
| 185023012 | C2PD | R3PD | 3748 -3752 JOLLY ROGER WAY | ANDERSON CARL E-MARIA TR     |                            | 3748 JOLLY ROGER WY        | OXNARD CA        | 93035-1296 |
| 185023013 | C2PD | R3PD | 3747 -3751 DUNKIRK DR      | VELASCO SAUL-VALERIA N       |                            | 3747 DUNKIRK DR            | OXNARD CA        | 93035-1294 |
| 185023014 | C2PD | R3PD | 3749 DUNKIRK DR            | RIGHTER VINCENT R            | CUI MENG Y                 | 3749 DUNKIRK DR            | OXNARD CA        | 93035      |
| 185023015 | C2PD | R3PD | 3751 DUNKIRK DR            | BURR ROBERT J JR TR          |                            | 5335 BEACHCOMBER ST        | OXNARD, CA       | 93035      |
| 185023016 | C2PD | R3PD | 3753 -3757 DUNKIRK DR      | OLMEDA DENISE TR             |                            | 925 B ST                   | FILLMORE, CA     | 93015      |
| 185023017 | C2PD | R3PD | 3755 DUNKIRK DR            | EGLIN JESSICA                |                            | 3755 DUNKIRK DR            | OXNARD CA        | 93035-1294 |
| 185023018 | C2PD | R3PD | 3757 DUNKIRK DR            | MANZANO VIRGILIO N-MELISSA M |                            | 3757 DUNKIRK DR            | OXNARD, CA       | 93035      |
| 185023019 | C2PD | R3PD | 3740 -3744 JOLLY ROGER WAY | METCALFE JAMES SOLO 401K TR  |                            | 28754 SECO CANYON RD       | SANTA CLARITA CA | 91390      |
| 185023020 | C2PD | R3PD | 3742 JOLLY ROGER WAY       | TAYLOR BRAYDEN-MARGARET      |                            | 510 E PLEASANT VALLEY RD   | PORT HUENEME CA  | 93041      |
| 185023021 | C2PD | R3PD | 3744 JOLLY ROGER WAY       | BADRAN OTTO E                | ORTEGA MARIBEL L           | 3744 JOLLY RODGER WAY      | OXNARD CA        | 93035      |
| 185023022 | C2PD | R3PD | 3745 DUNKIRK DR            | BARTON KAREN S SURV TR       |                            | 3745 DUNKIRK DR            | OXNARD, CA       | 93035      |
| 185023023 | C2PD | R3PD | 3741 -3745 DUNKIRK DR      | FALLEJO JOEL G-JUDITH A      |                            | 3741 DUNKIRK DR            | OXNARD, CA       | 93035      |
| 185023024 | C2PD | R3PD | 3743 DUNKIRK DR            | QUINTANILLA-BARRAGAN TR      | ATTN FRED QUINTANILLA TTEE | ATTN FRED QUINTANILLA TTEE | REEDLEY, CA      | 93654      |
| 185023025 | C2PD | R3PD | 565 SOUTHAMPTON PL         | US BANK TRUST NA TTEE        | ATTN RESICAP               | 3630 PEACHTREE RD NE #1500 | ATLANTA GA       | 30326      |
| 185023026 | C2PD | R3PD | 563 SOUTHAMPTON PL         | CARR DOUGLAS R-DEBRA L       |                            | 5146 MARLIN WY             | OXNARD, CA       | 93035      |



# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |      |                            |                              |                           |                           |                   |            |
|-----------|------|------|----------------------------|------------------------------|---------------------------|---------------------------|-------------------|------------|
| 185023027 | C2PD | R3PD | 561 -565 SOUTHAMPTON       | ESPINOSA HECTOR              |                           | 561 SOUTHAMPTON PL        | OXNARD, CA        | 93035      |
| 185023028 | C2PD | R3PD | 3774 DUNKIRK DR            | PEMBERTON SHANNON            |                           | 3774 DUNKIRK DR           | OXNARD CA         | 93035-1294 |
| 185023029 | C2PD | R3PD | 3772 DUNKIRK DR            | CLARKE ANGELICA              |                           | 3772 DUNKIRK DR           | OXNARD CA         | 93035-1294 |
| 185023030 | C2PD | R3PD | 3770 -3774 DUNKIRK DR      | ROSSI VINCENT A-SARAH E TR   |                           | 1431 REDSAIL CR           | THOUSAND OAKS, CA | 91361      |
| 185023031 | C2PD | R3PD | 3764 -3768 DUNKIRK DR      | DURAN KAREN L TR             |                           | 3764 DUNKIRK DR           | OXNARD CA         | 93035-1294 |
| 185023032 | C2PD | R3PD | 3766 DUNKIRK DR            | TYHURST RICHARD W-DEBORAH TR |                           | 4921 SHORELINE WAY        | OXNARD, CA        | 93035      |
| 185023033 | C2PD | R3PD | 3768 DUNKIRK DR            | ELGUESEBA RICARDO-CHRISTINA  |                           | 3768 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023034 | C2PD | R3PD | 3762 DUNKIRK DR            | MAGANA MALENY                | MAGANA MAYRA              | 3762 DUNKIRK DR           | OXNARD CA         | 93035      |
| 185023035 | C2PD | R3PD | 3760 DUNKIRK DR            | HOCKRIDGE JOHN E             |                           | 1237 S VICTORA AVE #232   | OXNARD, CA        | 93035      |
| 185023036 | C2PD | R3PD | 3758 -3762 DUNKIRK DR      | KHO HWA T-LEE PING K TR      |                           | 5826 WHEELHOUSE LN        | AGOURA HILLS, CA  | 91301      |
| 185023037 | C2PD | R3PD | 3752 -3756 DUNKIRK DR      | FUTRELL JUSTIN A             |                           | 3752 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023038 | C2PD | R3PD | 3754 DUNKIRK DR            | TYHURST TR                   | ATTN RICHARD TYHURST TTEE | ATTN RICHARD TYHURST TTEE | OXNARD, CA        | 93035      |
| 185023039 | C2PD | R3PD | 3756 DUNKIRK DR            | RIVAROLA ANIBAL              | GOMEZ RUBEN C             | 5654 MURIETTA AVE         | VAN NUYS CA       | 91401      |
| 185023040 | C2PD | R3PD | 3750 DUNKIRK DR            | VALENCIA SERGIO A R          |                           | 3750 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023041 | C2PD | R3PD | 3748 DUNKIRK DR            | CHADWICK ROBERT-BRITTANY     |                           | 3748 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023042 | C2PD | R3PD | 3746 -3750 DUNKIRK DR      | CARROLA ROBERT A             |                           | 3746 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023043 | C2PD | R3PD | 3700 -3704 DUNKIRK DR      | SALINAS ROBERTA J            |                           | 3700 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023044 | C2PD | R3PD | 3702 DUNKIRK DR            | MYRICKS RICHARD D            |                           | 3702 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185023045 | C2PD | R3PD | 3704 DUNKIRK DR            | MA YONG-SONG H               |                           | 3704 DUNKIRK DR           | OXNARD CA         | 93035-1294 |
| 185024001 | C2PD | R3PD | 3628 JOLLY ROGER WAY       | DOWNTON KEITH E              | WITT NORA M               | 3628 JOLLY ROGER WAY      | OXNARD, CA        | 93035      |
| 185024002 | C2PD | R3PD | 3626 JOLLY ROGER WAY       | KHA ANDREW                   |                           | 3626 JOLLY ROGER WY       | OXNARD, CA        | 93035      |
| 185024003 | C2PD | R3PD | 3624 -3628 JOLLY ROGER WAY | CASTILLO JOSE W R ET AL      |                           | 3624 JOLLY ROGER WAY      | OXNARD, CA        | 93035      |
| 185024004 | C2PD | R3PD | 3621 -3625 DUNKIRK DR      | CHAPPELL ROBERT B-ROXANA TR  |                           | 1421 SEABRIDGE LN         | OXNARD CA         | 93035-1452 |
| 185024005 | C2PD | R3PD | 3623 DUNKIRK DR            | FALLS SHARON                 |                           | 3623 DUNKIRK DR           | OXNARD CA         | 93035-1293 |
| 185024006 | C2PD | R3PD | 3625 DUNKIRK DR            | VAN BURKLEO CODY L-MEGAN     |                           | 3625 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185024007 | C2PD | R3PD | 3627 -3631 DUNKIRK DR      | HOLLINS LAMONT E             |                           | 3627 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185024008 | C2PD | R3PD | 3629 DUNKIRK DR            | JASARA TR                    | ATTN LATRICE JAMES TTEE   | ATTN LATRICE JAMES TTEE   | OXNARD, CA        | 93035      |
| 185024009 | C2PD | R3PD | 3631 DUNKIRK DR            | HAWKINS DWIGHT P-DEBORAH TR  |                           | 28060 BRIDLEWOOD DR       | CASTAIC, CA       | 91384      |
| 185024010 | C2PD | R3PD | 3622 JOLLY ROGER WAY       | DE LOS SANTOS JESSICA M      |                           | 3622 JOLLY ROGER WY       | OXNARD CA         | 93035-1295 |
| 185024011 | C2PD | R3PD | 3620 JOLLY ROGER WAY       | LAWLESS ANDREW C-KAYLA M     |                           | 3620 JOLLY ROGER WY       | OXNARD, CA        | 93035      |
| 185024012 | C2PD | R3PD | 3618 -3622 JOLLY ROGER WAY | ROGERS RENEE J               |                           | 3618 JOLLY ROGER WAY      | OXNARD, CA        | 93035      |
| 185024013 | C2PD | R3PD | 3614 JOLLY ROGER WAY       | CERVANTES ARTURO-DORA        |                           | 3614 JOLLY ROGER WAY      | OXNARD CA         | 93035-1295 |
| 185024014 | C2PD | R3PD | 3612 -3616 JOLLY ROGER WAY | AYALA ROBERT                 |                           | 3612 JOLLY ROGER WAY      | OXNARD CA         | 93035-1295 |
| 185024015 | C2PD | R3PD | 3616 JOLLY ROGER WAY       | HEIM SUSAN L                 | JINIVISIAN SUSAN J        | 1225 E SUNSET DR #145-357 | BELLINGHAM WA     | 98226      |
| 185024016 | C2PD | R3PD | 3619 DUNKIRK DR            | ZARAGOZA HECTOR              | ORTIZ-ZARAGOZA LETTY      | 295 RIVERPARK BL #204     | OXNARD CA         | 93036      |
| 185024017 | C2PD | R3PD | 3615 -3619 DUNKIRK DR      | BRANTS JIMMY L L JR-MAYRA    |                           | 3615 DUNKIRK DR           | OXNARD CA         | 93035-1293 |
| 185024018 | C2PD | R3PD | 3617 DUNKIRK DR            | MARTINEZ DIEGO S             |                           | 3617 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185024019 | C2PD | R3PD | 3610 JOLLY ROGER WAY       | TIMBOL JEZREEL J             |                           | 3610 JOLLY ROGER WAY      | OXNARD, CA        | 93035      |
| 185024020 | C2PD | R3PD | 3608 JOLLY ROGER WAY       | MACIAS CESAR-AMANDA          |                           | 3608 JOLLY ROGER WAY      | OXNARD, CA        | 93035      |
| 185024021 | C2PD | R3PD | 3606 JOLLY ROGER WAY       | EADIE CRAIG                  |                           | 3606 JOLLY ROGER WY       | OXNARD, CA        | 93035      |
| 185024022 | C2PD | R3PD | 3602 JOLLY ROGER WAY       | GUTIERREZ SERGIO G           | JASSO ALEJANDRA G         | 3602 JOLLY ROGER WAY      | OXNARD CA         | 93035      |
| 185024023 | C2PD | R3PD | 3600 -3604 JOLLY ROGER WAY | NEILL SHANE M                |                           | 3600 JOLLY ROGER WAY      | OXNARD CA         | 93035-1295 |
| 185024024 | C2PD | R3PD | 3604 JOLLY ROGER WAY       | KESSLER JACE B-MARISSA L     |                           | 6492 HAZEL CIR            | SIMI VALLEY CA    | 93063-4470 |
| 185024025 | C2PD | R3PD | 3605 DUNKIRK DR            | RAGUAY ELMER R A             |                           | 3605 DUNKIRK DR           | OXNARD CA         | 93035-1293 |
| 185024026 | C2PD | R3PD | 3601 -3605 DUNKIRK DR      | PATEL NIRAV N                |                           | 3601 DUNKIRK DR #88       | OXNARD, CA        | 93035      |
| 185024027 | C2PD | R3PD | 3603 DUNKIRK DR            | STATER GORDON K-SUSAN R      |                           | 6905 KINGLET ST           | VENTURA CA        | 93003      |
| 185024028 | C2PD | R3PD | 3611 DUNKIRK DR            | JAYNE MICHAEL A              |                           | 3611 DUNKIRK DR #80       | OXNARD CA         | 93035      |
| 185024029 | C2PD | R3PD | 3613 DUNKIRK DR            | PELTZ ADAM L                 |                           | 3613 DUNKIRK DR #79       | OXNARD CA         | 93035      |
| 185024030 | C2PD | R3PD | 3609 -3613 DUNKIRK DR      | WARD GAYE L                  |                           | 3609 DUNKIRK DR           | OXNARD CA         | 93035-1293 |
| 185024031 | C2PD | R3PD | 3634 DUNKIRK DR            | PETERS THOMAS J-KIYOKO       |                           | 3634 DUNKIRK DR           | OXNARD CA         | 93035-1293 |
| 185024032 | C2PD | R3PD | 3632 DUNKIRK DR            | VALENZUELA TOMAS M-ANTONIA M | VALENZUELA ANNA           | 3632 DUNKIRK DR           | OXNARD, CA        | 93035      |
| 185024033 | C2PD | R3PD | 3630 -3634 DUNKIRK DR      | RIAZI PARVIZ-MILYN F TR      |                           | 3601 AVIARA LN            | OXNARD CA         | 93036      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                            |                              |                            |                        |                |            |
|-----------|------|------|----------------------------|------------------------------|----------------------------|------------------------|----------------|------------|
| 185024034 | C2PD | R3PD | 3624 DUNKIRK DR            | DEANGELIS-TRIMBLE DEBORAH TR |                            | 2901 PENINSULA RD #341 | OXNARD, CA     | 93035      |
| 185024035 | C2PD | R3PD | 3626 DUNKIRK DR            | BARRASCOUT JOSE M T          | TERRAZA ANA R              | 3626 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024036 | C2PD | R3PD | 3628 DUNKIRK DR            | LI KENNETH-NANCY             |                            | 3628 DUNKIRK DR        | OXNARD CA      | 93035-1293 |
| 185024037 | C2PD | R3PD | 3622 DUNKIRK DR            | TINDALL CLARE D TR           |                            | 3622 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024038 | C2PD | R3PD | 3620 DUNKIRK DR            | OASAN ALEJANDRO-MILAGROS TR  |                            | 3620 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024039 | C2PD | R3PD | 3618 -3622 DUNKIRK DR      | NEWLOW DELLA                 |                            | 3618 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024040 | C2PD | R3PD | 3612 -3616 DUNKIRK DR      | FERTEN SAIME-DEMIR           |                            | 3612 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024041 | C2PD | R3PD | 3614 DUNKIRK DR            | STARNA GINA M                |                            | 3614 DUNKIRK DR        | OXNARD CA      | 93035-1293 |
| 185024042 | C2PD | R3PD | 3616 DUNKIRK DR            | WOJNAROWSKI JEFFRY G         |                            | 3616 DUNKIRK DR        | OXNARD CA      | 93035-1293 |
| 185024043 | C2PD | R3PD | 3610 DUNKIRK DR            | AMADOR ROBERT A              |                            | 3610 DUNKIRK DR        | OXNARD CA      | 93035-1293 |
| 185024044 | C2PD | R3PD | 3608 DUNKIRK DR            | RENSHALL CHRISTOPHER-SHARANA |                            | 3608 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024045 | C2PD | R3PD | 3606 -3610 DUNKIRK DR      | REDER DANIEL-CLAUDIA         |                            | 3606 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024046 | C2PD | R3PD | 3600 -3604 DUNKIRK DR      | SOWTER KEVIN J               |                            | 3600 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024047 | C2PD | R3PD | 3602 DUNKIRK DR            | EDNAVE NOREEN C              | EDNAVE NORA C              | 3602 DUNKIRK DR        | OXNARD CA      | 93035-1293 |
| 185024048 | C2PD | R3PD | 3604 DUNKIRK DR            | PAZ ALFRED-BARBARA TR        |                            | 3604 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024049 | C2PD | R3PD | 554 SOUTHAMPTON PL         | ESCOBEDO MELANIE B           |                            | 554 SOUTHAMPTON PL     | OXNARD CA      | 93035-1297 |
| 185024050 | C2PD | R3PD | 552 SOUTHAMPTON PL         | HALLSTED CHARLES W-PEGGY J   |                            | 60308 PRICKLY PEAR     | LA QUINTA CA   | 92253      |
| 185024051 | C2PD | R3PD | 550 SOUTHAMPTON PL         | BELTRAN NATHAN               |                            | 550 SOUTHAMPTON PL     | OXNARD CA      | 93035-1297 |
| 185024052 | C2PD | R3PD | 3634 JOLLY ROGER WAY       | GARCIA ALEJANDRA             |                            | 3634 JOLLY ROGER WAY   | OXNARD, CA     | 93035      |
| 185024053 | C2PD | R3PD | 3632 JOLLY ROGER WAY       | MONTOYA-SHAYER SARA*         | MONTOYA JESS R             | 3632 JOLLY ROGER WY    | OXNARD CA      | 93035-1295 |
| 185024054 | C2PD | R3PD | 3630 -3634 JOLLY ROGER WAY | AREVALO ALEX-MARY C          |                            | 3630 JOLLY ROGER WAY   | OXNARD, CA     | 93035      |
| 185024055 | C2PD | R3PD | 3635 -3639 DUNKIRK DR      | TYHURST RICHARD W-DEBORAH TR |                            | 4921 SHORELINE WAY     | OXNARD CA      | 93035      |
| 185024056 | C2PD | R3PD | 3637 DUNKIRK DR            | MCDONALD ROY P-MICHELLE L    |                            | 3637 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024057 | C2PD | R3PD | 3639 DUNKIRK DR            | DAVIS BOB L                  |                            | 3639 DUNKIRK DR        | OXNARD, CA     | 93035      |
| 185024058 | C2PD | R3PD | 560 -564 SOUTHAMPTON       | HEREDIA OSCAR-LYNDA          |                            | 560 SOUTHAMPTON PL     | OXNARD, CA     | 93035      |
| 185024059 | C2PD | R3PD | 562 SOUTHAMPTON PL         | LERMA-HENDERSON JAMIE C      |                            | 562 SOUTHAMPTON PL     | OXNARD CA      | 93035      |
| 185024060 | C2PD | R3PD | 564 SOUTHAMPTON PL         | SMITH JAMIE L                |                            | 564 SOUTHAMPTON PL     | OXNARD, CA     | 93035      |
| 186005101 | R2PD | R3PD | 1267 MIRAMAR WALK          | ZERON YESENIA                | VASQUEZ FRANCISCO-ALICIA A | 1267 MIRAMAR WALK      | OXNARD CA      | 93035      |
| 186005102 | R2PD | R3PD | 1269 MIRAMAR WALK          | WELCH LARRY C-IRIS TR        |                            | 10671 SW KENT ST       | PORTLAND, OR   | 97224      |
| 186005103 | R2PD | R3PD | 1271 MIRAMAR WALK          | HOLLEY RUSSELL-MERCEDES      |                            | 18805 BRASILIA DR      | NORTHRIDGE CA  | 91326-1919 |
| 186005104 | R2PD | R3PD | 1273 MIRAMAR WALK          | CORTEZ JULIA                 |                            | 1273 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005105 | R2PD | R3PD | 1275 MIRAMAR WALK          | EYBSEN EDWARD-VALERIE        |                            | 75 SAN BERNARDINO AVE  | VENTURA CA     | 93004-1146 |
| 186005106 | R2PD | R3PD | 1277 MIRAMAR WALK          | SAUCEDO SONIA C ET AL        |                            | 1277 MIRAMAR WALK      | OXNARD CA      | 93035-2621 |
| 186005107 | R2PD | R3PD | 1265 MIRAMAR WALK          | LUCERO NANCY                 |                            | 1265 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005108 | R2PD | R3PD | 1263 MIRAMAR WALK          | PEREZ IMELDA                 |                            | 2600 KENTIA ST         | OXNARD CA      | 93036-1598 |
| 186005109 | R2PD | R3PD | 1261 MIRAMAR WALK          | SORRENTI DANTE R             |                            | 6150 SYLVAN DR         | SIMI VALLEY CA | 93063-4755 |
| 186005110 | R2PD | R3PD | 1259 MIRAMAR WALK          | SEHHAT SHAHLA TR             |                            | 1230 MIRAMAR WK        | OXNARD CA      | 93035-2619 |
| 186005111 | R2PD | R3PD | 1257 MIRAMAR WALK          | CORTEZ ROBERTO-SARA TR       |                            | 612 ENSIGN PL          | OXNARD CA      | 93035-1239 |
| 186005112 | R2PD | R3PD | 1255 MIRAMAR WALK          | AYALA RICARDO                |                            | 1255 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005113 | R2PD | R3PD | 1253 MIRAMAR WALK          | EVAN AURIO-MARTHA            |                            | 1253 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005114 | R2PD | R3PD | 1251 MIRAMAR WALK          | GARCIA GEORGE V              |                            | 1251 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005115 | R2PD | R3PD | 1237 MIRAMAR WALK          | RENTERIA ANEL                |                            | 1237 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005116 | R2PD | R3PD | 1239 MIRAMAR WALK          | CARMONA SILVIA               |                            | 1239 MIRAMAR WALK      | OXNARD CA      | 93035-2620 |
| 186005117 | R2PD | R3PD | 1241 MIRAMAR WALK          | URANGO GERALD M-GLORIA M     | URANGO JULIE M             | 2130 W HILL ST         | OXNARD CA      | 93035      |
| 186005118 | R2PD | R3PD | 1243 MIRAMAR WALK          | ALVAREZ ENRIQUE-LORENA TR    |                            | 1106 BRIANA CR         | OXNARD CA      | 93030-6081 |
| 186005119 | R2PD | R3PD | 1235 MIRAMAR WALK          | CERVANTES ALANSO-MARIA       |                            | 1235 MIRAMAR WALK      | OXNARD, CA     | 93035      |
| 186005120 | R2PD | R3PD | 1233 MIRAMAR WALK          | HUANG ERIC-JULIZA TR         |                            | 1404 E VIA CORSICA PL  | FRESNO, CA     | 93730      |
| 186005121 | R2PD | R3PD | 1221 MIRAMAR WALK          | ZAVALA LAURA A               | CASTANON ARMANDO           | 1211 CALLAS DR         | OXNARD CA      | 93035      |
| 186005122 | R2PD | R3PD | 1219 MIRAMAR WALK          | TORRES RAMON-GRACIELA        |                            | 1219 MIRAMAR WALK      | OXNARD CA      | 93035-2620 |
| 186005123 | R2PD | R3PD | 1217 MIRAMAR WALK          | LENAHAN TIMOTHY W-OLIVIA P   |                            | 5706 LOMA VISTA RD     | VENTURA CA     | 93003      |
| 186005124 | R2PD | R3PD | 1215 MIRAMAR WALK          | GONZALEZ LEONARDO            | SAMAGUEY MONICA N          | 1215 MIRAMAR WK        | OXNARD CA      | 93065      |
| 186005125 | R2PD | R3PD | 1225 MIRAMAR WALK          | FELIX JOSE L M-PATRICIA J    | FELIX LUIS A               | 1225 MIRAMAR WALK      | OXNARD CA      | 93035      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                   |                              |                             |                         |                  |            |
|-----------|------|------|-------------------|------------------------------|-----------------------------|-------------------------|------------------|------------|
| 186005126 | R2PD | R3PD | 1227 MIRAMAR WALK | OROZCO ANGELES               |                             | 1227 MIRAMAR WK         | OXNARD CA        | 93035-2620 |
| 186005127 | R2PD | R3PD | 1229 MIRAMAR WALK | FERNANDEZ ARTURO M-YADIRA V  |                             | 1229 MIRAMAR WALK       | OXNARD CA        | 93035-2620 |
| 186005128 | R2PD | R3PD | 1231 MIRAMAR WALK | CONTRERAS JOSHUA             | CONTRERAS MICHAEL-TERESA    | 700 NINA DR             | OXNARD CA        | 93030-7697 |
| 186005129 | R2PD | R3PD | 1252 MIRAMAR WALK | JUAN ALEX I V                |                             | 1313 GILLESPIE ST       | SANTA BARBARA CA | 93101-4703 |
| 186005130 | R2PD | R3PD | 1250 MIRAMAR WALK | MORALES FRANCISCO R          | RUIZ FRANCISCO S            | 1250 MIRAMAR WALK       | OXNARD, CA       | 93035      |
| 186005131 | R2PD | R3PD | 1220 MIRAMAR WALK | VELOZ ROSA M                 |                             | 1313 EVITA PL           | OXNARD CA        | 93030      |
| 186005132 | R2PD | R3PD | 1222 MIRAMAR WALK | ALEMAN KARINA L              | ATTN BANK OF AMERICA        | ATTN BANK OF AMERICA    | JACKSONVILLE, FL | 32256      |
| 186005133 | R2PD | R3PD | 1224 MIRAMAR WALK | RICH MELODY L TR             |                             | 1224 MIRAMAR WALK       | OXNARD CA        | 93035-2619 |
| 186005134 | R2PD | R3PD | 1226 MIRAMAR WALK | BROWN ROBERT E-CHRISTINE L   |                             | 1226 MIRAMAR WK         | OXNARD, CA       | 93035      |
| 186005135 | R2PD | R3PD | 1228 MIRAMAR WALK | TAKY ZIAD A-FAWZIEH Z        | ATTN RARE EARTH REAL ESTATE | 3600 HARBOR BLVD #217   | OXNARD CA        | 93035-4199 |
| 186005136 | R2PD | R3PD | 1230 MIRAMAR WALK | SEHHAT SHAHLA TR             |                             | 1230 MIRAMAR WK         | OXNARD, CA       | 93035      |
| 186005137 | R2PD | R3PD | 1232 MIRAMAR WALK | FIGUEROA SERGIO ET AL        |                             | 1232 W MIRAMAR WK       | OXNARD CA        | 93035      |
| 186005138 | R2PD | R3PD | 1234 MIRAMAR WALK | MORALES JESUS-MARIA G        |                             | 1234 MIRAMAR WALK       | OXNARD CA        | 93035-2619 |
| 186005139 | R2PD | R3PD | 1236 MIRAMAR WALK | MAXWELL JIM R                |                             | 435 SOUTH E ST          | OXNARD CA        | 93030      |
| 186005140 | R2PD | R3PD | 1238 MIRAMAR WALK | HERNANDEZ ROSIE M TR         |                             | 1238 MIRAMAR WALK       | OXNARD CA        | 93035-2619 |
| 186005141 | R2PD | R3PD | 1240 MIRAMAR WALK | CORTEZ HERNAN A*-LILIA*      | CORTEZ HECTOR C             | 1240 MIRAMAR WALK       | OXNARD CA        | 93035      |
| 186005142 | R2PD | R3PD | 1242 MIRAMAR WALK | FUKES DAVID N                |                             | 1242 MIRAMAR WALK       | OXNARD CA        | 93035-2619 |
| 186005143 | R2PD | R3PD | 1244 MIRAMAR WALK | CLISBY MICHELLE D TR         |                             | 2480 REDWING LN         | OXNARD CA        | 93036      |
| 186005144 | R2PD | R3PD | 1246 MIRAMAR WALK | CRONK VANCE                  |                             | 1746 RIDGEWOOD DR       | CAMARILLO CA     | 93012-4208 |
| 186005145 | R2PD | R3PD | 1254 MIRAMAR WALK | SCHAFER GARY M               |                             | 1254 MIRAMAR WALK       | OXNARD CA        | 93035      |
| 186005146 | R2PD | R3PD | 1256 MIRAMAR WALK | ELWOOD GERALDINE K TR        |                             | 1256 MIRAMAR WALK       | OXNARD CA        | 93035-2622 |
| 186005147 | R2PD | R3PD | 2211 MIRAMAR WALK | RUCKER DANIEL M TR           |                             | 1612 AVENIDA DE APRISA  | CAMARILLO, CA    | 93010      |
| 186005148 | R2PD | R3PD | 2213 MIRAMAR WALK | FLORES LINDA                 |                             | 2213 MIRAMAR WALK       | OXNARD CA        | 93035-2629 |
| 186005149 | R2PD | R3PD | 2215 MIRAMAR WALK | ROSALES DANIEL               | GOMEZ OLGA                  | 2215 MIRAMAR WALK       | OXNARD CA        | 93035      |
| 186005150 | R2PD | R3PD | 2217 MIRAMAR WALK | CORTEZ ROBERTO-SARA TR       |                             | 612 ENSIGN PL           | OXNARD, CA       | 93035      |
| 186005151 | R2PD | R3PD | 2221 MIRAMAR WALK | CORTEZ ROBERTO-SARA TR       |                             | 612 ENSIGN PL           | OXNARD, CA       | 93035      |
| 186005152 | R2PD | R3PD | 2223 MIRAMAR WALK | GARCIA ANDREW                |                             | 2223 MIRAMAR WALK       | OXNARD CA        | 93035-2629 |
| 186005153 | R2PD | R3PD | 2225 MIRAMAR WALK | SALAZAR GABRIELA             |                             | 2225 MIRAMAR WALK       | OXNARD, CA       | 93035      |
| 186005154 | R2PD | R3PD | 2227 MIRAMAR WALK | BARAJAS JESUS-SILVIA         |                             | 4041 S G ST             | OXNARD CA        | 93033-6336 |
| 186005155 | R2PD | R3PD | 2229 MIRAMAR WALK | ZUBIATE LINDA                |                             | 2229 MIRAMAR WALK       | OXNARD, CA       | 93035      |
| 186005156 | R2PD | R3PD | 2231 MIRAMAR WALK | REBENSAL AJA Z               |                             | 2231 MIRAMAR WK         | OXNARD CA        | 93035-2629 |
| 186005157 | R2PD | R3PD | 2109 MIRAMAR WALK | WORDEN JAMES D-JACQUELINE B  |                             | 1700 E THOMPSON BLVD #F | VENTURA, CA      | 93001      |
| 186005158 | R2PD | R3PD | 2111 MIRAMAR WALK | CANNISTRACI BRUCE SEP PRP TR |                             | 247 MONTEBELLO AVE      | VENTURA CA       | 93004-1619 |
| 186005159 | R2PD | R3PD | 2115 MIRAMAR WALK | HOLLAND RUTH Y               |                             | 2115 MIRAMAR WALK       | OXNARD CA        | 93035-2626 |
| 186005160 | R2PD | R3PD | 2117 MIRAMAR WALK | ALFARO IVAN L                |                             | 2117 MIRAMAR WALK       | OXNARD CA        | 93035-2626 |
| 186005161 | R2PD | R3PD | 2119 MIRAMAR WALK | BARAJAS MONICA               |                             | 2119 MIRAMAR WALK       | OXNARD CA        | 93035-2626 |
| 186005162 | R2PD | R3PD | 2121 MIRAMAR WALK | ENWELUZOR ANTHONY N          |                             | 3616 SAFE HAVEN CT      | SAN JOSE CA      | 95111-1362 |
| 186005163 | R2PD | R3PD | 2103 MIRAMAR WALK | HRUZA PAVEL                  | HRUZOVA EVA                 | 5063 ELLA LN            | SANTA BARBARA CA | 93111-2604 |
| 186005164 | R2PD | R3PD | 2101 MIRAMAR WALK | CONTRERAS MICHAEL X*-TERESA* | CONTRERAS SIMON M           | 700 NINA DR             | OXNARD CA        | 93030-7697 |
| 186005165 | R2PD | R3PD | 2037 MIRAMAR WALK | GLEASON A MICHAEL-DIANA L TR |                             | 562 VALLEY VIEW WY      | VENTURA, CA      | 93003      |
| 186005166 | R2PD | R3PD | 2035 MIRAMAR WALK | CANO ISMAEL-ERICA E          |                             | 2035 MIRAMAR WALK       | OXNARD, CA       | 93035      |
| 186005167 | R2PD | R3PD | 2033 MIRAMAR WALK | TAFOLLA LUIS-CINDY           |                             | 2033 MIRAMAR WALK       | OXNARD CA        | 93035-2624 |
| 186005168 | R2PD | R3PD | 2031 MIRAMAR WALK | OCHOA HERMAN-NOEMI           |                             | 2031 MIRAMAR WALK       | OXNARD, CA       | 93035      |
| 186006101 | R2PD | R3PD | 2206 MIRAMAR WALK | ABBENANTE JEFFREY A-AIMEE L  |                             | 2206 MIRAMAR WK         | OXNARD CA        | 93035      |
| 186006102 | R2PD | R3PD | 2204 MIRAMAR WALK | CARMIKLE KYLE-DANIELLE       |                             | 2204 MIRAMAR WALK       | OXNARD CA        | 93035-2628 |
| 186006103 | R2PD | R3PD | 2202 MIRAMAR WALK | AMEGADZIE MARCIA             |                             | 2202 MIRAMAR WK         | OXNARD, CA       | 93030      |
| 186006104 | R2PD | R3PD | 2200 MIRAMAR WALK | CUEVA Nanci                  |                             | 2200 MIRAMAR WALK       | OXNARD CA        | 93035-2628 |
| 186006105 | R2PD | R3PD | 1311 ALTURAS ST   | CORTEZ ROBERTO-SARA TR       |                             | 612 ENSIGN PL           | OXNARD, CA       | 93035      |
| 186006106 | R2PD | R3PD | 1313 ALTURAS ST   | ALCARAZ BALLARDO-PATRICIA    |                             | 1313 ALTURAS ST         | OXNARD CA        | 93035-2603 |
| 186006107 | R2PD | R3PD | 1315 ALTURAS ST   | BISETTI RICHARD-ELIZABETH TR | MOORHEAD MICHAEL D          | 10416 SUMMER HOLLY CIR  | LOS ANGELES CA   | 90077-2118 |
| 186006108 | R2PD | R3PD | 1317 ALTURAS ST   | NAVARRO RENATO S-LUZ M       |                             | 1028 FALCON WAY         | FILLMORE CA      | 93015-1142 |
| 186006109 | R2PD | R3PD | 2208 MIRAMAR WALK | NORTON ROBIN                 | GUERTZ ROBERT               | 3609 PARSLEY LN         | BAKERSFIELD CA   | 93309-8904 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                   |                              |                         |                      |                   |            |
|-----------|------|------|-------------------|------------------------------|-------------------------|----------------------|-------------------|------------|
| 186006110 | R2PD | R3PD | 2210 MIRAMAR WALK | HERNANDEZ FAMILY TRUST       |                         | 19143 ENADIA WAY     | RESEDA CA         | 91335-3828 |
| 186006111 | R2PD | R3PD | 2218 MIRAMAR WALK | FARFAN-GONZALEZ OLIVIA TR    |                         | PO BOX 1953          | PORT HUENEME, CA  | 93044      |
| 186006112 | R2PD | R3PD | 2216 MIRAMAR WALK | AMBRIZ ISRAEL-LAURA E        |                         | 2216 MIRAMAR WALK    | OXNARD CA         | 93035      |
| 186006113 | R2PD | R3PD | 2214 MIRAMAR WALK | LOPEZ RAYMUNDO               |                         | 2214 MIRAMAR WALK    | OXNARD CA         | 93035-2628 |
| 186006114 | R2PD | R3PD | 2212 MIRAMAR WALK | MORENO DAVID O               | CARRANZA JULIANA        | 2212 MIRAMAR WALK    | OXNARD CA         | 93035      |
| 186006115 | R2PD | R3PD | 2226 MIRAMAR WALK | TATE JAMES K                 |                         | 2226 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006116 | R2PD | R3PD | 2224 MIRAMAR WALK | TSAI EDWARD M                | TSAI MENG C             | 236 BELLAFONTE CT    | CAMARILLO CA      | 93012      |
| 186006117 | R2PD | R3PD | 2222 MIRAMAR WALK | BARAJAS JAIME-ASELA          |                         | 2222 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006118 | R2PD | R3PD | 2220 MIRAMAR WALK | GONZALES VICTOR M            | MARQUEZ MARIA A         | 2220 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006119 | R2PD | R3PD | 2228 MIRAMAR WALK | WESSLER CHARLES-KARLENE TR   |                         | 9349 NEATH ST        | VENTURA CA        | 93004      |
| 186006120 | R2PD | R3PD | 2230 MIRAMAR WALK | DIMMETT MYRON-KATHLEEN TRUST |                         | 3873 BRAEBURN ST     | OSHKOSH WI        | 54904      |
| 186006121 | R2PD | R3PD | 2232 MIRAMAR WALK | EDWARDS JAMES F TRUST        |                         | 2232 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006122 | R2PD | R3PD | 2234 MIRAMAR WALK | CLAMPITT ERIK TR             |                         | 1218 CALLE AURORA    | CAMARILLO, CA     | 93010      |
| 186006123 | R2PD | R3PD | 2236 MIRAMAR WALK | DE LA CRUZ JOSE              |                         | 2236 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006124 | R2PD | R3PD | 2238 MIRAMAR WALK | CABRERA FLORENTINO-G         |                         | 1651 S ROSE AVE      | OXNARD, CA        | 93033      |
| 186006125 | R2PD | R3PD | 2240 MIRAMAR WALK | AGUILAR JUAN C-ADRIANA       |                         | 2240 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006126 | R2PD | R3PD | 2242 MIRAMAR WALK | QUOLAS JOHN C-DALE M TR      |                         | 3331 TAFFRAIL LN     | OXNARD CA         | 93035-1683 |
| 186006127 | R2PD | R3PD | 2302 MIRAMAR WALK | MERCADO GILBERT R-MANUELA M  |                         | 2302 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006128 | R2PD | R3PD | 2300 MIRAMAR WALK | ROMERO ANTONIO-EVA TR        |                         | 2300 MIRAMAR WALK    | OXNARD CA         | 93035-2630 |
| 186006129 | R2PD | R3PD | 2304 MIRAMAR WALK | MADERA CARDINAL PROP LLC     | ATTN ANDREW SCHULTZ     | 5624 BLACKBIRD AVE   | WESTLAKE VILLAGE  | 91362-5019 |
| 186006130 | R2PD | R3PD | 2306 MIRAMAR WALK | GRIFFITHS KATHLEEN M         |                         | 2306 W MIRAMAR WALK  | OXNARD CA         | 93035      |
| 186006131 | R2PD | R3PD | 2308 MIRAMAR WALK | GOTTLIEB ALLAN S-CAROL A TR  |                         | 226 VALLEY VISTA DR  | CAMARILLO CA      | 93010-1650 |
| 186006132 | R2PD | R3PD | 2310 MIRAMAR WALK | HRUZA PAVEL                  | HRUZONA EVA             | 5063 ELLA LN         | SANTA BARBARA CA  | 93111      |
| 186006133 | R2PD | R3PD | 2312 MIRAMAR WALK | JANOCO LLC                   | ATTN DAVID RUCKER       | ATTN DAVID RUCKER    | COEUR D ALENE, ID | 83816      |
| 186006134 | R2PD | R3PD | 2314 MIRAMAR WALK | MOLINA CARLOS B-ESTHER R     |                         | 2314 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006135 | R2PD | R3PD | 2316 MIRAMAR WALK | GONZALES DANIEL              |                         | 2316 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006136 | R2PD | R3PD | 2318 MIRAMAR WALK | ESCOBEDO LUIS A-ANGELICA     |                         | 2318 MIRAMAR WALK    | OXNARD CA         | 93035-2631 |
| 186006137 | R2PD | R3PD | 2320 MIRAMAR WALK | QUINONEZ ELIZABETH S         |                         | 2320 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006138 | R2PD | R3PD | 2322 MIRAMAR WALK | GONZALES FRANK M-JOSEFINA G  |                         | 2322 MIRAMAR WALK    | OXNARD CA         | 93035-2631 |
| 186006139 | R2PD | R3PD | 2324 MIRAMAR WALK | MCCARTHY PATRICK-BRIDGET TR  |                         | 662 MESA DR          | CAMARILLO, CA     | 93010      |
| 186006140 | R2PD | R3PD | 2326 MIRAMAR WALK | SIERRA JOSE ANTONIO          | VALLEJO SONIA           | 517 N ALISOS ST #4   | SANTA BARBARA, CA | 93103      |
| 186006141 | R2PD | R3PD | 2328 MIRAMAR WALK | FIGUEROA JUVENTINO-ELSA F    |                         | 2328 MIRAMAR WALK    | OXNARD CA         | 93035-2631 |
| 186006142 | R2PD | R3PD | 2330 MIRAMAR WALK | GARCIA EDGAR I               |                         | 2330 MIRAMAR WALK    | OXNARD CA         | 93035-2631 |
| 186006201 | R2PD | R3PD | 2122 MIRAMAR WALK | VAZQUEZ LETICIA              |                         | 2122 MIRAMAR WK      | OXNARD CA         | 93035      |
| 186006202 | R2PD | R3PD | 2124 MIRAMAR WALK | GRANADOS PEDRO-MARIA C       | GRANADOS RICARDO        | 2124 MIRAMAR WALK    | OXNARD CA         | 93035-2625 |
| 186006203 | R2PD | R3PD | 2126 MIRAMAR WALK | GARCIA NARDA S               |                         | 2126 MIRAMAR WK      | OXNARD CA         | 93035      |
| 186006204 | R2PD | R3PD | 2128 MIRAMAR WALK | LOPEZ RIGOBERTO              |                         | 2128 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006205 | R2PD | R3PD | 1310 ALTURAS ST   | KENNEDY LAWRENCE O-JOANNE TR |                         | 2043 KLAMATH DR      | CAMARILLO CA      | 93010-2115 |
| 186006206 | R2PD | R3PD | 1312 ALTURAS ST   | TUT LUCELY I                 |                         | 1312 ALTURAS ST      | OXNARD CA         | 93035-2602 |
| 186006207 | R2PD | R3PD | 1314 ALTURAS ST   | CORTEZ ROBERTO-SARA TR       |                         | 612 ENSIGN PL        | OXNARD CA         | 93035-1239 |
| 186006208 | R2PD | R3PD | 1316 ALTURAS ST   | HELLING SUSAN L              |                         | 1140 OSA CT          | OXNARD, CA        | 93035      |
| 186006209 | R2PD | R3PD | 2120 MIRAMAR WALK | MENDOZA JUAN F-NADIA L       |                         | 2120 MIRAMAR WALK    | OXNARD CA         | 93035-2625 |
| 186006210 | R2PD | R3PD | 2118 MIRAMAR WALK | TAPIA UBALDO M               | AMBRIZ ALEJANDRA B      | 2118 MIRAMAR WK      | OXNARD, CA        | 93035      |
| 186006211 | R2PD | R3PD | 2116 MIRAMAR WALK | PENA DEBRA                   |                         | 2116 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006212 | R2PD | R3PD | 2114 MIRAMAR WALK | SORRENTI DANTE R             |                         | 6150 SYLVAN DR       | SIMI VALLEY CA    | 93063-4755 |
| 186006213 | R2PD | R3PD | 2112 MIRAMAR WALK | URANGO JAMES R-ROSARIO G     |                         | 2112 MIRAMAR WALK    | OXNARD, CA        | 93035      |
| 186006214 | R2PD | R3PD | 2110 MIRAMAR WALK | MENDEZ JOAQUIN               |                         | 2110 MIRAMAR WALK    | OXNARD CA         | 93035-2625 |
| 186006215 | R2PD | R3PD | 2018 MIRAMAR WALK | BURNS MARCELLINE TR          |                         | 4430 ANTIGUA WAY     | OXNARD CA         | 93035-3601 |
| 186006216 | R2PD | R3PD | 2016 MIRAMAR WALK | MANCHEGO MARY J              |                         | 2016 MIRAMAR WALK    | OXNARD CA         | 93035-2623 |
| 186006217 | R2PD | R3PD | 2014 MIRAMAR WALK | QUEZADA JOSE R               |                         | 2014 MIRAMAR WK      | OXNARD CA         | 93035      |
| 186006218 | R2PD | R3PD | 2012 MIRAMAR WALK | MADERA CARDINAL PROP LLC     | ATTN WILLIAM J CLARK    | ATTN WILLIAM J CLARK | OXNARD, CA        | 93035      |
| 186006219 | R2PD | R3PD | 2010 MIRAMAR WALK | GONZALEZ ROCIO               | SERVIN-GONZALEZ DAISY E | 2010 MIRAMAR WK      | OXNARD CA         | 93035      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                        |                              |                             |                            |                   |            |
|-----------|------|------|------------------------|------------------------------|-----------------------------|----------------------------|-------------------|------------|
| 186006220 | R2PD | R3PD | 2008 MIRAMAR WALK      | ADAME JEAN C                 |                             | 2008 MIRAMAR WALK          | OXNARD CA         | 93035-2623 |
| 186006221 | R2PD | R3PD | 2006 MIRAMAR WALK      | MADERA CARDINAL PROP LLC     | ATTN WILLIAM CLARK          | ATTN WILLIAM CLARK         | OXNARD, CA        | 93035      |
| 186006222 | R2PD | R3PD | 2004 MIRAMAR WALK      | REYNAGA RANDY                | ZEPEDA LUCIA C              | 2004 MIRAMAR WALK          | OXNARD, CA        | 93035      |
| 186006223 | R2PD | R3PD | 2002 MIRAMAR WALK      | KENDZIORA BARBARA J TR       |                             | 2002 MIRAMAR WALK          | OXNARD CA         | 93035-2623 |
| 186006224 | R2PD | R3PD | 2000 MIRAMAR WALK      | RUBIO ANASTACIO              |                             | 2000 MIRAMAR WK            | OXNARD, CA        | 93035      |
| 186006225 | R2PD | R3PD | 2022 MIRAMAR WALK      | FOSS JOHN W-ELKE C TR        |                             | 4249 ASPEN LN              | SOMIS, CA         | 93066      |
| 186006226 | R2PD | R3PD | 2020 MIRAMAR WALK      | METCALFE SOLO 401K TR        | ATTN JAMES A METCALFE TTEE  | ATTN JAMES A METCALFE TTEE | SANTA CLARITA, CA | 91390      |
| 187001034 | R1   | CR   | 3300 VIA MARINA AVE FH | OXNARD SCHOOL DISTRICT       |                             | 1055 S C ST                | OXNARD, CA        | 930307461  |
| 187007001 | R2PD | R3PD | 1841 FISHER DR UNIT A  | BRIGHT DAVID-SHELLY TR       |                             | 7543 LILLA PL              | CANOCA PARK, CA   | 91304      |
| 187007002 | R2PD | R3PD | 1841 FISHER DR UNIT B  | WORDEN JAMES D-JACQUELINE B  |                             | 1700 E THOMPSON BL #F      | VENTURA CA        | 93001      |
| 187007003 | R2PD | R3PD | 1841 FISHER DR UNIT C  | TAFOYA RAY C TR              |                             | 234 ASHTON ST              | OXNARD CA         | 93033-7608 |
| 187007004 | R2PD | R3PD | 1841 FISHER DR UNIT D  | ZHOU JIANA                   |                             | 1841 FISHER DR #D          | OXNARD CA         | 93035      |
| 187007005 | R2PD | R3PD | 1851 FISHER DR UNIT A  | DOWLER GREGORY J             | SANDOVAL REYLEEN L          | 1851 FISHER DR #A          | OXNARD, CA        | 93035      |
| 187007006 | R2PD | R3PD | 1851 FISHER DR UNIT B  | SCORALLE DAVID-ANDREA C TR   |                             | 7026 QUITO CT              | CAMARILLO, CA     | 93012      |
| 187007007 | R2PD | R3PD | 1851 FISHER DR UNIT C  | BARBA DAVID C                |                             | 1236 RUBIO CR              | OXNARD, CA        | 93030      |
| 187007008 | R2PD | R3PD | 1851 FISHER DR UNIT D  | CASSIRER MARTIN B            |                             | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME CA   | 93041      |
| 187007009 | R2PD | R3PD | 1901 FISHER DR UNIT B  | MOLL-GARIBAY CHRISTINE E     |                             | 8656 VILLA LA JOLLA DR #5  | LA JOLLA CA       | 92037      |
| 187007010 | R2PD | R3PD | 1901 FISHER DR UNIT A  | HARDY MOLL REALTY INC PSP TR | ATTN BURKHARD E MOLL TTEE   | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME, CA  | 93041      |
| 187007011 | R2PD | R3PD | 1901 FISHER DR UNIT C  | MILLER JUSTIN                |                             | 1901 FISHER DR #C          | OXNARD, CA        | 93035      |
| 187007012 | R2PD | R3PD | 1901 FISHER DR UNIT D  | RAMOS JESUS G                |                             | 1901 FISHER DR #D          | OXNARD CA         | 93035      |
| 187007013 | R2PD | R3PD | 1911 FISHER DR UNIT A  | CUEVA LEONARDO*-ALICIA*      | DE LA MORA MARIO-AMPARO     | 326 E GARDEN GREEN         | PORT HUENEME CA   | 93041      |
| 187007014 | R2PD | R3PD | 1911 FISHER DR UNIT B  | BECERRA BESSIE TR            |                             | 1911 FISHER DR #B          | OXNARD, CA        | 93035      |
| 187007015 | R2PD | R3PD | 1911 FISHER DR UNIT C  | SWANSON DIANA Y              |                             | 1911 FISHER DR #C          | OXNARD CA         | 93035      |
| 187007016 | R2PD | R3PD | 1911 FISHER DR UNIT D  | CHAVEZ ALMA D                |                             | 1911 FISHER DR #D          | OXNARD, CA        | 93035      |
| 187007017 | R2PD | R3PD | 1925 FISHER DR UNIT B  | MOLL BURKHARD E-EVANGELINE O |                             | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME CA   | 93041-2103 |
| 187007018 | R2PD | R3PD | 1925 FISHER DR UNIT A  | MEDEL MARILYN                |                             | 221 LOS AGUAJES            | SANTA BARBARA, CA | 93101      |
| 187007019 | R2PD | R3PD | 1925 FISHER DR UNIT C  | GORSKI KENNETH E-MARILYN TR  |                             | 5936 VIEWCREST CT          | VENTURA CA        | 93003-1155 |
| 187007020 | R2PD | R3PD | 1925 FISHER DR UNIT D  | ABRAHAM DAVID H              | BUNJAROEN WIPHARAT          | 1442 SCOSSA AV             | SAN JOSE, CA      | 95118      |
| 187007021 | R2PD | R3PD | 1941 FISHER DR UNIT A  | THOMSON FAMILY TRUST         | ATTN BARBARA TOMSON-BOGG    | 5440 PLACERITA DR          | SIMI VALLEY CA    | 93063      |
| 187007022 | R2PD | R3PD | 1941 FISHER DR UNIT B  | NGUYEN VAN T                 |                             | 1609 LIMONERO PL           | OXNARD, CA        | 93030      |
| 187007023 | R2PD | R3PD | 1941 FISHER DR UNIT C  | JORDAN FREDERICK             |                             | 438 CALLE SAN PABLO #G     | CAMARILLO CA      | 93012      |
| 187007024 | R2PD | R3PD | 1941 FISHER DR UNIT D  | VELAZQUEZ FERNANDO G         |                             | 1941 FISHER DR #D          | OXNARD CA         | 93035      |
| 187008001 | R2PD | R3PD | 3761 KETCH AVE UNIT D  | WOOD DONALD-KAREN            |                             | 4065 ROMANY DR             | OXNARD, CA        | 93035      |
| 187008002 | R2PD | R3PD | 3761 KETCH AVE UNIT B  | HERNANDEZ THERESA M          |                             | 3761 KETCH AV #B           | OXNARD CA         | 93035      |
| 187008003 | R2PD | R3PD | 3761 KETCH AVE UNIT A  | VAN DER POORTEN WILLIAM-K TR | VAN DER POORTEN ERNEST F-V  | 16381 MOUNTAIN MIST ST     | RIVERSIDE, CA     | 92503      |
| 187008004 | R2PD | R3PD | 3751 KETCH AVE UNIT D  | HOWARD ROSE                  |                             | 3101 SOUTH J ST            | OXNARD CA         | 93033      |
| 187008005 | R2PD | R3PD | 3751 KETCH AVE UNIT A  | FRIELING JACQUELINE D*       | FRIELING STEPHANIE M        | 3751 KETCH AVE #A          | OXNARD CA         | 93035      |
| 187008006 | R2PD | R3PD | 3751 KETCH AVE UNIT B  | PADA LLC                     |                             | 1964 HILL RD               | VENTURA CA        | 93003      |
| 187008007 | R2PD | R3PD | 3741 KETCH AVE UNIT D  | GOLDSTEIN FAMILY TRUST       |                             | 3233 RADCLIFFE RD          | THOUSAND OAKS CA  | 91360-4622 |
| 187008008 | R2PD | R3PD | 3741 KETCH AVE UNIT B  | ARRIETA MARIA T              | LUCERO JESSIE R             | 3741 KETCH AVE #B          | OXNARD CA         | 93030      |
| 187008009 | R2PD | R3PD | 3741 KETCH AVE UNIT A  | CEJA JESUS G-MARTHA G        |                             | 3741 KETCH AVE #A          | OXNARD CA         | 93035-3039 |
| 187008010 | R2PD | R3PD | 3731 KETCH AVE UNIT D  | KINGSTON DAVID B-GAIL C TR   |                             | 1605 MARIANO ST            | CAMARILLO CA      | 93010      |
| 187008011 | R2PD | R3PD | 3731 KETCH AVE UNIT A  | DODGE ROBERT F TR            |                             | 950 WOODLAND AV #A         | OJAI CA           | 93023      |
| 187008012 | R2PD | R3PD | 3731 KETCH AVE UNIT B  | ECKI MAUREEN K               |                             | 3731 KETCH AVE #42B        | OXNARD, CA        | 93035      |
| 187008013 | R2PD | R3PD | 3721 KETCH AVE UNIT D  | GONZALES BENJAMIN W          |                             | 3721 KETCH AV UNIT D       | OXNARD, CA        | 93035      |
| 187008014 | R2PD | R3PD | 3721 KETCH AVE UNIT B  | DAVALOS THOMAS-CELIA         |                             | 3721-B KETCH AV #B         | OXNARD CA         | 93035      |
| 187008015 | R2PD | R3PD | 3721 KETCH AVE UNIT A  | DAVIS JAMES D-IRIS F         |                             | 3721 KETCH AV UNIT A       | OXNARD CA         | 93035      |
| 187008016 | R2PD | R3PD | 3711 KETCH AVE UNIT D  | VAZQUEZ RODRIGO              | VAZQUEZ ERICK               | 3711 KETCH AVE #D          | OXNARD, CA        | 93035      |
| 187008017 | R2PD | R3PD | 3711 KETCH AVE UNIT A  | KING TRAVIS-ABBY             |                             | 3711 KETCH AVE #A          | OXNARD, CA        | 93035      |
| 187008018 | R2PD | R3PD | 3711 KETCH AVE UNIT B  | DAKSLA GERARDO S             |                             | 3711 KETCH AVE #B          | OXNARD CA         | 93035      |
| 187009001 | R2PD | R3PD | 3701 KETCH AVE UNIT D  | MATT EDWARD                  |                             | 3701 KETCH AV #D           | OXNARD, CA        | 93035      |
| 187009002 | R2PD | R3PD | 3701 KETCH AVE UNIT B  | PARENTI MARGARET RESIDUAL TR | ATTN WILLIAM J PARENTI TTEE | 1300 LODGEWOOD WY          | OXNARD CA         | 93030-3314 |



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|           |      |      |                        |                              |                           |                           |                   |            |
|-----------|------|------|------------------------|------------------------------|---------------------------|---------------------------|-------------------|------------|
| 187009003 | R2PD | R3PD | 3701 KETCH AVE UNIT A  | LAWSON RUSSELL               | ALVAREZ GINA M            | 3701-A KETCH AVE          | OXNARD, CA        | 93035      |
| 187009004 | R2PD | R3PD | 3665 KETCH AVE UNIT D  | MARTIN CHRISTOPHER B         |                           | PO BOX 360034             | MILPITAS, CA      | 95036      |
| 187009005 | R2PD | R3PD | 3665 KETCH AVE UNIT A  | HAGGERTY DONALD K-SUSAN B TR |                           | 1550 PROSPECT AVE         | HERMOSA BEACH, CA | 90254      |
| 187009006 | R2PD | R3PD | 3665 KETCH AVE UNIT B  | AREVALO FRANK D-MALVA TR     | ATTN HELEN ISHERWOOD      | 438 EL RANCHO DR          | SANTA CRUZ CA     | 95060      |
| 187009007 | R2PD | R3PD | 3655 KETCH AVE UNIT D  | YANDLE JANET I TR            |                           | 3655 KETCH AVE #D         | OXNARD, CA        | 93035      |
| 187009008 | R2PD | R3PD | 3655 KETCH AVE UNIT B  | JACOBS TALVYN                |                           | 3655 KETCH AV #B          | OXNARD CA         | 93035      |
| 187009009 | R2PD | R3PD | 3655 KETCH AVE UNIT A  | SAVI TERESA A                |                           | 3655 KETCH AV             | OXNARD CA         | 93035      |
| 187009010 | R2PD | R3PD | 3645 KETCH AVE RUB     | SULLIVAN BRIAN               | LAU CYNTHIA               | 3645 KETCH AVE #A         | OXNARD CA         | 93035      |
| 187009011 | R2PD | R3PD | 3645 KETCH AVE UNIT B  | ALLEN MICHEAL J              |                           | 3645 KETCH AVE #B         | OXNARD CA         | 93035      |
| 187011101 | R2PD | R3PD | 3035 ISLE WAY UNIT A   | CLIFTON THOMAS-KATHRYN TR    |                           | 1949 E SHAMWOOD ST        | WEST COVINA, CA   | 91791      |
| 187011102 | R2PD | R3PD | 3035 ISLE WAY UNIT B   | SOSA MERCEDES TR             |                           | 1140 ACAPULCO CT          | OXNARD CA         | 93035      |
| 187011103 | R2PD | R3PD | 3035 ISLE WAY UNIT C   | VALDEZ ABEL-VANESSA          |                           | 3035 ISLE WAY APT C       | OXNARD CA         | 93035      |
| 187011104 | R2PD | R3PD | 3035 ISLE WAY UNIT D   | ELLIS CAROLINE TR            |                           | 2685 BARNACLE COVE        | PORT HUENEME, CA  | 93041      |
| 187011105 | R2PD | R3PD | 3025 ISLE WAY UNIT A   | HARDY MOLL PROFIT SHARING TR | ATTN BURKHARD E MOLL TTEE | ATTN BURKHARD E MOLL TTEE | PORT HUENEME, CA  | 93041      |
| 187011106 | R2PD | R3PD | 3025 ISLE WAY UNIT B   | NABORS DANNA K TR            |                           | 3025-B ISLE WY            | OXNARD, CA        | 93035      |
| 187011107 | R2PD | R3PD | 3025 ISLE WAY UNIT C   | MEDINA OFELIA                |                           | 3025 ISLE WAY #C          | OXNARD CA         | 93035      |
| 187011108 | R2PD | R3PD | 3025 ISLE WAY UNIT D   | MOLL RALF D-KNIGHT CHERYL TR |                           | 475 W CHANNEL ISL BL #212 | PORT HUENEME CA   | 93041      |
| 187011109 | R2PD | R3PD | 3015 ISLE WAY UNIT A   | URANGO-CASTELLON MONICA C    |                           | 3015 ISLE WY UNIT A       | OXNARD, CA        | 93035      |
| 187011110 | R2PD | R3PD | 3015 ISLE WAY UNIT B   | HOLLINGSHEAD BRITTANY        |                           | 3015 ISLE WAY #B          | OXNARD, CA        | 93035      |
| 187011111 | R2PD | R3PD | 3015 ISLE WAY UNIT C   | HOROWITZ RICKI-BETH          |                           | 3015 ISLE WAY #C          | OXNARD CA         | 93035      |
| 187011112 | R2PD | R3PD | 3015 ISLE WAY UNIT D   | CHISHOLM BON D TR            |                           | 19315 FLOWERS CT          | NEWHALL CA        | 91321-1424 |
| 187011113 | R2PD | R3PD | 3001 ISLE WAY UNIT A   | SABO LEONARD M-GABRIELLA     |                           | 3001 W ISLE WAY           | OXNARD CA         | 93030      |
| 187011114 | R2PD | R3PD | 3001 ISLE WAY UNIT B   | STRAUSS LOUIS F-PATRICIA TR  |                           | 1734 EMERALD ISLE WY      | OXNARD CA         | 93035      |
| 187011115 | R2PD | R3PD | 3001 ISLE WAY UNIT C   | PEREZ FRANCISCO-HERMELINDA P |                           | 3001 ISLE WY #C           | OXNARD CA         | 93035      |
| 187011116 | R2PD | R3PD | 3001 ISLE WAY UNIT D   | DUNCAN THOMAS W-LIZA L       |                           | 3001-D ISLE WAY           | OXNARD CA         | 93030      |
| 187011117 | R2PD | R3PD | 2951 ISLE WAY UNIT A   | YIE JUNMING-CHEN WEI TR      |                           | 4 SUGARWOOD WAY           | WARREN, NJ        | 07059      |
| 187011118 | R2PD | R3PD | 2951 ISLE WAY UNIT B   | PORTILLO CHRISTEN M          |                           | 2951 B ISLE WY            | OXNARD, CA        | 93035      |
| 187011119 | R2PD | R3PD | 2951 ISLE WAY UNIT C   | FOOTE KRISTEN                |                           | 2951 W ISLE WY #C         | OXNARD, CA        | 93035      |
| 187011120 | R2PD | R3PD | 2951 ISLE WAY UNIT D   | KLEINSMITH MONICA L TR       |                           | 2951 ISLE WAY #D          | OXNARD, CA        | 93035      |
| 187011121 | R2PD | R3PD | 2941 ISLE WAY UNIT A   | ECKMAN ETSUKO                |                           | 6947 W 85TH PL            | LOS ANGELES CA    | 90045-2604 |
| 187011122 | R2PD | R3PD | 2941 ISLE WAY UNIT B   | CASTRO FIDENCIO-BETINA       |                           | 500 CALLE CAPISTRANO      | OXNARD CA         | 93030-8064 |
| 187011123 | R2PD | R3PD | 2941 ISLE WAY UNIT C   | WORDEN JAMES D-JACQUELINE B  |                           | 1700 E THOMPSON BLVD #F   | VENTURA CA        | 93001      |
| 187011124 | R2PD | R3PD | 2941 ISLE WAY UNIT D   | MOLL RALF D-KNIGHT CHERYL TR |                           | 475 W CHANNEL ISL BL #212 | PORT HUENEME CA   | 93041      |
| 187011125 | R2PD | R3PD | 2931 ISLE WAY RUB      | BISWAS BUDDHO-SHEILA TR      |                           | 122 E PEARL ST            | PORT HUENEME, CA  | 93041      |
| 187011126 | R2PD | R3PD | 2931 ISLE WAY UNIT B   | MENKEN RICHARD P             |                           | 2931 W ISLE WY #B         | OXNARD CA         | 93035      |
| 187011127 | R2PD | R3PD | 2931 ISLE WAY UNIT C   | REICH SUSAN L SURV TR        |                           | 582 ANACAPA DR            | CAMARILLO CA      | 93010-1105 |
| 187011128 | R2PD | R3PD | 2931 ISLE WAY UNIT D   | WHITE MICHAEL M              | QUEZADA NORA              | 2931 ISLE WAY #D          | OXNARD CA         | 93035      |
| 187011201 | R2PD | R3PD | 3035 W HEMLOCK ST UNIT | COOPER JEREMY M-DAWN C TR    |                           | 695 BRYCE CANYON AV       | PORT HUENEME, CA  | 93041      |
| 187011202 | R2PD | R3PD | 3035 W HEMLOCK ST UNIT | JONES ANNETTE                |                           | 3035-B HEMLOCK ST         | OXNARD CA         | 93035      |
| 187011203 | R2PD | R3PD | 3035 W HEMLOCK ST UNIT | AUSTIN RODERICK M            |                           | PO BOX 944                | PORT HUENEME CA   | 93044-0944 |
| 187011204 | R2PD | R3PD | 3035 W HEMLOCK ST UNIT | HYLAND BRANDON M-BRITANNY    |                           | 3035 W HEMLOCK ST #D      | OXNARD, CA        | 93035      |
| 187011205 | R2PD | R3PD | 3025 W HEMLOCK ST UNIT | SANDRY ANNA M L              |                           | 3025 W HEMLOCK ST #A      | OXNARD, CA        | 93035      |
| 187011206 | R2PD | R3PD | 3025 W HEMLOCK ST UNIT | NICHOLSON MARY E             |                           | 3025 W HEMLOCK ST UNIT B  | OXNARD, CA        | 93035      |
| 187011207 | R2PD | R3PD | 3025 W HEMLOCK ST UNIT | ARRIZON OSCAR-GABRIELA G     |                           | 3025 W HEMLOCK ST #C      | OXNARD, CA        | 93035      |
| 187011208 | R2PD | R3PD | 3025 W HEMLOCK ST UNIT | LE DESMA RAYMOND-DIANE TR    |                           | 18218 VILLAGE 18          | CAMARILLO CA      | 93012      |
| 187011209 | R2PD | R3PD | 3015 W HEMLOCK ST UNIT | KIRK MARTI R                 |                           | 812 EVERGREEN LN          | PORT HUENEME, CA  | 93041      |
| 187011210 | R2PD | R3PD | 3015 W HEMLOCK ST UNIT | ALTANOVA SEVINA              |                           | 3015 W HEMLOCK ST #B      | OXNARD CA         | 93035      |
| 187011211 | R2PD | R3PD | 3015 W HEMLOCK ST UNIT | DUSKE DAVID A-MARGARET A TR  |                           | 2615 SOUTH N ST           | OXNARD CA         | 93033      |
| 187011212 | R2PD | R3PD | 3015 W HEMLOCK ST UNIT | LEE KYUNG SOO                |                           | 3015 W HEMLOCK ST #D      | OXNARD CA         | 93035      |
| 187011213 | R2PD | R3PD | 3001 W HEMLOCK ST UNIT | L HEUREUX YVONNE M           |                           | 3001 W HEMLOCK ST #A      | OXNARD CA         | 93035      |
| 187011214 | R2PD | R3PD | 3001 W HEMLOCK ST UNIT | WONG DONALD-LORRAINE TR      |                           | 613 GENOA LN              | OXNARD, CA        | 93035      |
| 187011215 | R2PD | R3PD | 3001 W HEMLOCK ST UNIT | FELIO MICHAEL J              |                           | 3001-C W HEMLOCK          | OXNARD, CA        | 93035      |

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|           |      |      |                        |                                |                            |                            |                  |            |
|-----------|------|------|------------------------|--------------------------------|----------------------------|----------------------------|------------------|------------|
| 187011216 | R2PD | R3PD | 3001 W HEMLOCK ST UNIT | L HEUREUX YVONNE M             |                            | 3001 W HEMLOCK ST UNIT A   | OXNARD, CA       | 93035      |
| 187011217 | R2PD | R3PD | 2951 W HEMLOCK ST UNIT | KEEN BOBBY J-DIANE M           |                            | 3220 ISLE WAY              | OXNARD CA        | 93035-3119 |
| 187011218 | R2PD | R3PD | 2951 W HEMLOCK ST UNIT | GIFFORD M PAMELA TR            |                            | PO BOX 427                 | SUMMERLAND CA    | 93067-0427 |
| 187011219 | R2PD | R3PD | 2951 W HEMLOCK ST UNIT | HERNANDEZ ONOFRE               | HERNANDEZ JACSAN           | 3951 W HEMLOCK ST #C       | OXNARD, CA       | 93035      |
| 187011220 | R2PD | R3PD | 2951 W HEMLOCK ST UNIT | MORAGA HENRY H JR-SANDRA TR    |                            | 1466 LANTANA ST            | CAMARILLO, CA    | 93010      |
| 187011221 | R2PD | R3PD | 2941 W HEMLOCK ST UNIT | CROSSLEY CHARLES V JR TR       |                            | 2941 W HEMLOCK ST #A       | OXNARD CA        | 93035      |
| 187011222 | R2PD | R3PD | 2941 W HEMLOCK ST UNIT | TMLSS PROPERTIES LLC           | ATTN THOMAS LUCAS          | 6001 E LOS ANGELES AVE     | SOMIS, CA        | 93066      |
| 187011223 | R2PD | R3PD | 2941 W HEMLOCK ST UNIT | CAMACHO VICTORIANO M-LYDIA H   |                            | 2941 HEMLOCK ST #C         | OXNARD CA        | 93035      |
| 187011224 | R2PD | R3PD | 2941 W HEMLOCK ST UNIT | SAKAMOTO D K-KUPERMAN L R TR   |                            | 7917 FLIGHT AV             | LOS ANGELES CA   | 90045-3121 |
| 187011225 | R2PD | R3PD | 2931 W HEMLOCK ST UNIT | SAAVEDRA LYDIA R               | MAGANA ROLANDO             | 2931 W HEMLOCK ST #A       | OXNARD CA        | 93035      |
| 187011226 | R2PD | R3PD | 2931 W HEMLOCK ST UNIT | WORDEN JAMES D-JACQUELINE B    |                            | 1700 E THOMPSON BLVD STE F | VENTURA CA       | 93001-3352 |
| 187011227 | R2PD | R3PD | 2931 W HEMLOCK ST UNIT | HERNANDEZ JOSE L L             | GARIBAY KARLA R            | 2931 W HEMLOCK ST #C       | SIMI VALLEY, CA  | 93065      |
| 187011228 | R2PD | R3PD | 2931 W HEMLOCK ST UNIT | CAHUANTZI CHRISTIAN            | COY XOCHITL                | 2931-D W HEMLOCK ST        | OXNARD, CA       | 93035      |
| 187011229 | R2PD | R3PD | 2930 ISLE WAY UNIT A   | PERRY FRANK J-TERRY            |                            | 3171 BALBOA ST             | OXNARD CA        | 93036      |
| 187011230 | R2PD | R3PD | 2930 ISLE WAY UNIT B   | FLORES ROBERT SR-JOSIE TR      |                            | 2930 W ISLE WAY #B         | OXNARD CA        | 93035      |
| 187011231 | R2PD | R3PD | 2930 ISLE WAY UNIT C   | CABACUNGAN ROBERT-MICHELE M    |                            | 2930 C ISLE WAY            | OXNARD CA        | 93035      |
| 187011232 | R2PD | R3PD | 2930 ISLE WAY UNIT D   | RUIZ JOSEFINA C                |                            | 2930 ISLE WAY #D           | OXNARD CA        | 93035      |
| 187011233 | R2PD | R3PD | 2940 ISLE WAY UNIT A   | PINGER ROBERT W SR-LYDIA A G   |                            | 2940 A ISLE WAY            | OXNARD, CA       | 93035      |
| 187011234 | R2PD | R3PD | 2940 ISLE WAY UNIT B   | BLANK PURSUANT TO CA GC6254.21 | BLANK PURSUANT TO CA GC625 | BLANK PURSUANT TO CA GC625 | BLANK PURSUANT   | XXXXXXXXXX |
| 187011235 | R2PD | R3PD | 2940 ISLE WAY UNIT C   | TATE VENNETRA J                |                            | 2940 ISLE WAY #C           | OXNARD CA        | 93035      |
| 187011236 | R2PD | R3PD | 2940 ISLE WAY UNIT D   | HARDY MOLL REALTY INC P S TR   | ATTN BURKHARD E MOLL       | 511 W CHANNEL ISLAND BL    | PORT HUENEME CA  | 93041      |
| 187011237 | R2PD | R3PD | 2950 ISLE WAY UNIT A   | PEDRAZA GILBERT-NICOLE         |                            | 1621 CORONADO PL           | OXNARD, CA       | 93030      |
| 187011238 | R2PD | R3PD | 2950 ISLE WAY UNIT B   | O BRIEN COLLEEN A TR           |                            | 2950 ISLE WAY #B           | OXNARD, CA       | 93035      |
| 187011239 | R2PD | R3PD | 2950 ISLE WAY UNIT C   | CAPRISTO LOUISE TR             |                            | 9909 KODAK RD SE           | KODAK, TN        | 37764      |
| 187011240 | R2PD | R3PD | 2950 ISLE WAY UNIT D   | NORTON GRANT J                 |                            | 2950 ISLE WAY #D           | OXNARD CA        | 93035      |
| 187011241 | R2PD | R3PD | 3000 ISLE WAY UNIT A   | MC PHERSON RUTH D TRUST        |                            | PO BOX 6484                | VENTURA CA       | 93006-6484 |
| 187011242 | R2PD | R3PD | 3000 ISLE WAY UNIT B   | ALVARADO J ESAU-LORRAINE TR    |                            | 3000 ISLE WAY UNIT B       | OXNARD, CA       | 93035      |
| 187011243 | R2PD | R3PD | 3000 ISLE WAY UNIT C   | COELLO TERESA TR               |                            | 3545 PIER WALK             | OXNARD CA        | 93035-1631 |
| 187011244 | R2PD | R3PD | 3000 ISLE WAY UNIT D   | MILLER KEITH                   |                            | 808 31ST AVENUE            | SAN MATEO CA     | 94403      |
| 187011245 | R2PD | R3PD | 3014 ISLE WAY UNIT A   | MOLL RALF D-KNIGHT CHERYL TR   |                            | 475 W CHANNEL ISL BL #212  | PORT HUENEME CA  | 93041      |
| 187011246 | R2PD | R3PD | 3014 ISLE WAY UNIT B   | RENTERIA MABEL                 |                            | 3014 ISLE WAY #B           | OXNARD, CA       | 93035      |
| 187011247 | R2PD | R3PD | 3014 ISLE WAY UNIT C   | PEDERSEN DAVID TR              | CLIFFORD-PEDERSEN E TR     | 3014 ISLE WAY #C           | OXNARD CA        | 93035      |
| 187011248 | R2PD | R3PD | 3014 ISLE WAY UNIT D   | MACGREGOR JACQUELINE A         |                            | 3014 ISLE WAY #D           | OXNARD CA        | 93035      |
| 187011249 | R2PD | R3PD | 3024 ISLE WAY UNIT A   | MIER RONNAL L                  |                            | 3024 W ISLE WY #A          | OXNARD CA        | 93035      |
| 187011250 | R2PD | R3PD | 3024 ISLE WAY UNIT B   | CAMPOS LIANA C                 |                            | 3024 ISLE WAY #B           | OXNARD CA        | 93035      |
| 187011251 | R2PD | R3PD | 3024 ISLE WAY UNIT C   | RIVERA RICARDO JR-ISABEL       |                            | 3024 ISLE WY #C            | OXNARD, CA       | 93035      |
| 187011252 | R2PD | R3PD | 3024 ISLE WAY UNIT D   | JAUREGUI JOHN                  |                            | 3024 ISLE WAY #D           | OXNARD, CA       | 93035      |
| 187011253 | R2PD | R3PD | 3034 ISLE WAY UNIT A   | PLUS LUCAS LLC                 | ATTN THOMAS M LUCAS        | ATTN THOMAS M LUCAS        | OXNARD, CA       | 93035      |
| 187011254 | R2PD | R3PD | 3034 ISLE WAY UNIT B   | TMLSS PROPERTIES LLC           |                            | 6001 LOS ANGELES AV        | SOMIS, CA        | 93066      |
| 187011255 | R2PD | R3PD | 3034 ISLE WAY UNIT C   | MOLL RALF D-KNIGHT CHERYL TR   |                            | 475 W CHANNEL ISL BL #212  | PORT HUENEME CA  | 93041      |
| 187011256 | R2PD | R3PD | 3034 ISLE WAY UNIT D   | OWENS ROBERT A-DEBORAH R TR    |                            | 1079 CALLADO ST            | CAMARILLO CA     | 93010-1007 |
| 200001107 | R2   | CR   | 1130 N M ST RUB        | OXNARD SCHOOL DISTRICT         | FREMONT SCHOOL             | 1055 SOUTH C ST            | OXNARD CA        | 93030      |
| 200006132 | NONE | ER   | W GONZALES RD          | ERETZ OXNARD LLC               | ATTN DEVORA PINSON         | 5900 WILSHIRE BL #2600     | LOS ANGELES CA   | 90036      |
| 200007336 | R3PD | R4PD | 530 W GONZALES RD      | PAUL EDWARD F-DIANA W TR       |                            | 733 CALLADO ST             | CAMARILLO CA     | 93010-1002 |
| 200007343 | R3PD | R4PD | 650 W GONZALES RD      | R & J DEVELOPMENT              |                            | 1010 VIA LOS PADRES        | SANTA BARBARA CA | 93111-1345 |
| 200007344 | R3PD | R4PD | 660 W GONZALES RD      | LEIBOVITCH ERIC R-HARRIET TR   |                            | 9420 RESEDA BLVD #570      | NORTHRIDGE CA    | 91324      |
| 200007347 | R3PD | R4PD | 500 W GONZALES RD APT  | PAUL EDWARD F-DIANA W TRUST    |                            | 733 CALLADO ST             | CAMARILLO CA     | 93010-1002 |
| 200007352 | R3PD | R4PD | 560 W GONZALES RD      | MANZER FAMILY TRUST            |                            | 4578 CLUBHOUSE DR          | SOMIS CA         | 93066-9709 |
| 200008115 | RPD  | R1   | 1251 CAMELOT WAY       | BECERRA RAMIRO B TR            | LEYVA LILIA B              | 1251 CAMELOT WY            | OXNARD, CA       | 93030      |
| 200008116 | RPD  | R1   | 1245 CAMELOT WAY       | VARGAS FRED J TR               |                            | 1245 CAMELOT WY            | OXNARD, CA       | 93030      |
| 200008117 | RPD  | R1   | 1241 CAMELOT WAY       | CATLETT ERITH V                | DORSTEL KARINA K           | 1241 CAMELOT WY            | OXNARD CA        | 93030-4008 |
| 200008118 | RPD  | R1   | 1231 CAMELOT WAY       | ORTEGA IRMA L                  |                            | 1220 CAMELOT WAY           | OXNARD, CA       | 93030      |

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|           |      |    |                      |                               |                           |                       |                  |            |
|-----------|------|----|----------------------|-------------------------------|---------------------------|-----------------------|------------------|------------|
| 200008119 | RPD  | R1 | 1221 CAMELOT WAY     | RAMIREZ JOHN-MONICA L         |                           | 1221 CAMELOT WAY      | OXNARD, CA       | 93030      |
| 200008120 | RPD  | R1 | 1211 CAMELOT WAY RUB | SPENCER SHIRLEY TR            |                           | 1211 CAMELOT WY       | OXNARD, CA       | 93030      |
| 200008121 | RPD  | R1 | 1201 CAMELOT WAY     | OLIVER GILBERTO-MARY H        |                           | 1201 CAMELOT WAY      | OXNARD CA        | 93030-4008 |
| 200008122 | RPD  | R1 | 1151 CAMELOT WAY     | ALDABA MARIA G                |                           | 1151 CAMELOT WAY      | OXNARD CA        | 93030-4018 |
| 200008209 | RPD  | R1 | 1260 CAMELOT WAY     | GONZALEZ JOSE R               |                           | 1260 CAMELOT WAY      | OXNARD CA        | 93030-4009 |
| 200008210 | RPD  | R1 | 1250 CAMELOT WAY     | LUNA JOSE H G-MARGARITA       |                           | 1250 CAMELOT WAY      | OXNARD CA        | 93030-4009 |
| 200008211 | RPD  | R1 | 1244 CAMELOT WAY     | QUIRARTE LUIS J               |                           | 1244 CAMELOT WAY      | OXNARD, CA       | 93030      |
| 200008212 | RPD  | R1 | 1240 CAMELOT WAY     | BASSEY EDRISIA K-HENRIETTA    |                           | 2262 PLAINFIELD PL    | OXNARD CA        | 93036-7744 |
| 200008213 | RPD  | R1 | 1230 CAMELOT WAY     | CECENA RAFAEL G-LINDA TR      |                           | 2204 PEBBLE BEACH TL  | OXNARD CA        | 93036      |
| 200008214 | RPD  | R1 | 1220 CAMELOT WAY     | ORTEGA GILBERTO-IRMA          |                           | 1220 CAMELOT WAY      | OXNARD CA        | 93030-4009 |
| 200008215 | RPD  | R1 | 1210 CAMELOT WAY     | BENEFIELD KENNETH J-MARILYN H |                           | 690 CORRIENTE CT      | CAMARILLO CA     | 93010-1607 |
| 200008216 | RPD  | R1 | 1200 CAMELOT WAY     | ESPERANZA RAE ET AL           |                           | 1200 CAMELOT WY       | OXNARD CA        | 93030      |
| 200008217 | RPD  | R1 | 1150 CAMELOT WAY     | COLVIN PAMELA A TR            |                           | 1150 CAMELOT WAY      | OXNARD CA        | 93030      |
| 200009109 | RPD  | R1 | 1141 CAMELOT WAY     | WILLIAMS ANDRE-TRACYE         |                           | 1141 CAMELOT WAY      | OXNARD CA        | 93030-4018 |
| 200009110 | RPD  | R1 | 1131 CAMELOT WAY     | ARROYO LOUIS TR               |                           | 1131 CAMELOT WAY      | OXNARD CA        | 93030-4018 |
| 200009111 | RPD  | R1 | 1121 CAMELOT WAY     | HERRERA ROBERT                |                           | 1121 CAMELOT WAY      | OXNARD CA        | 93030-4018 |
| 200009112 | RPD  | R1 | 1111 CAMELOT WAY     | CHAIRES DAVID-CRISTAL         |                           | 1111 CAMELOT WY       | OXNARD CA        | 93030-4018 |
| 200009113 | RPD  | R1 | 1101 CAMELOT WAY     | GONZALEZ ORLANDO R-OFELIA     |                           | 1101 CAMELOT WAY      | OXNARD CA        | 93030-4018 |
| 200009114 | RPD  | R1 | 1045 CAMELOT WAY     | NAVARRO HORACIO*              | NAVARRO JAIME*            | 1045 CAMELOT WAY      | OXNARD CA        | 93030-4019 |
| 200009115 | RPD  | R1 | 1035 CAMELOT WAY     | BURGOA VERTOLDO L*            | BURGOA ISAI S             | 1035 CAMELOT WY       | OXNARD, CA       | 93030      |
| 200009116 | RPD  | R1 | 1025 CAMELOT WAY     | GARCIA GRACIELA               |                           | 1025 CAMELOT WAY      | OXNARD CA        | 93030-4019 |
| 200009117 | RPD  | R1 | 1011 CAMELOT WAY     | PRADO MARCELO-CELIA H TR      |                           | 2023 SPYGLASS TRL E   | OXNARD CA        | 93036-2761 |
| 200009118 | RPD  | R1 | 1004 N C ST          | HERRERA CARLOS F-OLIVIA R TR  |                           | 1094 NORTH C ST       | OXNARD CA        | 93030      |
| 200009119 | RPD  | R1 | 1014 N C ST          | NAVARRO MARTIN-ROSA MARIA B   |                           | 1014 NORTH C ST       | OXNARD, CA       | 93030      |
| 200009120 | RPD  | R1 | 1024 N C ST          | VINZON FLORENTINO S TR        |                           | 1024 NORTH C ST       | OXNARD CA        | 93030      |
| 200009121 | RPD  | R1 | 1094 N C ST          | HERRERA CARLOS F-OLIVIA R TR  |                           | 1094 NORTH C ST       | OXNARD CA        | 93030      |
| 200009122 | RPD  | R1 | 1104 N C ST          | CORONA DAVID-JOSEFINA TR      |                           | 1104 NORTH C ST       | OXNARD, CA       | 93030      |
| 200009212 | RPD  | R1 | 350 DEVONSHIRE DR    | MEUSE C RICHARD TR            |                           | 350 W DEVONSHIRE DR   | OXNARD CA        | 93030      |
| 200009213 | RPD  | R1 | 340 DEVONSHIRE DR    | LOPEZ HECTOR G                |                           | 340 DEVONSHIRE DR     | OXNARD, CA       | 93030      |
| 200009214 | RPD  | R1 | 330 DEVONSHIRE DR    | 2017-2 IH BORROWER LP         | ATTN INVITATION HOMES INC | 1717 MAIN ST #2000    | DALLAS, TX       | 75201      |
| 200009215 | RPD  | R1 | 320 DEVONSHIRE DR    | PEREZ JUAN P-GABRIELA         |                           | 320 W DEVONSHIRE DR   | OXNARD, CA       | 93030      |
| 200009216 | RPD  | R1 | 310 DEVONSHIRE DR    | AMADOR JOSE                   |                           | 310 DEVONSHIRE DR     | OXNARD CA        | 93030-4208 |
| 200009217 | RPD  | R1 | 300 DEVONSHIRE DR    | AYALA CESAR                   |                           | 300 DEVONSHIRE DR     | OXNARD CA        | 93030-4208 |
| 200009218 | RPD  | R1 | 1000 CAMELOT WAY     | GAXIOLA SANTIAGO JR           | ADAMS-GAXIOLA EBONY       | PO BOX 225            | PORT HUENEME, CA | 93044      |
| 200009219 | RPD  | R1 | 1010 CAMELOT WAY     | LEE NEVA SURV A TR            |                           | 1010 CAMELOT WAY      | OXNARD CA        | 93030      |
| 200009220 | RPD  | R1 | 1020 CAMELOT WAY     | BROOKS JOSEPH C TR            |                           | 40200 STATE ROUTE 20  | CONCRETE WA      | 98237-8904 |
| 200009221 | RPD  | R1 | 1030 CAMELOT WAY     | TORRES BENITO JR              |                           | 1030 CAMELOT WAY      | OXNARD, CA       | 93030      |
| 200009222 | RPD  | R1 | 1040 CAMELOT WAY     | VACA MARIA E TR               |                           | 1040 CAMELOT WAY      | OXNARD CA        | 93030-4016 |
| 200009223 | RPD  | R1 | 1050 CAMELOT WAY     | PARRA JOSEFA                  | PARRA ANGEL               | 1050 CAMELOT WY       | OXNARD CA        | 93030      |
| 200009224 | RPD  | R1 | 1104 CAMELOT WAY     | MURAOKA GRACE M TR            |                           | 1104 N CAMELOT WY     | OXNARD, CA       | 93030      |
| 200009225 | RPD  | R1 | 1114 CAMELOT WAY     | GARCIA ELENO-PATRICIA         |                           | 1114 CAMELOT WY       | OXNARD, CA       | 93030      |
| 200009226 | RPD  | R1 | 1124 CAMELOT WAY     | PALATO CAROL N TR             | HAMMOND ROSALIE M         | 1124 CAMELOT WY       | OXNARD, CA       | 93030      |
| 200009227 | RPD  | R1 | 1134 CAMELOT WAY     | HAGAR CHARLES K-MARILEE S TR  |                           | 1134 CAMELOT WY       | OXNARD CA        | 93030      |
| 200009228 | RPD  | R1 | 1144 CAMELOT WAY     | CASTANEDA A-HERNANDEZ M TR    |                           | 1144 CAMELOT WY       | OXNARD CA        | 93030-4017 |
| 200009234 | R3PD | C2 | 1181 N A ST APT 71   | MERCY HOUSING CA XVI          |                           | 1500 S GRAND AVE #100 | LOS ANGELES CA   | 90015      |
| 200010001 | RPD  | R1 | 1500 N C ST          | CH LUTHERAN ST JOHNS OXNARD   |                           | 1500 NORTH C STREET   | OXNARD CA        | 93030      |
| 200010005 | RPD  | R1 | 1300 N C ST          | OXNARD INVESTMENTS LP         | ATTN ACCTING DEPT-ENSIGN  | PO BOX 128109         | NASHVILLE TN     | 37212      |
| 200012009 | R2   | CR | 1101 N F ST          | OXNARD SCHOOL DISTRICT        | BERNICE CURREN SCHOOL     | 1055 SOUTH C ST       | OXNARD CA        | 93030      |
| 200015001 | R2   | R3 | 825 N M ST           | ARENILLAS LETICIA             | BAUTISTA JUAN             | 827 NORTH M ST        | OXNARD CA        | 93030      |
| 200015002 | R2   | R3 | 817 N M ST           | PECHT THOMAS-KAREN TR ET AL   |                           | 4500 N ROSE AVE       | OXNARD CA        | 93036-1820 |
| 200015003 | R2   | R3 | 807 N M ST           | PAYNE MARK A                  | HAIZLIP-PAYNE PATRINA     | 2121 BRIGHAM ST       | OXNARD, CA       | 93033      |
| 200015004 | R2   | R3 | 801 N M ST           | LEON JOHN                     |                           | 1942 E ROWLAND AVE    | WEST COVINA CA   | 91791-1143 |

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|-----------|--------|------|-------------------------|-------------------------------|------------------------------|--------------------------|-------------------|------------|
| 200015005 | R2     | R3   | 741 N M ST              | WHITE JACK S-ARMIDA TR        |                              | PO BOX 308               | OAK VIEW CA       | 93022-0308 |
| 200015006 | R2     | R3   | 733 N M ST              | COX RALPH W E III TR          |                              | 10103 W COLTON LN        | EAGLE ID          | 83616      |
| 200015007 | R2     | R3   | 723 N M ST              | GARCIA SIVERIO H TR           |                              | 1755 ROSETTA WY          | CAMARILLO CA      | 93012      |
| 200015008 | R2     | R3   | 719 N M ST              | BOYNTON ELIZABETH V TR EST    | ATTN CAROL LEWIS TTEE        | PO BOX 5257              | PINE MOUNTAIN CL  | 93222-5257 |
| 200015009 | R2     | R3   | 705 N M ST              | MCCARTY B E-C J TR            | ATTN BILLY MCCARTY CO TTEE   | 4343 SKYWALKER DR        | SOMIS, CA         | 93066      |
| 200015010 | R2     | R3   | 647 N M ST              | REYES JOSE E                  | REYES ALICIA                 | 647 NORTH M ST           | OXNARD CA         | 93030      |
| 200015011 | R2     | R3   | 637 N M ST              | MCCARTY BILLY E-CAROL J TR    |                              | 4343 SKYWALKER DR        | SOMIS, CA         | 93066      |
| 200015012 | R2     | R3   | 621 N M ST              | BELTRAN JAIME D-LETICIA M     |                              | 2494 KENTIA ST           | OXNARD CA         | 93036      |
| 200015013 | R2     | R3   | 615 N M ST              | LASHKARI SHAHAB-EMILY         |                              | 369 OTONO CT             | CAMARILLO CA      | 93012      |
| 200015014 | R2     | R3   | 607 N M ST              | REYNOSO FRANCISCO J-ESMERALDA |                              | 607 NORTH M ST           | OXNARD CA         | 93030      |
| 200015015 | R2     | R3   | 1301 DORIS AVE          | MICALE PAUL J                 |                              | 216 VALLEY VISTA DR      | CAMARILLO CA      | 93010      |
| 200015019 | R2     | R3   | 837 N M ST              | NEEDHAM TR                    | ATTN ELLEN M BUGAJ TTEE      | 2949 MOHAWK AVE          | VENTURA, CA       | 93001      |
| 200015020 | R2     | R3   | 845 N M ST              | MCCARTY BILLY E-CAROL J TR    |                              | 4343 SKYWALKER DR        | SOMIS CA          | 93066      |
| 200015021 | R2     | R3   | 901 N M ST              | GALLARDO JOSE                 |                              | 6046 SUNFLOWER ST        | SIMI VALLEY, CA   | 93063      |
| 200015022 | R2     | R3   | 911 N M ST              | BROWN SHIRLEY M TRUST         |                              | 1350 GARDENIA ST         | OXNARD CA         | 93036-2216 |
| 200015023 | R2     | R3   | 921 N M ST              | HODGE DIANE M                 | SMITH NORMA M                | 25395 SUNSET LN          | PAOLA KS          | 66071      |
| 200015024 | R2     | R3   | 931 N M ST              | MAXWELL ROBERT B II ET AL     |                              | 7025 ETNA CT             | VENTURA CA        | 93003      |
| 200015025 | R2     | R3   | 943 N M ST              | LOH FAMILY TRUST              |                              | 686 PIROPO CT            | CAMARILLO CA      | 93010-1040 |
| 200018512 | R2     | R1   | 777 DORIS AVE           | PEREZ ANTHONY R TR            |                              | 514 DORIS AV             | OXNARD, CA        | 93030      |
| 200018513 | R2     | R1   | 767 DORIS AVE           | PEREZ ANTHONY R TR            |                              | 514 DORIS AV             | OXNARD CA         | 93030-4635 |
| 200024103 | R2     | R1   | 225 W ROBERT AVE        | SADEGHI AHMAD                 |                              | 20362 VIA GALILEO        | NORTHRIDGE, CA    | 91326      |
| 200024104 | R2     | R1   | 231 W ROBERT AVE        | CARBAJAL CORP                 |                              | 1921 IVANHOE AV          | OXNARD CA         | 93030      |
| 200024105 | R2     | R1   | 241 W ROBERT AVE        | INIGUEZ RAMON                 |                              | 740 RICHARD RD           | SANTA PAULA, CA   | 93060      |
| 200024106 | R2     | R1   | 247 W ROBERT AVE        | ROUARD FRANCE ROSE TRUST      | ROUARD JOHN TRUST            | 1632 N COURTNEY AVE      | LOS ANGELES CA    | 90046      |
| 200024107 | R2     | R1   | 257 W ROBERT AVE APT A  | SHROPE SUSAN                  | SHROPE ARTHUR-SUSAN          | 1980 EL CAJON CIR        | OXNARD CA         | 93035-2635 |
| 200024108 | R2     | R1   | 305 W ROBERT AVE        | PRADO CELIA H                 |                              | 2023 SPYGLASS TRL EAST   | OXNARD, CA        | 93036      |
| 200024109 | R2     | R1   | 321 W ROBERT AVE        | MATLOCK SHANNON A TR          |                              | 2202 KEMPER LAKES CT     | OXNARD CA         | 93036-2727 |
| 200024110 | R2     | R1   | 327 W ROBERT AVE        | HERNANDEZ EVA                 |                              | 327 W ROBERT AVE         | OXNARD CA         | 93030-4317 |
| 200024112 | R2     | R1   | 335 W ROBERT AVE        | HERNANDEZ HUGO                | ATTN HABITAT FOR HUMANITY    | 1850 EASTMAN AVE         | OXNARD, CA        | 93030      |
| 200024113 | R2     | R1   | 345 W ROBERT AVE        | HERNANDEZ JORGE-ESPERANZA     | ATTN HABITAT FOR HUMANITY    | 1850 EASTMAN AVE         | OXNARD CA         | 93030      |
| 200024202 | R2     | R1   | 225 RODERICK AVE B REAR | BORENSTEIN BARRY-ESTHER TR    |                              | 19248 BERNETTA PL        | TARZANA CA        | 91356      |
| 200024222 | R2     | R1   | 230 W ROBERT AVE        | MC CULLOCH MARY ANNE TR       |                              | 230 W ROBERT AV          | OXNARD CA         | 93030      |
| 200024223 | R2     | R1   | 220 W ROBERT AVE        | MCWORTER KATHY TR             | ATTN KATHRINE MCWORTER TTEE  | 3001 MOONLIGHT PARK AV   | OXNARD, CA        | 93036      |
| 200024321 | R2     | R1   | 224 RODERICK AVE        | SEGURA ALFONSO-MARIA          |                              | 224 RODERICK AVE         | OXNARD CA         | 93030      |
| 200024404 | R2     | R1   | 221 DORIS AVE           | OLIVARES JUAN G ET AL         |                              | 221 W DORIS AV           | OXNARD CA         | 93030      |
| 200029121 | R2     | R3   | 776 DORIS AVE           | ESQUEDA HERIBERTO-MARIA E     | CARRANZA SIGIFREDO-MARIA G   | 776 W DORIS AVE          | OXNARD CA         | 93030      |
| 200029122 | R2     | R3   | 770 DORIS AVE           | PAULET JUAN A F               | FLORES LIZBETH               | 770 W DORIS AVE          | OXNARD CA         | 93030      |
| 200029134 | R3PDAH | R3PD | 321 N F ST RUB2         | URSITTI PARTNERS LLC          |                              | 466 FOOTHILL BL #145     | LA CANADA FLINTRI | 91011      |
| 200029219 | R1     | R2   | 328 N H ST              | BAEZ ALFONSO-GLORIA           |                              | 9104 MORNING HARVEST AVE | BAKERSFIELD CA    | 93313-5276 |
| 200029220 | R1     | R2   | 336 N H ST              | ZUNIGA BLANCA                 |                              | 336 NORTH H ST           | OXNARD CA         | 93030      |
| 200029221 | R1     | R2   | 346 N H ST              | VARGAS JORGE M ET AL          |                              | 346 NORTH H ST           | OXNARD, CA        | 93030      |
| 200029222 | R1     | R2   | 356 N H ST              | LOPEZ JOSE A JR-SONIA         |                              | 356 NORTH H ST           | OXNARD, CA        | 93030      |
| 200029223 | R1     | R2   | 364 N H ST              | DANIEL MARGARET T TR          |                              | 1141 GLENWOOD DR         | OXNARD CA         | 93030-3942 |
| 200029224 | R1     | R2   | 372 N H ST              | BARRERA JAVIER                | BARRERA TERESA               | 372 NORTH H ST           | OXNARD, CA        | 93030      |
| 200029225 | R1     | R2   | 406 N H ST              | CABRAL RUTH T TR EST          |                              | 1447 W PALM DR           | OXNARD CA         | 93030      |
| 200029226 | R1     | R2   | 414 N H ST              | VIESCA ROSA I                 |                              | 3422 MONTE CARLO DR      | OXNARD CA         | 93035      |
| 200029227 | R1     | R2   | 420 N H ST              | GUERRERO UBALDO-ARMINDA       |                              | 420 N H ST               | OXNARD, CA        | 93030      |
| 200029228 | R1     | R2   | 428 N H ST              | AGEE JEFFREY A                |                              | 428 NORTH H ST           | OXNARD, CA        | 93030      |
| 200029229 | R1     | R2   | 436 N H ST              | ORDAZ MICHAEL D               |                              | 2133 PERSIMMON ST        | WASCO CA          | 93280      |
| 200029230 | R1     | R2   | 446 N H ST              | KOGER FORREST T-SUSAN C TR    |                              | 446 NORTH H ST           | OXNARD CA         | 93030      |
| 200029231 | R1     | R2   | 506 N H ST              | HENSON T&J FAMILY TR          | ATTN ARTHUR T HENSON II TTEE | 506 NORTH H ST           | OXNARD CA         | 93030      |
| 200029232 | R1     | R2   | 516 N H ST              | NARANJO MOISES                |                              | 830 NOTTHINGHAM DR       | OXNARD, CA        | 93030      |

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## ITEM #M-2

|           |      |      |                      |                               |                            |                            |                  |            |
|-----------|------|------|----------------------|-------------------------------|----------------------------|----------------------------|------------------|------------|
| 200029233 | R1   | R3   | 530 N H ST           | LOPEZ ARTURO                  |                            | 530 NORTH H ST             | OXNARD CA        | 93033      |
| 200029234 | R1   | R3   | 824 DORIS AVE        | GUERRERO DALIA                | GUERRERO ERNESTO S         | 824 DORIS AV               | OXNARD CA        | 93030      |
| 200029235 | R1   | R3   | 814 DORIS AVE        | NUNEZ JOSE                    |                            | 814 W DORIS AVE            | OXNARD CA        | 93030      |
| 200029236 | R1   | R3   | 521 N G ST           | PEREZ ROSALINDA G SURV TR     |                            | 1206 CENTENNIAL AVE        | CAMARILLO CA     | 93010-3508 |
| 200031119 | R2   | R1   | 405 PALM DR          | SAN JOSE MANUEL-LETICIA       |                            | 405 PALM DR                | OXNARD, CA       | 93030      |
| 200031120 | R2   | R1   | 415 PALM DR          | OGATA RAY K                   |                            | 2826 GRAMERCY AVE          | TORRANCE CA      | 90501-5430 |
| 200031121 | R2   | R1   | 425 PALM DR          | WATSON FLOYD C                | PETERS PAMELA A            | 425 PALM DR                | OXNARD CA        | 93030      |
| 200031122 | R2   | R1   | 431 PALM DR          | CHRISTIANSON BLAKE A-BARBARA  |                            | 431 PALM DR                | OXNARD CA        | 93030      |
| 200031123 | R2   | R1   | 443 PALM DR          | YUBETA FRANK D JR             |                            | 443 W PALM DR              | OXNARD CA        | 93030      |
| 200031124 | R2   | R1   | 449 PALM DR          | PERALTA ADRIAN-ADRIENNE TR    |                            | 2720 IVANHOE AVE           | OXNARD CA        | 93030-4739 |
| 200031125 | R2   | R1   | 457 PALM DR          | VENEGAS MICAELA               | GODOY GUADALUPE            | 457 PALM DR                | OXNARD, CA       | 93030      |
| 200031126 | R2   | R1   | 503 PALM DR          | AGUILAR ENRIQUE-LETICIA       | GARCIA LUIS E              | 503 PALM DR                | OXNARD CA        | 93030-4632 |
| 200031127 | R2   | R1   | 513 PALM DR          | ZIRANHUA TOMAS S              | ORTEGA ELIZABETH A         | 513 W PALM DR              | OXNARD CA        | 93030      |
| 200031128 | R2   | R1   | 521 PALM DR          | PADILLA RONALD J-ANA M        | PADILLA CHRISTOPHER        | 521 PALM DR                | OXNARD, CA       | 93030      |
| 200031129 | R2   | R1   | 527 PALM DR          | MORAGA RICHARD L-NORMA F TR   |                            | 552 W PALM DRIVE           | OXNARD CA        | 93030      |
| 200031131 | R2   | R1   | 601 PALM DR LEFT     | WARWICK IRENE                 |                            | 911 SKEEL DR               | CAMARILLO CA     | 93010      |
| 200031132 | R2   | R1   | 611 PALM DR          | GONZALEZ ADLIO                | LEWIS COLLEEN              | PO BOX 6607                | OXNARD CA        | 93031-6607 |
| 200031133 | R2   | R1   | 617 PALM DR          | ROBB AIKO TR                  |                            | 617 PALM DR                | OXNARD, CA       | 93030      |
| 200031134 | R2   | R1   | 625 PALM DR          | PEREZ FERNANDO-CHRISTINE TR   |                            | 2241 W SPYGLASS TRL        | OXNARD CA        | 93030      |
| 200031135 | R2   | R1   | 631 PALM DR          | LOPEZ RAFAEL                  |                            | 631 PALM DR                | OXNARD, CA       | 93030      |
| 200031136 | R2   | R1   | 641 PALM DR          | CECENA RAFAEL-LINDA TR        |                            | 2204 PEBBLE BEACH TL       | OXNARD, CA       | 93036      |
| 200031137 | R2   | R1   | 651 PALM DR          | MOTTAR DUANE S-CHRISTINA L    |                            | 651 PALM DR                | OXNARD, CA       | 93030      |
| 200031138 | R2   | R1   | 316 N F ST           | GERMAN TIMOTHY J-ELLEN V      |                            | 19225 JAYHAWK DR           | PENN VALLEY CA   | 95946-9202 |
| 200031141 | R2   | R1   | 533 PALM DR RUB      | GOLDIE GEORGE R-ELSIE TR      |                            | 2150 PAMELA ST             | OXNARD, CA       | 93036      |
| 200031142 | R2   | R1   | 551 PALM DR          | GONZALEZ JOSE F-TERESA        |                            | 3173 CANOPY DR             | CAMARILLO, CA    | 93012      |
| 200031143 | R2   | R1   | 543 PALM DR          | ROSALEZ ALEXANDER P           | MARTINEZ DAVID JR          | 543 PALM DR                | OXNARD, CA       | 93030      |
| 200032102 | R2   | R1   | 223 DEODAR AVE       | GONZALES PATRICK-ROSEMARY TR  |                            | 225 W DEODAR AV            | OXNARD CA        | 93030      |
| 200032122 | R2   | C2   | DORIS AVE            | REARDON JAMES A TRUST         |                            | 19828 E TELEGRAPH RD       | SANTA PAULA CA   | 93060-9691 |
| 200035113 | R2   | R4   | 1310 FREMONT WAY     | ASSISTANCE LEAGUE OF VTA CO   |                            | 913 E SANTA CLARA ST       | VENTURA CA       | 93001-3068 |
| 200035114 | R2   | R4   | 1326 FREMONT WAY     | HOUSING AUTHORITY-OXNARD      |                            | 300 MARQUITA ST            | OXNARD CA        | 93030      |
| 200039102 | R2   | CR   | N G ST               | OXNARD SCHOOL DISTRICT        | BERNICE CURREN SCHOOL      | 1055 SOUTH C ST            | OXNARD CA        | 93030      |
| 200039106 | R3PD | R4PD | 811 GLENWOOD DR      | WATSON GEORGE-DEBORAH TR      |                            | 237 E VILLANOVA RD         | OJAI CA          | 93023-3911 |
| 200039108 | R3PD | R4PD | 1310 N G ST          | MARTINEZ GUADALUPE S-ARMIDA   | MARTINEZ GUADALUPE C-MARL  | 1364 GRAND AVE             | FILLMORE         | 93015      |
| 200041105 | R2PD | R3PD | 1401 GLENWOOD DR APT | KOFFMAN DAVID A-THAO P TR     |                            | 405 TRAILBLAZE             | IRVINE CA        | 92618      |
| 200041106 | R2PD | R3PD | 1331 GLENWOOD DR     | HANOVER PAMELA M              |                            | 315 W HALEY ST #101        | SANTA BARBARA, C | 93101      |
| 200041107 | R2PD | R3PD | 1321 GLENWOOD DR     | TRUJILLO CARMEN TR            |                            | 1910 WESTCHESTER CT        | OXNARD CA        | 93036-2773 |
| 200041108 | R2PD | R3PD | 1311 GLENWOOD DR     | CHADWELL BRIAN B TRUST        | ATTN CHADWELL FNNCL & INS  | 21021 VENTURA BLVD #400    | WOODLAND HILLS   | 91364      |
| 200041109 | R2PD | R3PD | 1301 GLENWOOD DR     | SLOAN J MITCHEL-SANDRA P TR   |                            | 5200 BREAKERS WY           | OXNARD CA        | 93035-1007 |
| 200041202 | R2PD | R3PD | 1410 GLENWOOD DR     | MELLMAN LOU                   | ANSCHER HAROLD TR          | 722 11TH ST                | HERMOSA BEACH C  | 90254      |
| 200041203 | R2PD | R3PD | 1400 GLENWOOD DR APT | BENEFIELD KENNETH-MARILYN TR  |                            | 690 CORRIENTE CT           | CAMARILLO, CA    | 93010      |
| 200041204 | R2PD | R3PD | 1330 GLENWOOD DR     | STAROBINETS SIMON-LILY TR     |                            | 505 AVOCADO PL             | CAMARILLO CA     | 93010-8414 |
| 200041205 | R2PD | R3PD | 1320 GLENWOOD DR     | RODRIGUEZ MARIA D             |                            | 7271 LOWELL WAY            | GOLETA CA        | 93117-2845 |
| 200041206 | R2PD | R3PD | 1310 GLENWOOD DR     | SAHAGUN ARMANDO A             |                            | 8170 MEDFORD ST            | VENTURA CA       | 93004      |
| 200041207 | R2PD | R3PD | 1300 GLENWOOD DR     | CRAVEN MICHAEL-CHARLOTTE TR   |                            | 2238 VIA DEL SUELO         | CAMARILLO, CA    | 93010      |
| 200041208 | R2PD | R3PD | 1301 FREMONT WAY     | COVARRUBIAS CHARLES A-EMMA TR |                            | 416 GLENWOOD DR            | OXNARD CA        | 93030      |
| 200041209 | R2PD | R3PD | 1311 FREMONT WAY     | WILLIAMS DONALD E-JEAN D TR   |                            | PO BOX 6206                | OXNARD CA        | 93031-6206 |
| 200041210 | R2PD | R3PD | 1321 FREMONT WAY     | WILLIAMS DONALD E-JEAN D TR   |                            | PO BOX 6206                | OXNARD CA        | 93031-6206 |
| 200041211 | R2PD | R3PD | 1331 FREMONT WAY     | ALFREDS PROPERTIES LLC        |                            | 2520 PEPPERWOOD ST         | CAMARILLO, CA    | 93010      |
| 200041212 | R2PD | R3PD | 1341 FREMONT WAY     | NEWTON TR EST                 | ATTN MUFG UNION BANK NA TT | 445 S FIGUEROA ST THIRD FL | LOS ANGELES CA   | 90071      |
| 200041213 | R2PD | R3PD | 1401 FREMONT WAY     | SANTOS JOSE G JR              |                            | 2367 JARDIN                | OXNARD CA        | 93030      |
| 200042103 | R3   | R4   | 701 JANETWOOD DR APT | KOERLIN GEORGE H-ANGELA TR    |                            | 940 NORTH H ST             | OXNARD CA        | 93030      |
| 200042105 | R3   | R4   | 731 JANETWOOD DR APT | SCOTT GREGORY R TR            |                            | 1645 MIRAMESA DR           | SANTA BARBARA, C | 93109      |



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|           |      |      |                        |                                |                            |                       |                   |            |
|-----------|------|------|------------------------|--------------------------------|----------------------------|-----------------------|-------------------|------------|
| 200042106 | R3   | R4   | 741 JANETWOOD DR APT 3 | VAN METER THOMAS A-KATHERINE M |                            | 1010 MONTE DR         | SANTA BARBARA CA  | 93110-2145 |
| 200042201 | RPD  | R3PD | 752 JANETWOOD DR       | KOERLIN GEORGE-ANGELA TR       | AMERICAN PROPERTY EXCHANGE | 940 NORTH H ST        | OXNARD CA         | 93030      |
| 200042202 | RPD  | R3PD | 746 JANETWOOD DR       | R & J DEVELOPMENT              |                            | 1010 VIA LOS PADRES   | SANTA BARBARA CA  | 93111-1345 |
| 200042203 | RPD  | R3PD | 740 JANETWOOD DR       | R AND J DEVELOPMENT            |                            | 1010 VIA LOS PADRES   | SANTA BARBARA CA  | 93111-1345 |
| 200042204 | RPD  | R3PD | 734 JANETWOOD DR       | PYLE ROGER C                   | DE HOOG CLARA H            | 1010 VIA LOS PADRES   | SANTA BARBARA CA  | 93111-1345 |
| 200042205 | RPD  | R3PD | 730 JANETWOOD DR IRR   | PAUL EDWARD F-DIANA W TR       |                            | 733 CALLADO ST        | CAMARILLO CA      | 93010-1002 |
| 200042206 | RPD  | R3PD | 718 JANETWOOD DR       | KOERLIN GEORGE H-ANGELA C TR   |                            | 940 NORTH H ST        | OXNARD CA         | 93030      |
| 200042211 | RPD  | R3PD | 717 IVYWOOD DR RUB     | XIE SEAN-YI TR                 | ATTN SHUNXING XIE CO-TTEE  | 3017 BLAZING STAR DR  | THOUSAND OAKS, CA | 91362      |
| 200042212 | RPD  | R3PD | 723 IVYWOOD DR RUB     | FORD PETER G-CAROLINA H        |                            | 956 RANDOLPH RD       | SANTA BARBARA, CA | 93111      |
| 200042213 | RPD  | R3PD | 729 IVYWOOD DR         | MAXFIELD KATE TR               |                            | 1503 CLIFTON ST       | SANTA BARBARA, CA | 93103      |
| 200042214 | RPD  | R3PD | 735 IVYWOOD DR         | EBIZADEH NAVID                 |                            | 15480 ANTIOCH #300    | PACIFIC PALISADES | 90272      |
| 200042215 | RPD  | R3PD | 741 IVYWOOD DR         | SCHNELL FRED C TR              |                            | 914 COMANCHE CT       | CAMARILLO CA      | 93010-2913 |
| 200042216 | RPD  | R3PD | 747 IVYWOOD DR         | FRENETTE JOYCE F               |                            | PO BOX 6083           | VENTURA, CA       | 93006      |
| 200042217 | RPD  | R3PD | 1521 N F ST            | DUCHAI DANIEL D-JONETTE E      |                            | PO BOX 6341           | OXNARD CA         | 93031-6341 |
| 200042218 | R2PD | R3PD | 761 IVYWOOD DR         | MARRIOTT WALTER B JR TR        | HAMM HAROLD T-BARBARA M    | 2604 N VENTURA AVE    | VENTURA CA        | 93001      |
| 200042219 | R2PD | R3PD | 771 IVYWOOD DR         | PEREZ FERNANDO-CHRISTINE TR    |                            | 2241 SPYGLASS         | OXNARD CA         | 93030      |
| 200042220 | R2PD | R3PD | 801 IVYWOOD DR         | CABRAL RUTH T TR EST           | ATTN JOSEPH P CABRAL TTEE  | 1447 W PALM DR        | OXNARD, CA        | 93030      |
| 200042221 | R2PD | R3PD | 811 IVYWOOD DR         | CABRAL RUTH T TR EST           | ATTN JOSEPH P CABRAL TTEE  | 1447 W PALM DR        | OXNARD, CA        | 93030      |
| 200042222 | R2PD | R3PD | 821 IVYWOOD DR         | SALAZAR FRANCISCO J-VERONICA   | ATTN VINCO ENTERPRISES INC | 821 IVYWOOD DR        | OXNARD CA         | 93030      |
| 200042223 | R2PD | R3PD | 831 IVYWOOD DR         | MURO FELICIANO-CARMEN          | RODRIGUEZ VALENTE-MARIA L  | 831-835 IVYWOOD DR    | OXNARD CA         | 93030      |
| 200042224 | R2PD | R3PD | 841 IVYWOOD DR         | NG PHILLIP-ANITA TR            |                            | 3522 THREE SPRINGS DR | THOUSAND OAKS, CA | 91361      |
| 200042225 | R2PD | R3PD | 1510 N H ST            | RAMIREZ RICKY R                |                            | 851 IVYWOOD DR        | OXNARD, CA        | 93030      |
| 200044129 | R3PD | R2PD | 1030 ROSEWOOD DR LND   | MARTINEZ ARELY                 |                            | 1030 ROSEWOOD DR      | OXNARD, CA        | 93030      |
| 200044130 | R3PD | R2PD | 1028 ROSEWOOD DR       | SOTELO RONALD G                |                            | 1028 ROSEWOOD DR      | OXNARD CA         | 93030      |
| 200044131 | R3PD | R2PD | 1026 ROSEWOOD DR       | IPATZI TOMAS                   |                            | 1026 ROSEWOOD DR      | OXNARD CA         | 93030      |
| 200044132 | R3PD | R2PD | 1020 ROSEWOOD DR       | ARRIETA RICARDO M-SANDRA V     |                            | 1020 ROSEWOOD DR      | OXNARD CA         | 93030      |
| 200044133 | R3PD | R2PD | 1016 ROSEWOOD CT       | MEASURES JAMES L TR            | MEASURES ANNA              | 150 NORTH L ST        | OXNARD CA         | 93030      |
| 200044134 | R3PD | R2PD | 1014 ROSEWOOD CT       | POWELL THOMAS S-PATRICIA L     |                            | 1014 ROSEWOOD CT      | OXNARD CA         | 93030-3473 |
| 200044135 | R3PD | R2PD | 1012 ROSEWOOD CT       | HENDRIX JONATHON L-MARIA I     |                            | 1012 ROSEWOOD CT      | OXNARD CA         | 93030-3473 |
| 200044136 | R3PD | R2PD | 1010 ROSEWOOD CT       | REED THOMAS R                  |                            | 1010 ROSEWOOD CT      | OXNARD CA         | 93030-3473 |
| 200044137 | R3PD | R2PD | 1006 ROSEWOOD CT       | ESCALANTE JUAN G N ET AL       |                            | 1006 ROSEWOOD CT      | OXNARD, CA        | 93030      |
| 200044138 | R3PD | R2PD | 1004 ROSEWOOD CT       | MENDOZA LORI M*                | MATA RUBEN-ANDREA          | 1004 ROSEWOOD CT      | OXNARD, CA        | 93030      |
| 200044139 | R3PD | R2PD | 1002 ROSEWOOD CT       | CHAN ESTHER                    |                            | 851 E VALLEY BL       | SAN GABRIEL CA    | 91776      |
| 200044140 | R3PD | R2PD | 1000 ROSEWOOD CT       | GARCIA MARY                    |                            | 1000 ROSEWOOD CT      | OXNARD CA         | 93030-3472 |
| 200044141 | R3PD | R2PD | 916 CHERRYWOOD PL      | AYALA GENARO-VERONICA          |                            | 916 CHERRYWOOD PL     | OXNARD CA         | 93030-3474 |
| 200044142 | R3PD | R2PD | 914 CHERRYWOOD PL      | RODRIGUEZ LILIE A              |                            | 914 CHERRYWOOD PL     | OXNARD, CA        | 93030      |
| 200044143 | R3PD | R2PD | 912 CHERRYWOOD PL      | RODRIGUEZ BRENDA N             |                            | 912 CHERRYWOOD PL     | OXNARD, CA        | 93030      |
| 200044144 | R3PD | R2PD | 910 CHERRYWOOD PL      | OLIVARES JOHN-NOHEMI           |                            | 910 CHERRYWOOD PL     | OXNARD CA         | 93030-3474 |
| 200044145 | R3PD | R2PD | 906 CHERRYWOOD PL      | HENRY BRENDA T                 |                            | 906 CHERRYWOOD PL     | OXNARD CA         | 93030-3499 |
| 200044146 | R3PD | R2PD | 904 CHERRYWOOD PL      | OROS IVAN                      | OROEZA GABY C              | 904 CHERRYWOOD PL     | OXNARD, CA        | 93030      |
| 200044147 | R3PD | R2PD | 902 CHERRYWOOD PL      | ROBERTS MARK H-SUSAN A         |                            | 902 CHERRYWOOD PL     | OXNARD CA         | 93030-3499 |
| 200044148 | R3PD | R2PD | 900 CHERRYWOOD PL      | CURTIS RONALD J-JULIE          |                            | 900 CHERRYWOOD PL     | OXNARD CA         | 93030-3499 |
| 200044149 | R3PD | R2PD | 826 LILYWOOD LN        | GRANADOS GUSTAVO M S           |                            | 826 LILYWOOD LN       | OXNARD CA         | 93030      |
| 200044150 | R3PD | R2PD | 824 LILYWOOD LN        | DURAN ROBERT L-ARLEEN M        |                            | 1081 CANDELARIA LN    | FILLMORE CA       | 93015-1062 |
| 200044151 | R3PD | R2PD | 822 LILYWOOD LN        | SMITH BRETT A-ANTONIA M        |                            | 822 LILYWOOD LN       | OXNARD CA         | 93030      |
| 200044152 | R3PD | R2PD | 820 LILYWOOD LN RUB    | LOGUE JANETTE M                |                            | 820 LILYWOOD LN       | OXNARD CA         | 93030      |
| 200044153 | R3PD | R2PD | 816 LILYWOOD LN        | WANG HOWARD                    | DING HILLARY               | 816 LILYWOOD AVE      | OXNARD CA         | 93030      |
| 200044154 | R3PD | R2PD | 814 LILYWOOD LN        | ORTIZ KARLA                    |                            | 814 LILYWOOD LN       | OXNARD CA         | 93030      |
| 200044155 | R3PD | R2PD | 812 LILYWOOD LN        | CHEW ROBERT A-KAREN K          |                            | 812 LILYWOOD LN       | OXNARD CA         | 93030      |
| 200044156 | R3PD | R2PD | 810 LILYWOOD LN        | THOMAS GARY P                  |                            | 810 LILYWOOD LN       | OXNARD CA         | 93030-3467 |
| 200044157 | R3PD | R2PD | 806 ROSEWOOD DR        | LUNA CESAR                     |                            | 806 W ROSEWOOD DR     | OXNARD CA         | 93030      |
| 200044158 | R3PD | R2PD | 804 ROSEWOOD DR        | MARKIS STEVEN J-ALEXIS M TR    |                            | 23415 CANDLEWOOD WAY  | WEST HILLS CA     | 91307-1414 |

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|           |      |      |                        |                             |                             |                          |                  |            |
|-----------|------|------|------------------------|-----------------------------|-----------------------------|--------------------------|------------------|------------|
| 200044159 | R3PD | R2PD | 802 ROSEWOOD DR        | MARTINEZ RAYMOND-REBECA     |                             | 802 W ROSEWOOD DR        | OXNARD CA        | 93030      |
| 200044160 | R3PD | R2PD | 800 ROSEWOOD DR        | RUSH PHILLIPA A TRUST       |                             | 800 ROSEWOOD DR          | OXNARD CA        | 93030-3468 |
| 200044401 | R2PD | R3PD | 840 -842 JANETWOOD DR  | SANCHEZ JORGE G             | REGALADO GLORIA A           | 1431 ECHO ST             | OXNARD CA        | 93036-2616 |
| 200044402 | R2PD | R3PD | 832 JANETWOOD DR       | ZAVALA RUTH Y TR            | ATTN RUTH ZAVALA TTEE       | 1242 BORDEAUX AVE        | CAMARILLO CA     | 93010-3501 |
| 200044403 | R2PD | R3PD | 820 -822 JANETWOOD DR  | PINA ARMANDO-YOLANDA C      |                             | 820 JANETWOOD DR         | OXNARD CA        | 93030      |
| 200044404 | R2PD | R3PD | 810 -812 JANETWOOD DR  | FISCH BRYAN D-CARRIE TR     | BLOOM STUART M-LINDA J TR   | 2807 LOMA VISTA RD #201  | VENTURA, CA      | 93003      |
| 200044405 | R2PD | R3PD | 802 JANETWOOD DR       | ROGLICH ANITA N             |                             | 930 THIRD ST #304        | SANTA MONICA CA  | 90403      |
| 200044406 | R2PD | R3PD | 760 -764 JANETWOOD DR  | MCCAULEY NINA R SURV TR     |                             | 2110 DORAL CT            | OXNARD, CA       | 93036      |
| 200044503 | R2PD | R3PD | 1624 N H ST            | NAVA ROBERTO-GRACIELA TR    |                             | 1624 NORTH H ST          | OXNARD CA        | 93030      |
| 200044504 | R2PD | R3PD | 1614 N H ST            | MCCANN WILLIAM TR           | ROSE-MCCANN SHELLY TR       | 2230 SANDSTONE CLIFFS DR | HENDERSON NV     | 89044-0145 |
| 200044505 | R2PD | R3PD | 1600 N H ST            | GASTELUM MATEO-LUPE TR      |                             | 1600 NORTH H ST          | OXNARD CA        | 93030-3407 |
| 200044506 | R2PD | R3PD | 801 JANETWOOD DR       | BARNES GALORD L-GLORIA D TR |                             | PO BOX 398               | MONTROSE CA      | 91021-0398 |
| 200044507 | R2PD | R3PD | 761 JANETWOOD DR       | GONZALEZ JAVIER C-REBECA    |                             | 761 JANETWOOD DR         | OXNARD CA        | 93030-3454 |
| 200044701 | R3PD | R2PD | 1021 ROSEWOOD DR       | BARBER JOHN-TERYN TR        |                             | 381 SACRAMENTO DR        | VENTURA, CA      | 93004      |
| 200044702 | R3PD | R2PD | 1023 ROSEWOOD DR       | HERRERA MANUEL TR           |                             | 1023 ROSEWOOD DR         | OXNARD CA        | 93030      |
| 200044703 | R3PD | R2PD | 1025 ROSEWOOD DR       | BARRETO MARY L TR           |                             | 1025 ROSEWOOD DR         | OXNARD, CA       | 93030      |
| 200044704 | R3PD | R2PD | 1027 ROSEWOOD DR       | DEPRIMA JANET L             |                             | 1027 ROSEWOOD DR         | OXNARD CA        | 93030-3471 |
| 200044801 | R3PD | R2PD | 809 ROSEWOOD DR        | LOPEZ EVELYN TR EST         | ATTN B MATAKIEWICZ SUC TTEE | 714 ROBERT DR            | OXNARD CA        | 93030      |
| 200044802 | R3PD | R2PD | 807 ROSEWOOD DR        | CHAVEZ DANIEL               |                             | 807 ROSEWOOD DR          | OXNARD CA        | 93030-3469 |
| 200044803 | R3PD | R2PD | 805 ROSEWOOD DR        | GONZALEZ BONNIEJO G*        | GONZALEZ STEPHANIE M        | 805 ROSEWOOD DR          | OXNARD, CA       | 93030      |
| 200044804 | R3PD | R2PD | 803 ROSEWOOD DR        | MARTINEZ ZANDRA J           |                             | 803 ROSEWOOD DR          | OXNARD CA        | 93030-3469 |
| 200046002 | RPD  | R3PD | 709 IVYWOOD DR         | TSAI ERIC                   |                             | 2925 ROCKY MOUNTAIN DR   | OXNARD, CA       | 93036      |
| 200046004 | RPD  | R3PD | 1505 N F ST            | LITTLE DALE                 |                             | 1505 NORTH F ST          | OXNARD CA        | 93030      |
| 200046006 | RPD  | R3PD | 705 IVYWOOD DR         | RUIZ LUIS-MARIA G           |                             | 705 IVYWOOD DR           | OXNARD, CA       | 93030      |
| 200047006 | R3PD | R4PD | 640 W GONZALES RD UNIT | AGUAYO CLEOFAS-ANGELICA M   |                             | 540 CITRUS ST            | SANTA PAULA CA   | 93060      |
| 200047008 | R3PD | R4PD | 640 W GONZALES RD UNIT | AGUAYO CLEOFAS-ANGELICA M   |                             | 540 CITRUS ST            | SANTA PAULA CA   | 93060      |
| 200047009 | R3PD | R4PD | 630 W GONZALES RD UNIT | CLARKE ROBERT G-SHARON A TR |                             | PO BOX 8053              | OXNARD CA        | 93031      |
| 200047011 | R3PD | R4PD | 630 W GONZALES RD UNIT | CLARKE ROBERT G-SHARON A TR |                             | PO BOX 8053              | OXNARD CA        | 93031-8053 |
| 200047014 | R3PD | R4PD | 620 W GONZALES RD UNIT | SEPTEMBER 2014 TR           | ATTN JOYCE FRENETTE TTEE    | PO BOX 6083              | VENTURA CA       | 93006      |
| 200047015 | R3PD | R4PD | 620 W GONZALES RD UNIT | SEPTEMBER 2014 TR           | ATTN JOYCE FRENETTE TTEE    | PO BOX 6083              | VENTURA CA       | 93006      |
| 200047018 | R3PD | R4PD | 610 W GONZALES RD UNIT | VILLARI TODD                |                             | 610 GONZALES #A          | OXNARD CA        | 93030      |
| 200047019 | R3PD | R4PD | 610 W GONZALES RD UNIT | RODRIGUEZ GUADALUPE V       | RAMIREZ DIEGO A C           | 610 W GONZALES RD #D     | OXNARD CA        | 93036      |
| 200049001 | RPD  | R1   | 251 GLENWOOD DR        | AMEZCUA JUAN C              |                             | 251 GLENWOOD DR          | OXNARD CA        | 93030-4033 |
| 200049002 | RPD  | R1   | 253 GLENWOOD DR        | NGUYEN VU LINH              |                             | 7768 WAGON WHEEL DR      | GOLETA CA        | 93117      |
| 200049003 | RPD  | R1   | 255 GLENWOOD DR        | DANG MINH                   | LIN DEBBIE                  | 2000 PAVIN DR            | OXNARD, CA       | 93036      |
| 200049004 | RPD  | R1   | 257 GLENWOOD DR        | AVALOS MIREY A              |                             | 2206 N VENTURA RD        | OXNARD CA        | 93036-2204 |
| 200049005 | RPD  | R1   | 261 GLENWOOD DR        | AYALA JUAN M-PILAR R        |                             | 811 EVERGREEN LN         | PORT HUENEME, CA | 93041      |
| 200049006 | RPD  | R1   | 263 GLENWOOD DR        | GUERRERO TRINIDAD           |                             | 263 GLENWOOD DR          | OXNARD CA        | 93030      |
| 200049007 | RPD  | R1   | 265 GLENWOOD DR        | MORENO ISABEL A             |                             | 265 GLENWOOD DR          | OXNARD, CA       | 93030      |
| 200049008 | RPD  | R1   | 267 GLENWOOD DR        | SANDOVAL MARIA G            |                             | 267 GLENWOOD DR          | OXNARD, CA       | 93030      |
| 200049009 | RPD  | R1   | 269 GLENWOOD DR        | NG PHILLIP-ANITA TR         |                             | P O BOX 4902             | WESTLAKE VILLAGE | 91359      |
| 201002101 | R2   | R3   | 561 N HAYES AVE        | RENTERIA SANTOS-NORMA       |                             | 2101 SPYGLASS TL W       | OXNARD, CA       | 93036      |
| 201002102 | R2   | R3   | 555 N HAYES AVE        | SALINAS VICKEY L            |                             | PO BOX 6678              | OXNARD CA        | 93031-6678 |
| 201002103 | R2   | R3   | 547 N HAYES AVE        | SALINAS VICKEY L            |                             | PO BOX 6678              | OXNARD CA        | 93031-6678 |
| 201002104 | R2   | R3   | 541 N HAYES AVE        | PRIETO EFRAIN               | PRIETO JOSE                 | 541 N HAYES AVE          | OXNARD CA        | 93030-3628 |
| 201002105 | R2   | R3   | 535 N HAYES AVE        | HERNANDEZ DOLORES           | ATTN JUANITA J FLORES       | 3540 SOUTH J ST          | OXNARD CA        | 93033      |
| 201002106 | R2   | R3   | 529 N HAYES AVE        | MADRID MAX R                | MADRID ROBERT C             | 529 N HAYES              | OXNARD CA        | 93030      |
| 201002107 | R2   | R3   | 521 N HAYES AVE        | GONZALEZ J M SURV TR ET AL  |                             | 502 N HAYES AV           | OXNARD, CA       | 93030      |
| 201002108 | R2   | R3   | 517 N HAYES AVE        | VIVEROS JOSE                | HERNANDEZ AGUSTINA          | 517 N HAYES AV           | OXNARD CA        | 93030-3628 |
| 201002109 | R2   | R3   | 511 N HAYES AVE        | GUTIERREZ GILBERTO          | ZAMARRIPA KARINA            | 509-511 N HAYES AVE      | OXNARD, CA       | 93030      |
| 201002110 | R2   | R3   | 503 N HAYES AVE        | MAGANA JAVIER-GRISELDA      |                             | 1521 KERRIA CT           | OXNARD CA        | 93030-0660 |
| 201002111 | R2   | R3   | 479 N HAYES AVE APT A  | GONZALEZ J M SURV TR ET AL  |                             | 502 N HAYES AV           | OXNARD CA        | 93030-3629 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |    |    |                          |                              |                         |                        |                  |            |
|-----------|----|----|--------------------------|------------------------------|-------------------------|------------------------|------------------|------------|
| 201002112 | R2 | R3 | 473 N HAYES AVE          | MONTELONGO MOISES V-DORA Z   | ZAVALA MIGUEL A         | 3710 AVONDALE LN       | OXNARD CA        | 93036-6343 |
| 201002113 | R2 | R3 | 467 N HAYES AVE          | MELCHOR FRANCISCO-MARIA      |                         | 467 N HAYES            | OXNARD CA        | 93030      |
| 201002114 | R2 | R3 | 459 N HAYES AVE          | PULIDO ALVARO                |                         | 459 N HAYES AV         | OXNARD CA        | 93030-3628 |
| 201002115 | R2 | R3 | 311 COLONIA RD           | FLORES SOCORRO G*            | FLORES LINDA F          | 311 E COLONIA RD       | OXNARD, CA       | 93030      |
| 201002116 | M1 | ML | 237 COLONIA RD           | VENTURA CO LEMON COOPERATIVE |                         | PO BOX 6986            | OXNARD CA        | 93031-6986 |
| 201002117 | M1 | ML | N OXNARD BLVD            | SOUTHERN CALIF EDISON CO     |                         | PO BOX 800             | ROSEMEAD CA      | 91770-0800 |
| 201002118 | M1 | ML | N OXNARD BLVD            | SOUTHERN PACIFIC TRANS CO    |                         | 65 MARKET ST RM 846    | SAN FRANCISCO CA | 94105      |
| 201002202 | R2 | R3 | 549 N GARFIELD AVE       | NAVARRO SALVADOR             |                         | 549 N GARFIELD AV      | OXNARD CA        | 93030      |
| 201002203 | R2 | R3 | 541 N GARFIELD AVE       | MAGALLON JOSE-ROSA M         |                         | 453 GARFIELD NORTH     | OXNARD CA        | 93030      |
| 201002204 | R2 | R3 | 535 N GARFIELD AVE       | ESCOBAR GENEVIEVE E          | HALLIGAN PATSY E        | 535 N GARFIELD AVE     | OXNARD, CA       | 93030      |
| 201002205 | R2 | R3 | 529 N GARFIELD AVE       | AVALOS HELIODORO-YADIRA TR   |                         | 2221 SAN MATEO PL      | OXNARD CA        | 93033-2012 |
| 201002206 | R2 | R3 | 523 N GARFIELD AVE       | CCAIHUARI PABLO-GAVINA TR    |                         | 523 N GARFIELD AVE     | OXNARD, CA       | 93030      |
| 201002207 | R2 | R3 | 517 N GARFIELD AVE       | ZARATE ROBERT FAMILY TR      |                         | 937 SOUTH H ST         | OXNARD CA        | 93030      |
| 201002208 | R2 | R3 | 511 N GARFIELD AVE       | RODRIGUEZ MARY               |                         | 511 N GARFIELD ST      | OXNARD CA        | 93030      |
| 201002210 | R2 | R3 | 479 N GARFIELD AVE       | RAMOS MARIA DE LA LUZ TR     | CARRILLO ELVIRA P       | 479 GARFIELD AV        | OXNARD CA        | 93030      |
| 201002211 | R2 | R3 | 473 N GARFIELD AVE APT A | MAGANA MARYANN               |                         | PO BOX 2258            | PORT HUENEME CA  | 93044      |
| 201002212 | R2 | R3 | 467 N GARFIELD AVE       | ROBLEDO RAMON Z-BARBARA J    |                         | 467 N GARFIELD AVE     | OXNARD CA        | 93030-3600 |
| 201002213 | R2 | R3 | 461 N GARFIELD AVE       | CARBAJAL CORP                |                         | 1921 IVANHOE AV        | OXNARD CA        | 93030      |
| 201002214 | C1 | C2 | 453 N GARFIELD AVE       | MAGALLON JOSE-ROSA M         |                         | 1941 SPYGLASS TRL      | OXNARD CA        | 93036      |
| 201002215 | R2 | R3 | 454 N HAYES AVE          | ESTRADA RALPH                | ESTRADA ROSEANNE        | 925 W ROBERT AVE       | OXNARD CA        | 93030-4116 |
| 201002216 | R2 | R3 | 458 N HAYES AVE FRONT C  | MEDRANO ALEJANDRO            | REYNOSO IRMA A          | 458 N HAYES AV         | OXNARD, CA       | 93030      |
| 201002217 | R2 | R3 | 464 N HAYES AVE          | GALVAN FILIMON JR-MARIA L    |                         | 464 N HAYES            | OXNARD CA        | 93030      |
| 201002218 | R2 | R3 | 468 N HAYES AVE          | ZAMARRIPA JOSE-ABELINA       |                         | 468 HAYES ST           | OXNARD CA        | 93030      |
| 201002219 | R2 | R3 | 476 N HAYES AVE          | OROZCO PATRICIA              | CASTANON VERONICA       | 476 N HAYES AV         | OXNARD CA        | 93030      |
| 201002220 | R2 | R3 | 502 N HAYES AVE          | GONZALEZ JENNIE M SURV TR    |                         | 502 N HAYES AVE        | OXNARD CA        | 93030-3629 |
| 201002221 | R2 | R3 | 508 N HAYES AVE          | ARCE JOHN G                  |                         | 508 N HAYES AV         | OXNARD CA        | 93030-3629 |
| 201002222 | R2 | R3 | 514 N HAYES AVE          | GONZALEZ J M SURV TR ET AL   |                         | 502 N HAYES AV         | OXNARD CA        | 93030-3629 |
| 201002223 | R2 | R3 | 520 N HAYES AVE          | GONZALEZ J M SURV TR ET AL   |                         | 502 N HAYES AV         | OXNARD CA        | 93030-3629 |
| 201002224 | R2 | R3 | 530 N HAYES AVE          | GONZALEZ J M SURV TR ET AL   |                         | 502 N HAYES AV         | OXNARD, CA       | 93030      |
| 201002225 | R2 | R3 | 534 N HAYES AVE          | GONZALEZ J M SURV TR ET AL   |                         | 502 N HAYES AV         | OXNARD CA        | 93030-3629 |
| 201002226 | R2 | R3 | 540 N HAYES AVE          | GONZALEZ J M SURV TR ET AL   |                         | 502 N HAYES AV         | OXNARD, CA       | 93030      |
| 201002227 | R2 | R3 | 548 N HAYES AVE          | YBARRA CECILIO JR-ADELA B TR |                         | 1030 W OLIVE ST        | OXNARD, CA       | 93033      |
| 201002229 | R2 | R3 | 503 N GARFIELD AVE       | JUAREZ RAUL Z                | DE ZENDEJAS ANA MARIA C | 503 N GARFIELD AVE     | OXNARD, CA       | 93030      |
| 201002230 | R2 | R3 | 503 1/2 N GARFIELD AVE   | BERUMEN ARTURO               |                         | 503 1/2 N GARFIELD AVE | OXNARD CA        | 93030-3610 |
| 201002231 | R2 | R3 | 560 N HAYES AVE          | RODRIGUEZ AGUSTIN            | JURADO JUANA            | 560 N HAYES AVE        | OXNARD CA        | 93030-3629 |
| 201002232 | R2 | R3 | 554 N HAYES AVE          | MAGALLON JOSE-ROSA M         |                         | 453 N GARFIELD         | OXNARD CA        | 93030      |
| 201002236 | R2 | R3 | 555 N GARFIELD AVE       | CORONA GRACIELA              |                         | 555 N GARFIELD AVE     | OXNARD CA        | 93030-3610 |
| 201002237 | R2 | R3 | 561 N GARFIELD AVE       | GONZALEZ JOSE B-ROSARIO R TR |                         | 561 N GARFIELD AVE     | OXNARD, CA       | 93030      |
| 201002315 | C1 | C2 | 511 COLONIA RD           | ANDERSON SHARON              | PADILLA ANA M           | 651 MESA DR            | CAMARILLO, CA    | 93010      |
| 201002316 | R2 | R3 | 458 N GARFIELD AVE       | ORTIZ SACRAMENTO A           | CAUICH-ORTIZ ELENA      | 458 N GARFIELD AVE     | OXNARD CA        | 93030-3611 |
| 201002317 | R2 | R3 | 462 N GARFIELD AVE       | AVALOS HELIODORO-YADIRA TR   |                         | 2221 SAN MATEO PL      | OXNARD CA        | 93033      |
| 201002318 | R2 | R3 | N GARFIELD AVE           | ALEMAN JUAN G                |                         | 2104 ARCADIA ST        | OXNARD CA        | 93033      |
| 201002319 | R2 | R3 | 472 N GARFIELD AVE       | BETANCOURT FRANCISCO-M       |                         | 472 N GARFIELD AVE     | OXNARD CA        | 93030-3611 |
| 201002320 | R2 | R3 | 476 N GARFIELD AVE       | RAMIREZ CARLOS C             |                         | 530 IVYWOOD DR         | OXNARD, CA       | 93030      |
| 201002321 | R2 | R3 | 502 N GARFIELD AVE       | MAGALLON JOSE-ROSA           |                         | 1941 SPYGLASS TRL W    | OXNARD CA        | 93036-2765 |
| 201002322 | R2 | R3 | 510 N GARFIELD AVE       | GONZALES MANUEL-ISABEL       |                         | 2200 JARDIN DR         | OXNARD CA        | 93036-2506 |
| 201002323 | R2 | R3 | 516 N GARFIELD AVE       | CARDONA BARTOLO-MARIA C      | GARCIA GREGORY-GISELA R | 516 N GARFIELD AV      | OXNARD CA        | 93030-3611 |
| 201002324 | R2 | R3 | 522 N GARFIELD AVE       | MAGALLON ROSA M              |                         | 453 N GARFIELD         | OXNARD CA        | 93030      |
| 201002325 | R2 | R3 | 528 N GARFIELD AVE       | FARABEE TRACEY L             | OROZCO MARISSA          | 528 N GARFIELD ST      | OXNARD CA        | 93030-3611 |
| 201002326 | R2 | R3 | 532 N GARFIELD AVE       | RIVERA KATHLEEN              |                         | 532 N GARFIELD AVE     | OXNARD, CA       | 93030      |
| 201002327 | R2 | R3 | 540 N GARFIELD AVE       | VACA RODOLFO-MARIA           |                         | 540 N GARFIELD AVE     | OXNARD CA        | 93030-3611 |
| 201002328 | R2 | R3 | 548 N GARFIELD AVE       | MARTINEZ ROSALIO-ELDA D      |                         | 1921 KAPALUA DR        | OXNARD, CA       | 93036      |

# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |    |                        |                              |                            |                         |                  |            |
|-----------|------|----|------------------------|------------------------------|----------------------------|-------------------------|------------------|------------|
| 201002329 | R2   | R3 | 554 N GARFIELD AVE     | TEPORA MANAGEMENT LLC        |                            | 20 VALLEY VISTA DR      | CAMARILLO, CA    | 93010      |
| 201002330 | R2   | R3 | 560 N GARFIELD AVE     | CISNEROS ABRAHAM             | SOLIS YESENIA              | 560 N GARFIELD AV       | OXNARD CA        | 93030-3611 |
| 201004201 | R3   | R2 | 1020 COLONIA RD        | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA ST       | OXNARD CA        | 93030-3730 |
| 201005101 | M1   | ML | 124 COLONIA RD         | LA ESPERANZA INVESTMENTS LLC |                            | 268 VILLAGE COMMONS #25 | CAMARILLO CA     | 93012      |
| 201005106 | M1   | ML | 401 N HARRISON AVE RUB | ZARAGOZA BRICIO G            | RAMIREZ GLORIA S           | 327-401 N HARRISON AVE  | OXNARD, CA       | 93030      |
| 201005107 | M1   | ML | 327 N HARRISON AVE     | ZARAGOZA BRICIO G            | RAMIREZ GLORIA S           | 327-401 N HARRISON AVE  | OXNARD CA        | 93030      |
| 201005108 | M1   | ML | 321 N HARRISON AVE     | VALENZUELA TOMAS-DIANE L TR  |                            | 1828 CHAPEL DR          | CAMARILLO CA     | 93010      |
| 201005109 | M1   | ML | 313 N HARRISON AVE     | RAMIREZ CARLOS C             |                            | 530 IVYWOOD DR          | OXNARD CA        | 93030      |
| 201005110 | M1   | ML | 305 N HARRISON AVE     | GUTIERREZ DOMINGO            | GRANADOS YOLANDA           | 2728 CORTEZ ST          | OXNARD CA        | 93036      |
| 201005111 | M1   | ML | 121 COOPER RD          | GARCIA JUAN C                | FERNANDEZ FRANCISCO        | 135 MAGNOLIA AV         | OXNARD CA        | 93030      |
| 201005112 | C2   | R2 | 209 COOPER RD          | GARIBAY MARCO A-JOSEFINA F   | FABIAN EVA E               | 209 COOPER RD           | OXNARD CA        | 93030-5403 |
| 201005113 | C2   | R2 | 215 COOPER RD          | ALMAGUER SANTIAGO J TR       |                            | 2915 DOVE CANYON DR     | OXNARD, CA       | 93036      |
| 201005114 | C2   | R2 | 221 COOPER RD          | CHAVEZ ANTONIO               |                            | 1143 AMBROSIA ST        | OXNARD, CA       | 93030      |
| 201005115 | C2   | R2 | 227 COOPER RD          | NUNEZ SIMEON P-SUSANA M      |                            | 222 NORTH J ST          | OXNARD CA        | 93030      |
| 201005116 | C2   | R2 | 235 COOPER RD          | FLORES ALICE C TR            | ATTN HARMONY F CRUTCHER TT | 235 COOPER RD           | OXNARD CA        | 93030-5437 |
| 201005117 | M2   | ML | COLONIA RD             | SOUTHERN CALIF EDISON CO     |                            | PO BOX 800              | ROSEMEAD CA      | 91770-0800 |
| 201005118 | M2   | ML | N OXNARD BLVD          | SOUTHERN PACIFIC TRANS CO    |                            | 65 MARKET ST RM 846     | SAN FRANCISCO CA | 94105      |
| 201005119 | M1   | ML | 427 N HARRISON AVE     | CH MORNING STAR CH OF GOD    |                            | 427 N HARRISON AVE      | OXNARD CA        | 93030-3620 |
| 201005219 | M1   | R2 | 210 COLONIA RD         | COLONIA REAL ESTATE LLC      | ATTN RAJBINDER GREWAL      | 944 N VENTURA RD        | OXNARD CA        | 93030      |
| 201005401 | C1   | R2 | 432 COLONIA RD         | C STREET FAMILY PLAN INC     |                            | PO BOX 7431             | OXNARD, CA       | 93031      |
| 201005402 | C1   | R2 | 429 N GARFIELD AVE     | AYALA CRUZ TR EST            | ATTN MARIE A RUELAS        | 2661 BELLERIVE CT       | OXNARD CA        | 93036      |
| 201005403 | C1   | R2 | 420 N GRANT AVE        | AYALA CRUZ TR EST            | ATTN MARIE A RUELAS        | 2661 BELLERIVE CT       | OXNARD CA        | 93036      |
| 201005524 | C1   | R2 | 438 COLONIA RD         | DE ACEVES MARIA H ET AL      |                            | 431 DOUGLAS AV          | OXNARD CA        | 93030      |
| 201006306 | R2   | R1 | 325 ANITA AVE          | CARDONA ANDRES               |                            | 3135 DOVE CANYON DR     | OXNARD, CA       | 93036      |
| 201006331 | R2   | R1 | 315 ANITA AVE          | CH BAPTIST TRINITY OF OXNARD |                            | 315 N ANITA AVE         | OXNARD CA        | 93030      |
| 201006410 | R2   | R1 | 935 COOPER RD          | NARANGO MARIA G              |                            | 830 NATTINGHAM DR       | OXNARD CA        | 93030      |
| 201006411 | R2   | R1 | 931 COOPER RD          | GARCIA ENRIQUE-SILVIA        |                            | 2201 INDIAN WELLS CT    | OXNARD CA        | 93036-7703 |
| 201006424 | R3   | R1 | 428 ANITA AVE          | PEREZ LAURA A SURV TR A      | ATTN ROBERT ENGLAND        | 640 DOUGLAS AVE         | OXNARD CA        | 93030      |
| 201006429 | R2   | R1 | 915 COOPER RD          | LOPEZ EDWARD F TR            |                            | 915 COOPER RD           | OXNARD, CA       | 93030      |
| 201006430 | R2   | R1 | 923 COOPER RD          | HERNANDEZ BENITO R-RUFINA    |                            | 923 COOPER RD           | OXNARD CA        | 93030-5431 |
| 201006433 | R2   | R1 | 911 COOPER RD          | MURILLO ARTURO-GUADALUPE G   |                            | 1721 ZIRCON AV          | OXNARD, CA       | 93030      |
| 201006434 | R2   | R1 | 905 COOPER RD          | REGALADO JOSEFINA            | MENDOZA GUADALUPE M        | 905 COOPER RD           | OXNARD, CA       | 93030      |
| 201007001 | R2   | CR | 224 N JUANITA AVE      | OXNARD SCHOOL DISTRICT       | JUANITA SCHOOL             | 1055 SOUTH C ST         | OXNARD CA        | 93030      |
| 201008003 | R3   | R2 | 1201 FELICIA CT        | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA ST       | OXNARD CA        | 93030-3730 |
| 201008004 | R3   | R2 | 300 N MARQUITA ST RUB  | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA ST       | OXNARD CA        | 93030-3730 |
| 201009004 | R3   | R2 | 1324 COLONIA RD        | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA ST       | OXNARD CA        | 93030-3730 |
| 201011102 | R3   | R2 | 161 N GRANT AVE A-MID  | HERNANDEZ REBECCA            |                            | 161 GRANT AVE           | OXNARD CA        | 93030      |
| 201011103 | R3   | R2 | 159 N GRANT AVE        | MURILLO LAURA T ET AL        |                            | 159 N GRANT AV          | OXNARD, CA       | 93030      |
| 201011104 | R3   | R2 | 155 N GRANT AVE        | ESTRADA ALEJANDRO            |                            | 155 N GRANT AVE         | OXNARD CA        | 93030-5441 |
| 201011106 | R3   | R2 | 129 N GRANT AVE        | BALCOM CANYON LLC            | ATTN MARCO PULIDO          | 634 ROSALINDA DR        | OXNARD, CA       | 93030      |
| 201011107 | R3   | R2 | 123 N GRANT AVE        | CARRILLO ENRIQUE G           | GARCIA SILVIA A            | 2201 INDIAN WELLS CT    | OXNARD CA        | 93036-7703 |
| 201011108 | R3   | R2 | 115 N GRANT AVE RUB    | ALONZO VICTOR R-MARIA E      |                            | 633 DUNKIRK DR          | OXNARD CA        | 93035      |
| 201011126 | R3   | R2 | 151 N GRANT AVE        | AGUILERA FRANCISCO           |                            | 151 N GRANT AVE         | OXNARD CA        | 93030-5441 |
| 201011127 | R3   | R2 | 135 N GRANT AVE        | NUNEZ NOEL                   |                            | 135 N GRANT AVE         | OXNARD, CA       | 93030      |
| 201011128 | R3   | R2 | 137 N GRANT AVE        | QUEZADA MARIA M              |                            | 3135 DOVE CANYON DR     | OXNARD CA        | 93036-6311 |
| 201011132 | R3   | R2 | 109 N GRANT AVE        | PEREZ JOSE L O               |                            | 109 N GRANT AV          | OXNARD CA        | 93030      |
| 201011133 | R3   | R2 | 337 E FIRST ST         | BLUFIX DESIGN LLC            |                            | 4300 SKYWALKER DR       | SOMIS, CA        | 93066      |
| 201011227 | M1   | R2 | 180 N HARRISON AVE RUB | HERNANDEZ MANUEL-AGRIPINA TR |                            | 1230 JUNE BERRY PL      | OXNARD CA        | 93036-1516 |
| 201011301 | M1   | ML | 118 COOPER RD          | GARCIA ISAIAS T              | GARCIA JESUS M             | 1311 DOMINGO PL         | OXNARD, CA       | 93030      |
| 201011302 | M1   | ML | 169 N HARRISON AVE     | TAMAYO HORTENCIA TR          |                            | 145 N ROOSEVELT AV      | OXNARD CA        | 93030-5421 |
| 201011303 | M1   | ML | 161 N HARRISON AVE     | CARILLO PEDRO-ESTHER         |                            | 161 N HARRISON ST       | OXNARD CA        | 93030      |
| 201011310 | NONE | ML | COOPER RD              | RESCUE MISSION ALLIANCE      |                            | PO BOX 5545             | OXNARD, CA       | 93031      |

## Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |    |                         |                              |                          |                        |                     |            |
|-----------|------|----|-------------------------|------------------------------|--------------------------|------------------------|---------------------|------------|
| 201011312 | M1   | ML | 145 N HARRISON AVE      | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD, CA          | 93031      |
| 201011313 | NONE | ML | N OXNARD BLVD           | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD, CA          | 93031      |
| 201011314 | M1   | ML | 125 S HARRISON AVE RUB  | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD CA           | 93031-5545 |
| 201011315 | M1   | ML | 101 N HARRISON AVE      | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD, CA          | 93031      |
| 201011316 | NONE | ML | N OXNARD BLVD           | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD, CA          | 93031      |
| 201011317 | NONE | ML | N OXNARD BLVD           | RESCUE MISSION ALLIANCE      |                          | PO BOX 5545            | OXNARD, CA          | 93031      |
| 201011318 | NONE | ML | N OXNARD BLVD           | SOUTHERN PACIFIC TRANS CO    |                          | 65 MARKET PLZ #846     | SAN FRANCISCO, CA   | 94105      |
| 201011401 | R3   | R2 | 336 E FIRST ST          | GONZALEZ J M SURV TR ET AL   |                          | 502 N HAYES AV         | OXNARD CA           | 93030-3629 |
| 201011402 | R3   | R2 | 111 S GRANT AVE 001     | HERRERA ROBERT F-ESTHER M TR |                          | 632 CARTY DR           | OXNARD, CA          | 93030      |
| 201011403 | R3   | R2 | 115 S GRANT AVE         | MARTINEZ CARLOS              |                          | 115 S GRANT AVE        | OXNARD CA           | 93030-6040 |
| 201011404 | R3   | R2 | 123 S GRANT AVE         | PONCE ALEJANDRO-VERONICA I   |                          | 123 S GRANT AV         | OXNARD CA           | 93030      |
| 201011405 | R3   | R2 | 127 S GRANT AVE         | MAGANA NORMAN A-JULIA C TR   |                          | 1941 NARANJA LN        | OXNARD CA           | 93036      |
| 201011406 | R3   | R2 | 135 S GRANT AVE         | GONZALEZ J M SURV TR ET AL   | ATTN ALICE MAULDING      | 502 N HAYES AV         | OXNARD, CA          | 93030      |
| 201011407 | R3   | R2 | 141 S GRANT AVE         | GONZALEZ JOSE D              |                          | 143 S GRANT AVE        | OXNARD CA           | 93030      |
| 201011408 | R3   | R2 | 145 S GRANT AVE         | CEJA MARIA V TR              |                          | 145 S GRANT AV         | OXNARD CA           | 93030-6040 |
| 201011409 | R3   | R2 | 155 S GRANT AVE         | GONZALEZ J M SURV TR ET AL   |                          | 502 N HAYES AV         | OXNARD, CA          | 93030      |
| 201011410 | R3   | R2 | 161 S GRANT AVE         | MAGANA NORMAN A-JULIA C TR   |                          | 1941 NARANJA LN        | OXNARD CA           | 93036      |
| 201011419 | C2   | R2 | 114 S HAYES AVE         | CHAVEZ RUBEN                 | CHAVEZ ANTONIO           | 247 DEODAR AV          | OXNARD CA           | 93036      |
| 201011604 | M1PD | ML | 301 E THIRD ST MTR#2    | GOLD COAST TRANSIT           |                          | 301 E THIRD ST         | OXNARD CA           | 93030-6048 |
| 201012109 | RPD  | R2 | 104 N ROOSEVELT AVE     | RAMIREZ DOLORES G TRUST      |                          | 104 N ROOSEVELT AVE    | OXNARD CA           | 93030-5447 |
| 201012110 | RPD  | R2 | 110 N ROOSEVELT AVE     | CARBAJAL CORPORATION         |                          | 1921 IVANHOE AV        | OXNARD CA           | 93030      |
| 201012111 | RPD  | R2 | 114 N ROOSEVELT AVE     | GONZALEZ J M SURV TR ET AL   |                          | 502 N HAYES AV         | OXNARD, CA          | 93030      |
| 201012112 | RPD  | R2 | 132 N ROOSEVELT AVE     | ESTRADA GIL JR               | ESTRADA INEZ             | 421 N JUANITA AV       | OXNARD CA           | 93030-3636 |
| 201012113 | RPD  | R2 | 138 N ROOSEVELT AVE     | HERRERA JAVIER F-MARIA TR    |                          | 1634 NIDIA WAY         | OXNARD CA           | 93030-5081 |
| 201012114 | RPD  | R2 | 146 N ROOSEVELT AVE     | VELASCO RAUL V               | VELASCO RAUL JR          | 146 ROOSEVELT AV       | OXNARD CA           | 93030      |
| 201012115 | RPD  | R2 | 148 N ROOSEVELT AVE     | OTT JOSEPH-JOHNNA            |                          | 30061 HILLSIDE TERRACE | SAN JUAN CAPISTRANO | 92675      |
| 201012116 | RPD  | R2 | 150 N ROOSEVELT AVE FRO | MOO BASILIO-ARINDA N         |                          | 1115 ESCALON DR        | OXNARD CA           | 93035-2729 |
| 201012201 | RPD  | R2 | 159 N ROOSEVELT AVE     | ZARATE JULIANA R             |                          | PO BOX 73              | CAMARILLO CA        | 93011      |
| 201012202 | RPD  | R2 | 147 N ROOSEVELT AVE     | ORTEGA ALFONSO-CELIA L       |                          | 147 N ROOSEVELT AVE    | OXNARD CA           | 93030-5421 |
| 201012203 | RPD  | R2 | 145 N ROOSEVELT AVE     | TAMAYO HORTENCIA TR          |                          | 145 N ROOSEVELT AV     | OXNARD CA           | 93030      |
| 201012204 | RPD  | R2 | 139 N ROOSEVELT AVE     | YBARRA CECILIO JR-ADELA B TR |                          | 1030 W OLIVE ST        | OXNARD, CA          | 93033      |
| 201012205 | RPD  | R2 | N ROOSEVELT AVE         | YBARRA CECILIO JR-ADELA B    |                          | 1030 W OLIVE ST        | OXNARD CA           | 93033      |
| 201012206 | RPD  | R2 | 135 N ROOSEVELT AVE     | YANEZ LAWRENCE S-LYDIA H     |                          | 1631 HOLLY AV          | OXNARD CA           | 93036      |
| 201012207 | RPD  | R2 | 131 N ROOSEVELT AVE     | ESTRELLA TRINIDAD-E TRUST    |                          | 825 DICHA DR           | OXNARD CA           | 93030-0173 |
| 201012208 | RPD  | R2 | 129 N ROOSEVELT AVE     | MAUNU MARIA G FAM TR         |                          | 224 ASTA AVE           | THOUSAND OAKS CA    | 91320-4515 |
| 201012209 | RPD  | R2 | 111 N ROOSEVELT AVE     | ALTAMIRA MIGUEL M J          | ALTAMIRA ESPERANZA J DEC | 732 CORSICANA DR       | OXNARD CA           | 93036-1409 |
| 201012210 | RPD  | R2 | 539 E FIRST ST          | BARAJAS MARIA                |                          | 4531 SAN JUAN AVE      | OXNARD CA           | 93033-7235 |
| 201012211 | RPD  | R2 | 525 E FIRST ST          | SOSA LEONEL G C              | SOSA YESENIA I C         | 525 E FIRST ST         | OXNARD, CA          | 93030      |
| 201012212 | R3   | R2 | 501 E FIRST ST          | LOPEZ RODOLFO H-CONSUELO U   |                          | 501 E FIRST ST         | OXNARD CA           | 93030      |
| 201012213 | R3   | R2 | 110 N GARFIELD AVE      | CONTRERAS MANUEL R-HELEN M   |                          | 110 N GARFIELD         | OXNARD CA           | 93030      |
| 201012214 | R3   | R2 | 116 N GARFIELD AVE      | ANGUIANO MARIA E TR          |                          | 116 N GARFIELD AV      | OXNARD CA           | 93030-5412 |
| 201012215 | R3   | R2 | 128 N GARFIELD AVE      | CRUZ-LORENTE LUZ A           | LORENTE DANIEL E         | 128 N GARFIELD AVE     | OXNARD CA           | 93030-5412 |
| 201012216 | R3   | R2 | 136 N GARFIELD AVE      | YSAIS LEO                    | REYES IRENE              | 3130 PAULA ST          | OXNARD, CA          | 93033      |
| 201012217 | R3   | R2 | 148 N GARFIELD AVE      | MAGANA GONZALO M             |                          | 2330 FARRAGUT CT       | OXNARD CA           | 93033-4758 |
| 201012218 | R3   | R2 | 154 N GARFIELD AVE FL   | GARCIA BENJAMIN              |                          | 1025 WALNUT AV         | OXNARD CA           | 93036      |
| 201012303 | R3   | R2 | 157 N GARFIELD AVE      | MURILLO PEGGY                | ROJO OPHELIA             | 2511 WOOD OPAL WY      | OXNARD CA           | 93030      |
| 201012304 | R3   | R2 | 153 N GARFIELD AVE      | DUENEZ EDWARD P              |                          | 153 N GARFIELD AVE     | OXNARD CA           | 93030-5411 |
| 201012305 | R3   | R2 | 145 N GARFIELD AVE      | SANDOVAL JUANA C             |                          | 1175 SOUTH L ST        | OXNARD CA           | 93030      |
| 201012306 | R3   | R2 | 137 N GARFIELD AVE      | MORALES JOSE L               |                          | 2287 RAMBLING ROSE DR  | CAMARILLO, CA       | 93012      |
| 201012307 | R3   | R2 | 133 N GARFIELD AVE      | IRONS PIT H                  |                          | 1082 CALLE YUCCA       | THOUSAND OAKS CA    | 91360      |
| 201012308 | R3   | R2 | 129 N GARFIELD AVE      | GONZALES CARLOS-RACHEL       |                          | 10933 GALVIN ST        | VENTURA CA          | 93004-1041 |
| 201012309 | R3   | R2 | 121 N GARFIELD AVE      | SALVIO CLARA M               | SALVIO RUDY              | 121 N GARFIELD AVE     | OXNARD, CA          | 93030      |



## Exhibit A Consistency Zone Code Changes

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|           |      |    |                         |                              |                             |                      |                  |            |
|-----------|------|----|-------------------------|------------------------------|-----------------------------|----------------------|------------------|------------|
| 201012310 | R3   | R2 | 113 N GARFIELD AVE      | O DE MOLINA EFIJENIA         |                             | 113 N GARFIELD AVE   | OXNARD, CA       | 93030      |
| 201012311 | R3   | R2 | 413 E FIRST ST          | SALAZAR BULMARO M            |                             | 413 E FIRST ST       | OXNARD, CA       | 93030      |
| 201012312 | R3   | R2 | 411 E FIRST ST          | HERNANDEZ EDWARD             |                             | 411 E FIRST ST       | OXNARD CA        | 93030      |
| 201012409 | R3   | R2 | 615 E SECOND ST         | AVALOS HELIODORO-YADIRA TR   |                             | 2221 SAN MATEO PL    | OXNARD CA        | 93033      |
| 201012410 | R3   | R2 | 148 S ROOSEVELT AVE     | DURAN ROSA A* ET AL          |                             | 148 S ROOSEVELT AVE  | OXNARD, CA       | 93030      |
| 201012411 | R3   | R2 | 140 S ROOSEVELT AVE     | VARGAS AVELINA               |                             | PO BOX 5996          | OXNARD CA        | 93031      |
| 201012412 | R3   | R2 | 134 S ROOSEVELT AVE     | ZAVALA RONALD G-DENISE J TR  |                             | 548 VIA MARQUESA     | CAMARILLO CA     | 93012-0946 |
| 201012413 | R3   | R2 | 120 S ROOSEVELT AVE     | HERRERA ROBERT F-ESTHER M TR |                             | 632 CARTY DR         | OXNARD, CA       | 93030      |
| 201012414 | R3   | R2 | 114 S ROOSEVELT AVE     | BENSON LIN TR                |                             | 4050 W HEMLOCK ST    | OXNARD CA        | 93035-2934 |
| 201012415 | R3   | R2 | 104 S ROOSEVELT AVE     | ROMERO MODESTA G             | ROMERO CAESAR A             | 104 S ROOSEVELT AVE  | OXNARD, CA       | 93030      |
| 201012501 | R3   | R2 | 105 S ROOSEVELT AVE     | GARCIA ROGELIO               | SAQUI EMERY                 | 2443 JACARANDA DR    | OXNARD CA        | 93036      |
| 201012502 | R3   | R2 | 125 S ROOSEVELT AVE     | CORONADO JIMMY C-PETRA S     |                             | 2320 MONO ST         | OXNARD CA        | 93036-2542 |
| 201012503 | R3   | R2 | 131 S ROOSEVELT AVE     | CORONADO JIMMY C-PETRA S     |                             | 2320 MONO ST         | OXNARD CA        | 93036-2542 |
| 201012504 | R3   | R2 | 147 S ROOSEVELT AVE     | JIMENEZ ROBERT C DYNASTY TR  |                             | 2451 IVORY WY        | OXNARD, CA       | 93036      |
| 201012505 | R3   | R2 | 151 S ROOSEVELT AVE FRC | WARNARS HERLINDA M TR        |                             | 2620 ORELLA ST       | SANTA BARBARA CA | 93105-6805 |
| 201012506 | R3   | R2 | 165 S ROOSEVELT AVE     | QUINTERO JESUS-MARIA G       |                             | 165 S ROOSEVELT ST   | OXNARD CA        | 93030      |
| 201012507 | R3   | R2 | 166 S GARFIELD AVE      | BARRIOS CARLOS-ELAINE        |                             | 3854 BLUFF ST        | TORRANCE CA      | 90505-6360 |
| 201012508 | R3   | R2 | 152 S GARFIELD AVE      | ALCANTAR JOSE                |                             | 150 S GARFIELD AV    | OXNARD CA        | 93030      |
| 201012509 | R3   | R2 | 140 S GARFIELD AVE      | GONZALEZ J M SURV TR ET AL   |                             | 502 N HAYES AV       | OXNARD, CA       | 93030      |
| 201012510 | R3   | R2 | 134 S GARFIELD AVE      | MARQUEZ TERESA R EST ET AL   | ATTN ALBERTO R MARQUEZ      | 134 S GARFIELD AV    | OXNARD CA        | 93030      |
| 201012511 | R3   | R2 | 126 S GARFIELD AVE      | QUINTANA MARY                |                             | 128 S GARFIELD AVE   | OXNARD CA        | 93030-6042 |
| 201012512 | R3   | R2 | 122 S GARFIELD AVE      | GARCIA ENRIQUE F-GRACIELA    |                             | 122 S GARFIELD AVE   | OXNARD, CA       | 93030      |
| 201012513 | R3   | R2 | 114 S GARFIELD AVE      | HERNANDEZ ARTHUR T TR        |                             | 116 S GARFIELD AVE   | OXNARD, CA       | 93030      |
| 201012514 | R3   | R2 | 512 E FIRST ST          | SERROS PEDRO R TR            |                             | 109 HOLLYWOOD AV     | OXNARD CA        | 93035      |
| 201012601 | R3   | R2 | 402 E FIRST ST          | ARELLANO SIMON               |                             | 402 E FIRST ST       | OXNARD CA        | 93030      |
| 201012602 | R3   | R2 | 115 S GARFIELD AVE      | RAMIREZ RUDY JR              | RAMIREZ RUDY-JENNIE         | 239 SO G ST          | OXNARD CA        | 93030      |
| 201012603 | R3   | R2 | 125 S GARFIELD AVE      | ZARAGOZA JENNIE              | MINJARES PAUL A             | 124 S GRANT AVE      | OXNARD CA        | 93030-6039 |
| 201012604 | R3   | R2 | 137 S GARFIELD AVE      | GUTIERREZ ANN M              | MIRELES ANTHONY             | 331 NORTH H ST       | OXNARD, CA       | 93030      |
| 201012605 | R3   | R2 | 143 S GARFIELD AVE      | LAS VEGAS LIGHTS EXCHANGE LP | ATTN SURSUM CORDA PROP. LLC | 1825 N OXNARD BL #22 | OXNARD, CA       | 93030      |
| 201012606 | R3   | R2 | 153 S GARFIELD AVE      | HERRERA ROBERT-ESTHER TR     |                             | 632 CARTY DR         | OXNARD, CA       | 93030      |
| 201012607 | R3   | R2 | 409 E SECOND ST         | GUTIERREZ D-GRANADOS Y TR    |                             | 2728 CORTEZ ST       | OXNARD, CA       | 93036      |
| 201012608 | R3   | R2 | 405 E SECOND ST         | LOPEZ GABINO M               | MEDRANO JUANA F             | 405 E SECOND ST      | OXNARD, CA       | 93030      |
| 201012609 | R3   | R2 | 403 E SECOND ST         | MUNOZ REGINALDO V ET AL      | ATTN JESUS VASQUEZ          | 740 W RODERICK AVE   | OXNARD CA        | 93030      |
| 201012707 | R3   | R2 | 240 S ROOSEVELT AVE     | CASAREZ MAURO A              |                             | 1763 TIESA LN        | OXNARD CA        | 93030      |
| 201012708 | R3   | R2 | 236 S ROOSEVELT AVE     | AGUAYO RAMON                 |                             | 70 KENNETH ST        | CAMARILLO CA     | 93010      |
| 201012709 | R3   | R2 | 224 S ROOSEVELT AVE     | VEGA ERNESTO-ISABEL          | VEGA DITHER                 | 224 S ROOSEVELT AVE  | OXNARD CA        | 93030-6031 |
| 201012710 | R3   | R2 | 212 S ROOSEVELT AVE     | LIMON ALFONSO-ALEJANDRA      |                             | 212 S ROOSEVELT AVE  | OXNARD CA        | 93030-6031 |
| 201012711 | R3   | R2 | 606 E SECOND ST         | SERROS PEDRO R TR            |                             | 109 HOLLYWOOD AV     | OXNARD CA        | 93035      |
| 201012801 | R3   | R2 | 538 E SECOND ST         | BAXTER LEROY B TR            |                             | 521 CARNATION PL     | OXNARD, CA       | 93036      |
| 201012803 | R3   | R2 | 231 S ROOSEVELT AVE     | NAVARRO TRUST                |                             | 3212 FOURNIER ST     | OXNARD CA        | 93033-5466 |
| 201012804 | R3   | R2 | 247 S ROOSEVELT AVE     | CORONADO AMPELIO TRUST       |                             | 125 S ROOSEVELT AVE  | OXNARD, CA       | 93030      |
| 201012805 | R3   | R2 | 249 S ROOSEVELT AVE     | BENSON MICKEY-ARLENE E TR    |                             | 1331 KINGSWOOD WY    | OXNARD CA        | 93030      |
| 201012811 | R3   | R2 | 213 S ROOSEVELT AVE     | LEYVA PROPERTIES LLC         | ATTN UBALDO M LEYVA         | 637 ROBERT AV        | OXNARD, CA       | 93030      |
| 201012812 | R3   | R2 | 223 S ROOSEVELT AVE     | TARANGO GUADALUPE            |                             | 1321 NAUTICAL WY     | OXNARD CA        | 93030      |
| 201012906 | M1PD | ML | S GARFIELD AVE          | GOLD COAST TRANSIT           |                             | 301 E THIRD ST       | OXNARD CA        | 93030-6048 |
| 201012907 | M1PD | ML | E SECOND ST             | GOLD COAST TRANSIT           |                             | 301 E THIRD ST       | OXNARD CA        | 93030-6048 |
| 201012908 | M1PD | ML | S GARFIELD AVE          | GOLD COAST TRANSIT           |                             | 301 E THIRD ST       | OXNARD CA        | 93030-6048 |
| 201013201 | R2   | CR | 224 N BONITA AVE IRR    | OXNARD SCHOOL DISTRICT       | RAMONA SCHOOL               | 1055 SOUTH C ST      | OXNARD CA        | 93030      |
| 201014107 | RPD  | R2 | 121 S BONITA AVE        | MARTINEZ VICTORIANO-GABINA   |                             | 121 S BONITA AVE     | OXNARD, CA       | 93030      |
| 201014108 | RPD  | R2 | 131 S BONITA AVE        | REBOLLAR FRANK               |                             | 131 BONITA ST        | OXNARD, CA       | 93030      |
| 201014109 | RPD  | R2 | 141 S BONITA AVE        | VELAZQUEZ FREDERICK C        |                             | 141 S BONITA AVE     | OXNARD CA        | 93030-6120 |
| 201014110 | RPD  | R2 | 151 S BONITA AVE        | LIRA ALFREDO-JESSICA         |                             | 151 S BONITA AVE     | OXNARD CA        | 93030-6120 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |     |    |                  |                              |                             |                       |             |            |
|-----------|-----|----|------------------|------------------------------|-----------------------------|-----------------------|-------------|------------|
| 201014111 | RPD | R2 | 155 S BONITA AVE | PONCE LIDO-MARIA A           |                             | 155 S BONITA AV       | OXNARD CA   | 93030-6120 |
| 201014112 | RPD | R2 | 165 S BONITA AVE | ALVAREZ FIDEL                | GONZALEZ VICTORIA           | 165 S BONITA AVE      | OXNARD CA   | 93030-6120 |
| 201014203 | RPD | R2 | 211 S BONITA AVE | ZAMBRANO JULIO C             | CARDENAS DE ZAMBRANO MA D   | 211 S BONITA AVE      | OXNARD, CA  | 93030      |
| 201014204 | RPD | R2 | 221 S BONITA AVE | RIVERA FRED E-DIANNE TR      |                             | 1642 VISTA DEL MAR DR | VENTURA, CA | 93001      |
| 201014205 | RPD | R2 | 231 S BONITA AVE | LOPEZ JOSE-ROSEMARIA         |                             | 231 S BONITA AV       | OXNARD, CA  | 93030      |
| 201014206 | RPD | R2 | 241 S BONITA AVE | GUERRERO ENRIQUE R           |                             | 241 S BONITA AVE      | OXNARD, CA  | 93030      |
| 201014207 | RPD | R2 | 251 S BONITA AVE | COSART MONICA S TR           |                             | 251 S BONITA AV       | OXNARD, CA  | 93030      |
| 201014208 | RPD | R2 | 261 S BONITA AVE | LEAL RUTH S                  |                             | 261 BONITA AV         | OXNARD CA   | 93030      |
| 201014303 | RPD | R2 | 141 HARDING AVE  | CH AMERICAN BAPTIST PAC SW   | ATTN GOOD SHEPHERD BAPT CH  | 808 E FIRST ST        | OXNARD CA   | 93030      |
| 201014304 | RPD | R2 | 151 HARDING AVE  | VALADEZ DOLORES ET AL        |                             | 151 HARDING AVE       | OXNARD, CA  | 93030      |
| 201014305 | RPD | R2 | 155 HARDING AVE  | AVINA GUADALUPE              | ALVAREZ MARIA L             | 155 HARDING AV        | OXNARD, CA  | 93030      |
| 201014306 | RPD | R2 | 165 HARDING AVE  | CANO SILVIA G                |                             | 165 HARDING AVE       | OXNARD, CA  | 93030      |
| 201014307 | RPD | R2 | 201 HARDING AVE  | SOLIS ANTONIO JR             |                             | 201 S HARDING AVE     | OXNARD CA   | 93030      |
| 201014308 | RPD | R2 | 211 HARDING AVE  | CONTRERAS ERMA ET AL         |                             | 211 S HARDING AVE     | OXNARD, CA  | 93030      |
| 201014309 | RPD | R2 | 221 HARDING AVE  | ACOSTA MARIA C LIFE ESTATE   | ATTN GABRIEL ACOSTA         | 625 W JUNIPER ST      | OXNARD CA   | 93033-3412 |
| 201014310 | RPD | R2 | 231 HARDING AVE  | ESTRELLA JUAN G-MARIA G      |                             | 231 HARDING ST        | OXNARD CA   | 93030      |
| 201014311 | RPD | R2 | 241 HARDING AVE  | GARCIA MARIA LOUISA          | GARCIA JIMMIE R             | 241 HARDING ST        | OXNARD CA   | 93030      |
| 201014312 | RPD | R2 | 251 HARDING AVE  | BARRAZA GONZALO E            |                             | 251 SO HARDING AVE    | OXNARD, CA  | 93030      |
| 201014313 | RPD | R2 | 261 HARDING AVE  | LOPEZ RIGOBERTO              |                             | 261 HARDING AVE       | OXNARD CA   | 93030-6133 |
| 201014314 | RPD | R2 | 260 S BONITA AVE | CUETO JORGE L-MYRNA P TRUST  |                             | PO BOX 829            | OXNARD CA   | 93032-0829 |
| 201014315 | RPD | R2 | 250 S BONITA AVE | ARTEAGA DANIEL F             |                             | 250 S BONITA AV       | OXNARD, CA  | 93030      |
| 201014316 | RPD | R2 | 240 S BONITA AVE | AYALA GERARDO                |                             | 601 E YUCCA           | OXNARD CA   | 93033      |
| 201014317 | RPD | R2 | 230 S BONITA AVE | RUIZ JOSE A                  |                             | 230 S BONITA AV       | OXNARD, CA  | 93030      |
| 201014318 | RPD | R2 | 220 S BONITA AVE | RUIZ CONCEPCION              |                             | 220 S BONITA AVE      | OXNARD, CA  | 93030      |
| 201014319 | RPD | R2 | 210 S BONITA AVE | ORTEGA AMADOR L              | SIMPSON MARY                | 210 S BONITA AVE      | OXNARD CA   | 93030-6123 |
| 201014320 | RPD | R2 | 200 S BONITA AVE | VILLASENOR FIDEL-TERESA K TR |                             | 200 S BONITA AVE      | OXNARD CA   | 93030-6123 |
| 201014321 | RPD | R2 | 164 S BONITA AVE | FIGUEROA JOSE L-MARTHA       |                             | 164 BONITA AVE        | OXNARD CA   | 93030      |
| 201014322 | RPD | R2 | 154 S BONITA AVE | PANTOJA GABINO TRUST         |                             | PO BOX 202            | OXNARD, CA  | 93032      |
| 201014323 | RPD | R2 | 150 S BONITA AVE | LOPEZ ROBERT ET AL           |                             | 150 S BONITA AV       | OXNARD CA   | 93033      |
| 201014324 | RPD | R2 | 140 S BONITA AVE | MENDOZA SAMUEL H             |                             | 140 S BONITA AV       | OXNARD, CA  | 93030      |
| 201014326 | RPD | R2 | 808 E FIRST ST   | CH BAPTIST CONVENTION SO CAL | ATTN GOOD SHEPHERD BAPT CH  | 808 E FIRST ST        | OXNARD CA   | 93030      |
| 201014401 | RPD | R2 | 100 HARDING AVE  | RIVERA LUPE                  |                             | 100 S HARDING ST      | OXNARD CA   | 93030      |
| 201014402 | RPD | R2 | 101 WILSON AVE   | LUNA MARIA A*                | VAZQUEZ RICARDO H           | 101 WILSON AVE        | OXNARD, CA  | 93030      |
| 201014403 | RPD | R2 | 111 WILSON AVE   | DIAZ JESUS T-ROSALIE B       |                             | 111 WILSON AVE        | OXNARD CA   | 93030-6155 |
| 201014404 | RPD | R2 | 121 WILSON AVE   | GONZALEZ MIGUEL O            |                             | 121 WILSON AV         | OXNARD, CA  | 93030      |
| 201014405 | RPD | R2 | 131 WILSON AVE   | AVILA ROSEMARY O             |                             | 131 WILSON AVE        | OXNARD CA   | 93030-6155 |
| 201014406 | RPD | R2 | 141 WILSON AVE   | MENDEZ EUSEBIO ET AL         |                             | 141 S WILSON ST       | OXNARD CA   | 93030-6155 |
| 201014407 | RPD | R2 | 151 WILSON AVE   | HERRERA YOLANDA              |                             | 1203 NORTH C ST       | OXNARD CA   | 93030      |
| 201014408 | RPD | R2 | 155 WILSON AVE   | REYNOSO URSULO A-JESSIE G    |                             | 155 WILSON AVE        | OXNARD CA   | 93030-6155 |
| 201014409 | RPD | R2 | 165 WILSON AVE   | CASTILLO MARIA E TR          |                             | 165 WILSON AVE        | OXNARD CA   | 93030-6155 |
| 201014410 | RPD | R2 | 201 WILSON AVE   | RODRIGUEZ A SEP PROP TR      | ATTN ANGELINA RODRIGUEZ TTE | 201 WILSON AVE        | OXNARD CA   | 93030-6157 |
| 201014411 | RPD | R2 | 211 WILSON AVE   | VEGA SANTIAGO-MARIA G        |                             | 211 WILSON AVE        | OXNARD CA   | 93030-6157 |
| 201014412 | RPD | R2 | 221 WILSON AVE   | SAMORA ALICE C TR            |                             | 221 WILSON AV         | OXNARD CA   | 93030-6157 |
| 201014413 | RPD | R2 | 231 WILSON AVE   | SANCHEZ TERESA TR            |                             | 231 WILSON AVE        | OXNARD CA   | 93030-6157 |
| 201014414 | RPD | R2 | 241 WILSON AVE   | SPRAGGINS JENNA M            |                             | 241 WILSON AV         | OXNARD CA   | 93030      |
| 201014415 | RPD | R2 | 251 WILSON AVE   | BARAJAS MARIA L              |                             | 251 S WILSON AVE      | OXNARD CA   | 93030      |
| 201014416 | RPD | R2 | 261 WILSON AVE   | MICHEL FRANK                 |                             | 261 WILSON AVE        | OXNARD CA   | 93030-6157 |
| 201014417 | RPD | R2 | 260 HARDING AVE  | DE LEON FELIPE TR            |                             | 260 HARDING AV        | OXNARD, CA  | 93030      |
| 201014418 | RPD | R2 | 250 HARDING AVE  | RODRIGUEZ ABEL*-Y* ET AL     |                             | 250 HARDING AVE       | OXNARD CA   | 93030-6162 |
| 201014419 | RPD | R2 | 240 HARDING AVE  | MAGALLON JESUS-CONSUELO      |                             | 240 HARDING AVE       | OXNARD CA   | 93030-6162 |
| 201014420 | RPD | R2 | 230 HARDING AVE  | SANCHEZ ALFONSO-JULI L       |                             | 230 HARDING AVE       | OXNARD CA   | 93030      |
| 201014421 | RPD | R2 | 220 HARDING AVE  | MAGALLON ROSAYSELA*          | MAGALLON CARMEN             | 220 HARDING AVE       | OXNARD CA   | 93030-6162 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |     |    |                    |                               |                      |                               |                  |            |
|-----------|-----|----|--------------------|-------------------------------|----------------------|-------------------------------|------------------|------------|
| 201014422 | RPD | R2 | 210 HARDING AVE    | NATERAS ESTHER M              | ATTN OLGA M VITTORIA | 1812 SOUTH E ST               | OXNARD CA        | 93033      |
| 201014423 | RPD | R2 | 200 HARDING AVE    | YHUIT MARGARITA M             | MENDEZ MARGARITA     | 200 HARDING AVE               | OXNARD CA        | 93030-6162 |
| 201014424 | RPD | R2 | 164 HARDING AVE    | DIAZ JOSE D-ANA E TRUST       |                      | 164 HARDING AVE               | OXNARD CA        | 93030-6134 |
| 201014425 | RPD | R2 | 154 HARDING AVE    | RIVERA FRED E-DIANNE TR       |                      | 1642 VISTA DEL MAR DR         | VENTURA, CA      | 93001      |
| 201014426 | RPD | R2 | 150 HARDING AVE    | MONTUJO JAMES G-CARMEN V TR   |                      | 4931 CLOVER DR                | OXNARD CA        | 93033-7715 |
| 201014427 | RPD | R2 | 140 HARDING AVE    | MARQUEZ MIGUEL-HILCIA C       |                      | 140 HARDING AVE               | OXNARD CA        | 93030-6134 |
| 201014428 | RPD | R2 | 130 HARDING AVE    | CHAVEZ MONICA Y Z             |                      | 810 W JUNIPER ST              | OXNARD, CA       | 93033      |
| 201014429 | RPD | R2 | 120 HARDING AVE    | ANGEL OLGA C                  |                      | 120 HARDING AVE               | OXNARD CA        | 93030-6134 |
| 201014430 | RPD | R2 | 110 HARDING AVE    | TREJO JOSE L-MARIA            | TREJO AGUSTIN        | 110 HARDING AVE               | OXNARD CA        | 93030-6134 |
| 201014501 | RPD | R2 | 100 WILSON AVE     | PEREZ TERESA S TR             |                      | 100 WILSON AV                 | OXNARD, CA       | 93030      |
| 201014510 | RPD | R2 | 164 WILSON AVE     | PENA ANASTASIA                |                      | 164 WILSON AVE                | OXNARD CA        | 93030-6156 |
| 201014511 | RPD | R2 | 154 WILSON AVE     | SANCHEZ MIGUEL-FRANCISCA      |                      | 154 WILSON AVE                | OXNARD CA        | 93030-6156 |
| 201014512 | RPD | R2 | 150 WILSON AVE RUB | PAPA JOE INVESTMENTS LLC      |                      | 4383 OJAI RD                  | SANTA PAULA, CA  | 93060      |
| 201014513 | RPD | R2 | 140 WILSON AVE     | WHITE BEATRICE                |                      | 140 WILSON AVE                | OXNARD CA        | 93030-6156 |
| 201014514 | RPD | R2 | 130 WILSON AVE     | ARREOLA YOLANDA               |                      | 130 S WILSON AV               | OXNARD CA        | 93030      |
| 201014515 | RPD | R2 | 120 WILSON AVE     | SALINAS RENE A-BLANCA E       |                      | 120 S WILSON AV               | OXNARD CA        | 93030      |
| 201014516 | RPD | R2 | 110 WILSON AVE     | AVALOS HELIODORO-YADIRA TR    |                      | 2221 SAN MATEO PL             | OXNARD CA        | 93033-2012 |
| 201014601 | RPD | R2 | 210 WILSON AVE     | DAVILA AMPARO C TR            |                      | 210 WILSON AVE                | OXNARD CA        | 93030-6158 |
| 201014608 | RPD | R2 | 260 WILSON AVE     | ESCAJEDA EPIFANIO N-CATHY M   |                      | 260 WILSON AVE                | OXNARD CA        | 93030-6158 |
| 201014609 | RPD | R2 | 250 WILSON AVE     | MARTINEZ PAUL E               | HERNANDEZ JOHN A     | 250 WILSON AVE                | OXNARD CA        | 93030      |
| 201014610 | RPD | R2 | 240 WILSON AVE     | ROBLES ROBERTO R*-M A* ET AL  |                      | 240 S WILSON AVE              | OXNARD CA        | 93030      |
| 201014611 | RPD | R2 | 230 WILSON AVE     | BLANK PURSUANT - CA GC6254.21 |                      | BLANK PURSUANT - CA GC6254.21 |                  |            |
| 201014612 | RPD | R2 | 220 WILSON AVE     | PANTOJA JAIME                 |                      | 1952 NARANJA LN               | OXNARD, CA       | 93036      |
| 201024001 | M2  | ER | E FIFTH ST         | SOUTHERN PACIFIC TRANS CO     |                      | 65 MARKET ST RM 846           | SAN FRANCISCO CA | 94105      |
| 201031101 | RPD | R3 | CAMPTON DR         | MARTINEZ ALFONSO J-AMPARO V   |                      | 101 CAMPTON DR                | OXNARD CA        | 93030-6124 |
| 201031103 | RPD | R3 | CAMPTON DR         | CONDE VALERIA                 |                      | 626 W ROBERT AVE              | OXNARD CA        | 93030-4240 |
| 201031104 | RPD | R3 | CAMPTON DR         | COVARRUBIAS LUIS M            | TORO LIZETTE         | 131 CAMPTON DR                | OXNARD, CA       | 93030      |
| 201031105 | RPD | R3 | CAMPTON DR         | VALENZUELA RAMONA             |                      | 141 CAMPTON DR                | OXNARD, CA       | 93030      |
| 201031106 | RPD | R3 | CAMPTON DR         | NAVARRO DANIEL C TR           |                      | 151 CAMPTON DR                | OXNARD, CA       | 93033      |
| 201031107 | RPD | R3 | CAMPTON DR         | GUTIERREZ DOLORES E           | GUTIERREZ GABRIELA E | 161 CAMPTON DR                | OXNARD CA        | 93030-6124 |
| 201031108 | RPD | R3 | 161 CAMPTON DR     | GUTIERREZ DOLORES E           | GUTIERREZ GABRIELA E | 161 CAMPTON DR                | OXNARD CA        | 93030-6124 |
| 201031109 | RPD | R3 | 151 CAMPTON DR     | NAVARRO DANIEL C TR           |                      | 151 CAMPTON DR                | OXNARD CA        | 93030-6124 |
| 201031110 | RPD | R3 | 141 CAMPTON DR     | VALENZUELA RAMONA V TR        |                      | 141 CAMPTON DR                | OXNARD, CA       | 93030      |
| 201031111 | RPD | R3 | 131 CAMPTON DR     | COVARRUBIAS LUIS M            | TORO LIZETTE         | 131 CAMPTON DR                | OXNARD, CA       | 93030      |
| 201031112 | RPD | R3 | 121 CAMPTON DR     | CONDE VALERIA                 |                      | 626 W ROBERT AVE              | OXNARD CA        | 93030-4240 |
| 201031114 | RPD | R3 | 101 CAMPTON DR     | MARTINEZ ALFONSO J-AMPARO V   |                      | 101 CAMPTON DR                | OXNARD CA        | 93030-6124 |
| 201031115 | RPD | R3 | 111 CAMPTON DR     | RENTERIA SANTOS-NORMA TR      |                      | 2101 SPYGLASS TRAIL W         | OXNARD, CA       | 93036      |
| 201031201 | RPD | R3 | 1400 E FIRST ST    | PASCUAL MIGUEL P              | PEDRO ROSALIA M      | 1400 E FIRST ST               | OXNARD CA        | 93030      |
| 201031202 | RPD | R3 | 1410 E FIRST ST    | VIVIAN RAFAEL F-GLORIA G TR   |                      | 1711 PATRICIA ST              | OXNARD, CA       | 93030      |
| 201031203 | RPD | R3 | 1420 E FIRST ST    | CABRERA MARIA G               |                      | 1420 E FIRST ST               | OXNARD CA        | 93030      |
| 201031204 | RPD | R3 | 1430 E FIRST ST    | VASQUEZ ELVIRA A TR           |                      | 1430 E FIRST ST               | OXNARD CA        | 93030      |
| 201031205 | RPD | R3 | 1440 E FIRST ST    | ALBARRAN MARCOS U             |                      | 1440 E FIRST ST               | OXNARD CA        | 93030      |
| 201031206 | RPD | R3 | 1450 E FIRST ST    | MARQUEZ GRACIELA              |                      | 1450 E FIRST ST               | OXNARD, CA       | 93030      |
| 201031207 | RPD | R3 | 1460 E FIRST ST    | BURCIAGA LETICIA ET AL        |                      | 1460 E FIRST ST               | OXNARD, CA       | 93030      |
| 201031208 | RPD | R3 | 1466 E FIRST ST    | PEREZ JESUS-SOCORRO           |                      | 1466 E FIRST ST               | OXNARD CA        | 93030      |
| 201031209 | RPD | R3 | 1500 E FIRST ST    | ANDRADE EULOGIO-MARIA C       |                      | 1500 E FIRST ST               | OXNARD, CA       | 93030      |
| 201031210 | RPD | R3 | 1510 E FIRST ST    | ADAME PORFIRIO                |                      | 1510 E FIRST ST               | OXNARD, CA       | 93030      |
| 201031211 | RPD | R3 | 1520 E FIRST ST    | PALMA ANTONIO                 |                      | 1520 E FIRST ST               | OXNARD, CA       | 93030      |
| 201031212 | RPD | R3 | 1521 MORRIS ST     | CRUZ FEDERICO                 | GOMEZ MARIA          | 1521 MORRIS ST                | OXNARD CA        | 93030-6164 |
| 201031213 | RPD | R3 | 1511 MORRIS ST     | ANDRADE DORA                  |                      | 1511 MORRIS ST                | OXNARD, CA       | 93030      |
| 201031214 | RPD | R3 | 1501 MORRIS ST     | BECERRA PAULA M TR            |                      | 1501 MORRIS ST                | OXNARD, CA       | 93030      |
| 201031215 | RPD | R3 | 1467 MORRIS ST     | PEREZ RITA                    |                      | 1467 MORRIS ST                | OXNARD CA        | 93030-6145 |

## Exhibit A Consistency Zone Code Changes

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|           |     |    |                  |                              |                              |                          |                  |            |
|-----------|-----|----|------------------|------------------------------|------------------------------|--------------------------|------------------|------------|
| 201031216 | RPD | R3 | 1461 MORRIS ST   | URQUIDEZ ESEQUIEL-TERESA     |                              | 1461 MORRIS ST           | OXNARD CA        | 93030-6145 |
| 201031217 | RPD | R3 | 1451 MORRIS ST   | GUERRERO MARIA A ET AL       | ATTN JEANNE M KVALE ESQ      | 2310 ARCADIAN SHORES TRL | OXNARD CA        | 93036      |
| 201031218 | RPD | R3 | 1441 MORRIS ST   | ZAVALA ARMANDO-MARIA F       |                              | 1441 MORRIS ST           | OXNARD CA        | 93030-6145 |
| 201031219 | RPD | R3 | 1431 MORRIS ST   | LOPEZ MARIA G                |                              | 1431 MORRIS ST           | OXNARD CA        | 93030-6145 |
| 201031220 | RPD | R3 | 1421 MORRIS ST   | VILLA RAMON B-LOURDES J TR   |                              | 1421 MORRIS ST           | OXNARD, CA       | 93030      |
| 201031221 | RPD | R3 | 1411 MORRIS ST   | ZAVALA ANTONIO-ELSA          |                              | 1411 MORRIS ST           | OXNARD CA        | 93030-6145 |
| 201031222 | RPD | R3 | 1401 MORRIS ST   | GUTIERREZ ELVA A TR          |                              | 1401 MORRIS ST           | OXNARD, CA       | 93030      |
| 201031301 | RPD | R3 | 1400 MORRIS ST   | CAMACHO MARTIN O-TERESA R    |                              | 1400 MORRIS              | OXNARD CA        | 93030      |
| 201031302 | RPD | R3 | 1410 MORRIS ST   | SANCHEZ WILLIAM R            |                              | 1410 MORRIS ST           | OXNARD CA        | 93033      |
| 201031303 | RPD | R3 | 1420 MORRIS ST   | VILLA CAROLINA B TR          |                              | 1420 MORRIS ST           | OXNARD CA        | 93030-6146 |
| 201031304 | RPD | R3 | 1430 MORRIS ST   | CARRILLO JESUS-MARIA         |                              | 1395 LINDEN AVE          | CARPINTERIA CA   | 93013-1413 |
| 201031305 | RPD | R3 | 1440 MORRIS ST   | CORONADO LETICIA B           |                              | 2321 ALEXANDER ST        | OXNARD CA        | 93033-4707 |
| 201031306 | RPD | R3 | 1450 MORRIS ST   | MADRID TULSA                 |                              | 1450 MORRIS ST           | OXNARD CA        | 93030-6146 |
| 201031307 | RPD | R3 | 1460 MORRIS ST   | NAPOLES JORGE                |                              | 1460 MORRIS ST           | OXNARD, CA       | 93030      |
| 201031308 | RPD | R3 | 1466 MORRIS ST   | VILLA RAMON B-LOURDES B TR   |                              | 1466 MORRIS ST           | OXNARD, CA       | 93030      |
| 201031309 | RPD | R3 | 1500 MORRIS ST   | NAPOLES SILVIA*              | NAPOLES RUBEN G              | 1500 MORRIS ST           | OXNARD CA        | 93030-6163 |
| 201031310 | RPD | R3 | 1510 MORRIS ST   | PRADO MARCELO-CELIA H TR     |                              | 2023 SPYGLASS TRL E      | OXNARD CA        | 93036-2761 |
| 201031311 | RPD | R3 | 1520 MORRIS ST   | CAHUE-ALVAREZ CARLOS         | CAHUE-ALVAREZ PATRICIA       | 1520 MORRIS ST           | OXNARD, CA       | 93030      |
| 201031312 | RPD | R3 | 1521 E SECOND ST | CAMARILLO MANUEL             |                              | 1521 E SECOND ST         | OXNARD CA        | 93030      |
| 201031313 | RPD | R3 | 1511 E SECOND ST | BANDERAS CESAR S             | SALAZAR ANGELICA M V         | 1511 E SECOND ST         | OXNARD CA        | 93030      |
| 201031314 | RPD | R3 | 1501 E SECOND ST | SOLIS ELISA                  |                              | 1501 SECOND ST           | OXNARD, CA       | 93030      |
| 201031315 | RPD | R3 | 1467 E SECOND ST | MARES MARISELA               |                              | 1467 E SECOND ST         | OXNARD CA        | 93030      |
| 201031316 | RPD | R3 | 1461 E SECOND ST | GONZALEZ JOSE A A-ROSA E O   |                              | 810 NINA DR              | OXNARD CA        | 93030      |
| 201031317 | RPD | R3 | 1451 E SECOND ST | RODRIGUEZ HECTOR M           | CASTRO LETICIA               | 1451 E SECOND ST         | OXNARD CA        | 93030      |
| 201031318 | RPD | R3 | 1441 E SECOND ST | AREVALO ESTHER               |                              | 1441 E SECOND ST         | OXNARD CA        | 93030      |
| 201031319 | RPD | R3 | 1431 E SECOND ST | PRADO MARCELO-CELIA          |                              | 2023 SPYGLASS TR E       | OXNARD, CA       | 93036      |
| 201031320 | RPD | R3 | 1421 E SECOND ST | PRADO MARCELO-CELIA H TR     |                              | 2023 SPYGLASS TRL E      | OXNARD CA        | 93036-2761 |
| 201031321 | RPD | R3 | 1411 E SECOND ST | MAGANA SANTIAGO D-NELLY A TR |                              | 1411 E SECOND ST         | OXNARD CA        | 93030      |
| 201031322 | RPD | R3 | 1401 E SECOND ST | PANTOJA ELIJO B-MARTHA M     |                              | 1401 E SECOND ST         | OXNARD CA        | 93030      |
| 201031401 | RPD | R3 | 1400 E SECOND ST | MARTINEZ UBALDO-ODULIA H     |                              | 1400 E SECOND ST         | OXNARD CA        | 93030      |
| 201031402 | RPD | R3 | 1410 E SECOND ST | MENDOZA JUAN ANTONIO         |                              | 1410 E SECOND ST         | OXNARD, CA       | 93030      |
| 201031403 | RPD | R3 | 1420 E SECOND ST | CAMARGO MIGUEL A-JOANNA Y    |                              | 1420 E SECOND ST         | OXNARD, CA       | 93030      |
| 201031404 | RPD | R3 | 1430 E SECOND ST | ORTIZ ANGELINA G TR EST      | ATTN SEVERA RAIGOZA TTEE     | 1054 PIEDMONT ST         | OXNARD CA        | 93035      |
| 201031405 | RPD | R3 | 1440 E SECOND ST | JIMENEZ GUILLERMO C          |                              | 1440 E SECOND ST         | OXNARD CA        | 93030      |
| 201031406 | RPD | R3 | 1450 E SECOND ST | RENDON J PILAR-CARMEN M      |                              | 1450 E SECOND ST         | OXNARD CA        | 93030      |
| 201031407 | RPD | R3 | 1460 E SECOND ST | DELGADO ANTONIO F-ESTHER A   |                              | 1460 E SECOND ST         | OXNARD CA        | 93030      |
| 201031408 | RPD | R3 | 1466 E SECOND ST | MAGALLANES MARCO A           | RODRIGUEZ MARIA G            | 1466 E SECOND ST         | OXNARD, CA       | 93030      |
| 201031409 | RPD | R3 | 1500 E SECOND ST | MAGANA-MINCHACA MARTIN       |                              | 1500 E SECOND ST         | OXNARD CA        | 93030      |
| 201031410 | RPD | R3 | 1510 E SECOND ST | HURTADO MARTIN F             | FLORES CELIA M               | 324 E DATE ST            | OXNARD, CA       | 93033      |
| 201031411 | RPD | R3 | 1520 E SECOND ST | MOLINA HILDA                 | GARCIA HILDA                 | 1520 E SECOND ST         | OXNARD CA        | 93030      |
| 201031412 | RPD | R3 | 1521 CRAWFORD ST | RODRIGUEZ CARMEN             |                              | 1521 CRAWFORD ST         | OXNARD CA        | 93030-6147 |
| 201031413 | RPD | R3 | 1511 CRAWFORD ST | RAMIREZ ANA M TR             |                              | 2110 SANTA LUCIA ST      | OXNARD CA        | 93030-5157 |
| 201031414 | RPD | R3 | 1501 CRAWFORD ST | CARRILLO ALICIA              |                              | 1501 CRAWFORD ST         | OXNARD CA        | 93030-6147 |
| 201031415 | RPD | R3 | 1467 CRAWFORD ST | PADILLA SERJIO M             | HERNANDEZ HONORIO            | 1467 CRAWFORD ST         | OXNARD, CA       | 93030      |
| 201031416 | RPD | R3 | 1461 CRAWFORD ST | ADEMA AGNES T TR EST         | P O BOX 3463                 | P O BOX 3463             | WEST SOMERSET KY | 42564      |
| 201031417 | RPD | R3 | 1451 CRAWFORD ST | PEREZ JESUS G TR             | ATTN V P CANTADERIO SUCC TTE | 5436 ROLAND WY           | OXNARD CA        | 93033      |
| 201031418 | RPD | R3 | 1441 CRAWFORD ST | GUTIERREZ JORGE              |                              | 1441 CRAWFORD ST         | OXNARD, CA       | 93033      |
| 201031419 | RPD | R3 | 1431 CRAWFORD ST | GARCIA CAMERINO G-MARIA E    |                              | 1431 CRAWFORD ST         | OXNARD, CA       | 93030      |
| 201031420 | RPD | R3 | 1421 CRAWFORD ST | CERVANTES JOEL J             |                              | 1421 CRAWFORD ST         | OXNARD, CA       | 93030      |
| 201031421 | RPD | R3 | 1411 CRAWFORD ST | GOMEZ ANTONIO L              | RICO ALVARO L                | 1411 CRAWFORD ST         | OXNARD CA        | 93030      |
| 201031422 | RPD | R3 | 1401 CRAWFORD ST | SERPAS CONCEPCION            |                              | 1401 CRAWFORD ST         | OXNARD, CA       | 93030      |
| 201031501 | RPD | R3 | 1400 CRAWFORD ST | MILLINES FAITE-BARBARA TR    |                              | 1235 EL PORTAL WY        | OXNARD, CA       | 93035      |

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|           |     |    |                    |                              |                           |                     |                  |            |
|-----------|-----|----|--------------------|------------------------------|---------------------------|---------------------|------------------|------------|
| 201031502 | RPD | R3 | 1410 CRAWFORD ST   | ARELLANO SANTOS-MARGOT       |                           | 1410 CRAWFORD ST    | OXNARD, CA       | 93030      |
| 201031503 | RPD | R3 | 1420 CRAWFORD ST   | HERNANDEZ FELIX-SOLEDAD      |                           | 1420 CRAWFORD ST    | OXNARD CA        | 93030-6128 |
| 201031504 | RPD | R3 | 1430 CRAWFORD ST   | RODRIGUEZ DANIEL-CINDY       |                           | 1430 CRAWFORD ST    | OXNARD CA        | 93030-6128 |
| 201031505 | RPD | R3 | 1440 CRAWFORD ST   | GONZALEZ BOBBY-TERESA TR     |                           | 1440 CRAWFORD ST    | OXNARD CA        | 93030-6128 |
| 201031506 | RPD | R3 | 1450 CRAWFORD ST   | GOMEZ CONSTANTINO-ANGIE M    |                           | 800 ASPEN CIR       | OXNARD, CA       | 93030      |
| 201031507 | RPD | R3 | 1460 CRAWFORD ST   | CAHUE AGUSTIN-ALTAGRACIA TR  |                           | 1322 W DATE ST      | OXNARD, CA       | 93033      |
| 201031508 | RPD | R3 | 1466 CRAWFORD ST   | HERRERA TOMAS-CONCEPTION     |                           | 1466 CRAWFORD ST    | OXNARD CA        | 93030-6128 |
| 201031509 | RPD | R3 | 1500 CRAWFORD ST   | FLORES SERGIO H              | HERRERA GRACIELA          | 1500 CRAWFORD ST    | OXNARD, CA       | 93030      |
| 201031510 | RPD | R3 | 1510 CRAWFORD ST   | HERNANDEZ JOSE A-OLGA        |                           | 2210 IVANHOE AVE    | OXNARD CA        | 93030      |
| 201031511 | RPD | R3 | 1520 CRAWFORD ST   | FELIX MAURILIO               |                           | 1520 CRAWFORD ST    | OXNARD, CA       | 93030      |
| 201031601 | RPD | R3 | CAMPTON DR         | OCHOA ALMA                   |                           | 4810 REEDER AV      | OXNARD CA        | 93033      |
| 201031602 | RPD | R3 | CAMPTON DR         | TORAYA MIGUEL A-FRANCISCA    |                           | 211 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031603 | RPD | R3 | CAMPTON DR         | PANCHI LUCIA S               |                           | 221 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031604 | RPD | R3 | CAMPTON DR         | GARCIA ROBERT J JR           | HURTADO ALICIA            | 231 CAMPTON DR      | OXNARD, CA       | 93030      |
| 201031605 | RPD | R3 | CAMPTON DR         | CENTENO RAFAEL-MARIA         |                           | 241 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031606 | RPD | R3 | CAMPTON DR         | LOPEZ JAVIER S               | MAGANA MARTHA A           | 251 CAMPTON DR      | OXNARD CA        | 93030      |
| 201031607 | RPD | R3 | 251 CAMPTON DR     | LOPEZ JAVIER S               | MAGANA MARTHA A           | 251 CAMPTON DR      | OXNARD CA        | 93030      |
| 201031608 | RPD | R3 | 241 CAMPTON DR     | CENTENO RAFAEL-MARIA         |                           | 241 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031609 | RPD | R3 | 231 CAMPTON DR     | GARCIA ROBERT J JR           | HURTADO ALICIA            | 231 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031610 | RPD | R3 | 221 CAMPTON DR     | PANCHI LUCIA S               |                           | 221 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031611 | RPD | R3 | 211 CAMPTON DR     | TORAYA MIGUEL A-FRANCISCA G  |                           | 211 CAMPTON DR      | OXNARD CA        | 93030-6125 |
| 201031612 | RPD | R3 | 201 CAMPTON DR     | OCHOA ALMA                   |                           | 4810 REEDER AV      | OXNARD, CA       | 93033      |
| 201032101 | RPD | R3 | 1530 E FIRST ST    | HURTADO AURELIO-IRMA         |                           | 1120 ROSALINDA DR   | OXNARD CA        | 93030-5056 |
| 201032102 | RPD | R3 | 1540 E FIRST ST    | GARCIA SILVESTRE-MARIA       |                           | 1540 E FIRST ST     | OXNARD CA        | 93030      |
| 201032103 | RPD | R3 | 1550 E FIRST ST    | SANTOS JULIETA F             |                           | 1550 E FIRST ST     | OXNARD, CA       | 93030      |
| 201032104 | RPD | R3 | 1560 E FIRST ST    | MENDOZA SIMON S*             | ARCE RODOLFO M            | 1560 E FIRST ST     | OXNARD, CA       | 93030      |
| 201032105 | RPD | R3 | 1600 E FIRST ST    | 2018-4 IH BORROWER LP        |                           | 1717 MAIN ST #2000  | DALLAS, TX       | 75201      |
| 201032106 | RPD | R3 | 1610 E FIRST ST    | JIMENEZ FRANCISCO-EVANGELINA |                           | 1610 E FIRST ST     | OXNARD, CA       | 93030      |
| 201032107 | RPD | R3 | 1620 E FIRST ST    | PONCE JOSE L                 | DE PONCE MARIA R M        | 1620 E FIRST ST     | OXNARD CA        | 93030      |
| 201032108 | RPD | R3 | 1630 E FIRST ST    | BURCIAGA FILIBERTO JR        | MARAVAR IRENE B           | 1630 E FIRST ST     | OXNARD CA        | 93030      |
| 201032109 | RPD | R3 | 1640 E FIRST ST    | ROSILES OFELIA V TR          |                           | 704 CORTE VALDEZ    | OXNARD CA        | 93030      |
| 201032110 | RPD | R3 | 1641 MORRIS ST RUB | PEREZ MANUEL C-ERIKA S       |                           | 8245 PLATINUM ST    | VENTURA, CA      | 93004      |
| 201032111 | RPD | R3 | 1631 MORRIS ST     | RIVERA ALFREDO-ANGELICA      |                           | 1631 MORRIS ST      | OXNARD CA        | 93030-6166 |
| 201032112 | RPD | R3 | 1621 MORRIS ST     | PRADO MARCELO-CELIA H TR     |                           | 2023 SPYGLASS TRL E | OXNARD CA        | 93036-2761 |
| 201032113 | RPD | R3 | 1611 MORRIS ST     | MONTOYA ADALBERTO C-CARMEN P |                           | 1611 MORRIS ST      | OXNARD CA        | 93030-6166 |
| 201032114 | RPD | R3 | 1601 MORRIS ST     | GUTIERREZ ADOLFO*-ELVIA*     | GUTIERREZ OLIVER          | 1601 MORRIS ST      | OXNARD CA        | 93030-6166 |
| 201032115 | RPD | R3 | 1561 MORRIS ST     | DOUGLAS POYOUROW INC PLAN    | ATTN DOUGLAS POYOUROW TTE | PO BOX 31200        | SANTA BARBARA CA | 93130-1200 |
| 201032116 | RPD | R3 | 1551 MORRIS ST     | TAYLOR KATHERINE             |                           | 1551 MORRIS ST      | OXNARD CA        | 93030      |
| 201032117 | RPD | R3 | 1541 MORRIS ST     | ARGUELLES VICTOR V-GENOVEVA  |                           | 1541 MORRIS ST      | OXNARD, CA       | 93030      |
| 201032118 | RPD | R3 | 1531 MORRIS ST     | ORTIZ JOSE A                 |                           | 1531 MORRIS ST      | OXNARD CA        | 93030-6164 |
| 201032201 | RPD | R3 | 1532 MORRIS ST     | CARRANZA ROBERTO C           | CERVANTES CARMEN          | 1532 MORRIS ST      | OXNARD, CA       | 93030      |
| 201032202 | RPD | R3 | 1542 MORRIS ST     | RUBALCAVA RAUL SR            | RUBALCAVA RAUL JR         | 1255 VIA CIELITO    | VENTURA CA       | 93003      |
| 201032203 | RPD | R3 | 1552 MORRIS ST     | BURCIAGA TERESO-MARIA D      |                           | 1552 MORRIS ST      | OXNARD CA        | 93030-6163 |
| 201032204 | RPD | R3 | 1562 MORRIS ST RUB | MORMAN ANTHONY               |                           | 1562 MORRIS ST      | OXNARD, CA       | 93030      |
| 201032205 | RPD | R3 | 1602 MORRIS ST     | BORNEMAN MARY E TR           |                           | 1602 MORRIS ST      | OXNARD CA        | 93030      |
| 201032206 | RPD | R3 | 1612 MORRIS ST     | GUERRERO RUBEN G-MARTHA E    |                           | 3440 FRANKFORT CT   | OXNARD CA        | 93033-5529 |
| 201032207 | RPD | R3 | 1622 MORRIS ST     | SANCHEZ HERLINDA H EST       | ATTN MARY SANCHEZ EXEC    | 1551 MARIGOLD DR    | VENTURA CA       | 93004-1883 |
| 201032208 | RPD | R3 | 1632 MORRIS ST     | ARMENTA ERENDIRA P           |                           | 1632 MORRIS CT      | OXNARD CA        | 93030-6165 |
| 201032209 | RPD | R3 | 1642 MORRIS ST     | PAMATZ JUANA G               |                           | 1642 MORRIS ST      | OXNARD, CA       | 93030      |
| 201032210 | RPD | R3 | 1643 E SECOND ST   | OROZCO MARTIN M              |                           | 1643 E SECOND ST    | OXNARD, CA       | 93030      |
| 201032211 | RPD | R3 | 1633 E SECOND ST   | VERA ADRIAN                  | VERA EDUARDO-MARIA A      | 1633 E SECOND ST    | OXNARD CA        | 93030      |
| 201032212 | RPD | R3 | 1623 E SECOND ST   | DE LEON CLEMENTE-MARIA       |                           | 1623 E SECOND ST    | OXNARD CA        | 93030      |



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| 201032213 | RPD | R3   | 1613 E SECOND ST | MENDEZ MARGARITA M          |                           | 1613 E SECOND ST      | OXNARD CA    | 93030      |
| 201032214 | RPD | R3   | 1603 E SECOND ST | HERNANDEZ MINERVA           |                           | 1603 E SECOND ST      | OXNARD CA    | 93030      |
| 201032215 | RPD | R3   | 1563 E SECOND ST | JOHNSON SHIRLEY A           |                           | 1563 E SECOND ST      | OXNARD CA    | 93030      |
| 201032216 | RPD | R3   | 1553 E SECOND ST | GRAY LARRY                  |                           | 1553 E SECOND ST      | OXNARD CA    | 93030      |
| 201032217 | RPD | R3   | 1543 E SECOND ST | MENDEZ LUIS-EUDOXIA         |                           | 1543 E SECOND ST      | OXNARD CA    | 93030      |
| 201032218 | RPD | R3   | 1533 E SECOND ST | GOMEZ LUIS P-GRICELDA       |                           | 1533 E SECOND ST      | OXNARD, CA   | 93030      |
| 201032301 | RPD | R3   | 1536 CRAWFORD ST | LEPE ANTONIO S              | LEPE JORGE A              | 816 MARCONI DR        | HANFORD CA   | 93230      |
| 201032302 | RPD | R3   | 1546 CRAWFORD ST | CASTRO JUAN M-ANGELICA A    |                           | 5595 E JOAQUIN CT     | COMMERCE, CA | 90040      |
| 201032303 | RPD | R3   | 1556 CRAWFORD ST | CASTRO LILIAN               |                           | 1556 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032304 | RPD | R3   | 1566 CRAWFORD ST | PEREZ JUANITA R* ET AL      |                           | 1566 CRAWFORD ST      | OXNARD CA    | 93030-6136 |
| 201032305 | RPD | R3   | 1606 CRAWFORD ST | CORTES PEDRO-RUFINA A       |                           | 1606 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032306 | RPD | R3   | 1616 CRAWFORD ST | CASTRO LILIAN               |                           | 1510 LEVI WY          | OXNARD CA    | 93030      |
| 201032307 | RPD | R3   | 1626 CRAWFORD ST | QUEZADA MARIA M             |                           | 3135 DOVE CANYON DR   | OXNARD, CA   | 93036      |
| 201032308 | RPD | R3   | 1636 CRAWFORD ST | GARCIA LUIS A-SANDRA        |                           | 1636 CRAWFORD ST      | OXNARD CA    | 93030-6148 |
| 201032309 | RPD | R3   | 1646 CRAWFORD ST | RODRIGUEZ UBALDO-MARIA      |                           | 1646 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032310 | RPD | R3   | 1656 CRAWFORD ST | DELGADO PEDRO J-EDITH TR    |                           | 3610 AVONDALE LN      | OXNARD CA    | 93036      |
| 201032311 | RPD | R3   | 1706 CRAWFORD ST | GUZMAN JUAN J               |                           | 1706 CRAWFORD ST      | OXNARD CA    | 93030-6150 |
| 201032312 | RPD | R3   | 1716 CRAWFORD ST | RODRIGUEZ MARIA L           |                           | 1716 CRAWFORD ST      | OXNARD CA    | 93030-6150 |
| 201032313 | RPD | R3   | 1726 CRAWFORD ST | SOTO ALFREDO                |                           | 1726 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032315 | RPD | R3   | 240 SARITA DR    | HERRERA BALTAZAR C-MARIA D  |                           | 240 SARITA DR         | OXNARD CA    | 93030-6170 |
| 201032316 | RPD | R3   | 230 SARITA DR    | 2017-1 IH BORROWER LP       | ATTN INVITATION HOMES     | 1717 MAIN ST STE 2000 | DALLAS TX    | 75201      |
| 201032317 | RPD | R3   | 220 SARITA DR    | CAMPOS MIGUEL G-TERESA      |                           | 1817 HAAZ WAY         | OXNARD, CA   | 93030      |
| 201032318 | RPD | R3   | 210 SARITA DR    | SEPULVEDA EDELMIRA          |                           | 210 SARITA DR         | OXNARD, CA   | 93030      |
| 201032319 | RPD | R3   | 200 SARITA DR    | IBARRA JOSE G*              | NAVARRO EMILIO JR         | 200 SARITA DR         | OXNARD CA    | 93030-6170 |
| 201032322 | RPD | R3   | 160 SARITA DR    | DIMAS PABLO SR ET AL        |                           | 160 SARITA DR         | OXNARD CA    | 93030-6169 |
| 201032339 | CPD | C2PD | 1730 E FIRST ST  | ASKAR ABDO L-NAJAH FAM TR   |                           | 2847 ANTIGUA DR       | BURBANK CA   | 91504-1808 |
| 201032340 | RPD | R3   | 180 SARITA DR    | VILLA RODRIGUEZ TR          | VILLA HERLINDO-MARIA TTEE | 180 SARITA DR         | OXNARD, CA   | 93030      |
| 201032341 | RPD | R3   | 170 SARITA DR    | ZAVALA DELFINO - EUSTOLIA   |                           | 170 SARITA DR         | OXNARD, CA   | 93030      |
| 201032342 | RPD | R3   | 150 SARITA DR    | PARTIDA AVELINO G           | GONZALEZ ALEXANDRA        | 150 SARITA DR         | OXNARD CA    | 93030-6169 |
| 201032343 | RPD | R3   | 140 SARITA DR    | RODRIGUEZ JUANA G           | GARCIA YOLANDA            | 140 SARITA DR         | OXNARD CA    | 93030-6169 |
| 201032344 | RPD | R3   | 130 SARITA DR    | RIVERA HORACIO-JUANA        |                           | 130 SARITA DR         | OXNARD, CA   | 93030      |
| 201032345 | RPD | R3   | 120 SARITA DR    | RAMIREZ LUIS A-HORTENCIA    |                           | 2097 DULCE DR         | OXNARD CA    | 93036-2484 |
| 201032346 | RPD | R3   | 110 SARITA DR    | FORD TONY-BETTY             | FORD CAMERON              | 5462 RAINIER ST       | VENTURA CA   | 93003-1134 |
| 201032347 | RPD | R3   | 100 SARITA DR    | THOMPSON ROBERT L-HELEN     |                           | 100 SARITA DR         | OXNARD CA    | 93030-6169 |
| 201032348 | R3  | R2   | 250 SARITA DR    | MARTINEZ TONY S ET AL       |                           | 250 SARITA DR         | OXNARD, CA   | 93030      |
| 201032401 | RPD | R3   | 1534 E SECOND ST | CENTENO MARTHA              |                           | 1534 E SECOND ST      | OXNARD CA    | 93030      |
| 201032402 | RPD | R3   | 1544 E SECOND ST | MC CLELLAND BERTHA L        |                           | 1544 E SECOND ST      | OXNARD CA    | 93030      |
| 201032403 | RPD | R3   | 1554 E SECOND ST | VIVIAN RAFAEL F-GLORIA G TR |                           | 1711 PATRICIA ST      | OXNARD, CA   | 93030      |
| 201032404 | RPD | R3   | 1564 E SECOND ST | ESTRADA ARTHUR V TR         |                           | 1564 SECOND ST        | OXNARD CA    | 93030      |
| 201032405 | RPD | R3   | 1604 E SECOND ST | DELGADO JOSE L-JUANA        |                           | 1604 E SECOND ST      | OXNARD CA    | 93030      |
| 201032406 | RPD | R3   | 1614 E SECOND ST | MEDINA ELIODORO             |                           | 1614 E SECOND ST      | OXNARD CA    | 93030      |
| 201032407 | RPD | R3   | 1624 E SECOND ST | PENA RODOLFO P              | PEREZ VIRGINIA V          | 1624 E SECOND ST      | OXNARD, CA   | 93030      |
| 201032408 | RPD | R3   | 1634 E SECOND ST | HERRERA JAVIER F-MARIA TR   |                           | 1634 NIDIA WAY        | OXNARD CA    | 93030-5081 |
| 201032409 | RPD | R3   | 1644 E SECOND ST | VIVIAN RAFAEL-GLORIA TR     |                           | 1711 PATRICIA ST      | OXNARD, CA   | 93030      |
| 201032410 | RPD | R3   | 1702 E SECOND ST | ZAMUDIO MARIA V             | ZAMUDIO MIGUEL A          | 1702 E SECOND ST      | OXNARD, CA   | 93030      |
| 201032411 | RPD | R3   | 1712 E SECOND ST | AYALA MARIA V Z             |                           | 1712 E SECOND ST      | OXNARD, CA   | 93030      |
| 201032412 | RPD | R3   | 1722 E SECOND ST | LOPEZ CARLOS Z-MARIA C      |                           | 1722 E SECOND ST      | OXNARD CA    | 93030      |
| 201032413 | RPD | R3   | 1725 CRAWFORD ST | GARNICA JAVIER P            | DE GARNICA CRISTINA C     | 1725 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032414 | RPD | R3   | 1715 CRAWFORD ST | MIRAMONTEZ ANGELINA M       | MIRAMONTEZ ALICIA         | 1715 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032415 | RPD | R3   | 1705 CRAWFORD ST | GARCIA MARTINA G            |                           | 1705 CRAWFORD ST      | OXNARD, CA   | 93030      |
| 201032416 | RPD | R3   | 1645 CRAWFORD ST | MEDINA ALMA D               |                           | 1645 CRAWFORD ST      | OXNARD CA    | 93030-6149 |
| 201032417 | RPD | R3   | 1635 CRAWFORD ST | AYALA HECTOR M              | MAGANA HECTOR AYALA       | 1635 CRAWFORD ST      | OXNARD CA    | 93030-6149 |

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| 201032418 | RPD | R3   | 1625 CRAWFORD ST | MARTINEZ GREGORIO G TR       |                             | 44966 VISTA DEL SOL      | FREMONT CA          | 94539-4926 |
| 201032419 | RPD | R3   | 1615 CRAWFORD ST | VILLEGAS MAXIMILIANO-MARIA L |                             | 1615 CRAWFORD            | OXNARD CA           | 93030      |
| 201032420 | RPD | R3   | 1605 CRAWFORD ST | ROSALES DORA                 |                             | 1605 CRAWFORD ST         | OXNARD CA           | 93030-6149 |
| 201032421 | RPD | R3   | 1565 CRAWFORD ST | FLORES RAUL                  | FLORES SALVADOR             | 1565 CRAWFORD ST         | OXNARD CA           | 93030-6147 |
| 201032422 | RPD | R3   | 1555 CRAWFORD ST | COLE PANDITA P TR EST        |                             | 1555 E CRAWFORD          | OXNARD CA           | 93030      |
| 201032423 | RPD | R3   | 1545 CRAWFORD ST | ZENDEJAS ALEJANDRO C         | ZENDEJAS MIGUEL A           | 1545 CRAWFORD ST         | OXNARD, CA          | 93030      |
| 201032424 | RPD | R3   | 1535 CRAWFORD ST | MIRAMONTEZ ALICIA*           | MIRAMONTEZ ANGELINA M       | 1715 CRAWFORD ST         | OXNARD CA           | 93030      |
| 202001017 | R2  | C2PD | 375 S K ST       | CH SO PAC LATIN AMER DIST    | ASSEMBLIES OF GOD           | 1701 FISKE PL            | OXNARD CA           | 93030      |
| 202001019 | R3  | C2PD | 341 S K ST       | OXNARD MASONIC TEMPLE ASSN   |                             | 341 SOUTH K ST           | OXNARD CA           | 93030      |
| 202001063 | R2  | C2PD | 309 S K ST RUB   | OXNARD UNION H S DISTRICT    | OXNARD HIGH SCHOOL          | PO BOX 592               | OXNARD, CA          | 930320592  |
| 202001074 | R2  | CR   | 1100 W SECOND ST | OXNARD UNION H S DISTRICT    |                             | PO BOX 592               | OXNARD, CA          | 930320592  |
| 202004104 | R3  | R2   | 117 N E ST       | WENNERHOLM ALICE I TRUST     |                             | 3337 PRAIRIE CT          | NEWBURY PARK CA     | 91320      |
| 202004105 | R3  | R2   | 617 W FIRST ST   | C STREET FAMILY PLAN INC     |                             | PO BOX 7431              | OXNARD, CA          | 93031      |
| 202004111 | R2  | R1   | 140 N F ST       | BIGGS STACY T-CYNTHIA A TR   |                             | 140 NORTH F ST           | OXNARD, CA          | 93030      |
| 202004201 | R3  | R2   | 618 W FIRST ST   | VAZQUEZ ALDO                 |                             | 1247 MERCANTILE ST       | OXNARD CA           | 93030-7453 |
| 202004202 | R3  | R2   | 109 S E ST       | GONZALEZ JUAN-MARCELLA TR    |                             | PO BOX 117               | CAMARILLO, CA       | 93011      |
| 202004204 | R3  | R2   | 151 S E ST       | BRADFORD MYLES* ET AL        |                             | 151 SOUTH E ST           | OXNARD, CA          | 93030      |
| 202004205 | R3  | R2   | 161 S E ST       | MISER MARLIN G-LEE A         | FARRELL CHARLES-DIANA TR    | 2320 SUNSET DR           | VENTURA, CA         | 93001      |
| 202004214 | R3  | R2   | 123 S E ST       | SOUTH E ST ASSOCIATES LLC    | ATTN MALIBU EQUITY INV      | 3881 RAMBLA ORIENTA      | MALIBU, CA          | 90265      |
| 202004215 | R3  | R2   | 133 S E ST       | SOUTH E ST ASSOCIATES LLC    | ATTN MALIBU EQUITY INV      | 3881 RAMBLA ORIENTA      | MALIBU, CA          | 90265      |
| 202004307 | R3  | R2   | 501 W FIRST ST   | VACA MANUEL JR-NANCY S TR    |                             | PO BOX 6471              | OXNARD, CA          | 93031      |
| 202004308 | R3  | R2   | 509 W FIRST ST   | TAMAYO CARLOS A-JULIET E TR  |                             | 350 VALLEY VISTA DR      | CAMARILLO CA        | 93010-1634 |
| 202004309 | R3  | R2   | 521 W FIRST ST   | COVARRUBIAS CHARLES-EMMA TR  |                             | 416 GLENWOOD DR          | OXNARD CA           | 93030      |
| 202004310 | R3  | R2   | 529 W FIRST ST   | COVARRUBIAS CHARLES-EMMA TR  |                             | 416 GLENWOOD DR          | OXNARD, CA          | 93030      |
| 202004311 | R3  | R2   | 110 N E ST       | COVARRUBIAS CHARLES-EMMA TR  |                             | 416 GLENWOOD DR          | OXNARD CA           | 93030      |
| 202004406 | R3  | R2   | 152 S E ST       | BEARDSHEAR PAUL F TRUST      |                             | 152 SOUTH E STREET       | OXNARD CA           | 93030      |
| 202004407 | R3  | R2   | 142 S E ST       | HAMMOND ROBERT C TR          |                             | PO BOX 4370              | SANTA BARBARA, CA   | 93140      |
| 202004408 | R3  | R2   | 136 S E ST       | HAMMOND ROBERT C TR          |                             | PO BOX 4370              | SANTA BARBARA, CA   | 93140      |
| 202004409 | R3  | R2   | 126 S E ST       | BIANCO VITO P-CATHY TR       |                             | 126 SOUTH E ST           | OXNARD CA           | 93030      |
| 202004410 | R3  | R2   | 118 S E ST       | FELIX MIGUEL N               | DE NAVA FELICITAS S         | 1311 KINGSWOOD WY        | OXNARD CA           | 93030-3308 |
| 202004411 | R3  | R2   | 100 S E ST       | GUILLEN RAY-CAROLINA TR      |                             | 5436 CALAROSA RANCH RD   | CAMARILLO CA        | 93012-9088 |
| 202006110 | R2  | R1   | 206 S H ST       | CH BUDDHIST OXNARD           |                             | 250 S H ST               | OXNARD CA           | 93030-5209 |
| 202006206 | R2  | R1   | 843 W FOURTH ST  | GARCIA ISRAEL ET AL          |                             | 843 W FOURTH ST          | OXNARD, CA          | 93030      |
| 202006207 | R2  | R1   | 352 S H ST       | MEDINA CARLOS-GABRIELA A     |                             | 352 SOUTH H ST           | OXNARD, CA          | 93030      |
| 202006208 | R2  | R1   | 340 S H ST       | TORRES SABINO                | CASAS MARISELA              | 340 SOUTH H ST           | OXNARD CA           | 93030      |
| 202006209 | R2  | R1   | 328 S H ST       | GARRETY KAREN                |                             | 328 SOUTH H ST           | OXNARD CA           | 93030      |
| 202006210 | R2  | R1   | 320 S H ST       | DURAN MIGUEL-VERONICA        | ZAVALA MIGUEL               | 914 LOMBARD ST           | OXNARD, CA          | 93030      |
| 202006211 | R2  | R1   | 838 W THIRD ST   | ZENDEJAS DANIEL-SUSAN TR     |                             | 2711 TAFFRAIL LN         | OXNARD, CA          | 93035      |
| 202006308 | R2  | R1   | 831 W FIFTH ST   | CROWE BRUCE R-SUNG CHU TRUST |                             | 1480 BRODIEA AVE         | VENTURA CA          | 93001-2237 |
| 202006309 | R2  | R1   | 444 S H ST       | QUEZADA ROGELIO JR           |                             | 444 SOUTH H ST           | OXNARD, CA          | 93030      |
| 202006310 | R2  | R1   | 434 S H ST       | ZIZUMBO ANTONIO-GRACIELA H   |                             | 434 SOUTH H ST           | OXNARD CA           | 93030      |
| 202006311 | R2  | R1   | 426 S H ST       | MARTINEZ ROSA S TR           | ATTN EDWARD R SERROS TTEE   | 1707 ROSSMONT DR         | REDLANDS CA         | 92373-7217 |
| 202006312 | R2  | R1   | 420 S H ST       | LOPEZ DANIEL F-MARY L TR     |                             | 34 CARRIAGE SQ           | OXNARD, CA          | 93030      |
| 202006313 | R2  | R1   | 410 S H ST       | ESQUIVEL VICENTE             |                             | 410 SOUTH H ST           | OXNARD CA           | 93030      |
| 202006314 | R2  | R1   | 828 W FOURTH ST  | RUELAS INVESTMENTS LLC       |                             | 28364 S WESTERN AVE #421 | RANCHO PALOS VERDES | 90275      |
| 202007101 | R3  | R2   | 201 S E ST       | DELEON JOHN R-EVA M TR       |                             | 263 VALLEY VISTA DR      | CAMARILLO CA        | 93010-1655 |
| 202007102 | R3  | R2   | 211 S E ST       | VAZQUEZ GUSTAVO DEC          | ATTN GUSTAVO VAZQUEZ JR REF | 378 N VENTURA AV         | VENTURA CA          | 93001      |
| 202007103 | R3  | R2   | 219 S E ST       | LYTLE-DONER NICOLE           |                             | 219 SOUTH E ST           | OXNARD, CA          | 93030      |
| 202007104 | R3  | R2   | 223 S E ST       | COLE JANIS E TR              |                             | 223 SOUTH E ST           | OXNARD, CA          | 93030      |
| 202007105 | R3  | R2   | 235 S E ST       | TENBUS TINA M                |                             | 235 SOUTH E ST           | OXNARD, CA          | 93030      |
| 202007106 | R3  | R2   | 245 S E ST       | RODRIGUEZ JOSE               | MUNOZ VERONICA              | 245 SOUTH E ST           | OXNARD, CA          | 93030      |
| 202007107 | R3  | R2   | 251 S E ST       | HENSEL CLARENCE N JR-MELISSA |                             | 2775 7TH AV              | SACRAMENTO, CA      | 95816      |

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|           |     |    |                    |                               |                           |                           |                   |            |
|-----------|-----|----|--------------------|-------------------------------|---------------------------|---------------------------|-------------------|------------|
| 202007108 | R3  | R2 | 259 S E ST         | ESMAILI ASGHAR-SUSAN          |                           | 210 PALOMARES ST          | VENTURA, CA       | 93003      |
| 202007310 | R3  | R2 | 323 S E ST         | CH CATHOLIC ROMAN             | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4   | LOS ANGELES CA    | 90010-2263 |
| 202007311 | R3  | R2 | S E ST             | CH CATHOLIC ROMAN             | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4   | LOS ANGELES CA    | 90010-2263 |
| 202007312 | R3  | R2 | 333 S E ST         | ARCHDIOCESE OF LOS ANGELES    | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4   | LOS ANGELES CA    | 90010-2263 |
| 202007501 | R3  | R2 | 401 S E ST APT 1   | JONES MICHAEL L-DIANE R       |                           | 1082 BATH LN              | VENTURA CA        | 93001-3817 |
| 202007502 | R3  | R2 | 411 S E ST         | PUGA JOSE M-TERESA            |                           | 411 S E ST                | OXNARD CA         | 93030-5904 |
| 202007503 | R3  | R2 | 419 S E ST         | BURCIAGA NORMA Z TR           |                           | 519 W SIXTH ST            | OXNARD, CA        | 93030      |
| 202007504 | R3  | R2 | 429 S E ST         | KRINSLEY BRIAN L              |                           | 429 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202007506 | R3  | R2 | 443 S E ST         | LE DESMA RAYMOND B JR-DIANE K |                           | 18218 VILLAGE 18          | CAMARILLO CA      | 93012      |
| 202007507 | R3  | R2 | 611 W FIFTH ST     | COOLURIS ANN C TR             | COOLURIS HELEN M TR       | 6049 BRIDGEVIEW DR        | VENTURA CA        | 93003      |
| 202007508 | R3  | R2 | 460 S F ST         | WONG KATHRYN                  | TRAN PHU                  | 460 SOUTH F ST            | OXNARD, CA        | 93030      |
| 202007515 | R3  | R2 | 435 S E ST         | MAXWELL JAMES R ET AL         |                           | 435 SOUTH E ST            | OXNARD CA         | 93030      |
| 202007516 | R3  | R2 | S E ST ALLEY       | LE DESMA RAYMOND B JR-DIANE K |                           | 18218 VILLAGE 18          | CAMARILLO CA      | 93012      |
| 202008206 | R3  | R2 | 260 S E ST         | CH CATHOLIC ROMAN             | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4   | LOS ANGELES CA    | 90010-2263 |
| 202008207 | R3  | R2 | 250 S E ST         | LAWLER PATRICK F-FRANCES E TR |                           | 250 SO E ST               | OXNARD CA         | 93030      |
| 202008208 | R3  | R2 | 242 S E ST         | BARRERA ANTONIO               |                           | 242 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202008209 | R3  | R2 | 234 S E ST         | PROJECT UNDERSTANDING AT      | SAN BUENAVENTURA          | PO BOX 25460              | VENTURA CA        | 93002-2280 |
| 202008210 | R3  | R2 | 226 S E ST         | WILLIAMS DONALD E-JEAN D TR   |                           | PO BOX 6206               | OXNARD, CA        | 93031      |
| 202008211 | R3  | R2 | 220 S E ST         | 220 SOUTH E STREET            | ATTN CROSSROADS INVESTMEN | 300 ESPLANADE DR #580     | OXNARD CA         | 93036      |
| 202008212 | R3  | R2 | 200 S E ST         | ACEVEDO MIGUEL G B ET AL      |                           | 200 SOUTH E ST            | OXNARD CA         | 93030      |
| 202008404 | R3  | R2 | 324 S E ST         | ARCHDIOCESE OF LOS ANGELES    | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4   | LOS ANGELES CA    | 90010-2263 |
| 202008608 | R3  | R2 | 527 W FIFTH ST     | HERRERA ROBERT F-ESTHER M TR  |                           | 632 CARTY DR              | OXNARD CA         | 93030      |
| 202008609 | R3  | R2 | 535 W FIFTH ST     | OROZCO RUBEN R-ANA M TR       |                           | 306 CAMARILLO DR          | CAMARILLO CA      | 93010-1118 |
| 202008610 | R3  | R2 | 545 W FIFTH ST     | LIMON CLAUDIA                 |                           | 212 S ROOSEVELT AV        | OXNARD, CA        | 93030      |
| 202008611 | R3  | R2 | 436 S E ST         | HERRERA ROBERT F-ESTHER M TR  |                           | 632 CARTY DR              | OXNARD CA         | 93030      |
| 202008612 | R3  | R2 | 428 S E ST         | AVALOS ISIDRO-LOURDES         |                           | 386 CINDERELLA LN         | SANTA BARBARA, CA | 93111      |
| 202008613 | R3  | R2 | 416 S E ST         | CARDONA ANDRES                |                           | 3135 DOVE CANYON DR       | OXNARD, CA        | 93036      |
| 202008614 | R3  | R2 | 400 S E ST         | VASQUEZ ENRIQUE-MARIA E TR    |                           | 900 NIGHTINGALE PL        | OXNARD CA         | 93036-6293 |
| 202012102 | R3  | R2 | 527 S E ST         | RODRIGUEZ DIONICIO-CATALINA   |                           | 2600 STERN LN             | OXNARD CA         | 93035-1758 |
| 202012103 | R3  | R2 | 533 S E ST RUB     | ESPARAZA FRANCISCO J* ET AL   |                           | 533 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012105 | R3  | R2 | 617 W SIXTH ST     | DUKE BRIAN-PATRICIA TR        |                           | 557 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012110 | R3  | CO | 640 W FIFTH ST     | EVANS ANDREW T                | COOPER WILLIAM T          | 640 W FIFTH ST            | OXNARD, CA        | 93030      |
| 202012111 | R3  | CO | 636 W FIFTH ST     | CRUSER DARYL S                |                           | 636 W FIFTH ST            | OXNARD CA         | 93030      |
| 202012112 | R3  | CO | 626 W FIFTH ST     | SOLIS EDUARDO                 | SOLIS-SERRATO ESPERANZA   | 94 COTTAGE GROVE AV       | CAMARILLO, CA     | 93012      |
| 202012114 | RPD | CO | 511 S E ST         | BRAUN RANI D C ET AL          |                           | 1905 DIANA LN             | NEWPORT BEACH CA  | 92660-4433 |
| 202012115 | R3  | R2 | 541 S E ST IRR     | ESHAK FADYA                   |                           | 541 SOUTH E ST            | OXNARD CA         | 93030      |
| 202012116 | R3  | R2 | 543 S E ST         | WOODALL YACINE S              |                           | 543 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012117 | R3  | R2 | 545 S E ST         | TAH RETIREMENT VENTURES LLC   |                           | 545 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012118 | R3  | R2 | 553 S E ST         | SOLIS NELI B                  |                           | 1055 CORTE DESCANSO       | SANTA PAULA, CA   | 93060      |
| 202012119 | R3  | R2 | 551 S E ST         | CARRANZA ABEL-EVA L           |                           | 551 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012120 | R3  | R2 | 549 S E ST         | MEDINA MIGUEL A               |                           | 549 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012121 | R3  | R2 | 547 S E ST         | DELGADO JUAN S J              |                           | 547 SOUTH E ST            | OXNARD, CA        | 93030      |
| 202012209 | R3  | CO | 506 S G ST APT A   | LEDESMA PROPERTIES LLC        |                           | 3424 SUNSET LN            | OXNARD CA         | 93035      |
| 202012210 | R3  | CO | 734 W FIFTH ST     | GALVAN PEDRO A-LORRAINE       | GALVAN KAREN LEE          | 734 W FIFTH ST            | OXNARD CA         | 93030      |
| 202012211 | R3  | CO | 726 W FIFTH ST     | DUBAY SCOTT                   | BRANDL MARK               | 726 W FIFTH ST            | OXNARD CA         | 93030      |
| 202012212 | R3  | CO | 706 W FIFTH ST     | FRIEDMAN NEWTON J             |                           | 3550 S HARBOR BLVD #2-104 | OXNARD, CA        | 93035      |
| 202012307 | R3  | CO | 818 W FIFTH ST     | COTA HECTOR M JR              | MAGANA NANCY              | 818 W FIFTH ST            | OXNARD, CA        | 93030      |
| 202012308 | R3  | CO | 812 W FIFTH ST     | PARROTT MARILYN K ET AL       |                           | 812 W FIFTH ST            | OXNARD, CA        | 93030      |
| 202012309 | R3  | CO | 804 W FIFTH ST RUB | LORO LEONARDO                 |                           | 5741 VALLECITO DR         | WESTMINSTER CA    | 92683      |
| 202013618 | R3  | R2 | 723 S D ST         | CH FAITH COMMUNITY OF OXNARD  |                           | 723 SOUTH D ST            | OXNARD CA         | 93010      |
| 202013619 | R3  | R2 | S E ST             | CH FAITH COMMUNITY OF OXNARD  |                           | 723 SOUTH D ST            | OXNARD CA         | 93010      |
| 202015202 | R1  | R4 | 706 W SEVENTH ST   | FERGUSON KENNETH D-LINDA TR   |                           | 706 W SEVENTH ST          | OXNARD CA         | 93030-6974 |

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|           |      |      |                      |                              |                           |                           |                   |            |
|-----------|------|------|----------------------|------------------------------|---------------------------|---------------------------|-------------------|------------|
| 202015203 | R1   | R4   | 730 W SEVENTH ST     | WENRICH AUDREY               | BAIN FLORENCE Y TR EST    | 730 W SEVENTH ST          | OXNARD, CA        | 93030      |
| 202015204 | R1   | R4   | 732 W SEVENTH ST     | THR CALIFORNIA LP            | ATTN INVITATION HOMES INC | 1717 MAIN ST #2000        | DALLAS TX         | 75201-4657 |
| 202015205 | R3   | R4   | 711 S F ST           | JIMENEZ LARRY C-JOYCE E      |                           | 10248 PRINCIPE PL         | CAMARILLO, CA     | 93012      |
| 202015206 | R3   | R4   | 721 S F ST           | MADRIGAL VICTOR H C          |                           | 721 SOUTH F ST            | OXNARD, CA        | 93030      |
| 202015207 | R3   | R4   | 731 S F ST           | MARTINEZ DAMON-COLLEEN       |                           | 3170 PENZANCE AV          | CAMARILLO CA      | 93012      |
| 202015214 | R2   | R4   | 805 S F ST           | ALCANTAR RIGOBERTO ET AL     |                           | 805 SOUTH F ST            | OXNARD, CA        | 93030      |
| 202015230 | R3   | R4   | S G ST               | JBGR INVESTMENTS LLC         |                           | 1105 WALNUT DR            | OXNARD CA         | 93036      |
| 202015231 | R3   | R4   | S G ST               | JBGR INVESTMENTS LLC         |                           | 1105 WALNUT DR            | OXNARD CA         | 93036      |
| 202015232 | R3   | R4   | S G ST               | JBGR INVESTMENTS LLC         |                           | 1105 WALNUT ST            | OXNARD, CA        | 93036      |
| 202015233 | R3   | R4   | 752 S G ST APT A     | SCP OXNARD LLC               | 1825 STATE ST SUITE 106   |                           | SANTA BARBARA CA  | 93101      |
| 202015234 | R3   | R4   | 746 S G ST           | FLOOD WILLIAM W-ANITA R TR   |                           | 5860 W GREENTREE DR       | SOMIS CA          | 93066-9770 |
| 202015243 | R3   | R4   | 846 S G ST           | RODAS ANDRE                  | MANRIQUEZ CRISTINA        | 13033 SW 140 STREET RD    | MIAMI FL          | 33186      |
| 202015244 | R3   | R4   | 728 S G ST APT A     | FLOOD WILLIAM-ANITA R TR     |                           | 5860 W GREENTREE DR       | SOMIS CA          | 93066-9770 |
| 202015245 | R3   | R4   | 736 S G ST           | FLOOD WILLIAM-ANITA R TR     |                           | 5860 W GREENTREE DR       | SOMIS CA          | 93066-9770 |
| 202015246 | R3   | R4   | 722 S G ST           | LINDSEY KINGSTON-ELVA TRUST  |                           | 3113 BROOKWOOD LN         | OXNARD CA         | 93036-6304 |
| 202015247 | R3   | R4   | 712 S G ST           | SIMCHA PROPERTY LLC          | RAFIE FARSHAAD            | PO BOX 49-1552            | LOS ANGELES CA    | 90049      |
| 202015248 | R3   | R4   | 840 S G ST           | CH ZION LIVING WORD          | MINISTRIES                | 714 PIVOT POINT WY        | OXNARD, CA        | 93035      |
| 202015250 | R3   | R4   | 816 S G ST APT 21    | RYDEN CARL V                 | 732 W HIGHLAND DR         |                           | CAMARILLO CA      | 93010      |
| 202015251 | R3   | R4   | 747 S F ST APT 109   | JOHN C CHIU FAMILY LP-G      |                           | 1001 NEWBURY RD           | NEWBURY PARK CA   | 91320      |
| 202015252 | R3   | R4   | 777 S F ST           | MICALE PAT P-PHYLLIS S TR    |                           | 216 VALLEY VISTA DR       | CAMARILLO CA      | 93010-1650 |
| 202016112 | RPD  | R1PD | 955 W WOOLEY RD      | FAANONO SAMUEL M-JOYCE S     |                           | 955 W WOOLEY RD           | OXNARD CA         | 93030-6818 |
| 202017115 | R2   | R4   | 491 NINTH ST APT 112 | HPA PARTNERS                 |                           | 9801 IRVINE CENTER DR     | IRVINE CA         | 92618-4307 |
| 202017301 | R2   | CR   | 1055 S C ST IRR      | OXNARD SCHOOL DISTRICT       | DRIFILL SCHOOL            | 1055 SOUTH C ST           | OXNARD CA         | 93030      |
| 202020120 | CPD  | R4   | 1060 S J ST          | SCOTT SARA ET AL             |                           | PO BOX 1084               | OXNARD CA         | 93031      |
| 202025001 | R3   | R4   | 765 NINTH ST         | AYALA CAROLINA               |                           | 765 W NINTH ST #1         | OXNARD CA         | 93030      |
| 202025002 | R3   | R4   | 761 NINTH ST         | ORTIZ ROSE                   |                           | 405 W 4TH ST              | OXNARD CA         | 93030-5911 |
| 202025003 | R3   | R4   | 755 NINTH ST         | GOMEZ BLANCA E               | 755 W NINTH ST            |                           | OXNARD CA         | 93030      |
| 202025004 | R3   | R4   | 751 NINTH ST         | TORRES JOSE A ET AL          |                           | 751 W NINTH ST #4         | OXNARD CA         | 93030      |
| 202030101 | R2PD | R3PD | 1314 NAUTICAL WAY    | FLEISHMAN ARLENE J TR        |                           | 8055 W MANCHESTER AV #310 | PLAYA DEL REY, CA | 90293      |
| 202030102 | R2PD | R3PD | 1318 NAUTICAL WAY    | MCCOY CAROLE L TR            |                           | 409 CANNON AV             | SAN DIMAS, CA     | 91773      |
| 202030103 | R2PD | R3PD | 1322 NAUTICAL WAY    | KAWAKAMI CATHERINE ET AL     |                           | 19932 SHERMAN WAY #A      | CANOGA PARK CA    | 91306      |
| 202030104 | R2PD | R3PD | 1326 NAUTICAL WAY    | RODRIGUEZ KATHY              | SEKERAK WILLIAM A JR      | 1326 NAUTICAL WAY         | OXNARD, CA        | 93030      |
| 202030105 | R2PD | R3PD | 1330 NAUTICAL WAY    | RAMIREZ KIMBERLEE            |                           | 1330 NAUTICAL WY          | OXNARD CA         | 93030      |
| 202030106 | R2PD | R3PD | 1319 OYSTER PL       | LI HOLMAN                    |                           | 1319 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030107 | R2PD | R3PD | 1315 OYSTER PL       | RAMIREZ NEFERTITI            |                           | 1315 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030108 | R2PD | R3PD | 1311 OYSTER PL       | HAGGERTY DONALD K-SUSAN B TR |                           | 1550 PROSPECT AVE         | HERMOSA BEACH, CA | 90254      |
| 202030109 | R2PD | R3PD | 1307 OYSTER PL       | LONGORIA CARLOS-MARIA        |                           | 1307 OYSTER PL #117       | OXNARD CA         | 93030-6750 |
| 202030110 | R2PD | R3PD | 1261 OYSTER PL       | FUSSELL KARETTE              |                           | 1261 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030111 | R2PD | R3PD | 1257 OYSTER PL       | VIDO VICTOR J-RUTH           |                           | 1257 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030112 | R2PD | R3PD | 1253 OYSTER PL       | CONTRERAS MICHAEL V-VANESSA  |                           | 1253 OYSTER PL            | OXNARD CA         | 93030      |
| 202030113 | R2PD | R3PD | 1249 OYSTER PL       | WILTFANG JACK-ROCHELLE TR    |                           | 1249 OYSTER PL            | OXNARD CA         | 93030-6744 |
| 202030114 | R2PD | R3PD | 1245 OYSTER PL       | HORNESBY DANA-ERI M          |                           | 1245 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030115 | R2PD | R3PD | 1227 OYSTER PL       | FERNANDEZ RAUL               | GARCIA ROSARIO            | 1227 OYSTER PL            | OXNARD CA         | 93030      |
| 202030116 | R2PD | R3PD | 1223 OYSTER PL       | OROZCO JUAN-AMANDA L         |                           | 1223 OYSTER PL            | OXNARD CA         | 93030-6741 |
| 202030117 | R2PD | R3PD | 1219 OYSTER PL       | ALVAREZ ALFRED J JR          | LECHUGA LUZ C             | 1219 OYSTER PL            | OXNARD CA         | 93030      |
| 202030118 | R2PD | R3PD | 1215 OYSTER PL       | TOREJA JOEL S-GERLY G        |                           | 4903 BURNS ST             | VENTURA, CA       | 93003      |
| 202030119 | R2PD | R3PD | 1211 OYSTER PL       | TOM DOA C                    |                           | 1211 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030120 | R2PD | R3PD | 1207 OYSTER PL       | LAMM DAVID T-TANYA           |                           | 1207 OYSTER PL            | OXNARD, CA        | 93030      |
| 202030121 | R2PD | R3PD | 1204 NAUTICAL WAY    | STANLEY THOMAS D-MERLINDA T  |                           | 1204 NAUTICAL WAY         | OXNARD CA         | 93030-6760 |
| 202030122 | R2PD | R3PD | 1208 NAUTICAL WAY    | LERAY PAUL A-MARIANA G       |                           | 1208 NAUTICAL WY          | OXNARD CA         | 93030      |
| 202030123 | R2PD | R3PD | 1212 NAUTICAL WAY    | BACCHUS CARLA J              |                           | 1212 NAUTICAL WAY         | OXNARD CA         | 93030-6760 |
| 202030124 | R2PD | R3PD | 1216 NAUTICAL WAY    | MEDINA BETH                  |                           | 1216 NAUTICAL WY          | OXNARD, CA        | 93030      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                    |                              |                     |                          |                  |            |
|-----------|------|------|--------------------|------------------------------|---------------------|--------------------------|------------------|------------|
| 202030125 | R2PD | R3PD | 1220 NAUTICAL WAY  | PERT MAGNITUDE LLC           |                     | 10213 SALIDA ST          | COMMERCE CITY CO | 80022      |
| 202030126 | R2PD | R3PD | 1224 NAUTICAL WAY  | ANDERSON STEFAN W            | DANIEL ABIGAIL D    | 1224 NAUTICAL WY         | OXNARD CA        | 93030      |
| 202030127 | R2PD | R3PD | 1240 NAUTICAL WAY  | WEISS JANETTE L TR           | WEISS JOHN A TR EST | 1240 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202030128 | R2PD | R3PD | 1244 NAUTICAL WAY  | CACCAM ANDREW C-MEREDITH TR  |                     | 718 DERRY CR             | VACAVILLE CA     | 95688      |
| 202030129 | R2PD | R3PD | 1248 NAUTICAL WAY  | YU OK TAE                    |                     | 1248 NAUTICAL WAY        | OXNARD, CA       | 93030      |
| 202030130 | R2PD | R3PD | 1252 NAUTICAL WAY  | THOMPSON ROBERT N-LINDA M    |                     | 13803 FREEPORT RD        | SAN DIEGO, CA    | 92129      |
| 202030131 | R2PD | R3PD | 1256 NAUTICAL WAY  | MC BRIDE CHARLES JR-JUANITA  |                     | 1256 NAUTICAL WAY        | OXNARD CA        | 93030-6760 |
| 202030132 | R2PD | R3PD | 1258 NAUTICAL WAY  | BELLA EDWIN C-LORINDA B      |                     | 1258 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202030133 | R2PD | R3PD | 809 MOBY DICK LN   | DAYMUDE DONALD E-MISAKO N    |                     | 805 MOBY DICK LN         | OXNARD, CA       | 93030      |
| 202030134 | R2PD | R3PD | 807 MOBY DICK LN   | BALEGH BENITA M TR           |                     | 807 MOBY DICK LN         | OXNARD, CA       | 93030      |
| 202030135 | R2PD | R3PD | 805 MOBY DICK LN   | GRAHAM ANGELO R-GENOVEVE P   |                     | 809 MOBY DICK LN         | OXNARD CA        | 93030-6768 |
| 202030136 | R2PD | R3PD | 811 MOBY DICK LN   | WORTHINGTON STEPHEN L TR     |                     | 429 BAJA CT              | CAMARILLO, CA    | 93010      |
| 202030137 | R2PD | R3PD | 815 MOBY DICK LN   | TKACHUK ROMAN                |                     | 712 W ANAPAMU #1         | SANTA BARBARA, C | 93101      |
| 202030138 | R2PD | R3PD | 819 MOBY DICK LN   | FRALEY JOAN H                |                     | 819 MOBY DICK LN         | OXNARD CA        | 93030-6768 |
| 202030139 | R2PD | R3PD | 823 MOBY DICK LN   | FOLMAN KEITH-PAMELA          |                     | 823 MOBY DICK LN #110    | OXNARD CA        | 93030-6768 |
| 202030140 | R2PD | R3PD | 827 MOBY DICK LN   | BRUNS ARONALD A-JULIA M TR   |                     | 217 BESANT ROAD          | OJAI, CA         | 93023      |
| 202030141 | R2PD | R3PD | 831 MOBY DICK LN   | RODRIGUEZ RODOLFO            | VALDIVIEZO ISABEL   | 831 MOBY DICK LN         | OXNARD, CA       | 93030      |
| 202030142 | R2PD | R3PD | 1336 OYSTER PL     | LAUSSU ANTOINE M-MANUELLA TR |                     | 1970 N SINALOA AV        | ALTADENA CA      | 91001      |
| 202030143 | R2PD | R3PD | 1332 OYSTER PL     | FOWLER CANDACE P             |                     | 1332 OYSTER PL           | OXNARD CA        | 93030-6745 |
| 202030144 | R2PD | R3PD | 1326 OYSTER PL     | PATEL MADHU B-SAVITA M TRUST |                     | 1326 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030145 | R2PD | R3PD | 1322 OYSTER PL     | DRAYTON SCOTT D              | WADE JOAN C         | 1322 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030146 | R2PD | R3PD | 1318 OYSTER PL     | ROMANO DAVID J TR            |                     | 1318 OYSTER PL           | OXNARD CA        | 93030-6745 |
| 202030147 | R2PD | R3PD | 1314 OYSTER PL     | JORDEN CRYSTAL W TR          |                     | 4435 SHADOW HILLS BLVD N | SANTA BARBARA, C | 93105      |
| 202030148 | R2PD | R3PD | 1310 OYSTER PL     | LOGE R THOMAS-JACQULINE S    |                     | 1310 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030149 | R2PD | R3PD | 1306 OYSTER PL     | FISCH WILLIAM H SEP PROP TR  |                     | 9660 VANALDEN AV         | NORTHRIDGE CA    | 91324-1744 |
| 202030150 | R2PD | R3PD | 1250 OYSTER PL     | MULDOON JOHN B-KATHRYN J TR  |                     | 7138 RALSTON ST          | VENTURA CA       | 93003      |
| 202030151 | R2PD | R3PD | 1246 OYSTER PL     | LORCA BENNY                  |                     | 1246 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030152 | R2PD | R3PD | 1242 OYSTER PL     | NOREEN GLENN-ATKINS S K TR   |                     | 1242 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030153 | R2PD | R3PD | 1230 OYSTER PL     | TRUITT KYLE                  |                     | 1230 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030154 | R2PD | R3PD | 1234 OYSTER PL     | PEREZ SAMUEL G               | AVILA JESSICA M     | PO BOX 7714              | OXNARD CA        | 93031      |
| 202030155 | R2PD | R3PD | 1238 OYSTER PL     | VILLASENOR SERAFIN JR        | TORRES ANDREA       | 1238 OYSTER PL           | OXNARD, CA       | 93030      |
| 202030156 | R2PD | R3PD | 1218 OYSTER PL     | SORIANO JUAN C-GLORIA S      |                     | 1218 OYSTER PL #93       | OXNARD, CA       | 93030      |
| 202030157 | R2PD | R3PD | 1214 OYSTER PL     | BUHAIN DANNY C               | SOLIS VALERIA       | 1214 OYSTER PL           | OXNARD CA        | 93030      |
| 202030158 | R2PD | R3PD | 1210 OYSTER PL     | OH SEUNG H                   | PARK KEONG C        | 2331 LAUREL VALLEY PL    | OXNARD, CA       | 93036      |
| 202030159 | R2PD | R3PD | 1206 OYSTER PL     | MARTINEZ ALFONSO J           |                     | 2412 HILLROSE PL         | OXNARD, CA       | 93036      |
| 202031101 | R2PD | R3PD | 1316 LOST POINT LN | HERNANDEZ JESUS-HILDA        |                     | 1316 LOST POINT LN       | OXNARD, CA       | 93030      |
| 202031102 | R2PD | R3PD | 1320 LOST POINT LN | CAMARENA ALONSO A            | ROSAS FABIOLA       | 1320 LOST POINT LN #182  | OXNARD, CA       | 93030      |
| 202031103 | R2PD | R3PD | 1324 LOST POINT LN | CHIANG CHI-SHUNG J TRUST     |                     | 1324 LOST POINT LN       | OXNARD, CA       | 93030      |
| 202031104 | R2PD | R3PD | 1328 LOST POINT LN | WYNNE MELINDA W              |                     | 1328 LOST POINT LN       | OXNARD, CA       | 93030      |
| 202031105 | R2PD | R3PD | 1332 LOST POINT LN | JONES EMILY A                |                     | 1332 LOST POINT LN       | OXNARD, CA       | 93030      |
| 202031106 | R2PD | R3PD | 1336 LOST POINT LN | ZAVALA ROBERTO C             |                     | 937 WOLFF ST             | OXNARD, CA       | 93033      |
| 202031107 | R2PD | R3PD | 1325 NAUTICAL WAY  | LEE MYONG K-MYOUNG A         |                     | 2785 YEARLING PL         | OXNARD CA        | 93036      |
| 202031108 | R2PD | R3PD | 1321 NAUTICAL WAY  | TARANGO GUADALUPE            |                     | 1321 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202031109 | R2PD | R3PD | 1317 NAUTICAL WAY  | ROSS ROBERT III-LEAH         |                     | 2038 OCASO PL            | OXNARD CA        | 93030      |
| 202031110 | R2PD | R3PD | 1313 NAUTICAL WAY  | CROSSAN JON SEP PROP TR      |                     | 8448 N ARMSTRONG AV      | CLOVIS, CA       | 93619      |
| 202031111 | R2PD | R3PD | 1309 NAUTICAL WAY  | SCHALTINAT LOTHAR-MARY A     |                     | 1309 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202031112 | R2PD | R3PD | 1305 NAUTICAL WAY  | OTTOLINI STANLEY             |                     | 1305 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202031113 | R2PD | R3PD | 1253 NAUTICAL WAY  | OGBECHIE SYLVESTER           | PERLMAN NANCY       | 1253 NAUTICAL WAY        | OXNARD, CA       | 93030      |
| 202031114 | R2PD | R3PD | 1249 NAUTICAL WAY  | ODOM BLAINE W-KATHRYN D      |                     | 1249 NAUTICAL WY         | OXNARD, CA       | 93030      |
| 202031115 | R2PD | R3PD | 1245 NAUTICAL WAY  | HERRERA GERARDO              |                     | 1245 NAUTICAL WAY        | OXNARD, CA       | 93030      |
| 202031116 | R2PD | R3PD | 1241 NAUTICAL WAY  | ADORA ANA MARIE G            |                     | 1241 NAUTICAL WY #160    | OXNARD, CA       | 93030      |
| 202031117 | R2PD | R3PD | 1237 NAUTICAL WAY  | ARMOUR ELIZABETH M TRUST     |                     | 1237 NAUTICAL WAY        | OXNARD, CA       | 93030      |



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|           |      |      |                       |                               |                       |                         |                  |            |
|-----------|------|------|-----------------------|-------------------------------|-----------------------|-------------------------|------------------|------------|
| 202031118 | R2PD | R3PD | 1233 NAUTICAL WAY     | CHO SEONG R-MYO Y TR          |                       | 1935 W SPYGLASS TL      | OXNARD, CA       | 93036      |
| 202031119 | R2PD | R3PD | 1225 NAUTICAL WAY     | HERRERA CARLOS F-OLIVIA R TR  |                       | 1094 N C ST             | OXNARD, CA       | 93030      |
| 202031120 | R2PD | R3PD | 1221 NAUTICAL WAY     | CORONADO ALVARO M-STEPHANIE L |                       | 1221 NAUTICAL WAY       | OXNARD, CA       | 93030      |
| 202031121 | R2PD | R3PD | 1217 NAUTICAL WAY     | ZINSER AMBER C                |                       | 1800 QUARRY RD          | PLACERVILLE, CA  | 95667      |
| 202031122 | R2PD | R3PD | 1213 NAUTICAL WAY     | STANFIELD SHIRYL C TR         |                       | 1213 NAUTICAL WAY       | OXNARD CA        | 93030-6761 |
| 202031123 | R2PD | R3PD | 1209 NAUTICAL WAY     | MARZ STEVEN W-PATRICIA S      |                       | 1209 NAUTICAL WAY       | OXNARD, CA       | 93030      |
| 202031124 | R2PD | R3PD | 1205 NAUTICAL WAY     | GIACOSIE ROBERT V             | KLEIN PAMELA E C      | 1205 NAUTICAL WAY       | OXNARD CA        | 93030      |
| 202031125 | R2PD | R3PD | 1202 LOST POINT LN    | SZPAKIEWICZ MICHAEL-LILI TR   |                       | 1202 LOST POINT LN      | OXNARD CA        | 93030-6769 |
| 202031126 | R2PD | R3PD | 1206 LOST POINT LN    | ANDERSON NINA M               |                       | 1206 LOST POINT LN      | OXNARD CA        | 93030-6769 |
| 202031127 | R2PD | R3PD | 1210 LOST POINT LN    | FRITZ RENEE ELICE             |                       | 33635 HONEYSUCKLE LN    | MURRIETA, CA     | 92563      |
| 202031128 | R2PD | R3PD | 1218 LOST POINT LN    | GRASSEL MARTIN J-SARA L TR    |                       | 3647 THIRD AV           | LA CRESCENTA, CA | 91214      |
| 202031129 | R2PD | R3PD | 1222 LOST POINT LN    | BEHL MICHAEL                  |                       | 1222 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202031130 | R2PD | R3PD | 1226 LOST POINT LN    | WILLIAMS ERIC R-RHODA M       |                       | 1226 LOST POINT LN      | OXNARD CA        | 93030-6769 |
| 202031131 | R2PD | R3PD | 1238 LOST POINT LN    | PEREZ RIGOBERTO-ELIAZER       |                       | 1238 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202031132 | R2PD | R3PD | 1242 LOST POINT LN    | JAMES RALPH E-ELAINE M        |                       | 1242 LOST POINT LN #176 | OXNARD, CA       | 93030      |
| 202031133 | R2PD | R3PD | 1246 LOST POINT LN    | PENNER SHELLEY                |                       | 1246 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202031134 | R2PD | R3PD | 1250 LOST POINT LN    | MASEK TOMMY D-CLAUDIA J       |                       | 2102 FOX DEN CT         | OXNARD, CA       | 93036      |
| 202031135 | R2PD | R3PD | 1254 LOST POINT LN    | FELIX MARY L                  |                       | 23 HEMMING DR           | STAFFORD, VA     | 22554      |
| 202031136 | R2PD | R3PD | 1258 LOST POINT LN    | SCHAEFER BEVERLY K TR         |                       | 1258 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202031137 | R2PD | R3PD | 741 MOBY DICK LN      | HILL JAMES A-JAMMIE           |                       | 741 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202031138 | R2PD | R3PD | 745 MOBY DICK LN      | PRUDHOMME MICHAEL-TARA J      |                       | 745 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202031139 | R2PD | R3PD | 749 MOBY DICK LN      | LAZZAROTTO MARCOS-MANA B      | SASSANPOUR CYRUS      | 749 MOBY DICK LN        | OXNARD CA        | 93030-6766 |
| 202031140 | R2PD | R3PD | 753 MOBY DICK LN      | MALKUS JOHN W-BETTINA TR      |                       | 1930 AUGUSTA CT         | OXNARD CA        | 93036-2770 |
| 202031141 | R2PD | R3PD | 757 MOBY DICK LN      | GONZALES CHRISTINE            |                       | 757 MOBY DICK LN        | OXNARD CA        | 93030-6766 |
| 202031142 | R2PD | R3PD | 761 MOBY DICK LN      | MORALES LETICIA               |                       | 761 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202031143 | R2PD | R3PD | 803 MOBY DICK LN      | BUTCHER WILLIAM S-SANDRA A    |                       | 803 MOBY DICK LN        | OXNARD CA        | 93030      |
| 202031144 | R2PD | R3PD | 801 MOBY DICK LN      | WOLF ROBERT G-GAO GUI H TR    |                       | 801 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032101 | R2PD | R3PD | 738 MOBY DICK LN      | IMMEL LYN S                   |                       | 738 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032102 | R2PD | R3PD | 734 MOBY DICK LN      | ELLIVERA HERBERT-RIBEKA       |                       | 734 MOBY DICK LN #194   | OXNARD, CA       | 93030      |
| 202032103 | R2PD | R3PD | 730 -738 MOBY DICK LN | OH SEUNG HWA                  |                       | 2331 LAUREL VALLEY PL   | OXNARD, CA       | 93036      |
| 202032104 | R2PD | R3PD | 1323 LOST POINT LN    | BETTENCOURT JEROME G-KARA E   |                       | 1323 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202032105 | R2PD | R3PD | 1319 LOST POINT LN    | MARTINEZ BAYANI M             |                       | 1319 LOST POINT LN      | OXNARD CA        | 93030-6772 |
| 202032106 | R2PD | R3PD | 1315 LOST POINT LN    | ROBERTS JULIE A               |                       | 1315 LOST POINT LN #198 | OXNARD, CA       | 93030      |
| 202032107 | R2PD | R3PD | 1311 LOST POINT LN    | SIM SHINYOUNG                 |                       | 1311 LOST POINT LN      | OXNARD CA        | 93030-6772 |
| 202032108 | R2PD | R3PD | 1307 LOST POINT LN    | GUZMAN JUSTIN R               |                       | 1307 LOST POINT LN      | OXNARD, CA       | 93030      |
| 202032109 | R2PD | R3PD | 1303 LOST POINT LN    | CUEVA JACOB J-LAURA L         | BALLESTEROS LAURA     | 1303 LOST POINT LN      | OXNARD CA        | 93030      |
| 202032110 | R2PD | R3PD | 1300 JAMAICA LN       | KHATORE MANOJ-NIDHI           |                       | 5559 CALAROSA RANCH RD  | CAMARILLO, CA    | 93012      |
| 202032111 | R2PD | R3PD | 1304 JAMAICA LN       | PRADO EDUARDO R               | GONZALES MICHELLINA G | 1304 JAMAICA LN #226    | OXNARD CA        | 93030      |
| 202032112 | R2PD | R3PD | 1308 JAMAICA LN       | ROEMER GARY M-KATHY J         |                       | 1308 JAMAICA LN         | OXNARD, CA       | 93030      |
| 202032113 | R2PD | R3PD | 1312 JAMAICA LN       | RENO STEPHEN A TR             |                       | 6730 ESTATES CT         | AUBURN CA        | 95602      |
| 202032114 | R2PD | R3PD | 1316 JAMAICA LN       | WILLIAMS ROBERT G-NICHOLE M   |                       | 1316 JAMAICA LN         | OXNARD CA        | 93030-6777 |
| 202032115 | R2PD | R3PD | 1320 JAMAICA LN       | MARSHALL TODD A-PATRICIA M    |                       | 640 EASTWOOD DR         | OXNARD, CA       | 93030      |
| 202032116 | R2PD | R3PD | 1330 JAMAICA LN       | HAMASAKI JO ANN R             |                       | 1330 JAMAICA LN         | OXNARD, CA       | 93030      |
| 202032117 | R2PD | R3PD | 1334 JAMAICA LN       | ALVAREZ RONALD                | QUINONES ALMA         | 1334 JAMAICA LN         | OXNARD, CA       | 93030      |
| 202032118 | R2PD | R3PD | 1338 JAMAICA LN       | JOHNSEN HENRY J               |                       | 1338 JAMAICA LN         | OXNARD, CA       | 93030      |
| 202032119 | R2PD | R3PD | 1342 JAMAICA LN       | ESCOTO ERIC B-GRETCHYN        |                       | 1342 JAMAICA LN         | OXNARD, CA       | 93030      |
| 202032120 | R2PD | R3PD | 737 MOBY DICK LN      | IBARRA JUAN-ESTELA            |                       | 737 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032121 | R2PD | R3PD | 733 MOBY DICK LN      | TRAN DUY-LINH                 |                       | 733 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032122 | R2PD | R3PD | 729 MOBY DICK LN      | JONES MICHAEL D               |                       | 729 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032123 | R2PD | R3PD | 725 MOBY DICK LN      | PINON RAMONA J                |                       | 725 MOBY DICK LN        | OXNARD, CA       | 93030      |
| 202032124 | R2PD | R3PD | 721 MOBY DICK LN      | CHO SORAE-KYUNG TR            |                       | 10849 LURLINE AVE       | CHATSWORTH, CA   | 91311      |
| 202032125 | R2PD | R3PD | 713 MOBY DICK LN      | COOK THOMAS T-STEPHANIE A     |                       | 713 MOBY DICK LN        | OXNARD, CA       | 93030      |

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|           |      |      |                    |                                |                            |                            |                            |            |
|-----------|------|------|--------------------|--------------------------------|----------------------------|----------------------------|----------------------------|------------|
| 202032126 | R2PD | R3PD | 709 MOBY DICK LN   | RAMIREZ FRANK JR-LINDA B TR    |                            | 709 MOBY DICK LN           | OXNARD, CA                 | 93030      |
| 202032127 | R2PD | R3PD | 705 MOBY DICK LN   | SKINNER ROBIN K TR             |                            | 705 MOBY DICK LN           | OXNARD, CA                 | 93030      |
| 202032128 | R2PD | R3PD | 701 MOBY DICK LN   | DAVLETSINA ALFIA               |                            | 701 MOBY DICK LN           | OXNARD CA                  | 93030-7801 |
| 202032129 | R2PD | R3PD | 1341 JAMAICA LN    | SCHULTE BRIAN                  | VALERA ALONSO J            | 1341 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202032130 | R2PD | R3PD | 1337 JAMAICA LN    | PARSAM BRIAN S                 |                            | 1337 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202032131 | R2PD | R3PD | 1333 JAMAICA LN    | ENGSTROM AARON R               |                            | 1333 JAMAICA LN #246       | OXNARD, CA                 | 93030      |
| 202032132 | R2PD | R3PD | 1329 JAMAICA LN    | YI CHARLES S                   |                            | 1329 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202032133 | R2PD | R3PD | 1325 JAMAICA LN    | MUNOZ ROSENDO M                |                            | 1325 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202032134 | R2PD | R3PD | 1321 JAMAICA LN    | GOOLSBY KEVIN D                | PINKARD IRENE G            | 2047 SPYGLASS TRL EAST     | OXNARD, CA                 | 93036      |
| 202032135 | R2PD | R3PD | 1309 JAMAICA LN    | ASHFORD ERNEST B-NILA          |                            | 1301 JAMAICA LN #37        | OXNARD, CA                 | 93030      |
| 202032136 | R2PD | R3PD | 1305 JAMAICA LN    | PYLE BRENDAN T                 | TRAN KAYLAN C              | 1305 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202032137 | R2PD | R3PD | 1301 JAMAICA LN    | GONZALES RUDY G-MARSHA A       |                            | 1309 JAMAICA LN #250       | OXNARD, CA                 | 93030      |
| 202032138 | R2PD | R3PD | 1251 JAMAICA LN    | DRUKARCZYK KRZYSZTOF-LIDIA     |                            | 1251 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202032139 | R2PD | R3PD | 1255 JAMAICA LN    | PANIAGUA SYLVIA*               | GARCIA ROBERT              | 1901 SPYGLASS TRL W        | OXNARD CA                  | 93036-2769 |
| 202032140 | R2PD | R3PD | 1259 JAMAICA LN    | CONNOR-KELLEY CARL E ET AL     |                            | 1259 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033101 | R2PD | R3PD | 1247 LOST POINT LN | HOLLOWAY LARRY W-CYNTHIS S     |                            | 1984 ARRIBA DR             | CARPINTERIA, CA            | 93013      |
| 202033102 | R2PD | R3PD | 1243 LOST POINT LN | SAPPAIBOON THIRACHAI-P         |                            | 1243 LOST POINT LN         | OXNARD CA                  | 93030-6770 |
| 202033103 | R2PD | R3PD | 1239 LOST POINT LN | TRAM DANNY                     |                            | 1239 LOST POINT LN         | OXNARD, CA                 | 93030      |
| 202033104 | R2PD | R3PD | 1235 LOST POINT LN | CULVER LOUISE TR               |                            | 230 BURNHAM RD             | OAK VIEW, CA               | 93022      |
| 202033105 | R2PD | R3PD | 1231 LOST POINT LN | SCOTT ROBERT B-CATHERINE TR    |                            | 5060 DOLPHIN WAY           | OXNARD, CA                 | 93035      |
| 202033106 | R2PD | R3PD | 1223 LOST POINT LN | TATE COLLETTE                  |                            | 1223 LOST POINT LN         | OXNARD, CA                 | 93030      |
| 202033107 | R2PD | R3PD | 1219 LOST POINT LN | MOORE FREDERICK D-MARY L       |                            | 1219 LOST POINT LN         | OXNARD CA                  | 93030      |
| 202033108 | R2PD | R3PD | 1215 LOST POINT LN | STOLWORTHY ERIC W-SHELSI T     |                            | 1215 LOST POINT LN         | OXNARD, CA                 | 93030      |
| 202033109 | R2PD | R3PD | 1211 LOST POINT LN | TATLOCK JEREMY-ELIANA A        |                            | 1211 LOST POINT LN         | OXNARD, CA                 | 93030      |
| 202033110 | R2PD | R3PD | 1207 LOST POINT LN | SKAGGS MICHAEL D-PAULINE J     |                            | 1207 LOST POINT LN         | OXNARD, CA                 | 93030      |
| 202033111 | R2PD | R3PD | 1203 LOST POINT LN | VALENTI PETRINE B              |                            | 1203 LOST POINT LN         | OXNARD CA                  | 93030-6770 |
| 202033112 | R2PD | R3PD | 1200 JAMAICA LN    | KHATORE MANOJ-NIDHI            |                            | 5559 CALAROSA RANCH RD     | CAMARILLO CA               | 93012      |
| 202033113 | R2PD | R3PD | 1204 JAMAICA LN    | ANDERSON DAVID N               |                            | 1204 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202033114 | R2PD | R3PD | 1208 JAMAICA LN    | LORLEBERG KAREN A              |                            | 1208 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202033115 | R2PD | R3PD | 1212 JAMAICA LN    | KHATORE MANOJ-NIDHI            |                            | 5559 CALAROSA RANCH RD     | CAMARILLO, CA              | 93012      |
| 202033116 | R2PD | R3PD | 1216 JAMAICA LN    | GONZALEZ SALVADOR D-DARLENE    |                            | 1216 JAMAICA LN            | OXNARD CA                  | 93030-6775 |
| 202033117 | R2PD | R3PD | 1220 JAMAICA LN    | ABDON ELVIRA R                 |                            | 1220 JAMAICA LN            | OXNARD CA                  | 93030-6775 |
| 202033118 | R2PD | R3PD | 1230 JAMAICA LN    | GIEFER SEBASTIAN TR            |                            | 883 TORO CANYON            | MONTECITO CA               | 93108      |
| 202033119 | R2PD | R3PD | 1234 JAMAICA LN    | JIMENEZ DAVID                  |                            | 1234 JAMAICA LN            | OXNARD CA                  | 93030-6775 |
| 202033120 | R2PD | R3PD | 1238 JAMAICA LN    | GATLIN TYLECIA                 |                            | 1238 JAMAICA LN            | OXNARD CA                  | 93030-6775 |
| 202033121 | R2PD | R3PD | 1242 JAMAICA LN    | TUNER HAROLD D-BRENDA J        |                            | 1242 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033122 | R2PD | R3PD | 1246 JAMAICA LN    | CAPELLE RUTH M TR              |                            | 1246 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033123 | R2PD | R3PD | 1250 JAMAICA LN    | STARR JEFFREY-SHARON S         |                            | 1250 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033124 | R2PD | R3PD | 1245 JAMAICA LN    | GARCIA ALEJANDRO R             | BLUM FRIDA L F P           | 1245 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202033125 | R2PD | R3PD | 1241 JAMAICA LN    | BRYAN SEAN P-KRISTEN H         |                            | 1241 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033126 | R2PD | R3PD | 1233 JAMAICA LN    | MO OWEN B                      |                            | 1233 JAMAICA LN            | OXNARD CA                  | 93030-7803 |
| 202033127 | R2PD | R3PD | 1229 JAMAICA LN    | EHLEER MICHAEL D-DENISE M      |                            | 1229 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033128 | R2PD | R3PD | 1225 JAMAICA LN    | COLE STEPHANIE                 |                            | 1225 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202033129 | R2PD | R3PD | 1221 JAMAICA LN    | YSLAS TREVOR-KATHRYN           | EARNEST CAROL M            | 1221 JAMAICA LN            | OXNARD CA                  | 93030      |
| 202033130 | R2PD | R3PD | 1213 JAMAICA LN    | COOPER ANDREW-ELIZABETH        |                            | 1213 JAMAICA LN            | OXNARD CA                  | 93030-6776 |
| 202033131 | R2PD | R3PD | 1209 JAMAICA LN    | MONREAL JAVIER E               |                            | 1209 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202033132 | R2PD | R3PD | 1205 JAMAICA LN    | DALE MIRIAM SUR TR EST ET AL   | ATTN BEVERLY ROLLINS TTEE  | ATTN BEVERLY ROLLINS TTEE  | PORT HUENEME, CA           | 93041      |
| 202033133 | R2PD | R3PD | 1201 JAMAICA LN    | BLANK PURSUANT TO CA GC6254.21 | BLANK PURSUANT TO CA GC625 | BLANK PURSUANT TO CA GC625 | BLANK PURSUANT TO CA GC625 | 93041      |
| 202034101 | R2PD | R3PD | 1133 JAMAICA LN    | HEREDIA JESSICA T              |                            | 1133 JAMAICA LN            | OXNARD CA                  | 93030-6774 |
| 202034102 | R2PD | R3PD | 1129 JAMAICA LN    | MURPHY SUSAN A                 |                            | 1129 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202034103 | R2PD | R3PD | 1125 JAMAICA LN    | GREEN KENNETH J JR-KARI L      |                            | 1125 JAMAICA LN            | OXNARD, CA                 | 93030      |
| 202034104 | R2PD | R3PD | 1121 JAMAICA LN    | OTERO RODOLFO JR-MARTHA        |                            | 1121 JAMAICA LN            | OXNARD, CA                 | 93030      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                    |                              |                         |                      |                   |            |
|-----------|------|------|--------------------|------------------------------|-------------------------|----------------------|-------------------|------------|
| 202034105 | R2PD | R3PD | 1109 JAMAICA LN    | SCOTT JONATHON D TR          |                         | 1109 JAMAICA LN      | OXNARD, CA        | 93030      |
| 202034106 | R2PD | R3PD | 1105 JAMAICA LN    | SABLAN JUAN L G-JENNIFER A   | WARD CHRISTOPHER J      | 1105 JAMAICA LN      | OXNARD, CA        | 93030      |
| 202034107 | R2PD | R3PD | 1101 JAMAICA LN    | NACIUS ARI M                 |                         | 1101 JAMAICA LN      | OXNARD, CA        | 93030      |
| 202034108 | R2PD | R3PD | 1123 KEY WEST CT   | JENSEN VICTOR L-SUSAN M TR   |                         | 1123 KEY WEST CT     | OXNARD, CA        | 93030      |
| 202034109 | R2PD | R3PD | 1127 KEY WEST CT   | DARIA CRISTY M               |                         | 1127 KEY WEST CT     | OXNARD, CA        | 93030      |
| 202034110 | R2PD | R3PD | 1131 KEY WEST CT   | RUIZ NANCY                   |                         | 1131 KEY WEST CT     | OXNARD, CA        | 93030      |
| 202034111 | R2PD | R3PD | 1135 KEY WEST CT   | DAO NGHIA D                  |                         | 1555 WEST FIFTH ST   | OXNARD, CA        | 93030      |
| 202034112 | R2PD | R3PD | 1139 KEY WEST CT   | SUN JONG T-IN S              |                         | 2190 ROSA VISTA TERR | CAMARILLO, CA     | 93012      |
| 202034113 | R2PD | R3PD | 1120 JAMAICA LN    | GOLDBERG MICHAEL             |                         | 1120 JAMAICA LN      | OXNARD, CA        | 93030      |
| 202034114 | R2PD | R3PD | 1124 JAMAICA LN    | GARCIA MIGUEL A C            |                         | 1124 JAMAICA LN #79  | OXNARD CA         | 93030      |
| 202034115 | R2PD | R3PD | 1128 JAMAICA LN    | CASTANEDA SOCORRO            |                         | 1128 JAMAICA LN      | OXNARD, CA        | 93030      |
| 202034116 | R2PD | R3PD | 1132 JAMAICA LN    | ANDERSON JODI D              |                         | 1132 JAMAICA LN      | OXNARD CA         | 93030-6773 |
| 202034117 | R2PD | R3PD | 1136 JAMAICA LN    | JACKSON JAMES T TR           |                         | 1136 JAMAICA LN      | OXNARD CA         | 93030-6773 |
| 202034118 | R2PD | R3PD | 739 KINGFISHER WAY | CHRISTIENSEN LEE N TR        | CHRISTIENSEN ANNA B TR  | 739 KINGFISHER WY    | OXNARD CA         | 93030      |
| 202034119 | R2PD | R3PD | 735 KINGFISHER WAY | HERNANDEZ JOSE M             | DURAN JOSE S H          | 735 KINGFISHER WY    | OXNARD CA         | 93030      |
| 202034120 | R2PD | R3PD | 731 KINGFISHER WAY | GIL ADALBERTO                |                         | PO BOX 6255          | SANTA BARBARA, CA | 93160      |
| 202034121 | R2PD | R3PD | 727 KINGFISHER WAY | KRALIAN ADA D SEP PROP TR    |                         | 727 KINGFISHER WAY   | OXNARD, CA        | 93030      |
| 202034122 | R2PD | R3PD | 723 KINGFISHER WAY | LAUSSU ANTOINE M-MANUELLA TR |                         | 1970 SINALOA AVE     | ALTADENA, CA      | 91001      |
| 202034123 | R2PD | R3PD | 743 KINGFISHER WAY | PRADO SERGIO C               | RIVAS NANCY K           | 755 KINGFISHER WAY   | OXNARD, CA        | 93030      |
| 202034124 | R2PD | R3PD | 747 KINGFISHER WAY | MEJIA LORRAINE               |                         | 751 KINGFISHER WAY   | OXNARD, CA        | 93030      |
| 202034125 | R2PD | R3PD | 751 KINGFISHER WAY | FAULL ALFRED H-PATRICIA L TR | COSIO JOSE J-JENNA C TR | 1370 RIALTO LN       | SANTA BARBARA CA  | 93105      |
| 202034126 | R2PD | R3PD | 755 KINGFISHER WAY | MATTSON PAUL S-KATHLEEN E    |                         | 743 KINGFISHER WAY   | OXNARD CA         | 93030-6779 |
| 202034127 | R2PD | R3PD | 1136 KEY WEST CT   | ULILANG RHEENA V             |                         | 1136 KEY WEST CT #61 | OXNARD CA         | 93030      |
| 202034128 | R2PD | R3PD | 1140 KEY WEST CT   | KANG ALAN*                   | KANG BONG S             | 1140 KEY WEST CT     | OXNARD CA         | 93030      |
| 202034129 | R2PD | R3PD | 1144 KEY WEST CT   | SIEROTY ROBERT L             | COHEN KELLY J           | 1144 KEY WEST CT     | OXNARD CA         | 93030-6781 |
| 202034130 | R2PD | R3PD | 1122 KEY WEST CT   | SORIANO ANGELO T-VANESSA     |                         | 1122 KEY WEST CT     | OXNARD, CA        | 93030      |
| 202034131 | R2PD | R3PD | 1126 KEY WEST CT   | KIM THOMAS                   |                         | 1126 KEYWEST CT      | OXNARD, CA        | 93030      |
| 202034132 | R2PD | R3PD | 1130 KEY WEST CT   | CLARK MAXINE                 |                         | 1130 KEY WEST CT     | OXNARD, CA        | 93030      |
| 202034133 | R2PD | R3PD | 1157 MOORING WALK  | ROGOFF ELKE M TR             |                         | 1157 MOORING WALK    | OXNARD, CA        | 93030      |
| 202034134 | R2PD | R3PD | 1153 MOORING WALK  | PINKARD JOSHUA D             |                         | 1153 MOORING WK      | OXNARD, CA        | 93030      |
| 202034135 | R2PD | R3PD | 1145 MOORING WALK  | PAKES ELEANOR J TR           |                         | 5412 SIERRA ROJA RD  | IRVINE, CA        | 92603      |
| 202034136 | R2PD | R3PD | 1141 MOORING WALK  | CULVER ELIZABETH A TR        |                         | 1141 MOORING WALK    | OXNARD, CA        | 93030      |
| 202034137 | R2PD | R3PD | 1137 MOORING WALK  | HALL MARTIN L-CHERYL A       |                         | 1137 MOORING WK      | OXNARD CA         | 93030      |
| 202034138 | R2PD | R3PD | 1133 MOORING WALK  | NAVARRO NICANOR M            | MEJIA MAYA M            | 1133 MOORING WALK    | OXNARD CA         | 93030      |
| 202034139 | R2PD | R3PD | 1129 MOORING WALK  | HARRIS BRANDON C             |                         | 1129 MOORING WALK    | OXNARD CA         | 93030-6759 |
| 202034140 | R2PD | R3PD | 1125 MOORING WALK  | HARDIN TIMOTHY G-DEBORAH     |                         | 1125 MOORING WALK    | OXNARD, CA        | 93030      |
| 202034141 | R2PD | R3PD | 823 KINGFISHER WAY | FORSMAN NANCY J TR           |                         | 823 KINGFISHER WAY   | OXNARD CA         | 93030-6782 |
| 202034142 | R2PD | R3PD | 819 KINGFISHER WAY | L HOIR MICHELLE A TRUST      |                         | 819 KINGFISHER WAY   | OXNARD, CA        | 93030      |
| 202034143 | R2PD | R3PD | 815 KINGFISHER WAY | QUINONEZ GILBERT-SHEILA L S  |                         | 815 KINGFISHER WY    | OXNARD, CA        | 93030      |
| 202034144 | R2PD | R3PD | 811 KINGFISHER WAY | AUSTIN LETITIA N             |                         | 811 KINGFISHER WAY   | OXNARD CA         | 93030-6782 |
| 202034145 | R2PD | R3PD | 807 KINGFISHER WAY | HITE MICHAEL W               |                         | 807 KINGFISHER WY    | OXNARD, CA        | 93030      |
| 202034146 | R2PD | R3PD | 803 KINGFISHER WAY | CRABTREE DIANE G TR          |                         | 803 KINGFISHER WAY   | OXNARD CA         | 93030-6782 |
| 202035101 | R2PD | R3PD | 1164 MOORING WALK  | GAMBLE MALCOLM J             |                         | 1164 MOORING WALK    | OXNARD, CA        | 93030      |
| 202035102 | R2PD | R3PD | 1160 MOORING WALK  | FRUSTERE DORALICE TR         |                         | 2206 PEBBLE BEACH TL | OXNARD, CA        | 93036      |
| 202035103 | R2PD | R3PD | 1156 MOORING WALK  | SKIME LARRY M-JUDITH A       |                         | 1156 MOORING WALK    | OXNARD, CA        | 93030      |
| 202035104 | R2PD | R3PD | 1152 MOORING WALK  | ORTON RANDAL D               |                         | 1152 MOORING WK      | OXNARD CA         | 93030-6758 |
| 202035105 | R2PD | R3PD | 1144 MOORING WALK  | ZENDEJAS DANIEL-SUSAN TR     |                         | 2711 TAFFRAIL LN     | OXNARD CA         | 93035-1779 |
| 202035106 | R2PD | R3PD | 1140 MOORING WALK  | ROSALES NATALIE C            |                         | 1140 MOORING WALK    | OXNARD, CA        | 93030      |
| 202035107 | R2PD | R3PD | 1136 MOORING WALK  | CONNELL AMY C                |                         | 1136 MOORING WALK    | OXNARD, CA        | 93030      |
| 202035108 | R2PD | R3PD | 1132 MOORING WALK  | VERA EILEEN M                |                         | 1132 MOORING WALK    | OXNARD CA         | 93030-6758 |
| 202035109 | R2PD | R3PD | 1128 MOORING WALK  | RAMIREZ CHRISTOPHER A        |                         | 1128 MOORING WALK    | OXNARD CA         | 93030-6758 |
| 202035110 | R2PD | R3PD | 1124 MOORING WALK  | JAFROODI VAHID               | HUANG LI CHU            | 1124 MOORING WALK    | OXNARD CA         | 93030-6758 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                    |                              |                          |                            |                  |            |
|-----------|------|------|--------------------|------------------------------|--------------------------|----------------------------|------------------|------------|
| 202035111 | R2PD | R3PD | 831 KINGFISHER WAY | WHITLATCH BRADLEY T          |                          | 831 KINGFISHER WAY         | OXNARD CA        | 93030-6780 |
| 202035112 | R2PD | R3PD | 835 KINGFISHER WAY | STOFAC VALERIE               |                          | 835 KINGFISHER WAY         | OXNARD, CA       | 93030      |
| 202035113 | R2PD | R3PD | 839 KINGFISHER WAY | MORSELLA MARIA T TR          |                          | 839 KINGFISHER WY          | OXNARD, CA       | 93030      |
| 202035114 | R2PD | R3PD | 843 KINGFISHER WAY | YETO MELISSA K               |                          | 843 KINGFISHER WAY         | OXNARD, CA       | 93030      |
| 202035115 | R2PD | R3PD | 847 KINGFISHER WAY | SAENG CELESTINA D            |                          | 847 KINGFISHER WAY #29     | OXNARD, CA       | 93030      |
| 202035116 | R2PD | R3PD | 851 KINGFISHER WAY | HIDALGO PETER J-SHARON G     |                          | 851 KINGFISHER WY          | OXNARD, CA       | 93033      |
| 202035117 | R2PD | R3PD | 1127 OYSTER PL     | WHITEHOUSE TIMOTHY A         | RICHARD SUZANNE P        | 1127 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035118 | R2PD | R3PD | 1131 OYSTER PL     | VEGA MARCO A G               | CORONA EDITH M G         | 1131 OYSTER PL             | OXNARD CA        | 93030      |
| 202035119 | R2PD | R3PD | 1135 OYSTER PL     | THOMAS JOHN D-LAURA A        |                          | 1135 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035120 | R2PD | R3PD | 1139 OYSTER PL     | LEE SONG L                   |                          | 1139 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035121 | R2PD | R3PD | 1143 OYSTER PL     | SHRAUGER LETICIA             |                          | 1143 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035122 | R2PD | R3PD | 1147 OYSTER PL     | HAYES THOMAS F-DONNA J       |                          | 1147 OYSTER PL             | OXNARD CA        | 93030      |
| 202035123 | R2PD | R3PD | 1155 OYSTER PL     | DELAINE JENNIFER L           | ROBINSON DONNA L         | 1155 OYSTER PL             | OXNARD CA        | 93030      |
| 202035124 | R2PD | R3PD | 1159 OYSTER PL     | OWENS TRAVIS J-LORI O        |                          | 1159 OYSTER PL             | OXNARD CA        | 93030-7807 |
| 202035125 | R2PD | R3PD | 1163 OYSTER PL     | VILLA STEVEN                 |                          | 633 ISELA ST               | OXNARD CA        | 93030      |
| 202035126 | R2PD | R3PD | 1167 OYSTER PL     | WILSON SCOTT D-VINA A        |                          | 1167 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035127 | R2PD | R3PD | 1171 OYSTER PL     | MERRICK DAVID S              | CALDERWOOD CATHERINE M   | 1198 NAVIGATOR DR #104     | VENTURA CA       | 93001      |
| 202035128 | R2PD | R3PD | 1175 OYSTER PL     | DORSEY-ANTHONY KATHLEEN A    | ANTHONY MARK             | 1175 OYSTER PL             | OXNARD CA        | 93030-7807 |
| 202035129 | R2PD | R3PD | 1174 OYSTER PL     | JONES RODERICK M             |                          | 1174 OYSTER PL #15         | OXNARD, CA       | 93030      |
| 202035130 | R2PD | R3PD | 1170 OYSTER PL     | OCHOA MARC R                 | HUDSON ROBYN K           | 1170 OYSTER PL             | OXNARD CA        | 93030      |
| 202035131 | R2PD | R3PD | 1166 OYSTER PL     | PITIFULLY UNDERFUNDED TR     | ATTN LISA J JUCHA TTEE   | ATTN LISA J JUCHA TTEE     | TORRANCE, CA     | 90504      |
| 202035132 | R2PD | R3PD | 1162 OYSTER PL     | ANDERSON DAVID R-MIYUKI N    |                          | 1162 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035133 | R2PD | R3PD | 1158 OYSTER PL     | PINKERTON JEFFREY T          |                          | 1158 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035134 | R2PD | R3PD | 1154 OYSTER PL     | BERNALES MICHELLE A          |                          | 1154 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035135 | R2PD | R3PD | 1142 OYSTER PL     | YUKON JASON B-NORA TR        |                          | 1142 OYSTER PL             | OXNARD CA        | 93030-6783 |
| 202035136 | R2PD | R3PD | 1138 OYSTER PL     | TAPIA JOSE J                 | GONZALEZ GABRIELA B      | 1138 OYSTER PL             | OXNARD CA        | 93030      |
| 202035137 | R2PD | R3PD | 1134 OYSTER PL     | MELANEPHY BRIAN              | MURBIYANA                | 1134 OYSTER PL             | OXNARD CA        | 93030      |
| 202035138 | R2PD | R3PD | 1130 OYSTER PL     | GRADOVICH EVGENY             |                          | 1130 OYSTER PL UNIT 6      | OXNARD, CA       | 93030      |
| 202035139 | R2PD | R3PD | 1126 OYSTER PL     | SERMAY CHARLES A JR-NANCY TR |                          | 1126 OYSTER PL             | OXNARD CA        | 93030-6709 |
| 202035140 | R2PD | R3PD | 1112 OYSTER PL     | BOND ELIZABETH DAVIS FAM TR  | ATTN RICHARD ROGERS TTEE | ATTN RICHARD ROGERS TTEE   | CAMARILLO, CA    | 93012      |
| 202035141 | R2PD | R3PD | 1108 OYSTER PL     | IM YOON SEON                 |                          | 332 S OXFORD AVE #405      | LOS ANGELES, CA  | 90020      |
| 202035142 | R2PD | R3PD | 1104 OYSTER PL     | LOPEZ OLGA I                 |                          | 1104 OYSTER PL             | OXNARD, CA       | 93030      |
| 202035143 | R2PD | R3PD | 1100 OYSTER PL     | THOW IAN F C-JUDY A TR       |                          | 1100 OYSTER PL             | OXNARD, CA       | 93030      |
| 203005001 | R2   | CR   | 647 HILL ST        | OXNARD SCHOOL DISTRICT       | HAYDOCK SCHOOL           | 1055 SOUTH C ST            | OXNARD CA        | 93030      |
| 203005022 | R2   | R1   | 538 W WOOLEY RD    | OXNARD SCHOOL DISTRICT       |                          | 1055 SOUTH C ST            | OXNARD CA        | 93030      |
| 203005029 | R3PD | R1PD | W WOOLEY RD        | SALVATION ARMY               |                          | PO BOX 93002               | LONG BEACH, CA   | 90809      |
| 203005030 | R3PD | R1PD | W WOOLEY RD        | SALVATION ARMY               |                          | PO BOX 93002               | LONG BEACH, CA   | 90809      |
| 203005031 | R3PD | R1PD | 622 W WOOLEY RD    | SALVATION ARMY               |                          | PO BOX 93002               | LONG BEACH, CA   | 90809      |
| 203006101 | R3   | R2   | 1125 S C ST APT A  | SALAS RAYMOND T-AMPARO V TR  |                          | 669 E CHANNEL ISLANDS BLVD | OXNARD CA        | 93033-4601 |
| 203006102 | R3   | R2   | 1137 S C ST        | 1137 C STREET LLC            |                          | 3675 FOOTHILL RD           | CARPINTERIA, CA  | 93013      |
| 203006103 | R3   | R2   | 1147 S C ST APT 9  | 1137 C STREET LLC            |                          | 3675 FOOTHILL RD           | CARPINTERIA, CA  | 93013      |
| 203006104 | R3   | R2   | 1159 S C ST        | CONEJO RENTALS 2 LLC         | ATTN RICHARD KATZ        | 1534 N MOORPARK RD #348    | THOUSAND OAKS CA | 91360      |
| 203006105 | R3   | R2   | 401 WOLFF ST       | ROJAS ANGEL V-ANA M          |                          | 234 W WOOLEY RD            | OXNARD CA        | 93030-7444 |
| 203006106 | R3   | R2   | 421 WOLFF ST       | RIVERA ALFONSO-ANA R         |                          | 421 WOLFF ST               | OXNARD, CA       | 93033      |
| 203006107 | R3   | R2   | 427 WOLFF ST       | ARAUJO FLORENCE              |                          | 427 WOLFF ST               | OXNARD, CA       | 93033      |
| 203006108 | R3   | R2   | 429 WOLFF ST       | CHAVEZ JOAQUIN V             |                          | 429 WOLFF ST               | OXNARD CA        | 93033-1611 |
| 203006109 | R3   | R2   | 437 WOLFF ST       | ZEPEDA MANUEL                |                          | 437 WOLFF ST               | OXNARD, CA       | 93033      |
| 203006110 | R3   | R2   | 445 WOLFF ST       | RUIZ MAGDALENO-AMALIA        |                          | 445 W WOLFF                | OXNARD CA        | 93033      |
| 203006111 | R1   | R3   | 501 WOLFF ST       | TEPORA MANAGEMENT LLC        | ATTN CARLOS PEREZ-RULFO  | 20 VALLEY VISTA DR         | CAMARILLO, CA    | 93010      |
| 203006114 | R2   | R3   | 525 WOLFF ST       | MARTINEZ ARMANDO G           |                          | 197 ANACAPA ST             | VENTURA CA       | 93001      |
| 203006116 | RPD  | R1   | 514 W WOOLEY RD    | OXNARD SCHOOL DISTRICT       |                          | 1055 SOUTH C ST            | OXNARD CA        | 93030      |
| 203006119 | R3   | R2   | 444 W WOOLEY RD    | REBOLLEDO MARCO A ET AL      |                          | 444 W WOOLEY RD            | OXNARD CA        | 93030      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                       |                              |                          |                           |                  |            |
|-----------|------|------|-----------------------|------------------------------|--------------------------|---------------------------|------------------|------------|
| 203006120 | R3   | R2   | 438 W WOOLEY RD APT A | 303 RAMONA LLC               |                          | 1825 N OXNARD BL #22      | OXNARD, CA       | 93030      |
| 203006121 | R3   | R2   | 432 -434 W WOOLEY RD  | ABDULHAI MUTIH-HUDA TR 1     |                          | 750 SOUTH B ST            | OXNARD CA        | 93030      |
| 203006124 | CPD  | C2PD | 400 W WOOLEY RD       | ABDULHAI MUTIH-HUDA TR 1     |                          | 750 SOUTH B ST            | OXNARD, CA       | 93030      |
| 203006125 | R1   | R3   | 511 WOLFF ST          | REVELES MARCELINO            | LANDEROS JUAN R          | 511 WOLFF ST              | OXNARD CA        | 93030      |
| 203006127 | R1   | R3   | 515 WOLFF ST          | REVELES JOSE L-EMMA          |                          | PO BOX 2505               | OXNARD CA        | 93034-2505 |
| 203006201 | R3   | R2   | 1227 S C ST           | SANDHU SUKHI S-RANJIT K TR   |                          | 3490 TREGO CT             | SIMI VALLEY, CA  | 93065      |
| 203006202 | R3AH | R2AH | 1239 S C ST           | SANDHU SUKHI S-RANJIT K TR   |                          | 3490 TREGO CT             | SIMI VALLEY, CA  | 93065      |
| 203006203 | R3   | R2   |                       | MC PHERSON RUTH D TRUST      |                          | PO BOX 6484               | VENTURA CA       | 93006-6484 |
| 203006204 | R3   | R2   | 1249 S C ST APT A     | MC PHERSON RUTH D TRUST      |                          | PO BOX 6484               | VENTURA CA       | 93006-6484 |
| 203006205 | R3   | R2   | 1281 S C ST           | JBGR INVESTMENTS LLC         | ATTN SIMON AYALA         | 1000 TOWN CENTER DR #300  | OXNARD CA        | 93036      |
| 203006206 | R3   | R2   | 421 HILL ST           | RODRIGUEZ MARIA S TR         |                          | 1285 SOUTH C ST           | OXNARD, CA       | 93033      |
| 203006207 | R3   | R2   | 431 HILL ST           | MENDOZA ANGELICA             |                          | PO BOX 51308              | OXNARD, CA       | 93031      |
| 203006208 | R3   | R2   | 437 HILL ST           | MEZA BENITO-PATRICIA         |                          | 437 HILL ST               | OXNARD, CA       | 93033      |
| 203006209 | R3   | R2   | 445 HILL ST           | VILLANUEVA MAYRA A           |                          | 445 W HILL ST             | OXNARD CA        | 93033      |
| 203006210 | R3   | R2   | 453 HILL ST           | CURIEL TR                    | ATTN ROBERTO CURIEL TTEE | 4537 HOLLISTER AV         | SANTA BARBARA CA | 93110      |
| 203006211 | R3   | R2   | 503 HILL ST           | AGUILAR AURELIO-MARGARITA P  | PEREZ MARCOS N-CARMEN L  | 505 HILL ST               | OXNARD CA        | 93033      |
| 203006212 | R3   | R2   | 513 HILL ST           | SALDANA EDUARDO R TRUST      |                          | 121 CORSICANA DR          | OXNARD CA        | 93036-1304 |
| 203006213 | R3   | R2   | 521 HILL ST           | TAKESUYE MARCHIE TRUST       |                          | 710 LAWNWOOD WAY          | OXNARD CA        | 93030-3404 |
| 203006214 | R1   | R3   | 1203 S D ST           | ALMAGUER SANTIAGO            |                          | 1203 SOUTH D ST           | OXNARD CA        | 93033      |
| 203006215 | R1   | R3   | 1215 S D ST           | NAVARRO HECTOR F             |                          | 1215 SOUTH D ST           | OXNARD, CA       | 93033      |
| 203006216 | R1   | R3   | 1221 S D ST           | BARBOZA JORGE D-BARBARA G    |                          | 1221 SOUTH D ST           | OXNARD CA        | 93030      |
| 203006217 | R1   | R3   | 1231 S D ST           | LANDEROS MARIA               |                          | 1231 SOUTH D ST           | OXNARD CA        | 93030      |
| 203006218 | R1   | R3   | 1241 S D ST           | LANDEROS JESUS-GRACIELA      |                          | 1241 SOUTH D ST           | OXNARD CA        | 93033      |
| 203006219 | R1   | R3   | 1245 S D ST           | CHAVEZ JOSE A* ET AL         |                          | 1245 S D ST               | OXNARD CA        | 93033-1601 |
| 203006220 | R1   | R3   | 1255 S D ST           | ANDRADE FINANCIAL            |                          | 2060 E ROUTE 66 #101      | GLENORA CA       | 91740-4691 |
| 203006221 | R1   | R3   | 1263 S D ST           | MARQUEZ LYDIA S EST          | ATTN TERA GATES PEP REP  | 1263 SOUTH D ST           | OXNARD CA        | 93035      |
| 203006222 | R1   | R3   | 1262 S D ST           | GARCIA ROGELIO               |                          | 2443 JACARANDA DR         | OXNARD, CA       | 93036      |
| 203006223 | R1   | R3   | 1254 S D ST           | HERNANDEZ ROGELIO-BERTHA A   |                          | 1254 SOUTH D ST           | OXNARD CA        | 93033      |
| 203006224 | R1   | R3   | 1246 S D ST           | VASQUEZ ROSARIO*             | ESPARZA FILEMON          | 1246 SOUTH D ST           | OXNARD, CA       | 93033      |
| 203006225 | R1   | R3   | 1238 S D ST           | TORREZ MARK T SR             |                          | 3635 CASTANO DR           | CAMARILLO, CA    | 93010      |
| 203006226 | R1   | R3   | 1230 S D ST           | PENA JUAN C                  |                          | 1230 SOUTH D ST           | OXNARD, CA       | 93033      |
| 203006227 | R1   | R3   | 1220 S D ST           | REVELES JAIME-GLORIA         |                          | 1220 S D ST               | OXNARD CA        | 93033-1602 |
| 203006228 | R1   | R3   | 1212 S D ST           | AMBRIZ DANIEL                |                          | 1212 SOUTH D ST           | OXNARD CA        | 93033      |
| 203006229 | R1   | R3   | 1204 S D ST           | VELAZQUEZ LUZ E              |                          | 1204 SOUTH D ST           | OXNARD CA        | 93030      |
| 203006230 | R3   | R2   | 436 WOLFF ST          | KLING FRITZ-TRICIA TR        |                          | 3600 HARBOR BLVD PMB108   | OXNARD CA        | 93035      |
| 203006231 | R3   | R2   | 422 WOLFF ST APT C    | BARAJAS-ALCANTAR MARIA G     | ALCANTAR ERASTO C        | 6204 REDPINE CT           | LAS VEGAS NV     | 89130      |
| 203006232 | R3   | R2   | 420 WOLFF ST          | FELTNOR ORVIN J              |                          | 420 W WOLFF ST            | OXNARD CA        | 93033      |
| 203006233 | R3   | R2   | 414 WOLFF ST          | MUNOZ SAUL-LUCIA Z           |                          | 2330 S JACKSON ST         | OXNARD, CA       | 93035      |
| 203006234 | R3   | R2   | 400 WOLFF ST          | LANDEROS JUAN-OLGA           |                          | 1256 SOUTH H ST           | OXNARD, CA       | 93030      |
| 203007002 | CPD  | C2PD | 324 W WOOLEY RD       | BAZALDUA ASCENCION O-MARIA   |                          | 162 E CHANNEL ISLAND BLVD | OXNARD CA        | 93033      |
| 203007003 | CPD  | C2PD | 318 W WOOLEY RD       | MAGANA JOSE L-CAROLINA G     |                          | 318 W WOOLEY RD           | OXNARD, CA       | 93030      |
| 203007004 | CPD  | C2PD | 300 W WOOLEY RD       | ROSENMUND FREDERICK          |                          | 162 SOUTH A ST            | OXNARD CA        | 93030      |
| 203007007 | CPD  | C2PD | 220 W WOOLEY RD       | ROSENMUND FRED-GAIL TR       |                          | 162 SOUTH A ST            | OXNARD CA        | 93030      |
| 203007008 | CPD  | C2PD | 212 W WOOLEY RD       | ROSENMUND FRED-GAIL TR       |                          | 162 SOUTH A ST            | OXNARD CA        | 93030      |
| 203007014 | R3   | R2   | 147 WOLFF ST APT E    | BORENSTEIN BARRY-ESTHER TR   |                          | 19248 BERNETTA PL         | TARZANA, CA      | 91356      |
| 203007015 | R3   | R2   | 159 WOLFF ST          | LUTHER HOMER G TR            |                          | 4337 GOLF COURSE DR       | WESTLAKE VILLAGE | 91362-4309 |
| 203007016 | R3   | R2   | 211 WOLFF ST          | LUTHER HOMER G TR            |                          | 4337 GOLF COURSE DR       | WESTLAKE VILLAGE | 91362-4309 |
| 203007019 | R3   | R2   | 241 WOLFF ST          | GOTTLIEB ALLAN S-CAROL A TR  | WATERS JOHN A-JOANN P TR | 750 SOUTH B ST            | OXNARD CA        | 93030      |
| 203007020 | R3   | R2   | 253 WOLFF ST          | PLASCENCIA ALFREDO-Y TR      |                          | 1031 CORTE BARROSO        | CAMARILLO CA     | 93010-7438 |
| 203007021 | R3   | R2   | 301 WOLFF ST          | ESTRADA JOSE                 |                          | 301 WOLFF ST              | OXNARD CA        | 93033      |
| 203007022 | R3   | R2   | 315 WOLFF ST          | VASQUEZ OCTAVIO-ELVA         |                          | 1612 ALMANOR ST           | OXNARD CA        | 93030      |
| 203007023 | R3   | R2   | 317 WOLFF ST          | MENDEZ TRANSITO E-MELISSA TR |                          | 2313 OTTER CREEK LN       | OXNARD CA        | 93036-6267 |



## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |       |        |                    |                              |                            |                            |                  |            |
|-----------|-------|--------|--------------------|------------------------------|----------------------------|----------------------------|------------------|------------|
| 203007024 | R3    | R2     | 327 WOLFF ST       | KPACHAVI ELIZABETH           |                            | 327 WOLFF ST               | OXNARD, CA       | 93033      |
| 203007025 | R3    | R2     | 335 WOLFF ST       | KPACHAVI JEAN G              |                            | 17327 VENTURA BLVD #100    | ENCINO, CA       | 91316      |
| 203007026 | R3    | R2     | 345 WOLFF ST       | SHENOUDA ASHRAF K            | BOUTROS RENEE S            | 345 WOLFF ST               | OXNARD, CA       | 93033      |
| 203007027 | R3AH  | R2AH   | 1150 S C ST        | CERRI CELSO F TR ET AL       |                            | 470 W JUNIPER ST           | OXNARD CA        | 93033      |
| 203007028 | CPDAH | C2PDAH | 1132 S C ST        | BAZALDUA ASCENCION-MA C R    |                            | 162 E CHANNEL ISLAND BLVD  | OXNARD CA        | 93033      |
| 203007032 | CPD   | C2PD   | 230 W WOOLEY RD    | ROJAS ANGEL V-ANA M          |                            | 234 W WOOLEY RD            | OXNARD CA        | 93033      |
| 203007033 | CPD   | C2PD   | 234 W WOOLEY RD    | ROJAS ANGEL V-ANA M          |                            | 234 W WOOLEY RD            | OXNARD CA        | 93030-7444 |
| 203007036 | R3    | R2     | 227 WOLFF ST       | LUTHER HOMER G TR            |                            | 4337 GOLF COURSE DR        | WESTLAKE VILLAGE | 91362-4309 |
| 203007037 | CPD   | C2PD   | 1110 S C ST        | BARISH DOROTHY L EST ET AL   | ATTN LAURIE BARISH PEREIRA | PO BOX 241668              | LOS ANGELES, CA  | 90024      |
| 203007038 | CPD   | C2PD   | 236 W WOOLEY RD FL | PAYLESS 96 INC               |                            | 2129 SPYGLASS TR W         | OXNARD, CA       | 93036      |
| 203008001 | R3    | R2     | 344 WOLFF ST       | ROMERO FRANCISCO C-CONSUELO  |                            | 344 WOLFF ST               | OXNARD CA        | 93033-1614 |
| 203008002 | R3    | R2     | 336 WOLFF ST       | SALAS RAYMOND T-AMPARO V TR  |                            | 669 E CHANNEL ISLANDS BLVD | OXNARD CA        | 93033-4601 |
| 203008003 | R3    | R2     | 330 WOLFF ST       | GONZALEZ ADRIAN-HILDA G      |                            | 338 WOLFF ST               | OXNARD, CA       | 93033      |
| 203008004 | R3    | R2     | 318 WOLFF ST       | PLASCENCIA ALFREDO-Y TR      |                            | 1031 CORTE BARROSO         | CAMARILLO CA     | 93010-7438 |
| 203008005 | R3    | R2     | 312 WOLFF ST       | HERRERA RICHARD R            |                            | 312 WOLFF ST               | OXNARD, CA       | 93033      |
| 203008006 | R3    | R2     | 306 WOLFF ST       | SANDOVAL ALEJANDRO           | GONZALEZ YULIANA R         | 306 WOLFF ST               | OXNARD CA        | 93033      |
| 203008007 | R3    | R1     | 254 WOLFF ST       | AMARO JOSE E TR              |                            | 645 W CEDAR ST             | OXNARD, CA       | 93033      |
| 203008008 | R3    | R1     | 236 WOLFF ST       | LUTHER HOMER G SURV TR       |                            | 4337 GOLF COURSE DR        | WESTLAKE VILLAGE | 91362-4309 |
| 203008009 | R3    | R1     | 234 WOLFF ST       | LUTHER HOMER G TR            |                            | 4337 GOLF COURSE DR        | WESTLAKE VILLAGE | 91362-4309 |
| 203008010 | R3    | R1     | 232 WOLFF ST       | LUTHER HOMER G TR            |                            | 4337 GOLF COURSE DR        | WESTLAKE VILLAGE | 91362-4309 |
| 203008011 | R3    | R1     | 226 WOLFF ST       | SALAS RAYMOND T-AMPARO TR    |                            | 669 E CHANNEL ISLANDS BLVD | OXNARD CA        | 93033-4601 |
| 203008012 | R3    | R1     | 220 WOLFF ST       | SALAS AMPARO V               |                            | 669 E CHANNEL ISLANDS BLVD | OXNARD, CA       | 93033      |
| 203008013 | R3    | R2     | 216 WOLFF ST       | LUTHER HOMER G TR            |                            | 4337 GOLF COURSE DR        | WESTLAKE VILLAGE | 91362-4309 |
| 203008020 | R3    | C2     | 125 HILL ST APT 1  | VILLA SALVADOR               | ATTN CROSS ROADS           | 300 ESPLANADE DR #580      | OXNARD CA        | 93036      |
| 203008021 | R3    | R2     | 155 HILL ST        | HAKEN JIRI G TR              | VLACH LUDMILA SURV TR      | 6170 WORTH WAY             | CAMARILLO, CA    | 93012      |
| 203008022 | R3    | R2     | 203 HILL ST        | GONZALEZ SALVADOR-ANA L      |                            | 203 W HILL ST              | OXNARD CA        | 93033      |
| 203008023 | R3    | R2     | 211 HILL ST        | RAMIREZ GUILLERMO-TERESA TR  |                            | 2611 PYRITE PL             | OXNARD, CA       | 93030      |
| 203008028 | C1    | R2     | 1284 S C ST        | 309 HILL ST LLC              | ATTN W ALEX GLASSCOCK MGR  | 12220 COTHARIN RD          | MALIBU CA        | 90265-2146 |
| 203008029 | C1    | R2     | 1280 S C ST        | REYES JOSE-ROSA M            |                            | 4211 BROWNING DR           | OXNARD CA        | 93033-6715 |
| 203008030 | R3    | R2     | 1250 S C ST        | DOVE CHRISTIAN MINISTRIES    |                            | 241 W HILL ST              | OXNARD, CA       | 93033      |
| 203008031 | R3    | R2     | 1228 S C ST        | GARRUL LLC                   |                            | 1105 WALNUT DR             | OXNARD CA        | 93036      |
| 203008032 | R3    | R2     | 1224 S C ST        | COVARRUBIAS ARLENE           |                            | 1224 SOUTH C ST            | OXNARD CA        | 93030      |
| 203008033 | R3    | R2     | 1216 S C ST        | TELLEZ MICHAEL -GABRIELA     |                            | 1216 SOUTH C ST            | OXNARD CA        | 93033      |
| 203008038 | R3    | R1     | 241 HILL ST LND    | DOVE CHRISTIAN MINISTRIES    |                            | 241 W HILL ST              | OXNARD, CA       | 93033      |
| 203008039 | R3    | R1     | 215 HILL ST        | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA             | OXNARD CA        | 93030      |
| 203008040 | R3    | R2     | 152 WOLFF ST       | CH ASSEMBLY OF GOD OF OXNARD |                            | 154 WOLFF ST               | OXNARD CA        | 93033-1618 |
| 203010117 | RPD   | R1PD   | 955 CEDAR CT       | WALLACE BERT ET AL           |                            | 1800 NARROWS CT            | OXNARD CA        | 93035-3100 |
| 203010118 | RPD   | R1PD   | 950 CEDAR CT       | GREWAL RAJBINDER K           |                            | 353 W ESPLANADE DR         | OXNARD CA        | 93036-1234 |
| 203010119 | RPD   | R1PD   | 940 CEDAR CT       | MORSELLA MARIA TRUST         |                            | 839 KINGFISHER WAY         | OXNARD CA        | 93030      |
| 203010120 | RPD   | R1     | 930 CEDAR CT       | CURIEL TR                    | ATTN ROBERTO CURIEL TTEE   | 4537 HOLLISTER AV          | SANTA BARBARA CA | 93110      |
| 203010121 | RPD   | R1     | 920 CEDAR CT       | SMART ANGELA TR              |                            | 5255 BREAKWATER WAY        | OXNARD CA        | 93035-1804 |
| 203010122 | RPD   | R1     | 910 CEDAR CT       | LOPEZ TR                     | ATTN FERNANDO FIGUEROA TTE | 1256 W IRIS ST             | OXNARD CA        | 93033-3339 |
| 203010123 | RPD   | R1     | 900 CEDAR CT       | GARCIA RAUL-EMILIA           |                            | 2611 LILAC WALK            | OXNARD, CA       | 93030      |
| 203010124 | RPD   | R1PD   | 840 CEDAR CT APT D | 840 CEDAR COURT LLC          | ATTN PUZANT MEYMARIAN      | 5284 VANALDEN AV           | TARZANA, CA      | 91356      |
| 203010125 | RPD   | R1PD   | 830 CEDAR CT       | AVILA GABRIEL                | ATTN RUBEN AVILA           | 1400 W KAMALA ST           | OXNARD CA        | 93033-3311 |
| 203010126 | RPD   | R1PD   | 820 CEDAR CT       | MECAGNI GERALD E TR          |                            | 615 NORTH A ST             | OXNARD CA        | 93030      |
| 203010127 | RPD   | R1     | 800 CEDAR CT       | FOUR TERRACE LLC             | DEWAN KUNAL                | 225 SIMI VALLEY DR #940381 | SIMI VALLEY, CA  | 93094      |
| 203011207 | R3    | R2     | 416 HILL ST        | MCCARTHY LUKE M              |                            | 940 E SANTA CLARA ST #200  | VENTURA CA       | 93001      |
| 203011208 | R3    | R2     | 400 HILL ST        | MATA ANTHONY L MATA TR       |                            | 1714 VILLA AVE             | SANTA BARBARA CA | 93101-4655 |
| 203011209 | R3    | R2     | 1303 S C ST        | FLORES JOSE L-MARIA D C      |                            | 829 PALM DR                | OXNARD, CA       | 93030      |
| 203011210 | R3    | R2     | 1309 S C ST        | MENDOZA ALEJANDRO M-LUZ E    |                            | 113 N F STREET             | OXNARD CA        | 93030      |
| 203011247 | R3    | R2     | 520 HILL ST        | MASUDA EUGENE A TR           |                            | PO BOX 0069                | MOORPARK, CA     | 93020      |

## Exhibit A Consistency Zone Code Changes

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|           |    |    |                         |                              |                            |                         |                   |            |
|-----------|----|----|-------------------------|------------------------------|----------------------------|-------------------------|-------------------|------------|
| 203011248 | R3 | R2 | 508 HILL ST             | HAGGERTY JOHN J SURV TR      | HAGGERTY JOHN TAX EXCL TR  | 910 ESTRELLA DR         | SANTA BARBARA, CA | 93110      |
| 203011249 | R3 | R2 | 450 HILL ST APT 1       | HAGGERTY JOHN J SURV TR      | HAGGERTY JOHN TAX EXCL TR  | 910 ESTRELLA DR         | SANTA BARBARA, CA | 93110      |
| 203011251 | C1 | R2 | 1351 S C ST             | CH NEW PROGRESSIVE CHRISTIAN | MISSIONARY BAPTIST         | 3670 SOUTH G ST         | OXNARD CA         | 93033      |
| 203011252 | R3 | R2 | 1315 S C ST             | C STREET PARTNERS            | ATTN BLAKE-WADE REALTY     | 1300 EASTMAN AVE #202   | VENTURA, CA       | 93003      |
| 203011254 | R3 | R2 | 440 HILL ST             | GARCIA JOSE R-MARIA B        |                            | 2487 IVORY WAY          | OXNARD, CA        | 93036      |
| 203012005 | R3 | R2 | 310 HILL ST APT 20      | 310 HILL STREET LLC          |                            | 1220 COTHARIN RD        | MALIBU CA         | 90265      |
| 203012006 | R3 | R2 | 1301 BENTON WAY         | PIMENTEL JUAN C - ELODIA     |                            | 215 COMSTOCK DR         | VENTURA CA        | 93001-1535 |
| 203012007 | R3 | R2 | 1311 BENTON WAY         | YOBE TAMAM TR                |                            | 325 SAN FRANCISCO AVE   | VENTURA CA        | 93004-1176 |
| 203012008 | R3 | R2 | 1321 BENTON WAY         | FLORES HENRY                 |                            | 4954 MARLIN WAY         | OXNARD CA         | 93035-2829 |
| 203012009 | R3 | R2 | 1331 BENTON WAY         | MURILLO EDUARDO-ALICIA       |                            | 1952 KELTIC LODGE DR    | OXNARD CA         | 93036-6305 |
| 203012010 | R3 | R2 | 1341 BENTON WAY         | BALDERRAMA EDWARD            |                            | 1688 SUMMERFIELD ST     | CAMARILLO, CA     | 93012      |
| 203012012 | R3 | R2 | 210 HILL ST RUB         | JBGR INVESTMENTS LLC         | ATTN JOSE GARCIA           | 1105 WALNUT DR          | OXNARD, CA        | 93036      |
| 203012014 | C2 | R2 | 138 HILL ST             | CH SEVENTH DAY ADV OF SO CAL | ATTN OXNARD CHURCH         | PO BOX 969              | GLENDALE CA       | 91209-0969 |
| 203012033 | R3 | R2 | 1340 BENTON WAY         | ALMAY TR                     | ATTN ALEX PAPADOPOULOS TTE | 4723 PARK JACARANDA     | CALABASAS, CA     | 91302      |
| 203012034 | R3 | R2 | 1330 BENTON WAY         | CECENA RAFAEL G-LINDA TR     |                            | 2204 PEBBLE BEACH TL    | OXNARD CA         | 93036-7707 |
| 203012035 | R3 | R2 | 1320 BENTON WAY         | MORSELLA MARIA TR            |                            | 839 KINGFISHER WAY      | OXNARD CA         | 93030      |
| 203012036 | R3 | R2 | 1310 BENTON WAY         | CECENA RAFAEL G-LINDA TR     |                            | 1864 TEAL CLUB RD       | OXNARD CA         | 93030      |
| 203012037 | R3 | R2 | 1300 BENTON WAY         | MORAGA ROBERT V-BERTHA B TR  |                            | 2208 FIRESTONE CT       | OXNARD, CA        | 93036      |
| 203012040 | R3 | R2 | 135 W BIRCH ST          | CH SEVENTH-DAY ADV OF SO CAL | ATTN OXNARD CHURCH         | PO BOX 969              | GLENDALE CA       | 91209-0969 |
| 203012047 | R3 | R2 | 1354 S C ST             | CH THE UNIVERSAL             |                            | 247 WALNUT ST           | NEWARK NJ         | 07105      |
| 203013302 | R2 | R3 | 1445 SAVIERS RD         | MC MULLEN & SON RENTAL PROP  |                            | 10 EASTABAN DR          | CAMARILLO CA      | 93010      |
| 203013303 | R2 | R3 | 1501 SAVIERS RD         | VALADEZ JOEL-MARIA E         |                            | 1458 EDMONT DR          | CAMARILLO, CA     | 93010      |
| 203013304 | R2 | R3 | 1511 SAVIERS RD         | RAMIREZ RUBEN J-MARIA C      | RAMIREZ OFELIA J           | 1511 S SAVIERS RD       | OXNARD CA         | 93030      |
| 203013305 | R2 | R3 | 1521 SAVIERS RD         | URANGO KEVIN I TR            |                            | 11019 VASARI CT         | LAS VEGAS NV      | 89144      |
| 203013306 | R2 | R3 | 1531 SAVIERS RD         | RIVERS LOLA MAE SURV TR      | ATTN WEST RIVERS           | PO BOX 25416            | PRESCOTT VALLEY   | 86312-5416 |
| 203013318 | R2 | R3 | 1403 SAVIERS RD         | SAMANIEGO JUAN C-CARMEN TR   |                            | 1900 ARLENE AVE         | OXNARD CA         | 93036-2705 |
| 203013319 | R2 | R3 | 1415 SAVIERS RD         | DANIEL MARGARET T TR         |                            | 1141 GLENWOOD DR        | OXNARD, CA        | 93030      |
| 203013320 | R2 | R3 | 1425 SAVIERS RD         | RAMIREZ FLORENTINO-MARIA TR  |                            | 1425 SAVIERS RD         | OXNARD, CA        | 93033      |
| 203013321 | R2 | R3 | 1435 SAVIERS RD         | RIOS JAVIER JR-AILEEN ET AL  |                            | 1437-37 SAVIERS RD      | OXNARD, CA        | 93033      |
| 203015036 | R2 | CR | 1611 S J ST             | OXNARD SCHOOL DISTRICT       | MC KINNA SCHOOL            | 1055 SOUTH C ST         | OXNARD CA         | 93030      |
| 203026201 | R3 | R2 | 605 W KAMALA ST         | PEREZ ROSALINDA G EXEMPT TR  |                            | 1206 CENTENIAL AVE      | CAMARILLO, CA     | 93010      |
| 203026212 | R3 | R2 | 743 W KAMALA ST         | MEZA JOSE W                  |                            | 743 W KAMALA ST         | OXNARD, CA        | 93033      |
| 203026213 | R1 | R2 | 736 W JUNIPER ST        | RODRIGUEZ ANA ET AL          |                            | 736 W JUNIPER ST        | OXNARD, CA        | 93033      |
| 203026214 | R1 | R2 | 726 W JUNIPER ST        | RAMIREZ-ALVAREZ BLANCA L     |                            | 4611 BOSTON WAY         | OXNARD CA         | 93033-7438 |
| 203027501 | R3 | R2 | 403 W KAMALA ST         | VASQUEZ ELEAZAR-TERESA       |                            | 4644 ELEANOR DR         | CARPINTERIA CA    | 93013-1724 |
| 203027514 | R3 | R2 | 535 W KAMALA ST         | COSTA DEL BLANCO LLC         | ATTN MARLON D MOSS         | PO BOX 7631             | OXNARD CA         | 93031-7631 |
| 203027515 | R1 | R2 | 516 W JUNIPER ST        | ACOSTA PAUL J-LYDIA          |                            | 516 W JUNIPER ST        | OXNARD CA         | 93033      |
| 203027516 | R1 | R2 | 506 W JUNIPER ST        | TOWNSEND HOUSTON W-THELMA A  |                            | 506 W JUNIPER ST        | OXNARD CA         | 93033-3415 |
| 203027517 | R1 | R2 | 470 W JUNIPER ST        | CUCATTO FRANK R-MARY TR      |                            | 470 W JUNIPER           | OXNARD CA         | 93033      |
| 203027518 | R1 | R2 | 460 W JUNIPER ST        | ROMERO NICHOLAS R            |                            | 1701 BROOKSIDE AVE      | OXNARD CA         | 93035-3318 |
| 203027519 | R1 | R2 | 448 W JUNIPER ST        | GUERRA LAURETTA D TR         |                            | 448 W JUNIPER ST        | OXNARD, CA        | 93033      |
| 203027520 | R1 | R2 | 434 W JUNIPER ST        | BETANCOURT JOE A ET AL       |                            | 434 W JUNIPER ST        | OXNARD CA         | 93033-3417 |
| 203027521 | R1 | R2 | 424 W JUNIPER ST        | QUIROZ JOSE J                |                            | 424 W JUNIPER ST        | OXNARD CA         | 93033      |
| 203027522 | R1 | R2 | 414 W JUNIPER ST        | QUIROZ MARIA E R             |                            | 414 W JUNIPER           | OXNARD CA         | 93030      |
| 203027523 | R1 | R2 | 404 W JUNIPER ST        | LOPEZ RAFAEL D ET AL         |                            | 404 W JUNIPER ST        | OXNARD, CA        | 93033      |
| 203028003 | R2 | CR | 634 W KAMALA ST         | OXNARD SCHOOL DISTRICT       | KAMALA SCHOOL              | 1055 SOUTH C ST         | OXNARD CA         | 93030      |
| 203029214 | R2 | CR | 2243 SAVIERS RD         | ARCHDIOCESE OF LOS ANGELES   | ATTN REAL ESTATE DEPT      | 3424 WILSHIRE BLVD FL 4 | LOS ANGELES CA    | 90010-2263 |
| 203029225 | R3 | R2 | 164 W JUNIPER ST APT 19 | 161 W JUNIPER ASSOCIATES LLC |                            | 3881 RAMBLA ORIENTA     | MALIBU CA         | 90265      |
| 203029228 | R2 | CR | 2121 SAVIERS RD RUB     | ARCHDIOCESE OF LOS ANGELES   | ATTN REAL ESTATE DEPT      | 3424 WILSHIRE BLVD FL 4 | LOS ANGELES CA    | 90010-2263 |
| 203029230 | CO | C2 | 2055 SAVIERS RD         | BARKAI EHUD                  |                            | PO BOX 1980             | AGOURA HILLS CA   | 91376      |
| 203029233 | CO | C2 | 2045 SAVIERS RD STE 9   | BUTEL AMIR TR                |                            | 403 MEDEA CREEK LN      | OAK PARK, CA      | 91377      |
| 203029234 | CO | C2 | 2051 SAVIERS RD         | HOANG CHRISTOPHER V-ANNIE TR |                            | 2051 S SAVIERS RD       | OXNARD CA         | 93033      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                        |                               |                           |                             |                   |            |
|-----------|------|------|------------------------|-------------------------------|---------------------------|-----------------------------|-------------------|------------|
| 203030301 | R1   | R2   | 526 W JUNIPER ST       | MAGANA SALVADOR ET AL         |                           | 526 W JUNIPER ST            | OXNARD CA         | 93033-3415 |
| 203030302 | R1   | R2   | 2100 S E ST            | AYALA JAIME                   |                           | 2100 SOUTH E ST             | OXNARD, CA        | 93033      |
| 203030801 | R1   | R2   | 2101 S E ST            | GARCIA MELCHOR N              |                           | 2101 SOUTH E ST             | OXNARD CA         | 93033      |
| 203030802 | R1   | R2   | 612 W JUNIPER ST       | BENAVIDES HECTOR-MARY C       |                           | 612 W JUNIPER ST            | OXNARD CA         | 93033-3413 |
| 203030803 | R1   | R2   | 622 W JUNIPER ST       | MARTIN NICHOLAS G-DOROTHY TR  |                           | 622 W JUNIPER ST            | OXNARD, CA        | 93033      |
| 203030804 | R1   | R2   | 632 W JUNIPER ST       | ZACARIAS JOSE A-MARIA D       |                           | 632 W JUNIPER ST            | OXNARD CA         | 93033-3413 |
| 203030805 | R1   | R2   | 640 W JUNIPER ST       | OHERN DONALD P                |                           | 640 WEST JUNIPER ST         | OXNARD, CA        | 93033      |
| 203030806 | R1   | R2   | 650 W JUNIPER ST       | GUERRERO LUIS-ROSA            |                           | 650 W JUNIPER ST            | OXNARD CA         | 93033-3413 |
| 203030807 | R1   | R2   | 700 W JUNIPER ST       | PEACOCK TRUST                 |                           | 261 PACIFIC AV              | REDWOOD CITY CA   | 94063-3330 |
| 203030808 | R1   | R2   | 708 W JUNIPER ST       | BEARDSHEAR PAUL F 1988 TR     |                           | 152 SOUTH E ST              | OXNARD CA         | 93030      |
| 203030809 | R1   | R2   | 718 W JUNIPER ST       | DELGADO ALBERTO-FLORENTINA G  |                           | 718 W JUNIPER ST            | OXNARD CA         | 93033      |
| 203032003 | R2   | CR   | 2336 S C ST            | ARCHDIOCESE OF LOS ANGELES    | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4     | LOS ANGELES CA    | 90010-2263 |
| 203032015 | R1   | CR   | 2541 S C ST            | CH CATHOLIC ROMAN             | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4     | LOS ANGELES, CA   | 90010      |
| 203032016 | R1   | CR   | 2421 S C ST            | CH ROMAN CATHOLIC ARCH L A    | ATTN REAL ESTATE DEPT     | 3424 WILSHIRE BLVD FL 4     | LOS ANGELES CA    | 90010-2263 |
| 203032018 | CPD  | C2PD | 325 W CHANNEL ISLANDS  | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032019 | CPD  | C2PD | 2831 SAVIERS RD RUB    | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032026 | CPD  | C2PD | 2400 S C ST            | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032031 | CPD  | C2PD |                        | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032035 | NONE | C2   | SAVIERS RD             | CENTERPOINT MALL LLC          |                           | 9200 W SUNSET BLVD #9       | WEST HOLLYWOOD    | 900693502  |
| 203032037 | CPD  | C2PD | W CHANNEL ISLANDS BLVD | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032043 | CPD  | C2PD | 2701 SAVIERS RD FL     | CENTERPOINT MALL LLC LESSOR   | WALMART STORES INC LESSEE | 9200 W SUNSET BLVD PH9      | WEST HOLLYWOOD    | 90069      |
| 203032046 | CPD  | C2PD | SAVIERS RD             | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032048 | CPD  | C2PD | 201 W CHANNEL ISLANDS  | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032050 | CPD  | C2PD | 2500 S C ST            | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032051 | CPD  | C2PD | 150 COACH C LN         | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032052 | CPD  | C2PD |                        | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032055 | CPD  | C2PD | 2411 SAVIERS RD RUB    | CENTERPOINT MALL LLC LESSOR   | J C PENNEY CO LESSEE      | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032057 | CPD  | C2PD | 2801 SAVIERS RD        | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032058 | NONE | C2   | 2651 SAVIERS RD        | CENTERPOINT MALL LLC          |                           | 9200 W SUNSET BLVD #9       | WEST HOLLYWOOD    | 900693502  |
| 203032059 | CPD  | C2PD | SAVIERS RD             | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032060 | CPD  | C2PD | SAVIERS RD             | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203032061 | CPD  | C2PD | SAVIERS RD             | CENTERPOINT MALL LLC          |                           | 9200 SUNSET BL PH9          | WEST HOLLYWOOD    | 90069      |
| 203033318 | R3   | R1   | 440 W CHANNEL ISLANDS  | HANSON FRED W-NANCY W TR      |                           | 4708 E VINEYARD AVE #D      | OXNARD CA         | 93036-0903 |
| 203033340 | RPD  | R1   | 520 W CHANNEL ISLANDS  | PALMS ASSOCIATES LLC          |                           | 11845 W OLYMPIC BLVD #1125V | LOS ANGELES, CA   | 90064      |
| 203033341 | R3   | R1   | 640 W CHANNEL ISLANDS  | JOHN C CHIU FAMILY LP-I       |                           | 1001 NEWBURY RD             | NEWBURY PARK CA   | 91320      |
| 203033342 | RPD  | R1   | 600 W CHANNEL ISLANDS  | GEMINI APTS LLC               |                           | 567 W CHANNEL ISL BL #678   | OXNARD CA         | 93041      |
| 203033343 | RPD  | R1   | 560 W CHANNEL ISLANDS  | GEMINI APTS LLC               |                           | 567 W CHANNEL ISL BL #678   | OXNARD CA         | 93041      |
| 203033344 | RPD  | R1   | 540 W CHANNEL ISLANDS  | GEMINI APTS LLC               |                           | 567 W CHANNEL ISL BL #678   | PORT HUENEME CA   | 93041      |
| 203033401 | RPD  | R4   | 561 W CHANNEL ISLANDS  | MARQUEZ ROMELIA M SURV TR     | MARQUEZ ROMELIA M MARITAL | 4110 DALLAS DR              | OXNARD, CA        | 93033      |
| 203033402 | RPD  | R4   | 551 W CHANNEL ISLANDS  | VOLKMER GUNTER E-INGRID TRUST |                           | 300 ESPLANADE DR #580       | OXNARD, CA        | 93036      |
| 203033403 | RPD  | R4   | 541 W CHANNEL ISLANDS  | CABALLERO NICOLAS H-ANA R TR  |                           | PO BOX 2221                 | PORT HUENEME CA   | 93044      |
| 203033404 | RPD  | R4   | 531 W CHANNEL ISLANDS  | NEILSON ROY B TR              |                           | 1237 S VICTORIA #442        | OXNARD CA         | 93035      |
| 203033405 | RPD  | R4   | 521 W CHANNEL ISLANDS  | NICHOLSON GROUP LLC           |                           | 1187 COAST VILLAGE RD STE 1 | SANTA BARBARA, CA | 93108      |
| 203033406 | RPD  | R4   | 511 W CHANNEL ISLANDS  | NICHOLSON GROUP LLC           |                           | 1187 COAST VILLAGE RD STE 1 | SANTA BARBARA, CA | 93108      |
| 203033416 | R3   | R4   | 441 W CHANNEL ISLANDS  | MEDINA CRISANTO               |                           | 1521 JASON PL               | OXNARD, CA        | 93033      |
| 203033420 | R3   | R4   | 461 W CHANNEL ISLANDS  | ZIMMER JAMES A TR EST         | ATTN ALEC S CAST CPA      | 1901 AVE OF THE STARS #900  | LOS ANGELES, CA   | 90067      |
| 203034101 | R1   | R2   | 761 LINDEN DR          | VALENCIA SERGIO A-ROSA M      |                           | 761 LINDEN DR               | OXNARD CA         | 93033-4416 |
| 203034102 | R1   | R2   | 751 LINDEN DR          | RUIZ ALBERTO-MARIA E          |                           | 751 LINDEN DR               | OXNARD CA         | 93033-4416 |
| 203034103 | R1   | R2   | 741 LINDEN DR          | LIM SHU YU                    | RADILLO JORGE             | 741 LINDEN DR               | OXNARD CA         | 93033      |
| 203034104 | R1   | R2   | 731 LINDEN DR          | MENDEZ EPIFANIO-ANNA MARIE    |                           | 731 LINDEN DR               | OXNARD CA         | 93033-4416 |
| 203034105 | R1   | R2   | 721 LINDEN DR          | SACOLLES RONALD C-TERESA      |                           | 721 LINDEN DR               | OXNARD CA         | 93033-4416 |
| 203034106 | R1   | R2   | 711 LINDEN DR          | COVARRUBIAS VERONICA L        |                           | 711 LINDEN DR               | OXNARD, CA        | 93033      |

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|-----------|------|----|-----------------------|-----------------------------|-------------------------|------------------------------|--------------------|------------|
| 203034107 | R1   | R2 | 705 LINDEN DR         | LEON MARGARITO-EVELIA TR    |                         | 3100 BUTLER AV               | LOS ANGELES CA     | 90066      |
| 203034108 | R1   | R2 | 665 LINDEN DR         | ZAVALA ARACELI              |                         | 665 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034109 | R1   | R2 | 655 LINDEN DR         | KENNEDY JOSEPH-ELIZABETH TR |                         | 655 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034110 | R1   | R2 | 651 LINDEN DR         | ZAMORA ENRIQUE-JEANNETTE L  |                         | 651 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034111 | R1   | R2 | 641 LINDEN DR         | AJR CAPITAL LLC             |                         | 15233 VENTURA BL #705        | SHERMAN OAKS CA    | 91403      |
| 203034112 | R1   | R2 | 631 LINDEN DR         | RENTERIA MARCOS-SILVIA      |                         | 631 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034113 | R1   | R2 | 621 LINDEN DR         | AMAYA WILFRIDO              | OCHOA RUTH              | 621 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034114 | R1   | R2 | 615 LINDEN DR         | MORALES RAYMOND M-NORMA L   |                         | 615 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034115 | R1   | R2 | 605 LINDEN DR         | AGUILAR NORMA B             |                         | 217 GORDON AVE               | SYRACUSE NY        | 13211      |
| 203034116 | R1   | R2 | 601 LINDEN DR         | CANCHOLA MARIA E            |                         | 601 LINDEN DR                | OXNARD CA          | 93033-4418 |
| 203034117 | R1   | R2 | 555 LINDEN DR         | INES VINCENT H-MARY E       |                         | 555 LINDEN DR                | OXNARD CA          | 93033-4420 |
| 203034118 | R1   | R2 | 551 LINDEN DR         | BERUMEN ALFREDO TR          |                         | 551 LINDEN DR                | OXNARD CA          | 93033-4420 |
| 203034119 | R1   | R2 | 541 LINDEN DR         | AMBRIZ JOEL-MARIA C         |                         | 541 LINDEN DR                | OXNARD CA          | 93033-4420 |
| 203034301 | R2   | R4 | 550 LINDEN DR         | NEWMAN KELCEY L             |                         | 550 LINDEN DR                | OXNARD CA          | 93033-4421 |
| 203034302 | R2   | R4 | 540 LINDEN DR         | GARCIA FRANCES B*           | BRIZUELA RECHELLE G     | 1031 JUNEWOOD CT             | OXNARD CA          | 93030-3440 |
| 203034303 | R2   | R4 | 530 LINDEN DR         | GUZMAN MARIA C              |                         | 316 E CEDAR ST               | OXNARD CA          | 93033      |
| 203034304 | RPD  | R4 | 520 LINDEN DR APT 6   | NICHOLSON GROUP LLC         |                         | 1187 COAST VILLAGE RD #1     | SANTA BARBARA CA   | 93108      |
| 203034305 | RPD  | R4 | 510 LINDEN DR APT 7   | NICHOLSON GROUP LLC         | ATTN GARY NICHOLSON     | 1187 COAST VILL RD 1 PMB 529 | SANTA BARBARA CA   | 93108      |
| 203034312 | R3PD | R4 | 2701 S C ST LND       | CHRISTIAN JAMES-PATRICIA TR |                         | 2102 E HILLCREST DR          | THOUSAND OAKS CA   | 91362-2623 |
| 203034313 | RPD  | R4 | 450 LINDEN DR         | NICHOLSON GROUP LLC         | ATTN GARY NICHOLSON     | 1187 COAST VILL RD 1 PMB 529 | SANTA BARBARA CA   | 93108      |
| 203034314 | RPD  | R4 | 410 LINDEN DR         | MC PHERSON RUTH TRUST       |                         | PO BOX 6484                  | VENTURA CA         | 93006-6484 |
| 203034315 | RPD  | R4 | 430 LINDEN DR LND     | CROCKER THOMAS-CHARLOTTE TR |                         | 970 S PETIT AVE D2           | VENTURA, CA        | 93004      |
| 203034401 | R1   | R2 | 760 LINDEN DR         | MENDEZ ROSALBA A ET AL      |                         | 760 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034402 | R1   | R2 | 750 LINDEN DR         | LOPEZ JOSE D-ESTHER         |                         | 750 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034403 | R1   | R2 | 740 LINDEN DR         | ADRIAN JOSE A*-CELIA E*     | ADRIAN MARIANA          | 740 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034404 | R1   | R2 | 730 LINDEN DR         | VICUNA EDWARD F             |                         | 730 LINDEN DR                | OXNARD CA          | 93033-4417 |
| 203034405 | R1   | R2 | 720 LINDEN DR         | VILLA TERESA                |                         | 720 LINDEN DR                | OXNARD CA          | 93033-4417 |
| 203034406 | R1   | R2 | 710 LINDEN DR         | LEDESMA-SALDANA LETICIA     |                         | 710 LINDEN DR                | OXNARD CA          | 93033-4417 |
| 203034407 | R1   | R2 | 700 LINDEN DR         | PENUELAS DAVID              |                         | 700 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034408 | R1   | R2 | 660 LINDEN DR         | ZAVALA EVARARDO-ROSA        |                         | 660 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034409 | R1   | R2 | 650 LINDEN DR         | GOMEZ JUAN L                |                         | 650 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034410 | R1   | R2 | 640 LINDEN DR         | AMEZCUA JESUS L ET AL       |                         | 640 LINDEN DR                | OXNARD CA          | 93033-4419 |
| 203034411 | R1   | R2 | 630 LINDEN DR         | HINOJOSA PROPERTIES INC     |                         | 8300 EDISON RD               | BAKERSFIELD CA     | 93307      |
| 203034412 | R1   | R2 | 620 LINDEN DR         | VELASCO VEN AUGUSTUS        |                         | 620 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034413 | R1   | R2 | 610 LINDEN DR         | GONZALEZ SONIA ET AL        |                         | 610 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034414 | R1   | R2 | 604 LINDEN DR         | PONCE DANIEL                | REYES YULIANA M         | 604 LINDEN DR                | OXNARD, CA         | 93033      |
| 203034415 | R3   | R4 | 605 W CHANNEL ISLANDS | MUNOZ RUBEN-MARIA TR        |                         | 3004 DOVE CANYON DR          | OXNARD CA          | 93036-6310 |
| 203034416 | R3   | R4 | 611 W CHANNEL ISLANDS | MUNOZ RUBEN-MARIA TR        |                         | 3004 DOVE CANYON DR          | OXNARD CA          | 93036-6310 |
| 203034417 | R3   | R4 | 621 W CHANNEL ISLANDS | COSTA DEL AZUR LLC          |                         | 548 GLENWOOD DR              | OXNARD CA          | 93030-4029 |
| 203034418 | R3   | R4 | 631 W CHANNEL ISLANDS | KRAUT TED                   |                         | 1054 COVE ST                 | VENTURA CA         | 93001      |
| 203034419 | R3   | R4 | 641 W CHANNEL ISLANDS | P-D ASSETS LLC              |                         | 1825 W OXNARD BLVD #17       | OXNARD, CA         | 93030      |
| 203034420 | R3   | R4 | 651 W CHANNEL ISLANDS | 651 C I LLC                 |                         | PO BOX 261                   | PORT HUENEME, CA   | 93044      |
| 203034421 | R3   | R4 | 701 W CHANNEL ISLANDS | VILLARRUEL REFUGIO          |                         | 824 PIVOT POINT WAY          | OXNARD CA          | 93035-1558 |
| 203034422 | R3   | R4 | 711 W CHANNEL ISLANDS | COMERFORD PAT ET AL         |                         | 1251 21ST ST                 | SANTA MONICA, CA   | 90404      |
| 203034423 | R3   | R4 | 721 W CHANNEL ISLANDS | REINA DE LOS ROSAS LLC      | ATTN MARLON D MOSS      | PO BOX 7631                  | OXNARD, CA         | 93031      |
| 203034424 | R3   | R4 | 731 W CHANNEL ISLANDS | RODRIGUEZ DIONISIO-CATALINA |                         | 2600 STERN LN                | OXNARD CA          | 93035-1758 |
| 203034425 | R3   | R4 | 741 W CHANNEL ISLANDS | LINDSEY KINGSTON-ELVA TRUST |                         | 3113 BROOKWOOD LN            | OXNARD, CA         | 93036      |
| 203034426 | R3   | R4 | 751 W CHANNEL ISLANDS | COSTA DEL ORO LLC           |                         | 548 GLENWOOD DR              | OXNARD, CA         | 93030      |
| 204002025 | M1   | C2 | 1146 S OXNARD BLVD    | LUCAS LI-CHEN TR LESSOR     | LAD PRAVIN-JYOTI LESSEE | 1156 S OXNARD BL             | OXNARD, CA         | 93030      |
| 204003011 | NONE | C2 | 1301 COMMERCIAL AVE # | VISTA DEL CAMPO CORP        |                         | 814 O CONNOR WAY             | SAN LUIS OBISPO CA | 93405      |
| 204003012 | M1   | C2 | 1311 COMMERCIAL AVE   | SERRATA MICHAEL E-LYDIA N   |                         | 2437 LOBELIA DR              | OXNARD CA          | 93036      |
| 204003013 | M1   | C2 | 1400 S OXNARD BLVD    | RAZIEL LLC                  |                         | 1418 S CRESCENT HEIGHTS BL   | LOS ANGELES CA     | 90035      |

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| 204003014 | M1     | C2   | S OXNARD BLVD          | RAZIEL LLC                   |                            | 1418 S CRESENT HEIGHTS BL    | LOS ANGELES, CA   | 90035      |
| 204003015 | M1     | C2   | 1340 S OXNARD BLVD     | CONLEY SUSAN M TR            |                            | 1259 TICO RD                 | OJAI CA           | 93023-3826 |
| 204003016 | M1     | C2   | 1304 S OXNARD BLVD LND | PARGA JAIME                  |                            | 151 BELLAFONTE CT            | CAMARILLO, CA     | 93012      |
| 204003017 | M1     | C2   | E WOOLEY RD            | EPN MANAGEMENT LLC           | ATTN CARLOS PEREZ-RULFO    | 20 VALLEY VISTA DR           | CAMARILLO, CA     | 93010      |
| 204003018 | M1     | C2   | 1290 S OXNARD BLVD     | EPN MANAGEMENT LLC           | ATTN CARLOS PEREZ-RULFO    | 20 VALLEY VISTA DR           | CAMARILLO, CA     | 93010      |
| 204003019 | M1     | C2   | 1280 S OXNARD BLVD     | PASTORES PROPERTIES LLC      |                            | 1280 S OXNARD BL             | OXNARD, CA        | 93030      |
| 204004213 | M1     | C2   | 1560 S OXNARD BLVD     | HILL WYATT JR-EUNICE K TR    |                            | 566 PEARSON RD               | PORT HUENEME CA   | 93041-2223 |
| 204004214 | M1     | C2   | 1540 S OXNARD BLVD     | BARBER INVESTMENT GROUP LLC  | ATTN JOHNNIE L BARBER II   | 25 CARRIAGE SQUARE           | OXNARD CA         | 93030      |
| 204004215 | M1     | C2   | 1530 S OXNARD BLVD     | RMI HOLDINGS INC             | ATTN MARGARET INNOCENTI    | 205 W BRUCKER RD             | OXNARD CA         | 93033      |
| 204004218 | M1     | C2   | S OXNARD BLVD          | CECENA ALDO                  |                            | 1792 TEAL CLUB RD            | OXNARD, CA        | 93030      |
| 204004219 | M1     | C2   | 1450 S OXNARD BLVD     | CECENA ALDO                  |                            | 1792 TEAL CLUB RD            | OXNARD CA         | 93030      |
| 204004220 | M1     | C2   | 1440 S OXNARD BLVD     | KARLSEN ERICK D-SUSANNA M TR |                            | 5335 WAVECREST WY            | OXNARD CA         | 93035-1846 |
| 204004221 | M1     | C2   | 1430 S OXNARD BLVD     | KARLSEN ERICK D-SUSANNA M TR |                            | 5335 WAVECREST WAY           | OXNARD, CA        | 93035      |
| 204004222 | M1     | C2   | 1420 S OXNARD BLVD     | ONEIL LAURETTE D             |                            | 1420 S OXNARD BLVD           | OXNARD, CA        | 93030      |
| 204005201 | M1     | C2   | 1610 S OXNARD BLVD     | VALENZUELA CEASAR - MARIA TR |                            | 10206 PRINCIPE PL            | CAMARILLO CA      | 93012-8830 |
| 204005205 | NONE   | C2   | 1651 PINE ST           | ALGER PROPERTIES LP          |                            | PO BOX 2872                  | CAMARILLO CA      | 93011-2872 |
| 204005206 | M1     | C2   | 1622 S OXNARD BLVD     | VALENZUELA CESAR-MARIA TR    |                            | 10206 PRINCIPE PL            | CAMARILLO CA      | 93012-8830 |
| 204006002 | CMPD   | C2   | 1211 S OXNARD BLVD     | EASTWOOD JUANITA L SURV TR   | EASTWOOD JUANITA L EXEM TR | 346 RODERICK AVE             | OXNARD CA         | 93030      |
| 204006003 | CMPDAH | C2AH | 1225 S OXNARD BLVD     | CARR ARRETTA D TR A          | CARR ARRETTA D TR B        | 941 FAWNGLN PL               | NEWBURY PARK, CA  | 91320      |
| 204006004 | CMPDAH | C2AH | 1247 S OXNARD BLVD MTR | AGUILERA SENAIDA B           |                            | 1243 S OXNARD BL             | OXNARD, CA        | 93030      |
| 204006006 | CMPD   | C2   | 1275 S OXNARD BLVD     | LOPEZ JUAN J                 | MARQUEZ JAVIER C           | 3021 PAULA ST                | OXNARD CA         | 93033-5432 |
| 204006007 | CMPD   | C2   | 1281 S OXNARD BLVD     | SOMCHID LAMNGEUN             | THALANGSY MONETHALY        | 825 ROSA LINDA DR            | OXNARD CA         | 93030      |
| 204006012 | CMPDAH | C2AH | 1251 S OXNARD BLVD     | CARR ARRETTA D TR B          | CARR ARRETTA D TR C        | PO BOX 6211                  | OXNARD, CA        | 93031      |
| 204006013 | CMPDAH | C2AH | 1263 S OXNARD BLVD APT | CARR ARRETTA D TR B          | CARR ARRETTA D TR C        | 941 FAWNGLN                  | NEWBURY PARK CA   | 91320      |
| 204006019 | CMPD   | C2   | 1260 SAVIERS RD        | FAIRGROW LLC                 |                            | 826 S LA BREA AV             | INGLEWOOD CA      | 90301      |
| 204006026 | CMPD   | C2   | 1119 S OXNARD BLVD     | CARR ARRETTA D TR A          | CARR ARRETTA D TR B        | 941 FAWNGLN PL               | NEWBURY PARK CA   | 91320-5513 |
| 204006027 | CMPD   | C2   | 1200 SAVIERS RD        | OXNARD BUSINESS PARK LTD     |                            | 3645 SAVIERS RD #3           | OXNARD CA         | 93033      |
| 204006028 | CMPD   | C2   | 1274 SAVIERS RD        | ESCALERA FAMILY INC          | ATTN JORGE ESCALERA JR     | 641 W ERICA PL               | OXNARD, CA        | 93036      |
| 204007122 | CMPD   | C2   | 1313 S OXNARD BLVD     | MAJCO INC                    |                            | 809 CALLE PLANO              | CAMARILLO CA      | 93012      |
| 204008136 | C1     | R1   | 1532 SAVIERS RD        | LO PIANO CHARLES P-ANNA      |                            | 7825 EL DORADO ST            | VENTURA CA        | 93004-1137 |
| 204008137 | RPD    | R1   | 1510 SAVIERS RD        | SANCHEZ JOSE                 | SANCHEZ MARIA              | 4535 PARKVALE CT             | STOCKTON CA       | 95210      |
| 204008238 | COPD   | R1PD | 1630 SAVIERS RD        | CH NAZARENE OF OXNARD        |                            | 1630 SAVIERS RD              | OXNARD CA         | 93033-3613 |
| 204008301 | R1     | R3   | 271 E FIR AVE          | CH JESUS CHRIST LDS          | ATTN TAX ADMIN             | 50 E NORTH TEMPLE ST 22ND FL | SALT LAKE CITY UT | 84150-3620 |
| 204008302 | R1     | R3   | 261 E FIR AVE          | GILLAM JOHN P                |                            | 2030 PLATFORM PL             | OXNARD CA         | 93035-1737 |
| 204008303 | R1     | R3   | 255 E FIR AVE          | ARREOLA CARLOS-MARIA L       |                            | 255 E FIR ST                 | OXNARD CA         | 93030      |
| 204008304 | R1     | R3   | 247 E FIR AVE          | CARRANZA JUAN M R            | ALARCON MARIA I            | 247 E FIR AVE                | OXNARD CA         | 93033-3629 |
| 204008305 | R1     | R3   | 239 E FIR AVE          | LAZARO ESTEBAN JR-MARGARITA  |                            | 239 E FIR AV                 | OXNARD, CA        | 93033      |
| 204008306 | R1     | R3   | 231 E FIR AVE          | ENRIQUEZ HELEN R*            | ENRIQUEZ MELVIN D          | 231 E FIR AVE                | OXNARD CA         | 93030      |
| 204008307 | R1     | R3   | 223 E FIR AVE          | MARTINEZ RODOLFO-MARTHA A    | MARTINEZ PATRICIA          | 223 E FIR AV                 | OXNARD CA         | 93033      |
| 204008308 | R1     | R3   | 215 E FIR AVE          | GARCIA RUBEN-GRACIELA        |                            | 215 E FIR AVE                | OXNARD CA         | 93033-3629 |
| 204008309 | R1     | R3   | 205 E FIR AVE          | FLORES RUTILIO-MANUELA       |                            | 205 E FIR AVE                | OXNARD CA         | 93033-3629 |
| 204008310 | R2     | R3   | 1706 SAN MARINO ST     | MAGANA GONZALO M             | MAGANA ELIAS               | 4931 BEAUMONT AV             | OXNARD CA         | 93033      |
| 204008311 | R2     | R3   | 202 E ELM ST           | DOUGLAS SALLY R TR           | ATTN REAL INVESTMENTS      | 115 LOS ALTOS ST             | OXNARD CA         | 93035-3935 |
| 204008312 | R2     | R3   | 212 E ELM ST           | RUELLAS PAUL M               |                            | 1431 GALLATIN PL             | OXNARD CA         | 93030-4709 |
| 204008313 | R2     | R3   | 216 E ELM ST           | WILLIAMS DONALD E-JEAN D TR  |                            | PO BOX 6206                  | OXNARD CA         | 93031-6206 |
| 204008314 | R2     | R3   | 226 E ELM ST           | PEREZ ROSEMARIE G            |                            | 940 KUMQUAT PL               | OXNARD CA         | 93036-6222 |
| 204008315 | R2     | R3   | 260 E ELM ST           | CH JESUS CHRIST LDS          | ATTN TAX ADMIN             | 50 E NORTH TEMPLE ST 22ND FL | SALT LAKE CITY UT | 84150-3620 |
| 204008503 | R2     | R3   | 1831 SAN MARINO ST     | AKERS ETHELYN M TR EST       | ATTN BARBARA M LAYTHAM     | ATTN BARBARA M LAYTHAM       | VENTURA, CA       | 93003      |
| 204008518 | R2     | R3   | 1705 SAN MARINO ST APT | 210 VENTURE CORPORATION      |                            | 19528 VENTURA BLVD #597      | TARZANA CA        | 91356      |
| 204008519 | R2     | R3   | 1725 SAN MARINO ST     | 210 VENTURE CORPORATION      |                            | 19528 VENTURA BLVD #597      | TARZANA CA        | 91356      |
| 204008534 | R2     | R3   | 1815 SAN MARINO ST     | CH CHURCH OF CHRIST          | OF OXNARD                  | 1225 SO RICE RD SPC 64       | OJAI CA           | 93023      |
| 204009114 | R2     | R1   | 445 E DATE ST          | CORNEJO JOSE DE JESUS M      |                            | 1740 COUNTRY DR              | OJAI, CA          | 93023      |



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|           |    |    |                        |                              |                           |                             |                   |            |
|-----------|----|----|------------------------|------------------------------|---------------------------|-----------------------------|-------------------|------------|
| 204009218 | R2 | R1 | 466 E DATE ST          | LOPEZ EDGARD ET AL           |                           | 466 E DATE ST               | OXNARD, CA        | 93033      |
| 204009219 | R2 | R1 | 1605 CALIFORNIA ST     | DE LARA ARACELI TR           |                           | 1220 INDIGO PL              | OXNARD, CA        | 93036      |
| 204009221 | R2 | R1 | 475 E ELM ST           | ALVARADO GUSTAVO V           | ALVARADO RAFAEL V-MARTHA  | 4240 DRAKE DR               | OXNARD CA         | 93033-6723 |
| 204009222 | R2 | R1 | 467 E ELM ST           | RIVERA SIXTO-NORA            |                           | 2241 SPYGLASS               | OXNARD CA         | 93030      |
| 204011102 | R2 | CR | 450 E ELM ST MTR#2     | OXNARD SCHOOL DISTRICT       | ELM STREET SCHOOL         | 1055 SOUTH C ST             | OXNARD CA         | 93030      |
| 204011203 | R2 | R3 | 322 E FIR AVE          | VASQUEZ RUBEN F              |                           | 322 E FIR AVE               | OXNARD, CA        | 93033      |
| 204011204 | R2 | R3 | 332 E FIR AVE          | LOPEZ MARVIN                 |                           | 1302 VINE AV                | WEST COVINA, CA   | 91790      |
| 204011205 | R2 | R3 | 342 E FIR AVE          | CASTRO OSCAR Y-ROSAMARIA TR  |                           | 461 LA CANADA               | OXNARD CA         | 93033      |
| 204011206 | R2 | R3 | 352 E FIR AVE          | RAMOS TERESA A TR            |                           | 1255 VIA CIELITO            | VENTURA CA        | 93003      |
| 204011207 | R2 | R3 | 360 E FIR AVE          | LOPEZ DANIEL F-MARY LOU TR   |                           | 34 CARRIAGE SQ              | OXNARD CA         | 93030-3510 |
| 204011208 | R2 | R3 | 370 E FIR AVE          | LEON PATRICIA R              |                           | 370 E FIR AVE               | OXNARD CA         | 93033-3628 |
| 204011210 | R2 | R3 | 424 E FIR AVE          | DMB FIR LLC                  |                           | 4607 LAKEVIEW CANYON RD #17 | THOUSAND OAKS, CA | 91361      |
| 204011211 | R2 | R3 | 432 E FIR AVE          | GUZMAN JOSEPH R-GLORIA B     |                           | 2248 MANOSQUE LN            | HENDERSON NV      | 89044-0445 |
| 204011212 | R2 | R3 | 442 E FIR AVE          | PADILLA RENE I               | IBARRA RENEE P            | 444 E FIR AVE               | OXNARD, CA        | 93033      |
| 204011213 | R2 | R3 | 452 E FIR AVE          | CISNEROS SERGIO              | LEON VICTOR-HILDA         | 452 FIR AVE                 | OXNARD CA         | 93033      |
| 204011214 | R2 | R3 | 1805 GISLER AVE        | QUINTERO ROBERTO-ESTELLA     |                           | 3410 KETCH AV               | OXNARD CA         | 93035      |
| 204011215 | R2 | R3 | 1825 GISLER AVE        | FLORES GUADALUPE N           |                           | 463 GUAVA ST                | OXNARD CA         | 93033      |
| 204011216 | R2 | R3 | 453 E GUAVA ST         | CABRERA FLORENTINO G         |                           | 5382 CALAROSA RANCH RD      | CAMARILLO, CA     | 930122542  |
| 204011217 | R2 | R3 | 443 E GUAVA ST         | BROWN HAZEL GREEN TRUST      | ATTN FORD ANTHONY-TRUSTEE | 5462 RANIER ST              | VENTURA CA        | 93003      |
| 204011218 | R2 | R3 | 433 E GUAVA ST         | IRONS JOHNATHAN              |                           | 1082 CALLE YUCCA            | THOUSAND OAKS, CA | 91360      |
| 204011219 | R2 | R3 | 425 E GUAVA ST         | RAMIREZ HERIBERTO-CELIA F    |                           | 425 E GUAVA ST              | OXNARD CA         | 93033-3620 |
| 204011220 | R2 | R3 | 415 E GUAVA ST         | KURIHARA PROP L P            | ATTN ALLAN KURIHARA       | 1209 DOUGLAS AVE            | OXNARD CA         | 93030-4411 |
| 204011221 | R2 | R3 | 405 E GUAVA ST         | KURIHARA PROP L P            | ATTN ALLAN KURIHARA       | 1209 DOUGLAS AVE            | OXNARD, CA        | 93030      |
| 204011222 | R2 | R1 | 371 E GUAVA ST         | MORENO LANE LLC              | ATTN MARCO A PULIDO       | 634 ROSALINDA DR            | OXNARD, CA        | 93030      |
| 204011230 | R2 | R3 | 404 E FIR AVE          | ALATORRE RICARDO-TERESA R    |                           | 821 DORIS AVE               | OXNARD CA         | 93030      |
| 204011231 | R2 | R3 | 414 E FIR AVE          | GUIDO FERMIN B               | MENDOZA ALMA              | 1501 VALENCIA PL            | OXNARD, CA        | 93035      |
| 204011308 | R2 | R3 | 370 E GUAVA ST         | ARCEO ANASTACIO R-PAULA TR   |                           | 900 BLANCA PL               | OXNARD, CA        | 93036      |
| 204011309 | R2 | R3 | 404 E GUAVA ST         | SOTELO JESUS-CARMEN TR       |                           | 1327 SOUTH F ST             | OXNARD CA         | 93030      |
| 204011310 | R2 | R3 | 414 E GUAVA ST         | ALVARADO RAFAEL V-MARTHA TR  |                           | 3200 MENDOCINO PL           | OXNARD CA         | 93033-5733 |
| 204011311 | R2 | R3 | 426 E GUAVA ST         | MC MULLEN-SON RENTAL PROP    |                           | 10 ESTABAN DR               | CAMARILLO CA      | 93010-1610 |
| 204011312 | R2 | R3 | 436 E GUAVA ST         | RODRIGUEZ JOSE G-VIRGINIA M  |                           | 436 E GUAVA ST              | OXNARD CA         | 93033-3621 |
| 204011313 | R2 | R3 | 452 E GUAVA ST         | COVARRUBIAS JOSE J-EMMA R TR | GARCIA GABRIEL-MARIA      | 4545 FAITH HOME RD          | CERES, CA         | 95307      |
| 204011314 | R2 | R3 | 1941 GISLER AVE        | RIOS RAYMOND A-VIRGINIA      |                           | 1420 W KAMALA ST            | OXNARD, CA        | 93033      |
| 204011401 | R2 | R3 | 1904 GISLER AVE        | OCHOA PABLO V-GLORIA         |                           | 1904 GISLER AVE             | OXNARD CA         | 93033-3718 |
| 204011402 | R1 | R3 | 533 E HEMLOCK ST       | GONZALEZ ALFREDO-JULISA K    |                           | 533 E HEMLOCK ST            | OXNARD, CA        | 93033      |
| 204011403 | R1 | R3 | 525 E HEMLOCK ST       | GARCIA JESUS R-BLANCA        |                           | 525 E HEMLOCK ST            | OXNARD CA         | 93033-3711 |
| 204011404 | R2 | R3 | 513 E HEMLOCK ST       | ALVARADO TERESA TR           |                           | 4240 DRAKE DR               | OXNARD CA         | 93033      |
| 204012139 | R2 | R1 | 1730 ARCADIA ST        | TRISTAN ALFONSO E-MARIA J    |                           | 1730 ARCADIA ST             | OXNARD CA         | 93033-3705 |
| 204013201 | R2 | R3 | 2023 SAN MARINO ST     | KIM PHENG                    |                           | 1313 VIDA DR                | OXNARD, CA        | 93030      |
| 204013202 | R2 | R3 | 117 E IRIS ST RUB      | ANDRADE OLIVIA               |                           | PO BOX 2654                 | CAMARILLO, CA     | 93011      |
| 204013203 | R2 | R3 | 109 E IRIS ST          | MALINITS KATHARINE TR EST    | ATTN CLARA E BARANY TTEE  | 633 CARTY DR                | OXNARD CA         | 93030      |
| 204013210 | R2 | R3 | 134 E GUAVA ST         | ORTIZ MERCEDES               |                           | 183 THOMAS AV               | OXNARD, CA        | 93033      |
| 204013211 | R2 | R3 | 1917 SAN MARINO ST RUB | TAMURA CARY K-DENISE J TR    | MITTS FRANK A JR          | 1413 ROBERT CT              | BREA CA           | 92821-2165 |
| 204013212 | R2 | R3 | 1941 SAN MARINO ST APT | ROSARETA PROP MGMT LTD       |                           | PO BOX 1432                 | VENTURA CA        | 93002-1432 |
| 204013213 | R2 | R3 | 2011 SAN MARINO ST     | VALENZUELA JESUS*-MARIA A*   |                           | 2011 SAN MARINO ST          | OXNARD CA         | 93033-3672 |
| 204013220 | R2 | R3 | 103 E IRIS ST          | MALINITS KATHARINE TR EST    | ATTN CLARA E BARANY TTEE  | 633 CARTY DR                | OXNARD CA         | 93030-4605 |
| 204013313 | R2 | R3 | 2326 SAN MARINO ST     | MENDEZ ENRIQUE G*            | SORIA MARIA G             | 2326 SAN MARINO ST          | OXNARD CA         | 93033-3827 |
| 204013314 | R2 | R3 | 2316 SAN MARINO ST     | MOREAU DIANNE L TR           |                           | 530 VAN NESS AV             | OXNARD, CA        | 93033      |
| 204013315 | R2 | R3 | 2308 SAN MARINO ST     | CROSSMAN CRISTINA P          |                           | 2308 SAN MARINO ST          | OXNARD CA         | 93033-3827 |
| 204013316 | R2 | R3 | 2242 SAN MARINO ST     | BOOTH JOSEPHINA CONSERVATEE  | ATTN MARIA RAMOS CONSERVA | 1805 NORTH 7TH PL           | PORT HUENEME CA   | 93041      |
| 204013317 | R2 | R3 | 2234 SAN MARINO ST     | MEDINA MARTIN-ROCIO          |                           | 4710 TULSA DR               | OXNARD CA         | 93033-7904 |
| 204013318 | R2 | R3 | 2224 SAN MARINO ST     | SAQUI EMERY                  | HERNANDEZ CYNTHIA         | 2224 SAN MARINO ST          | OXNARD CA         | 93033-3829 |

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## ITEM #M-2

|           |      |       |                        |                                   |                            |                            |                   |            |
|-----------|------|-------|------------------------|-----------------------------------|----------------------------|----------------------------|-------------------|------------|
| 204013319 | R2   | R3    | 2214 SAN MARINO ST     | GARCIA JOSE-AURORA                | RIOS JAVIER R              | 2214 SAN MARINO ST         | OXNARD, CA        | 93033      |
| 204013320 | R2   | R3    | 2204 SAN MARINO ST     | VIZCARRA YOLANDA                  | SAUCEDO JOSE N             | 2204 SAN MARINO ST         | OXNARD, CA        | 93033      |
| 204013321 | R2   | R3    | 2136 SAN MARINO ST     | HAMLIN MICHAEL J JR               |                            | 2136 SAN MARINO ST         | OXNARD CA         | 93033-3818 |
| 204013322 | R2   | R3    | 2124 SAN MARINO ST     | FAIN DENVER M                     |                            | 2124 SAN MARINO ST         | OXNARD CA         | 93033-3818 |
| 204013323 | R2   | R3    | 2114 SAN MARINO ST     | RUIZ ACENSION*                    | ROSAS RAFAEL *-MARIA S*    | 2114 SAN MARINO            | OXNARD CA         | 93030      |
| 204013324 | R2   | R3    | 202 E IRIS ST          | MARIN LEONARDO A ET AL            |                            | 206 E IRIS ST              | OXNARD CA         | 93033-3839 |
| 204013401 | R2   | R3    | 118 E IRIS ST          | SALGADO ELISEO-TERESA TR          | ATTN ARTURO SALGADO TTEE   | 4555 AUHAY DR              | SANTA BARBARA CA  | 93110-1705 |
| 204013402 | R2   | R3    | 2135 SAN MARINO ST     | VALADEZ FRANCISCO J-ADRIANA ET AL |                            | 2135 SAN MARINO ST         | OXNARD CA         | 93033-3801 |
| 204013403 | R2   | R3    | 2205 SAN MARINO ST     | VARGAS ARMANDO-MARIA D            |                            | 2205 SAN MARINO            | OXNARD, CA        | 93030      |
| 204013404 | R2   | R3    | 2213 SAN MARINO ST     | MIRANDA GUADALUPE B               | MIRANDA BRENDA A           | 2213 SAN MARINO ST         | OXNARD CA         | 93033      |
| 204013405 | R2   | R3    | 2223 SAN MARINO ST     | MARTINEZ-RUIZ JUAN C              | SANDOVAL IVERI Y           | 2223 SAN MARINO ST         | OXNARD, CA        | 93033      |
| 204013406 | R2   | R3    | 2233 SAN MARINO ST     | TENORIO VICTOR                    |                            | 2233 SAN MARINO ST         | OXNARD CA         | 93033-3828 |
| 204013407 | R2   | R3    | 2241 SAN MARINO ST     | ARROYO MIGUEL A-ARACELI           |                            | 2241 SAN MARINO ST         | OXNARD CA         | 93033-3828 |
| 204013408 | R2   | R3    | 2307 SAN MARINO ST     | SALAZAR DAVID W                   |                            | 2307 SAN MARINO ST         | OXNARD CA         | 93033-3826 |
| 204013409 | R2   | R3    | 2317 SAN MARINO ST     | RAMOS RICARDO M-ELLIE             |                            | 2317 SAN MARINO ST         | OXNARD, CA        | 93033      |
| 204013410 | R2   | R3    | 2327 SAN MARINO ST     | KEEFE ERIN M                      |                            | 2327 SAN MARINO ST         | OXNARD CA         | 93033      |
| 204013419 | R4   | C2    | 2312 SAVIERS RD        | KHING INVESTMENT LLC              |                            | 3211 SAVIERS RD            | OXNARD, CA        | 93033      |
| 204013423 | R2   | C2    | 2230 SAVIERS RD        | WEST INCOME PROPERTIES LLC        |                            | 468 PENNSFIELD PL #201     | THOUSAND OAKS CA  | 91360      |
| 204014119 | R2   | R3    | 424 E HEMLOCK ST       | CAMARENA RUBEN-YOLANDA            |                            | 424 E HEMLOCK ST           | OXNARD, CA        | 93033      |
| 204014137 | R2   | R1    | 209 E IRIS ST          | FLORES RUBEN G-DARLENE L TR       |                            | 1088 BEECHWOOD ST          | CAMARILLO CA      | 93010-3011 |
| 204014138 | R2   | R1    | 203 E IRIS ST          | GORDON FRANKLIN D TR              |                            | 940 E SANTA CLARA ST #200  | VENTURA CA        | 93001      |
| 204016101 | R2   | R3    | 502 E HEMLOCK ST       | SALAS RAYMOND T-AMPARO V TR       |                            | 669 E CHANNEL ISLANDS BLVD | OXNARD CA         | 93033-4601 |
| 204017210 | M2   | ER    | MERCANTILE ST          | SIMENTAL HILARIO JR-BEATRIZ       |                            | 1100 MERCANTILE AVE        | OXNARD CA         | 93030      |
| 204021101 | R2   | R1    | 206 E LAUREL ST        | BAEZ RICARDO M                    |                            | 206 E LAUREL ST            | OXNARD, CA        | 93033      |
| 205002044 | R2PD | R3PDH | 2415 S M ST            | CH GREATER HOPE CHURCH-GOD        |                            | 2415 S M ST                | OXNARD CA         | 93033-4313 |
| 205002049 | R2PD | R3PD  | 2310 MANZANITA DR APT  | LOPEZ DENNIS L-ROSA H             |                            | 1224 ELSINOR CT            | VENTURA, CA       | 93004      |
| 205010103 | R3   | C2    | 3601 SAVIERS RD APT 2  | ROBINSON TERENCE TR               |                            | 2912 DUNKIRK DR            | OXNARD CA         | 93035      |
| 205010104 | R3   | C2    | 3611 SAVIERS RD        | BRAVO ROBERTO TR EST              | ATTN LUIS A BRAVO TTEE     | 242 SANTA YNEZ CT          | SANTA BARBARA CA  | 93103      |
| 205010121 | R3   | C2    | 3623 SAVIERS RD APT 17 | RYDEN CARL V TRUST A              | RYDEN CARL V TRUST B       | 732 W HIGHLAND DR          | CAMARILLO, CA     | 93010      |
| 205010122 | COPD | C2PD  | 3645 SAVIERS RD        | RODGERS CRAIG J TR                |                            | 3645 SAVIERS RD #3         | OXNARD, CA        | 93033      |
| 205010316 | COPD | C2PD  | 3711 SAVIERS RD        | COLMENAR GIL I                    |                            | 660 W BEVERLY DR           | OXNARD CA         | 93030-4616 |
| 205011039 | R2   | CR    | 3739 S C ST            | HUENEME SCHOOL DISTRICT           | E O GREEN SCHOOL           | 354 N THIRD ST             | PORT HUENEME CA   | 93041      |
| 205012027 | R2   | CR    | 500 W BARD RD IRR      | OXNARD UNION H S DISTRICT         | HUENEME HIGH SCHOOL        | PO BOX 592                 | OXNARD CA         | 93032-0592 |
| 205024331 | COPD | C2PD  | 4225 SAVIERS RD STE 7  | ANDERSON TODD M                   | ANDERSON ROGER             | 4225 SAVIERS RD            | OXNARD CA         | 93033-7158 |
| 205024332 | COPD | C2PD  | 4105 SAVIERS RD        | SCHMIDT WOLFGANG-WALTRAUD TR      |                            | 1117 CORTE BARROSO         | CAMARILLO CA      | 93010-7414 |
| 205024333 | COPD | C2PD  | 4025 SAVIERS RD        | SCHMIDT WOLFGANG-WALTRAUD TR      |                            | 1117 CORTE BARROSO         | CAMARILLO, CA     | 93010      |
| 205024334 | COPD | C2PD  | 4001 SAVIERS RD        | KATZ-RODGERS OFFICE BUILDING      |                            | 115 LOS ALTOS ST           | OXNARD CA         | 93035      |
| 205024335 | COPD | C2PD  | 4235 SAVIERS RD        | LEGASPI PRISCILLA                 |                            | 4265 SAVIERS RD            | OXNARD CA         | 93033-7130 |
| 205027117 | R4   | C2    | 3729 SAVIERS RD        | NICHOLAS ROMULO R-JESSICA TR      |                            | 2201 SPYGLASS TRAIL W      | OXNARD CA         | 93030      |
| 205027504 | C1PD | C2PD  | 3821 SAVIERS RD RUB    | PHAM SAC TRUONG OXNARD LLC        | ATTN TRUONG PHAM SAC       | 4838 FIESTA AVE            | TEMPLE CITY CA    | 91780-3814 |
| 205027523 | R4   | C2    | 3831 SAVIERS RD        | MALIBU EQUITY INVESTMENT LLC      |                            | 3881 RAMBLA ORIENTA        | MALIBU CA         | 90265      |
| 205027524 | R4   | C2    | 3901 SAVIERS RD        | MOORE WILLIAM R-LINDA TR          |                            | 3050 CLUB DR               | GILROY CA         | 95020      |
| 205027525 | R4   | C2    | 3931 SAVIERS RD APT 4  | CURZAN PAUL C-EVELINA C TRUST     |                            | 5660 VIA TRENTO ST         | GOLETA CA         | 93117      |
| 205027526 | R4   | C2    | 3951 SAVIERS RD        | CCC SURF VIEW LLC                 |                            | 567 W CHANNEL ISL BL #678  | PORT HUENEME, CA  | 93041      |
| 205027527 | C1PD | C2PD  | 3801 SAVIERS RD        | PHAM SAC TRUONG OXNARD LLC        | ATTN TRUONG PHAM SAC       | 4838 FIESTA AVE            | TEMPLE CITY CA    | 91780-3814 |
| 205032001 | R3   | R1    | 4809 S C ST            | LINNETT FAM PROPERTIES LLC        |                            | PO BOX 86                  | CAMARILLO CA      | 93011-0086 |
| 205032002 | R3   | R1    | 4817 S C ST            | LINNETT MICHAEL W-ANN M TR        |                            | PO BOX 86                  | CAMARILLO CA      | 93011-0086 |
| 205032003 | R3   | R1    | 4827 S C ST            | PLESS ANN L TR                    | PLESS MICHAEL T            | 649 MIRAMONTE DR           | SANTA BARBARA, CA | 93109      |
| 205032004 | R3   | R1    | 4901 S C ST            | LINNETT FAMILY PROP LLC           |                            | 1601 CARMEN DR #100        | CAMARILLO CA      | 93010      |
| 205032005 | R3   | R1    | 4911 S C ST            | LINNETT MARK D TR                 | LINNETT JOYCE L TR         | 1601 CARMEN DR #100        | CAMARILLO CA      | 93010      |
| 205032006 | R3   | R1    | 4921 S C ST            | LINNETT SCOTT R-SUSAN F TR        |                            | 1601 CARMEN DR #100        | CAMARILLO, CA     | 93010      |
| 205032007 | R4   | R1    | 4929 S C ST            | ANDRADE ANTHONY J-ALICE TR        | ATTN VENTURA INVESTMENT CO | 1601 CARMEN DR STE 100     | CAMARILLO, CA     | 93010      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                          |                              |                             |                              |                   |            |
|-----------|------|------|--------------------------|------------------------------|-----------------------------|------------------------------|-------------------|------------|
| 205032010 | R4   | R1   | S C ST                   | 1511 12TH ST LLC             | EMPRESA SANTA BARBARA LLC   | 152 S PECK DR #99            | BEVERLY HILLS, CA | 90212      |
| 205032027 | R4   | R1   | 5001 S C ST              | 1511 12TH ST LLC             | EMPRESA SANTA BARBARA LLC   | 152 S PECK DR #99            | BEVERLY HILLS, CA | 90212      |
| 205032028 | R3PD | R1PD | 541 W PLEASANT VALLEY F  | FULLER MARY P TR             | ATTN CALIFORNIA OAKS PROP M | 2463 E MAIN ST               | VENTURA CA        | 93003      |
| 205032041 | CR   | R3PD | W PLEASANT VALLEY RD     | CH ROMAN CATHOLIC ARCH OF LA | ATTN REAL ESTATE DEPT       | 3424 WILSHIRE BLVD 4TH FLOOR | LOS ANGELES CA    | 90010      |
| 205032043 | CR   | R3PD | 483 W PLEASANT VALLEY F  | CH ROMAN CATHOLIC ARCH OF LA | ATTN REAL ESTATE DEPT       | 3424 WILSHIRE BLVD FL 4      | LOS ANGELES CA    | 90010-2263 |
| 205044107 | R3PD | R1PD | 135 BRYCE CANYON AVE     | LIFFERS ERIC W-MORGAN D      |                             | 135 BRYCE CANYON AV          | OXNARD CA         | 93033      |
| 205044108 | R3PD | R1PD | 139 BRYCE CANYON AVE     | TUYUB IGNACIO JR-MARISOL     |                             | 139 BRYCE CANYON AV          | OXNARD, CA        | 93033      |
| 205044109 | R3PD | R1PD | 143 BRYCE CANYON AVE     | LEYSON CHRISTY L             |                             | 143 BRYCE CANYON AV          | OXNARD CA         | 93033      |
| 205044110 | R3PD | R1PD | 147 BRYCE CANYON AVE     | RIEM SAREN-SONTHEAVY         |                             | 147 BRYCE CANYON AVE         | OXNARD CA         | 93033-5325 |
| 205044111 | R3PD | R1PD | 151 BRYCE CANYON AVE     | HUL SICHANNA-SOKLY           |                             | 151 BRYCE CANYON AVE         | OXNARD CA         | 93033-5325 |
| 205044112 | R3PD | R1PD | 155 BRYCE CANYON AVE     | MENDOZA ANTONIO              |                             | 155 BRYCE CANYON AV          | OXNARD CA         | 93033-5325 |
| 205044113 | R3PD | R1PD | 159 BRYCE CANYON AVE     | STEIN THOMAS-NELLIE          |                             | 159 BRYCE CANYON AVE         | OXNARD CA         | 93033-5325 |
| 205044114 | R3PD | R1PD | 163 BRYCE CANYON AVE     | ZSARNAY CHRISTOPHER L-LOIS F |                             | 163 BRYCE CANYON AVE         | OXNARD CA         | 93033-5325 |
| 205044203 | RPD  | R1   | 215 BRYCE CANYON AVE     | GREENSTATE JUDITH V TR A     |                             | 5141 NEPTUNE SQ              | OXNARD, CA        | 93035      |
| 205055001 | R2PD | R3PD | 1440 FRIEDRICH LN UNIT A | SOSA MERCEDES TR             |                             | 1140 ACAPULCO CT             | OXNARD, CA        | 93035      |
| 205055002 | R2PD | R3PD | 1440 FRIEDRICH LN UNIT B | GUTIERREZ JUVENAL            |                             | 1440 FRIEDRICH LN #B         | OXNARD, CA        | 93033      |
| 205055003 | R2PD | R3PD | 1440 FRIEDRICH LN UNIT C | ZIMMER CONSTANCE L           |                             | 14000 CASTLEMAINE AVE        | BAKERSFIELD CA    | 93314      |
| 205055004 | R2PD | R3PD | 1440 FRIEDRICH LN UNIT D | VILLAGOMEZ RAUL B            | BAEZA BLANCA                | 1440 FRIEDRICH LN #D         | OXNARD CA         | 93033      |
| 205055005 | R2PD | R3PD | 1430 FRIEDRICH LN UNIT A | UNDERLIN LESLIE-KAREN        |                             | 5043 NORTH ST                | SOMIS CA          | 93066-9528 |
| 205055006 | R2PD | R3PD | 1430 FRIEDRICH LN UNIT B | FISHER NICHOLAS-ELIZABETH TR |                             | 5350 WESTKNOLL LN            | SAN DIEGO, CA     | 92109      |
| 205055007 | R2PD | R3PD | 1430 FRIEDRICH LN UNIT C | KIMBERLY INVESTMENTS LLC     |                             | 10400 LA CANADA WAY          | SHADOW HILLS CA   | 91040-1214 |
| 205055008 | R2PD | R3PD | 1430 FRIEDRICH LN UNIT D | HARDY MOLL REALTY INC TR     | ATTN BURKHARD E MOLL TTEE   | 511 W CHANNEL ISLANDS BL     | PORT HUENEME CA   | 93041      |
| 205055009 | R2PD | R3PD | 1420 FRIEDRICH LN HOA    | GARCIA ALBERTO               |                             | 1420 FRIEDRICH LN #A         | OXNARD CA         | 93033      |
| 205055010 | R2PD | R3PD | 1420 FRIEDRICH LN UNIT B | GARIBAY CHRISTINE E          | ATTN HARDY MOLL REALTY INC  | 511 W CHANNEL ISLANDS BL     | PORT HUENEME, CA  | 93041      |
| 205055011 | R2PD | R3PD | 1420 FRIEDRICH LN UNIT C | MELOS JUAN                   |                             | PO BOX 7927                  | OXNARD, CA        | 93031      |
| 205055012 | R2PD | R3PD | 1420 FRIEDRICH LN UNIT D | BALLEW TERESITA C            |                             | 1420-D FRIEDRICH LN          | OXNARD CA         | 93033      |
| 205055013 | R2PD | R3PD | 1410 FRIEDRICH LN UNIT A | SAMUEL DEVON                 |                             | 1410 FRIEDRICH LN #A         | OXNARD CA         | 93033-4246 |
| 205055014 | R2PD | R3PD | 1410 FRIEDRICH LN UNIT B | MMC PROPERTY HOLDINGS LLC    |                             | 140 HACIENDA DR              | BELVEDERE TIBURO  | 94920      |
| 205055015 | R2PD | R3PD | 1410 FRIEDRICH LN UNIT C | MRSNY SCOTT A                |                             | 1410 FRIEDRICH LN #C         | OXNARD, CA        | 93030      |
| 205055016 | R2PD | R3PD | 1410 FRIEDRICH LN UNIT D | GOLDBERG BERTHE SURV TR EST  | ATTN RALPH STOKES TTEE      | PO BOX 10297                 | CANOCA PARK CA    | 91309      |
| 205055017 | R2PD | R3PD | 1400 FRIEDRICH LN UNIT A | SOSA MERCEDES TR             |                             | 1140 ACAPULCO CT             | OXNARD, CA        | 93035      |
| 205055018 | R2PD | R3PD | 1400 FRIEDRICH LN UNIT B | FABBIAN AARON-BRIDGET        |                             | 1351 S LA LUNA AVE           | OJAI, CA          | 93023      |
| 205055019 | R2PD | R3PD | 1400 FRIEDRICH LN UNIT C | WEIDMANN MATTHEW             |                             | 1910 W HEMLOCK ST            | OXNARD CA         | 93035      |
| 205055020 | R2PD | R3PD | 1400 FRIEDRICH LN UNIT D | AVILA CLAUDIO-RITA M         |                             | 1400 FREIDRICH LN #D         | OXNARD CA         | 93033      |
| 205055021 | R2PD | R3PD | 1340 FRIEDRICH LN HOA    | NOORZOY ASAD                 |                             | PO BOX 17901                 | ENCINO, CA        | 91416      |
| 205055022 | R2PD | R3PD | 1340 FRIEDRICH LN UNIT B | CASSIRER MARTIN B            |                             | 511 W CHANNEL ISLANDS BLVD   | PORT HUENEME CA   | 93041      |
| 205055023 | R2PD | R3PD | 1340 FRIEDRICH LN UNIT C | MARROQUIN FLORENTIN E-AMANDA | POSADAS HELEN               | 1340 FRIEDRICH LN #C         | OXNARD, CA        | 93033      |
| 205055024 | R2PD | R3PD | 1340 FRIEDRICH LN UNIT D | CASTANEDA RAYMUNDO*-FLORA*   |                             | 1645 URBANA LN               | OXNARD, CA        | 93030      |
| 205055025 | R2PD | R3PD | 1330 FRIEDRICH LN UNIT A | CHAN BORIS-SUSAN             |                             | 953 CLEAR CREEK CYN DR       | DIAMOND BAR, CA   | 91765      |
| 205055026 | R2PD | R3PD | 1330 FRIEDRICH LN UNIT B | BROMERO JOSE L-MARIA G       |                             | 1330 FRIEDRICH LN #B         | OXNARD CA         | 93030      |
| 205055027 | R2PD | R3PD | 1330 FRIEDRICH LN UNIT C | NOORZOY ASAD                 |                             | 8333 TOPEKA DR               | NORTHRIDGE, CA    | 91324      |
| 205055028 | R2PD | R3PD | 1330 FRIEDRICH LN UNIT D | HARDY MOLL REALTY INC PSP TR | ATTN BURKHARD E MOLL TTEE   | 511 W CHANNEL ISLANDS BLVD   | PORT HUENEME CA   | 93041-2103 |
| 205055029 | R2PD | R3PD | 1331 CASA SAN CARLOS LN  | CASTILLO JUAN M              |                             | 1331 CASA SAN CARLOS LN      | OXNARD CA         | 93033-4229 |
| 205055030 | R2PD | R3PD | 1331 CASA SAN CARLOS LN  | LOPEZ ALEXIS                 | THOMAS JORDAN               | 1331 CASA SAN CARLOS LN #B   | OXNARD CA         | 93033      |
| 205055031 | R2PD | R3PD | 1331 CASA SAN CARLOS LN  | FREEMAN TIMOTHY-LILLY TR     |                             | 2859 DIAMOND DR              | CAMARILLO, CA     | 93010      |
| 205055032 | R2PD | R3PD | 1331 CASA SAN CARLOS LN  | MOLL FAMILY TRUST            |                             | 511 W CHANNEL ISLANDS BLVD   | PORT HUENEME CA   | 93041-2103 |
| 205055033 | R2PD | R3PD | 1341 CASA SAN CARLOS LN  | MARTINEZ REMIGIO-MARIA R     |                             | 1341 CASA SAN CARLOS #A      | OXNARD CA         | 93033      |
| 205055034 | R2PD | R3PD | 1341 CASA SAN CARLOS LN  | RODRIGUEZ JUAN A*            | MORALES MARIA D             | 1341 CASA SAN CARLOS LN #B   | OXNARD CA         | 93033      |
| 205055035 | R2PD | R3PD | 1341 CASA SAN CARLOS LN  | SPANOPOULOS HANNA TR         | ATTN ANNA SPANOPOULOS TTEE  | 109 OXNARD AV                | OXNARD CA         | 93035      |
| 205055036 | R2PD | R3PD | 1341 CASA SAN CARLOS LN  | CORTEZ FELIPE C S            | SERRATO MARIA A             | 1341 CASA SAN CARLOS LN      | OXNARD CA         | 93033-4228 |
| 205055037 | R2PD | R3PD | 1401 CASA SAN CARLOS LN  | JIAO QINGSHENG E             | LI YU J                     | 3819 FOUNTAIN ST             | CAMARILLO CA      | 93012      |
| 205055038 | R2PD | R3PD | 1401 CASA SAN CARLOS LN  | NAPOLES JUAN L*-TERESA J*    | JIMENEZ LUIS A L            | 1401 CASA SAN CARLOS LN #B   | OXNARD CA         | 93033      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                          |                              |                           |                            |                   |            |
|-----------|------|------|--------------------------|------------------------------|---------------------------|----------------------------|-------------------|------------|
| 205055039 | R2PD | R3PD | 1401 CASA SAN CARLOS LN  | STARPOINT PROPERTIES LP      |                           | 581 FLORIDA ST #A          | IMPERIAL BEACH CA | 91932      |
| 205055040 | R2PD | R3PD | 1401 CASA SAN CARLOS LN  | BARRERA ALEJANDRO            | AREVALO MARIA X A         | 1401 CASA SAN CARLOS LN #D | OXNARD, CA        | 93030      |
| 205055041 | R2PD | R3PD | 1411 CASA SAN CARLOS LN  | ZIMMER JAMES A TR EST        | ATTN ALEC S CAST CPA TTEE | 1901 AVE OF THE STARS #900 | LOS ANGELES, CA   | 90067      |
| 205055042 | R2PD | R3PD | 1411 CASA SAN CARLOS LN  | NAVARRO FRANCISCO J          |                           | 1411 CASA SAN CARLOS LN #B | OXNARD, CA        | 93033      |
| 205055043 | R2PD | R3PD | 1411 CASA SAN CARLOS LN  | WATKINS JOHN L-ELIZABETH A   |                           | 1411 CASA SAN CARLOS LN #C | OXNARD CA         | 93035      |
| 205055044 | R2PD | R3PD | 1411 CASA SAN CARLOS LN  | COMERFORD PATRICK T TR       |                           | 1251 21ST ST               | SANTA MONICA CA   | 90404-1348 |
| 205055045 | R2PD | R3PD | 1421 CASA SAN CARLOS LN  | GREWAL HARVINDER S           |                           | 720 KENTWOOD DR            | OXNARD CA         | 93030      |
| 205055046 | R2PD | R3PD | 1421 CASA SAN CARLOS LN  | MANZO BERENICE               |                           | 1421 CASA SAN CARLOS LN    | OXNARD CA         | 93033-4225 |
| 205055047 | R2PD | R3PD | 1421 CASA SAN CARLOS LN  | ACEVEDO JESUS B              | LUNA AMALIA H             | 1421 CASA SAN CARLOS LN #C | OXNARD CA         | 93033      |
| 205055048 | R2PD | R3PD | 1421 CASA SAN CARLOS LN  | CABRERA MANUEL               |                           | 1421 CASA SAN CARLOS LN #D | OXNARD, CA        | 93033      |
| 205055049 | R2PD | R3PD | 1431 CASA SAN CARLOS LN  | VEGA PEDRO C                 | COLLAZO LILIA A D         | 1431 CASA SAN CARLOS LN #A | OXNARD, CA        | 93033      |
| 205055050 | R2PD | R3PD | 1431 CASA SAN CARLOS LN  | SAITO CHIZUKO TR             |                           | 2630 BOLKER DR             | PORT HUENEME, CA  | 93041      |
| 205055051 | R2PD | R3PD | 1431 CASA SAN CARLOS LN  | DIAZ DAVID                   | VELOZ ROSA                | 1313 EVITA PL              | OXNARD CA         | 93030      |
| 205055052 | R2PD | R3PD | 1431 CASA SAN CARLOS LN  | CASA SAN CARLOS HOA          | ATTN SCOTT A HUNTER       | 5550 TELEGRAPH RD #B-2     | VENTURA, CA       | 93003      |
| 205055053 | R2PD | R3PD | 1445 CASA SAN CARLOS LN  | LENDACKY ANDREW TR           |                           | PO BOX 20124               | OXNARD, CA        | 93034      |
| 205055054 | R2PD | R3PD | 1445 CASA SAN CARLOS LN  | VILLA VIOLET                 |                           | 1445 CASA SAN CARLOS #B    | OXNARD, CA        | 93033      |
| 205055055 | R2PD | R3PD | 1445 CASA SAN CARLOS LN  | WILLIAMS JOHNIE J JR-RAMONA  |                           | 1445 CASA SAN CARLOS LN #C | OXNARD, CA        | 93033      |
| 205055056 | R2PD | R3PD | 1445 CASA SAN CARLOS LN  | ESTRADA CARLOS B             | VELAZQUEZ MARGARITA R     | 1445 CASA SAN CARLOS LN #D | OXNARD CA         | 93033      |
| 205056001 | R2PD | R3PD | 1320 FRIEDRICH LN UNIT A | ALAR CONSUELO                |                           | 1320 FRIEDRICH LN #A       | OXNARD, CA        | 93030      |
| 205056002 | R2PD | R3PD | 1320 FRIEDRICH LN UNIT B | PULIDO MARIA P               | PIERCE MATTHEW D          | 1320 FRIEDRICH LN #B       | OXNARD CA         | 93030      |
| 205056003 | R2PD | R3PD | 1320 FRIEDRICH LN UNIT C | BOGER MICHAEL                |                           | 37107 VILLAGE 37           | CAMARILLO CA      | 93012-5608 |
| 205056004 | R2PD | R3PD | 1320 FRIEDRICH LN UNIT D | CHEN JIE                     |                           | 73 CALLE CATALUNA          | CAMARILLO, CA     | 93012      |
| 205056005 | R2PD | R3PD | 1310 FRIEDRICH LN HOA    | DALTON AVERY                 |                           | 2890 FELTON ST             | NEWBURY PARK CA   | 91320-5130 |
| 205056006 | R2PD | R3PD | 1310 FRIEDRICH LN UNIT B | LUNA JOSE MARIA G            |                           | 1310 FRIEDRICH LN #B       | OXNARD, CA        | 93033      |
| 205056007 | R2PD | R3PD | 1310 FRIEDRICH LN UNIT C | GUTIERREZ JUAN C             | MARTINEZ BLANCA E R       | 1310 FRIEDRICH LN #C       | OXNARD, CA        | 93033      |
| 205056008 | R2PD | R3PD | 1310 FRIEDRICH LN UNIT D | FERNANDEZ OSCAR-ANGELA       |                           | 1690 DARA ST               | CAMARILLO, CA     | 93010      |
| 205056009 | R2PD | R3PD | 1300 FRIEDRICH LN UNIT A | ALFARO ROBERTO A-GRISELDA    |                           | 1977 JOSE AVE              | CAMARILLO CA      | 93010-2423 |
| 205056010 | R2PD | R3PD | 1300 FRIEDRICH LN UNIT B | FINKELSTEIN DANNY-ROBIN C TR |                           | 10538 TOPANGA CANYON BL    | CHATSWORTH, CA    | 91311      |
| 205056011 | R2PD | R3PD | 1300 FRIEDRICH LN UNIT C | MUNOZ SERGIO                 | AGUDELO MARIA             | 1300 FRIEDRICH LN #C       | OXNARD CA         | 93033      |
| 205056012 | R2PD | R3PD | 1300 FRIEDRICH LN UNIT D | SORIANO JESUS O ET AL        |                           | 1300 FRIEDRICH LN #D       | OXNARD CA         | 93033      |
| 205056013 | R2PD | R3PD | 1250 FRIEDRICH LN UNIT A | DAVIS GARY F-BONITA L TR     |                           | 2631 BELLERIVE CT          | OXNARD, CA        | 93036      |
| 205056014 | R2PD | R3PD | 1250 FRIEDRICH LN UNIT B | SANCHEZ ROSA I TR            |                           | 1250 FRIEDRICH LN #B       | OXNARD, CA        | 93033      |
| 205056015 | R2PD | R3PD | 1250 FRIEDRICH LN UNIT C | HOYT BYRAN S                 |                           | 1095 E META ST             | VENTURA, CA       | 93001      |
| 205056016 | R2PD | R3PD | 1250 FRIEDRICH LN UNIT D | BACA PAUL                    | GOLDMAN BRIANA R          | 1250 FRIEDRICH LN #D       | OXNARD, CA        | 93033      |
| 205056017 | R2PD | R3PD | 1240 FRIEDRICH LN UNIT A | RUVALCABA LUIS-CARMEN O      |                           | 1240 FREDRICH LN #A        | OXNARD CA         | 93033      |
| 205056018 | R2PD | R3PD | 1240 FRIEDRICH LN UNIT B | PEREDES FERNANDO-ESTHER      |                           | 831 TERESA DR              | OXNARD CA         | 93030      |
| 205056019 | R2PD | R3PD | 1240 FRIEDRICH LN UNIT C | JOHNSON JIM C-KIMBERLY L     |                           | 10400 LA CANADA WY         | SUNLAND, CA       | 91040      |
| 205056020 | R2PD | R3PD | 1240 FRIEDRICH LN UNIT D | VEGA LUCIANO                 |                           | 14053 MCCLURE AVE          | PARAMOUNT CA      | 90723-2221 |
| 205056021 | R2PD | R3PD | 1241 CASA SAN CARLOS LN  | WALLACE DE ANNA MARIE        |                           | 8212 WOODEN WINDMILL CT    | LAS VEGAS NV      | 89131-1443 |
| 205056022 | R2PD | R3PD | 1241 CASA SAN CARLOS LN  | SORRENTI DANTE               |                           | 6150 SYLVAN DR             | SIMI VALLEY, CA   | 93063      |
| 205056023 | R2PD | R3PD | 1241 CASA SAN CARLOS LN  | ESTRADA VENTURA-MARIA A      |                           | 1241 CASA SAN CARLOS LN #C | OXNARD CA         | 93033      |
| 205056024 | R2PD | R3PD | 1241 CASA SAN CARLOS LN  | ALFARO GUADALUPE             |                           | 1241 CASA SAN CARLOS #D    | OXNARD, CA        | 93033      |
| 205056025 | R2PD | R3PD | 1251 CASA SAN CARLOS LN  | LARIOS JUAN                  |                           | 341 ACACIA RD              | SANTA PAULA, CA   | 93060      |
| 205056026 | R2PD | R3PD | 1251 CASA SAN CARLOS LN  | BRAVO HELEODORO              |                           | 1251 CASA SAN CARLOS LN #B | OXNARD, CA        | 93030      |
| 205056027 | R2PD | R3PD | 1251 CASA SAN CARLOS LN  | MOLL BURKHARD E-E O TRUST    |                           | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME, CA  | 93041      |
| 205056028 | R2PD | R3PD | 1251 CASA SAN CARLOS LN  | MEDINA JUAN                  |                           | 1251 CASA SAN CARLOS LN #D | OXNARD, CA        | 93033      |
| 205056029 | R2PD | R3PD | 1301 CASA SAN CARLOS LN  | GUEVARA FELIPE               |                           | PO BOX 6405                | OXNARD, CA        | 93031      |
| 205056030 | R2PD | R3PD | 1301 CASA SAN CARLOS LN  | PAMATZ CLEOPATRA A           |                           | 2944 CIRCLE DR             | OXNARD, CA        | 93033      |
| 205056031 | R2PD | R3PD | 1301 CASA SAN CARLOS LN  | G N MILLS TR                 | ATTN GERALD MILLS TTEE    | 12573 WESTMINISTER         | LOS ANGELES CA    | 90066      |
| 205056032 | R2PD | R3PD | 1301 CASA SAN CARLOS LN  | CASWELL GARY J               |                           | 399 TROY ST                | AURORA CO         | 80011-8432 |
| 205056033 | R2PD | R3PD | 1311 CASA SAN CARLOS LN  | EFLOW INVESTMENTS LLC        | ATTN BRANDON WOLFE        | 4014 CRESTHAVEN DR         | THOUSAND OAKS, CA | 91362      |
| 205056034 | R2PD | R3PD | 1311 CASA SAN CARLOS LN  | CARRANZA NORBERTO C          | CERVANTES MARIA C J       | 1311 CASA SAN CARLOS LN #B | OXNARD CA         | 93033      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                         |                               |                             |                              |                   |            |
|-----------|------|------|-------------------------|-------------------------------|-----------------------------|------------------------------|-------------------|------------|
| 205056035 | R2PD | R3PD | 1311 CASA SAN CARLOS LN | OROS SONIA                    |                             | 1311 CASA SAN CARLOS LN #C   | OXNARD, CA        | 93033      |
| 205056036 | R2PD | R3PD | 1311 CASA SAN CARLOS LN | CABRERA TEODORO G-CELINA S    |                             | 1010 NORTH H ST              | OXNARD, CA        | 93030      |
| 205056037 | R2PD | R3PD | 1321 CASA SAN CARLOS LN | DIMAS PEDRO-MARIA T           |                             | 1321 CASA SAN CARLOS LN #A   | OXNARD CA         | 93033      |
| 205056038 | R2PD | R3PD | 1321 CASA SAN CARLOS LN | BARAJAS ANDRES V-MARIA Y      |                             | 1321 CASA SAN CARLOS LN #B   | OXNARD CA         | 93033-4230 |
| 205056039 | R2PD | R3PD | 1321 CASA SAN CARLOS LN | BENEFIELD KENNETH J-MARILYN H |                             | 690 CORRIENTE CT             | CAMARILLO CA      | 93010-1607 |
| 205056040 | R2PD | R3PD | 1321 CASA SAN CARLOS LN | VAZQUEZ RICARDO               |                             | 1321 CASA SAN CARLOS LN #D   | OXNARD CA         | 93033      |
| 205057001 | R2PD | R3PD | 1201 W CHANNEL ISLANDS  | WILSON GREGORY B-MARCIELE A   |                             | 1201 W CHANNEL ISLANDS BL    | OXNARD, CA        | 93033      |
| 205057002 | R2PD | R3PD | 1205 W CHANNEL ISLANDS  | ZAMORA GUADALUPE              |                             | 1205 W CHANNEL ISLANDS BLVD  | OXNARD, CA        | 93033      |
| 205057003 | R2PD | R3PD | 1211 W CHANNEL ISLANDS  | MCSORLEY CRAIG A-ABIGAIL O    |                             | 1211 CHANNEL ISLANDS BL      | OXNARD, CA        | 93033      |
| 205057004 | R2PD | R3PD | 1215 W CHANNEL ISLANDS  | MEDINA EMILIO O               | OCHOA MARTHA C              | 1215 W CHANNEL ISLANDS BLVD  | OXNARD CA         | 93033-4250 |
| 205057005 | R2PD | R3PD | 2520 MANZANITA DR       | GUZMAN ANGEL JR               | JUAREZ NELLY                | 2520 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057006 | R2PD | R3PD | 2522 MANZANITA DR       | TOPETE JAIME                  |                             | 2522 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057007 | R2PD | R3PD | 2524 MANZANITA DR       | PFRANG SEAN S                 |                             | 2524 MANZANITA DR            | OXNARD CA         | 93033-4260 |
| 205057008 | R2PD | R3PD | 2526 MANZANITA DR       | ALARAZ CRISPIN                |                             | 2526 MANZANITA DR            | OXNARD CA         | 93033      |
| 205057009 | R2PD | R3PD | 2528 MANZANITA DR       | CERNA GERARDO J               | MAYO JENNIFER L             | 2528 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057010 | R2PD | R3PD | 2504 MANZANITA DR       | TRAN CUONG VAN                | CAO VAN THI                 | 2504 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057011 | R2PD | R3PD | 2502 MANZANITA DR       | COMERFORD PATRICK T           | WEIDMAN MARYANN             | 1251 21ST ST                 | SANTA MONICA CA   | 90404      |
| 205057012 | R2PD | R3PD | 2500 MANZANITA DR       | LEMUS GERARDO-FARIDA A        |                             | 450 DE ANZA WAY              | OXNARD, CA        | 93033      |
| 205057013 | R2PD | R3PD | 2468 MANZANITA DR       | ROMO LEONARD                  |                             | 2468 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057014 | R2PD | R3PD | 2466 MANZANITA DR       | WARD LARRY W TR               |                             | 2466 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057015 | R2PD | R3PD | 2464 MANZANITA DR       | MARTINEZ VANESSA M            | MARTINEZ SAUL A-MARIA A     | 2464 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057016 | R2PD | R3PD | 2462 MANZANITA DR       | DURAZO GERARDO                | GARCIA BENJAMIN             | 426 N HAYES                  | OXNARD, CA        | 93030      |
| 205057017 | R2PD | R3PD | 2460 MANZANITA DR       | STILE EDWARD D-SUSAN M TR     |                             | 2830 AVENIDA DE AUTLAN       | CAMARILLO, CA     | 93010      |
| 205057018 | R2PD | R3PD | 2450 MANZANITA DR       | MARTINEZ LAURA                |                             | 2450 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057019 | R2PD | R3PD | 2452 MANZANITA DR       | SURIGAO STEVE JR              |                             | 2452 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057020 | R2PD | R3PD | 2454 MANZANITA DR       | PINKARD EILEEN M              |                             | 2454 MANZANITA DR            | OXNARD CA         | 93033-4200 |
| 205057021 | R2PD | R3PD | 2456 MANZANITA DR       | PEACOCK DAVID                 | OCAMPO-PEACOCK BLANCA       | 2456 MANZANITA DR            | OXNARD, CA        | 93033      |
| 205057022 | R2PD | R3PD | 2458 MANZANITA DR       | RUBIO JOSE LUIS               |                             | 2458 MANZANITA DR            | OXNARD CA         | 93033-4200 |
| 205057023 | R2PD | R3PD | 2451 S M ST             | HART MARISELA L               | BELTRAN ELVA*               | 2100 PATRICIA ST             | OXNARD, CA        | 93036      |
| 205057024 | R2PD | R3PD | 2455 S M ST             | RING BRAD E                   | BONILLA SUSAN               | 2455 SOUTH M ST              | OXNARD CA         | 93033      |
| 205057025 | R2PD | R3PD | 2501 S M ST             | LEMUS MONICA                  |                             | 2501 SOUTH M ST              | OXNARD CA         | 93033      |
| 205057026 | R2PD | R3PD | 2505 S M ST             | MCENROE TREVOR W              |                             | 2505 SOUTH M ST              | OXNARD, CA        | 93033      |
| 205057027 | R2PD | R3PD | 2511 S M ST             | MORALES JOSE N-MARIA A        |                             | 2511 SOUTH M ST              | OXNARD CA         | 93033      |
| 205057028 | R2PD | R3PD | 2515 S M ST             | WONG DAVID                    |                             | 2515 SOUTH M ST              | OXNARD, CA        | 93033      |
| 205057029 | R2PD | R3PD | 2521 S M ST             | AHUMADA SERGIO-SANDRA         |                             | 2521 SOUTH M ST              | OXNARD CA         | 93033      |
| 205057030 | R2PD | R3PD | 2525 S M ST             | AVALOS HELIODORO-YADIRA TR    |                             | 2221 SAN MATEO PL            | OXNARD, CA        | 93033      |
| 213001117 | BRP  | C2   | 2250 N ROSE AVE         | DMP BB-OX LLC                 | MANP BB-OX LLC              | 250 NEWPORT CENTER DR #300   | NEWPORT BEACH, CA | 92660      |
| 213001119 | BRP  | C2   | 2340 N ROSE AVE         | GIRAFFE PROPERTIES LLC        | ATTN TOYS R US              | ONE GEOFFREY WY              | WAYNE, NJ         | 07470      |
| 213001120 | BRP  | C2   | 1941 LOCKWOOD ST IRR    | MCGRATH SEAN H TR ET AL       | ATTN HOFFMAN VANCE-WORTH    | 1000 S SEAWARD AV            | VENTURA CA        | 93001-3735 |
| 213001121 | BRP  | C2   | 1901 LOCKWOOD ST FL     | ROSE II LLC LESSOR            | ARC DBPPROP001 LLC LESSEE   | 10990 WILSHIRE BLVD STE 1000 | LOS ANGELES CA    | 90024      |
| 213001122 | BRP  | C2   | 2200 N ROSE AVE         | ROSE II LLC                   | ATTN M CALVIN #2709460      | PO BOX 52085 DC42            | PHOENIX AZ        | 85072-2085 |
| 213001124 | BRP  | C2   | 1975 LOCKWOOD ST FH     | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |
| 213001125 | BRP  | C2   | 2320 N ROSE AVE         | HANSEN PROPERTIES             | ATTN OFFICE MAX-REAL ESTATE | 263 SHUMAN BLVD              | NAPERVILLE IL     | 60563-8147 |
| 213001126 | BRP  | C2   | 2330 N ROSE AVE RUB#2   | MCGRATH TIM S TR ET AL        | ATTN HOFFMAN VANCE-WORTH    | 1000 S SEAWARD AV            | VENTURA CA        | 93001-3735 |
| 213001127 | BRP  | C2   | N ROSE AVE              | MCGRATH TIM S TR ET AL        | ATTN HOFFMAN VANCE-WORTH    | 1000 S SEAWARD AV            | VENTURA CA        | 93001-3735 |
| 213001205 | BRP  | C2   | 1830 LOCKWOOD ST RUB    | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA CA        | 93001-3735 |
| 213001206 | BRP  | C2   | 1910 LOCKWOOD ST        | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA CA        | 93001-3735 |
| 213001207 | NONE | C2   | 1930 LOCKWOOD ST FH     | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |
| 213010001 | BRP  | C2   | 2170 N ROSE AVE RUB     | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |
| 213010002 | BRP  | C2   | 2100 N ROSE AVE         | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |
| 213010003 | BRP  | C2   | 2040 N ROSE AVE RUB     | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |
| 213010004 | NONE | C2   | 2010 N ROSE AVE IRR     | MC GAEIC GROUP                |                             | 1000 S SEAWARD AVE           | VENTURA, CA       | 93001      |



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|           |      |      |                     |                              |                        |                       |                   |            |
|-----------|------|------|---------------------|------------------------------|------------------------|-----------------------|-------------------|------------|
| 213010005 | BRP  | C2   | 2000 N ROSE AVE IRR | MC GAELIC GROUP LESSOR       | DEL TACO INC LESSEE    | 25521 COMMERCENTRE DR | LAKE FOREST, CA   | 92630      |
| 213010006 | NONE | C2   | 1950 N ROSE AVE RUB | MC GAELIC GROUP              |                        | 1000 S SEAWARD AVE    | VENTURA, CA       | 93001      |
| 213010007 | BRP  | C2   | 1900 N ROSE AVE FL  | MC GAELIC GROUP LESSOR       | CHEVRON USA INC LESSEE | PO BOX 2292           | BREA, CA          | 92822      |
| 215001005 | M1   | ER   | N OXNARD BLVD       | SOUTHERN CALIF EDISON CO     |                        | PO BOX 800            | ROSEMEAD CA       | 91770-0800 |
| 215001012 | M2   | CR   | N OXNARD BLVD       | SOUTHERN PACIFIC TRANS CO    |                        | 65 MARKET ST RM 846   | SAN FRANCISCO, CA | 94105      |
| 215002002 | M1   | CR   | N OXNARD BLVD       | SOUTHERN CALIF EDISON CO     |                        | PO BOX 800            | ROSEMEAD CA       | 91770-0800 |
| 215002003 | M2   | CR   | N OXNARD BLVD       | SOUTHERN PACIFIC TRANS CO    |                        | 65 MARKET ST RM 846   | SAN FRANCISCO CA  | 94105      |
| 215003002 | M1   | CR   | N OXNARD BLVD       | SOUTHERN CALIF EDISON CO     |                        | PO BOX 800            | ROSEMEAD CA       | 91770-0800 |
| 215003003 | M2   | CR   | N OXNARD BLVD       | SOUTHERN PACIFIC TRANS CO    |                        | 65 MARKET ST RM 846   | SAN FRANCISCO CA  | 94105      |
| 215009301 | R2PD | R1PD | 1705 VALENTINA DR   | JUAREZ GUSTAVO-JUANA         |                        | 1201 CESAR CHAVEZ DR  | OXNARD CA         | 93030      |
| 215009302 | R2PD | R1PD | 1725 VALENTINA DR   | RODRIGUEZ FLORA              |                        | 1725 VALENTINA DR     | OXNARD, CA        | 93030      |
| 215009303 | R2PD | R1PD | 1735 VALENTINA DR   | MOSQUEDA ANGELA              |                        | 1735 VALENTINA DR     | OXNARD, CA        | 93030      |
| 215009304 | R2PD | R1PD | 1745 VALENTINA DR   | SOLIS ARTURO JR-WENDY A      |                        | 1745 VALENTINA DR     | OXNARD, CA        | 93030      |
| 215009305 | R2PD | R1PD | 1755 VALENTINA DR   | MANRIQUEZ MARJORIE           |                        | PO BOX 1052           | VENTURA, CA       | 93002      |
| 215009306 | R2PD | R1PD | 1765 VALENTINA DR   | PEREZ SAUL                   | CORTEZ CECILIA         | 1765 VALENTINA DR     | OXNARD, CA        | 93030      |
| 215009401 | R2PD | R1PD | 745 VALENTINA DR    | CISNEROS HERIBERTO-ELIDIA TR |                        | 745 VALENTINA DR      | OXNARD CA         | 93030-7624 |
| 215009402 | R2PD | R1PD | 735 VALENTINA DR    | DIAZ MARICELA L              |                        | 735 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009403 | R2PD | R1PD | 725 VALENTINA DR    | CORONADO SASSY               |                        | 725 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009404 | R2PD | R1PD | 715 VALENTINA DR    | FLORES DAVID A ET AL         |                        | 715 VALENTINA DR      | OXNARD CA         | 93030-7624 |
| 215009405 | R2PD | R1PD | 705 VALENTINA DR    | ALONSO MARIA*                | ESPARZA ALMA D         | 705 VALENTINA DR      | OXNARD CA         | 93030-7624 |
| 215009406 | R2PD | R1PD | 665 VALENTINA DR    | SILLS DARRYL W-LOURDES A     |                        | 665 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009407 | R2PD | R1PD | 655 VALENTINA DR    | PEREZ SALVADOR               |                        | 655 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009408 | R2PD | R1PD | 645 VALENTINA DR    | VILLA RAMON B-LOURDES J TR   |                        | 1421 MORRIS ST        | OXNARD, CA        | 93030      |
| 215009409 | R2PD | R1PD | 635 VALENTINA DR    | GONZALEZ RAFAEL JR-BERTHA    |                        | 635 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009410 | R2PD | R1PD | 625 VALENTINA DR    | CASTRO HECTOR J-DOLORES      |                        | 625 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009411 | R2PD | R1PD | 615 VALENTINA DR    | MATIAS SALVADOR C            |                        | 615 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009412 | R2PD | R1PD | 605 VALENTINA DR    | GARCIA JAIME G               | ARREOLA PATRICIA A     | 605 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009508 | R2PD | R1PD | 595 VALENTINA DR    | RUBALCABA LLAJAYRA Y         | RUIZ SALVADOR-MARIA    | 595 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009509 | R2PD | R1PD | 585 VALENTINA DR    | RODRIGUEZ CARLOS A           |                        | 585 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009510 | R2PD | R1PD | 575 VALENTINA DR    | LORO LEONARDO N              |                        | 575 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009511 | R2PD | R1PD | 565 VALENTINA DR    | ALAGH DEEPAK-PEGGY           |                        | 2091 LYNDHURST AV     | CAMARILLO, CA     | 93010      |
| 215009512 | R2PD | R1PD | 555 VALENTINA DR    | GOMEZ JOEL-HERNANDEZ J TR    | SUAZO FRANCISCO J      | 1915 JUNTO LN         | OXNARD, CA        | 93036      |
| 215009513 | R2PD | R1PD | 545 VALENTINA DR    | ESCUDERO JOSE C-MARIA L      |                        | 545 VALENTINA DR      | OXNARD, CA        | 93030      |
| 215009610 | R2PD | R1PD | 535 VALENTINA DR    | MENDOZA MANUEL J-KRYSTAL     |                        | 535 VALENTINA DR      | OXNARD CA         | 93030-7693 |
| 215009611 | R2PD | R1PD | 525 VALENTINA DR    | LEMUS RAMIRO-EVA             | LEMUS EDNA L           | 525 VALENTINA DR      | OXNARD CA         | 93030-7693 |
| 215009613 | R2PD | R1PD | 1771 FLORENTINA DR  | ZUNIGA SONIA                 |                        | 1771 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009614 | R2PD | R1PD | 1761 FLORENTINA DR  | ALDRETE CARLOS E             | ALDRETE CHRISTIAN M    | 1761 FLORENTINA DR    | OXNARD CA         | 93030      |
| 215009615 | R2PD | R1PD | 1751 FLORENTINA DR  | RAMIREZ ARTURO R             | GARCIA-RAMIREZ IMELDA  | 1751 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009616 | R2PD | R1PD | 1741 FLORENTINA DR  | DE PAZ ERIKA M L             |                        | 1741 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009617 | R2PD | R1PD | 1731 FLORENTINA DR  | OLIVEROS SALVADOR O M        | OLIVEROS LINA          | 1731 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009618 | R2PD | R1PD | 1721 FLORENTINA DR  | ESQUEDA FAUSTO-PATRICIA      |                        | 1721 FLORENTINA DR    | OXNARD CA         | 93030-7665 |
| 215009619 | R2PD | R1PD | 1711 FLORENTINA DR  | GOLDMAN SHERMAN M JR         |                        | 1711 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009620 | R2PD | R1PD | 1681 FLORENTINA DR  | MAGANA RAMIRO C-LETICIA G    |                        | PO BOX 6084           | OXNARD, CA        | 93031      |
| 215009621 | R2PD | R1PD | 1671 FLORENTINA DR  | CARRANZA JOSE C-EVA          |                        | 1671 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009622 | R2PD | R1PD | 1661 FLORENTINA DR  | ZAVALA ROBERTO-SABINA        |                        | 945 WARD DR SPC 169   | SANTA BARBARA, CA | 93111      |
| 215009623 | R2PD | R1PD | 1651 FLORENTINA DR  | FLORES LUIS-VERONICA         |                        | 1651 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009624 | R2PD | R1PD | 1641 FLORENTINA DR  | CACHU EDUARDO-GRACIELA O     |                        | 1641 FLORENTINA DR    | OXNARD CA         | 93030-7666 |
| 215009625 | R2PD | R1PD | 1631 FLORENTINA DR  | MERINO MANUEL-RHODONIA       |                        | 1631 FLORENTINA DR    | OXNARD CA         | 93030-7666 |
| 215009626 | R2PD | R1PD | 1621 FLORENTINA DR  | FRANCO JAIRO F P             |                        | 1621 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009627 | R2PD | R1PD | 1611 FLORENTINA DR  | LOPEZ MICHAEL A-ROSALVA      |                        | 1611 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215009628 | R2PD | R1PD | 1601 FLORENTINA DR  | GARCIA JUAN J-HILCIA M       |                        | 1601 FLORENTINA DR    | OXNARD, CA        | 93030      |
| 215011301 | R2PD | R1PD | 1607 OFELIA WAY     | GARCIA AGUSTIN Z             |                        | 1607 OFELIA WY        | OXNARD CA         | 93030-5084 |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                   |                               |                        |                        |                   |            |
|-----------|------|------|-------------------|-------------------------------|------------------------|------------------------|-------------------|------------|
| 215011302 | R2PD | R1PD | 1617 OFELIA WAY   | HERNANDEZ ANTHONY J SR-C E    |                        | 1617 OFELIA WAY        | OXNARD CA         | 93030-5084 |
| 215011303 | R2PD | R1PD | 1627 OFELIA WAY   | LOPEZ DAVID B-MARIA T         |                        | 1627 OFELIA WY         | OXNARD, CA        | 93030      |
| 215011304 | R2PD | R1PD | 1637 OFELIA WAY   | KECK DARRELL J-JENAE A        |                        | 1637 OFELIA WAY        | OXNARD CA         | 93030-5084 |
| 215011305 | R2PD | R1PD | 1647 OFELIA WAY   | FLORES RICARDO-VERONICA       |                        | 1647 OFELIA WAY        | OXNARD CA         | 93030-5084 |
| 215011306 | R2PD | R1PD | 1657 OFELIA WAY   | MORA FRANCISCO M-LORENA       |                        | 1657 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011307 | R2PD | R1PD | 1667 OFELIA WAY   | BARRIENTOS HENRY L-BELLA TR   |                        | 1667 OFELIA WAY        | OXNARD CA         | 93030-5084 |
| 215011308 | R2PD | R1PD | 1677 OFELIA WAY   | PIMENTEL ESTEBAN-VERONICA     |                        | 1677 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011309 | R2PD | R1PD | 1707 OFELIA WAY   | GUTIERREZ EDGARDO B-AMELITA   |                        | 1707 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011310 | R2PD | R1PD | 1717 OFELIA WAY   | CRUZ WILFREDO L-MARILYN G     |                        | 1717 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011311 | R2PD | R1PD | 1727 OFELIA WAY   | RAMOS TARA M                  |                        | 1727 OFELIA WAY        | OXNARD CA         | 93030-5085 |
| 215011312 | R2PD | R1PD | 1737 OFELIA WAY   | GONZALES TIMOTHY J-VICTORIA   |                        | 1737 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011313 | R2PD | R1PD | 1747 OFELIA WAY   | GRAHAM RONNIE-MARY LOU        |                        | 1747 OFELIA WAY        | OXNARD, CA        | 93030      |
| 215011406 | R2PD | R1PD | 1045 VIVIANA DR   | REALE GERALD J TR             |                        | 1045 VIVIANA DR        | OXNARD CA         | 93030-5088 |
| 215011407 | R2PD | R1PD | 1035 VIVIANA DR   | CABRAL ROBERTO A-TRICIA A     |                        | 1035 VIVIANA DR        | OXNARD, CA        | 93030      |
| 215011408 | R2PD | R1PD | 1025 VIVIANA DR   | RIVERA RAMIRO J-CLAUDIA       |                        | 1025 VIVIANA DR        | OXNARD, CA        | 93030      |
| 215011409 | R2PD | R1PD | 1015 VIVIANA DR   | RICO JOSE R-MORELIA M TR      |                        | 3532 BROOKWOOD LN      | OXNARD, CA        | 93036      |
| 215011410 | R2PD | R1PD | 1005 VIVIANA DR   | ALARCON JOEL                  | RAMIREZ REGINA         | 1005 VIVIANA DR        | OXNARD, CA        | 93030      |
| 215011506 | R2PD | R1PD | 945 VIVIANA DR    | MERCADO DAVID H               |                        | 945 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215011507 | R2PD | R1PD | 935 VIVIANA DR    | GALIMBA EFREN G-MARILOU V     |                        | 935 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215011508 | R2PD | R1PD | 925 VIVIANA DR    | ARELLANO GRACIELA             |                        | 925 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215011509 | R2PD | R1PD | 915 VIVIANA DR    | KENEFKE JASON-CATHERINE       |                        | 915 VIVIANA DR         | OXNARD CA         | 93030-5087 |
| 215011510 | R2PD | R1PD | 905 VIVIANA DR    | MELGOZA ALVARO-ROSARIO N      |                        | 905 VIVIANA DR         | OXNARD CA         | 93030-5087 |
| 215012307 | R2PD | R1PD | 885 VIVIANA DR    | LORENZANA JOSHUA B            |                        | 885 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215012308 | R2PD | R1PD | 875 VIVIANA DR    | BOONE SHONDELL H              |                        | 875 VIVIANA DR         | OXNARD CA         | 93030-5086 |
| 215012309 | R2PD | R1PD | 865 VIVIANA DR    | GARCIA LUIS RODRIGUEZ         | URIBE MARTHA RODRIGUEZ | 865 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215012310 | R2PD | R1PD | 855 VIVIANA DR    | ACOSTA GREG M-ANTONETTE TR    |                        | 855 VIVIANA DR         | OXNARD CA         | 93030-5086 |
| 215012311 | R2PD | R1PD | 845 VIVIANA DR    | CARRILLO MIGUEL-YOLANDA TR    |                        | 845 VIVIANA DR         | OXNARD, CA        | 93030      |
| 215012401 | R2PD | R1PD | 1610 LICHOWAY     | STARR JAMES M-MARISOL         |                        | 1610 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012402 | R2PD | R1PD | 1620 LICHOWAY     | NEE KEVIN-LORA                |                        | 2115 MANDEVILLE CANYON | LOS ANGELES CA    | 90048      |
| 215012403 | R2PD | R1PD | 1630 LICHOWAY     | ZEISER NICHOLAS D             |                        | 1630 LICHOWY           | OXNARD CA         | 93030      |
| 215012404 | R2PD | R1PD | 1640 LICHOWAY     | RAMOS JOSE J                  | MAYE-RAMOS NATALIE W   | 1640 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012405 | R2PD | R1PD | 1650 LICHOWAY     | LOPEZ ROCIO ET AL             |                        | 1650 LICHOWY           | OXNARD, CA        | 93030      |
| 215012406 | R2PD | R1PD | 1660 LICHOWAY     | BECERRA JOSE G-SUSANA         |                        | 1660 LICHOWY           | OXNARD CA         | 93030      |
| 215012407 | R2PD | R1PD | 1670 LICHOWAY     | REYES MAYRA                   |                        | 1670 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012408 | R2PD | R1PD | 1700 LICHOWAY     | GONZALES JOSEPH A-TYLA A      |                        | 1700 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012409 | R2PD | R1PD | 1710 LICHOWAY     | CORDERO SERGIO-MIRIAM         |                        | 1710 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012410 | R2PD | R1PD | 1720 LICHOWAY     | DUMAS THOMAS H-GWEN M         |                        | 1720 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012411 | R2PD | R1PD | 1730 LICHOWAY     | FISHER ANTHONY M-EVANGELINE L |                        | 1730 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012412 | R2PD | R1PD | 1740 LICHOWAY     | BILAVER NEDILIKO              |                        | 1740 LICHOWAY          | OXNARD, CA        | 93030      |
| 215012413 | R2PD | R1PD | 1750 LICHOWAY LND | STANDARD PACIFIC CORP         | ATTN VENTURA DIVISION  | 15360 BARRANCA PKWY    | IRVINE, CA        | 92618      |
| 215012414 | R2PD | R1PD | LICHOWAY          | STANDARD PACIFIC CORP         | ATTN VENTURA DIVISION  | 15360 BARRANCA PKWY    | IRVINE, CA        | 92618      |
| 215026136 | C2PD | R2PD | 373 INFINIDAD ST  | JUAREZ ABEL-MARITZA           |                        | 373 INFINIDAD ST       | OXNARD CA         | 93030-6168 |
| 215026137 | C2PD | R2PD | 363 INFINIDAD ST  | SEUFERT STEPHEN P-TANA P      |                        | 363 INFINIDAD ST       | OXNARD, CA        | 93030      |
| 215026138 | C2PD | R2PD | 353 INFINIDAD ST  | HERNANDEZ HUMBERTO S ET AL    |                        | 353 INFINIDAD ST       | OXNARD, CA        | 93030      |
| 215026139 | C2PD | R2PD | 343 INFINIDAD ST  | RAMIREZ SERGIO R-CELIA T      |                        | 5195 SAN VICENTE DR    | SANTA BARBARA, CA | 93111      |
| 215026140 | C2PD | R2PD | 333 INFINIDAD ST  | RIVERA PROSPERO T-MARIA D     |                        | 333 INFINIDAD ST       | OXNARD CA         | 93030-6168 |
| 215026141 | C2PD | R2PD | 323 INFINIDAD ST  | TIEU TINA                     |                        | 323 INFINIDAD ST       | OXNARD, CA        | 93030      |
| 215026142 | C2PD | R2PD | 313 INFINIDAD ST  | KUWIK BRUCE-PHUNG             |                        | 313 INFINIDAD ST       | OXNARD, CA        | 93030      |
| 215026143 | C2PD | R2PD | 303 INFINIDAD ST  | TAPIA JUAN-ROBERTA F          |                        | 303 INFINIDAD ST       | OXNARD CA         | 93030-6168 |
| 215026144 | C2PD | R2PD | 253 INFINIDAD ST  | DARI PHILIP J-KATHRYN W       |                        | 253 INFINIDAD ST       | OXNARD, CA        | 93030      |
| 215026145 | C2PD | R2PD | 243 INFINIDAD ST  | MAI NGHIA                     | NGUYEN PHUOC           | 243 INFINIDAD ST       | OXNARD CA         | 93030-6167 |
| 215026146 | C2PD | R2PD | 233 INFINIDAD ST  | BONOAN FELI-ROSALIE V         |                        | 233 INFINIDAD ST       | OXNARD, CA        | 93030      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                       |                              |                            |                           |                  |            |
|-----------|------|------|-----------------------|------------------------------|----------------------------|---------------------------|------------------|------------|
| 215026149 | C2PD | R2PD | 203 INFINIDAD ST      | CORTEZ JUAN-SILVIA           | 203 INFINIDAD ST           |                           | OXNARD CA        | 93030      |
| 215026150 | C2PD | R2PD | 761 BRAVO DR          | RIVAS MARIA C                |                            | 761 BRAVO DR              | OXNARD CA        | 93030      |
| 215026151 | C2PD | R2PD | 751 BRAVO DR          | VIVEROS EZEQUIEL-MARIA E     | 751 BRAVO DR               |                           | OXNARD CA        | 93030      |
| 215026152 | C2PD | R2PD | 741 BRAVO DR          | CERVANTES ANTONIO A-LAURA    | 741 BRAVO DR               |                           | OXNARD CA        | 93030      |
| 215026153 | C2PD | R2PD | 731 BRAVO DR          | FIGUEROA JOSE-OLGA           | 731 BRAVO DR               |                           | OXNARD CA        | 93030      |
| 215026154 | C2PD | R2PD | 721 BRAVO DR          | LIMON OCTAVIO C-ALMA H       | 721 BRAVO DR               |                           | OXNARD CA        | 93030      |
| 215026155 | C2PD | R2PD | 711 BRAVO DR          | BERNAL MATTHEW J-REGINA      | 711 BRAVO DR               |                           | OXNARD CA        | 93030      |
| 215026156 | C2PD | R2PD | 701 BRAVO DR          | LOPEZ OCTAVIO C              | AO CAROLYN                 | 701 BRAVO DR              | OXNARD CA        | 93030-0199 |
| 215026158 | C2PD | R2PD | 210 HUERTA ST         | ARREOLA ADELITA              | 210 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026159 | C2PD | R2PD | 220 HUERTA ST         | MAGANA SAUL G-THERESA M      | 220 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026160 | C2PD | R2PD | 230 HUERTA ST         | LIEVANOS IGNACIO-DOLORES M   | 230 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026161 | C2PD | R2PD | 240 HUERTA ST         | CARMONA ARTHUR JR-PATRICIA A | 240 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026162 | C2PD | R2PD | 250 HUERTA ST         | BEDOLLA JOSE L P ET AL       | 250 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026164 | C2PD | R2PD | 300 HUERTA ST         | MAGALLON ROCIO               | 300 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026165 | C2PD | R2PD | 310 HUERTA ST         | BRABANTE MICHAEL B-SAKAOTHIP |                            | 310 HUERTA ST             | OXNARD CA        | 93030-0196 |
| 215026166 | C2PD | R2PD | 320 HUERTA ST         | PECH JUAN M                  | VERONICA AMELIA            | 320 HUERTA ST             | OXNARD CA        | 93030      |
| 215026167 | C2PD | R2PD | 330 HUERTA ST         | ROGER FRIEDMAN HOLDINGS LLC  |                            | 18375 VENTURA BL #164     | TARZANA CA       | 91356      |
| 215026168 | C2PD | R2PD | 340 HUERTA ST         | LOPEZ JOSEPHINE J            | LOPEZ MICHAEL-ROSALVA      | 340 HUERTA ST             | OXNARD CA        | 93030      |
| 215026169 | C2PD | R2PD | 350 HUERTA ST         | GOPALAKRISHNAN RAMESH        | RAMESH SHYAMLA             | 4193 ORONTES WAY #C       | SIMI VALLEY CA   | 93063      |
| 215026170 | C2PD | R2PD | 360 HUERTA ST         | CAPULONG ARISTEDES T-MARIA T |                            | 360 HUERTA ST             | OXNARD CA        | 93030      |
| 215026171 | C2PD | R2PD | 370 HUERTA ST         | LEDESMA MARTIN-GUADALUPE     |                            | 370 HUERTA ST             | OXNARD CA        | 93030-0196 |
| 215026172 | C2PD | R2PD | 380 HUERTA ST         | ZHANG LIYANG                 | WANG PIN                   | 23226 RUNNYMEDE ST        | WEST HILLS CA    | 91307      |
| 215026173 | C2PD | R2PD | 390 HUERTA ST         | CRUZ JOSE L-BEATRIZ          | 390 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026501 | C2PD | R2   | 707 ENTRADA DR        | BLATTEL STEPHANIE A          |                            | 707 ENTRADA DR            | OXNARD CA        | 93030      |
| 215026502 | C2PD | R2   | 717 ENTRADA DR        | AVALOS LUIS C-ROSA M         | 1612 GABRIELLA DR          |                           | OXNARD CA        | 93030      |
| 215026503 | C2PD | R2   | 727 ENTRADA DR        | PROPOST TREVOR O             | LINCOLN THOMAS             | 727 ENTRADA DR            | OXNARD CA        | 93030-0198 |
| 215026504 | C2PD | R2   | 737 ENTRADA DR        | BAIER JASON-JAMIE            | 737 ENTRADA DR             |                           | OXNARD CA        | 93030      |
| 215026505 | C2PD | R2   | 372 INFINIDAD ST      | HO PHONG T* ET AL            | 372 INFINIDAD ST           |                           | OXNARD CA        | 93030      |
| 215026506 | C2PD | R2   | 362 INFINIDAD ST      | CARTER RAYMOND L JR          | 362 INFINIDAD ST           |                           | OXNARD CA        | 93030      |
| 215026507 | C2PD | R2   | 352 INFINIDAD ST      | VEGA HECTOR-HORTENCIA        |                            | 225 LADERA ST UNIT B      | SANTA BARBARA CA | 93101      |
| 215026508 | C2PD | R2   | 342 INFINIDAD ST      | MEDINA NOE-OLGA M            |                            | 342 INFINIDAD ST          | OXNARD CA        | 93030-6168 |
| 215026509 | C2PD | R2   | 332 INFINIDAD ST      | WHITE RICHARD E-BECKY G      |                            | 332 INFINIDAD ST          | OXNARD CA        | 93030-6168 |
| 215026510 | C2PD | R2   | 322 INFINIDAD ST      | GONZALEZ G-CURBELO L L G TR  | ATTN GUSTAVO GONZALEZ TTEE | 322 INFINIDAD ST          | OXNARD CA        | 93030      |
| 215026511 | C2PD | R2   | 312 INFINIDAD ST      | ESPARZA SALOME-MARIA D       | 312 INFINIDAD ST           |                           | OXNARD CA        | 93030      |
| 215026512 | C2PD | R2   | 302 INFINIDAD ST      | LOPEZ JUAN C                 | RODRIGUEZ MARTHA L         | 302 INFINIDAD ST          | OXNARD CA        | 93030      |
| 215026514 | C2PD | R2   | 252 INFINIDAD ST      | DARIMBANG MINDA A TR         | 252 INFINIDAD ST           |                           | OXNARD CA        | 93030      |
| 215026515 | C2PD | R2   | 242 INFINIDAD ST      | PALADINO RAYMOND P           | PO BOX 5523                |                           | OXNARD CA        | 93031      |
| 215026516 | C2PD | R2   | 232 INFINIDAD ST      | SOLORZANO JESUS-VERONICA M   |                            | 232 INFINIDAD ST          | OXNARD CA        | 93030-6167 |
| 215026517 | C2PD | R2   | 222 INFINIDAD ST      | EDEJER NORLAN M-SHEAF P      |                            | 1935 MACARTHUR PL         | OXNARD CA        | 93033-4733 |
| 215026518 | C2PD | R2   | 221 HUERTA ST         | CASTELLANOS ROBERT G-NINA    |                            | 221 HUERTA ST             | OXNARD CA        | 93030-0197 |
| 215026519 | C2PD | R2   | 231 HUERTA ST         | FERNANDEZ ELVIA              | 231 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026520 | C2PD | R2   | 241 HUERTA ST         | HENNEY CHARLES T             | 241 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026521 | C2PD | R2   | 251 HUERTA ST         | EDEJER NORMAN M              | 251 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026522 | C2PD | R2   | 301 HUERTA ST         | MAYO JULIO JR*               | CAMPOS ISABEL              | 301 HUERTA ST             | OXNARD CA        | 93030      |
| 215026523 | C2PD | R2   | 311 HUERTA ST         | GOMEZ RODOLFO S              | FAVELA ROCIO               | 311 HUERTA ST             | OXNARD CA        | 93030      |
| 215026524 | C2PD | R2   | 321 HUERTA ST         | GARCIA JOSE                  | CAZARES MARIA              | 321 HUERTA ST             | OXNARD CA        | 93030      |
| 215026525 | C2PD | R2   | 331 HUERTA ST         | FUENTES JESUS JR-TERESA      | 331 HUERTA ST              |                           | OXNARD CA        | 93036      |
| 215026526 | C2PD | R2   | 341 HUERTA ST         | MERAZ-KING JUAN M-GUIA J     | 341 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026527 | C2PD | R2   | 351 HUERTA ST         | DIAZ HERIBERTO-NOEMI P       | 351 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 215026528 | C2PD | R2   | 361 HUERTA ST         | BAE JENNIFER                 | BAE IN O                   | 2206 INVERNESS CT         | OXNARD CA        | 93036      |
| 215026529 | C2PD | R2   | 371 HUERTA ST         | SAMAYOA NIXON-ALICIA         | 371 HUERTA ST              |                           | OXNARD CA        | 93030      |
| 216006106 | RPD  | R3PD | 1905 SAN GORGONIO AVE | STEADFAST HOLIDAY MANOR L P  |                            | 18100 VON KARMAN AVE #500 | IRVINE CA        | 92612      |

## Exhibit A Consistency Zone Code Changes

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|           |      |      |                       |                              |                            |                           |                  |            |
|-----------|------|------|-----------------------|------------------------------|----------------------------|---------------------------|------------------|------------|
| 216006108 | C2PD | R4PD | 1900 CAMINO DEL SOL   | CAMINO DEL SOL SENIOR APTS   | ATTN DAVID ROSE            | 2400 MAIN ST #201         | IRVINE CA        | 92614      |
| 216006201 | R2PD | R3PD | 340 N ROSE AVE APT 7  | STEADFAST HOLIDAY MANOR L P  |                            | 18100 VON KARMAN AVE #500 | IRVINE CA        | 92612      |
| 216006202 | RPD  | R1PD | 341 ALPINE ST         | CRUZ RIGOBERTO-JUANA         |                            | 301 HELSAM AVE            | OXNARD CA        | 93036-1313 |
| 216006203 | RPD  | R1PD | 331 ALPINE ST         | DEGUILLIN AURORA IRREV TR    | ATTN MARTIN G CANCINO TTEE | 921 NORTH G ST            | OXNARD CA        | 93030      |
| 216006204 | RPD  | R1PD | 321 ALPINE ST         | HERNANDEZ FRANCISCO L-MARIA  |                            | 321 ALPINE                | OXNARD CA        | 93030      |
| 216006205 | RPD  | R1PD | 311 ALPINE ST         | GODINEZ CONRADO-MARGARITA    |                            | 311 ALPINE ST             | OXNARD, CA       | 93030      |
| 216006206 | RPD  | R1PD | 301 ALPINE ST         | GUTIERREZ JUVENTINO          |                            | 5118 CANTABRIAN CT        | WHITTIER CA      | 90601-2224 |
| 216006301 | RPD  | R1PD | 340 ALPINE ST         | MAGDALENO JOSE-VELMA         |                            | 1226 SOUTH I ST           | OXNARD CA        | 93033-1513 |
| 216006302 | RPD  | R1PD | 1840 SAN GORGONIO AVE | MATA REYES B ET AL           |                            | 1840 SAN GORGONIO ST      | OXNARD CA        | 93030      |
| 216006303 | RPD  | R1PD | 331 BALSAM ST         | MORALES ARCADIO O            | AGUILAR VANESSA            | 331 BALSAM ST             | OXNARD CA        | 93030      |
| 216006304 | RPD  | R1PD | 321 BALSAM ST         | DELGADO FRANCISCO-JULIE M TR | MADRID IRMA G              | 1521 S OFFSHORE           | OXNARD, CA       | 93030      |
| 216006305 | RPD  | R1PD | 311 BALSAM ST         | GUTIERREZ JORGE A ET AL      |                            | 311 BALSAM ST             | OXNARD, CA       | 93030      |
| 216006306 | RPD  | R1PD | 301 BALSAM ST         | FARIAS ROSA M                |                            | 301 BALSAM ST             | OXNARD, CA       | 93030      |
| 216006307 | RPD  | R1PD | 300 ALPINE ST         | YBARRA FRANK-CONSUELO        |                            | 300 N ALPINE ST           | OXNARD CA        | 93030      |
| 216006308 | RPD  | R1PD | 310 ALPINE ST         | MARTINEZ MARIA E TR          |                            | PO BOX 50555              | OXNARD CA        | 93031-0555 |
| 216006309 | RPD  | R1PD | 320 ALPINE ST         | ORETTA ANTHONY J             |                            | 320 N ALPINE AVE          | OXNARD CA        | 93030      |
| 216006310 | RPD  | R1PD | 330 ALPINE ST         | LOPEZ MARCOS A               |                            | 330 ALPINE ST             | OXNARD CA        | 93030      |
| 216006401 | RPD  | R1PD | 340 BALSAM ST         | CANTU ELEAZAR D J            | CAUDILLO CONCEPCION E      | 340 N BALSAM ST           | OXNARD CA        | 93030      |
| 216006402 | RPD  | R1PD | 1860 SAN GORGONIO AVE | GARCIA JOSE C-ANGELA V TR    |                            | 542 S D ST                | OXNARD CA        | 93030-7021 |
| 216006403 | RPD  | R1PD | 331 CORDOVA ST        | JACKSON LAURA M ET AL        |                            | 331 CORDOVA ST            | OXNARD CA        | 93030-5566 |
| 216006404 | RPD  | R1PD | 321 CORDOVA ST        | BEPPU TADASHI-EMIKO          |                            | 1187 WALNUT DR            | OXNARD CA        | 93036-1835 |
| 216006405 | RPD  | R1PD | 311 CORDOVA ST        | LOPEZ NICOLAS R-MARIA G      |                            | 311 CORDOVA ST            | OXNARD CA        | 93030-5566 |
| 216006406 | RPD  | R1PD | 301 CORDOVA ST        | ZUNIGA ALFREDO-MARIA C       |                            | 301 CORDOVA ST            | OXNARD CA        | 93030-5566 |
| 216006407 | RPD  | R1PD | 300 BALSAM ST         | EVANGELISTA ANTONIA F*       | FERNANDEZ MARIO            | 300 N BALSAM ST           | OXNARD CA        | 93030      |
| 216006408 | RPD  | R1PD | 310 BALSAM ST         | CHAVIRA LOURDES D ET AL      |                            | 310 BALSAM ST             | OXNARD, CA       | 93030      |
| 216006409 | RPD  | R1PD | 320 BALSAM ST         | CARDENAS ENRIQUE             | EQUIHUA FELICITAS          | 320 BALSAM ST             | OXNARD CA        | 93030-5545 |
| 216006410 | RPD  | R1PD | 330 BALSAM ST         | AMBRIZ ALBERTO O             |                            | 330 BALSAM ST             | OXNARD CA        | 93030-5545 |
| 216006501 | RPD  | R1PD | 1910 SAN GORGONIO AVE | ALVAREZ SERGIO R*            | ALVAREZ SERGIO             | 1910 SAN GORGONIO AVE     | OXNARD, CA       | 93030      |
| 216006502 | RPD  | R1PD | 330 CORDOVA ST        | PRADO CELIA H                |                            | 2033 SPYGLASS TRL         | OXNARD, CA       | 93036      |
| 216006503 | RPD  | R1PD | 320 CORDOVA ST        | HERNANDEZ HECTOR             | CAMACHO GUADALUPE C        | 424 EVERGREEN SQ          | PORT HUENEME, CA | 93041      |
| 216006504 | RPD  | R1PD | 310 CORDOVA ST        | AVILA ROSA                   |                            | 310 CORDOVA ST            | OXNARD, CA       | 93030      |
| 216006505 | RPD  | R1PD | 300 CORDOVA ST        | HERNANDEZ GENARO             | GARCIA BEATRIZ             | 300 CORDOVA ST            | OXNARD CA        | 93030-5564 |
| 216007102 | RPD  | R1PD | 241 ALPINE ST         | AMEZCUA JESUS*               | AMEZCUA MARICELA D         | 241 ALPINE ST             | OXNARD CA        | 93030-5539 |
| 216007103 | RPD  | R1PD | 231 ALPINE ST         | RODRIGUEZ O J ISABEL         | SALCIDO RAMONA             | 231 ALPINE ST             | OXNARD CA        | 93030-5539 |
| 216007104 | RPD  | R1PD | 221 ALPINE ST         | JUAREZ JESUS M-AURORA TR     |                            | 221 ALPINE ST             | OXNARD, CA       | 93030      |
| 216007105 | RPD  | R1PD | 211 ALPINE ST         | ZAMUDIO DAVID V TR           |                            | 211 ALPINE STREET         | OXNARD CA        | 93030      |
| 216007106 | RPD  | R1PD | 201 ALPINE ST         | VILLALOBOS NANCY             |                            | 201 ALPINE ST             | OXNARD, CA       | 93030      |
| 216007107 | RPD  | R1PD | 151 ALPINE ST         | AVILA ROSA                   |                            | 151 ALPINE ST             | OXNARD, CA       | 93030      |
| 216007108 | RPD  | R1PD | 143 ALPINE ST         | NAVA JORGE-YOLANDA           |                            | 143 ALPINE ST             | OXNARD CA        | 93030-5501 |
| 216007109 | RPD  | R1PD | 137 ALPINE ST         | GONZALEZ AZUCENA             |                            | 137 N ALPINE ST           | OXNARD CA        | 93030      |
| 216007110 | RPD  | R1PD | 131 ALPINE ST         | MARRON GABRIELA              |                            | 2154 VANETTA ST           | OXNARD, CA       | 93033      |
| 216007111 | RPD  | R1PD | 125 ALPINE ST         | CEJA JORGE R-HILDA C         |                            | 125 ALPINE ST             | OXNARD, CA       | 93030      |
| 216007112 | RPD  | R1PD | 119 ALPINE ST         | CAHUE AGUSTIN-ALTAGRACIA TR  |                            | 1322 W DATE ST            | OXNARD, CA       | 93033      |
| 216007113 | RPD  | R1PD | 113 ALPINE ST         | ALLEN WILLIE                 |                            | 113 ALPINE                | OXNARD, CA       | 93030      |
| 216007114 | RPD  | R1PD | 107 ALPINE ST         | ZAMORA CELIA T               |                            | 107 ALPINE ST             | OXNARD CA        | 93030-5501 |
| 216007115 | RPD  | R1PD | 101 ALPINE ST         | CORONA J CARMEN              |                            | 101 ALPINE ST             | OXNARD CA        | 93030-5501 |
| 216007118 | R2PD | R3PD | 200 N ROSE AVE APT 12 | STEADFAST HOLIDAY MANOR L P  |                            | 18100 VON KARMAN AVE #500 | IRVINE CA        | 92612      |
| 216007201 | RPD  | R1PD | 240 ALPINE ST         | VENTURA ANDREW-NANCY D       | DE PRIMA JANET L           | 2450 KENTIA ST            | OXNARD CA        | 93036-8509 |
| 216007202 | RPD  | R1PD | 241 BALSAM ST         | AMARO BEATRIZ R              |                            | 241 BALSAM ST             | OXNARD, CA       | 93030      |
| 216007203 | RPD  | R1PD | 231 BALSAM ST         | VEGA WILLIAM-VILMA           |                            | 231 N BALSAM ST           | OXNARD CA        | 93030      |
| 216007204 | RPD  | R1PD | 221 BALSAM ST         | ZAMUDIO ARISTEO-DORINA       | ZAMUDIO MARITSA            | 221 BALSAM ST             | OXNARD CA        | 93030      |
| 216007205 | RPD  | R1PD | 211 BALSAM ST         | NAVARRO ANGELICA             |                            | 211 BALSAM ST             | OXNARD CA        | 93030-5543 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |     |      |                      |                              |                          |                         |                |            |
|-----------|-----|------|----------------------|------------------------------|--------------------------|-------------------------|----------------|------------|
| 216007206 | RPD | R1PD | 201 BALSAM ST        | ZAMUDIO ARISTEO G-DORINA     |                          | 201 BALSAM ST           | OXNARD CA      | 93030-5543 |
| 216007207 | RPD | R1PD | 151 BALSAM ST        | REYES JUAN-GLORIA L TR       |                          | 2026 OCASO PL           | OXNARD CA      | 93031      |
| 216007208 | RPD | R1PD | 143 BALSAM ST        | GUZMAN RAFAEL L              |                          | 958 BEVERELY RD         | CORONA CA      | 92779      |
| 216007209 | RPD | R1PD | 137 BALSAM ST        | CONTRERAS ELEUTERIO-MARIA    |                          | 1951 SANTA LUCIA AV     | OXNARD, CA     | 93030      |
| 216007210 | RPD | R1PD | 131 BALSAM ST        | MONTEZ RENE M                |                          | 131 BALSAM ST           | OXNARD CA      | 93030-5507 |
| 216007211 | RPD | R1PD | 125 BALSAM ST        | CAHUE RAFAEL R-GUADALUPE TR  |                          | 2441 TULARE PL          | OXNARD CA      | 93033-4807 |
| 216007212 | RPD | R1PD | 119 BALSAM ST        | VALENZUELA RITA A            |                          | 119 BALSAM ST           | OXNARD, CA     | 93030      |
| 216007213 | RPD | R1PD | 113 BALSAM ST        | PANTOJA ANDRES-RAMONA P      |                          | 113 BALSAM ST           | OXNARD, CA     | 93030      |
| 216007214 | RPD | R1PD | 107 BALSAM ST        | MACIAS JESUS M               |                          | 107 BALSAM ST           | OXNARD CA      | 93030-5507 |
| 216007215 | RPD | R1PD | 101 BALSAM ST        | VILLALOBOS RAUL-SOLEDAD      |                          | 101 BALSAM ST           | OXNARD CA      | 93030-5507 |
| 216007216 | RPD | R1PD | 1831 SANTA LUCIA AVE | VILLALOBOS JOSE L-LAURA      |                          | 1831 SANTA LUCIA ST     | OXNARD CA      | 93030      |
| 216007217 | RPD | R1PD | 106 ALPINE ST        | CISNEROS GUADALUPE B         |                          | 106 ALPINE ST           | OXNARD CA      | 93030-5502 |
| 216007218 | RPD | R1PD | 112 ALPINE ST        | PRADO MARCELO-CELIA H TR     |                          | 2023 SPYGLASS TRL E     | OXNARD CA      | 93036-2761 |
| 216007219 | RPD | R1PD | 118 ALPINE ST        | RODRIGUEZ DAVID-LOURDES      |                          | 118 ALPINE ST           | OXNARD CA      | 93030-5502 |
| 216007220 | RPD | R1PD | 124 ALPINE ST        | CORONADO JUAN Q              | CORONADO-BRICE IRMA Q    | 124 N ALPINE ST         | OXNARD, CA     | 93030      |
| 216007221 | RPD | R1PD | 130 ALPINE ST        | PULIDO RAFAEL-GUILLERMINA    |                          | 634 ROSALINDA DR        | OXNARD, CA     | 93030      |
| 216007222 | RPD | R1PD | 136 ALPINE ST        | PALENCIA ROBERTO-ROSARIO     |                          | 136 ALPINE ST           | OXNARD CA      | 93030-5502 |
| 216007223 | RPD | R1PD | 142 ALPINE ST        | BARBOZA CARLOS D-MA TERESA J |                          | 142 ALPINE ST           | OXNARD CA      | 93030-5502 |
| 216007224 | RPD | R1PD | 150 ALPINE ST        | OSEGUERA MIGUEL*-MARGARITA*  | OSEGUERA EDGAR           | 150 ALPINE ST           | OXNARD CA      | 93030-5502 |
| 216007225 | RPD | R1PD | 200 ALPINE ST        | PENA RODOLFO B-CARMEN T      |                          | PO BOX 973              | OXNARD CA      | 93032-0973 |
| 216007226 | RPD | R1PD | 210 ALPINE ST        | CAH 2014-1 BORROWER LLC      |                          | 8665 E HARTFORD DR #200 | SCOTTSDALE, AZ | 85255      |
| 216007227 | RPD | R1PD | 220 ALPINE ST        | SHAFFER EVA TR               |                          | 1240 CAMELLIA ST        | OXNARD CA      | 93036-2825 |
| 216007228 | RPD | R1PD | 230 ALPINE ST        | VASQUEZ JOHN R-MANUELA C TR  |                          | 230 ALPINE ST           | OXNARD CA      | 93030-5536 |
| 216007301 | RPD | R1PD | 240 BALSAM ST        | HERNANDEZ MANUEL J-MARIA J   |                          | 240 N BALSAM ST         | OXNARD CA      | 93030      |
| 216007302 | RPD | R1PD | 241 CORDOVA ST       | GUZMAN PABLO C               | CHIQUEITO MARIA F        | 241 CORDOVA ST          | OXNARD CA      | 93030-5565 |
| 216007303 | RPD | R1PD | 231 CORDOVA ST       | COLIN ALONZO                 | GUZMAN EVELIA            | 231 N CORDOVA ST        | OXNARD, CA     | 93030      |
| 216007304 | RPD | R1PD | 221 CORDOVA ST       | PANIAGUA ELISABETH V         | AMADOR ELISABETH V       | 221 N CORDOVA ST        | OXNARD, CA     | 93030      |
| 216007305 | RPD | R1PD | 211 CORDOVA ST       | GARCIA MARIO G               | GARCIA RAFAEL H          | 719 BARRINGTON AVE      | NEWMAN, CA     | 95360      |
| 216007306 | RPD | R1PD | 201 CORDOVA ST       | BIBIAN MIGUEL F              | BIBIAN MIGUEL F-OFELIA M | 201 CORDOVA ST          | OXNARD CA      | 93030-5565 |
| 216007307 | RPD | R1PD | 151 CORDOVA ST       | ESTRADA GUADALUPE-MARIA      |                          | 151 N CORDOVA           | OXNARD CA      | 93030      |
| 216007308 | RPD | R1PD | 143 CORDOVA ST       | PATINO JOSE F-GLENDA A       |                          | 1920 ALMANOR ST         | OXNARD CA      | 93036-2607 |
| 216007309 | RPD | R1PD | 137 CORDOVA ST       | SOULE MARIA F                | GODINA ABIGAIL           | 137 CORDOVA ST          | OXNARD, CA     | 93030      |
| 216007310 | RPD | R1PD | 131 CORDOVA ST       | CAHUE IRMA                   |                          | 131 N CORDOVA ST        | OXNARD, CA     | 93030      |
| 216007311 | RPD | R1PD | 125 CORDOVA ST       | LOZANO RAMON GONZALEZ TRUST  |                          | 125 N CORDOVA ST        | OXNARD CA      | 93030      |
| 216007312 | RPD | R1PD | 119 CORDOVA ST       | NGUYEN HANH C                | NGUYEN TRUNG T           | 119 CORDOVA ST          | OXNARD CA      | 93030      |
| 216007313 | RPD | R1PD | 113 CORDOVA ST       | ORTIZ IGNACIO-RITA           |                          | 113 CORDOVA ST          | OXNARD CA      | 93030-5531 |
| 216007314 | RPD | R1PD | 107 CORDOVA ST       | AGUAYO ADRIAN-EMMA           |                          | 1232 RESPLANDOR WY      | OXNARD, CA     | 93030      |
| 216007315 | RPD | R1PD | 101 CORDOVA ST       | RUIZ JAVIER                  |                          | 101 N CORDOVA ST        | OXNARD, CA     | 93030      |
| 216007316 | RPD | R1PD | 1851 SANTA LUCIA AVE | RUIZ FLOCELO-ANNA M          |                          | 1851 SANTA LUCIA AVE    | OXNARD CA      | 93030-5503 |
| 216007317 | RPD | R1PD | 106 BALSAM ST        | ALCALA ANDRES L-NICOLASA R   |                          | 106 BALSAM ST           | OXNARD CA      | 93030-5508 |
| 216007318 | RPD | R1PD | 112 BALSAM ST        | OREGEL JOSE S-MARIA L        |                          | 112 BALSAM ST           | OXNARD CA      | 93030      |
| 216007319 | RPD | R1PD | 118 BALSAM ST        | TORRES MARINA                |                          | 118 BALSAM ST           | OXNARD CA      | 93030-5508 |
| 216007320 | RPD | R1PD | 124 BALSAM ST        | ANGEL JOSE ET AL             |                          | 915 FALCONER RD         | ESCONDIDO CA   | 92027      |
| 216007321 | RPD | R1PD | 130 BALSAM ST        | AGUAYO RAMON                 |                          | 70 KENNETH ST           | CAMARILLO, CA  | 93010      |
| 216007322 | RPD | R1PD | 136 BALSAM ST        | RIVERA JUAN IRREV GRANTOR TR | ATTN JUAN M RIVERA TTEE  | 2101 ALMANOR ST         | OXNARD CA      | 93036      |
| 216007323 | RPD | R1PD | 142 BALSAM ST        | AMBRIZ JOSUE F               |                          | 142 BALSAM ST           | OXNARD CA      | 93030-5508 |
| 216007324 | RPD | R1PD | 150 BALSAM ST        | PRADO MARCELO-CELIA H        |                          | 2023 SPYGLASS TRL E     | OXNARD CA      | 93036-2761 |
| 216007325 | RPD | R1PD | 200 BALSAM ST        | ZECUA ROBERTO M              |                          | 200 BALSAM ST           | OXNARD, CA     | 93030      |
| 216007326 | RPD | R1PD | 210 BALSAM ST        | IBARRA RAUL-LETICIA          |                          | 210 BALSAM ST           | OXNARD CA      | 93030-5542 |
| 216007327 | RPD | R1PD | 220 BALSAM ST        | PEREZ GUILIVALDO-SAN JUANA   |                          | 220 BALSAM ST           | OXNARD, CA     | 93030      |
| 216007328 | RPD | R1PD | 230 BALSAM ST        | AMBRIZ ROBERTO-MARIA         |                          | 230 BALSAM ST           | OXNARD, CA     | 93030      |
| 216007401 | RPD | R1PD | 240 CORDOVA ST       | JOHNSON WILLIAM-ELIZABETH    |                          | 240 N CORDOVA ST        | OXNARD CA      | 93030      |



## Exhibit A Consistency Zone Code Changes

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|           |     |      |                       |                               |                            |                           |            |            |
|-----------|-----|------|-----------------------|-------------------------------|----------------------------|---------------------------|------------|------------|
| 216007402 | RPD | R1PD | 230 CORDOVA ST        | RUGERIO OSCAR M               |                            | 230 CORDOVA ST            | OXNARD, CA | 93030      |
| 216007403 | RPD | R1PD | 220 CORDOVA ST        | VIVEROS ROSALVA               |                            | PO BOX 52531              | OXNARD CA  | 93031-2531 |
| 216007404 | RPD | R1PD | 210 CORDOVA ST        | HERNANDEZ ARACELI             |                            | 210 CORDOVA ST            | OXNARD CA  | 93030-5563 |
| 216007405 | RPD | R1PD | 200 CORDOVA ST        | LUPIAN J JESUS-ROSA M         |                            | 200 CORDOVA ST            | OXNARD CA  | 93030-5563 |
| 216007406 | RPD | R1PD | 150 CORDOVA ST        | GUZMAN SAUL L                 |                            | 150 CORDOVA ST            | OXNARD CA  | 93030      |
| 216007407 | RPD | R1PD | 142 CORDOVA ST        | ROSILES RUBEN                 | CAZARES LETICIA            | 142 CORDOVA ST            | OXNARD CA  | 93030      |
| 216007408 | RPD | R1PD | 136 CORDOVA ST        | GONZALES ANGELA               |                            | 136 CORDOVA ST            | OXNARD CA  | 93030-5532 |
| 216007409 | RPD | R1PD | 130 CORDOVA ST        | ZACARIAS TR                   | ATTN HELADIO ZACARIAS TTEE | 2655 NORTHBROOK DR        | OXNARD CA  | 93036-1545 |
| 216007410 | RPD | R1PD | 124 CORDOVA ST        | FLORES IGNACIO R TRUST        |                            | 124 N CORDOVA ST          | OXNARD CA  | 93030      |
| 216007411 | RPD | R1PD | 118 CORDOVA ST        | AVALOS POLO SR-MARIA D        | AVALOS HIPOLITO            | 118 CORDOVA ST            | OXNARD CA  | 93030-5532 |
| 216007412 | RPD | R1PD | 112 CORDOVA ST        | GONZALEZ ABRAHAM G            |                            | 112 CORDOVA ST            | OXNARD CA  | 93030-5532 |
| 216007413 | RPD | R1PD | 106 CORDOVA ST        | CERVANTEZ HILDA I             | CERVANTEZ VERONICA         | 106 N CORDOVA ST          | OXNARD CA  | 93030      |
| 216007414 | RPD | R1PD | 100 CORDOVA ST        | CISNEROS JOSE G-RAQUEL P      |                            | 100 N CORDOVA ST          | OXNARD CA  | 93030      |
| 216007501 | RPD | R1PD | 1800 SANTA LUCIA AVE  | SALGADO LAURA N               | RUBIO NICOLAS Z            | 1800 SANTA LUCIA AV       | OXNARD, CA | 93030      |
| 216007502 | RPD | R1PD | 1804 SANTA LUCIA AVE  | CASTRO FELIX                  | CASTRO HOVENTINO J         | 1804 SANTA LUCIA          | OXNARD, CA | 93030      |
| 216007503 | RPD | R1PD | 1810 SANTA LUCIA AVE  | GARCIA MARIA G TR             |                            | 362 OCCIDENTAL DR         | OXNARD CA  | 93036      |
| 216007504 | RPD | R1PD | 1814 SANTA LUCIA AVE  | BOYER CONSUELO M TRUST        |                            | 2025 KOALA DR             | OXNARD CA  | 93030      |
| 216007505 | RPD | R1PD | 1820 SANTA LUCIA AVE  | MORALES BENJAMIN L            |                            | 1820 SANTA LUCIA AV       | OXNARD, CA | 93030      |
| 216007506 | RPD | R1PD | 1824 SANTA LUCIA AVE  | SALAZAR-CORTEZ JESUS          | SALAZAR MARICELA           | 1824 SANTA LUCIA AV       | OXNARD, CA | 93030      |
| 216007507 | RPD | R1PD | 1830 SANTA LUCIA AVE  | VIVIAN RAFAEL-GLORIA          |                            | 1711 PATRICIA ST          | OXNARD, CA | 93030      |
| 216007508 | RPD | R1PD | 1834 SANTA LUCIA AVE  | GONZALEZ MARIO R*-DULCE*      | GONZALEZ MANUEL J          | 1834 SANTA LUCIA AVE      | OXNARD CA  | 93030-5559 |
| 216007509 | RPD | R1PD | 1840 SANTA LUCIA AVE  | AHUMADA FRANCISCO-MARIA J     |                            | 1840 SANTA LUCIA AVE      | OXNARD CA  | 93030-5559 |
| 216007510 | RPD | R1PD | 1844 SANTA LUCIA AVE  | MADRID ANDY C                 |                            | 1844 SANTA LUCIA AVE      | OXNARD CA  | 93030-5559 |
| 216007511 | RPD | R1PD | 1850 SANTA LUCIA AVE  | SOTO RAQUEL TR                |                            | 1920 ONEIDA PL            | OXNARD, CA | 93030      |
| 216007512 | RPD | R1PD | 1854 SANTA LUCIA AVE  | CAZARES SALVADOR-MARIA D L A  |                            | 1854 SANTA LUCIA AV       | OXNARD CA  | 93030-5559 |
| 216007513 | RPD | R1PD | 1860 SANTA LUCIA AVE  | GONZAN JUAN                   |                            | 1222 SAVIERS RD STE T     | OXNARD, CA | 93033      |
| 216007514 | RPD | R1PD | 1900 SANTA LUCIA AVE  | NAVA JOSE T                   |                            | 1900 SANTA LUCIA AVE      | OXNARD CA  | 93030-5561 |
| 216007515 | RPD | R1PD | 1904 SANTA LUCIA AVE  | TAMAYO RAMON* ET AL           |                            | 1904 SANTA LUCIA AV       | OXNARD CA  | 93030-5561 |
| 216007516 | RPD | R1PD | 1910 SANTA LUCIA AVE  | DIAZ LIBRADA R TR             |                            | 1910 SANTA LUCIA AV       | OXNARD CA  | 93030      |
| 216008107 | RPD | R1PD | 461 GIBRALTAR ST      | COLMENARES ROBERTO-ARCELIA M  |                            | 461 N GIBRALTAR ST        | OXNARD CA  | 93030      |
| 216008108 | RPD | R1PD | 455 GIBRALTAR ST      | VELOZ MARIA R TR              |                            | 455 GIBRALTER ST          | OXNARD, CA | 93030      |
| 216008109 | RPD | R1PD | 451 GIBRALTAR ST      | CABRALES REBECCA              |                            | 451 GIBRALTER ST          | OXNARD CA  | 93030-5119 |
| 216008110 | RPD | R1PD | 445 GIBRALTAR ST      | CARRILLO MARIA TR             |                            | 445 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008111 | RPD | R1PD | 441 GIBRALTAR ST      | PADILLA ASENCION TR           |                            | 441 N GIBRALTAR ST        | OXNARD CA  | 93030      |
| 216008112 | RPD | R1PD | 435 GIBRALTAR ST      | GONZALEZ VICTOR R             |                            | 435 GIBRALTER ST          | OXNARD CA  | 93030      |
| 216008113 | RPD | R1PD | 425 GIBRALTAR ST      | MUKUL JAIME-SARA              |                            | 425 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008114 | RPD | R1PD | 415 GIBRALTAR ST      | CAMPOS MARIA A LIFE EST       |                            | 415 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008115 | RPD | R1PD | 1969 SAN GORGONIO AVE | ARGUELLEZ VICTOR V-GENOVEVA C |                            | 1969 SAN GORGONIO         | OXNARD CA  | 93030      |
| 216008116 | RPD | R3PD | 1915 SAN GORGONIO AVE | STEADFAST HOLIDAY MANOR L P   |                            | 18100 VON KARMAN AVE #500 | IRVINE CA  | 92612      |
| 216008201 | RPD | R1PD | 460 GIBRALTAR ST      | BANUELOS ADELA                |                            | 460 N GIBRALTER ST        | OXNARD CA  | 93030      |
| 216008202 | RPD | R1PD | 450 GIBRALTAR ST      | VERGARA VICTOR-ELENA          |                            | 450 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008301 | RPD | R1PD | 436 GIBRALTAR ST      | PANTOJA RAFAEL B-ANDREA G     |                            | 436 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008302 | RPD | R1PD | 430 GIBRALTAR ST      | GEMENIANO SILVESTRE S JR      |                            | 430 GIBRALTER ST          | OXNARD, CA | 93030      |
| 216008303 | RPD | R1PD | 420 GIBRALTAR ST      | CAHUE ASCENCION R-SOFIA L     |                            | 420 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008304 | RPD | R1PD | 410 GIBRALTAR ST      | CANO JUAN M-MARIA G TR        |                            | 410 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008305 | RPD | R1PD | 400 GIBRALTAR ST      | CASAS NELLIE P TR             |                            | 400 N GIBRALTER ST        | OXNARD CA  | 93030      |
| 216008306 | RPD | R1PD | 350 GIBRALTAR ST      | CAMACHO SALVADOR-OFELIA       |                            | 350 NORTH GIBRALTER ST    | OXNARD CA  | 93030      |
| 216008307 | RPD | R1PD | 340 GIBRALTAR ST      | CHAVEZ MARY H                 |                            | 340 GIBRALTAR ST          | OXNARD CA  | 93030      |
| 216008308 | RPD | R1PD | 330 GIBRALTAR ST      | GONZALES MARGARET S*          | GONZALES PAUL JR           | 330 N GIBRALTAR           | OXNARD, CA | 93030      |
| 216008309 | RPD | R1PD | 320 GIBRALTAR ST      | REYES MARTIN                  |                            | 2710 CABRILLO WAY         | OXNARD CA  | 93030-8408 |
| 216008310 | RPD | R1PD | 310 GIBRALTAR ST      | VIVIAN RAFAEL-GLORIA TR       |                            | 1711 PATRICIA ST          | OXNARD CA  | 93030-3148 |
| 216008401 | RPD | R1PD | 1960 SAN GORGONIO AVE | MENDOZA LUIS A                |                            | 1960 SAN GORGONIO AV      | OXNARD CA  | 93030-5038 |

## Exhibit A Consistency Zone Code Changes

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|           |     |      |                       |                              |                    |                           |                  |            |
|-----------|-----|------|-----------------------|------------------------------|--------------------|---------------------------|------------------|------------|
| 216008402 | RPD | R1PD | 341 GIBRALTAR ST      | GARCIA RALPH-MARIE           |                    | 341 N GIBRALTAR ST        | OXNARD CA        | 93030      |
| 216008403 | RPD | R1PD | 331 GIBRALTAR ST      | BARBOZA JAVIER D-IMELDA G    |                    | 331 GIBALTER ST           | OXNARD CA        | 93030-5197 |
| 216008404 | RPD | R1PD | 321 GIBRALTAR ST      | AGUILAR ANA M                |                    | 321 GIBALTER              | OXNARD CA        | 93030      |
| 216008405 | RPD | R1PD | 311 GIBRALTAR ST      | CAMPOS RAMON M-BONITA P      |                    | 1311 KUMQUAT PL           | OXNARD, CA       | 93036      |
| 216008406 | RPD | R1PD | 301 GIBRALTAR ST      | SAN PEDRO JOE G-MARY TR      |                    | 301 N GIBRALTAR ST        | OXNARD CA        | 93030      |
| 216008407 | RPD | R1PD | 241 GIBRALTAR ST      | MONTIEL ADOLFO-VIRGINIA      |                    | 241 N GIBRALTAR ST        | OXNARD CA        | 93030      |
| 216008408 | RPD | R1PD | 240 FEATHERSTONE ST   | PULIDO JUAN-OTILIA A         |                    | 240 N FEATHERSTONE        | OXNARD CA        | 93030      |
| 216008409 | RPD | R1PD | 300 FEATHERSTONE ST   | TREJO GLORIA V               |                    | 300 FEATHERSTONE ST       | OXNARD CA        | 93030-5534 |
| 216008410 | RPD | R1PD | 310 FEATHERSTONE ST   | GARCIA JESUS-EDELMIRA        |                    | 310 FEATHERSTONE          | OXNARD CA        | 93030      |
| 216008411 | RPD | R1PD | 320 FEATHERSTONE ST   | LARA FELIPE                  |                    | 320 FEATHERSTONE ST       | OXNARD CA        | 93030-5534 |
| 216008412 | RPD | R1PD | 330 FEATHERSTONE ST   | ROCHA CALIXTRO P             | ROCHA VANESSA      | 330 FEATHERSTONE ST       | OXNARD CA        | 93030-5534 |
| 216008501 | RPD | R1PD | 1944 SAN GORGONIO AVE | LOPEZ ADRIAN-LESLIE          |                    | 1861 NAPOLEON AV          | OXNARD, CA       | 93033      |
| 216008502 | RPD | R1PD | 341 FEATHERSTONE ST   | GONZALES MARION S-EFGENIA T  |                    | 341 N FEATHERSTONE        | OXNARD CA        | 93030      |
| 216008503 | RPD | R1PD | 331 FEATHERSTONE ST   | ACOSTA JESUS S               | ZAMORA FLORENCIA A | 331 N FEATHERSTONE ST     | OXNARD CA        | 93030      |
| 216008504 | RPD | R1PD | 321 FEATHERSTONE ST   | VASQUEZ GILBERTO             |                    | 321 N FEATHERSTONE ST     | OXNARD CA        | 93030      |
| 216008505 | RPD | R1PD | 311 FEATHERSTONE ST   | MEDINA DANIEL*-CECILIA*      | MEDINA MARIA       | 2041 ABBOT ST             | OXNARD CA        | 93033      |
| 216008506 | RPD | R1PD | 301 FEATHERSTONE ST   | AGUILAR LIBERIO              | AGUILAR CATALINA G | 301 N FEATHERSTONE ST     | OXNARD, CA       | 93030      |
| 216008507 | RPD | R1PD | 241 FEATHERSTONE ST   | REYES CARLOS A C             |                    | 241 FEATHERSTONE ST       | OXNARD, CA       | 93030      |
| 216008508 | RPD | R1PD | 240 EVEREST ST        | MAGANA GEORGINA              |                    | 240 N EVEREST ST          | OXNARD, CA       | 93030      |
| 216008509 | RPD | R1PD | 300 EVEREST ST        | ROBLES ANASTACIA             |                    | 300 N EVEREST ST          | OXNARD CA        | 93030      |
| 216008510 | RPD | R1PD | 310 EVEREST ST        | ESPINO RUBEN                 | AGUIRRE JAIME      | 310 N EVEREST ST          | OXNARD CA        | 93030      |
| 216008511 | RPD | R1PD | 320 EVEREST ST        | GARCIA HIPOLITO-CELIA        |                    | 320 EVEREST ST            | OXNARD CA        | 93030-5527 |
| 216008512 | RPD | R1PD | 330 EVEREST ST        | ZENDEJAS FELIX S-MARIA L A   | ZENDEJAS ROSA A    | 330 EVEREST ST            | OXNARD CA        | 93030-5527 |
| 216008601 | RPD | R1PD | 1924 SAN GORGONIO AVE | MENDOZA JORGE-MARIA G        |                    | 1531 ELM AVE              | EL CENTRO CA     | 92243      |
| 216008602 | RPD | R1PD | 1930 SAN GORGONIO AVE | ALMAGUER ANTONIO-MARIA       |                    | 3701 DALLAS DR            | OXNARD, CA       | 93030      |
| 216008603 | RPD | R1PD | 331 EVEREST ST        | GARCIA JOSE R-MARIA B        |                    | 2487 IVORY WAY            | OXNARD CA        | 93036-6290 |
| 216008604 | RPD | R1PD | 321 EVEREST ST        | JACKSON CAROLYN              |                    | 321 N EVEREST ST          | OXNARD CA        | 93030      |
| 216008605 | RPD | R1PD | 311 EVEREST ST        | GONZALEZ ARMANDO R-MARIA C   |                    | 1970 MIRASOL LN           | OXNARD CA        | 93036      |
| 216008606 | RPD | R1PD | 301 EVEREST ST        | GONZALES REMIJIO-ESTELLA G   |                    | 301 EVEREST ST            | OXNARD, CA       | 93030      |
| 216008607 | RPD | R1PD | 241 EVEREST ST        | CHAMBERS DOROTHY M TR        |                    | PO BOX 5971               | OXNARD CA        | 93031-5971 |
| 216008608 | RPD | R1PD | 240 N DRISKILL ST     | MONROY MARILYN ET AL         |                    | 240 N DRISKILL ST         | OXNARD, CA       | 93030      |
| 216008609 | RPD | R1PD | 300 N DRISKILL ST     | AROS RAYMOND                 |                    | 300 N DRISKILL ST         | OXNARD CA        | 93030-5519 |
| 216008610 | RPD | R1PD | 310 N DRISKILL ST     | CASTILLO JOSE A D-DURAN S TR |                    | 310 N DRISKILL ST         | OXNARD, CA       | 93030      |
| 216008611 | RPD | R1PD | 320 N DRISKILL ST     | LAZARO SILVIA                |                    | 320 N DRISKILL ST         | OXNARD CA        | 93030      |
| 216008612 | RPD | R1PD | 330 N DRISKILL ST     | ACEVEDO TEODORO A-INES C TR  |                    | 1101 ESCALON DR           | OXNARD, CA       | 93035      |
| 216008701 | RPD | R1PD | 341 N DRISKILL ST     | ZAVALA TRINIDAD R-ELIZABETH  |                    | 331 GIBALTER ST           | OXNARD CA        | 93030      |
| 216008702 | RPD | R1PD | 331 N DRISKILL ST     | RAMOS SERGIO M               | MANZO ERIC C       | 205 E DRIFFIL BLVD SPC 98 | OXNARD, CA       | 93030      |
| 216008703 | RPD | R1PD | 321 N DRISKILL ST     | GONZALEZ ANGEL*-JUANITA M*   | GONZALEZ MIGUEL A  | 1706 SIXTH PL             | PORT HUENEME, CA | 93041      |
| 216008704 | RPD | R1PD | 311 N DRISKILL ST     | AGUAYO RAMON                 |                    | 70 KENNETH ST             | CAMARILLO, CA    | 93010      |
| 216008705 | RPD | R1PD | 301 N DRISKILL ST     | SANCHEZ FRANCISCO-MARIA M    |                    | 301 N DRISKILL ST         | OXNARD CA        | 93030-5520 |
| 216008706 | RPD | R1PD | 241 N DRISKILL ST     | AMARO EUFROCINA J            |                    | 241 N DRISKILL ST         | OXNARD CA        | 93030-5516 |
| 216009101 | RPD | R1PD | 231 N DRISKILL ST     | OCHOA ARCADIO D-MARIA T      |                    | 231 DRISKILL ST           | OXNARD CA        | 93030      |
| 216009102 | RPD | R1PD | 221 N DRISKILL ST     | FIGUEROA SERGIO-ABRIL Z      |                    | 221 N DRISKILL ST         | OXNARD CA        | 93030-5516 |
| 216009103 | RPD | R1PD | 211 N DRISKILL ST     | MCARTHUR LUIS A              |                    | 211 N DRISKILL ST         | OXNARD CA        | 93030-5516 |
| 216009104 | RPD | R1PD | 201 N DRISKILL ST     | ESTRADA OSWALDO-VERONICA     |                    | 201 N DRISKILL ST         | OXNARD, CA       | 93030      |
| 216009105 | RPD | R1PD | 151 N DRISKILL ST     | AVENDANO JESUS               | VELASCO DOLORES V  | 151 N DRISKILL            | OXNARD CA        | 93030      |
| 216009106 | RPD | R1PD | 143 N DRISKILL ST     | CERDA EDUARDO-ROSANNA        |                    | 143 N DRISKILL ST         | OXNARD CA        | 93030-5537 |
| 216009107 | RPD | R1PD | 137 N DRISKILL ST     | RODRIGUEZ SALVADOR-AMALIA TR |                    | 137 N DRISKILL ST         | OXNARD, CA       | 93030      |
| 216009108 | RPD | R1PD | 131 N DRISKILL ST     | BARBOZA JAVIER               | GONZALEZ ERNESTINA | 131 DRISKILL ST           | OXNARD CA        | 93030      |
| 216009109 | RPD | R1PD | 125 N DRISKILL ST     | ROBERSON CLARENCE* TR ET AL  |                    | 125 N DRISKILL ST         | OXNARD CA        | 93030-5537 |
| 216009110 | RPD | R1PD | 119 N DRISKILL ST     | VILLAGRAMA MANUELA G         |                    | 119 N DRISKILL ST         | OXNARD CA        | 93030-5537 |
| 216009111 | RPD | R1PD | 113 N DRISKILL ST     | RODRIGUEZ SALVADOR R-ROSA O  |                    | 1825 N OXNARD BLVD        | OXNARD CA        | 93030-3503 |

## Exhibit A Consistency Zone Code Changes

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|           |     |      |                      |                              |                           |                       |              |            |
|-----------|-----|------|----------------------|------------------------------|---------------------------|-----------------------|--------------|------------|
| 216009112 | RPD | R1PD | 107 N DRISKILL ST    | GONZALEZ MARIO M             |                           | 107 N DRISKILL ST     | OXNARD CA    | 93030-5537 |
| 216009113 | RPD | R1PD | 1915 SANTA LUCIA AVE | BOJORQUEZ ROLANDO-JOSEFINA   |                           | 1915 SANTA LUCIA AV   | OXNARD, CA   | 93030      |
| 216009201 | RPD | R1PD | 230 N DRISKILL ST    | CISNEROS VICTOR              |                           | 130 DRISKILL ST       | OXNARD CA    | 93030      |
| 216009202 | RPD | R1PD | 231 EVEREST ST       | CAHUE RAFAEL R-GUADALUPE TR  |                           | 2441 TULARE PL        | OXNARD, CA   | 93033      |
| 216009203 | RPD | R1PD | 221 EVEREST ST       | TALAMANTEZ EFRAIN            | NAVARRO MARIA             | 221 N EVEREST ST      | OXNARD, CA   | 93030      |
| 216009204 | RPD | R1PD | 211 EVEREST ST       | BIBIAN OLIVA TR              |                           | 211 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009205 | RPD | R1PD | 201 EVEREST ST       | LLAMAS ENRIQUE-NANCY R       |                           | 201 N EVEREST ST      | OXNARD, CA   | 93030      |
| 216009206 | RPD | R1PD | 151 EVEREST ST       | TORRES GLORIA P              |                           | 151 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009207 | RPD | R1PD | 143 EVEREST ST       | PRADO MARCELO-CELIA H TR     |                           | 2023 SPYGLASS TRL E   | OXNARD CA    | 93036-2761 |
| 216009208 | RPD | R1PD | 137 EVEREST ST       | VILLAGOMEZ RENE-ISOLDA       |                           | 137 EVEREST ST        | OXNARD CA    | 93030-5546 |
| 216009209 | RPD | R1PD | 131 EVEREST ST       | GABINO ROBERTO-RACHEL TR     |                           | 131 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009210 | RPD | R1PD | 125 EVEREST ST       | MAGALLON RAFAEL V-DOLORES    |                           | 125 NO EVEREST STREET | OXNARD CA    | 93030      |
| 216009211 | RPD | R1PD | 119 EVEREST ST       | TAPIA SALVADOR L-CARMEN R    |                           | 119 N EVEREST ST      | OXNARD, CA   | 93030      |
| 216009212 | RPD | R1PD | 113 EVEREST ST       | FONSECA CESAR J              |                           | 113 EVEREST ST        | OXNARD CA    | 93030      |
| 216009213 | RPD | R1PD | 107 EVEREST ST       | TAPIA SALVADOR-CARMEN        |                           | 107 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009214 | RPD | R1PD | 1931 SANTA LUCIA AVE | CORRAL FELIPE H              |                           | 1931 SANTA LUCIA AV   | OXNARD CA    | 93030-5505 |
| 216009215 | RPD | R1PD | 100 N DRISKILL ST    | BARVOSA PRECILIANO V ET AL   |                           | 100 N DRISKILL ST     | OXNARD, CA   | 93030      |
| 216009216 | RPD | R1PD | 106 N DRISKILL ST    | MARTINEZ JUAN C              |                           | 106 N DRISKILL ST     | OXNARD CA    | 93030-5538 |
| 216009217 | RPD | R1PD | 112 N DRISKILL ST    | GUZMAN JOSE J                |                           | 112 N DRISKILL ST     | OXNARD, CA   | 93030      |
| 216009218 | RPD | R1PD | 118 N DRISKILL ST    | VILLAGOMEZ RAFAEL A          | ALVAREZ OFELIA            | 118 N DRISKILL ST     | OXNARD CA    | 93030      |
| 216009219 | RPD | R1PD | 124 N DRISKILL ST    | TACKER GUS-JOHNIE            |                           | 1835 ARLENE AVE       | OXNARD CA    | 93036-2703 |
| 216009220 | RPD | R1PD | 130 N DRISKILL ST    | CISNEROS ARMANDO             | CISNEROS SERGIO           | 130 N DRISKILL ST     | OXNARD CA    | 93030-5538 |
| 216009221 | RPD | R1PD | 136 N DRISKILL ST    | SUAREZ RAMIRO O JR-MARIA I   |                           | 136 N DRISKILL ST     | OXNARD CA    | 93030-5538 |
| 216009222 | RPD | R1PD | 142 N DRISKILL ST    | FERNANDEZ GUILLERMO-LEONOR T |                           | 651 TERESA ST         | OXNARD CA    | 93030      |
| 216009223 | RPD | R1PD | 150 N DRISKILL ST    | LOPEZ RIGOBERTO              |                           | 150 N DRISKILL ST     | OXNARD, CA   | 93030      |
| 216009224 | RPD | R1PD | 200 N DRISKILL ST    | ZAVALA TRINIDAD R-ELIZABETH  |                           | 200 DRISKILL ST       | OXNARD, CA   | 93030      |
| 216009225 | RPD | R1PD | 210 N DRISKILL ST    | GARZA VICTOR-TERESA M        |                           | 210 N DRISKILL ST     | OXNARD, CA   | 93030      |
| 216009226 | RPD | R1PD | 220 N DRISKILL ST    | MEDINA DAVID S*-GUADALUPE L* | MEDINA TOMAS              | 220 N DRISKILL ST     | OXNARD, CA   | 93030      |
| 216009301 | RPD | R1PD | 230 EVEREST ST       | AVALOS HELIODORO ET AL       |                           | 2201 INDIAN WELLS CT  | OXNARD, CA   | 93036      |
| 216009302 | RPD | R1PD | 231 FEATHERSTONE ST  | RIOS MA M                    |                           | 231 N FEATHERSTONE ST | OXNARD CA    | 93030      |
| 216009303 | RPD | R1PD | 221 FEATHERSTONE ST  | CACHU ARTURO A-OLIVIA TR     |                           | 904 W GUAVA ST        | OXNARD CA    | 93033-3048 |
| 216009304 | RPD | R1PD | 211 FEATHERSTONE ST  | NUNEZ ELEANOR                |                           | 211 FEATHERSTONE ST   | OXNARD CA    | 93030-5533 |
| 216009305 | RPD | R1PD | 201 FEATHERSTONE ST  | GUEVARA ROSAMARIA C* ET AL   |                           | 3634 CASTANO DR       | CAMARILLO CA | 93010      |
| 216009306 | RPD | R1PD | 151 FEATHERSTONE ST  | RODRIGUEZ ADALBERTO*-MARIA*  | RODRIGUEZ VERONICA        | 151 FEATHERSTONE ST   | OXNARD, CA   | 93030      |
| 216009307 | RPD | R1PD | 143 FEATHERSTONE ST  | ZAVALA JOSE A-RAQUEL L       |                           | 143 N FEATHERSTONE ST | OXNARD CA    | 93030      |
| 216009308 | RPD | R1PD | 137 FEATHERSTONE ST  | ISAIS ROBERTO J              | ISAIS ROBERTO C-EUFEMIA   | 137 N FEATHERSTONE ST | OXNARD CA    | 93030      |
| 216009309 | RPD | R1PD | 131 FEATHERSTONE ST  | ZEPEDA JESUS                 |                           | 131 N FEATHERSTONE ST | OXNARD, CA   | 93030      |
| 216009310 | RPD | R1PD | 125 FEATHERSTONE ST  | VILLASENOR ARTURO            |                           | 125 N FEATHERSTONE ST | OXNARD CA    | 93030      |
| 216009311 | RPD | R1PD | 119 FEATHERSTONE ST  | NUNEZ JAVIER-EUSTOLIA        |                           | 119 FEATHERSTONE ST   | OXNARD CA    | 93030-5552 |
| 216009312 | RPD | R1PD | 113 FEATHERSTONE ST  | ZAVALA CESAR Z               | ZAVALA RENE Z             | 113 FEATHERSTONE ST   | OXNARD, CA   | 93030      |
| 216009313 | RPD | R1PD | 107 FEATHERSTONE ST  | ALMAGUER ERIC                | QUINTERO JACQUELINE       | 107 FEATHERSTONE ST   | OXNARD, CA   | 93030      |
| 216009314 | RPD | R1PD | 1951 SANTA LUCIA AVE | CONTRERAS ELEUTERIO-MARIA    |                           | 1951 SANTA LUCIA AV   | OXNARD CA    | 93030      |
| 216009315 | RPD | R1PD | 100 EVEREST ST       | SIQUIG RONALD V              | SILVA CLARITA             | 100 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009316 | RPD | R1PD | 106 EVEREST ST       | VILLANUEVA ROBERTO           | SIERRA CELIA              | 106 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009317 | RPD | R1PD | 112 EVEREST ST       | 2017 EVEREST ST TR           | ATTN CARLOS MELENDEZ TTEE | 700 ROSEBUD DR        | OXNARD CA    | 93036-1572 |
| 216009318 | RPD | R1PD | 118 EVEREST ST       | CHANDLER JEREMIAH            |                           | 118 EVEREST ST        | OXNARD CA    | 93030      |
| 216009319 | RPD | R1PD | 124 EVEREST ST       | MENDEZ MARTHA R              |                           | 124 EVEREST ST        | OXNARD CA    | 93030-5547 |
| 216009320 | RPD | R1PD | 130 EVEREST ST       | PEREZ MARY C ET AL           |                           | 2104 NORTH H ST       | OXNARD CA    | 93030      |
| 216009321 | RPD | R1PD | 136 EVEREST ST       | ESTRADA SAN JUANA            |                           | 11911 SIERRA SKY DR   | WHITTIER, CA | 90601      |
| 216009322 | RPD | R1PD | 142 EVEREST ST       | ZENDEJAS FELIX S-MARIA A     | ZENDEJAS MARTIN A         | 142 N EVEREST ST      | OXNARD CA    | 93030      |
| 216009323 | RPD | R1PD | 150 EVEREST ST       | PENA MANUEL A                |                           | 150 N EVEREST         | OXNARD CA    | 93030      |
| 216009324 | RPD | R1PD | 200 EVEREST ST       | MADRIGAL JOSE L              |                           | 200 N EVEREST ST      | OXNARD CA    | 93030      |

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|           |     |      |                      |                              |                          |                        |                  |            |
|-----------|-----|------|----------------------|------------------------------|--------------------------|------------------------|------------------|------------|
| 216009325 | RPD | R1PD | 210 EVEREST ST       | BIBIAN ELENA TR              |                          | 210 N EVEREST ST       | OXNARD CA        | 93030      |
| 216009326 | RPD | R1PD | 220 EVEREST ST       | MARTINEZ CANDELARIA P        |                          | 220 N EVEREST ST       | OXNARD CA        | 93030      |
| 216009401 | RPD | R1PD | 230 FEATHERSTONE ST  | MEJIA ROGELIO                | MEJIA CYNDI              | 230 FEATHERSTONE ST    | OXNARD CA        | 93030-5530 |
| 216009402 | RPD | R1PD | 231 GIBRALTAR ST     | CORTEZ ALEX                  | CURIEL ANGELICA          | 231 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009403 | RPD | R1PD | 221 GIBRALTAR ST     | RIOS ARMANDO                 | MIRANDA CLARA M          | 221 N GIBRALTER ST     | OXNARD CA        | 93030      |
| 216009404 | RPD | R1PD | 211 GIBRALTAR ST     | VASQUEZ JESUS J-OLGA C TR    |                          | 211 GIBRALTER ST       | OXNARD CA        | 93030-5196 |
| 216009405 | RPD | R1PD | 201 GIBRALTAR ST     | CHAVEZ RAQUEL R              |                          | 201 GIBRALTAR ST       | OXNARD CA        | 93033      |
| 216009406 | RPD | R1PD | 151 GIBRALTAR ST     | LOPEZ JOSE M*-BELEN*         | LOPEZ CRISTINA           | 151 N GIBRALTAR ST     | OXNARD CA        | 93030      |
| 216009407 | RPD | R1PD | 143 GIBRALTAR ST     | SOTO SIMON TR                | SOTO FELIPA C            | 2011 FALKNER PL        | OXNARD CA        | 93033-1905 |
| 216009408 | RPD | R1PD | 137 GIBRALTAR ST     | FLORES REFUGIO               | FLORES DELIA             | 137 N GIBRALTAR ST     | OXNARD CA        | 93030      |
| 216009409 | RPD | R1PD | 131 GIBRALTAR ST     | VILLICANA NABORINA B* ET AL  | ATTN FROYLAN B VILICANA  | 131 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009410 | RPD | R1PD | 125 GIBRALTAR ST     | QUIROZ RAMON GARCIA-CRUZ Q   |                          | 125 N GIBRALTAR ST     | OXNARD CA        | 93030      |
| 216009411 | RPD | R1PD | 119 GIBRALTAR ST     | RICO ERNESTO G               |                          | 623 GLENWOOD DR        | OXNARD CA        | 93030      |
| 216009412 | RPD | R1PD | 113 GIBRALTAR ST     | GARCIA ALMA L                |                          | 113 GIBRALTAR          | OXNARD CA        | 93030      |
| 216009413 | RPD | R1PD | 107 GIBRALTAR ST     | GARCIA ISIDRO                |                          | 107 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009414 | RPD | R1PD | 101 GIBRALTAR ST     | PINA ELOY R                  | PINA HERMILA R           | 101 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009415 | RPD | R1PD | 1961 SANTA LUCIA AVE | RODRIGUEZ ALBERTO            |                          | 1961 SANTA LUCIA AV    | OXNARD, CA       | 93030      |
| 216009416 | RPD | R1PD | 106 FEATHERSTONE ST  | ESPINOZA JORGE M-ELENA C     |                          | 106 FEATHERSTONE ST    | OXNARD CA        | 93030      |
| 216009417 | RPD | R1PD | 112 FEATHERSTONE ST  | SOTELO MICHAEL C-ROSIE G TR  |                          | 112 FEATHERSTONE       | OXNARD CA        | 93030      |
| 216009418 | RPD | R1PD | 118 FEATHERSTONE ST  | UGALDE MARTHA ET AL          |                          | 118 N FEATHERSTONE ST  | OXNARD, CA       | 93030      |
| 216009419 | RPD | R1PD | 124 FEATHERSTONE ST  | RIVERA FRANCISCO JR          |                          | 124 FEATHERSTONE ST    | OXNARD CA        | 93030-5553 |
| 216009420 | RPD | R1PD | 130 FEATHERSTONE ST  | BURCIAGA IRENE               |                          | 130 FEATHERSTONE ST    | OXNARD, CA       | 93030      |
| 216009421 | RPD | R1PD | 136 FEATHERSTONE ST  | LOPEZ PATRICIA*              | LOPEZ MONICA V           | 136 FEATHERSTONE ST    | OXNARD CA        | 93030-5553 |
| 216009422 | RPD | R1PD | 142 FEATHERSTONE ST  | GUERRERO J GUADALUPE L       | LOPEZ MARIA L            | 142 FEATHERSTONE ST    | OXNARD CA        | 93030-5553 |
| 216009423 | RPD | R1PD | 150 FEATHERSTONE ST  | CRUZ JOEL N-IMELDA           | GOMEZ BONIFACIO P        | 150 FEATHERSTONE ST    | OXNARD CA        | 93030-5553 |
| 216009424 | RPD | R1PD | 200 FEATHERSTONE ST  | RAYA SALVADOR-ROSALINA       |                          | 200 N FEATHERSTONE ST  | OXNARD CA        | 93030      |
| 216009425 | RPD | R1PD | 210 FEATHERSTONE ST  | HURTADO JUVENCIO-ELVIRA      |                          | 210 FEATHERSTONE ST    | OXNARD CA        | 93030-5530 |
| 216009426 | RPD | R1PD | 220 FEATHERSTONE ST  | LOPEZ NEREIDA M TR           |                          | 220 FEATHERSTONE ST    | OXNARD, CA       | 93030      |
| 216009427 | RPD | R1PD | SANTA LUCIA AVE      | MANOR RUBY P TR              |                          | 3743 ACALA ST          | CAMARILLO CA     | 93010-4028 |
| 216009501 | AO  | CR   | GIBRALTAR ST         | MATA ESTELA                  |                          | 124 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009601 | RPD | R1PD | 2000 SAN JACINTO ST  | FRANCO EFREN M JR            |                          | 118 GIBRALTAR ST       | OXNARD CA        | 93030      |
| 216009602 | RPD | R1PD | 124 GIBRALTAR ST     | GARCIA SAMUEL R              | CORONA ESTHER G          | 101 ALPINE ST          | OXNARD CA        | 93030-5501 |
| 216009603 | RPD | R1PD | 118 GIBRALTAR ST     | SALINAS ROGELIO              | SALINAS FREDERICO        | 106 GIBRALTAR ST       | OXNARD CA        | 93030-5116 |
| 216009604 | RPD | R1PD | 112 GIBRALTAR ST     | CERDA DELFINO C TR           | MEDINA BLANDINA TR       | 935 PASEO ORTEGA       | OXNARD, CA       | 93030      |
| 216009605 | RPD | R1PD | 106 GIBRALTAR ST     | BEDOLLA JOSE M               | BIRRUETA CARMEN          | 100 DRISKILL ST        | OXNARD, CA       | 93030      |
| 216009606 | RPD | R1PD | 2009 SANTA LUCIA AVE | CERVANTES LEOPOLDO-MARIA G   |                          | 1930 SANTA LUCIA AV    | OXNARD, CA       | 93030      |
| 216009701 | RPD | R1   | 100 S DRISKILL ST    | CAHUE SALVADOR R-MARIA G     |                          | 1934 SANTA LUCIA       | OXNARD, CA       | 93030      |
| 216009702 | RPD | R1   | 1930 SANTA LUCIA AVE | ZUNIGA MARIA ANA*            | ZUNIGA ROBERTO-FLORA C   | 1912 ISABELLA ST       | OXNARD, CA       | 93036      |
| 216009703 | RPD | R1   | 1934 SANTA LUCIA AVE | SANTIVANEZ DAVID-PATRICIA TR |                          | 1944 SANTA LUCIA AV    | OXNARD CA        | 93030-5504 |
| 216009704 | RPD | R1   | 1940 SANTA LUCIA AVE | VIVIAN RAFAEL F-GLORIA G TR  |                          | 1711 PATRICIA ST       | OXNARD CA        | 93030-3148 |
| 216009705 | RPD | R1   | 1944 SANTA LUCIA AVE | PULIDO ALVARO                |                          | 703 GENOA LN           | OXNARD, CA       | 93035      |
| 216009706 | RPD | R1   | 1948 SANTA LUCIA AVE | CAHUE J JESUS R              | CAHUE J JESUS R-MARIA S  | 1954 SANTA LUCIA AVE   | OXNARD, CA       | 93030      |
| 216009707 | RPD | R1   | 1950 SANTA LUCIA AVE | RODRIGUEZ ANTHONY            | ATTN JOSEPHINE C ASTORGA | 846 THAYER LN          | PORT HUENEME, CA | 93041      |
| 216009708 | RPD | R1   | 1954 SANTA LUCIA AVE | MORENO JOAQUIN A             |                          | 11418 REAGAN RD        | BAKERSFIELD, CA  | 93312      |
| 216009709 | RPD | R1   | 1958 SANTA LUCIA AVE | GONZALEZ JUVENAL M           |                          | 1968 SANTA LUCIA AVE   | OXNARD, CA       | 93030      |
| 216009710 | RPD | R1   | 1960 SANTA LUCIA AVE | RAMIREZ JUAN C-CLAUDIA       |                          | 2000 SANTA LUCIA AV    | OXNARD CA        | 93030-5153 |
| 216009711 | RPD | R1   | SANTA LUCIA AVE      | ANDA JUANITA Z V D           | VILLASENOR MARIA D D A D | 2004 SANTA LUCIA AV    | OXNARD, CA       | 93030      |
| 216009712 | RPD | R1PD | 1968 SANTA LUCIA AVE | GALVAN ARMANDO               |                          | 2008 SANTA LUCIA AV    | OXNARD, CA       | 93030      |
| 216009713 | RPD | R1PD | 2000 SANTA LUCIA AVE | KILGORE MARIA A* ET AL       |                          | 1214 N SEVENTH ST      | PORT HUENEME, CA | 93041      |
| 216009714 | RPD | R1PD | 2004 SANTA LUCIA AVE | LACAYO LEDA                  |                          | 2004 CAMINO DEL SOL RD | OXNARD, CA       | 93030      |
| 216009715 | RPD | R1PD | 2008 SANTA LUCIA AVE | HERRERA JORGE                | SORIA CELESTE            | 2010 CAMINO DEL SOL    | OXNARD, CA       | 93030      |
| 216009801 | RPD | R1PD | 101 S DRISKILL ST    | JUAREZ GASTON                |                          | 2014 CAMINO DEL SOL    | OXNARD CA        | 93030-5118 |

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|           |     |      |                     |                              |                            |                        |                 |            |
|-----------|-----|------|---------------------|------------------------------|----------------------------|------------------------|-----------------|------------|
| 216012101 | RPD | R1PD | 2004 CAMINO DEL SOL | RAMIREZ JORGE C              | AVILA CONCEPCION D         | 2020 CAMINO DEL SOL RD | OXNARD CA       | 93030      |
| 216012102 | RPD | R1PD | 2010 CAMINO DEL SOL | VITTO SHAWN P-NICOLE TR      |                            | 2361 WEYLAND CT        | SIMI VALLEY, CA | 93065      |
| 216012103 | RPD | R1PD | 2014 CAMINO DEL SOL | CAMPOS RAMON M-BONITA        |                            | 1311 KUMQUAT PL        | OXNARD CA       | 93036-1521 |
| 216012104 | RPD | R1PD | 2020 CAMINO DEL SOL | PEREZ LUCILA*                | PANTOJA GENARO P-CARMEN Y  | 2034 CAMINO DEL SOL    | OXNARD CA       | 93030-5118 |
| 216012105 | RPD | R1PD | 2024 CAMINO DEL SOL | MONTESINOS ISAAC A           |                            | 2040 CAMINO DEL SOL    | OXNARD CA       | 93030      |
| 216012106 | RPD | R1PD | 2030 CAMINO DEL SOL | CABRERA MANUEL-LUCILA        |                            | 3254 CANOPY DR         | CAMARILLO, CA   | 93012      |
| 216012107 | RPD | R1PD | 2034 CAMINO DEL SOL | SEPULVEDA OCTAVIO            |                            | 2050 COLONIA RD        | OXNARD, CA      | 93030      |
| 216012108 | RPD | R1PD | 2040 CAMINO DEL SOL | CONTRERAS SERGIO             |                            | 1940 KENSINGTON LN     | OXNARD CA       | 93030      |
| 216012109 | RPD | R1PD | 2044 CAMINO DEL SOL | HERNANDEZ TEODORO S*         | HERNANDEZ TEODORO JR       | 1295 ROTELLA ST        | NEWBURY PARK CA | 91320      |
| 216012110 | RPD | R1PD | 2050 CAMINO DEL SOL | GONZALEZ MANUEL-GENEVIEVE TR | DELGADO DOREEN T           | 2104 CAMINO DEL SOL    | OXNARD CA       | 93030-8010 |
| 216012114 | RPD | R1PD | 2110 CAMINO DEL SOL | PINEDO RAFAEL M-ELVIA        |                            | 2110 CAMINO DEL SOL    | OXNARD CA       | 93030      |
| 216012115 | RPD | R1PD | 461 KOHALA ST       | NARVAEZ CANCHE TR            | ATTN ROSARIO ADRIAN TTEE   | 461 KOHALA ST          | OXNARD CA       | 93030-5117 |
| 216012116 | RPD | R1PD | 451 KOHALA ST       | CONTRERAS BENJAMIN V-MARIA   |                            | 451 N KOHALA ST        | OXNARD CA       | 93030      |
| 216012117 | RPD | R1PD | 2111 SAN JOSE ST    | RENTERIA CESARIO-MARIA       |                            | 2111 SAN JOSE ST       | OXNARD CA       | 93030-5149 |
| 216012118 | RPD | R1PD | 2105 SAN JOSE ST    | MAGANA OLGA B                |                            | 2105 SAN JOSE ST       | OXNARD CA       | 93030-5149 |
| 216012119 | RPD | R1PD | 2101 SAN JOSE ST    | DOZIER JOANIE                |                            | 2101 SAN JOSE ST       | OXNARD CA       | 93030-5149 |
| 216012120 | RPD | R1PD | 2055 SAN JOSE ST    | CASTELLANOS RIGOBERTO-M M TR |                            | 2055 SAN JOSE ST       | OXNARD CA       | 93030-5147 |
| 216012121 | RPD | R1PD | 2051 SAN JOSE ST    | SALAS ESTANISLAO             |                            | 2051 SAN JOSE ST       | OXNARD, CA      | 93030      |
| 216012122 | RPD | R1PD | 2045 SAN JOSE ST    | FLORES JOSE B-CONCEPCION V   |                            | 2045 SAN JOSE ST       | OXNARD CA       | 93030-5147 |
| 216012123 | RPD | R1PD | 2041 SAN JOSE ST    | ACEVES JOSE C-CARMEN R TR    |                            | 2041 SAN JOSE ST       | OXNARD, CA      | 93030      |
| 216012124 | RPD | R1PD | 2035 SAN JOSE ST    | AVILA VICTORIA C             |                            | 2035 SAN JOSE ST       | OXNARD CA       | 93030-5147 |
| 216012125 | RPD | R1PD | 2031 SAN JOSE ST    | NGUYEN DIEULY                | BACH DAT                   | PO BOX 1678            | SIMI VALLEY CA  | 93062-1678 |
| 216012126 | RPD | R1PD | 2025 SAN JOSE ST    | GARCIA J ANASTACIO-MARIA R   |                            | 2025 SAN JOSE ST       | OXNARD, CA      | 93030      |
| 216012127 | RPD | R1PD | 2021 SAN JOSE ST    | PAREDES ALEJANDRO R          | PAREDES FERNANDO C         | 2021 SAN JOSE ST       | OXNARD, CA      | 93030      |
| 216012128 | RPD | R1PD | 2015 SAN JOSE ST    | AMBRIZ FERNANDO A            | LAZOS DIANA                | 2015 SAN JOSE ST       | OXNARD CA       | 93030-5147 |
| 216012129 | RPD | R1PD | 2011 SAN JOSE ST    | GONZALEZ ALEJANDRO           | GONZALEZ ANGELA R          | 1905 HAAZ WY           | OXNARD CA       | 93030      |
| 216012130 | RPD | R1PD | 2005 SAN JOSE ST    | SANTANA GABRIEL              |                            | 2005 SAN JOSE          | OXNARD CA       | 93030      |
| 216012201 | RPD | R1PD | 436 JULIAN ST       | PRADO RAMIRO C               | PRADO-CERVANTES MARIA THER | 436 JULIAN ST          | OXNARD CA       | 93030-8007 |
| 216012202 | RPD | R1PD | 2120 SAN JOSE ST    | TAPIA SALVADOR L-MARIA D C R |                            | 2120 SAN JOSE ST       | OXNARD CA       | 93030      |
| 216012203 | RPD | R1PD | 431 KOHALA ST       | FIGUEROA JOSE M              | VAZQUEZ MARIA A            | 431 KOHALA ST          | OXNARD, CA      | 93030      |
| 216012204 | RPD | R1PD | 421 KOHALA ST       | REYES PAULA O TR             |                            | 3490 GEORGE ST         | OXNARD CA       | 93036      |
| 216012205 | RPD | R1PD | 411 KOHALA ST       | IBARRA ISMAEL-MARTHA         |                            | 411 KOHALA ST          | OXNARD CA       | 93030-5133 |
| 216012206 | RPD | R1PD | 401 KOHALA ST       | REYES JOSE L                 | REYES ALEXANDER D          | 401 KOHALA ST          | OXNARD CA       | 93030      |
| 216012207 | RPD | R1PD | 341 KOHALA ST       | LOPEZ SERGIO                 |                            | PO BOX 50825           | OXNARD CA       | 93031-0825 |
| 216012208 | RPD | R1PD | 331 KOHALA ST       | FIGUEROA JAVIER-MARIA V      |                            | 331 N KOHALA ST        | OXNARD CA       | 93030      |
| 216012209 | RPD | R1PD | 330 JULIAN ST       | MARTINEZ GAMIANY-MAYRA A TR  |                            | 330 N JULIAN ST        | OXNARD CA       | 93030      |
| 216012210 | RPD | R1PD | 340 JULIAN ST       | GUERRERO MARK C-VICTORIA     |                            | 340 JULIAN             | OXNARD, CA      | 93030      |
| 216012211 | RPD | R1PD | 400 JULIAN ST       | GONZALEZ GRACIELA* ET AL     |                            | 400 N JULIAN ST        | OXNARD CA       | 93030      |
| 216012212 | RPD | R1PD | 410 JULIAN ST       | AVALOS HELIODORO-YADIRA TR   |                            | 2221 SAN MATEO PL      | OXNARD, CA      | 93033      |
| 216012213 | RPD | R1PD | 420 JULIAN ST       | GONZALEZ CARLOS              |                            | 420 N JULIAN ST        | OXNARD, CA      | 93030      |
| 216012214 | RPD | R1PD | 430 JULIAN ST       | GUTIERREZ MARTHA             |                            | 430 N JULIAN ST        | OXNARD CA       | 93030      |
| 216012301 | RPD | R1PD | 2044 SAN JOSE ST    | DO MINH H TR                 |                            | 2044 SAN JOSE ST       | OXNARD CA       | 93030-5148 |
| 216012302 | RPD | R1PD | 2054 SAN JOSE ST    | GOMEZ SAN JUANITA TR         | ATTN EDUARDO E GOMEZ TTEE  | PO BOX 3148            | ASHLAND OR      | 97520      |
| 216012303 | RPD | R1PD | 431 JULIAN ST       | MONZON JAIME-CLAUDIA         |                            | 431 JULIAN ST          | OXNARD CA       | 93030      |
| 216012304 | RPD | R1PD | 421 JULIAN ST       | MELGOZA MARTIN-TERESA        |                            | 421 N JULIAN ST        | OXNARD CA       | 93030      |
| 216012305 | RPD | R1PD | 411 JULIAN ST       | DE SAMPEDRO PEDRO V          | VEGA ARIADNA               | 411 N JULIAN ST        | OXNARD, CA      | 93030      |
| 216012306 | RPD | R1PD | 401 JULIAN ST       | GOMEZ AGAPITO-ANTONIA        |                            | 401 NO JULIAN STREET   | OXNARD CA       | 93030      |
| 216012307 | RPD | R1PD | 341 JULIAN ST       | RAMOS MARIA G                | GOMEZ JOHN                 | 341 JULIAN ST          | OXNARD, CA      | 93030      |
| 216012308 | RPD | R1PD | 331 JULIAN ST       | RAMIREZ AMALIA C             |                            | 331 JULIAN ST          | OXNARD CA       | 93030      |
| 216012309 | RPD | R1PD | 330 IMPERIAL ST     | ALCALA JOSE-MARIA C TR       |                            | 330 N IMPERIAL ST      | OXNARD CA       | 93030      |
| 216012310 | RPD | R1PD | 340 IMPERIAL ST     | GUERRA CAMILO TR             |                            | 340 IMPERIAL ST        | OXNARD, CA      | 93030      |
| 216012311 | RPD | R1PD | 400 IMPERIAL ST     | TRUJILLO SIMONA M TR         |                            | 400 N IMPERIAL ST      | OXNARD CA       | 93030      |



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| 216012312 | RPD | R1PD | 410 IMPERIAL ST     | TRUJILLO OLGA                 |                            | 410 IMPERIAL ST     | OXNARD CA       | 93030-8003 |
| 216012313 | RPD | R1PD | 420 IMPERIAL ST     | RAMIREZ MARTHA                |                            | 420 N IMPERIAL ST   | OXNARD CA       | 93030      |
| 216012314 | RPD | R1PD | 430 IMPERIAL ST     | ZENDEJAS MIRELLA              |                            | 430 IMPERIAL ST     | OXNARD CA       | 93030-8003 |
| 216012401 | RPD | R1PD | 2020 SAN JOSE ST    | CASTANEDA MARIA TR            |                            | 2020 SAN JOSE ST    | OXNARD CA       | 93030      |
| 216012402 | RPD | R1PD | 2030 SAN JOSE ST    | BIBIAN RODOLFO G ET AL        |                            | 2030 SAN JOSE ST    | OXNARD CA       | 93030-5105 |
| 216012403 | RPD | R1PD | 431 IMPERIAL ST     | PEREZ FRANCISCO J-YOLANDA L   |                            | 431 IMPERIAL ST     | OXNARD CA       | 93030-5135 |
| 216012404 | RPD | R1PD | 421 IMPERIAL ST     | RAMIREZ AGUSTIN-MARIA L       |                            | 421 N IMPERIAL ST   | OXNARD CA       | 93030      |
| 216012405 | RPD | R1PD | 411 IMPERIAL ST     | GARCIA ANGELINA               |                            | 411 IMPERIAL ST     | OXNARD CA       | 93030-5135 |
| 216012406 | RPD | R1PD | 401 IMPERIAL ST     | ALCALA JUAN-MARIA             |                            | 401 N IMPERIAL      | OXNARD CA       | 93030      |
| 216012407 | RPD | R1PD | 341 IMPERIAL ST     | MAGANA RICARDO                | MAGANA HIJINIO             | 341 IMPERIAL ST     | OXNARD CA       | 93030      |
| 216012408 | RPD | R1PD | 331 IMPERIAL ST     | REBOLLAR FRANCISCO T-FELIPA A |                            | 331 IMPERIAL ST     | OXNARD CA       | 93030-8005 |
| 216012409 | RPD | R1PD | 330 HALCON ST       | LOPEZ ALEJANDRO-JOVITA        |                            | 4135 SAN SIMEON AVE | OXNARD, CA      | 93033      |
| 216012410 | RPD | R1PD | 340 HALCON ST       | BACA FEDERICO-LIBRADA         |                            | 340 N HALCON ST     | OXNARD CA       | 93030      |
| 216012411 | RPD | R1PD | 400 HALCON ST       | CAMARGO ELIAS-MARTHA E        |                            | 400 HALCON ST       | OXNARD, CA      | 93030      |
| 216012412 | RPD | R1PD | 410 HALCON ST       | ESPINOZA ALEX J               |                            | 410 HALCON ST       | OXNARD CA       | 93030-8000 |
| 216012413 | RPD | R1PD | 420 HALCON ST       | DE LEON VICTOR M              |                            | 420 HALCON ST       | OXNARD, CA      | 93030      |
| 216012414 | RPD | R1PD | 430 HALCON ST       | ALCARAZ ANDRES-GUADALUPE TR   |                            | 430 HALCON ST       | OXNARD, CA      | 93030      |
| 216012501 | RPD | R1PD | 2010 SAN JOSE ST    | LOPEZ ISRAEL-BERTHA           | LOPEZ LORENZO S            | 2010 SAN JOSE ST    | OXNARD CA       | 93030-5113 |
| 216012502 | RPD | R1PD | 431 HALCON ST       | GALVAN ANDRES-MARIA CRUZ      |                            | 2700 HOLLADAY AVE   | BAKERSFIELD CA  | 93313      |
| 216012503 | RPD | R1PD | 421 HALCON ST       | TAPIA SALVADOR R JR           | TAPIA SALVADOR L-MARIA D   | 421 HALCON ST       | OXNARD CA       | 93030-5125 |
| 216012504 | RPD | R1PD | 411 HALCON ST       | MIGUEL MARIA                  |                            | 1623 GABRIELLA DR   | OXNARD CA       | 93030      |
| 216012505 | RPD | R1PD | 401 HALCON ST       | GODINA MANUEL TRUST           |                            | 401 HALCON ST       | OXNARD CA       | 93030-5125 |
| 216012506 | RPD | R1PD | 341 HALCON ST       | LOPEZ HIPOLTO-JUANA M         |                            | 341 HALCON ST       | OXNARD CA       | 93030-5198 |
| 216012507 | RPD | R1PD | 331 HALCON ST       | GUERRERO SILVIA               |                            | 331 HALCON ST       | OXNARD, CA      | 93030      |
| 216013101 | RPD | R1PD | 321 HALCON ST       | WILLIS ZANDRA TR              |                            | 321 HALCON ST       | OXNARD, CA      | 93030      |
| 216013102 | RPD | R1PD | 311 HALCON ST       | AGUILERA ALFREDO              | AMBRIZ MARIA DEL ROSARIO   | 311 HALCON ST       | OXNARD CA       | 93030-5198 |
| 216013103 | RPD | R1PD | 2011 SAN LUIS ST    | ORTEGA SAUL A                 |                            | 2011 SAN LUIS ST    | OXNARD, CA      | 93030      |
| 216013201 | RPD | R1PD | 320 HALCON ST       | MARTINEZ PLACIDO-G TR         |                            | 320 N HALCON ST     | OXNARD CA       | 93030      |
| 216013202 | RPD | R1PD | 321 IMPERIAL ST     | VIRGEN GUILLERMO              |                            | 321 IMPERIAL ST     | OXNARD, CA      | 93030      |
| 216013203 | RPD | R1PD | 311 IMPERIAL ST     | GUZMAN ANTONIO G-ALEJANDRA    |                            | 311 IMPERIAL ST     | OXNARD CA       | 93030-8005 |
| 216013204 | RPD | R1PD | 2031 SAN LUIS ST    | RIVERA ARTURO M-AMELIA P TR   |                            | 3331 ALBANY DR      | OXNARD CA       | 93033-5518 |
| 216013205 | RPD | R1PD | 300 HALCON ST       | GONZALEZ CARLOS-JOSEFINA      |                            | 300 N HALCON ST     | OXNARD CA       | 93030      |
| 216013206 | RPD | R1PD | 310 HALCON ST       | GONZALEZ JOHN-RITA            |                            | 310 HALCON ST       | OXNARD CA       | 93030-5126 |
| 216013301 | RPD | R1PD | 320 IMPERIAL ST     | MENDEZ ISIDRO A*-TERESA*      | MENDEZ ISIDRO S JR         | 320 IMPERIAL ST     | OXNARD, CA      | 93030      |
| 216013302 | RPD | R1PD | 321 JULIAN ST       | MONTANEZ SANTIAGO             |                            | 321 JULIAN ST       | OXNARD CA       | 93030-5141 |
| 216013303 | RPD | R1PD | 311 JULIAN ST       | COLARUSSO RICHARD F-ROSE J    |                            | 129 CLARK HILL RD   | NEW BOSTON NH   | 03070      |
| 216013304 | RPD | R1PD | 301 JULIAN ST       | ROSENMUND H F                 |                            | 162 S A ST          | OXNARD CA       | 93030-5622 |
| 216013305 | RPD | R1PD | 241 JULIAN ST       | MEDINA ARTURO S-BERTHA L      |                            | 4964 STRICKLAND DR  | OXNARD CA       | 93036-1053 |
| 216013306 | RPD | R1PD | 231 JULIAN ST       | TORRES MIGUEL A L             | LEON YOLANDA               | 231 N JULIAN ST     | OXNARD CA       | 93030      |
| 216013307 | RPD | R1PD | 221 JULIAN ST       | RAMOS JOSE M                  | CASTELLON MARINA           | 221 JULIAN ST       | OXNARD CA       | 93030-5139 |
| 216013308 | RPD | R1PD | 2051 SAN JACINTO ST | MUNOZ SEVERIANA G TR EST      | ATTN AVELINA M PIZANO TTEE | 1104 PINATA DR      | OXNARD CA       | 93030      |
| 216013309 | RPD | R1PD | 2041 SAN JACINTO ST | SIFUENTES JOSE M JR-CLAUDIA   |                            | 2041 SAN JACINTO ST | OXNARD CA       | 93030-5136 |
| 216013310 | RPD | R1PD | 220 IMPERIAL ST     | MIGUEL DAVID-ALEIDA           |                            | 220 N IMPERIAL ST   | OXNARD CA       | 93030      |
| 216013311 | RPD | R1PD | 230 IMPERIAL ST     | ANGELES JAVIER A              | ALVAREZ MARIA              | 230 IMPERIAL ST     | OXNARD CA       | 93030-8002 |
| 216013312 | RPD | R1PD | 240 IMPERIAL ST     | TOLEDO GERARDO-MARIA E        |                            | 240 IMPERIAL ST     | OXNARD, CA      | 93030      |
| 216013313 | RPD | R1PD | 300 IMPERIAL ST     | RICO MARIA A TRUST            |                            | 735 E PLEASANT ST   | SANTA PAULA, CA | 93060      |
| 216013314 | RPD | R1PD | 310 IMPERIAL ST     | ESTRADA MANUEL C              |                            | 1505 UKIAH ST       | OXNARD CA       | 93035-3450 |
| 216013401 | RPD | R1PD | 320 JULIAN ST       | JUAREZ GENARO                 |                            | 320 N JULIAN ST     | OXNARD CA       | 93030      |
| 216013402 | RPD | R1PD | 321 KOHALA ST       | TORRES DOLORES A M TR         |                            | 321 N KOHALA        | OXNARD CA       | 93030      |
| 216013403 | RPD | R1PD | 311 KOHALA ST       | TORRES ALICIA                 |                            | 311 N KOHALA ST     | OXNARD CA       | 93030      |
| 216013404 | RPD | R1PD | 2121 SAN LUIS ST    | CARRILLO PEDRO A-ESTHER       |                            | 2120 SAN LUIS ST    | OXNARD CA       | 93030-5142 |
| 216013405 | RPD | R1PD | 300 JULIAN ST       | HEREDIA FRANCISCO M-ESTELA A  |                            | 300 N JULIAN ST     | OXNARD CA       | 93030      |

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|-----------|-----|------|----------------------|------------------------------|---------------------|----------------------|--------------|------------|
| 216013406 | RPD | R1PD | 310 JULIAN ST        | ROMAN AGUSTIN                | ROMAN ALFONSO       | 310 N JULIAN ST      | OXNARD, CA   | 93030      |
| 216013501 | RPD | R1PD | 2104 SAN LUIS ST     | CRAMER PATRICIA T TR         |                     | 2104 SAN LUIS ST     | OXNARD, CA   | 93030      |
| 216013502 | RPD | R1PD | 2120 SAN LUIS ST RUB | BEPPU TADASHI-EMIKO U        |                     | 1187 WALNUT DR       | OXNARD, CA   | 93036      |
| 216013503 | RPD | R1PD | 221 KOHALA ST        | GUTIERREZ JOSE TR            |                     | 221 N KOHALA ST      | OXNARD, CA   | 93030      |
| 216013504 | RPD | R1PD | 211 KOHALA ST        | ARCE RAUL D SR               |                     | 211 N KOHALA ST      | OXNARD, CA   | 93030      |
| 216013505 | RPD | R1PD | 201 KOHALA ST        | MILLAN VERONICA*             | BUSTOS NORMA L      | 201 KOHALA ST        | OXNARD, CA   | 93030      |
| 216013506 | RPD | R1PD | 161 KOHALA ST        | GALVAN JOSE E-LIDIA          |                     | 161 KOHALA ST        | OXNARD CA    | 93030-5128 |
| 216013507 | RPD | R1PD | 151 KOHALA ST        | CANO ARTEMIO V-VICTORIA E    |                     | 3020 LEEWARD WAY     | OXNARD CA    | 93035-2415 |
| 216013508 | RPD | R1PD | 141 KOHALA ST        | GARCIA JESUS ET AL           |                     | 642 NORTHPORT LN     | OXNARD CA    | 93035-1282 |
| 216013509 | RPD | R1PD | 140 JULIAN ST        | PEREZ-RULFO ANALAURA TR      |                     | 20 VALLEY VISTA DR   | CAMARILLO CA | 93010      |
| 216013510 | RPD | R1PD | 150 JULIAN ST        | LANDEROS ALMA P TR           |                     | 2610 W 25TH ST       | YUMA AZ      | 85364-6800 |
| 216013511 | RPD | R1PD | 160 JULIAN ST        | RODRIGUEZ JESUS J            |                     | 160 N JULIAN ST      | OXNARD CA    | 93030      |
| 216013512 | RPD | R1PD | 200 JULIAN ST        | CANO JOSEFINA TR             |                     | 200 JULIAN ST        | OXNARD CA    | 93030-8006 |
| 216013513 | RPD | R1PD | 210 JULIAN ST        | PEREZ GONZALO                |                     | 210 N JULIAN ST      | OXNARD, CA   | 93030      |
| 216013514 | RPD | R1PD | 220 JULIAN ST        | NAVARRO ANA M TR             |                     | 220 N JULIAN ST      | OXNARD, CA   | 93030      |
| 216013601 | RPD | R1PD | 2044 SAN JACINTO ST  | GALVAN ANGEL S-CARMEN C      |                     | 2044 SAN JACINTO ST  | OXNARD CA    | 93030-5112 |
| 216013602 | RPD | R1PD | 2050 SAN JACINTO ST  | ESPARZA RICARDO              |                     | PO BOX 5422          | OXNARD CA    | 93031-5422 |
| 216013603 | RPD | R1PD | 151 JULIAN ST        | SUAREZ ARMANDO ET AL         |                     | 151 N JULIAN ST      | OXNARD CA    | 93030      |
| 216013604 | RPD | R1PD | 141 JULIAN ST        | GOMEZ ROBERTO-REYNALDA       |                     | 141 JULIAN ST        | OXNARD, CA   | 93030      |
| 216013605 | RPD | R1PD | 140 IMPERIAL ST      | MONARES MARIO                |                     | 140 N IMPERIAL ST    | OXNARD, CA   | 93030      |
| 216013606 | RPD | R1PD | 150 IMPERIAL ST      | TAPIA SALVADOR L*-MARIA D C* | TAPIA SALVADOR R JR | 107 EVEREST ST       | OXNARD CA    | 93030-5546 |
| 216014101 | RPD | R1PD | 2010 SAN JACINTO ST  | LUCAS JUAN O                 | ORTEGA LETICIA A    | 2010 SAN JACINTO ST  | OXNARD, CA   | 93030      |
| 216014102 | RPD | R1PD | 125 HALCON ST        | ARAOZ VICTOR R               |                     | 125 HALCON ST        | OXNARD, CA   | 93030      |
| 216014103 | RPD | R1PD | 117 HALCON ST        | CUEVAS ROBERTO L-ALICIA R    |                     | 2463 JACARANDA DR    | OXNARD CA    | 93036-6292 |
| 216014104 | RPD | R1PD | 111 HALCON ST        | TORRES SIGIFRIDO M-MA CRUZ V |                     | 111 HALCON ST        | OXNARD CA    | 93030-5121 |
| 216014105 | RPD | R1PD | 105 HALCON ST        | HERNANDEZ REFUGIO            |                     | 105 HALCON ST        | OXNARD CA    | 93030-5121 |
| 216014106 | RPD | R1PD | 2015 SANTA LUCIA AVE | DE LEON REFUGIO M* ET AL     |                     | 2015 SANTA LUCIA AVE | OXNARD CA    | 93030-5152 |
| 216014201 | RPD | R1PD | 2024 SAN JACINTO ST  | PEREZ MAGDALENO-SOCORRO      |                     | 2024 SAN JACINTO     | OXNARD CA    | 93030      |
| 216014202 | RPD | R1PD | 2030 SAN JACINTO ST  | CASTANEDA LAURA G            |                     | 2030 SAN JACINTO ST  | OXNARD, CA   | 93030      |
| 216014203 | RPD | R1PD | 125 IMPERIAL ST      | CASTANEDA CLAUDIO-LILIA      |                     | 125 IMPERIAL ST      | OXNARD CA    | 93030-5129 |
| 216014204 | RPD | R1PD | 117 IMPERIAL ST      | RAMOS MARIA S TRUST          |                     | 117 N IMPERIAL ST    | OXNARD CA    | 93030      |
| 216014205 | RPD | R1PD | 111 IMPERIAL ST      | MANZO EFRAIN C-MIRKA L       |                     | 111 N IMPERIAL ST    | OXNARD CA    | 93030      |
| 216014206 | RPD | R1PD | 105 IMPERIAL ST      | GALVAN ANGEL S               |                     | 105 N IMPERIAL ST    | OXNARD CA    | 93030      |
| 216014207 | RPD | R1PD | 2031 SANTA LUCIA AVE | GALLEGOS MARIA C             | GALLEGOS EFRAIN     | 2031 SANTA LUCIA AVE | OXNARD, CA   | 93030      |
| 216014208 | RPD | R1PD | 2025 SANTA LUCIA AVE | CAMACHO GILBERTO-TERESA R    |                     | 2025 SANTA LUCIA AVE | OXNARD CA    | 93030-5123 |
| 216014209 | RPD | R1PD | 104 HALCON ST        | CHAVEZ JOSEPHINE AGUILAR     |                     | 2211 DICKINSON PL    | OXNARD CA    | 93033-2002 |
| 216014210 | RPD | R1PD | 110 HALCON ST        | REBOLLAR GUADALUPE           |                     | 110 HALCON ST        | OXNARD CA    | 93030-5122 |
| 216014211 | RPD | R1PD | 116 HALCON ST        | OROZCO EVERARDO P            |                     | 116 HALCON ST        | OXNARD CA    | 93030-5122 |
| 216014212 | RPD | R1PD | 124 HALCON ST        | GUZMAN ALFREDO D             | CISNEROS ANDREA U   | 124 HALCON ST        | OXNARD CA    | 93030      |
| 216014301 | RPD | R1PD | 130 IMPERIAL ST      | LOPEZ ANTONIO S-EUALIA M     |                     | 130 IMPERIAL ST      | OXNARD CA    | 93030-5130 |
| 216014302 | RPD | R1PD | 131 JULIAN ST        | AYALA JOSE R                 | LARA MARIA G L      | 131 N JULIAN ST      | OXNARD, CA   | 93030      |
| 216014303 | RPD | R1PD | 125 JULIAN ST        | ARROYO ALFONSO-VERONICA      |                     | 125 JULIAN ST        | OXNARD CA    | 93030-5137 |
| 216014304 | RPD | R1PD | 117 JULIAN ST        | CHIQUITO NICOLAS-VENTURA R   |                     | 117 JULIAN ST        | OXNARD CA    | 93030-5137 |
| 216014305 | RPD | R1PD | 111 JULIAN ST        | GONZALEZ MELINA R            | RUIZ FELIX          | 111 N JULIAN ST      | OXNARD CA    | 93030      |
| 216014306 | RPD | R1PD | 105 JULIAN ST        | ALCALA AURELIO               |                     | 105 N JULIAN ST      | OXNARD, CA   | 93030      |
| 216014307 | RPD | R1PD | 2051 SANTA LUCIA AVE | BARAJAS AUGUSTIN-LETICIA     |                     | 2051 SANTA LUCIA AVE | OXNARD, CA   | 93030      |
| 216014308 | RPD | R1PD | 2041 SANTA LUCIA AVE | TAPIA SALVADOR R JR          |                     | 2041 SANTA LUCIA AV  | OXNARD CA    | 93030      |
| 216014309 | RPD | R1PD | 104 IMPERIAL ST      | GUTIERREZ SALVADOR-OLIVA TR  |                     | 104 IMPERIAL ST      | OXNARD CA    | 93030-5130 |
| 216014310 | RPD | R1PD | 110 IMPERIAL ST      | HERNANDEZ MARIO C-MARIA P    |                     | 110 IMPERIAL         | OXNARD CA    | 93030      |
| 216014311 | RPD | R1PD | 116 IMPERIAL ST      | LOPEZ SALVADOR               |                     | 116 N IMPERIAL ST    | OXNARD CA    | 93030      |
| 216014312 | RPD | R1PD | 124 IMPERIAL ST      | RODRIGUEZ MANUEL             |                     | 124 IMPERIAL ST      | OXNARD, CA   | 93030      |
| 216014401 | RPD | R1PD | 130 JULIAN ST        | LOPEZ ELIAS-JOSEFINA         |                     | 130 N JULIAN ST      | OXNARD CA    | 93030      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                         |                               |                           |                        |                  |            |
|-----------|------|------|-------------------------|-------------------------------|---------------------------|------------------------|------------------|------------|
| 216014402 | RPD  | R1PD | 131 KOHALA ST           | LOPEZ MONICA                  |                           | 131 KOHALA ST          | OXNARD CA        | 93030-5128 |
| 216014403 | RPD  | R1PD | 125 KOHALA ST           | GUTIERREZ D-GRANADOS Y TR     |                           | 2728 CORTEZ ST         | OXNARD CA        | 93036      |
| 216014404 | RPD  | R1PD | 117 KOHALA ST           | RAMOS MOISES R-BLANCA R       |                           | 117 N KOHALA ST        | OXNARD CA        | 93030      |
| 216014405 | RPD  | R1PD | 111 KOHALA ST RUB       | SALAZAR FRANCISCO J-V TR      |                           | 3653 BELMONT LN        | OXNARD, CA       | 93036      |
| 216014406 | RPD  | R1PD | 105 KOHALA ST           | MAGALLON SALVADOR-JOVITA      |                           | 2421 NORTHBROOK DR     | OXNARD CA        | 93036-6275 |
| 216014407 | RPD  | R1PD | 2115 SANTA LUCIA AVE    | LANDEROS RODOLFO P*           | LANDEROS CRYSTAL          | 2115 SANTA LUCIA AV    | OXNARD, CA       | 93033      |
| 216014408 | RPD  | R1PD | 2105 SANTA LUCIA AVE    | GONZALEZ BALTAZAR M-GUADALUPE |                           | 2105 SANTA LUCIA AVE   | OXNARD CA        | 93030-5156 |
| 216014409 | RPD  | R1PD | 104 JULIAN ST           | MORALES RAFAEL                | FLORES MARIA              | 104 N JULIAN ST        | OXNARD, CA       | 93030      |
| 216014410 | RPD  | R1PD | 110 JULIAN ST           | MATA IGNACIO M-CANDELARIA TR  |                           | 110 N JULIAN ST        | OXNARD CA        | 93030-5138 |
| 216014411 | RPD  | R1PD | 116 JULIAN ST           | VILLASENOR LALY               |                           | 116 N JULIAN ST        | OXNARD CA        | 93030      |
| 216014412 | RPD  | R1PD | 124 JULIAN ST           | ESPARZA DOLORES J             | ESPARZA ARNOLDO J         | 124 JULIAN ST          | OXNARD CA        | 93030-5138 |
| 216014501 | RPD  | R1PD | 2012 SANTA LUCIA AVE    | EVANGELISTA ALFREDO E-T S     |                           | 2012 SANTA LUCIA AVE   | OXNARD, CA       | 93030      |
| 216014502 | RPD  | R1PD | 2016 SANTA LUCIA AVE    | MORALES NORMA G               |                           | 2016 SANTA LUCIA AV    | OXNARD CA        | 93030      |
| 216014503 | RPD  | R1PD | 2020 SANTA LUCIA AVE    | CAMBEROS FAUSTO-MARIA G       |                           | 2020 SANTA LUCIA AVE   | OXNARD CA        | 93030-5153 |
| 216014504 | RPD  | R1PD | 2024 SANTA LUCIA AVE    | BECERRA FELICITAS             |                           | 2024 SANTA LUCIA AVE   | OXNARD CA        | 93030-5153 |
| 216014505 | RPD  | R1PD | 2028 SANTA LUCIA AVE RU | PEREZ ESTEBAN                 |                           | 2028 SANTA LUCIA AVE   | OXNARD, CA       | 93030      |
| 216014506 | RPD  | R1PD | 2032 SANTA LUCIA AVE    | CHAVEZ IRENE                  |                           | 2032 SANTA LUCIA AVE   | OXNARD CA        | 93030-5153 |
| 216014507 | RPD  | R1PD | 2036 SANTA LUCIA AVE    | OCEAN BREEZE HOMES INC        |                           | 1602 ALMANOR ST        | OXNARD CA        | 93030      |
| 216014508 | RPD  | R1PD | 2040 SANTA LUCIA AVE    | CORTEZ JOSE D G ET AL         |                           | 2040 SANTA LUCIA AV    | OXNARD CA        | 93030      |
| 216014509 | RPD  | R1PD | 2044 SANTA LUCIA AVE    | CAHUE TERESA TR               |                           | 2044 SANTA LUCIA AV    | OXNARD CA        | 93030      |
| 216014510 | RPD  | R1PD | 2050 SANTA LUCIA AVE    | PENA ELDA E*                  | PENA MARCELINO E          | 2050 SANTA LUCIA AV    | OXNARD, CA       | 93030      |
| 216014511 | RPD  | R1PD | 2054 SANTA LUCIA AVE    | RODRIGUEZ AMALIA              |                           | 2054 SANTA LUCIA ST    | OXNARD CA        | 93030      |
| 216014512 | RPD  | R1PD | 2100 SANTA LUCIA AVE    | RODRIGUEZ RAMON-GLORIA        |                           | 2100 SANTA LUCIA AVE   | OXNARD CA        | 93030-5157 |
| 216014513 | RPD  | R1PD | 2104 SANTA LUCIA AVE    | TORRES MANUEL                 | TORRES LAURA              | 2104 SANTA LUCIA AVE   | OXNARD CA        | 93030-5157 |
| 216014514 | RPD  | R1PD | 2110 SANTA LUCIA AVE    | GONZALEZ RODRIGO P TR         |                           | 2110 SANTA LUCIA       | OXNARD CA        | 93030      |
| 216014515 | RPD  | R1PD | 2114 SANTA LUCIA AVE    | GARCIA JORGE M TR             |                           | 2114 SANTA LUCIA AVE   | OXNARD CA        | 93030-5157 |
| 216014516 | RPD  | R1PD | 2120 SANTA LUCIA AVE    | GALVAN ANGEL S-CARMEN C       |                           | 2044 SAN JACINTO ST    | OXNARD, CA       | 93030      |
| 216014517 | RPD  | R1PD | 2124 SANTA LUCIA AVE    | RAMOS MOISES R JR             | RAMOS MOISES              | 2124 SANTA LUCIA AVE   | OXNARD, CA       | 93030      |
| 216016004 | M1PD | M2   | 3460 STURGIS RD         | SHELL WESTERN E & P INC       | ATTN WESTERN TAX REGION   | 4621 TELLER AVE #130   | NEWPORT BEACH C  | 92660      |
| 216016010 | NONE | ER   | E FIFTH ST              | SOUTHERN PACIFIC TRANS CO     |                           | 65 MARKET ST RM 846    | SAN FRANCISCO CA | 94105      |
| 216016016 | R1   | M1   | E FIFTH ST              | SOUTHERN PACIFIC TRANS CO     |                           | 65 MARKET ST RM 846    | SAN FRANCISCO CA | 94105      |
| 216016019 | NONE | M1   | E FIFTH ST              | SOUTHERN PACIFIC TRANS CO     |                           | 65 MARKET ST RM 846    | SAN FRANCISCO CA | 94105      |
| 216016029 | NONE | M2   | 3455 E FIFTH ST         | TODD INDUSTRIAL PARK LLC      |                           | 5755 VALENTINE RD #203 | VENTURA, CA      | 93003      |
| 216017101 | RPD  | R1PD | 341 VEGAS DR            | ESPINOZA GUADALUPE-ALICIA TR  |                           | 187 GORRION AVE        | VENTURA CA       | 93004-1334 |
| 216017102 | RPD  | R1PD | 335 VEGAS DR            | GONZALEZ FRANCISCO A-EVELIA   |                           | 335 VEGAS DR           | OXNARD CA        | 93030-5512 |
| 216017103 | RPD  | R1PD | 331 VEGAS DR            | JASSO DANIEL W-MANUELA L      |                           | 331 S VEGAS DR         | OXNARD CA        | 93030      |
| 216017104 | RPD  | R1PD | 321 VEGAS DR            | AGUILERA VICTOR-SANJUANA      |                           | 321 VEGAS DR           | OXNARD CA        | 93030-5511 |
| 216017105 | RPD  | R1PD | 315 VEGAS DR            | MENDOZA ALEJANDRO M-LUZ E     |                           | 113 N F ST             | OXNARD, CA       | 93030      |
| 216017106 | RPD  | R1PD | 311 VEGAS DR            | VELASQUEZ GREGORIO-CARMEN TR  |                           | 311 VEGAS DR           | OXNARD CA        | 93030-5511 |
| 216017107 | RPD  | R1PD | 301 VEGAS DR            | PEREZ IRMA                    |                           | 301 VEGAS DR           | OXNARD, CA       | 93030      |
| 216017108 | RPD  | R1PD | 251 VEGAS DR            | VARGAS JUAN L                 |                           | 251 VEGAS DR           | OXNARD CA        | 93030-5529 |
| 216017109 | RPD  | R1PD | 241 VEGAS DR            | GARCIA ELSA G ET AL           |                           | 241 VEGAS DR           | OXNARD CA        | 93030-5529 |
| 216017110 | RPD  | R1PD | 231 VEGAS DR            | LUNA HUMBERTO G-MARGARITA     |                           | 1250 CAMELOT WAY       | OXNARD CA        | 93030-4009 |
| 216017111 | RPD  | R1PD | 221 VEGAS DR            | GARCIA NELLIE                 |                           | 221 VEGAS DR           | OXNARD CA        | 93030-5529 |
| 216017112 | RPD  | R1PD | 211 VEGAS DR            | PATTERSON VERA G              |                           | 211 VEGAS DR           | OXNARD CA        | 93030-5529 |
| 216017113 | RPD  | R1PD | 201 VEGAS DR            | NAVARRO ADELAIDO U ET AL      |                           | 201 VEGAS DR           | OXNARD CA        | 93030-5529 |
| 216017114 | RPD  | R1PD | 1807 HAAZ WAY           | SANCHEZ-MAGANA JOSE A         | MAGANA DE SANCHEZ ROGELIA | 1807 HAAZ WY           | OXNARD, CA       | 93030      |
| 216017115 | RPD  | R1PD | 1817 HAAZ WAY           | CAMPOS MIGUEL G-TERESA F      |                           | 1817 HAAZ WAY          | OXNARD CA        | 93030-5521 |
| 216017116 | RPD  | R1PD | 1825 HAAZ WAY           | CORTEZ ADRIAN                 |                           | 1825 HAAZ WAY          | OXNARD, CA       | 93030      |
| 216017117 | RPD  | R1PD | 1831 HAAZ WAY           | MARTINEZ JUVENITO-ELVIRA      |                           | 1831 HAAZ WAY          | OXNARD, CA       | 93030      |
| 216017118 | RPD  | R1PD | 1835 HAAZ WAY           | BAEZ-ALANIZ TERESA            | ROBLEDO YESENIA           | 1835 HAAZ WAY          | OXNARD CA        | 93030-5521 |
| 216017119 | RPD  | R1PD | 1841 HAAZ WAY           | LOPEZ SERVANDO                |                           | 1841 HAAZ WAY          | OXNARD CA        | 93030-5521 |

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## ITEM #M-2

|           |     |      |                    |                              |                             |                      |               |            |
|-----------|-----|------|--------------------|------------------------------|-----------------------------|----------------------|---------------|------------|
| 216017120 | RPD | R1PD | 1845 HAAZ WAY      | VACA BALTAZAR F              | GARIBAY ESPERANZA           | 1845 HAAZ WAY        | OXNARD CA     | 93030-5521 |
| 216017121 | RPD | R1PD | 1851 HAAZ WAY      | GUTIERREZ ISIDRO M-MARIA TR  |                             | 1851 HAAZ WY         | OXNARD CA     | 93030-5521 |
| 216017122 | RPD | R1PD | 1855 HAAZ WAY      | GONZAN NELLIE                | MEZA ALEXANDRIA K           | 3265 DOVE CANYON DR  | OXNARD CA     | 93036      |
| 216017123 | RPD | R1PD | 1861 HAAZ WAY      | SANTOS SILVERIO              |                             | 1861 HAAZ WAY        | OXNARD CA     | 93030-5521 |
| 216017124 | RPD | R1PD | 1865 HAAZ WAY      | FIGUEROA RAMIRO O-FAUSTA E   |                             | 1865 HAAZ WAY        | OXNARD CA     | 93030-5521 |
| 216017125 | RPD | R1PD | 1901 HAAZ WAY      | GUTIERREZ CRISPIN-MARIA TR   |                             | 3720 ACALA ST        | CAMARILLO, CA | 93010      |
| 216017126 | RPD | R1PD | 1905 HAAZ WAY      | GONZALEZ ALEJANDRO           | GONZALEZ ANGELA R           | 1905 HAAZ WAY        | OXNARD CA     | 93030-5556 |
| 216017127 | RPD | R1PD | 1911 HAAZ WAY      | FIGUEROA KATHERINE L         | CHANDLER JULIANNA           | 1911 HAAZ WAY        | OXNARD, CA    | 93030      |
| 216017128 | RPD | R1PD | 1915 HAAZ WAY      | ESPINOZA DAVID-BETTY TR      | ATTN BEATRICE ESPINOZA TTEE | 1915 HAAZ WY         | OXNARD CA     | 93030      |
| 216017201 | RPD | R1PD | 1819 LA PUERTA AVE | RAMOS CLEOFAS M              |                             | 1819 LA PUERTA       | OXNARD, CA    | 93030      |
| 216017202 | RPD | R1PD | 1825 LA PUERTA AVE | BIBIAN JOSE L-LUZ M          |                             | 1633 TERRONEZ PL     | OXNARD, CA    | 93030      |
| 216017203 | RPD | R1PD | 1831 LA PUERTA AVE | JUAREZ ORALIA                | JUAREZ STEPHANIE            | 1831 LA PUERTA AV    | OXNARD CA     | 93030      |
| 216017204 | RPD | R1PD | 1835 LA PUERTA AVE | GONZALEZ MARTHA D            |                             | 1835 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017205 | RPD | R1PD | 1841 LA PUERTA AVE | HALL JOHN J SR-GEORGINA L TR |                             | 1841 LA PUERTA AVE   | OXNARD CA     | 93030-5525 |
| 216017206 | RPD | R1PD | 1845 LA PUERTA AVE | VILLALOBOS JOSE S-MARIA E    |                             | 1845 LA PUERTA AVE   | OXNARD CA     | 93030-5525 |
| 216017207 | RPD | R1PD | 1851 LA PUERTA AVE | PAZOS RUBEN                  | PAZOS LEONOR F              | 1851 LA PUERTA AVE   | OXNARD CA     | 93030-5525 |
| 216017208 | RPD | R1PD | 1855 LA PUERTA AVE | MORALES LUCY                 |                             | 1855 LA PUERTA AV    | OXNARD CA     | 93030      |
| 216017209 | RPD | R1PD | 1861 LA PUERTA AVE | GONZALEZ ANA M F             |                             | 1861 LA PUERTA AV    | OXNARD CA     | 93030      |
| 216017210 | RPD | R1PD | 1865 LA PUERTA AVE | FERNANDEZ MARIVEL            | FERNANDEZ SANDRA            | 1865 LA PUERTA AVE   | OXNARD CA     | 93030-5525 |
| 216017211 | RPD | R1PD | 1901 LA PUERTA AVE | CRISOSTOMO HECTOR H-ALICIA   |                             | 1901 LA PUERTA AV    | OXNARD, CA    | 93030      |
| 216017212 | RPD | R1PD | 1905 LA PUERTA AVE | RAMIREZ PEDRO V-MARGARET TR  |                             | 1905 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017213 | RPD | R1PD | 1911 LA PUERTA AVE | GIL JOSE L-AVILA DULCE M TR  |                             | 1911 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017214 | RPD | R1PD | 1915 LA PUERTA AVE | CERVANTEZ HILDA I            |                             | 1915 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017215 | RPD | R1PD | 1914 FERRARA WAY   | DOMINGUEZ MARCO A ET AL      |                             | 1914 FERRARA WY      | OXNARD, CA    | 93030      |
| 216017216 | RPD | R1PD | 1910 FERRARA WAY   | FUENTES IRENE G TR           |                             | 1910 FERRARA WAY     | OXNARD CA     | 93030-5549 |
| 216017217 | RPD | R1PD | 1904 FERRARA WAY   | LUEVANO VIRGINIA C TR        |                             | 1007 PASEO BARONA    | CAMARILLO CA  | 93010-9257 |
| 216017218 | RPD | R1PD | 1900 FERRARA WAY   | ANDRADE FINANCIAL            |                             | 2060 E ROUTE 66 #101 | GLENDORA CA   | 91740      |
| 216017219 | RPD | R1PD | 1866 FERRARA WAY   | TORRES LUIS H                | SOLORIO CINDY P             | 1866 FERRARA WY      | OXNARD, CA    | 93030      |
| 216017220 | RPD | R1PD | 1860 FERRARA WAY   | ZAVALA KATIE                 |                             | 1860 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017221 | RPD | R1PD | 1854 FERRARA WAY   | CASILLAS CARMEN A            |                             | 1854 FERRARA WY      | OXNARD CA     | 93030-5514 |
| 216017222 | RPD | R1PD | 1850 FERRARA WAY   | GONZALEZ NICOLAS*            | CERDA EDELMIRA H            | 1996 EL SERENO AVE   | PASADENA CA   | 91103-1610 |
| 216017223 | RPD | R1PD | 1844 FERRARA WAY   | MAGANA ELPIDIO-LETICIA       |                             | 1844 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017224 | RPD | R1PD | 1840 FERRARA WAY   | ROQUE JOSE                   |                             | 1840 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017225 | RPD | R1PD | 1834 FERRARA WAY   | VEGA SABINO-OFELIA A         |                             | 1834 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017226 | RPD | R1PD | 1830 FERRARA WAY   | GOMEZ JORGE V-ELIZA R        |                             | 1830 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017227 | RPD | R1PD | 1824 FERRARA WAY   | MONREAL FLORENTINO-SUSANA M  |                             | 1824 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017228 | RPD | R1PD | 1814 FERRARA WAY   | BARRAGAN ALFONSO-MONICA      |                             | 1814 FERRARA WAY     | OXNARD CA     | 93030-5514 |
| 216017301 | RPD | R1PD | 1800 LA PUERTA AVE | RUIZ EDGAR G                 | GASPAR DELMIS               | 1800 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017302 | RPD | R1PD | 1810 LA PUERTA AVE | OCHOA JAVIER V-MARTHA R      |                             | 1810 LA PUERTA AVE   | OXNARD CA     | 93030-5526 |
| 216017303 | RPD | R1PD | 1814 LA PUERTA AVE | HERNANDEZ MARIA              |                             | 1814 LA PUERTA AVE   | OXNARD, CA    | 93030      |
| 216017304 | RPD | R1PD | 1820 LA PUERTA AVE | AYALA JOSE A                 | AYALA MARIA DE LA LUZ       | 2202 EASTRIDGE CT    | OXNARD CA     | 93036-2740 |
| 216017305 | RPD | R1PD | 1824 LA PUERTA AVE | VARA MICHELLE TR ET AL       | ATTN DEBBY CASILLAS TTEE    | 1824 LA PUERTA AV    | OXNARD, CA    | 93030      |
| 216017306 | RPD | R1PD | 1830 LA PUERTA AVE | LEON ALFREDO E-ALTAGRACIA    |                             | 1830 LA PUERTA AVE   | OXNARD CA     | 93030-5526 |
| 216017307 | RPD | R1PD | 1834 LA PUERTA AVE | TAPIA ERNESTO M              | MADRIGAL MARTHA A           | 656 MORADO PL        | OXNARD, CA    | 93030      |
| 216017308 | RPD | R1PD | 1840 LA PUERTA AVE | FERNANDEZ ROBERTO-JUANA A    |                             | 1840 LA PUERTA       | OXNARD CA     | 93030      |
| 216017309 | RPD | R1PD | 1844 LA PUERTA AVE | EVANGELISTA ALFREDO-TEODORA  |                             | 1844 LA PUERTA ST    | OXNARD, CA    | 93030      |
| 216017310 | RPD | R1PD | 1850 LA PUERTA AVE | MALDONADO JESUS-NORMA C      |                             | 1850 LA PUERTA AVE   | OXNARD CA     | 93030-5526 |
| 216017311 | RPD | R1PD | 1854 LA PUERTA AVE | KOO ANTONIO G-CARLOTA A      |                             | 1854 LA PUERTA AVE   | OXNARD CA     | 93030-5526 |
| 216017312 | RPD | R1PD | 1860 LA PUERTA AVE | CH TRINITY BAPTIST           |                             | 315 ANITA ST         | OXNARD CA     | 93030      |
| 216017313 | RPD | R1PD | 1868 LA PUERTA AVE | FLORES ARTEMIO-LINDA F       |                             | 1868 LA PUERTA AVE   | OXNARD CA     | 93030-5526 |
| 216017314 | RPD | R1PD | 1900 LA PUERTA AVE | COVARRUBIAS REYES            | COVARRUBIAS RAMON EST       | 1900 LA PUERTA DR    | OXNARD CA     | 93030      |
| 216017315 | RPD | R1PD | 1904 LA PUERTA AVE | AGUILAR SONIA                |                             | 1904 LA PUERTA AVE   | OXNARD CA     | 93030-5557 |

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|           |     |      |                    |                              |                     |                           |                 |            |
|-----------|-----|------|--------------------|------------------------------|---------------------|---------------------------|-----------------|------------|
| 216017316 | RPD | R1PD | 1910 LA PUERTA AVE | ESPINOZA JENNIE R TR         |                     | 1910 LA PUERTA DR         | OXNARD CA       | 93030      |
| 216017319 | RPD | R1PD | 1914 LA PUERTA AVE | GUERRERO FRANCISCO J-MARIA E |                     | 1914 LA PUERTA AVE        | OXNARD, CA      | 93030      |
| 216017401 | RPD | R1PD | 1814 GAUCHO WAY    | RODRIGUEZ CARLOS ET AL       |                     | 1814 GAUCHO WAY           | OXNARD CA       | 93030-5518 |
| 216017402 | RPD | R1PD | 1824 GAUCHO WAY    | JUAREZ RIGOBERTO J           | JUAREZ SERGIO J     | 1824 GAUCHO WAY           | OXNARD, CA      | 93030      |
| 216017403 | RPD | R1PD | 1830 GAUCHO WAY    | GONZALEZ JUAN-IRENE V        |                     | 1830 GAUCHO WAY           | OXNARD CA       | 93030-5518 |
| 216017404 | RPD | R1PD | 1834 GAUCHO WAY    | SILVA RICARDO L              |                     | 1834 GAUCHO WAY           | OXNARD CA       | 93030-5518 |
| 216017405 | RPD | R1PD | 1840 GAUCHO WAY    | GARCIA JOSE R-SADIE M        |                     | 1840 GUACHO WAY           | OXNARD CA       | 93030      |
| 216017406 | RPD | R1PD | 1844 GAUCHO WAY    | PEREZ-RULFO JANCARLO TR      |                     | 20 VALLEY VISTA DR        | CAMARILLO, CA   | 93010      |
| 216017407 | RPD | R1PD | 1850 GAUCHO WAY    | SANCHEZ MARIO*               | RIOS ELENA          | 1850 GAUCHO WAY           | OXNARD CA       | 93030-5518 |
| 216017408 | RPD | R1PD | 1854 GAUCHO WAY    | MAGANA ROBERTO-ALMA          |                     | 1854 GAUCHO WAY           | OXNARD CA       | 93030-5518 |
| 216017409 | RPD | R1PD | 1860 GAUCHO WAY    | MENDOZA CONNIE               |                     | 3504 STRAWBERRY MEADOW CT | BAKERSFIELD CA  | 93313-4486 |
| 216017410 | RPD | R1PD | 1866 GAUCHO WAY    | MELENDEZ JUAN D-BLANCA E     |                     | 1866 GAUCHO WY            | OXNARD CA       | 93030      |
| 216017411 | RPD | R1PD | 1900 GAUCHO WAY    | MORENO FRANCISCA J*          | MORENO PATRICIA J   | 1900 GAUCHO WAY           | OXNARD CA       | 93030-5551 |
| 216017412 | RPD | R1PD | 1904 GAUCHO WAY    | ROJAS GABRIEL G              |                     | 3760 TILLER DR            | OXNARD CA       | 93035-1691 |
| 216017413 | RPD | R1PD | 1910 GAUCHO WAY    | ESCAMILLA NELLIE TR          |                     | 1910 GAUCHO WY            | OXNARD CA       | 93030      |
| 216017414 | RPD | R1PD | 1914 GAUCHO WAY    | ESTRELLA GUSTAVO-SARA        |                     | 1914 GAUCHO WAY           | OXNARD CA       | 93030-5551 |
| 216017415 | RPD | R1PD | 1915 FERRARA WAY   | LUNA JESUS C-MARIA J TR      |                     | 2000 NAPOLEON AVE         | OXNARD CA       | 93033-4730 |
| 216017416 | RPD | R1PD | 1911 FERRARA WAY   | IBARRA FRANCISCO J ET AL     |                     | 1911 FERRARA WAY          | OXNARD, CA      | 93030      |
| 216017417 | RPD | R1PD | 1905 FERRARA WAY   | GUERRERO ERASMO G-EUSTOLIA A |                     | 1905 FERRARA WAY          | OXNARD CA       | 93030-5550 |
| 216017418 | RPD | R1PD | 1901 FERRARA WAY   | CUEVA JOSE                   | CUEVA RODRIGO       | 1901 FERRARA WAY          | OXNARD CA       | 93030-5550 |
| 216017419 | RPD | R1PD | 1865 FERRARA WAY   | SIMENTAL BALTAZAR-MARIA C    |                     | 1865 FERRARA WAY          | OXNARD CA       | 93030-5513 |
| 216017420 | RPD | R1PD | 1861 FERRARA WAY   | PREAL RONNIE T-JESSIE P      |                     | 1861 FERRARA WAY          | OXNARD CA       | 93030-5513 |
| 216017421 | RPD | R1PD | 1855 FERRARA WAY   | GONZALEZ ALEJANDRO           | GONZALEZ ANGELA R   | 1855 FERRARA WAY          | OXNARD CA       | 93030-     |
| 216017422 | RPD | R1PD | 1851 FERRARA WAY   | ACEVEDO GERARDO-ANA MARIA    |                     | 1851 FERRARA WAY          | OXNARD CA       | 93030-5513 |
| 216017423 | RPD | R1PD | 1845 FERRARA WAY   | CORDOVA ELFEGA ET AL         |                     | 1845 FERRARA WAY          | OXNARD, CA      | 93030      |
| 216017424 | RPD | R1PD | 1841 FERRARA WAY   | SANTOS GUADALUPE-ERNESTINA   |                     | 1841 FERRARA WAY          | OXNARD CA       | 93030-5513 |
| 216017425 | RPD | R1PD | 1835 FERRARA WAY   | LIRA ALFREDO R-MARIA L R     |                     | 302 W DORIS AVE           | OXNARD, CA      | 93030      |
| 216017426 | RPD | R1PD | 1831 FERRARA WAY   | LOPEZ YOLANDA R*             | LOPEZ JEANESSA      | 1831 FERRARA WY           | OXNARD, CA      | 93030      |
| 216017427 | RPD | R1PD | 1825 FERRARA WAY   | FERNANDEZ JOSE L             |                     | 2030 OUTSAIL LN           | OXNARD CA       | 93035      |
| 216017428 | RPD | R1PD | 1815 FERRARA WAY   | LOPEZ LUIS-CATALINA TR       |                     | 2467 WALNUT ST            | HUNTINGTON PARK | 90255      |
| 216017501 | RPD | R1PD | 1814 HAAZ WAY      | CHAGOLLAN ORMAR              | GARCIA LIZETTE      | 1814 HAAZ WY              | OXNARD, CA      | 93030      |
| 216017502 | RPD | R1PD | 1824 HAAZ WAY      | GARCIA MANUEL J ET AL        |                     | 1824 HAAZ WAY             | OXNARD, CA      | 93030      |
| 216017503 | RPD | R1PD | 1830 HAAZ WAY      | QUEZADA ROGELIO C-AURELIA R  |                     | 1830 HAAZ WAY             | OXNARD CA       | 93030-5522 |
| 216017504 | RPD | R1PD | 1834 HAAZ WAY      | GUERRERO ROBERTO G-MA G      |                     | 1834 HAAZ WAY             | OXNARD, CA      | 93030      |
| 216017505 | RPD | R1PD | 1840 HAAZ WAY      | ZUNIGA ERASMO L*             | ROMERO NELLY        | 1840 HAAZ WAY             | OXNARD, CA      | 93030      |
| 216017506 | RPD | R1PD | 1844 HAAZ WAY      | ALDANA LUIS C ET AL          |                     | 1844 HAAZ WY              | OXNARD CA       | 93030-5522 |
| 216017507 | RPD | R1PD | 1850 HAAZ WAY      | RODRIGUEZ SARITA O           |                     | 1850 HAAZ WAY             | OXNARD CA       | 93030-5522 |
| 216017508 | RPD | R1PD | 1854 HAAZ WAY      | MARTINEZ MARIA M TR          |                     | 321 EAST 2ND STREET       | LOS ANGELES CA  | 90012      |
| 216017509 | RPD | R1PD | 1860 HAAZ WAY      | LUNA J JESUS C-MARIA J       |                     | 2000 NAPOLEON AV          | OXNARD, CA      | 93033      |
| 216017510 | RPD | R1PD | 1866 HAAZ WAY      | CERVANTEZ IRMA               | NOLAZCO GUILLERMINA | 1866 HAAZ WAY             | OXNARD CA       | 93030      |
| 216017511 | RPD | R1PD | 1900 HAAZ WAY      | RICO ERNESTO G               |                     | 623 GLENWOOD DR           | OXNARD, CA      | 93030      |
| 216017512 | RPD | R1PD | 1904 HAAZ WAY      | BIBIAN SALVADOR G-GRACIELA   |                     | 1904 HAAZ WAY             | OXNARD CA       | 93030-5555 |
| 216017513 | RPD | R1PD | 1910 HAAZ WAY      | GAETA JOSE J*                | GAETA JORGE A       | 1910 HAAZ WAY             | OXNARD CA       | 93030-5555 |
| 216017514 | RPD | R1PD | 1914 HAAZ WAY      | MENDIETA ALAN B-GABRIELA     |                     | 1914 HAAZ WY              | OXNARD CA       | 93030      |
| 216017515 | RPD | R1PD | 1915 GAUCHO WAY    | MANUEL RAFAEL V JR-MARIA E M |                     | 4913 LADERA VISTA DR      | CAMARILLO, CA   | 93012      |
| 216017516 | RPD | R1PD | 1911 GAUCHO WAY    | PANTOJA JOSE L*-MARIA D*     | PANTOJA ELIZABETH   | 250 HUERTA ST             | OXNARD CA       | 93030-0197 |
| 216017517 | RPD | R1PD | 1905 GAUCHO WAY    | PRADO MARCELO-CELIA H TR     |                     | 2023 SPYGLASS TRL E       | OXNARD CA       | 93036-2761 |
| 216017518 | RPD | R1PD | 1901 GAUCHO WAY    | LUNA-INIGUEZ VALERIA-V       |                     | 1901 GAUCHO WY            | OXNARD CA       | 93030      |
| 216017519 | RPD | R1PD | 1865 GAUCHO WAY    | LEMUS JOSE A-MARIA P TR      |                     | 2005 IRONBARK DR          | OXNARD CA       | 93036-2837 |
| 216017520 | RPD | R1PD | 1861 GAUCHO WAY    | ALONZO JOSE R-MARIA E        |                     | 1861 GAUCHO WAY           | OXNARD CA       | 93030-5517 |
| 216017521 | RPD | R1PD | 1855 GAUCHO WAY    | LOPEZ IRMA M                 |                     | 1855 GAUCHO WAY           | OXNARD, CA      | 93030      |
| 216017522 | RPD | R1PD | 1851 GAUCHO WAY    | PEREZ SUSANA P*              | PEREZ ELVIRA        | 1851 GAUCHO WAY           | OXNARD CA       | 93030-5517 |



## Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |     |      |                         |                              |                            |                             |                   |            |
|-----------|-----|------|-------------------------|------------------------------|----------------------------|-----------------------------|-------------------|------------|
| 216017523 | RPD | R1PD | 1845 GAUCHO WAY         | MERINO MARIO                 | FELIX DELIA                | 1845 GAUCHO WAY             | OXNARD, CA        | 93030      |
| 216017524 | RPD | R1PD | 1841 GAUCHO WAY         | HERRERA EMANUEL              | RIOS MYRA S                | 1841 GAUCHO WY              | OXNARD CA         | 93030      |
| 216017525 | RPD | R1PD | 1835 GAUCHO WAY         | HERNANDEZ JAVIER             |                            | 1835 GAUCHO WAY             | OXNARD CA         | 93030-5517 |
| 216017526 | RPD | R1PD | 1831 GAUCHO WAY         | HERNANDEZ MARIA E            |                            | 293 BELLAFONTE CT           | CAMARILLO CA      | 93012      |
| 216017527 | RPD | R1PD | 1825 GAUCHO WAY         | LOPEZ GILDARDO-CLAUDIA       |                            | 1825 GAUCHO WAY             | OXNARD, CA        | 93030      |
| 216017528 | RPD | R1PD | 1815 GAUCHO WAY         | SALVIO JULIE                 |                            | 1815 GAUCHO WAY             | OXNARD, CA        | 93030      |
| 216018102 | RPD | CR   | 220 S DRISKILL ST       | OXNARD SCHOOL DISTRICT       | ROSE AVENUE SCHOOL         | 1055 S C ST                 | OXNARD, CA        | 930307461  |
| 216018228 | RPD | R1PD | 1920 LA PUERTA AVE      | ARGAEZ RENAN A-TERESA        |                            | 1920 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018229 | RPD | R1PD | 1924 LA PUERTA AVE      | MONTIEL JUAN E-CARMEN        |                            | 1924 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018230 | RPD | R1PD | 1930 LA PUERTA AVE      | CISNEROS ANTONIO-ELIZA       | MADRIGAL MARTHA            | 1930 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018231 | RPD | R1PD | 1934 LA PUERTA AVE      | PEREZ FRANCISCO J-JUANA      |                            | 1934 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018232 | RPD | R1PD | 1940 LA PUERTA AVE      | MORALES SERGIO-GABRIELA      |                            | 1940 LA PUERTA              | OXNARD, CA        | 93030      |
| 216018233 | RPD | R1PD | 1944 LA PUERTA AVE      | TORREZ PATRICIA              |                            | 1944 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018234 | RPD | R1PD | 1950 LA PUERTA AVE      | GOMEZ JOSE L*-RAQUEL* ET AL  |                            | 1950 LA PUERTA AV           | OXNARD CA         | 93030-5567 |
| 216018235 | RPD | R1PD | 1954 LA PUERTA AVE      | MARTINEZ FRANCINE A ET AL    |                            | 1954 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018236 | RPD | R1PD | 1960 LA PUERTA AVE      | RAMOS J ALFREDO-LETICIA      |                            | 1960 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018237 | RPD | R1PD | 1964 LA PUERTA AVE      | TOPETE ALEJANDRO-MAYDOLE     |                            | 1964 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018238 | RPD | R1PD | 1970 LA PUERTA AVE      | RIOS JESUS M-MARIA A         |                            | 1970 LA PUERTA AVE          | OXNARD, CA        | 93030      |
| 216018239 | RPD | R1PD | 1974 LA PUERTA AVE      | CAMPOS PASCUAL D-MARIA C     |                            | 1974 LA PUERTA              | OXNARD, CA        | 93030      |
| 216018308 | R1  | ML   | 490 S ROSE AVE          | SOUTHERN PACIFIC TRANS CO    |                            | 65 MARKET PLZ #846          | SAN FRANCISCO, CA | 94105      |
| 216018309 | R1  | ML   | E FIFTH ST              | SOUTHERN PACIFIC TRANS CO    |                            | 65 MARKET PLZ #846          | SAN FRANCISCO, CA | 94105      |
| 216019320 | M1  | ML   | EASTMAN AVE             | GOODRICH HAZLET LLC          | ATTN DENNIS ROACH          | 9200 SUNSET BL #525         | WEST HOLLYWOOD    | 90069      |
| 216019321 | M1  | ML   | EASTMAN AVE             | VENTURA COUNTY FL CTRL DIST  | ATTN R-W AGENT             | 800 S VICTORIA AVE          | VENTURA, CA       | 930090001  |
| 219002102 | R2  | R1   | 336 E CHANNEL ISLANDS B | GOLDEN EDWARD E-DARLENE M TR |                            | 696 AZURE CT                | OAK VIEW CA       | 93022-9239 |
| 219002107 | R2  | R1   | 424 E CHANNEL ISLANDS B | HERRERA HIPOLITO-GABRIELA    |                            | 600 OLIVA DR                | OXNARD, CA        | 93030      |
| 219003102 | R1  | C2   | 3201 SAMUEL AVE         | INDPNDNT ORD OF ODD FELLOWS  | OXNARD LODGE NO 89         | 3201 SAMUEL AVE             | OXNARD CA         | 93033-5334 |
| 219003203 | R1  | C2   | 2220 SAMUEL AVE         | SANTILLAN AMY                |                            | 2220 SAMUEL AVE             | OXNARD CA         | 93033-6217 |
| 219003219 | R1  | C2   | SAMUEL AVE              | BROWN DAVID D-LINDA S TR     |                            | 3124 FROSTY WY              | SANTA MARIA, CA   | 93455      |
| 219005002 | R2  | CR   | 601 SEQUOIA ST RUB      | HUENEME SCHOOL DISTRICT      | ANSGAR LARSON SCHOOL       | 354 N THIRD ST              | PORT HUENEME CA   | 93041      |
| 219011042 | CR  | R1   | JOHNSON RD              | HUENEME SCHOOL DISTRICT      | BLACKSTOCK SCHOOL          | 354 N THIRD ST              | PORT HUENEME, CA  | 93041      |
| 219042103 | R4  | R1   | 201 LA CANADA AVE APT 1 | MUNOZ RUBEN-MARIA TR         |                            | 3004 DOVE CANYON DR         | OXNARD CA         | 93036-6310 |
| 219042214 | R4  | R1   | 3530 SAMUEL AVE APT 4   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042215 | R4  | R1   | 3540 SAMUEL AVE         | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042216 | R4  | R1   | 3550 SAMUEL AVE APT 5   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042217 | R4  | R1   | 3560 SAMUEL AVE APT 5   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042218 | R4  | R1   | 3600 SAMUEL AVE APT 8   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042219 | R4  | R1   | 3610 SAMUEL AVE RUB     | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042220 | R4  | R1   | 3620 SAMUEL AVE REC     | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042221 | R4  | R1   | 3630 SAMUEL AVE APT 8   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042222 | R4  | R1   | 3640 SAMUEL AVE APT 1   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042223 | R4  | R1   | 3644 SAMUEL AVE APT 3   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042224 | R4  | R1   | 3650 SAMUEL AVE APT 4   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 219042225 | R4  | R1   | 3660 SAMUEL AVE APT 4   | SEA BREEZE VENTURE LP        | ATTN MRK PARTNERS INC      | 2711 N SEPULVEDA BL STE 526 | MANHATTAN BEACH   | 90266      |
| 220001024 | M1  | ER   | STATHAM PKWY            | CH CITYVIEW WRSHF OF OXN INC |                            | PO BOX 547                  | PORT HUENEME, CA  | 93044      |
| 220001026 | M1  | ER   | STATHAM PKWY            | CH CITYVIEW WRSHF OF OXN INC |                            | PO BOX 547                  | PORT HUENEME, CA  | 93044      |
| 220001040 | M1  | ML   | 2231 STATHAM BLVD       | GREWAL JASWANT S-OFELIA TR   |                            | 2478 KENTIA ST              | OXNARD CA         | 93036      |
| 220001041 | M1  | ML   | 2233 STATHAM BLVD       | FORCE FABRICATION INC        |                            | 2233 STATHAM BL #2          | OXNARD, CA        | 93030      |
| 220001042 | M1  | ML   | 2235 STATHAM BLVD       | GIBBS GERALD E-JENNIFER L    |                            | 537 VISTA DE VENTURA        | VENTURA, CA       | 93003      |
| 220001043 | M1  | ML   | 2237 STATHAM BLVD       | QUEZADA S-DELGADO T TR       | ATTN SANTIAGO QUEZADA TTEE | PO BOX 1568                 | OXNARD CA         | 93032-1568 |
| 220001044 | M1  | ML   | 2241 STATHAM BLVD RUB   | AHUMADA RICARDO-LUZ E        |                            | 800 OXFORD DR               | OXNARD, CA        | 93030      |
| 220001045 | M1  | ML   | 2243 STATHAM BLVD       | TMLSS PROPERTIES LLC         | ATTN THOMAS LUCAS          | 8480 STOCKTON RD            | SOMIS, CA         | 93066      |
| 220001046 | M1  | ML   | 2245 STATHAM BLVD       | KLING WILLIAM J TR           |                            | 32597 PACIFIC COAST HY      | MALIBU, CA        | 90265      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                    |                              |                          |                           |                  |            |
|-----------|------|------|--------------------|------------------------------|--------------------------|---------------------------|------------------|------------|
| 220003018 | R1   | ER   | SAN MATEO PL       | VENTURA COUNTY FL CTRL DIST  | ATTN R-W AGENT           | 800 S VICTORIA AVE        | VENTURA CA       | 93009-0001 |
| 220004405 | C2PD | ER   | SAN BENITO ST      | VENTURA COUNTY FL CTRL DIST  | ATTN R-W AGENT           | 800 S VICTORIA AVE        | VENTURA CA       | 93009-0001 |
| 220009208 | R2PD | R1PD | 1850 PERICLES PL B | YUBETA PERICLES PROPERTIES   | ATTN PARUL GUPTA         | 944 N VENTURA RD          | OXNARD CA        | 93030      |
| 220020001 | R2PD | R3PD | 1704 ALEXANDER ST  | RUIZ JUAN M-ALICIA O         |                          | 1704 ALEXANDER ST         | OXNARD CA        | 93033-4015 |
| 220020002 | R2PD | R3PD | 1700 ALEXANDER ST  | GONZALEZ IVAN-LENNY          |                          | 1700 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020003 | R2PD | R3PD | 1710 ALEXANDER ST  | CHAN BORIS C-SUSAN N         |                          | 953 CLEAR CREEK CANYON DR | DIAMOND BAR CA   | 91765-2308 |
| 220020004 | R2PD | R3PD | 1714 ALEXANDER ST  | MARTINEZ ROGELIO A           |                          | 1714 ALEXANDER ST         | OXNARD CA        | 93033-4015 |
| 220020005 | R2PD | R3PD | 1724 ALEXANDER ST  | LENAHAN TIMOTHY W-OLIVA P    |                          | 5706 LOMA VISTA RD        | VENTURA CA       | 93003      |
| 220020006 | R2PD | R3PD | 1720 ALEXANDER ST  | SANCHEZ DANIEL               |                          | 1720 ALEXANDER ST #6      | OXNARD, CA       | 93033      |
| 220020007 | R2PD | R3PD | 1734 ALEXANDER ST  | SNADER JACK-JUDITH E TR      | SANDER RICHARD L         | 3610 E STILES             | CAMARILLO, CA    | 93010      |
| 220020008 | R2PD | R3PD | 1730 ALEXANDER ST  | MOLL BURKHARD E-EVANGELINE O |                          | 511 W CHANNEL ISLANDS BL  | PORT HUENEME, CA | 93041      |
| 220020009 | R2PD | R3PD | 1740 ALEXANDER ST  | PRICE DENNIS TR              |                          | 22330 BOGIE ST            | TEHACHAPI CA     | 93561-8205 |
| 220020010 | R2PD | R3PD | 1744 ALEXANDER ST  | CASWELL GARY J               |                          | 399 TROY ST               | AURORA CO        | 80011-8432 |
| 220020011 | R2PD | R3PD | 1754 ALEXANDER ST  | 6418 HUMMINGBIRD LP          |                          | 1825 N OXNARD BL #22      | OXNARD, CA       | 93030      |
| 220020012 | R2PD | R3PD | 1750 ALEXANDER ST  | GUDINO SHALA J TR            |                          | 4140 SOUTH J ST           | OXNARD CA        | 93033      |
| 220020013 | R2PD | R3PD | 1804 ALEXANDER ST  | VANEGAS HIPOLITO-MARCIA L    |                          | 1804 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020014 | R2PD | R3PD | 1800 ALEXANDER ST  | VILLASENOR MIGUEL B-CELIA R  |                          | 1800 ALEXANDER ST         | OXNARD CA        | 93033-4014 |
| 220020015 | R2PD | R3PD | 1810 ALEXANDER ST  | CHAN CHEUK P                 |                          | 953 CLEAR CREEK CANYON DR | DIAMOND BAR CA   | 91765      |
| 220020016 | R2PD | R3PD | 1814 ALEXANDER ST  | DELGADO HELADIO-MARIA E      |                          | 1814 ALEXANDER ST         | OXNARD CA        | 93033-4014 |
| 220020017 | R2PD | R3PD | 1824 ALEXANDER ST  | YOUNG ROBERT J B-MAUREEN TR  |                          | 12784 MACDONALD DR        | OJAI CA          | 93023-9743 |
| 220020018 | R2PD | R3PD | 1820 ALEXANDER ST  | RUIZ LUIS-ROSA               |                          | 1820 ALEXANDER ST         | OXNARD CA        | 93033-4014 |
| 220020019 | R2PD | R3PD | 1834 ALEXANDER ST  | SANCHEZ LIONEL-CELIA         |                          | 1834 ALEXANDER ST         | OXNARD CA        | 93033-4014 |
| 220020020 | R2PD | R3PD | 1830 ALEXANDER ST  | SANCHEZ MARIA AYALA          |                          | 2121 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020021 | R2PD | R3PD | 1840 ALEXANDER ST  | JOHNSON ERLINDA C TRUST      |                          | 1840 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020022 | R2PD | R3PD | 1844 ALEXANDER ST  | FRIOU FORREST V-DOROTHY TR   |                          | 5440 RALSTON ST #271      | VENTURA, CA      | 93003      |
| 220020023 | R2PD | R3PD | 1854 ALEXANDER ST  | METCALF MARGARET B TR EST    | ATTN BARBARA KNIGHT TTEE | 1854 ALEXANDER ST         | OXNARD CA        | 93033      |
| 220020024 | R2PD | R3PD | 1850 ALEXANDER ST  | NEGRETE MANUEL S             |                          | 1850 ALEXANDER ST         | OXNARD CA        | 93033-4014 |
| 220020025 | R2PD | R3PD | 1904 ALEXANDER ST  | ENGEN MABEL S TR             | ATTN DAREL T ENGEN       | 1965 PETALUMA DR          | CHULA VISTA CA   | 91913      |
| 220020026 | R2PD | R3PD | 1900 ALEXANDER ST  | LUJAN JANETTE K              |                          | 1900 ALEXANDER ST #26     | OXNARD CA        | 93033      |
| 220020027 | R2PD | R3PD | 1910 ALEXANDER ST  | AYALA GUSTAVO R-ADELA TR     |                          | 2146 JACINTO DR           | OXNARD CA        | 93030-7378 |
| 220020028 | R2PD | R3PD | 1914 ALEXANDER ST  | AYALA JUAN M-JULIA           | CALDERON GUADALUPE       | 1914 ALEXANDER ST         | OXNARD CA        | 93033-4013 |
| 220020029 | R2PD | R3PD | 1924 ALEXANDER ST  | MORENO GUADALUPE             | REYES GUADALUPE          | 1924 ALEXANDER ST         | OXNARD CA        | 93033-4013 |
| 220020030 | R2PD | R3PD | 1920 ALEXANDER ST  | RODRIGUEZ ANTONIO-MARIA      |                          | 1920 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020031 | R2PD | R3PD | 1934 ALEXANDER ST  | HURTADO ARELIO-IRMA          |                          | 1120 ROSALINDA DR         | OXNARD CA        | 93030-5056 |
| 220020032 | R2PD | R3PD | 1930 ALEXANDER ST  | GUTIERREZ JESUS R            | TORRES DE RUIZ ROSA M    | 1930 ALEXANDER ST #32     | OXNARD, CA       | 93033      |
| 220020033 | R2PD | R3PD | 1940 ALEXANDER ST  | GARIBAY VICTOR L             | LOPEZ ESMERALDA          | 1940 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220020034 | R2PD | R3PD | 1944 ALEXANDER ST  | VIGOUROUX ERIK-NICHOLE       |                          | 1944 ALEXANDER ST         | OXNARD CA        | 93033      |
| 220020035 | R2PD | R3PD | 2010 ALEXANDER ST  | RYES JESUS V-CONCEPTION      |                          | 2165 SAN MATEO PL         | OXNARD CA        | 93033-4071 |
| 220020036 | R2PD | R3PD | 2000 ALEXANDER ST  | GARCIA JUAN C-MARIA R        |                          | 2000 ALEXANDER ST         | OXNARD CA        | 93033-4012 |
| 220020037 | R2PD | R3PD | 2020 ALEXANDER ST  | OROZCO GREG                  | MEDINA JOSE M            | 2020 ALEXANDER ST         | OXNARD CA        | 93033-4012 |
| 220020038 | R2PD | R3PD | 2030 ALEXANDER ST  | ORTIZ JOSE B-ALICIA          |                          | 2030 ALEXANDER ST         | OXNARD CA        | 93033-4012 |
| 220020039 | R2PD | R3PD | 2034 ALEXANDER ST  | VELARDE MARIA                |                          | 2034 ALEXANDER ST         | OXNARD CA        | 93033-4012 |
| 220021001 | R2PD | R3PD | 2104 ALEXANDER ST  | MCKEE JANICE A TR            |                          | 6440 WILBUR AVE #229      | RESEDA, CA       | 91335      |
| 220021002 | R2PD | R3PD | 2100 ALEXANDER ST  | MCKEE JANICE A TR            |                          | 6440 WILBUR AVE #229      | RESEDA, CA       | 91335      |
| 220021003 | R2PD | R3PD | 2110 ALEXANDER ST  | RUIZ MARTIN R                |                          | 2110 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220021004 | R2PD | R3PD | 2114 ALEXANDER ST  | MARTINEZ BENJAMIN E          |                          | 2114 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220021005 | R2PD | R3PD | 2124 ALEXANDER ST  | PADILLA MIGUEL-ANA A         |                          | 2124 ALEXANDER ST         | OXNARD, CA       | 93033      |
| 220021006 | R2PD | R3PD | 2120 ALEXANDER ST  | SANCHEZ LYNDA D              |                          | 2120 ALEXANDER ST         | OXNARD CA        | 93033-4011 |
| 220021007 | R2PD | R3PD | 2134 ALEXANDER ST  | AMBRIZ LUCAS C               | MADRIGAL JULISA          | 2134 ALEXANDER ST         | OXNARD CA        | 93033-4011 |
| 220021008 | R2PD | R3PD | 2130 ALEXANDER ST  | DELA ROSA DOMINGO-LISA TRUST |                          | 631 CARNATION PL          | OXNARD CA        | 93036-9045 |
| 220021009 | R2PD | R3PD | 2140 ALEXANDER ST  | MOLL RALF D-KNIGHT CHERYL TR |                          | 475 W CHANNEL ISL BL #212 | PORT HUENEME CA  | 93041      |
| 220021010 | R2PD | R3PD | 2144 ALEXANDER ST  | MORENO JOSE S                |                          | 2144 ALEXANDER ST         | OXNARD CA        | 93033-4011 |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                         |                               |                             |                             |                   |            |
|-----------|------|------|-------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------|------------|
| 220021011 | R2PD | R3PD | 2204 ALEXANDER ST       | CHAVEZ ROBERTO-RACHEL TR      |                             | 2204 ALEXANDER ST           | OXNARD CA         | 93033-4009 |
| 220021012 | R2PD | R3PD | 2200 ALEXANDER ST       | MOLL BURKHARD-EVANGELINE TR   |                             | 511 W CHANNEL ISLANDS BLVD  | PORT HUENEME CA   | 93041-2103 |
| 220021013 | R2PD | R3PD | 2214 ALEXANDER ST       | HERNANDEZ FERNANDO-MARIA      |                             | 2214 ALEXANDER ST           | OXNARD, CA        | 93033      |
| 220021014 | R2PD | R3PD | 2210 ALEXANDER ST       | MORALES MANUEL-CARMINA        |                             | 2210 ALEXANDER ST           | OXNARD, CA        | 93033      |
| 220021015 | R2PD | R3PD | 2220 ALEXANDER ST       | SANDOVAL RUBEN-ELVIA          |                             | 2220 ALEXANDER ST           | OXNARD CA         | 93033-4009 |
| 220021016 | R2PD | R3PD | 2224 ALEXANDER ST       | JUAREZ YOLANDA O              |                             | 2224 ALEXANDER ST           | OXNARD CA         | 93033-4009 |
| 220021017 | R2PD | R3PD | 2234 ALEXANDER ST       | PEREZ DOMINGO-TERESA          |                             | 2234 ALEXANDER ST           | OXNARD CA         | 93033-4009 |
| 220021018 | R2PD | R3PD | 2230 ALEXANDER ST       | LOPEZ RAFAEL C-ELVIA R        |                             | 521 HERMOSA WAY             | OXNARD CA         | 93036-8231 |
| 220021019 | R2PD | R3PD | 2304 ALEXANDER ST       | RAMIREZ GUILLERMO-TERESA TR   |                             | 2611 PYRITE PL              | OXNARD CA         | 93030      |
| 220021020 | R2PD | R3PD | 2300 ALEXANDER ST       | SALES MOHSEN                  |                             | PO BOX 1383                 | MONROVIA, CA      | 91017      |
| 220021021 | R2PD | R3PD | 2310 ALEXANDER ST       | RAMOS JOSE R                  | VERA LILIA F                | 2310 ALEXANDER ST           | OXNARD CA         | 93033-4708 |
| 220021022 | R2PD | R3PD | 2314 ALEXANDER ST       | CASTILLO JUAN J               | DE CASTILLO HILDA A         | 2314 ALEXANDER ST           | OXNARD, CA        | 93033      |
| 220021023 | R2PD | R3PD | 2324 ALEXANDER ST       | AYALA MIGUEL R-MARIA C M      |                             | 2324 ALEXANDER ST #62       | OXNARD, CA        | 93033      |
| 220021024 | R2PD | R3PD | 2320 ALEXANDER ST       | AYALA MIGUEL R-MARIA CARMEN N |                             | 2320 ALEXANDER ST           | OXNARD CA         | 93033-4708 |
| 220021025 | R2PD | R3PD | 2334 ALEXANDER ST       | URIBE ROBERTO                 |                             | 2334 ALEXANDER ST           | OXNARD, CA        | 93033      |
| 220021026 | R2PD | R3PD | 2330 ALEXANDER ST       | RUCKER DANIEL M TR            |                             | 1612 AVENIDA DE APRISA      | CAMARILLO, CA     | 93010      |
| 220021027 | R2PD | R3PD | 2340 ALEXANDER ST       | OUIMETTE VICTOR-PATRICIA TR   |                             | 2561 VICTORIA AV            | OXNARD CA         | 93035-2931 |
| 220021028 | R2PD | R3PD | 2344 ALEXANDER ST       | OUIMETTE VICTOR-PATRICIA TR   |                             | 2561 VICTORIA AVE           | OXNARD, CA        | 93035      |
| 220021029 | R2PD | R3PD | 2404 ALEXANDER ST       | SANTANA LUCIO                 |                             | 2404 ALEXANDER ST           | OXNARD CA         | 93033-4706 |
| 220021030 | R2PD | R3PD | 2400 ALEXANDER ST       | LUNA FRANCISCO                | DE LUNA MARIA D C           | 2101 BYRD DR                | OXNARD CA         | 93033      |
| 220021031 | R2PD | R3PD | 2414 ALEXANDER ST       | PAULO ENRIQUE C-AMPARO F TR   |                             | 3413 PEGGY CT               | WEST COVINA, CA   | 91792      |
| 220021032 | R2PD | R3PD | 2410 ALEXANDER ST       | GARCIA CONNIE C               |                             | 2410 ALEXANDER ST #71       | OXNARD, CA        | 93033      |
| 220021033 | R2PD | R3PD | 2420 ALEXANDER ST LND   | ABEL MYRA M                   |                             | 2420 ALEXANDER              | OXNARD CA         | 93030      |
| 220021034 | R2PD | R3PD | 2424 ALEXANDER ST       | RAYGOZA BELEN                 |                             | 2424 ALEXANDER ST           | OXNARD CA         | 93033-4706 |
| 220021035 | R2PD | R3PD | 2434 ALEXANDER ST       | MURPHY KAREN M TR             |                             | 2434 ALEXANDER ST           | OXNARD CA         | 93033      |
| 220021036 | R2PD | R3PD | 2430 ALEXANDER ST       | ESCUTIA ROBERTO T             |                             | 2430 ALEXANDER ST           | OXNARD, CA        | 93033      |
| 220022001 | ML   | M1   | STATHAM BLVD            | FOREMAN MARTIN W TR           | ATTN NATIONAL TAX SEARCH LL | PO BOX 5761                 | SANTA BARBARA CA  | 93150      |
| 220022009 | ML   | M1   | 801 ALBANY DR           | 500 N MAGNOLIA AVE LLC ET AL  | ATTN PROBUILD FIRSTSOURCE   | 7595 TECHNOLOGY WY #500     | DENVER CO         | 80237      |
| 220022010 | ML   | M1   | 2701 STATHAM BLVD RUB   | CANADA BREAD BAKERIES INC     |                             | 2701 STATHAM BL             | OXNARD, CA        | 93033      |
| 220022011 | CMPD | C2PD | 777 E CHANNEL ISLANDS B | RAZNICK FAMILY VENTURES       |                             | 5525 OAKDALE AVE #200       | WOODLAND HILLS,   | 91364      |
| 220032337 | R2PD | C2PD | DALLAS DR               | 14130 SHERMAN WAY LLC ET AL   |                             | 4530 E THOUSAND OAKS BLVD # | THOUSAND OAKS, CA | 91362      |
| 220032338 | R2PD | C2PD | DALLAS DR               | 14130 SHERMAN WAY LLC ET AL   |                             | 4530 E THOUSAND OAKS BLVD # | THOUSAND OAKS, CA | 91362      |
| 220032339 | NONE | M1   | DALLAS DR               | PCH PROPERTIES                |                             | PO BOX 5445                 | OXNARD, CA        | 93031      |
| 221001112 | NONE | ER   | E PLEASANT VALLEY RD    | VENTURA COUNTY FL CTRL DIST   | ATTN R-W AGENT              | 800 S VICTORIA AVE          | VENTURA CA        | 93009-0001 |
| 221001113 | R3PD | R4PD | 4807 TERRACE AVE        | MARTINEZ DAMON-COLLEEN        |                             | 3170 PENZANCE AVE           | CAMARILLO CA      | 93012-7782 |
| 221001114 | R3PD | R4PD | 4811 TERRACE AVE        | ARNOLDAS INC                  |                             | 21110 NORDHOFF ST STE G     | CHATSWORTH, CA    | 91311      |
| 221001115 | R3PD | R4PD | 4821 TERRACE AVE        | MORALES JOSE L-ESPERANZA TR   |                             | 2287 RAMBLING ROSE DR       | CAMARILLO CA      | 93012-2532 |
| 221001116 | R3PD | R4PD | 4831 TERRACE AVE        | BOYLE TRUST                   | ATTN CROSSROADS             | 300 ESPLANADE DR #580       | OXNARD CA         | 93036      |
| 221001117 | R3PD | R4PD | 4845 TERRACE AVE APT A  | TREGO DENNIS-KYUNG S          |                             | 27245 TUMBLEWEED TRL        | VALLEY CENTER CA  | 92082      |
| 221001118 | R3PD | R4PD | 4901 TERRACE AVE        | RENTERIA SANTOS-NORMA TR      |                             | 2101 SPYGLASS TRL W         | OXNARD CA         | 93036-2791 |
| 221001119 | R3PD | R4PD | 4913 TERRACE AVE        | ZARATE JULIANA R              |                             | PO BOX 73                   | CAMARILLO CA      | 93011      |
| 221001120 | R3PD | R4PD | 4921 TERRACE AVE        | MOLL BURKHARD-EVANGELINE TR   |                             | 511 W CHANNEL ISLANDS BLVD  | PORT HUENEME CA   | 93041-2103 |
| 221001121 | R3PD | R4PD | 4933 TERRACE AVE        | LECHUGA JUAN L                |                             | 652 EVERGREEN LN            | PORT HUENEME CA   | 93041      |
| 221001122 | R3PD | R4PD | 4945 TERRACE AVE        | ORTIZ ALVARO-MARIA I          |                             | 4941 TERRACE AVE            | OXNARD CA         | 93033-7827 |
| 221001123 | R3PD | R4PD | 4961 TERRACE AVE        | DUNN PHILIP R-ROSE M ET AL    |                             | PO BOX 86                   | CAMARILLO CA      | 93011-0086 |
| 221001215 | R3PD | R4PD | 4800 TERRACE AVE        | SHERREN JAMES T JR            |                             | 83 POINSETTIA GARDENS DR    | VENTURA CA        | 93004-3326 |
| 221001216 | R3PD | R4PD | 4810 TERRACE AVE APT 3C | DANG NGHI H-AILIEN D          |                             | 2076 SIERRA MESA DR         | CAMARILLO CA      | 93010-9241 |
| 221001217 | R3PD | R4PD | 4820 TERRACE AVE APT 2B | BRUCKNER JAMES A-CHERYL P TR  |                             | 1050 FAIRWAY DR             | CAMARILLO CA      | 93010      |
| 221001218 | R3PD | R4PD | 4830 TERRACE AVE APT 1A | MORELL MIGUEL D-CASSIE A      |                             | 805 CAMINO LA POSADA        | CAMARILLO, CA     | 93010      |
| 221001221 | R3PD | R4PD | 4844 TERRACE AVE        | GUZMAN JUVENTINO*-YOLANDA H*  | MAGDALENO ENRIQUE           | 4844 TERRACE AV             | OXNARD, CA        | 93033      |
| 221001222 | R3PD | R4PD | 4834 TERRACE AVE        | LOPEZ DENNIS L-ROSA H         |                             | 1224 ELSINOR CT             | VENTURA, CA       | 93004      |
| 221002101 | R2   | R3   | 4400 TERRACE AVE        | HERNANDEZ JUAN-ROSA ET AL     |                             | 4400 TERRACE AVE #B         | OXNARD CA         | 93033      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                        |                              |                            |                              |                  |            |
|-----------|------|------|------------------------|------------------------------|----------------------------|------------------------------|------------------|------------|
| 221002106 | R2   | R3   | 4430 TERRACE AVE       | RODRIGUEZ ESTHER G           |                            | 2120 EL CAJON WY             | OXNARD CA        | 93035-2611 |
| 221002107 | R2   | R3   | 4420 TERRACE AVE APT A | MARTINEZ MARIO-GLORIA        |                            | 593 ORANGE DR                | OXNARD, CA       | 93036      |
| 221002108 | R2   | R3   | 4410 TERRACE AVE       | MORALES DAVID-AGUSTINA       | ROSAS CELSO-MARIA D L L E  | 4410 TERRACE AVE             | OXNARD, CA       | 93033      |
| 221002625 | R3PD | R4PD | 4730 TERRACE AVE       | MERCADO JAVIER-AMPARO        |                            | 121 CARLISLE CT              | OXNARD, CA       | 93033      |
| 221002626 | R3PD | R4PD | 4720 TERRACE AVE       | GUTIERREZ FRANCISCO F-ROSA T |                            | 4720 TERRACE AVE             | OXNARD CA        | 93033-7336 |
| 221002627 | R3PD | R4PD | 4712 TERRACE AVE       | FOUR TERRACE LLC             |                            | 225 SIMI VILLAGE DR #940381  | SIMI VALLEY CA   | 93094      |
| 221002628 | R3PD | R4PD | 4700 TERRACE AVE       | IZAZAGA JOSE A-VICTORIA      | AGUILAR ALFONSO-AUDELINA   | 4700-02 TERRACE AVE          | OXNARD, CA       | 93033      |
| 221002629 | R3PD | R4PD | 4640 TERRACE AVE       | LOCKMER EMELINA              |                            | PO BOX 3361                  | ORANGE CA        | 92857-0361 |
| 221002630 | R3PD | R4PD | 4630 TERRACE AVE       | VEGA HECTOR                  |                            | 7546 SEAGULL DR              | GOLETA CA        | 93117      |
| 221002631 | R3PD | R4PD | 4620 TERRACE AVE RUB   | CORDERO JOEL-LAURA           | AVALOS ISIDRO-LOURDES      | 35 S ONTARE RD               | SANTA BARBARA, C | 93105      |
| 221002632 | R3PD | R4PD | 4610 -4612 TERRACE AVE | ZEMTSEV NIKOLAI TR EST       | ATTN HELENA SOLOMAHO TTEE  | 3733 LEGION LN               | LOS ANGELES CA   | 90039-1403 |
| 221002633 | R3PD | R4PD | 4600 TERRACE AVE       | FOUR TERRACE LLC             |                            | 225 SIMI VILLAGE DR #940381  | SIMI VALLEY CA   | 93094      |
| 221002634 | R3PD | R4PD | 4530 TERRACE AVE       | ILIESCU ALEXANDRA TR         |                            | 3009 GROVE ST                | VENTURA CA       | 93003      |
| 221002635 | R3PD | R4PD | 4520 TERRACE AVE       | MORALES JOSE L-ESPERANZA TR  |                            | 2287 RAMBLING ROSE DR        | CAMARILLO CA     | 93012-2532 |
| 221002636 | R3PD | R4PD | 4510 TERRACE AVE       | GHENOV VERA J TR             |                            | 1238 COLINA VISTA            | VENTURA CA       | 93003      |
| 221002718 | R3PD | R4PD | 4431 TERRACE AVE APT 7 | SISSON TRYON N-DOLORES A TR  |                            | 1279 WESTWIND CIR            | WESTLAKE VILLAGE | 91361-3428 |
| 221002719 | R3PD | R4PD | 4521 TERRACE AVE       | MOLL BURKHARD-EVANGELINE TR  | ATTN HARDY MOLL REALTY     | 511 W CHANNEL ISLANDS BLVD   | PORT HUENEME, CA | 93041      |
| 221002720 | R3PD | R4PD | 4531 TERRACE AVE       | FRENETTE JOYCE TR            |                            | P O BOX 6083                 | VENTURA, CA      | 93006      |
| 221002721 | R3PD | R4PD | 4601 TERRACE AVE       | AVALOS HELIODORO-YADIRA TR   |                            | 2221 SAN MATEO PL            | OXNARD CA        | 93033-2012 |
| 221002722 | R3PD | R4PD | 4611 TERRACE AVE       | SOSA MERCEDES TR             |                            | 1140 ACAPULCO CT             | OXNARD, CA       | 93035      |
| 221002723 | R3PD | R4PD | 4621 TERRACE AVE       | DONPAULA PROPERTIES LLC      |                            | 141 DUESENBERG DR #6         | WESTLAKE VILLAGE | 91362      |
| 221002724 | R3PD | R4PD | 4635 TERRACE AVE       | MAGALLANES PAUL P SR-JOY TR  |                            | 362 LUCERO ST                | THOUSAND OAKS C  | 91360-2624 |
| 221002725 | R3PD | R4PD | 4641 TERRACE AVE       | ALMAY TR                     | ATTN ALEX PAPADOPOULOS TTE | 4723 PARK JACARANDA          | CALABASAS, CA    | 91302      |
| 221002726 | R3PD | R4PD | 4701 TERRACE AVE       | ALMAY TR                     | ATTN ALEX PAPADOPOULOS TTE | 4723 PARK JACARANDA          | CALABASAS, CA    | 91302      |
| 221002727 | R3PD | R4PD | 4715 TERRACE AVE       | KHAN OONA A TR               |                            | 24544 VANTAGE POINT TERRACE  | MALIBU, CA       | 90265      |
| 221002728 | R3PD | R4PD | 4721 TERRACE AVE       | FLORES MARIA S ET AL         |                            | 4723 TERRACE AV              | OXNARD, CA       | 93033      |
| 221002729 | R3PD | R4PD | 4731 TERRACE AVE RUB   | DELOERA JOSE L-TALIA A       |                            | 1209 SAN ANDRES ST           | SANTA BARBARA, C | 93101      |
| 221002730 | R3PD | R4PD | 4511 TERRACE AVE       | BOYD PROPERTY GROUP 1 LLC    | ATTN KEITH SMUKLER         | 16000 VENTURA BL #1102       | ENCINO CA        | 91436      |
| 221006103 | R3PD | R4PD | 2931 ALBANY DR         | PERERA EDWARD C TR           |                            | 2929 ALBANY DR               | OXNARD CA        | 93033-5523 |
| 221006118 | R3PD | R4PD | 2951 ALBANY DR         | MANZER DANIEL L-BARBARA J TR |                            | 4578 CLUBHOUSE DR            | SOMIS, CA        | 93066      |
| 221006119 | R3PD | R4PD | 2929 ALBANY DR FL      | PERERA EDWARD C TR           |                            | 2929 ALBANY DR               | OXNARD, CA       | 93033      |
| 221006230 | R3PD | R4PD | 2920 ALBANY DR         | CHANNEL ISLAND APARTMENTS LP |                            | 136 HEBER AV #308            | PARK CITY UT     | 84060      |
| 221006316 | R2PD | R3PD | 901 CHEYENNE WAY       | JBGR INVESTMENTS LLC         | ATTN JOSE GARCIA           | 1105 WALNUT DR               | OXNARD, CA       | 93036      |
| 221006318 | R3PD | R4PD | 1020 BISMARCK WAY      | GLOBAL PREMIER R P OXNARD LP |                            | 2010 MAIN ST #1250           | IRVINE CA        | 92614      |
| 221006418 | R3PD | R4PD | 2930 CONCORD DR        | HOUSING AUTHORITY-OXNARD     |                            | 300 N MARQUITA               | OXNARD CA        | 93030      |
| 221006419 | R1PD | R4PD | 1334 E CHANNEL ISLANDS | SCOBY HELEN J EST            | ATTN RICHARD B SCOBY       | 1621 E CHANNEL ISL BLVD #325 | OXNARD CA        | 93033      |
| 221010001 | R2PD | R3PD | 910 CHEYENNE WAY       | RODRIGUEZ ISREAL-VITALINA    |                            | 910 CHEYENNE WAY             | OXNARD CA        | 93033-5505 |
| 221010002 | R2PD | R3PD | 912 CHEYENNE WAY       | PEREZ MARTIN-NOELIA          |                            | 753 ORANGE DR                | OXNARD, CA       | 93036      |
| 221010003 | R2PD | R3PD | 914 CHEYENNE WAY       | AGUILAR ISIDRO               |                            | 914 CHEYENNE WAY             | OXNARD, CA       | 93033      |
| 221010004 | R2PD | R3PD | 916 CHEYENNE WAY       | ACOSTA JEAN C                | ARTOLA MANUEL J A          | 916 CHEYENNE WY              | OXNARD CA        | 93033      |
| 221010005 | R2PD | R3PD | 920 CHEYENNE WAY       | PRADO GENARO-ELVA            |                            | 1632 SONATA DR               | OXNARD CA        | 93030-0107 |
| 221010006 | R2PD | R3PD | 922 CHEYENNE WAY       | SAMUEL CHRISTEN L            | MAGANA JULIA               | 922 CHEYENNE WY              | OXNARD CA        | 93033      |
| 221010007 | R2PD | R3PD | 924 CHEYENNE WAY       | GARCIA JOSE L C              | VEGA IRENE                 | 924 CHEYENNE WAY             | OXNARD, CA       | 93033      |
| 221010008 | R2PD | R3PD | 926 CHEYENNE WAY       | LOPEZ ARTURO-HERMINIA I      |                            | 926 CHEYENNE WAY #8          | OXNARD CA        | 93033      |
| 221010009 | R2PD | R3PD | 930 CHEYENNE WAY       | PRADO GENARO-ELVA            |                            | 1632 SONATA DR               | OXNARD, CA       | 93030      |
| 221010010 | R2PD | R3PD | 932 CHEYENNE WAY       | AGUILAR JESUS O              | LARIOS CELIA F             | 932 CHEYENNE WAY             | OXNARD CA        | 93033-5505 |
| 221010011 | R2PD | R3PD | 934 CHEYENNE WAY       | ORDAZ SAUL                   |                            | 2011 SAN BENITO ST           | OXNARD CA        | 93033-4709 |
| 221010012 | R2PD | R3PD | 936 CHEYENNE WAY       | PORTILLO ANGELA M            |                            | 936 CHEYENNE WAY #12         | OXNARD CA        | 93033      |
| 221010013 | R2PD | R3PD | 1000 CHEYENNE WAY      | TOSCANO JUANA R              |                            | 1000 CHEYENNE WAY            | OXNARD CA        | 93033-5528 |
| 221010014 | R2PD | R3PD | 1002 CHEYENNE WAY      | SERVIN JOSE P                | ALVARADO SUSANA S          | 1002 CHEYENNE WAY            | OXNARD CA        | 93033-5528 |
| 221010015 | R2PD | R3PD | 1004 CHEYENNE WAY      | MAGDALENO ELIZABETH          |                            | PO BOX 3522                  | CAMARILLO CA     | 93011-3522 |
| 221010016 | R2PD | R3PD | 1006 CHEYENNE WAY      | CEJA FRANCISCO G-ROSA M TR   |                            | 2286 RAMBLING ROSE           | CAMARILLO CA     | 93012      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                    |                              |                             |                            |                   |            |
|-----------|------|------|--------------------|------------------------------|-----------------------------|----------------------------|-------------------|------------|
| 221010017 | R2PD | R3PD | 1010 CHEYENNE WAY  | COMERFORD PATRICK T TR       | WEIDMANN MARYANN            | 1910 W HEMLOCK ST          | OXNARD CA         | 93035      |
| 221010018 | R2PD | R3PD | 1012 CHEYENNE WAY  | GARCIA JORGE                 | GRIEGO BRIANA R             | 1012 CHEYENNE WY           | OXNARD, CA        | 93033      |
| 221010019 | R2PD | R3PD | 1014 CHEYENNE WAY  | WELLS JAMES E-JUANA TR       |                             | 1230 LAWRENCE WAY          | OXNARD, CA        | 93035      |
| 221010020 | R2PD | R3PD | 1016 CHEYENNE WAY  | PERAZA JOSE A-TERESA         |                             | 1016 CHEYENNE WAY          | OXNARD, CA        | 93033      |
| 221011001 | R2PD | R3PD | 1030 CHEYENNE WAY  | ANDERSON CLEO B TR           |                             | 1030 CHEYENNE WAY #21      | OXNARD, CA        | 93033      |
| 221011002 | R2PD | R3PD | 1032 CHEYENNE WAY  | MARIPOSA VIRGINIA            |                             | 4708 CHANDLER ST           | SANTA BARBARA, CA | 93110      |
| 221011003 | R2PD | R3PD | 1034 CHEYENNE WAY  | VELAZQUEZ SALVADOR-BERENICE  |                             | 1034 CHEYENNE WAY          | OXNARD, CA        | 93033      |
| 221011004 | R2PD | R3PD | 1036 CHEYENNE WAY  | SILVA MIGUEL G               | GUZMAN NANCY                | 1036 CHEYENNE WY           | OXNARD, CA        | 93033      |
| 221011005 | R2PD | R3PD | 1040 CHEYENNE WAY  | ESPINOZA NICOLAS-MARIA A     |                             | 1040 CHEYENNE WAY #25      | OXNARD, CA        | 93033      |
| 221011006 | R2PD | R3PD | 1042 CHEYENNE WAY  | ABAGATNAN ADELOR-LORENA      |                             | 1042 CHEYENNE WY           | OXNARD CA         | 93033      |
| 221011007 | R2PD | R3PD | 1044 CHEYENNE WAY  | COPON ROSELLE F              |                             | 5541 BARRYMORE DR          | OXNARD, CA        | 93033      |
| 221011008 | R2PD | R3PD | 1046 CHEYENNE WAY  | DALTON AVERY                 |                             | 2890 FELTON ST             | NEWBURY PARK CA   | 91320-5130 |
| 221011009 | R2PD | R3PD | 3050 CONCORD DR    | VARGAS PATRICIA              |                             | PO BOX 463                 | PORT HUENEME, CA  | 93044      |
| 221011010 | R2PD | R3PD | 3052 CONCORD DR    | TMLSS PROPERTIES LLC         |                             | 6001 E LOS ANGELES AVE     | SOMIS, CA         | 93066      |
| 221011011 | R2PD | R3PD | 3054 CONCORD DR    | ANGELETTE-MASURA LINDA TR    |                             | 3325 ARMADA DR #2          | VENTURA CA        | 93003      |
| 221011012 | R2PD | R3PD | 3056 CONCORD DR    | MERIDAN INVESTMENTS LLC      |                             | 903 GOODMAN AVE            | VENTURA CA        | 93003      |
| 221011013 | R2PD | R3PD | 3040 CONCORD DR    | ESTRADA PETRA R              | CARRIZAL JULIAN R           | 3131 ALBANY DR             | OXNARD CA         | 93033      |
| 221011014 | R2PD | R3PD | 3042 CONCORD DR    | CEDILLO PABLO F              |                             | 3042 CONCORD DR #34        | OXNARD CA         | 93033      |
| 221011015 | R2PD | R3PD | 3044 CONCORD DR    | PERRYMAN JACOB L L           |                             | 3044 CONCORD DR            | OXNARD CA         | 93033-5501 |
| 221011016 | R2PD | R3PD | 3046 CONCORD DR    | JIAO QINGSHENG               | LI YU                       | 3819 FOUNTAIN ST           | CAMARILLO CA      | 93012-7723 |
| 221011017 | R2PD | R3PD | 3030 CONCORD DR    | REYES EVERARDO M-ALICIA B    |                             | 3030 CONCORD DR            | OXNARD, CA        | 93033      |
| 221011018 | R2PD | R3PD | 3032 CONCORD DR    | AVALOS BERTHA R              | AVALOS REBECA               | 3032 CONCORD DR            | OXNARD CA         | 93033-5501 |
| 221011019 | R2PD | R3PD | 3034 CONCORD DR    | AMBRIZ SEVERIANO C-IRMA      |                             | 1431 NELSON PL             | OXNARD CA         | 93033      |
| 221011020 | R2PD | R3PD | 3036 CONCORD DR    | LUNA SALVADOR-ALMA E         |                             | 3036 CONCORD DR            | OXNARD, CA        | 93033      |
| 221012001 | R2PD | R3PD | 3033 ALBANY DR     | VARGAS HECTOR                | VARGAS HECTOR V JR          | 3033 ALBANY DR             | OXNARD CA         | 93033-5522 |
| 221012002 | R2PD | R3PD | 3037 ALBANY DR     | DIEU NGUU                    | DANG SANDY                  | 3037 ALBANY DR             | OXNARD CA         | 93033-5522 |
| 221012003 | R2PD | R3PD | 3031 ALBANY DR RUB | JOYCE JOHN G-FE G            |                             | 626 PORTOFINO PL           | OXNARD, CA        | 93035      |
| 221012004 | R2PD | R3PD | 3035 ALBANY DR     | CONTRERAS AMADOR             |                             | 3035 ALBANY DR 13          | OXNARD CA         | 93033      |
| 221012005 | R2PD | R3PD | 3043 ALBANY DR     | CHAN CHEUK P                 |                             | 953 CLEAR CREEK CANYON DR  | DIAMOND BAR, CA   | 91765      |
| 221012006 | R2PD | R3PD | 3047 ALBANY DR     | AMBROSIO EMMANUEL-ROSANNA TR |                             | 3047 ALBANY DR             | OXNARD CA         | 93033-5522 |
| 221012007 | R2PD | R3PD | 3041 ALBANY DR     | MARTINEZ MANUEL P-IRMA E     |                             | 3107 ALBANY DR             | OXNARD CA         | 93033-5521 |
| 221012008 | R2PD | R3PD | 3045 ALBANY DR     | GODINA MARIA                 |                             | 3045 ALBANY DR             | OXNARD, CA        | 93033      |
| 221012009 | R2PD | R3PD | 3103 ALBANY DR     | VASQUEZ ROSA                 |                             | 3103 ALBANY DR             | OXNARD CA         | 93033-5521 |
| 221012010 | R2PD | R3PD | 3107 ALBANY DR     | MARTINEZ MANUEL P-IRMA E     |                             | 3107 ALBANY DR             | OXNARD, CA        | 93033      |
| 221012011 | R2PD | R3PD | 3101 ALBANY DR     | NG ERIC H-ELISA M            |                             | 2108 DORAL CT              | OXNARD CA         | 93036      |
| 221012012 | R2PD | R3PD | 3105 ALBANY DR     | MC EVOY WILLIAM J TR EST     | ATTN WILLIAM R MC EVOY TTEE | 124 EL CAMINO REAL         | SAN CARLOS CA     | 94070-2404 |
| 221012013 | R2PD | R3PD | 3113 ALBANY DR     | MAZZA FAMILY TRUST ET AL     |                             | 696 WHISPERING OAKS        | THOUSAND OAKS CA  | 91360      |
| 221012014 | R2PD | R3PD | 3117 ALBANY DR     | CHAN BORIS-SUSAN             |                             | 953 CLEAR CREEK CANYON DR  | DIAMOND BAR CA    | 91765-2308 |
| 221012015 | R2PD | R3PD | 3111 ALBANY DR     | NG PHILLIP H-ANITA TR        | NG ERIC H-ELISA M           | 2108 DORAL CT              | OXNARD CA         | 93036      |
| 221012016 | R2PD | R3PD | 3115 ALBANY DR     | MARTINEZ JOSE L              |                             | 3115 ALBANY DR             | OXNARD, CA        | 93033      |
| 221013001 | R2PD | R3PD | 911 CHEYENNE WAY   | ANDRADE JESUS-SYLIVIA G      |                             | 911 CHEYENNE WAY           | OXNARD CA         | 93033-5504 |
| 221013002 | R2PD | R3PD | 915 CHEYENNE WAY   | MOLL BURKHARD-EVANGELINE TR  |                             | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME CA   | 93041-2103 |
| 221013003 | R2PD | R3PD | 913 CHEYENNE WAY   | BRAVO ALEJANDRO M            | MENDEZ MARIA G              | 913 CHEYENNE WY            | OXNARD CA         | 93033-5504 |
| 221013004 | R2PD | R3PD | 917 CHEYENNE WAY   | LEUNG PO K-NI L W TR         |                             | 1808 VIA DEL REY           | SOUTH PASADENA CA | 91030-4150 |
| 221013005 | R2PD | R3PD | 931 CHEYENNE WAY   | DANG MINH                    | LIN DEBBIE                  | 2000 PAVIN DR              | OXNARD, CA        | 93036      |
| 221013006 | R2PD | R3PD | 935 CHEYENNE WAY   | LOPEZ RAMIRO                 |                             | 935 CHEYENNE WAY           | OXNARD CA         | 93033-5504 |
| 221013007 | R2PD | R3PD | 933 CHEYENNE WAY   | SOSA MERCEDES TR             |                             | 1140 ACAPULCO CT           | OXNARD, CA        | 93035      |
| 221013008 | R2PD | R3PD | 937 CHEYENNE WAY   | HERMOSILLO JOSE D J-YOLANDA  |                             | 937 CHEYENNE WY            | OXNARD CA         | 93033      |
| 221013009 | R2PD | R3PD | 1001 CHEYENNE WAY  | TORRES MARIA                 |                             | 1001 CHEYENNE WAY          | OXNARD, CA        | 93033      |
| 221013010 | R2PD | R3PD | 1005 CHEYENNE WAY  | SP CA PROPERTIES LLC         |                             | PO BOX 267                 | APTOS, CA         | 95001      |
| 221013011 | R2PD | R3PD | 1003 CHEYENNE WAY  | CARBAJAL JAIME-IRENE         |                             | 1003 CHEYENNE WAY          | OXNARD, CA        | 93033      |
| 221013012 | R2PD | R3PD | 1007 CHEYENNE WAY  | FLORES JUAN                  | OLIVEROS GUILLERMINA        | 1007 CHEYENNE WAY          | OXNARD, CA        | 93033      |

## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |        |                          |                                  |                             |                             |                   |            |
|-----------|------|--------|--------------------------|----------------------------------|-----------------------------|-----------------------------|-------------------|------------|
| 221013013 | R2PD | R3PD   | 1011 CHEYENNE WAY        | GONZALEZ CARMEN C                |                             | PO BOX 1838                 | OXNARD, CA        | 93032      |
| 221013014 | R2PD | R3PD   | 1015 CHEYENNE WAY        | NG ERIC H-ELISA M                |                             | 2108 DORAL CT               | OXNARD, CA        | 93036      |
| 221013015 | R2PD | R3PD   | 1013 CHEYENNE WAY        | SOLORIO ADELA B ET AL            |                             | 1013 CHEYENNE WAY #13       | OXNARD, CA        | 93033      |
| 221013016 | R2PD | R3PD   | 1017 CHEYENNE WAY        | HARTMAN RUTH M                   |                             | 1017 CHEYENNE WAY           | OXNARD CA         | 93033-5527 |
| 221013017 | R2PD | R3PD   | 1031 CHEYENNE WAY        | KEEN BOBBY J                     |                             | 3220 ISLE WAY               | OXNARD CA         | 93035-3119 |
| 221013018 | R2PD | R3PD   | 1035 CHEYENNE WAY        | CERVANTES LUIS C                 |                             | 1035 CHEYENNE WAY #34       | OXNARD CA         | 93033      |
| 221013019 | R2PD | R3PD   | 1033 CHEYENNE WAY        | TAPIA ANTONIO                    |                             | 1033 CHEYENNE WAY           | OXNARD CA         | 93033-5527 |
| 221013020 | R2PD | R3PD   | 1037 CHEYENNE WAY        | MURILLO JOSE-MARIA C             |                             | 1037 CHEYENNE WAY           | OXNARD CA         | 93033-5527 |
| 221014101 | R2PD | R3PD   | 4401 DALLAS DR           | OCEAN VILLAS LP ET AL            |                             | 100 SHORELINE HIGHWAY #160E | MILL VALLEY CA    | 94941      |
| 221014201 | R2PD | R3PD   | 1620 BERKSHIRE ST APT A  | OCEAN VILLAS LP ET AL            |                             | 100 SHORELINE HIGHWAY #160E | MILL VALLEY CA    | 94941      |
| 221015001 | R2PD | R3PD   | 4204 DALLAS DR           | OCEAN VILLAS LP ET AL            |                             | 100 SHORELINE HIGHWAY #160E | MILL VALLEY CA    | 94941      |
| 221015002 | R2   | CR     | 4300 ANCHORAGE ST IRR    | HUENEME SCHOOL DISTRICT          | FRED WILLIAMS SCHOOL        | 354 N THIRD ST              | PORT HUENEME CA   | 93041      |
| 221023101 | R1PD | R2PDAH | 1350 E CHANNEL ISLANDS   | CH CHANNEL ISLAND COMMUNITY      | CHURCH OF GOD IN CHRIST     | PO BOX 21528                | OXNARD, CA        | 93034      |
| 222001119 | R2   | CR     | 450 W CLARA ST           | HUENEME SCHOOL DISTRICT          | ART HAYCOX SCHOOL           | 354 N THIRD ST              | PORT HUENEME CA   | 93041      |
| 222001127 | C2AH | C2     | 5557 SAVIERS RD          | ORMOND BEACH LP                  |                             | 1259 E THOUSAND OAKS BL     | THOUSAND OAKS CA  | 91362      |
| 222001128 | C2AH | C2     | 5567 SAVIERS RD APT 103  | ORMOND BEACH LP                  |                             | 1259 E THOUSAND OAKS BL     | THOUSAND OAKS, CA | 91362      |
| 222001129 | C2AH | C2     | 5489 SAVIERS RD          | JBGR INVESTMENTS LLC             | ATTN SIMON AYALA            | 610 ORANGE DR               | OXNARD CA         | 93036      |
| 222001215 | MHPD | C2AH   | 250 E PLEASANT VALLEY RD | JDH CAPITAL LLC                  | ATTN MZL PROPERTIES INC     | 22231 MULHOLLAND HY #101    | CALABASAS, CA     | 91302      |
| 222003006 | M2   | ER     | W PLEASANT VALLEY RD     | VEN CO RAILROAD CO LESSEE        | VEN CO RAILROAD CO LESSOR   | PO BOX 5732                 | OXNARD CA         | 93031-5732 |
| 222003008 | M1PD | ML     | E PLEASANT VALLEY RD     | VEN CO RAILROAD CO LESSEE        | VEN CO RAILROAD CO LESSOR   | PO BOX 5732                 | OXNARD CA         | 93031-5732 |
| 222004107 | R1   | R2     | 5171 CYPRESS RD          | FULGENCIO ANGEL-MARIA            |                             | 917 MORADO PL               | OXNARD CA         | 93030-2582 |
| 222004108 | R1   | R2     | 5191 CYPRESS RD          | FULGENCIO ANGEL-MARIA E          |                             | 917 MORADO PL               | OXNARD, CA        | 93030      |
| 222004109 | R1   | R2     | 5207 CYPRESS RD          | LOPEZ-CORONA MARIANO             |                             | 662 HOWELL RD               | OXNARD CA         | 93033-8607 |
| 222004111 | R1   | R2     | 451 HOWELL RD            | SANCHEZ ABRAN*                   | VARGAS ANGEL                | 451 HOWELL RD               | OXNARD CA         | 93033      |
| 222004112 | R1   | R2     | 411 HOWELL RD            | GONZALEZ EMILIANO-RAMONA L       |                             | 411 E HOWELL RD             | OXNARD CA         | 93033      |
| 222004113 | R1   | R2     | 365 HOWELL RD            | BROWN ALEXANDER S                |                             | 365 E HOWELL RD             | OXNARD CA         | 93033-8503 |
| 222004114 | R1   | R2     | 351 HOWELL RD RUB        | MARTINEZ NICOLAS                 |                             | PO BOX 138                  | OXNARD CA         | 93032-0138 |
| 222004115 | R1   | R2     | 315 -311 HOWELL RD       | SCHMITZ JEAN M TR EST            | ATTN RUSSELL C SCHMITZ TTEE | 315 HOWELL RD               | OXNARD, CA        | 93033      |
| 222004119 | R1   | R2AH   | 444 E PLEASANT VALLEY RD | CH BAPTIST VALLEY                |                             | PO BOX 2617                 | OXNARD CA         | 93034-2617 |
| 222004120 | MHPD | R2PD   | 250 E PLEASANT VALLEY RD | JDH CAPITAL LLC                  | ATTN MZL PROPERTIES INC     | 22231 MULHOLLAND HY #101    | CALABASAS, CA     | 91302      |
| 222004122 | R3PD | R2PD   | 410 E PLEASANT VALLEY RD | ACEVES JULIO S-ROSA E TR         |                             | 709 VIA ZAMORA              | CAMARILLO CA      | 93010      |
| 222004123 | R3PD | R2PD   | 400 E PLEASANT VALLEY RD | ACEVES JULIO S-ROSA E TR         |                             | 709 VIA ZAMORA              | CAMARILLO, CA     | 93010      |
| 222004124 | R3PD | R2PD   | 420 E PLEASANT VALLEY RD | KONSTANTINAVICIUS MINDAUGAS      | PALIULIS ARNOLDAS           | 21110 NORDHOFF ST #G        | OXNARD CA         | 91311      |
| 222004125 | R3PD | R2PD   | 440 E PLEASANT VALLEY RD | ACEVES JULIO S-ROSA E TR         |                             | 709 VIA ZAMORA              | CAMARILLO CA      | 93010      |
| 222004126 | R3PD | R2PD   | 430 E PLEASANT VALLEY RD | ACEVES JULIO S-ROSA E TR         |                             | 709 VIA ZAMORA              | CAMARILLO CA      | 93010      |
| 222004127 | R1   | R2AH   | E PLEASANT VALLEY RD     | CH VALLEY SOUTHERN BAPTIST       |                             | PO BOX 2617                 | OXNARD, CA        | 93034      |
| 222004128 | R1   | R2     | 5135 CYPRESS RD          | SOLIMAR ASSOCIATES LP            | ATTN KAREN FLOCK            | 702 COUNTY SQUARE DR        | VENTURA CA        | 93003-5450 |
| 222004129 | R1   | R2     | 5241 CYPRESS RD          | LOPEZ CARMEN M TR                |                             | 1621 S VENTURA RD           | OXNARD CA         | 93033-3025 |
| 222004202 | R1   | R2     | 514 E PLEASANT VALLEY RD | BENEFIELD KENNETH J-MARILYN H TR |                             | 690 CORRIENTE CT            | CAMARILLO CA      | 93010-1607 |
| 222004203 | R1   | R2     | 5140 CYPRESS RD          | JINDA JUVENTINO S                |                             | 2120 GENEVA WAY             | OXNARD CA         | 93035-3424 |
| 222004204 | R1   | R2     | 542 E PLEASANT VALLEY RD | MURILLO JUAN*                    | MURILLO LORENA              | 542 E PLEASANT VALLEY RD    | OXNARD, CA        | 93033      |
| 222004205 | R1   | R2     | 562 E PLEASANT VALLEY RD | BRAVO LEOBARDO SR-AMPARO V       |                             | 562 PLEASANT VALLEY RD      | OXNARD CA         | 93033      |
| 222004206 | R1   | R2     | 580 E PLEASANT VALLEY RD | GARCIA ANA ET AL                 |                             | 584 E PLEASANT VALLEY RD    | OXNARD CA         | 93033-7630 |
| 222004207 | R1   | R2     | 602 E PLEASANT VALLEY RD | CORONADO MERCEDES S              |                             | 711 CORONADO PL             | OXNARD, CA        | 93030      |
| 222004208 | R1   | R2     | 700 E PLEASANT VALLEY RD | CH PENTECOSTAL                   | FIRST UNITED                | PO BOX 20309                | OXNARD CA         | 93034-0309 |
| 222004211 | R1   | R2     | 5208 CYPRESS RD          | HABITAT FOR HUMANITY OF V C      |                             | 1850 EASTMAN AVE            | OXNARD CA         | 93030      |
| 222004212 | R1   | R2     | 5230 CYPRESS RD          | HABITAT FOR HUMANITY OF V C      |                             | 1850 EASTMAN AVE            | OXNARD CA         | 93030      |
| 222004213 | R1   | R2     | 681 HOWELL RD            | LOPEZ MARIANO-NELIDA             |                             | 662 HOWELL RD               | OXNARD CA         | 93033-8607 |
| 222004214 | R1   | R2     | 669 HOWELL RD            | ZARATE JULIANA                   |                             | PO BOX 73                   | CAMARILLO, CA     | 93011      |
| 222004215 | R1   | R2     | 645 -669 HOWELL RD       | ZARATE JULIANA                   |                             | PO BOX 73                   | CAMARILLO, CA     | 93011      |
| 222004216 | R1   | R2     | 605 HOWELL RD            | GALVAN JAIME-LILIA               | GALVAN LILIA                | 605 E HOWELL RD             | OXNARD CA         | 93033      |
| 222004217 | R1   | R2     | 591 HOWELL RD            | PEREZ JUAN L-NATIVIDAD P         |                             | 591 HOWELL RD               | OXNARD CA         | 93033-8635 |



## Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |    |                         |                              |                            |                            |                   |            |
|-----------|------|----|-------------------------|------------------------------|----------------------------|----------------------------|-------------------|------------|
| 222004218 | R1   | R2 | 571 HOWELL RD           | CEJA FRANCISCO G-ROSA M TR   |                            | 2286 RAMBLING ROSE DR      | CAMARILLO, CA     | 93012      |
| 222004219 | R1   | R2 | 561 HOWELL RD           | BABKA FELIX J TRUST          |                            | 561 HOWELL RD              | OXNARD CA         | 93033-8635 |
| 222004220 | R1   | R2 | 541 HOWELL RD           | IBARRA ROMUALDO R-MARIA I    |                            | 541 HOWELL RD              | OXNARD CA         | 93033-8635 |
| 222004221 | R1   | R2 | 5280 CYPRESS RD         | GARCIA DELILAH               |                            | 5280 CYPRESS RD            | OXNARD CA         | 93033-8517 |
| 222004222 | R1   | R2 | 5204 CYPRESS RD         | RODRIGUEZ JOSE T-MARISA      |                            | 3741 NANTUCKET PKWY        | OXNARD CA         | 93035-1327 |
| 222004223 | R1   | R2 | 5206 CYPRESS RD         | GARCIA MARIA J               |                            | 5206 CYPRESS RD            | OXNARD CA         | 93033-8517 |
| 222004224 | R1   | R2 | 5152 CYPRESS RD         | LOPEZ MARIANO-NELIDA         |                            | 662 HOWELL RD              | OXNARD CA         | 93033-8607 |
| 222004225 | R1   | R2 | 672 E PLEASANT VALLEY R | SAN JOSE MARY E 672 TR ET AL |                            | 1158 26TH ST #578          | SANTA MONICA, CA  | 90403      |
| 222004226 | R1   | R2 | 510 E PLEASANT VALLEY R | BENEFIELD KENNETH-MARILYN TR |                            | 690 CORRIENTE CT           | CAMARILLO, CA     | 93010      |
| 222005101 | R1   | R2 | 310 HOWELL RD           | PARONG FRANK J TR            |                            | 310 HOWELL RD              | OXNARD, CA        | 93033      |
| 222005102 | R1   | R2 | 350 HOWELL RD           | YANEZ JANINA R ET AL         |                            | 350 E HOWELL RD            | OXNARD CA         | 93033      |
| 222005103 | R1   | R2 | 362 HOWELL RD           | HERNANDEZ OSCAR I-ESTELA C   |                            | 380 E HOWELL RD            | OXNARD CA         | 93030      |
| 222005104 | R1   | R2 | 390 HOWELL RD           | COSIO ARTURO R               |                            | 390 HOWELL RD              | OXNARD, CA        | 93033      |
| 222005105 | R1   | R2 | 412 HOWELL RD           | CH UNION GARDEN CITY ACRES   |                            | 3948 LOST SPRINGS DR       | CALABASAS CA      | 91301      |
| 222005108 | R1   | R2 | 5291 CYPRESS RD         | HARKINS PHILIP D TR          |                            | 4000 DEAN DR               | VENTURA CA        | 93003-3737 |
| 222005109 | R1   | R2 | 5303 CYPRESS RD         | ALMAY TR                     | ATTN ALEX PAPADOPOULOS TTE | 4723 PARK JACARANDA        | CALABASAS, CA     | 91302      |
| 222005110 | R1   | R2 | 5329 CYPRESS RD         | FLORES BONIFACIO*            | FLORES SANTANA             | 5327-5321 CYPRESS RD       | OXNARD, CA        | 93033      |
| 222005111 | R1   | R2 | 5341 CYPRESS RD         | IRONS JONATHAN E-PIT H       |                            | 1082 CALLE YUCCA           | THOUSAND OAKS, CA | 91360      |
| 222005118 | R1   | R2 | 460 HOWELL RD           | GONZALEZ JESUS A-INDIA       |                            | 1121 PORT CR               | OXNARD, CA        | 93035      |
| 222005119 | R1   | R2 | 432 HOWELL RD           | EUBANKS FREDERICK G-MARY H   |                            | 1964 SPYGLASS TRL W        | OXNARD CA         | 93036-2754 |
| 222005201 | R1   | R2 | 5298 CYPRESS RD         | GUIDO FERMIN                 | MENDOZA ALMA               | 1501 VALENCIA PL           | OXNARD, CA        | 93035      |
| 222005202 | R1   | R2 | 5318 CYPRESS RD         | CERIFICATEHOLDERS CWALT INC  | ATTN RECONTRUST COMPANY N  | 1757 TAPO CANYON RD SVW-88 | SIMI VALLEY, CA   | 93063      |
| 222005203 | R1   | R2 | 550 HOWELL RD           | JUAREZ MARY L                |                            | 550 HOWELL RD              | OXNARD CA         | 93033-8636 |
| 222005204 | R1   | R2 | 582 HOWELL RD           | PEREZ JOSE-VIRGINIA TR       |                            | 582 HOWELL RD              | OXNARD, CA        | 93033      |
| 222005205 | R1   | R2 | 594 HOWELL RD           | VILLANUEVA ALEJANDRO         |                            | 594 HOWELL RD              | OXNARD CA         | 93033-8636 |
| 222005206 | R1   | R2 | 622 HOWELL RD           | GUEVARA MARIA V              |                            | 622 E HOWELL RD            | OXNARD CA         | 93030      |
| 222005207 | R1   | R2 | 632 HOWELL RD           | NEWTON IAN D-NANCY           |                            | 361 SYCAMORE COTTAGE CT    | CAMARILLO CA      | 93012-7733 |
| 222005208 | R1   | R2 | 650 HOWELL RD           | RODRIGUEZ NICOLAZA G TR      |                            | 650 HOWELL RD              | OXNARD CA         | 93033-8607 |
| 222005209 | R1   | R2 | 662 HOWELL RD           | LOPEZ MARIANO                |                            | 662 HOWELL RD              | OXNARD CA         | 93033-8607 |
| 222005210 | R1   | R2 | 672 HOWELL RD           | LOCKMER CAROLA E             |                            | PO BOX 3361                | ORANGE CA         | 92857-0361 |
| 222005211 | R1   | R2 | 5328 CYPRESS RD         | LOPEZ RAYMOND F-CARMEN M TR  |                            | 1621 S VENTURA RD          | OXNARD, CA        | 93033      |
| 222005212 | R1   | R2 | 5332 CYPRESS RD         | LOPEZ RAYMOND F-CARMEN M TR  |                            | 1621 S VENTURA RD          | OXNARD CA         | 93033-3025 |
| 222005225 | R1   | R2 | 5330 CYPRESS RD         | LOPEZ RAYMOND F-CARMEN M TR  |                            | 1621 S VENTURA RD          | OXNARD CA         | 93033-3025 |
| 222007002 | MHPD | R2 | 5511 CYPRESS RD         | LEE JAMES S-MARY E TR        |                            | 2221 BEVRA AVE             | OXNARD CA         | 93036-2718 |
| 222007014 | NONE | ML | CYPRESS RD              | VENTURA COUNTY RAILWAY CO    |                            | PO BOX 5732                | OXNARD CA         | 93031-5732 |
| 222007015 | R2PD | ML | CYPRESS RD              | PASEO NUEVO PARTNERS LP      |                            | 435 SOUTH D ST             | OXNARD, CA        | 93030      |
| 222008101 | R3   | R4 | 561 CUESTA DEL MAR DR   | WELSH EDWARD M TR            |                            | 1725 AVENIDA DE APRISA     | CAMARILLO, CA     | 93010      |
| 222008102 | R3   | R4 | 551 CUESTA DEL MAR DR   | OSHAZT HOLDINGS LLC          |                            | 852 RAVENSBURY ST          | LAKE SHERWOOD CA  | 91361      |
| 222008103 | R3   | R4 | 541 CUESTA DEL MAR DR   | BOYNTON BRAD L-CYNTHIA H     |                            | 5204 TERRAMAR WAY          | OXNARD CA         | 93035-1839 |
| 222008104 | R3   | R4 | 527 CUESTA DEL MAR DR   | ROBINSON TERENCE TR          |                            | 201 W VINEYARD AV #172     | OXNARD CA         | 93036      |
| 222008105 | R3   | R4 | 515 CUESTA DEL MAR DR   | WELSH EDWARD M TRUST         |                            | 1725 AVENIDA DE APRISA     | CAMARILLO, CA     | 93010      |
| 222008106 | R3   | R4 | 501 CUESTA DEL MAR DR   | MARICEL PROPERTIES LLC       | ATTN JOSEPH BROUWER        | 2759 SEAHORSE AV           | VENTURA, CA       | 93001      |
| 222008117 | R3   | R4 | 421 CUESTA DEL MAR DR   | SEAMIST PROPERTIES LLC       | ATTN BRAD A BECKHAM        | 34428 YUCAIPA BL STE E 212 | YUCAIPA CA        | 92399      |
| 222008118 | R3   | R4 | 411 CUESTA DEL MAR DR   | CARRILLO GILBERTO-ROSA       |                            | 7934 RIO VISTA DR          | GOLETA, CA        | 93117      |
| 222008119 | R3   | R4 | 401 CUESTA DEL MAR DR   | CVIJANOVICH SCOTT            |                            | 3401 SAN PABLO ST          | VENTURA CA        | 93003-3020 |
| 222008120 | R3   | R4 | 341 CUESTA DEL MAR DR   | MAM DAVID-LIM SOPHEAP TR     |                            | 2104 BERMUDA DUNES PL      | OXNARD CA         | 93036-2785 |
| 222008121 | R3   | R4 | 331 CUESTA DEL MAR DR   | AMIN BHAVESH R-DIVYA B       |                            | 224 GREGG PKWY             | COLUMBIA, SC      | 29206      |
| 222008122 | R3   | R4 | 321 CUESTA DEL MAR DR   | NGUYEN DIEULY                | BACH DAT                   | PO BOX 74626               | LOS ANGELES, CA   | 90004      |
| 222008123 | R3   | R4 | 311 CUESTA DEL MAR DR   | CARRILLO GILBERTO-ROSA       |                            | 7934 RIO VISTA DR          | GOLETA CA         | 93117-1018 |
| 222008124 | R3   | R4 | 301 CUESTA DEL MAR DR   | LOVIT CARL                   |                            | 810 SAUSALITO DR           | CAMARILLO, CA     | 93010      |
| 222008125 | R3   | R4 | 231 CUESTA DEL MAR DR   | LOVIT CARL                   |                            | 810 SAUSALITO DR           | CAMARILLO, CA     | 93010      |
| 222008126 | R3   | R4 | 221 CUESTA DEL MAR DR   | CEJA ERNESTO-LUZVIMINDA      |                            | 215 PACIFICA DR            | OXNARD CA         | 93033-6923 |

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|           |       |      |                          |                              |                        |                       |                   |            |
|-----------|-------|------|--------------------------|------------------------------|------------------------|-----------------------|-------------------|------------|
| 222008127 | R3    | R4   | 211 CUESTA DEL MAR DR    | URIBE SAMUEL-ELIDIA          |                        | 211 CUESTA DEL MAR DR | OXNARD, CA        | 93033      |
| 222008128 | R3    | R4   | 201 CUESTA DEL MAR DR    | LCTM VISTA PROPERTIES LLC    | ATTN LILY NGUYEN       | 201 JUNEAU PL         | OXNARD CA         | 93036-1208 |
| 222008129 | R3    | R4   | 441 CUESTA DEL MAR DR    | PRESIDENTIAL CA FINANCIAL    | ATTN JOHN CHIU         | 1001 NEWBURY RD       | THOUSAND OAKS CA  | 91320      |
| 222008255 | CPDAH | C2AH | 205 W HUENEME RD         | GRECO-MEXICA 1978 TR         | ATTN ELAINE M GURROLA  | 4101 ROMANY DR        | OXNARD CA         | 93035-2927 |
| 222008256 | CPDAH | C2AH | 227 W HUENEME RD         | GRECO-MEXICA 1978 TR         | ATTN ELAINE M GURROLA  | 4101 ROMANY DR        | OXNARD CA         | 93035-2927 |
| 222008258 | CPDAH | C2AH | W HUENEME RD             | GRECO-MEXICA 1978 TR         | ATTN ELAINE M GURROLA  | 4101 ROMANY DR        | OXNARD CA         | 93035-2927 |
| 222008259 | CPDAH | C2AH | 421 W HUENEME RD         | GRECO-MEXICA 1978 TR         | ATTN ELAINE M GURROLA  | 4101 ROMANY DR        | OXNARD CA         | 93035-2927 |
| 222009101 | R2    | R3   | 5341 -5343 S J ST        | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009102 | R2    | R3   | 5345 -5347 S J ST        | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009103 | R2    | R3   | 5355 S J ST              | GOTTLIEB ALLAN S-CAROL A TR  |                        | 226 VALLEY VISTA DR   | CAMARILLO CA      | 93010-1650 |
| 222009201 | R2    | R3   | 5405 S J ST              | HURTADO FRANCISCO-MARIA E    | ROMAN FERNANDO-AURELIA | 570 E CLARA ST        | PORT HUENEME CA   | 93041-2812 |
| 222009202 | R2    | R3   | 5419 S J ST              | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009203 | R2    | R3   | 5431 S J ST              | MAGDALENO SALVADOR-YOLANDA C |                        | 1773 N FIFTH ST       | PORT HUENEME, CA  | 93041      |
| 222009204 | R2    | R3   | 5447 S J ST              | GOMEZ ESTEBAN L              | SALAZAR CRISTIAN       | 5445 SOUTH J ST       | OXNARD, CA        | 93033      |
| 222009301 | R2    | R3   | 5340 S J ST              | TSUJI TOMOKO TR              |                        | PO BOX 1205           | PORT HUENEME CA   | 93044-1205 |
| 222009302 | R2    | R3   | 5341 ROLAND WAY          | GARCIA ANGEL A* ET AL        |                        | 5341-5343 ROLAND WAY  | OXNARD CA         | 93033      |
| 222009303 | R2    | R3   | 5345 ROLAND WAY          | TAPIA BONFILIO-IRENE         |                        | 5345 ROLAND WAY       | OXNARD CA         | 93033-8855 |
| 222009304 | R2    | R3   | 5353 ROLAND WAY          | TAPIA JOSE-GUADALUPE TR      | TAPIA JAVIER-PATRICIA  | 640 MARBELLA CT       | OXNARD CA         | 93035-1285 |
| 222009305 | R2    | R3   | 5363 ROLAND WAY          | GARCIA JUAN G-CONSUELA       |                        | 1475 8TH PL           | PORT HUENEME CA   | 93041      |
| 222009306 | R2    | R3   | 5401 ROLAND WAY          | SANTOS JOSE G-ERNESTINA TR   |                        | 2091 INDIANA DR       | OXNARD, CA        | 93030      |
| 222009307 | R2    | R3   | 5407 ROLAND WAY          | ARELLANO FRANK A-OLIVIA T TR |                        | 575 CENTER LN         | SANTA PAULA CA    | 93060-2403 |
| 222009308 | R2    | R3   | 5415 ROLAND WAY          | JUAREZ DIK P                 |                        | 1505 VISALIA ST       | OXNARD CA         | 93035      |
| 222009309 | R2    | R3   | 5419 ROLAND WAY          | PACHECO-JUAREZ DIK           |                        | 1505 VISALIA ST       | OXNARD CA         | 93035-3462 |
| 222009310 | R2    | R3   | 5425 ROLAND WAY          | LIEVANOS RAFAEL-MARIA        |                        | 5427 ROLAND WAY       | OXNARD CA         | 93033-8805 |
| 222009311 | R2    | R3   | 5433 ROLAND WAY          | OLIVARES JOSEPH R-GAIL C TR  |                        | 6350 EGRET CT         | VENTURA, CA       | 93003      |
| 222009312 | R2    | R3   | 5441 ROLAND WAY          | VIDRIO ARMANDO               |                        | PO BOX 2232           | OXNARD CA         | 93034-2232 |
| 222009317 | R2    | R3   | 5448 S J ST              | SANTANA HILARIO G            |                        | 5446-5448 SOUTH J ST  | OXNARD, CA        | 93033      |
| 222009318 | R2    | R3   | 5442 S J ST              | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009319 | R2    | R3   | 5430 S J ST              | PADILLA JORGE Q-ENEDELIA G   |                        | 5432 SOUTH J ST       | OXNARD CA         | 93030      |
| 222009320 | R2    | R3   | 5422 S J ST              | AREVALO ZACARIAS-IMELDA      |                        | 3104 SOUTH A ST       | OXNARD CA         | 93033      |
| 222009321 | R2    | R3   | 5410 S J ST              | HEKMAT ABBAS                 |                        | 1916 SAVIERS RD       | OXNARD CA         | 93033      |
| 222009322 | R2    | R3   | 5406 S J ST              | AGUILAR HILDA G*             | TAFOLLA AUDELIA        | 625 CALLE LAGUNA      | OXNARD CA         | 93030      |
| 222009323 | R2    | R3   | 5400 S J ST              | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009324 | R2    | R3   | 5362 S J ST              | OROZCO ALFREDO-HERMINIA      |                        | 5360 SOUTH J ST       | OXNARD, CA        | 93030      |
| 222009325 | R2    | R3   | 5354 S J ST              | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009326 | R2    | R3   | 5346 S J ST              | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |
| 222009401 | R2    | R3   | 5340 ROLAND WAY          | LOPEZ ALEXIS E L             | LOPEZ TAURINO L        | 5342 ROLAND WY        | OXNARD CA         | 93033      |
| 222009415 | R2    | R3   | 5436 ROLAND WAY          | CANTADERIO CARLOS            | CANTADERIO MARIO       | 5440 ROLAND WAY       | OXNARD CA         | 93033-8806 |
| 222009416 | R2    | R3   | 5426 ROLAND WAY          | ALARCON ARTURO               |                        | 5426 ROLAND WAY       | OXNARD CA         | 93033-8806 |
| 222009417 | R2    | R3   | 5422 ROLAND WAY          | ALARCON JOSE J               | GUTIERREZ CAROLINA     | 5420-5422 ROLAND WAY  | OXNARD CA         | 93033      |
| 222009418 | R2    | R3   | 5414 ROLAND WAY          | JIMENEZ ANTONIO-GENOVEVA     |                        | 5414 ROLAND WAY       | OXNARD CA         | 93033-8806 |
| 222009419 | R2    | R3   | 5408 ROLAND WAY          | GARCIA MIGUEL R              | SERRATO JUVENAL        | 4501 OCEANROCK AV     | BAKERSFIELD, CA   | 93313      |
| 222009420 | R2    | R3   | 5400 ROLAND WAY          | MARQUEZ ROSENDO              | MARQUEZ ROSANNA        | 326 N ANITA           | OXNARD CA         | 93030      |
| 222009421 | R2    | R3   | 5360 ROLAND WAY          | SNELLENBERGER EDWARD-MARY TR |                        | 202 SUNDOWN RD        | THOUSAND OAKS, CA | 91361      |
| 222009422 | R2    | R3   | 5350 ROLAND WAY          | SNELLENBERGER EDWARD-MARY TR |                        | 202 SUNDOWN RD        | THOUSAND OAKS, CA | 91361      |
| 222009601 | R2    | R3   | 5453 S J ST RUB          | RICO MANUEL G-LIDUVINA       |                        | 1331 DOMINGO PL       | OXNARD, CA        | 93030      |
| 222009602 | R4    | R3   | 5461 S J ST              | 514 CUESTA DM LLC            |                        | PO BOX 261            | PORT HUENEME, CA  | 93044      |
| 222010204 | R2PD  | R3PD | 5167 SAVIERS RD          | HERNANDEZ SALVADOR-MARIBEL   |                        | 1943 INDIANA DR       | OXNARD, CA        | 93030      |
| 222010205 | R2PD  | R3PD | 5201 SAVIERS RD          | AHUMADA JESUS B-ALMA R       |                        | 5590 LA CUMBRE RD     | SOMIS, CA         | 93066      |
| 222010206 | R2PD  | R3PD | 5205 -5207 SAVIERS RD IR | GHAREBAGHI MOSTAFA TR        |                        | 303 N DORIS AV        | OXNARD, CA        | 93030      |
| 222010207 | R2PD  | R3PD | 5209 SAVIERS RD          | HRBOKA DESO-DEBRA C          |                        | 405 AMADOR AVE        | VENTURA CA        | 93004-1051 |
| 222011202 | R2PD  | R3PD | 5213 SAVIERS RD RUB      | MC PHERSON RUTH D TRUST      |                        | PO BOX 6484           | VENTURA CA        | 93006-6484 |

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|-----------|------|------|-------------------------|-------------------------------|-----------------------------|-----------------------------|------------------|------------|
| 222011203 | R2PD | R3PD | 5217 SAVIERS RD         | GREWAL JASBINDER S-GURMIT TR  |                             | 720 KENTWOOD DR             | OXNARD CA        | 93030-3451 |
| 222011204 | R2PD | R3PD | 5221 SAVIERS RD         | GREWAL JASBINDER S-GURMIT K T |                             | 720 KENTWOOD DR             | OXNARD CA        | 93030-3451 |
| 222011205 | R2PD | R3PD | 5225 SAVIERS RD         | MIYASAKI MITSUYO TRUST        |                             | 4721 FROST DR               | OXNARD, CA       | 93033      |
| 222011206 | R2PD | R3PD | 5229 SAVIERS RD         | HARRIS JEAN D TR              |                             | 5229-5231 SAVIERS RD        | OXNARD, CA       | 93033      |
| 222011207 | R2PD | R3PD | 5233 SAVIERS RD         | EGGERTSEN DANIEL F-JENNIFER   |                             | 723 SARATOGA AVE            | VENTURA CA       | 93003-0418 |
| 222011208 | R2PD | R3PD | 5301 SAVIERS RD         | ESPINOSA BENITO H             |                             | 5301 SAVIERS RD             | OXNARD CA        | 93033-8465 |
| 222011209 | R2PD | R3PD | 5305 SAVIERS RD         | COVARRUBIAS ANGELINA M TR     | ATTN MANUEL COVARRUBIAS T   | 13 CAMINO LA MADERA         | CAMARILLO CA     | 93010-2708 |
| 222011210 | R2PD | R3PD | 5309 SAVIERS RD         | COVARRUBIAS ANGELINA M TR     | ATTN MANUEL COVARRUBIAS T   | 13 CAMINO LA MADERA         | CAMARILLO CA     | 93010-2708 |
| 222011211 | R2PD | R3PD | 5313 SAVIERS RD         | COVARRUBIAS ANGELINA M TR     | ATTN MANUEL COVARRUBIAS T   | 13 CAMINO LA MADERA         | CAMARILLO CA     | 93010-2708 |
| 222012101 | R2   | R1   | 4800 SAVIERS RD         | BISLIG CESAR A-CRISTINA A     |                             | 4800 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222012118 | R2   | R1   | 4940 SAVIERS RD         | ANGUIANO SALVADOR             |                             | 790 HELSAM AV               | OXNARD, CA       | 93036      |
| 222012119 | R2   | R1   | 4930 SAVIERS RD         | JONES FAMILY TRUST            |                             | 2434 EL CAJON WAY           | OXNARD, CA       | 93035      |
| 222012120 | R2   | R1   | 4920 SAVIERS RD RUB     | YBARRA NICK Y-HENRIETTA TR    |                             | 1142 COLLINS ST             | OXNARD, CA       | 93030      |
| 222012121 | R2   | R1   | 4912 SAVIERS RD         | ALVARADO RAFAEL V-MARTHA TR   |                             | 3200 MENDOCINO RD           | OXNARD, CA       | 93033      |
| 222012122 | R2   | R1   | 4900 SAVIERS RD         | GONZALEZ GULLIERMO-ROSA O     |                             | 2650 TANGLEWOOD ST          | CAMARILLO, CA    | 93012      |
| 222012123 | R2   | R1   | 4840 SAVIERS RD         | ALONZO CARLOS JR-MARTHA TR    |                             | 4840 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222012124 | R2   | R1   | 4830 SAVIERS RD         | GAMEZ RODOLFO G-ANA Y TR      |                             | 2078 NEWCASTLE DR           | OXNARD, CA       | 93033      |
| 222012125 | R2   | R1   | 4820 SAVIERS RD         | ALCARAZ ROSARIO               | VASQUEZ ELIASAR             | 4820 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222012126 | R2   | R1   | 4810 SAVIERS RD         | CORNEJO JESUS                 |                             | 1740 COUNTRY DR             | OJAI CA          | 93023      |
| 222013310 | R2PD | R3PD | 601 E PLEASANT VALLEY R | MCKEE WILLIAM F               |                             | 4909 HAZEL AV               | FAIR OAKS, CA    | 95628      |
| 222013311 | R2PD | R3PD | 611 E PLEASANT VALLEY R | MCKEE WILLIAM F               |                             | 4909 HAZEL AV               | FAIR OAKS CA     | 95628      |
| 222013312 | R2PD | R3PD | 621 E PLEASANT VALLEY R | PADILLA JOSE L-SILVIA TR      |                             | 2416 TEMPLE AV              | CAMARILLO CA     | 93010-2229 |
| 222013313 | R2PD | R3PD | 625 E PLEASANT VALLEY R | PETRIS ENRIQUE                |                             | 1010 AZALEA ST              | OXNARD, CA       | 93036      |
| 222013314 | R2PD | R3PD | 631 E PLEASANT VALLEY R | MEJIA CAROLINA                | RUIZ ROSA L                 | 631 E PLEASANT VALLEY RD    | OXNARD, CA       | 93033      |
| 222013430 | R2PD | R3PD | 323 E PLEASANT VALLEY R | MUNOZ MARIA T                 |                             | 2177 GRAND AVE              | VENTURA, CA      | 93003      |
| 222013431 | R2PD | R3PD | 331 E PLEASANT VALLEY R | OLIVARES JOSEPH R-GAIL C TR   |                             | 6350 EGRET CT               | VENTURA CA       | 93003      |
| 222013432 | R2PD | R3PD | 341 E PLEASANT VALLEY R | GUTIERREZ ENEIDA TR EST       | ATTN MICHAEL GUTIERREZ TTEE | 39308 JACOB DR              | PALMDALE, CA     | 93551      |
| 222013433 | R2PD | R3PD | 401 E PLEASANT VALLEY R | BALCOM CANYON LLC             | ATTN MARCO A PULIDO         | 634 ROSALINDA DR            | OXNARD, CA       | 93030      |
| 222013434 | R2PD | R3PD | 411 E PLEASANT VALLEY R | LOPEZ PEDRO-ROSARIO           |                             | 413 E PLEASANT VALLEY RD    | OXNARD CA        | 93033      |
| 222013435 | R2PD | R3PD | 421 E PLEASANT VALLEY R | LOPEZ ADAN A                  |                             | 421-423 PLEASANT VALLEY RD  | OXNARD, CA       | 93033      |
| 222013436 | R2PD | R3PD | 431 E PLEASANT VALLEY R | MONTALVO RAYMUNDO-MARIA E     |                             | 433 E PLEASANT VALLEY RD    | OXNARD, CA       | 93033      |
| 222013437 | R2PD | R3PD | 501 E PLEASANT VALLEY R | MYERS CRAIG                   |                             | 761 VIA ALCAZAR             | CAMARILLO CA     | 93010-9234 |
| 222013438 | R2PD | R3PD | 511 E PLEASANT VALLEY R | LOPEZ JORGE L                 |                             | 17044 LOS ALIMOS ST         | GRANADA HILLS CA | 91344      |
| 222014102 | R2   | CR   | 405 E DOLLIE ST         | HUENEME SCHOOL DISTRICT       | JULIEN HATHAWAY SCHOOL      | 354 N THIRD ST              | PORT HUENEME CA  | 93041      |
| 222015102 | C2PD | R4PD | 4530 SAVIERS RD         | SUGINO LINDA M TR             | FLORES RITO E               | 1165 ORANGE DR              | OXNARD, CA       | 93036      |
| 222015104 | R3   | R4   | 155 FASHION PARK PL     | SMITH BROTHERS CO             | ATTN MICHAEL M SMITH        | PO BOX 1843                 | LOOMIS CA        | 95650      |
| 222015105 | R3   | R4   | 221 FASHION PARK PL APT | SMITH BROTHERS CO             | ATTN MICHAEL M SMITH        | PO BOX 1843                 | LOOMIS CA        | 95650      |
| 222015107 | R3   | R4   | FASHION PARK PL         | E I C INC                     |                             | 9460 WILSHIRE BLVD PENT STE | BEVERLY HILLS CA | 90212      |
| 222015108 | R3   | R4   | 231 FASHION PARK PL     | HOUSING AUTHORITY-OXNARD      |                             | 300 N MARQUITA              | OXNARD CA        | 93030      |
| 222015110 | R3PD | R4PD | 4500 SAVIERS RD         | HORTA ROSALVA                 |                             | 4500 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222015111 | R3PD | R4PD | 4504 SAVIERS RD         | MENDEZ ROMAN L                | LARA BEATRIZ M              | 4504 SAVIERS RD             | OXNARD CA        | 93033-7165 |
| 222015112 | R3PD | R4PD | 4508 SAVIERS RD         | DUSOLD KEILA E                |                             | 4508 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222015113 | R3PD | R4PD | 4512 SAVIERS RD         | MONREAL FLORENTINO-SUSANA     |                             | 1824 FERRARA WY             | OXNARD, CA       | 93030      |
| 222015114 | R3PD | R4PD | 4516 SAVIERS RD         | JAIME RUBEN                   |                             | 4516 SAVIERS RD #5          | OXNARD, CA       | 93033      |
| 222015115 | R3PD | R4PD | 4522 SAVIERS RD         | DI PAOLO ANTHONY E            |                             | 3934 FRANCIS AVE            | CAMARILLO CA     | 93010      |
| 222015116 | R3PD | R4PD | 4526 SAVIERS RD         | KROGH PROPERTIES LP           | ATTN WILLIAM L KROGH        | 1106 POLI ST                | VENTURA CA       | 93001      |
| 222015117 | R3PD | R4PD | 4532 SAVIERS RD         | JINA TOMAS-SUSANA TR          |                             | 150 MOULTRIE PL             | SANTA PAULA, CA  | 93060      |
| 222015118 | R3PD | R4PD | 4536 SAVIERS RD         | FREEMAN TIMOTHY-LILLY TR      |                             | 2859 DIAMOND DR             | CAMARILLO, CA    | 93010      |
| 222015119 | R3PD | R4PD | 4502 SAVIERS RD         | GUPTA SUBASH C-VEENA TR       |                             | 5396 CALAROSA RANCH RD      | CAMARILLO CA     | 93012      |
| 222015120 | R3PD | R4PD | 4506 SAVIERS RD         | NEGRETE RODOLFO               |                             | 4506 S SAVIERS RD           | OXNARD CA        | 93030      |
| 222015121 | R3PD | R4PD | 4510 SAVIERS RD         | MARTINEZ JUAN J-ALICIA C      |                             | 4510 SAVIERS RD             | OXNARD, CA       | 93033      |
| 222015122 | R3PD | R4PD | 4514 SAVIERS RD         | HURTADO PEDRO                 |                             | 4514 SAVIERS RD             | OXNARD CA        | 93033-7166 |

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|           |        |        |                           |                              |                           |                      |                   |            |
|-----------|--------|--------|---------------------------|------------------------------|---------------------------|----------------------|-------------------|------------|
| 222015123 | R3PD   | R4PD   | 4520 SAVIERS RD           | JIMENEZ ALEJANDRO            |                           | 4520 SAVIERS RD #14  | OXNARD, CA        | 93033      |
| 222015124 | R3PD   | R4PD   | 4524 SAVIERS RD           | GUPTA AMAN-PARUL             |                           | 730 OCOTLAN WAY      | OXNARD CA         | 93030-2587 |
| 222015125 | R3PD   | R4PD   | 4528 SAVIERS RD           | CORTEZ ROBERTO-SARA TR       |                           | 612 ENSIGN PL        | OXNARD CA         | 93035-1239 |
| 222015126 | R3PD   | R4PD   | 4534 SAVIERS RD           | RINCON GUILLERMO             |                           | 4534 SAVIERS RD      | OXNARD CA         | 93033-7167 |
| 222015127 | R3PD   | R4PD   | 4538 SAVIERS RD           | LEAL MARCOS-CARLA            |                           | 2318 FIRSTVIEW DR    | LOVELAND, CO      | 80538      |
| 222015128 | R3PD   | R4PD   | 4550 SAVIERS RD           | BAUTISTA LIZETH              |                           | 4550 SAVIERS RD      | OXNARD CA         | 93033      |
| 222015129 | R3PD   | R4PD   | 4554 SAVIERS RD           | JUAREZ CAROLINA              |                           | 4554 SAVIERS RD      | OXNARD CA         | 93033-7168 |
| 222015130 | R3PD   | R4PD   | 4558 SAVIERS RD           | VASQUEZ ARTHUR C             |                           | 5716 W GREENTREE DR  | SOMIS, CA         | 93066      |
| 222015131 | R3PD   | R4PD   | 4562 SAVIERS RD           | GRIJALVA VICENTE             |                           | PO BOX 1127          | OJAI CA           | 93024      |
| 222015132 | R3PD   | R4PD   | 4566 SAVIERS RD           | VASQUEZ ARTHUR               | ATTN EXIT CASTILLO REALTY | 5740 W GREENTREE DR  | SOMIS, CA         | 93066      |
| 222015133 | R3PD   | R4PD   | 4552 SAVIERS RD           | GONZALEZ LIBORIA TR          |                           | 4552 SAVIERS RD      | OXNARD CA         | 93033-7168 |
| 222015134 | R3PD   | R4PD   | 4556 SAVIERS RD           | CURIEL TR                    | ATTN ROBERTO CURIEL TTEE  | 4537 HOLLISTER AV    | SANTA BARBARA, CA | 93110      |
| 222015135 | R3PD   | R4PD   | 4564 SAVIERS RD RUB       | MARIN MOISES C               | CABALLERO YURICO E        | 4560 SAVIERS RD      | OXNARD, CA        | 93033      |
| 222015136 | R3PD   | R4PD   | 4564 SAVIERS RD           | DEASE FAMILY TRUST           |                           | 4923 LOWELL AVE      | LA CRESCENTA CA   | 91214-1037 |
| 222015137 | R3PD   | R4PD   | 4568 SAVIERS RD           | HO HOWARD-DIECE              |                           | 1460 S ATLANTIC BLVD | MONTEREY PARK, CA | 91754      |
| 222015138 | R3PD   | R4PD   | 4570 SAVIERS RD           | TAING BRIAN                  |                           | 2521 CALIFORNIA AV   | DUARTE, CA        | 91010      |
| 222015139 | R3PD   | R4PD   | 4574 SAVIERS RD           | SANDHU SUKHI S-RANJIT K TR   |                           | 3490 TREGO CT        | SIMI VALLEY, CA   | 93065      |
| 222015140 | R3PD   | R4PD   | 4578 SAVIERS RD           | HERNANDEZ JOSE A             |                           | 4578 SAVIERS RD      | OXNARD, CA        | 93033      |
| 222015141 | R3PD   | R4PD   | 4582 SAVIERS RD           | TOM DOA                      | LI QUIDIE                 | PO BOX 6386          | OXNARD, CA        | 93031      |
| 222015142 | R3PD   | R4PD   | 4586 SAVIERS RD           | REYES SILVESTRE              | REYES RODOLFO             | 4586 SAVIERS RD      | OXNARD, CA        | 93033      |
| 222015143 | R3PD   | R4PD   | 4572 SAVIERS RD           | APAS REAL ESTATE LLC         |                           | 944 N VENTURA RD     | OXNARD, CA        | 93030      |
| 222015144 | R3PD   | R4PD   | 4576 SAVIERS RD           | ALVAREZ CAROLINA             |                           | 3610 SAMUEL AVE #5   | OXNARD, CA        | 93033      |
| 222015145 | R3PD   | R4PD   | 4580 SAVIERS RD           | AREVALO CARMEN               | ALCANTAR ANALLEY          | 4580 SAVIERS RD      | OXNARD, CA        | 93033      |
| 222015146 | R3PD   | R4PD   | 4584 SAVIERS RD           | MARTINEZ JOSE J-ALICIA A     |                           | 4584 S SAVIERS RD    | OXNARD, CA        | 93030      |
| 222015147 | R3PD   | R4PD   | 4588 SAVIERS RD           | CAVANAGH MAUD TR             |                           | 919 VIA PACHECO      | CAMARILLO CA      | 93012      |
| 222015202 | C2PDAH | R4PDAH | 4700 SAVIERS RD           | ARBON SURVIVORS TRUST        | ATTN JUNE T ARBON TTEE    | 99 CAMARILLO DR      | CAMARILLO, CA     | 93010      |
| 222015205 | R3     | R4     | 244 FASHION PARK PL RUBEN | HOUSING AUTHORITY-OXNARD     |                           | 300 N MARQUITA       | OXNARD CA         | 93030      |
| 222015208 | C2PDAH | R4PDAH | 4684 SAVIERS RD CELL      | EAGLES LODGE 232             |                           | 4684 SAVIERS RD      | OXNARD CA         | 93030      |
| 222015209 | C2PDAH | R4PDAH |                           | EAGLES LODGE 232 LESSOR      | L A SMSA LP LESSEE        | 4684 SAVIERS RD      | OXNARD CA         | 93033      |
| 222016002 | R1     | C2     | 150 JOHNSON RD            | MUSCARELLA THOMAS W-DIANE TR |                           | 3193 GOLDENSPUR DR   | CAMARILLO, CA     | 93010      |
| 222016003 | R1     | C2     | 178 JOHNSON RD            | STEVENS TRUST                |                           | 163 LA CRESCENTA DR  | CAMARILLO CA      | 93010-8409 |
| 222016004 | R1     | R2     | 198 JOHNSON RD            | BERNAL RAMSES                | BERNAL JOSE A             | 198 JOHNSON RD       | OXNARD CA         | 93033-7143 |
| 222016005 | R1     | R2     | 211 E BARD RD             | RODRIGUEZ MARIA M ET AL      |                           | 211 E BARD RD        | OXNARD, CA        | 93033      |
| 222016006 | R1     | R2     | 357 E BARD RD             | CONTRERAS MARIA              | ESPINO MICHELLE C         | 357 E BARD RD        | OXNARD, CA        | 93033      |
| 222016010 | R1AH   | R2AH   | 234 JOHNSON RD            | OXNARDJOHNSON LLC            | ATTN HERITAGE REAL ESTATE | 750 SOUTH B ST       | OXNARD CA         | 93030      |
| 222016012 | R1AH   | R2AH   | 264 JOHNSON RD            | 264 JOHNSON ROAD LLC         | ATTN W ALEX GLASSCOCK     | 12220 COTHARIAN RD   | MALIBU CA         | 90265      |
| 222016013 | R1AH   | R2AH   | 286 JOHNSON RD            | JORDAN JONATHAN R-SHARON TR  |                           | 4040 ISCHIA DR       | OXNARD, CA        | 93035      |
| 222017033 | R2PD   | R3PD   | 5305 S J ST               | JAHP LLC                     |                           | 2190 UPPER RANCH RD  | THOUSAND OAKS, CA | 91362      |
| 222017039 | R2PD   | R3PD   | 5321 PERKINS RD APT 129   | GREENSTATE JUDITH V TR A     | GRRENSTATE JUDITH V TR B  | 5141 NEPTUNE SQ      | OXNARD CA         | 93035      |
| 222017043 | R2PD   | R3PD   | 5111 S J ST               | COVENANT CARE OXNARD LLC     | ATTN KEVIN CARNEY         | ATTN KEVIN CARNEY    | ALISO VIEJO, CA   | 92656      |
| 222018002 | R3PD   | R2PD   | 5131 SQUIRES DR           | HOUSING AUTHORITY-OXNARD     |                           | 300 N MARQUITA ST    | OXNARD CA         | 93030-3730 |
| 222018003 | R3PD   | R2PD   | 5150 SQUIRES DR           | HOUSING AUTHORITY-OXNARD     |                           | 300 N MARQUITA ST    | OXNARD CA         | 93030-3730 |
| 222018004 | R3PD   | R2PD   | SQUIRES DR                | HOUSING AUTHORITY-OXNARD     |                           | 300 N MARQUITA ST    | OXNARD CA         | 93030-3730 |
| 222026308 | R2PD   | R1     | 4411 CLOYNE ST            | ATIENZA VIOLETA L TR         |                           | 4411 CLOYNE ST       | OXNARD, CA        | 93033      |
| 222026309 | R2PD   | R1     | 4401 CLOYNE ST            | RAMIREZ IGNACIO-ELVIRA C D   | RAMIREZ JESUS             | 4401 CLOYNE ST       | OXNARD CA         | 93033-7711 |
| 222026409 | R2PD   | R1     | 4231 JUSTIN WAY           | GARCIA IRMA                  | GARCIA VICTOR             | 4231 JUSTIN WAY      | OXNARD CA         | 93033-7153 |
| 222026410 | R2PD   | R1PD   | 4241 JUSTIN WAY           | REYES ADRIAN-ALICIA          |                           | 4241 JUSTIN WAY      | OXNARD CA         | 93033-7153 |
| 222026411 | R2PD   | R1PD   | 4251 JUSTIN WAY           | RODRIGUEZ LUIS E             |                           | 650 HOWELL RD        | OXNARD CA         | 93033-8607 |
| 222026412 | R2PD   | R1PD   | 4261 JUSTIN WAY           | CORREA ALFREDO JR-SONIA      |                           | 1721 LAKEHURST ST    | OXNARD, CA        | 93030      |
| 222026413 | R2PD   | R1PD   | 4331 CLOYNE ST            | VELEZ NICOLAS-CECILIA P      | PEREZ IGNACIO D           | 4331 CLOYNE ST       | OXNARD CA         | 93033-7713 |
| 222026414 | R2PD   | R1PD   | 4341 CLOYNE ST            | CENICEROS JOSE C             |                           | 4341 CLOYNE ST       | OXNARD CA         | 93033-7713 |
| 222026415 | R2PD   | R1PD   | 4351 CLOYNE ST            | GUZMAN ALMA D                |                           | 4351 CLOYNE DR       | OXNARD CA         | 93033      |

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|           |      |      |                 |                              |                            |                             |                  |            |
|-----------|------|------|-----------------|------------------------------|----------------------------|-----------------------------|------------------|------------|
| 222030001 | R3PD | R4PD | 370 E BARD RD   | OPENSHAW GLEN A-VIRGINIA TR  | ATTN RUSS EWING ACCOUNTANT | 738 5TH ST                  | CLARKSTON WA     | 99403-2632 |
| 222030002 | R3PD | R4PD | 372 E BARD RD   | MILLER JERRY-MELVINA         |                            | 372 E BARD ST               | OXNARD CA        | 93030      |
| 222030003 | R3PD | R4PD | 374 E BARD RD   | OPENSHAW GLEN A-VIRGINIA TR  | ATTN RUSS EWING ACCOUNTANT | 738 5TH ST                  | CLARKSTON WA     | 99403-2632 |
| 222030004 | R3PD | R4PD | 390 E BARD RD   | VALERIO JOSE A               | HERRERA VERONICA M         | 390 E BARD RD               | OXNARD CA        | 93033-7108 |
| 222030005 | R3PD | R4PD | 392 E BARD RD   | GARCIA HUMBERTO              |                            | 392 E BARD RD               | OXNARD CA        | 93033      |
| 222030006 | R3PD | R4PD | 384 E BARD RD   | HOLSINGER PATRICIA A         |                            | 384 E BARD RD               | OXNARD CA        | 93033-7108 |
| 222030007 | R3PD | R4PD | 382 E BARD RD   | PONCE MARIA                  |                            | 382 BARD RD                 | OXNARD CA        | 93030      |
| 222030008 | R3PD | R4PD | 380 E BARD RD   | RIVERA-MORENO JULIANA        |                            | 436 DYLAN DR                | OXNARD CA        | 93033      |
| 222030009 | R3PD | R4PD | 364 E BARD RD   | LOERA MARIA B                |                            | PO BOX 264                  | CAMARILLO, CA    | 93011      |
| 222030010 | R3PD | R4PD | 362 E BARD RD   | DYMOND DONALD M-ALEXANDRA M  |                            | 826 GRADA AVE               | CAMARILLO CA     | 93010-1036 |
| 222030011 | R3PD | R4PD | 360 E BARD RD   | ALCANTAR GABRIELA            |                            | 360 E BARD RD               | OXNARD, CA       | 93033      |
| 222030012 | R3PD | R4PD | 320 E BARD RD   | COOPER JOHN H-KATHY          |                            | 320 E BARD RD               | OXNARD, CA       | 93033      |
| 222030013 | R3PD | R4PD | 322 E BARD RD   | WEBSTER JAMES C-ROBIN E TR   |                            | 970 DESEO AVE               | CAMARILLO CA     | 93010-1018 |
| 222030014 | R3PD | R4PD | 324 E BARD RD   | WAYNE DAVID                  |                            | 324 E BARD RD               | OXNARD CA        | 93033-7108 |
| 222030015 | R3PD | R4PD | 340 E BARD RD   | BENAVIDEZ CHATE-GRICEL       |                            | 340 E BARD RD               | OXNARD, CA       | 93033      |
| 222030016 | R3PD | R4PD | 342 E BARD RD   | FRAUSTO DOLORES V TR         |                            | 342 E BARD RD               | OXNARD, CA       | 93033      |
| 222030017 | R3PD | R4PD | 344 E BARD RD   | MARTINEZ ANNA LIZA A         |                            | 1624 OCEAN DR               | OXNARD CA        | 93035-4562 |
| 222030018 | R3PD | R4PD | 354 E BARD RD   | FRAGOSA ELAINE L             |                            | 354 E BARD RD               | OXNARD, CA       | 93033      |
| 222030019 | R3PD | R4PD | 352 E BARD RD   | GARCIA OTONIEL D             | PEREZ BERENIZ R            | 352 BARD RD                 | OXNARD, CA       | 93033      |
| 222030020 | R3PD | R4PD | 350 E BARD RD   | WATSON MICHAEL L-MONICA H TR |                            | 350 E BARD RD               | OXNARD CA        | 93033-7195 |
| 222030021 | R3PD | R4PD | 334 E BARD RD   | BERNARDO ROLANDO-ANGELINA    |                            | 334 E BARD RD               | OXNARD CA        | 93033      |
| 222030022 | R3PD | R4PD | 332 E BARD RD   | HERRERA LUIS A-LAURA E       | HERRERA LAURA E S          | 332 E BARD RD               | OXNARD CA        | 93033-7195 |
| 222030023 | R3PD | R4PD | 330 E BARD RD   | IBARRA ALMA                  |                            | 1205 FUENTE DR              | OXNARD CA        | 93030-0409 |
| 222030024 | R3PD | R4PD | 312 E BARD RD   | GARLIT JASON                 | JEFFRIES LONNIE-FLORENCE R | 312 E BARD RD               | OXNARD CA        | 93033      |
| 222030025 | R3PD | R4PD | 310 E BARD RD   | ROMERO WILFREDO              |                            | 310 E BARD RD               | OXNARD CA        | 93033-7195 |
| 222030026 | R3PD | R4PD | 304 E BARD RD   | ZARAGOZA VICENTE             |                            | 304 E BARD RD               | OXNARD CA        | 93033-7195 |
| 222030027 | R3PD | R4PD | 302 E BARD RD   | HORLACHER CRAIG M            |                            | 302 E BARD RD               | OXNARD CA        | 93033      |
| 222030028 | R3PD | R4PD | 300 E BARD RD   | OSORNIO JOSE J               |                            | 300 E BARD RD               | OXNARD CA        | 93033-7195 |
| 222030029 | R3PD | R4PD | 284 E BARD RD   | LOPEZ CARLOS A               |                            | 284 E BARD RD               | OXNARD, CA       | 93033      |
| 222030030 | R3PD | R4PD | 282 E BARD RD   | ORTEGA JOE                   | JOHNSON STERLING           | 282 E BARD RD               | OXNARD, CA       | 93033      |
| 222030031 | R3PD | R4PD | 280 E BARD RD   | HARRISON JAMES M             |                            | 1400 COLORADO ST #C         | BOULDER CITY NV  | 89005      |
| 222030032 | R3PD | R4PD | 274 E BARD RD   | LITWIN WILLIAM W             |                            | 274 E BARD RD               | OXNARD CA        | 93033-7110 |
| 222030033 | R3PD | R4PD | 272 E BARD RD   | ABABSEH GENEVIEVE R          |                            | 272 BARD RD                 | OXNARD, CA       | 93033      |
| 222030034 | R3PD | R4PD | 270 E BARD RD   | LUSK GARY G                  |                            | 270 E BARD RD               | OXNARD, CA       | 93033      |
| 222030035 | R3PD | R4PD | 264 E BARD RD   | GARCIA BERENICE              |                            | 264 E BARD RD               | OXNARD, CA       | 93033      |
| 222030036 | R3PD | R4PD | 262 E BARD RD   | GOMEZ ROBERT H               |                            | 262 E BARD RD               | OXNARD CA        | 93033-7110 |
| 222030037 | R3PD | R4PD | 260 E BARD RD   | FERNANDEZ ARNEL R-JUNECCEL G |                            | 260 BARD RD                 | OXNARD, CA       | 93033      |
| 222030038 | R3PD | R4PD | 254 E BARD RD   | WILLIAMS SAMUEL JR           |                            | 254 E BARD RD               | OXNARD CA        | 93033-7110 |
| 222030039 | R3PD | R4PD | 252 E BARD RD   | GATES FRANCIS K III          |                            | PSC 80 BOX 12               | APO AE           | 09702-0001 |
| 222030040 | R3PD | R4PD | 250 E BARD RD   | ORTIZ NEMECIO JR             | WISE NANCY E               | 250 BARD RD                 | OXNARD CA        | 93033      |
| 222034001 | R2PD | R3PD | 5305 PERKINS RD | CRUZ BENGIE E                | LOPEZ ROCIO G              | 5305 PERKINS RD             | OXNARD CA        | 93033      |
| 222034002 | R2PD | R3PD | 5303 PERKINS RD | ANGELES JAMES S TR           |                            | PO BOX 88                   | PORT HUENEME CA  | 93044      |
| 222034003 | R2PD | R3PD | 5301 PERKINS RD | DUNLAP SELINA                |                            | 5301 PERKINS RD             | OXNARD CA        | 93033-8360 |
| 222034004 | R2PD | R3PD | 5311 PERKINS RD | HAN WAN R-XIAO GUANG         |                            | 1032 AVENIDA DE LOS ARBOLES | THOUSAND OAKS CA | 91360      |
| 222034005 | R2PD | R3PD | 5313 PERKINS RD | MCKEE JANICE A TR            |                            | 6440 WILBUR AVE             | RESEDA, CA       | 91335      |
| 222034006 | R2PD | R3PD | 5315 PERKINS RD | MCKEE JANICE A TR            |                            | 6440 WILBUR AVE #229        | RESEDA, CA       | 91335      |
| 222034007 | R2PD | R3PD | 5317 PERKINS RD | RAMIREZ ANGELICA             |                            | 5317 PERKINS RD             | OXNARD, CA       | 93033      |
| 222034008 | R2PD | R3PD | 5319 PERKINS RD | ACMARKS INTL CONSULTING INC  |                            | 5319 PERKINS RD             | OXNARD CA        | 93033-8360 |
| 222034009 | R2PD | R3PD | 5291 PERKINS RD | ROBINSON STEVE               |                            | 5291 PERKINS RD             | OXNARD CA        | 93033-8360 |
| 222034010 | R2PD | R3PD | 5289 PERKINS RD | SMITH BRENT L                | BETTERLEY-SMITH ANNIE M    | 5289 PERKINS RD             | OXNARD CA        | 93033      |
| 222034011 | R2PD | R3PD | 5287 PERKINS RD | DARLING STEPHEN E-MARY E TR  |                            | 3050 MILESTONE AV           | SIMI VALLEY, CA  | 93065      |
| 222034012 | R2PD | R3PD | 5285 PERKINS RD | GALINDO CHRISTINA            |                            | 5285 PERKINS RD             | OXNARD, CA       | 93033      |

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|-----------|------|------|---------------------|------------------------------|---------------------------|-----------------------------|-----------------|------------|
| 222034013 | R2PD | R3PD | 5283 PERKINS RD     | SOLIS ALFREDO M              | MUNOZ LETICIA L           | 5283 PERKINS RD             | OXNARD CA       | 93033      |
| 222034014 | R2PD | R3PD | 5281 PERKINS RD     | GONZALES RAUL O              |                           | 901 SOUTH L ST              | OXNARD, CA      | 93030      |
| 222034015 | R2PD | R3PD | 5241 PERKINS RD     | TURNER GRIFFIN M             |                           | 5241 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034016 | R2PD | R3PD | 5239 PERKINS RD     | MATTHEWS JAMIE               | MATTHEWS LYNNE            | 1906 WESTON CR              | CAMARILLO CA    | 93010      |
| 222034017 | R2PD | R3PD | 5237 PERKINS RD     | AKRA TR                      | ATTN CLARK C CHEN TTEE    | 4431 W 52ND ST              | EDINA MN        | 55424      |
| 222034018 | R2PD | R3PD | 5235 PERKINS RD     | MEYER LAURIE A TR            |                           | 947 MCHUGH CT               | VENTURA, CA     | 93003      |
| 222034019 | R2PD | R3PD | 5233 PERKINS RD     | 1925 GINGER LLC              |                           | 255 SIMI VILLAGE DR #940381 | SIMI VALLEY, CA | 93094      |
| 222034020 | R2PD | R3PD | 5231 PERKINS RD     | WONG JADE                    |                           | 5231 PERKINS RD             | OXNARD CA       | 93033-8358 |
| 222034021 | R2PD | R3PD | 5271 PERKINS RD     | ARELLANO JANNIE              |                           | 5271 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034022 | R2PD | R3PD | 5273 PERKINS RD     | HUEZO HECTOR-LUZ             |                           | 5273 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034023 | R2PD | R3PD | 5275 PERKINS RD     | MARKLE KENDALL E             |                           | 5275 PERKINS RD             | OXNARD CA       | 93033-8359 |
| 222034024 | R2PD | R3PD | 5277 PERKINS RD     | CHETAL NISHI                 |                           | PO BOX 2678                 | VENTURA CA      | 93002      |
| 222034025 | R2PD | R3PD | 5279 PERKINS RD     | JACUINDE JANETH V            | LOPEZ ISRAEL A            | 5279 PERKINS RD             | OXNARD CA       | 93033      |
| 222034026 | R2PD | R3PD | 5267 PERKINS RD     | VALDEZ-GUTIERREZ JORGE L     | VALDEZ GLORIA R           | 5267 PERKINS RD             | OXNARD CA       | 93033-8359 |
| 222034027 | R2PD | R3PD | 5265 PERKINS RD     | KANG SEUNG WAN               |                           | 5265 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034028 | R2PD | R3PD | 5263 PERKINS RD     | JIMENEZ MARCELINO-SILVIA     |                           | 5263 PERKINS RD             | OXNARD CA       | 93033-8359 |
| 222034029 | R2PD | R3PD | 5261 PERKINS RD     | HOSSEINIAN KIARASH           |                           | 1215 COMSTOCK PL            | NEWBURY PARK CA | 91320-5805 |
| 222034030 | R2PD | R3PD | 5259 PERKINS RD     | MENDOZA JAVIER-BRITNEY       |                           | 5259 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034031 | R2PD | R3PD | 5257 PERKINS RD     | JACKMAN EDWARD               | TAUSSIG KAREN             | 329 MELROSE DR              | OXNARD CA       | 93035-4434 |
| 222034032 | R2PD | R3PD | 5253 PERKINS RD     | TROOLINES CAROL A            |                           | 5253 PERKINS RD             | OXNARD CA       | 93033      |
| 222034033 | R2PD | R3PD | 5251 PERKINS RD     | PALOMAR DAISY E              |                           | 5251 PERKINS RD             | OXNARD CA       | 93033-8358 |
| 222034034 | R2PD | R3PD | 5227 PERKINS RD     | SERRATO JILDARDO C-MARIA D   |                           | 5227 PERKINS RD             | OXNARD CA       | 93033-8358 |
| 222034035 | R2PD | R3PD | 5225 PERKINS RD     | LOPEZ SUSANA                 |                           | 5225 PERKINS RD             | OXNARD CA       | 93033-8358 |
| 222034036 | R2PD | R3PD | 5223 PERKINS RD     | JIMENEZ DANIEL               |                           | 5223 PERKINS RD             | OXNARD, CA      | 93033      |
| 222034037 | R2PD | R3PD | 5221 PERKINS RD     | ZANDALASINI LOUIS J          |                           | 13640 DRONFIELD AVE         | SYLMAR CA       | 91342-1428 |
| 222035001 | R2PD | R3PD | 5187 PERKINS RD     | RUESCA ALBERTO               | CARDENAS MARIA D          | 5187 PERKINS RD             | OXNARD CA       | 93033      |
| 222035002 | R2PD | R3PD | 5185 PERKINS RD     | MILLER DONALD F-BETTY L TR   |                           | 518 CAMPUS VIEW DR          | RIVERSIDE CA    | 92507      |
| 222035003 | R2PD | R3PD | 5183 PERKINS RD     | TAYLOR TREENA                |                           | 5183 PERKINS RD             | OXNARD CA       | 93033-8362 |
| 222035004 | R2PD | R3PD | 5181 PERKINS RD     | CHUDUP CHANDRA               |                           | 370 KETCH AV #117           | OXNARD CA       | 93035      |
| 222035005 | R2PD | R3PD | 5199 PERKINS RD     | CUEVAS EFRAIN-ROCIO          |                           | 2839 BALBOA ST              | OXNARD CA       | 93036      |
| 222035006 | R2PD | R3PD | 5197 PERKINS RD     | CANONIZADO EDMUND G-CORAZON  |                           | 5197 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035007 | R2PD | R3PD | 5195 PERKINS RD     | LITTLEJOHN BRITTANY M        |                           | 5195 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035008 | R2PD | R3PD | 5193 PERKINS RD     | HOSSEINIAN KIARASH           |                           | 1215 COMSTOCK PL            | NEWBURY PARK CA | 91320-5805 |
| 222035009 | R2PD | R3PD | 5191 PERKINS RD     | BONDI GIUSEPPE               |                           | 721 BENNETT AVE             | VENTURA, CA     | 93003      |
| 222035010 | R2PD | R3PD | 5177 PERKINS RD     | TSAI ERIC                    |                           | 5177 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035011 | R2PD | R3PD | 5175 PERKINS RD     | OCHOA SALVADOR JR            | GAXIOLA ROXANA            | 5175 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035012 | R2PD | R3PD | 5173 PERKINS RD     | RODRIGUEZ JAVIER G           | RODRIGUEZ MONICA          | 5173 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035013 | R2PD | R3PD | 5171 PERKINS RD     | LIU ZHEN                     |                           | 5171 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035014 | R2PD | R3PD | 5141 PERKINS RD RUB | VARGAS ENRIQUE               | HERNANDEZ EMILIO H        | 5141 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035015 | R2PD | R3PD | 5143 PERKINS RD     | AGUILAR MARIA R              |                           | 5143 PERKINS RD             | OXNARD CA       | 93033      |
| 222035016 | R2PD | R3PD | 5145 PERKINS RD     | ALATORRE PEDRO               |                           | 5145 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035017 | R2PD | R3PD | 5147 PERKINS RD     | HA JAEHWAN-HYOJEONG          |                           | 757 N ORLEANS #1701         | CHICAGO, IL     | 60654      |
| 222035018 | R2PD | R3PD | 5149 PERKINS RD     | DUNIVANT BRENTLY-LAUR0E      |                           | 5149 PERKINS RD             | OXNARD CA       | 93033      |
| 222035019 | R2PD | R3PD | 5151 PERKINS RD     | PUNO GILBERTO L-CRISTINA M   |                           | 5151 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035020 | R2PD | R3PD | 5161 PERKINS RD     | AREVALO JOSE G-ESPERANZA     | AREVALO ERIKA             | 5161 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035021 | R2PD | R3PD | 5163 PERKINS RD     | SERRATO EZEQUIEL-MARISELA G  |                           | 5163 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035022 | R2PD | R3PD | 5165 PERKINS RD     | MC FAMILY PROP HOLDINGS LLC  |                           | 140 HACIENDA DR             | TIBURON CA      | 94920      |
| 222035023 | R2PD | R3PD | 5167 PERKINS RD     | ZEPEDA FEDERICO              | ROCHA MARISELA            | 5167 PERKINS RD             | OXNARD CA       | 93033-8316 |
| 222035024 | R2PD | R3PD | 5201 PERKINS RD     | GARCIA CARLOS M              |                           | 5201 PERKINS RD             | OXNARD, CA      | 93033      |
| 222035025 | R2PD | R3PD | 5203 PERKINS RD     | HARDY MOLL REALTY INC PSP TR | ATTN BURKHARD E MOLL TTEE | 511 W CHANNEL ISLANDS BLVD  | PORT HUENEME CA | 93041-2103 |
| 222035026 | R2PD | R3PD | 5205 PERKINS RD     | HERNANDEZ RICHARD-HELEN      |                           | 5205 PERKINS RD             | OXNARD CA       | 93033      |
| 222035027 | R2PD | R3PD | 5207 PERKINS RD     | JUAREZ JOSE A                | ESCUTIA VERONICA          | 5207 PERKINS RD             | OXNARD CA       | 93033      |



## Exhibit A Consistency Zone Code Changes

## ITEM #M-2

|           |      |      |                           |                              |                      |                            |                  |            |
|-----------|------|------|---------------------------|------------------------------|----------------------|----------------------------|------------------|------------|
| 222035028 | R2PD | R3PD | 5209 PERKINS RD           | FLORES LOUIS R TR            |                      | 5209 PERKINS RD            | OXNARD, CA       | 93033      |
| 222035029 | R2PD | R3PD | 5211 PERKINS RD           | MORNING CREEK ASSETS LLC     |                      | 10902 WILDFLOWER RD        | TEMPLE CITY, CA  | 91780      |
| 222040001 | R3PD | R4PD | 150 FASHION PARK PL RUBEN | GUZMAN LUZ MARIA             | ORTIZ MIGUEL M       | 150 FASHION PARK PL        | OXNARD CA        | 93033-7136 |
| 222040002 | R3PD | R4PD | 152 FASHION PARK PL       | ZARAGOZA GERARDO-RAMONA      |                      | 152 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040003 | R3PD | R4PD | 154 FASHION PARK PL       | GONZALES JUAN C              | GONZALES GERARDO     | 154 FASHION PARK PL        | OXNARD CA        | 93033-7136 |
| 222040004 | R3PD | R4PD | 156 FASHION PARK PL       | HERNANDEZ ENRIQUE            | FERNANDEZ ANGELICA R | 156 FASHION PARK PL 4      | OXNARD, CA       | 93033      |
| 222040005 | R3PD | R4PD | 158 FASHION PARK PL       | FLORES SERGIO-PALOMA         |                      | 158 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040006 | R3PD | R4PD | 160 FASHION PARK PL       | MOLL BURKHARD E-E O TRUST    |                      | 511 W CHANNEL ISLANDS BLVD | PORT HUENEME CA  | 93041-2103 |
| 222040007 | R3PD | R4PD | 220 FASHION PARK PL       | MORALES LAURA                |                      | 220 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040008 | R3PD | R4PD | 218 FASHION PARK PL       | REED MICHAEL K-MARIA S       |                      | 218 FASHION PARK PL        | OXNARD CA        | 93033-7137 |
| 222040009 | R3PD | R4PD | 216 FASHION PARK PL       | BAKER JERRY D                |                      | 216 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040010 | R3PD | R4PD | 214 FASHION PARK PL       | RENDON RAMON                 |                      | 214 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040011 | R3PD | R4PD | 212 FASHION PARK PL       | BIBIAN LUCILA                |                      | 212 FASHION PARK PL        | OXNARD CA        | 93033-7137 |
| 222040012 | R3PD | R4PD | 210 FASHION PARK PL       | ROJAS ENOCH*                 | ARROYO ROSA          | 95 BARD LN                 | VENTURA, CA      | 93001      |
| 222040013 | R3PD | R4PD | 206 FASHION PARK PL       | PRARIO BRUCE R-CATHERINE TR  |                      | 3981 CATA MARCA DR         | SAN DIEGO, CA    | 92124      |
| 222040014 | R3PD | R4PD | 204 FASHION PARK PL       | FLORES EVANGELINA N          |                      | 204 FASHION PARK PL        | OXNARD CA        | 93033-7137 |
| 222040015 | R3PD | R4PD | 202 FASHION PARK PL       | FACUNDO MANUEL N             | NARANJO GUADALUPE    | 202 FASHION PARK PL #15    | OXNARD CA        | 93033      |
| 222040016 | R3PD | R4PD | 200 FASHION PARK PL       | DILLON CHARLES E JR-REYNA V  |                      | 200 FASHION PARK PL        | OXNARD CA        | 93033-7137 |
| 222040017 | R3PD | R4PD | 198 FASHION PARK PL       | BIBIAN MARIA                 |                      | 198 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040018 | R3PD | R4PD | 196 FASHION PARK PL       | KING CASSANDRA L             |                      | 196 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040019 | R3PD | R4PD | 194 FASHION PARK PL       | WHITE JAMES R                |                      | 1452 PARK AVE              | PORT HUENEME, CA | 93041      |
| 222040020 | R3PD | R4PD | 192 FASHION PARK PL       | WHITE JAMES R                |                      | 1452 PARK AVE              | PORT HUENEME, CA | 93041      |
| 222040021 | R3PD | R4PD | 190 FASHION PARK PL       | RAMIREZ MARTIN-EVA A         |                      | 190 FASHION PARK PL        | OXNARD CA        | 93033-7137 |
| 222040022 | R3PD | R4PD | 188 FASHION PARK PL       | BORENE STEVEN D-BECKY M TR   |                      | PO BOX 270                 | PORT HUENEME CA  | 93044-0270 |
| 222040023 | R3PD | R4PD | 170 FASHION PARK PL       | GUERRERO JOSE A              |                      | 170 FASHION PARK PL        | OXNARD, CA       | 93033      |
| 222040024 | R3PD | R4PD | 172 FASHION PARK PL       | GALINDO HECTOR               |                      | 172 FASHION PARK PL        | OXNARD CA        | 93033-7136 |
| 222040025 | R3PD | R4PD | 174 FASHION PARK PL       | CARRANZA SANTIAGO-MARICELA P |                      | 174 FASHION PARK PL #25    | OXNARD, CA       | 93030      |
| 222040026 | R3PD | R4PD | 176 FASHION PARK PL       | KIM CHONG S                  | KIM PHILIP           | 176 FASHION PARK PL        | OXNARD CA        | 93033-7136 |
| 222040027 | R3PD | R4PD | 178 FASHION PARK PL       | MORENO FRANK                 |                      | 1228 MATAMOROS             | UVALDE TX        | 78801      |
| 222040028 | R3PD | R4PD | 180 FASHION PARK PL       | AVILA MARCELA                |                      | 180 FASHION PARK PL        | OXNARD CA        | 93033-7136 |
| 222043002 | R2PD | R3PD | 431 CANTERBURY WAY        | FUENTES LILIA                |                      | 431 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043003 | R2PD | R3PD | 433 CANTERBURY WAY        | MARTINEZ BENJAMIN E*         | REYES ERNESTO-RAQUEL | 433 CANTERBURY WAY         | OXNARD CA        | 93033-8317 |
| 222043004 | R2PD | R3PD | 435 CANTERBURY WAY        | LOPEZ MARCO A-CARMEN T       |                      | 435 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043005 | R2PD | R3PD | 437 CANTERBURY WAY        | LOPEZ CLEMENCIA              |                      | 437 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043006 | R2PD | R3PD | 421 CANTERBURY WAY        | VIVEROS LEOBARDO R           | SAAVEDRA MILENA G    | 421 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043007 | R2PD | R3PD | 423 CANTERBURY WAY        | REDDY IRVIN J-BERNICE TR     |                      | 25240 GOLDEN MAPLE DR      | CANYON COUNTRY,  | 91387      |
| 222043008 | R2PD | R3PD | 425 CANTERBURY WAY        | ESPINO JORGE-ESPINO          |                      | 425 CANTERBURY WAY         | OXNARD CA        | 93033-8317 |
| 222043009 | R2PD | R3PD | 427 CANTERBURY WAY        | AGUILAR SABINO               |                      | 427 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043010 | R2PD | R3PD | 411 CANTERBURY WAY        | DERSOM ERIC Z-PAULA T TR     |                      | 6 HOLSTER LN               | BELL CANYON CA   | 91307-1020 |
| 222043011 | R2PD | R3PD | 413 CANTERBURY WAY        | BRANTHOVER JOHN C            |                      | 413 CANTERBURY WY          | OXNARD CA        | 93030      |
| 222043012 | R2PD | R3PD | 415 CANTERBURY WAY        | CHRISTENSEN MARK             |                      | 415 CANTERBURY WY          | OXNARD, CA       | 93033      |
| 222043013 | R2PD | R3PD | 417 CANTERBURY WAY        | IBARRA ALMA                  |                      | 1205 FUENTE DR             | OXNARD CA        | 93030-0409 |
| 222043014 | R2PD | R3PD | 401 CANTERBURY WAY        | ACOSTA JAIME B-CORINA C      |                      | 401 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043015 | R2PD | R3PD | 403 CANTERBURY WAY        | FALCON MIGUEL A              |                      | 403 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043016 | R2PD | R3PD | 405 CANTERBURY WAY        | PACHECO PATRICK J            |                      | 405 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043017 | R2PD | R3PD | 407 CANTERBURY WAY        | VAN LIEN                     |                      | 14277 SHAWNEE CT           | MOORPARK CA      | 93021-3568 |
| 222043020 | R2PD | R3PD | 311 CANTERBURY WAY        | BINNQUIST RICHARD            |                      | 311 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043021 | R2PD | R3PD | 313 CANTERBURY WAY        | GUPTA OMKARNATH K-GEETA TR   |                      | 7009 LA CUESTA CT          | VENTURA CA       | 93003-1453 |
| 222043022 | R2PD | R3PD | 315 CANTERBURY WAY        | MARTINEZ LADISLAO N          |                      | 315 CANTERBURY WAY         | OXNARD CA        | 93033-8354 |
| 222043023 | R2PD | R3PD | 301 CANTERBURY WAY        | ROCHA ANTONIO R              | ESCOBAR ADELITA M    | 301 CANTERBURY WAY         | OXNARD, CA       | 93033      |
| 222043024 | R2PD | R3PD | 303 CANTERBURY WAY        | MONTERO LEONARDO S           | SANCHEZ SONIA M D    | 303 CANTERBURY WY          | OXNARD, CA       | 93033      |
| 222043025 | R2PD | R3PD | 305 CANTERBURY WAY        | ALVAREZ JAVIER C             | CANCINO YESENIA M    | 305 CANTERBURY WY          | OXNARD, CA       | 93033      |

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## ITEM #M-2

|           |        |        |                        |                             |                            |                          |                  |            |
|-----------|--------|--------|------------------------|-----------------------------|----------------------------|--------------------------|------------------|------------|
| 222043026 | R2PD   | R3PD   | 307 CANTERBURY WAY     | WONG LOUISE                 | WONG CRAIG                 | 251 KEMPTON PL           | MONTEREY PARK CA | 91755      |
| 223002021 | M1PD   | ER     | E PLEASANT VALLEY RD   | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 223003007 | CNTY   | ER     | E PLEASANT VALLEY RD   | VENTURA COUNTY RAILWAY CO   |                            | PO BOX 5732              | OXNARD CA        | 93031-5732 |
| 223004001 | NONE   | ML     | CYPRESS RD             | VEN CO RAILROAD CO LESSEE   | VEN CO RAILROAD CO LESSOR  | PO BOX 5732              | OXNARD CA        | 93031-5732 |
| 223004101 | R1     | R2     | 5400 CYPRESS RD        | MENDOZA VICTOR R-SILVIA G   |                            | 5480 CYPRESS RD          | OXNARD, CA       | 93033      |
| 223004103 | R3PDAH | R2PDAH | 5600 CYPRESS RD        | CASTILLO CYPRESS LLC        |                            | 5690 CYPRESS RD          | OXNARD, CA       | 93033      |
| 223004104 | M1PDAH | MLPDAH | CYPRESS RD             | CASTILLO CYPRESS LLC        |                            | 5690 CYPRESS RD          | OXNARD, CA       | 93033      |
| 223004201 | M1PD   | ML     | CYPRESS RD             | OXNARD DRAINAGE DISTRICT #3 |                            | P O BOX 687              | OXNARD, CA       | 93030      |
| 223004202 | M1PD   | ML     | CYPRESS RD             | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 223004209 | M1PD   | ML     | ARCTURUS AVE           | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 223004302 | NONE   | ML     | CYPRESS RD             | OXNARD DRAINAGE DISTRICT #3 |                            | P O BOX 687              | OXNARD, CA       | 93030      |
| 223004304 | RPD    | ML     | CYPRESS RD             | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 223004305 | RPD    | ML     | E HUENEME RD           | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 223008077 | R1     | R2     | 430 E CLARA ST         | SENIN JEROME J-CORJIE P     | REYES ROBERTO              | 430 E CLARA ST           | OXNARD CA        | 93033      |
| 223008078 | R1     | R2     | 420 E CLARA ST         | CAPATI GERALD-MELANIE       |                            | 420 CLARA ST             | OXNARD, CA       | 93033      |
| 223008079 | R1     | R2     | 410 E CLARA ST RUB     | MOJICA RICARDO L-MARIA      |                            | 410 E CLARA ST           | OXNARD, CA       | 93033      |
| 223008080 | R1     | R2     | 400 E CLARA ST         | TALENTO WALTER E M          | GARIBAY BRENDA B           | 400 E CLARA ST           | OXNARD CA        | 93033      |
| 223009002 | R1     | R2     | 5380 CYPRESS RD        | MENDOZA VICTOR R-SILVIA G   |                            | 5480 CYPRESS RD          | OXNARD CA        | 93033-8513 |
| 223009003 | R1     | R2     | 5470 CYPRESS RD        | MENDOZA ESMERALDA           |                            | 5470 CYPRESS RD          | OXNARD CA        | 93033      |
| 223009004 | R1     | R2     | 5376 CYPRESS RD        | MENDOZA VICTOR R-SILVIA G   |                            | 5480 CYPRESS RD          | OXNARD CA        | 93033-8513 |
| 224001101 | CR     | C2     | E CHANNEL ISLANDS BLVD | LEE ISAMU HOON              | LEE MAKOTO SEONG           | 110 THE VILLAGE STE #507 | REDONDO BEACH CA | 90277      |
| 224001208 | CR     | ER     | OLDS RD                | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 224001216 | CR     | ER     | OLDS RD                | VENTURA COUNTY FL CTRL DIST | ATTN R-W AGENT             | 800 S VICTORIA AVE       | VENTURA CA       | 93009-0001 |
| 224002023 | R2PD   | R3PD   | 1804 LINCOLN CT        | VILLA VALLEY APART INV LLC  | ATTN KLUMP APART INV LLC   | 18375 VENTURA BLVD #611  | TARZANA CA       | 91356      |
| 224006101 | R2PD   | R3PD   | 1801 LINCOLN CT        | VILLA VALLEY APART INV LLC  | ATTN KLUMP APART INV LLC   | 18375 VENTURA BLVD #611  | TARZANA CA       | 91356      |
| 224011001 | R2PD   | R3PD   | 2001 E BARD RD         | NEILSON TEGWYN              |                            | 2001 E BARD RD           | OXNARD CA        | 93033-6710 |
| 224011002 | R2PD   | R3PD   | 2003 E BARD RD         | MEDINA LUIS M ET AL         |                            | 2003 E BARD RD           | OXNARD, CA       | 93033      |
| 224011003 | R2PD   | R3PD   | 2005 E BARD RD         | NARANJO CARLOS TR           | GUIZAR ELVIA TR            | 2005 BARD RD             | OXNARD CA        | 93033      |
| 224011004 | R2PD   | R3PD   | 2007 E BARD RD         | LARKIN TREMAINE             |                            | 2007 BARD RD             | OXNARD CA        | 93033      |
| 224011005 | R2PD   | R3PD   | 2009 E BARD RD         | VIERRA ROSA                 |                            | 2009 BARD RD             | OXNARD CA        | 93033      |
| 224011006 | R2PD   | R3PD   | 2011 E BARD RD         | RAMIREZ CARLOS A            |                            | 2011 E BARD RD           | OXNARD CA        | 93033      |
| 224011007 | R2PD   | R3PD   | 2013 E BARD RD         | RINCON MA DOLORES M         |                            | 2013 E BARD RD           | OXNARD, CA       | 93033      |
| 224011008 | R2PD   | R3PD   | 2015 E BARD RD         | CASWELL GARY J              |                            | 399 TROY ST              | AURORA CO        | 80011-8432 |
| 224011009 | R2PD   | R3PD   | 2017 E BARD RD         | MARTINEZ RICARDO E          | PEREZ ANITA M              | 2017 E BARD RD           | OXNARD CA        | 93033-6730 |
| 224011010 | R2PD   | R3PD   | 2019 E BARD RD         | VILORIA ANTONIA J E         |                            | 2019 E BARD RD           | OXNARD CA        | 93033-6730 |
| 224011011 | R2PD   | R3PD   | 2021 E BARD RD         | CASTRO JAIME                |                            | 2021BARD RD              | OXNARD CA        | 93033      |
| 224011012 | R2PD   | R3PD   | 2023 E BARD RD         | ESCOBAR CHRISTOPHER D-ANAIS |                            | 2023 E BARD RD #12       | OXNARD CA        | 93033      |
| 224011013 | R2PD   | R3PD   | 2033 E BARD RD         | MELGOZA MARIA               |                            | 1602 ALMANOR ST          | OXNARD, CA       | 93030      |
| 224011014 | R2PD   | R3PD   | 2035 E BARD RD         | LAZCANO OSCAR ET AL         |                            | 2035 E BARD RD           | OXNARD, CA       | 93033      |
| 224011015 | R2PD   | R3PD   | 2037 E BARD RD         | RAYMORE CHARMAINE TR        |                            | 2037 BARD RD             | OXNARD, CA       | 93033      |
| 224011016 | R2PD   | R3PD   | 2039 E BARD RD         | NADONGA LEO C               |                            | 2039 E BARD RD #16       | OXNARD CA        | 93033      |
| 224011017 | R2PD   | R3PD   | 2041 E BARD RD         | MCKEE JANICE A TR           |                            | 6440 WILBUR AVE #229     | RESEDA, CA       | 91335      |
| 224011018 | R2PD   | R3PD   | 2043 E BARD RD         | LISKA IVAN-MARCELA          |                            | 11860 GLOUCESTER DR      | RANCHO CUCAMON   | 91730      |
| 224011019 | R2PD   | R3PD   | 2025 E BARD RD         | ANGELETTE MATTHEW A         |                            | 2025 E BARD RD           | OXNARD CA        | 93033      |
| 224011020 | R2PD   | R3PD   | 2027 E BARD RD         | NERA ENRIQUETO S JR         |                            | 2027 E BARD RD           | OXNARD, CA       | 93033      |
| 224011021 | R2PD   | R3PD   | 2029 E BARD RD         | GUILLEN EDUARDO I           | GUILLEN EDUARDO            | 1231 NIGHTINGALE PL      | OXNARD CA        | 93036      |
| 224011022 | R2PD   | R3PD   | 2031 E BARD RD         | RAZUS RALUCA                |                            | 2031 E BARD RD #22       | OXNARD CA        | 93033      |
| 224011023 | R2PD   | R3PD   | 2045 E BARD RD         | NGUYEN TIN M-XUAN T M TR    |                            | 2045 E BARD RD           | OXNARD, CA       | 93033      |
| 224011024 | R2PD   | R3PD   | 2047 E BARD RD         | DE GALVEZ MAIRA M P         | GALVEZ SALVADOR M-BLANCA E | 2047 E BARD RD           | OXNARD, CA       | 93033      |
| 224011025 | R2PD   | R3PD   | 2049 E BARD RD         | CHAVEZ ROBERTO JR           |                            | 2049 E BARD RD           | OXNARD CA        | 93033-6735 |
| 224011026 | R2PD   | R3PD   | 2051 E BARD RD         | MEZA GRACIELA C             |                            | 2051 E BARD RD           | OXNARD CA        | 93033-6736 |
| 224011027 | R2PD   | R3PD   | 2053 E BARD RD         | AMBRIZ JORGE G-CARMEN M     |                            | 2053 BARD RD UNIT 27     | OXNARD CA        | 93033      |

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## ITEM #M-2

|                      |               |                 |                                 |                              |                            |                      |                  |            |
|----------------------|---------------|-----------------|---------------------------------|------------------------------|----------------------------|----------------------|------------------|------------|
| 224011028            | R2PD          | R3PD            | 2055 E BARD RD                  | MADRIGAL JOSE R-ARACELI      |                            | 2055 BARD RD         | OXNARD CA        | 93033      |
| 224011029            | R2PD          | R3PD            | 2057 E BARD RD                  | SALVADOR JAIME-MARIA G       |                            | 2057 E BARD RD       | OXNARD, CA       | 93033      |
| 224011030            | R2PD          | R3PD            | 2059 E BARD RD                  | OCHOA ORLANDO                | QUIJADA IRMA G             | 1910 LANTANA ST #102 | OXNARD CA        | 93033      |
| 224011031            | R2PD          | R3PD            | 2061 E BARD RD                  | GARCIA MIGUEL A M            |                            | 2061 E BARD RD       | OXNARD, CA       | 93033      |
| 224011032            | R2PD          | R3PD            | 2063 E BARD RD                  | HARRISON ADORACION TR        |                            | 1423 WARD RD         | SEQUIM WA        | 98382      |
| 224011033            | R2PD          | R3PD            | 2065 E BARD RD                  | FARIN TEODORO A-ANGELITA A   |                            | 2065 E BARD RD #3    | OXNARD CA        | 93033      |
| 224011034            | R2PD          | R3PD            | 2067 E BARD RD                  | REYES AGUSTIN S-JOANA        |                            | 2067 E BARD RD       | OXNARD CA        | 93033-6738 |
| 224011035            | R2PD          | R3PD            | 2075 E BARD RD                  | CASTILLO CHRISTIAN G         | CARDENAS MYRA A            | 2075 E BARD RD       | OXNARD, CA       | 93033      |
| 224011036            | R2PD          | R3PD            | 2073 E BARD RD                  | ARRATIA PEDRO A              | PEREZ DORA                 | 2073 E BARD RD       | OXNARD CA        | 93033-6739 |
| 224011037            | R2PD          | R3PD            | 2071 E BARD RD                  | OLMEDO JUAN                  |                            | 2071 E BARD RD       | OXNARD CA        | 93033-6739 |
| 224011038            | R2PD          | R3PD            | 2069 E BARD RD                  | BRUNS COLLEEN R              |                            | 4630 READING DR      | OXNARD, CA       | 93033      |
| 224012001            | R2PD          | R3PD            | 2077 E BARD RD                  | MORAGA AMELIA                |                            | 2077 BARD RD         | OXNARD CA        | 93033      |
| 224012002            | R2PD          | R3PD            | 2079 E BARD RD                  | BARBOZA ULISES J             |                            | 2079 E BARD RD       | OXNARD CA        | 93033      |
| 224012003            | R2PD          | R3PD            | 2081 E BARD RD                  | SOLORZANO DANIEL             |                            | 2081 E BARD RD       | OXNARD, CA       | 93033      |
| 224012004            | R2PD          | R3PD            | 2083 E BARD RD                  | JIMENEZ SANTIAGO A           | BANALES PATRICIA           | 2083 E BARD RD #41   | OXNARD, CA       | 93033      |
| 224012005            | R2PD          | R3PD            | 2085 E BARD RD                  | SAVELLA CESAR-ELLA           |                            | 2085 BARD RD         | OXNARD CA        | 93033      |
| 224012006            | R2PD          | R3PD            | 2087 E BARD RD                  | CUEVAS GUADALUPE R-MARIA I   |                            | 2087 E BARD RD       | OXNARD CA        | 93033-6740 |
| 224012007            | R2PD          | R3PD            | 2089 E BARD RD                  | BLASHILL M F-CIARROCCA E TR  |                            | 2089 BARD RD #45     | OXNARD, CA       | 93033      |
| 224012008            | R2PD          | R3PD            | 2091 E BARD RD                  | TAKUSAGAWA MICHAEL           |                            | 2091 E BARD RD       | OXNARD CA        | 93033-6741 |
| 224012009            | R2PD          | R3PD            | 2093 E BARD RD                  | MORALES YVETTE*              | GONZALEZ HECTOR B          | 2093 E BARD RD       | OXNARD, CA       | 93033      |
| 224012010            | R2PD          | R3PD            | 2095 E BARD RD                  | PULIDO JOSE-ILEANA           |                            | 2095 E BARD RD       | OXNARD, CA       | 93033      |
| 224012011            | R2PD          | R3PD            | 2097 E BARD RD                  | MCKEE JANICE A TR            |                            | 6440 WILBUR AVE #229 | RESEDA CA        | 91335      |
| 224012012            | R2PD          | R3PD            | 2099 E BARD RD                  | CHAPARRO LINDA L             |                            | 2030 LENNOX CT       | OXNARD, CA       | 93033      |
| 225001210            | CR            | C2              | E PLEASANT VALLEY RD            | KATO SUMIKO TR               | LEE BYUNG S-SUNG S TR      | 19114 VILLAGE 19     | CAMARILLO CA     | 93012      |
| 225001402            | CRAH          | R2AH            | E PLEASANT VALLEY RD            | CABRILLO ECONOMIC DEV CORP   |                            | 702 COUNTY SQUARE DR | VENTURA CA       | 93003      |
| <del>225001403</del> | <del>CR</del> | <del>R2AH</del> | <del>E PLEASANT VALLEY RD</del> | GARCIA ROBERTO V-MARTHA R    |                            | 1147 OYSTER PL       | OXNARD CA        | 93030      |
| 225001418            | CRAH          | R2AH            | 2593 ETING RD                   | NISHIMOTO KAZUKO TR          |                            | 8163 HYNES RD        | ANAHEIM CA       | 92804-6718 |
| 225001419            | CRAH          | R2AH            | 2295 ETING RD                   | PLEASANT VALLEY VENTURE LLC  | ATTN DALY GROUP INC        | 6591 COLLINS DR #E11 | MOORPARK CA      | 93021      |
| 225001420            | R1            | CR              | 2121 ETING RD                   | GARCIA ROBERTO V-MARTHA R    |                            | 1147 OYSTER PL       | OXNARD CA        | 93030      |
| 225001423            | CRAH          | R2AH            | Missing Address                 | PLEASANT VALLEY VENTURE LLC  |                            | 6591 COLLINS DR #E11 | MOORPARK CA      | 93021      |
| 225001424            | CRAH          | R2AH            | 2300 E PLEASANT VALLEY          | PLEASANT VALLEY VENTURE LLC  |                            | 6591 COLLINS DR #E11 | MOORPARK CA      | 93021      |
| 225007602            | R3PD          | R1PD            | 4701 OLDS RD                    | BONNER E TR                  | P O BOX 7508               | P O BOX 7508         | VENTURA CA       | 93006      |
| 225007603            | R3PD          | R1PD            | 4709 OLDS RD                    | MADRIGAL ARMANDO R-ROSA R    | MADRIGAL ALFREDO R-ANGELIC | 4709 OLDS RD         | OXNARD CA        | 93033-8000 |
| 225007604            | R3PD          | R1PD            | 4711 OLDS RD                    | PRECIADO JESUS O-ROCIO V TR  |                            | 701 KENTWOOD DR      | OXNARD CA        | 93030      |
| 225007605            | R3PD          | R1PD            | 4717 OLDS RD                    | PRECIADO ALFREDO             | PRECIADO OSCAR             | 701 KENTWOOD DR      | OXNARD CA        | 93030-3452 |
| 225007606            | R3PD          | R1PD            | 4721 OLDS RD                    | PADILLA JOSE L-SILVIA TR     |                            | 2416 TEMPLE AV       | CAMARILLO CA     | 93010-2229 |
| 225007619            | R3PD          | R1PD            | 4737 OLDS RD                    | BENSON LIN TR                |                            | 4050 W HEMLOCK ST    | OXNARD CA        | 93035-2934 |
| 225007620            | R3PD          | R1PD            | 4747 OLDS RD                    | ESPARZA SAMUEL L             | LEOS EVA                   | 4034 COLUMBIA DR     | OXNARD CA        | 93033-6502 |
| 225008606            | R3PD          | R1PD            | 4905 OLDS RD                    | DECICCO ADRIO J-LESLIE A TR  |                            | 2595 LEAFWOOD DR     | CAMARILLO CA     | 93010-2220 |
| 225008607            | R3PD          | R1PD            | 4911 OLDS RD                    | MC PHERSON RUTH D TRUST      |                            | PO BOX 6484          | VENTURA CA       | 93006-6484 |
| 225008608            | R3PD          | R1PD            | 4921 OLDS RD RUB                | MALDONADO MAXIMILIANO-ESTELA | MALDONADO MARGARITO-MAR    | 4925 OLDS RD         | OXNARD CA        | 93033-8044 |
| 225008609            | R3PD          | R1PD            | 4931 OLDS RD                    | ORTIZ ARMANDO                |                            | 4811 WIGGIN ST       | OAK PARK CA      | 91377      |
| 225008617            | R3PD          | R1PD            | 4821 OLDS RD                    | PAYNE MARK A SR-PATRINA T TR | ATTN MARK A PAYNE SR TTEE  | 2121 BRIGHAM ST      | OXNARD CA        | 93033      |
| 225008622            | R3PD          | R1PD            | 4759 OLDS RD                    | HILLIARD DONALD P-GLENDA E   |                            | 7105 QUITO CT        | CAMARILLO, CA    | 93012      |
| 225008623            | R3PD          | R1PD            | 4801 OLDS RD                    | VASQUEZ ELEAZAR-TERESA       |                            | 1466 CAMELLIA CIR    | CARPINTERIA, CA  | 93013      |
| 231002004            | CR            | ER              | EDISON DR                       | SOUTHERN CALIF EDISON CO     |                            | PO BOX 800           | ROSEMEAD CA      | 91770-0800 |
| 231002015            | M2PD          | ER              | E HUENEME RD                    | VEN CO RAILROAD CO LESSEE    | VEN CO RAILROAD CO LESSOR  | PO BOX 5732          | OXNARD CA        | 93031-5732 |
| 231002016            | M2            | M1              | 1001 MCWANE BLVD RUB            | KEELER R L ANNUITY TR ET AL  | ATTN ALUMINUM PREC PROD IN | 3333 W WARNER AVE    | SANTA ANA, CA    | 92704      |
| 231002017            | M2            | ER              | E HUENEME RD                    | VEN CO RAILROAD CO LESSEE    | VEN CO RAILROAD CO LESSOR  | PO BOX 5732          | OXNARD CA        | 93031-5732 |
| 231002018            | CR            | M1              | 1200 E HUENEME RD               | SOUTHERN CALIF EDISON CO     |                            | PO BOX 800           | ROSEMEAD CA      | 91770-0800 |
| 231002021            | NONE          | M1              | E HUENEME RD                    | WWL REALTY AMERICAS LLC      | ATTN ACCOUNTING DEPARTMEN  | 188 BROADWAY         | WOODCLIFF LAKE N | 07677      |
| 231002024            | NONE          | M1              | E HUENEME RD                    | WWL REALTY AMERICAS LLC      | ATTN ACCOUNTING DEPARTMEN  | 188 BROADWAY         | WOODCLIFF LAKE N | 07677      |

# Exhibit A Consistency Zone Code Changes

ITEM #M-2

|           |      |    |                       |                             |                           |                  |                  |            |
|-----------|------|----|-----------------------|-----------------------------|---------------------------|------------------|------------------|------------|
| 231002026 | M2PD | M1 | 5901 EDISON DR        | OXNARD HARBOR DISTRICT      |                           | PO BOX 608       | PORT HUENEME CA  | 93044-0608 |
| 231009202 | M1PD | ER | PERKINS RD            | VEN CO RAILROAD CO LESSEE   | VEN CO RAILROAD CO LESSOR | PO BOX 5732      | OXNARD CA        | 93031-5732 |
| 231009209 | M1PD | ER | E HUENEME RD          | VEN CO RAILROAD CO LESSEE   | VEN CO RAILROAD CO LESSOR | PO BOX 5732      | OXNARD CA        | 93031-5732 |
| 231009214 | M1PD | ER | E HUENEME RD          | VEN CO RAILROAD CO LESSEE   | VEN CO RAILROAD CO LESSOR | PO BOX 5732      | OXNARD CA        | 93031-5732 |
| 231009218 | M2PD | M1 | 5725 ARCTURUS AVE RUB | WAGGONER FAM PROP INC       |                           | PO BOX 31357     | BILLINGS MT      | 59107-1357 |
| 231009219 | M2PD | M1 | 5851 ARCTURUS AVE FL  | OXNARD HARBOR DISTRICT      |                           | P O BOX 608      | PORT HUENEME, CA | 93044      |
| 231009220 | M2PD | M1 | 5901 ARCTURUS AVE     | OFFSHORE FACILITIES         |                           | 1375 N OLIVE ST  | VENTURA, CA      | 93001      |
| 231009221 | NONE | M1 | 6001 ARCTURUS AVE     | ARCTURUS MANUFACTURING CORP |                           | 6001 ARCTURUS AV | OXNARD, CA       | 93033      |
| 231009309 | M2PD | M1 | MCWANE BLVD           | VEN CO RAILROAD CO LESSEE   | VEN CO RAILROAD CO LESSOR | PO BOX 5732      | OXNARD CA        | 93031-5732 |
| 231009311 | M2PD | M1 | ARCTURUS AVE          | BMW OF NORTH AMERICA INC    | ATTN TAX DEPT             | PO BOX 1227      | WESTWOOD, NJ     | 07675      |
| 231009313 | M2PD | M1 | 5980 ARCTURUS AVE     | ARCTURUS WAREHOUSE LLC      | ATTN J WOODFORD HANSEN    | 710 DEL NORTE BL | OXNARD, CA       | 93030      |
| 231009314 | M2PD | M1 | ARCTURUS AVE          | BMW OF NORTH AMERICA INC    | ATTN TAX DEPT             | PO BOX 1227      | WESTWOOD, NJ     | 07675      |
| 231009315 | NONE | M1 | 801 MCWANE BLVD       | ARCTURUS WAREHOUSE LLC      | ATTN J WOODFORD HANSEN    | 710 DEL NORTE BL | OXNARD CA        | 93030      |
| 231009316 | M2PD | M1 | 5910 ARCTURUS AVE     | BMW OF NORTH AMERICA INC    | ATTN TAX DEPT             | PO BOX 1227      | WESTWOOD, NJ     | 07675      |
| 232001001 | R3PD | CR | 4300 OLDS RD RUB      | OCEAN VIEW SCHOOL DISTRICT  | OCEAN VIEW SCHOOL         | 2382 ETING RD    | OXNARD CA        | 93033-6864 |

# Citywide General Plan Consistency Zone Change Program Planning and Zoning (PZ) Permit No. 17-570-02 (Zone Change)

Jeffrey Lambert, Community Development Director  
Chris Williamson, Consultant Planner

City Council  
October 1, 2019



## Background

- City-initiated zone change of 4,695 parcels to create consistency with their respective General Plan land use categories.
- The proposed zoning changes do not change uses, standards, or regulations already in effect based on a parcel's 2030 General Plan land use designation.
- 2020 General Plan (1992) created zoning inconsistencies.
- 2030 General Plan created more inconsistencies.
- Consistency Program Initiated in 2012, delayed until 2017.

- No zoning changes for any parcels for which the parcels' zoning is consistent with the:
  - 2030 General Plan
  - Coastal Zone
    - Local Coastal Program (LCP) comprehensive update will include zoning changes
  - Downtown Core or Downtown Edge areas
    - Downtown Code created consistency for the 780 downtown parcels.
  - Specific Plan areas
    - Several specific plans have uses and standards set within their respective specific plan documents.

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## Public Outreach

- Created a Rezoning Project website.
- Three community workshops in 2018.
- October 18, 2018 Planning Commission study session.
- Parcel owner postcard mailing, week of April 29, 2019.
- Email and in person meetings with affected parties.
- Planning Commission recommendation, June 20, 2019.
- Mailer to each parcel week of September 16, 2019.



# Oxnard.org/rezone

## General Plan Consistency Re-Zoning

### Introduction

As part of the City's 2030 General Plan update, various changes in zoning are required to bring a parcel zoning into conformance with the General Plan land use designation. The City will be initiating a series of public workshops which are designed to inform the community regarding these upcoming consistency changes.

[Map development](#) is proposed as part of this program.

Consideration of proposed changes in zoning was evaluated in the previously certified [2030 General Plan Program](#) Environmental Impact Statement EIS in accordance with CEQA Guidelines.

### Community Meetings

The City will be offering a series of public workshops during the following months to inform the community regarding proposed "consistency" changes.

[Click here to view the upcoming community meeting schedule.](#)

### Background Information

State law requires each county and city to prepare and adopt a comprehensive and long-range general plan for its physical development. The city must ensure that this general plan and its companion plans comprise an integrated, consistently consistent, and compatible statement of development policies. The future of the planning horizon for each city but is usually at least 20 years. Oxnard's planning horizon is the year 2030.

One of the primary functions of a general plan does is designate the general distribution and diversity of land uses within the planning area. A comprehensive general plan provides a city with a consistent framework for land use and other decision-making. The general plan and its maps, diagrams, and development policies form the basis for city zoning, subdivision, and public works actions. Under California law, most local government development, public works, and related decisions are required to be consistent with the adopted general plan.

### Interactive Map

[Online map web browser & available to view the proposed changes.](#)

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## Proposed Zones Tab

- Enter a 9-digit APN.
- Zoom in for 'pop-up' with details.

**Proposed Zones**

The map shown on the right, depicts all of the proposed zones. Click on a zone to reveal the 2030 General Plan designation, current zone, and proposed zone change.

The dropdown legend at the top right-hand side of the map displays the zone category by color (Commercial, Industrial, Residential, and Open Space/Other).

**APN Lookup**  
Click on the magnifying glass icon to search by 9 digit APN.

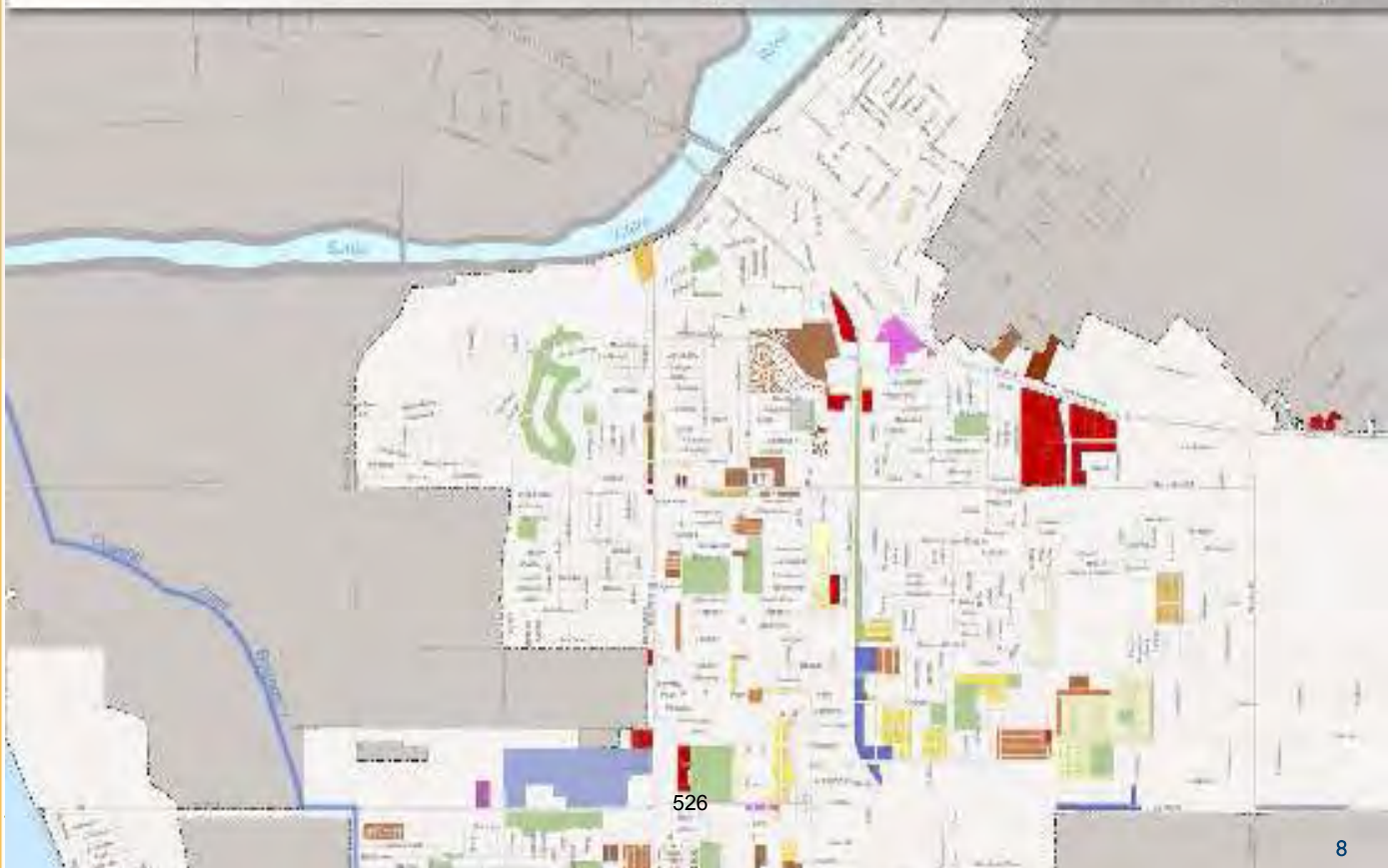
| GENERAL PLAN CODE                                             | 203005119                  |
|---------------------------------------------------------------|----------------------------|
| GENERAL PLAN DESCRIPTION <td>INDUSTRIAL LIMITED</td>          | INDUSTRIAL LIMITED         |
| EXISTING ZONE CODE <td>R2</td>                                | R2                         |
| EXISTING ZONE DESCRIPTION <td>HEAVY INDUSTRIAL OVERLAY</td>   | HEAVY INDUSTRIAL OVERLAY   |
| PROPOSED ZONE CODE <td>R2</td>                                | R2                         |
| PROPOSED ZONE DESCRIPTION <td>LIMITED INDUSTRIAL OVERLAY</td> | LIMITED INDUSTRIAL OVERLAY |

| 2030 General Plan (GP2030) |                                |             |                                                 |                                  |
|----------------------------|--------------------------------|-------------|-------------------------------------------------|----------------------------------|
| Designation Types          | GP2030 Description             | GP2030 Code | Appropriate Zones (2030 General Plan Table 3-2) |                                  |
| <b>Residential</b>         | Low                            | RL          | R-1                                             | Single Family Residential        |
|                            | Low-Medium                     | RLM         | R-2                                             | Multiple-Family Residential      |
|                            | Medium                         | RM          | R-3                                             | Garden Apartment                 |
|                            | Medium-High                    | RMH         | R-4                                             | Medium High-Rise Residential     |
|                            | High                           | RH          | R-5 NEW                                         | High-Rise Residential (New zone) |
|                            | Mobile Home Park               | MHP         | MH-PD                                           | Mobile Home Planned Development  |
| <b>Commercial</b>          | General                        | CG          | C-2                                             | General Commercial               |
|                            | Convenience                    | CCV         | C-1                                             | Neighborhood Shopping Center     |
|                            | Neighborhood                   | CN          | C-2                                             | General Commercial               |
|                            | Community                      | CCM         | C-2                                             | General Commercial               |
|                            | Regional                       | CR          | C-2                                             | General Commercial               |
|                            | Central Business District      | CBD         | CBD                                             | Central Business District        |
|                            | Office                         | COF         | C-O                                             | Commercial Office                |
| <b>Industrial</b>          | Business/Research Park         | BRP         | BRP                                             | Business Research Park           |
|                            | Limited                        | ILM         | M-L                                             | Limited Manufacturing            |
|                            | Light                          | ILT         | C-M                                             | Commercial & Light Manufacturing |
|                            | Heavy                          | IH          | M-2                                             | Heavy Manufacturing              |
|                            | Central Industrial Area        | CIA         | M-2                                             | Heavy Manufacturing              |
|                            | Public Utility/Energy Facility | PUE         | M-2                                             | Heavy Manufacturing              |
| <b>Open Space/Other</b>    | Agriculture                    | AG          | C-R                                             | Community Reserve                |
|                            | Open Space                     | OS          | C-R                                             | Community Reserve                |
|                            | Resource Protection            | RP          | C-R                                             | Community Reserve                |
|                            | Park                           | PRK         | C-R                                             | Community Reserve                |
|                            | Planning Reserve               | PR          | Does not need zoning                            |                                  |
|                            | Public/Semi Public             | PSP         | Case by case to best match actual use           |                                  |
|                            | Airport Compatible             | AC          | BRP                                             | Business Research Park           |
|                            | School                         | SCH         | C-R                                             | Community Reserve                |
|                            | Easement                       | ESM         | ER                                              | Easement/ROW                     |

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## Zone Change Map (5th Street North)

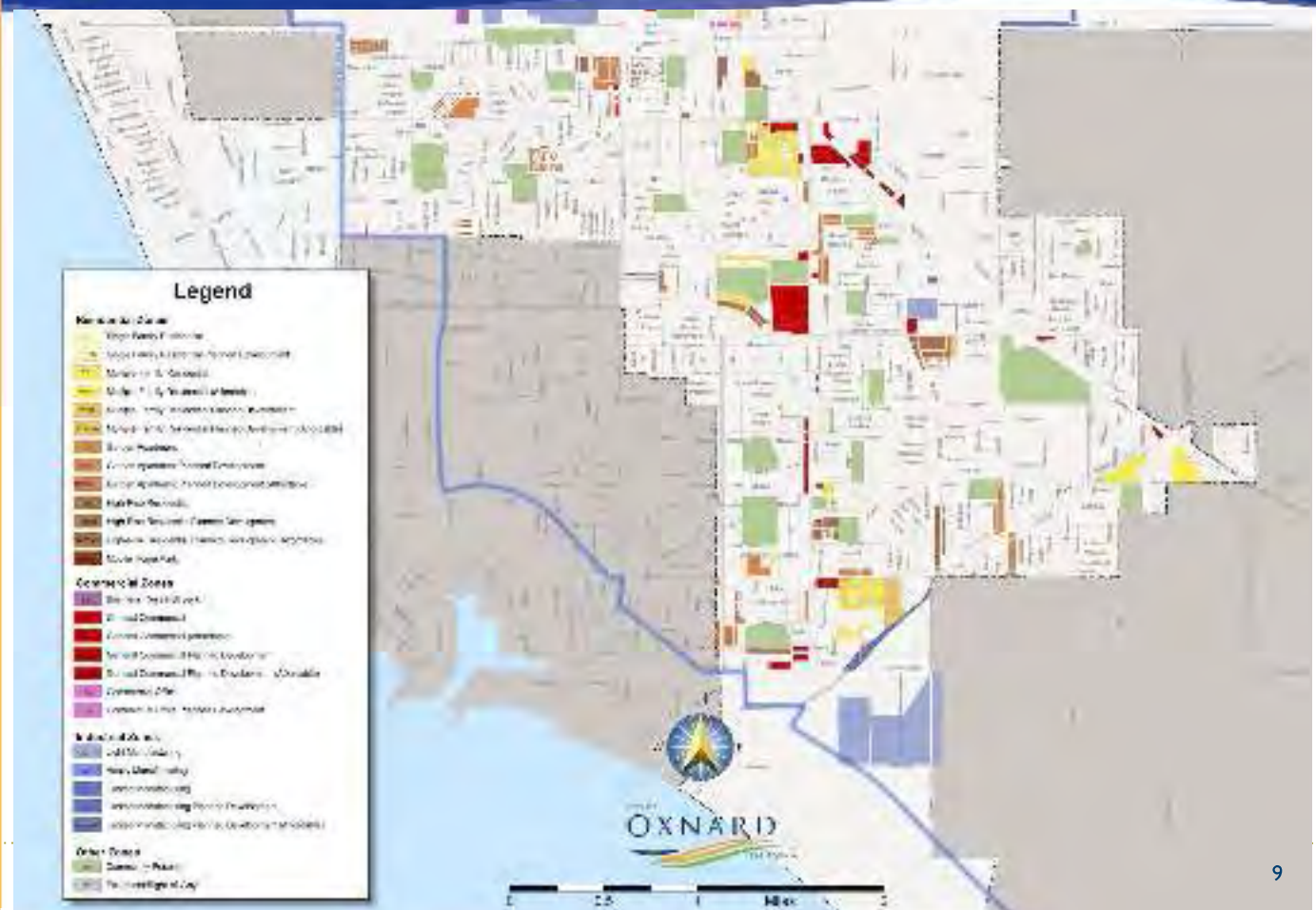
## Proposed Consistency Re-Zoning Map



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## Example Consistency Rezoning Changes

| 2030 General Plan  | Zoning                        | Consistent ?                             |
|--------------------|-------------------------------|------------------------------------------|
| Residential Low    | RPD                           | No. "R" discontinued                     |
| Residential Low    | R-I, R-I-PD,<br>R-I-AH, R-I-7 | Yes. Base zoning is R-I                  |
| Park               | R-I                           | No. Should be C-R                        |
| Easement           | M-L                           | No. Should be ES                         |
| General Commercial | CPD                           | No. Should be C-2-PD<br>"C" discontinued |
| Airport Compatible | M-L, M-I, R-I                 | Yes. Table 3.2 - "Varies"                |
| Light Industrial   | M-I, C-M                      | Yes. Either zone consistent.             |

**FIVE GROUPS**

|                   |      |
|-------------------|------|
| Residential       | 90 % |
| Commercial        | 5 %  |
| Industrial        | 2 %  |
| Community Reserve | 2 %  |
| Easement          | 1 %  |

**ADDITIVE DESIGNATIONS**

- “-PD” “Planned Development”
- “-AH” “Affordable Housing”
- “R-8-1” “8” “9” “10” lot size

Remain unless otherwise indicated in parcel list.

II

**Sideways, Up, or Down? Awareness of General Plan to Zoning**

| Sideways                                 | Upzoning                              | Downzoning              |
|------------------------------------------|---------------------------------------|-------------------------|
| Roughly equivalent to previous zone code | Higher potential density (units/acre) | Lower potential density |
| 29%                                      | 47%                                   | 25%                     |

- Existing development may become or remains conforming.
- Existing development becomes legal non-conforming.

- Three community workshops held over the summer 2018 followed by a Planning Commission study session on October 18, 2018.
- April 25, 2019 - postcard mailing to the owner of each parcel notified owners that the Consistency Program was in process.
  - 40 parcels owners requested that the zoning for their specific parcels and/or other parcels in the vicinity of their parcel(s) not be changed
- With few exceptions and as a result of site by site evaluation and analysis, staff removed these parcels from the Consistency Program (162 parcels as of September 13, 2019).
- June 20, 2019 - The Planning Commission recommended adoption of the Zone Change Ordinance with a 4-0 vote

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## **Recommendation**

That the City Council:

1. Receive a report regarding the General Plan Consistency Zone Change Program;
2. Open a public hearing;
3. Introduce and waive the first reading of an Ordinance by title only approving a Zone Change to parcels as listed in Exhibit A; and
4. Set the Ordinance for a second reading and adoption at the City Council meeting of October 15, 2019.



## Discussion





**CITY COUNCIL AGENDA REPORT**  
**PUBLIC HEARINGS**  
**AGENDA ITEM NO. M.3.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Scott Whitney, Police Chief, (805) 385-7624, scott.whitney@oxnardpd.org

**SUBJECT:** Justice Assistance Grant ("JAG") FY 2019 (5/5/5)

**RECOMMENDATION**

That City Council conduct a public hearing and adopt a resolution:

1. Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$117,724 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2019 Local Solicitation;
2. Authorizing the City Manager to execute a Memorandum of Understanding with the County of Ventura and the Cities of San Buenaventura and Simi Valley designating the City of Oxnard as the lead agency and fiscal agent for the JAG;
3. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award;
4. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget appropriation for the use of JAG funds upon award; and
5. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

**BACKGROUND**

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures. A recent JAG funding allocation list provided by the Bureau of Justice Assistance (BJA) announced that the combined award amounts for agencies within Ventura County totals \$117,724. Of this amount, the City of Oxnard is eligible to receive an award of \$65,022. Matching funds are not required.

BJA requires that a joint application be submitted by agencies within Ventura County. The City of Oxnard, whose award amount is 55% of the overall JAG award eligibility among Ventura County and its cities, will serve as the grant's lead agency. The lead agency will submit the application on behalf of all parties, and will receive the award and then disburse it to other grantees within Ventura County. The City of Oxnard intends to reallocate five percent (5%), or \$5,886 of the total countywide award eligibility to the City of Oxnard for costs related to administering the grant.

Of the \$117,724 in countywide JAG funding, the awards will be distributed as follows:

| Agency           | Agency Base Award Eligibility | 5% Administration Fee | Agency Adjusted Award Amount | Oxnard Total |
|------------------|-------------------------------|-----------------------|------------------------------|--------------|
| Oxnard City      | 65,022                        | 3,251                 | 61,771                       | 67,657       |
| San Buenaventura | 28,155                        | 1,408                 | 26,747                       |              |

|                |         |       |         |  |
|----------------|---------|-------|---------|--|
| Simi Valley    | 12,461  | 623   | 11,838  |  |
| Ventura County | 12,086  | 604   | 11,482  |  |
| Total          | 117,724 | 5,886 | 111,838 |  |

Funds from this grant can be used to improve or enhance law enforcement programs and preserve and/or create jobs, which may include equipment/supplies, training, personnel, and/or contractual support. Grantees may utilize JAG funds for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice. The grant's monies may not supplant or replace funds that have been appropriated for the same purpose.

The Oxnard Police Department has applied its \$61,771 share of JAG funding towards the purchase of portable radios.

The application deadline for JAG grant funding was August 23, 2019.

## STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 1. Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and underlying issues.

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

## FINANCIAL IMPACT

This grant does not require any matching contribution. The funding will serve to supplement public safety and will not supplant existing effort.

## COMMITTEE OUTCOME

This item did not originate in committee.

*Prepared by: Delia Campbell, Police Finance Manager*

## ATTACHMENTS

1. Resolution
2. JAG APPLICATION

## CITY COUNCIL OF THE CITY OF OXNARD

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING SUBMITTAL OF GRANT APPLICATION AND APPROVING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING DESIGNATING THE CITY OF OXNARD AS THE LEAD AGENCY AND FISCAL AGENT FOR GRANT FUNDS

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, U.S. Department of Justice grant funds in the amount of \$117,724 from the Edward Byrne Justice Assistance Grant (JAG) Formula Program has been allocated to law enforcement agencies within the County of Ventura; and

WHEREAS, a joint application for JAG funds must be submitted by law enforcement agencies within the County of Ventura; and

WHEREAS, the County of Ventura and the Cities of San Buenaventura and Simi Valley have designated the City of Oxnard as the lead agency and fiscal agent for the JAG; and

WHEREAS, the Police Department has requested the City Council approve the submittal of a joint application to the U.S. Department of Justice for \$117,724 in JAG funds, with the City's portion to be used for portable radios.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

1. The City Manager is authorized to execute and submit a grant application for the Edward Byrne Memorial Assistance Grant (JAG) Formula Program.
2. The City Manager is authorized to execute a Memorandum of Understanding with the County of Ventura and the Cities of San Buenaventura and Simi Valley, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.
3. The City Manager or designee is authorized to execute grant agreements.
4. The Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve administrative budget adjustments for the use of the grant funds.
5. The Chief of Police or designee is authorized to submit all program related progress or status reports.

PASSED AND ADOPTED THIS 1st day of October, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Tim Flynn, Mayor

---

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

---

Stephen M. Fischer, City Attorney





**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
ABSTRACT NARRATIVE  
ATTACHMENT 1**

The City of Oxnard shall serve as the lead agency for the following Ventura County agencies: County of Ventura; cities of: Oxnard, San Buenaventura, and Simi Valley. The agencies are submitting this Edward Byrne Justice Assistance Grant (JAG) FY 2019 Local Solicitation application with the intention of utilizing funds to improve local law enforcement efforts. The agencies share the goals of using the requested grant funding to avoid reductions and eliminations of vital equipment, training, and supply purchases to enhance public safety. The goal of addressing crime in the community will be assisted with the various equipment and supplies expenditures proposed. The strategies used are having each participating agency assess its needs and submit them to the City of Oxnard. The major deliverables are the timely purchases and payments necessary to enhance each agency. The coordination plans are each agencies timely submission for reimbursement of their approved expenditures to the City of Oxnard. The agencies will be given deadlines for their submissions to the City of Oxnard so the necessary reporting requirements will be adhered to in a timely manner through the Grants staff.

The top four project identifiers associated with this grant funding are the following:

1. Equipment (General) – Electric bicycles and breach entry devices
2. Training – Drug crimes, human trafficking, outlaw motorcycle gangs, illegal weapons
3. Tactical equipment – fabrication of a simulation shoot house
4. Communications – portable radios



**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
PROGRAM NARRATIVE  
ATTACHMENT 2**

The four (4) Ventura County agencies jointly applying for this grant will utilize funding for enhancement items, including: portable radios, tactical equipment such as fabrication of a simulation shoot house, general equipment such as electric bicycles and breach entry devices, and training in drug crimes, gangs, and illegal weapons. The grant funding will be distributed as follows:

| <b>Jurisdiction</b>   | <b>5% Fee</b> | <b>Equipment</b> | <b>Supplies</b> | <b>Travel</b> | <b>Other</b> | <b>Total</b>   |
|-----------------------|---------------|------------------|-----------------|---------------|--------------|----------------|
| Oxnard City           | 3,251         | -                | 61,771          | -             |              | 65,022         |
| San Buenaventura City | 1,408         | 26,747           | -               | -             | -            | 28,155         |
| Simi Valley City      | 623           | 11,838           | -               | -             | -            | 12,461         |
| Ventura County        | 604           | -                | -               | 11,482        | -            | 12,086         |
| <b>Total</b>          | <b>5,886</b>  | <b>38,585</b>    | <b>61,771</b>   | <b>11,482</b> |              | <b>117,724</b> |

**Total Allocation \$117,724**

**Statement of Problem**

The City of Oxnard shall serve as the lead agency for the following Ventura County agencies: County of Ventura; cities of: Oxnard, San Buenaventura, and Simi Valley. The agencies are submitting this Edward Byrne Justice Assistance Grant (JAG) FY 2019 Local Solicitation application with the intention of utilizing funds to improve local law enforcement efforts. The agencies share the goals of using the requested grant funding to avoid reductions and eliminations of vital equipment, training and supply purchases to enhance public safety. The goal of addressing crime in the community will be assisted with the various equipment and supplies expenditures proposed. The strategies used are having each participating agency assess its needs and submit them to the City of Oxnard.

**Project Design and Implementation**

The City of Oxnard has reviewed the strategic goals of the Department and leveraged JAG funds to assist in their mission of "Protecting the Community with Excellent Service". The City of Oxnard and sub-grantees have evaluated the best use government funds to enhance policing efforts, community safety and efficiencies within each agency. The City of Oxnard will provide the community thirty days to review the application and will host a Public Hearing at the Oxnard City Council Meeting on October 1, 2019. The City of Oxnard will only accept funds if Council provides a positive Resolution on the action.

**Capabilities and Competencies**

The City of Oxnard, as lead agency, will be charging a 5% administrative fee. The administrative fee will be used to offset the salary for Oxnard Police Department employee Delia Campbell, Police Finance Manager, who will be responsible for collecting data for quarterly and final reports as well as processing

**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
PROGRAM NARRATIVE  
ATTACHMENT 2**

all reimbursements for grant funded purchases to disparate agencies. She will act as the point of contact for modification requests, compliance questions and other needs that may arise throughout the grant period.

The expenditures will be segregated by the City of Oxnard Finance/Grants Division with an assigned grant/project number and account numbers specifically allocated to this grant. The activities will begin upon approval of the grant application. The various agencies will track their performance objectives and submit them on the Bureau of Justice Assistance website.

**Plan for Collecting the Data**

The City of Oxnard will require each sub-grantee to self-report on the Bureau of Justice Assistance Performance Measurement Tool website. The projects requesting funding are limited to training, equipment and supply purchases; rendering research based project evaluations unnecessary. Agencies will report on the number of participants trained, equipment and supplies purchased, and implementation of new technology.



**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
BUDGET AND BUDGET NARRATIVE  
ATTACHMENT 3**

**Budget Summary**

| <b>Jurisdiction</b>   | <b>5% Fee</b> | <b>Equipment</b> | <b>Supplies</b> | <b>Travel</b> | <b>Other</b> | <b>Total</b>   |
|-----------------------|---------------|------------------|-----------------|---------------|--------------|----------------|
| Oxnard City           | 3,251         | -                | 61,771          | -             | -            | 65,022         |
| San Buenaventura City | 1,408         | 26,747           | -               | -             | -            | 28,155         |
| Simi Valley City      | 623           | 11,838           | -               | -             | -            | 12,461         |
| Ventura County        | 604           | -                | -               | 11,482        | -            | 12,086         |
| <b>Total</b>          | <b>5,886</b>  | <b>38,585</b>    | <b>61,771</b>   | <b>11,482</b> |              | <b>117,724</b> |

**Total Allocation \$117,724**

**Budget Narrative**

The Ventura County agencies are requesting grant funding for the following items, described by category:

**Equipment**

San Buenaventura:      Fabrication of a Simulation Shoot House      \$26,747

The department wants to create a SIMs shoot house to help further the training and aptitude of the officers. A SIMs shoot house is a self-contained building which officers can use non-lethal rounds to build upon their skills in all areas of their jobs. These non-lethal SIMs rounds are similar to a paintball, however, are fired out of the same guns used by our officers. The use of the SIMs in the training environment helps create a realism of the scenario.

Simi Valley:      Two (2) Electric Bicycles      \$9,890

The majority of calls regarding the homeless are in the parking lots, large pedestrian areas, and areas not accessible by police vehicles. Electric bikes allow for a quicker response, a larger area to patrol, and a more stealth/non-traditional approach. California laws have changed drastically on multiple types of crimes and changed the way they police. Policing has become more directed at customer service and dealing with quality of life issues. Bicycle Police Officer's work within the City Municipal Code violations and address less violent criminal behavior to assist in solving problems before they become nuisances. Police officers on bicycles are considered less intimidating which encourages more public communication, participation, and collaboration from all entities.

Ten (10) Breach Entry Doors      \$1,948

**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
BUDGET AND BUDGET NARRATIVE  
ATTACHMENT 3**

The department wants to purchase breach entry devices. These devices will allow officers to gain access to secured doors, should the need arise. Recent active shooters on school campuses prevented law enforcement from quickly entering the location as fire-rated doors were locked. Breaching bars are the most common tool used by police and fire to force entry into most secured residential or commercial doors.

**Supplies**

|         |                                 |          |
|---------|---------------------------------|----------|
| Oxnard: | Sixty-five (65) Portable Radios | \$61,771 |
|---------|---------------------------------|----------|

The Oxnard Police Department is in the process of replacing aging radios that are no longer in production and cannot be repaired. This proposed funding will allow the department to deploy additional radios to patrol officers, increasing FCC compliance and safe, reliable communication which will contribute to officer safety.

**Travel**

|                                     |                                             |          |
|-------------------------------------|---------------------------------------------|----------|
| Ventura County Sheriff's Department | Specialized Training for Street Enforcement | \$11,482 |
|-------------------------------------|---------------------------------------------|----------|

Listed below are the highly specialized training schools which include tuition, travel and per diem following allowable Federal Travel Regulations. Deputies who attend these trainings will improve and enhance their skills in the detection, investigation and enforcement of:

- Drug crimes including illicit manufacturing, transportation, and exportation
- Human trafficking
- Criminal street gangs
- Outlaw motorcycle gangs
- Dangerous and illegal weapons

*Surveillance & Covert Operations Training – 40 hours*

Tuition for two attendees (2 X \$530) \$1060

Lodging (\$103.97 per night x 3 nights) \$312

Per Diem (2 @ \$57/day x 4) \$456

*Southern California Gang Conference – 40 hours*

Tuition (2 X \$150) \$300

Lodging for one attendee (\$141 per night x 4 nights) \$564

Per Diem for one attendee (2 X \$57 per day x 5 days) \$570

*International Latino Gang Investigators Conference*

Tuition for 4 attendees (4 attendees x \$325 tuition) \$1,300

Lodging for 4 attendees, 4 nights (2 X 4 nights x \$94) \$752

Per Diem for 4 attendees (4 attendees x \$57 per day x 5 days) \$1,140



CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
BUDGET AND BUDGET NARRATIVE  
ATTACHMENT 3

*California Narcotic Officers Association*

Tuition (4 attendees x \$575 tuition) \$2300

Lodging (2 x \$123 per night x 5 nights) \$1,230

Per Diem (4 x \$57 per day x 5 days) \$1140

*California Homicide Investigators Association*

Tuition for one attendee \$ 358

**Administrative Fee**

The City of Oxnard shall receive 5% (\$5,886) of the total award amount to cover costs in administering the grant during the grant period. The fee is an allowable cost per the grant application. The rate charged is half the allowable rate of 10%. The City of Oxnard charges the 5% fee to all agencies to help cover the cost of Delia Campbell, Police Finance Manager, of the Oxnard Police Department. Ms. Campbell assists agencies with the application process, any budget modifications required, quarterly reporting and the processing of claims. The 5% only represents a fraction of the actual time spent on the JAG grant management. The agencies involved do not have a dedicated grants person and find the 5% fee to be of great value to the successful expenditure of grant funds.

**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
INDIRECT COST RATE AGREEMENT – NOT APPLICABLE  
ATTACHMENT 4**

The City of Oxnard does not have a current federally approved indirect cost rate and will not be requesting funds for indirect costs.



**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
TRIBAL AUTHORIZING RESOLUTION – NOT APPLICABLE  
ATTACHMENT 5**

This application does not provide direct services or assistance to residents on tribal lands.

# DISCLOSURE OF LOBBYING ACTIVITIES

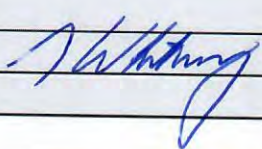
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

ITEM #M-3

Approved by OMB

0348-0046

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                                                                                                                                                                                            |                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                             |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>1. Type of Federal Action:</b><br><input checked="" type="checkbox"/> a. contract<br><input type="checkbox"/> b. grant<br><input type="checkbox"/> c. cooperative agreement<br><input type="checkbox"/> d. loan<br><input type="checkbox"/> e. loan guarantee<br><input type="checkbox"/> f. loan insurance                                                                                                                                                                                                                                                                                                            |  | <b>2. Status of Federal Action:</b><br><input checked="" type="checkbox"/> a. bid/offer/application<br><input type="checkbox"/> b. initial award<br><input type="checkbox"/> c. post-award |                                                                                                                                                                                                                                                           | <b>3. Report Type:</b><br><input checked="" type="checkbox"/> a. initial filing<br><input type="checkbox"/> b. material change<br><b>For Material Change Only:</b><br>year _____ quarter _____<br>date of last report _____ |  |
| <b>4. Name and Address of Reporting Entity:</b><br><input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee<br>Tier _____, if known:<br>City of Oxnard, Police Department<br>251 South C Street<br>Oxnard, CA 93030<br>Congressional District, if known: 26                                                                                                                                                                                                                                                                                                                                          |  |                                                                                                                                                                                            | <b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b><br>Congressional District, if known:                                                                                                                             |                                                                                                                                                                                                                             |  |
| <b>6. Federal Department/Agency:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                                                                                                                                                            | <b>7. Federal Program Name/Description:</b><br>CFDA Number, if applicable: 16.738                                                                                                                                                                         |                                                                                                                                                                                                                             |  |
| <b>8. Federal Action Number, if known:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                                                                                                                                            | <b>9. Award Amount, if known:</b><br>\$ 117,724.00                                                                                                                                                                                                        |                                                                                                                                                                                                                             |  |
| <b>10. a. Name and Address of Lobbying Registrant</b><br>(if individual, last name, first name, MI):<br>Mike Arnold & Associates<br>1127 Eleventh Street, Suite 820<br>Sacramento, CA 95815                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                            | <b>b. Individuals Performing Services</b> (including address if different from No. 10a)<br>(last name, first name, MI):<br>O'Donnell, John - Murray, Montgomery & O'Donnell<br>101 Constitution Avenue, NW 9th Floor<br>Washington, DC 20001              |                                                                                                                                                                                                                             |  |
| <b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. |  |                                                                                                                                                                                            | Signature: <u>Scott Whitney</u> <br>Print Name: <u>Scott Whitney</u><br>Title: <u>Chief of Police</u><br>Telephone No.: <u>(805) 385-7624</u> Date: <u>8/21/2019</u> |                                                                                                                                                                                                                             |  |
| <b>Federal Use Only:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                                                                                                            | Authorized for Local Reproduction<br>Standard Form LLL (Rev. 7-97)                                                                                                                                                                                        |                                                                                                                                                                                                                             |  |



## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
DISCLOSURE OF HIGH RISK STATUS  
ATTACHMENT 7**

The Oxnard Police Department is not currently designated high risk by another federal grant making agency.

**CITY OF OXNARD  
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT FY2019 LOCAL SOLICITATION  
DISCLOSURE OF PENDING APPLICATIONS – NOT APPLICABLE  
ATTACHMENT 8**

This application does not have any pending applications for federally funded grants or cooperative agreements.





# OXNARD POLICE DEPARTMENT

*Protecting Our Community with Exceptional Service*

**CHIEF OF POLICE**

Scott Whitney

**ASSISTANT POLICE CHIEF**

Jason Benites

**ASSISTANT POLICE CHIEF**

Eric S. Sonstegard

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251 SOUTH C STREET, OXNARD, CALIFORNIA 93030-5789 \* (805) 385-7600 \* <http://oxnardpd.org>

## ATTACHMENT 9 OXNARD POLICE DEPARTMENT

1. Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE?
  - a. YES
2. Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?
  - a. YES
3. If yes to either:
  - Please provide a copy of each law or policy.
    - i. Oxnard Police Department Policy "Immigration Violations" (attached)
    - ii. California Values Act ("SB 54") (attached)
  - Please describe each practice
    - i. Nothing in either law/policy precludes personnel from communicating with DHS or ICE.
  - Please explain how the law, policy, or practice complies with 8 U.S.C. section 1373
    - i. Nothing in either law/policy precludes personnel from communicating with DHS or ICE.

## Immigration Violations

### 428.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines to members of the Oxnard Police Department relating to immigration and interacting with federal immigration officials.

### 428.2 POLICY

It is the policy of the Oxnard Police Department that all members make personal and professional commitments to equal enforcement of the law and equal service to the public. Confidence in this commitment will increase the effectiveness of this Department in protecting and serving the entire community and recognizing the dignity of all persons, regardless of their national origin or immigration status.

### 428.3 VICTIMS AND WITNESSES

To encourage crime reporting and cooperation in the investigation of criminal activity, all individuals, regardless of their immigration status, must feel secure that contacting or being addressed by members of law enforcement will not automatically lead to immigration inquiry and/or deportation. While it may be necessary to determine the identity of a victim or witness, members shall treat all individuals equally and without regard to race, ethnicity or national origin in any way that would violate the United States or California constitutions.

### 428.4 IMMIGRATION INQUIRIES PROHIBITED

Officers shall not inquire into an individual's immigration status for immigration enforcement purposes (Government Code 7284.6).

### 428.5 DETENTIONS

An officer shall not detain any individual, for any length of time, for a civil violation of federal immigration laws or a related civil warrant (Government Code 7284.6).

An officer shall not detain any individual, for any length of time, for any other criminal violation of federal immigration laws (Government Code 7284.6).

### 428.6 FEDERAL REQUESTS FOR ASSISTANCE

Members of the Oxnard Police Department will not directly participate in field-level immigration enforcement. Requests by federal immigration officials for assistance from this Department shall be directed to the Duty Chief. The Duty Chief is responsible for determining whether the requested assistance would be permitted under the California Values Act (Government Code § 7284.2 et seq.).





# California

## LEGISLATIVE INFORMATION

[Home](#)[Bill Information](#)[California Law](#)[Publications](#)[Other Resources](#)[My Subscriptions](#)[My Favorites](#)**SB-54 Law enforcement: sharing data.** (2017-2018)

SHARE THIS:



Date Published: 10/05/2017 09:00 PM

**Senate Bill No. 54****CHAPTER 495**

An act to amend Sections 7282 and 7282.5 of, and to add Chapter 17.25 (commencing with Section 7284) to Division 7 of Title 1 of, the Government Code, and to repeal Section 11369 of the Health and Safety Code, relating to law enforcement.

[ Approved by Governor October 05, 2017. Filed with Secretary of State  
October 05, 2017. ]

**LEGISLATIVE COUNSEL'S DIGEST**

SB 54, De León. Law enforcement: sharing data.

Existing law provides that when there is reason to believe that a person arrested for a violation of specified controlled substance provisions may not be a citizen of the United States, the arresting agency shall notify the appropriate agency of the United States having charge of deportation matters.

This bill would repeal those provisions.

Existing law provides that whenever an individual who is a victim of or witness to a hate crime, or who otherwise can give evidence in a hate crime investigation, is not charged with or convicted of committing any crime under state law, a peace officer may not detain the individual exclusively for any actual or suspected immigration violation or report or turn the individual over to federal immigration authorities.

This bill would, among other things and subject to exceptions, prohibit state and local law enforcement agencies, including school police and security departments, from using money or personnel to investigate, interrogate, detain, detect, or arrest persons for immigration enforcement purposes, as specified, and would, subject to exceptions, proscribe other activities or conduct in connection with immigration enforcement by law enforcement agencies. The bill would apply those provisions to the circumstances in which a law enforcement official has discretion to cooperate with immigration authorities. The bill would require, by October 1, 2018, the Attorney General, in consultation with the appropriate stakeholders, to publish model policies limiting assistance with immigration enforcement to the fullest extent possible for use by public schools, public libraries, health facilities operated by the state or a political subdivision of the state, and courthouses, among others. The bill would require, among others, all public schools, health facilities operated by the state or a political subdivision of the state, and courthouses to implement the model policy, or an equivalent policy. The bill would state that, among others, all other organizations and entities that provide services related to physical or mental health and wellness, education, or access to justice, including the University of California, are encouraged to adopt the model policy. The bill would require that a law enforcement agency that chooses to participate in a joint law enforcement task force, as defined, submit a report annually pertaining to task force operations to the Department of Justice, as specified. The bill would require the Attorney General, by March 1, 2019, and annually thereafter, to report on the types and frequency of joint law enforcement task forces, and other information, as specified, and to post those reports on the Attorney General's Internet Web site. The bill would require law



enforcement agencies to report to the department annually regarding transfers of persons to immigration authorities. The bill would require the Attorney General to publish guidance, audit criteria, and training recommendations regarding state and local law enforcement databases, for purposes of limiting the availability of information for immigration enforcement, as specified. The bill would require the Department of Corrections and Rehabilitation to provide a specified written consent form in advance of any interview between a person in department custody and the United States Immigration and Customs Enforcement regarding civil immigration violations.

This bill would state findings and declarations of the Legislature relating to these provisions.

By imposing additional duties on public schools and local law enforcement agencies, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

## THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

### SECTION 1. Section 7282 of the Government Code is amended to read:

**7282.** For purposes of this chapter, the following terms have the following meanings:

- (a) "Conviction" shall have the same meaning as subdivision (d) of Section 667 of the Penal Code.
- (b) "Eligible for release from custody" means that the individual may be released from custody because one of the following conditions has occurred:
  - (1) All criminal charges against the individual have been dropped or dismissed.
  - (2) The individual has been acquitted of all criminal charges filed against him or her.
  - (3) The individual has served all the time required for his or her sentence.
  - (4) The individual has posted a bond.
  - (5) The individual is otherwise eligible for release under state or local law, or local policy.
- (c) "Hold request," "notification request," and "transfer request" have the same meanings as provided in Section 7283. Hold, notification, and transfer requests include requests issued by the United States Immigration and Customs Enforcement or the United States Customs and Border Protection as well as any other immigration authorities.
- (d) "Law enforcement official" means any local agency or officer of a local agency authorized to enforce criminal statutes, regulations, or local ordinances or to operate jails or to maintain custody of individuals in jails, and any person or local agency authorized to operate juvenile detention facilities or to maintain custody of individuals in juvenile detention facilities.
- (e) "Local agency" means any city, county, city and county, special district, or other political subdivision of the state.
- (f) "Serious felony" means any of the offenses listed in subdivision (c) of Section 1192.7 of the Penal Code and any offense committed in another state which, if committed in California, would be punishable as a serious felony as defined by subdivision (c) of Section 1192.7 of the Penal Code.
- (g) "Violent felony" means any of the offenses listed in subdivision (c) of Section 667.5 of the Penal Code and any offense committed in another state which, if committed in California, would be punishable as a violent felony as defined by subdivision (c) of Section 667.5 of the Penal Code.

### SEC. 2. Section 7282.5 of the Government Code is amended to read:



**7282.5.** (a) A law enforcement official shall have discretion to cooperate with immigration authorities only if doing so would not violate any federal, state, or local law, or local policy, and where permitted by the California Values Act (Chapter 17.25 (commencing with Section 7284)). Additionally, the specific activities described in subparagraph (C) of paragraph (1) of subdivision (a) of, and in paragraph (4) of subdivision (a) of, Section 7284.6 shall only occur under the following circumstances:

(1) The individual has been convicted of a serious or violent felony identified in subdivision (c) of Section 1192.7 of, or subdivision (c) of Section 667.5 of, the Penal Code.

(2) The individual has been convicted of a felony punishable by imprisonment in the state prison.

(3) The individual has been convicted within the past five years of a misdemeanor for a crime that is punishable as either a misdemeanor or a felony for, or has been convicted within the last 15 years of a felony for, any of the following offenses:

(A) Assault, as specified in, but not limited to, Sections 217.1, 220, 240, 241.1, 241.4, 241.7, 244, 244.5, 245, 245.2, 245.3, 245.5, 4500, and 4501 of the Penal Code.

(B) Battery, as specified in, but not limited to, Sections 242, 243.1, 243.3, 243.4, 243.6, 243.7, 243.9, 273.5, 347, 4501.1, and 4501.5 of the Penal Code.

(C) Use of threats, as specified in, but not limited to, Sections 71, 76, 139, 140, 422, 601, and 11418.5 of the Penal Code.

(D) Sexual abuse, sexual exploitation, or crimes endangering children, as specified in, but not limited to, Sections 266, 266a, 266b, 266c, 266d, 266f, 266g, 266h, 266i, 266j, 267, 269, 288, 288.5, 311.1, 311.3, 311.4, 311.10, 311.11, and 647.6 of the Penal Code.

(E) Child abuse or endangerment, as specified in, but not limited to, Sections 270, 271, 271a, 273a, 273ab, 273d, 273.4, and 278 of the Penal Code.

(F) Burglary, robbery, theft, fraud, forgery, or embezzlement, as specified in, but not limited to, Sections 211, 215, 459, 463, 470, 476, 487, 496, 503, 518, 530.5, 532, and 550 of the Penal Code.

(G) Driving under the influence of alcohol or drugs, but only for a conviction that is a felony.

(H) Obstruction of justice, as specified in, but not limited to, Sections 69, 95, 95.1, 136.1, and 148.10 of the Penal Code.

(I) Bribery, as specified in, but not limited to, Sections 67, 67.5, 68, 74, 85, 86, 92, 93, 137, 138, and 165 of the Penal Code.

(J) Escape, as specified in, but not limited to, Sections 107, 109, 110, 4530, 4530.5, 4532, 4533, 4534, 4535, and 4536 of the Penal Code.

(K) Unlawful possession or use of a weapon, firearm, explosive device, or weapon of mass destruction, as specified in, but not limited to, Sections 171b, 171c, 171d, 246, 246.3, 247, 417, 417.3, 417.6, 417.8, 4574, 11418, 11418.1, 12021.5, 12022, 12022.2, 12022.3, 12022.4, 12022.5, 12022.53, 12022.55, 18745, 18750, and 18755 of, and subdivisions (c) and (d) of Section 26100 of, the Penal Code.

(L) Possession of an unlawful deadly weapon, under the Deadly Weapons Recodification Act of 2010 (Part 6 (commencing with Section 16000) of the Penal Code).

(M) An offense involving the felony possession, sale, distribution, manufacture, or trafficking of controlled substances.

(N) Vandalism with prior convictions, as specified in, but not limited to, Section 594.7 of the Penal Code.

(O) Gang-related offenses, as specified in, but not limited to, Sections 186.22, 186.26, and 186.28 of the Penal Code.

(P) An attempt, as defined in Section 664 of, or a conspiracy, as defined in Section 182 of, the Penal Code, to commit an offense specified in this section.

(Q) A crime resulting in death, or involving the personal infliction of great bodily injury, as specified in, but not limited to, subdivision (d) of Section 245.6 of, and Sections 187, 191.5, 192, 192.5, 12022.7, 12022.8, and



12022.9 of, the Penal Code.

(R) Possession or use of a firearm in the commission of an offense.

(S) An offense that would require the individual to register as a sex offender pursuant to Section 290, 290.002, or 290.006 of the Penal Code.

(T) False imprisonment, slavery, and human trafficking, as specified in, but not limited to, Sections 181, 210.5, 236, 236.1, and 4503 of the Penal Code.

(U) Criminal profiteering and money laundering, as specified in, but not limited to, Sections 186.2, 186.9, and 186.10 of the Penal Code.

(V) Torture and mayhem, as specified in, but not limited to, Section 203 of the Penal Code.

(W) A crime threatening the public safety, as specified in, but not limited to, Sections 219, 219.1, 219.2, 247.5, 404, 404.6, 405a, 451, and 11413 of the Penal Code.

(X) Elder and dependent adult abuse, as specified in, but not limited to, Section 368 of the Penal Code.

(Y) A hate crime, as specified in, but not limited to, Section 422.55 of the Penal Code.

(Z) Stalking, as specified in, but not limited to, Section 646.9 of the Penal Code.

(AA) Soliciting the commission of a crime, as specified in, but not limited to, subdivision (c) of Section 286 of, and Sections 653j and 653.23 of, the Penal Code.

(AB) An offense committed while on bail or released on his or her own recognizance, as specified in, but not limited to, Section 12022.1 of the Penal Code.

(AC) Rape, sodomy, oral copulation, or sexual penetration, as specified in, but not limited to, paragraphs (2) and (6) of subdivision (a) of Section 261 of, paragraphs (1) and (4) of subdivision (a) of Section 262 of, Section 264.1 of, subdivisions (c) and (d) of Section 286 of, subdivisions (c) and (d) of Section 288a of, and subdivisions (a) and (j) of Section 289 of, the Penal Code.

(AD) Kidnapping, as specified in, but not limited to, Sections 207, 209, and 209.5 of the Penal Code.

(AE) A violation of subdivision (c) of Section 20001 of the Vehicle Code.

(4) The individual is a current registrant on the California Sex and Arson Registry.

(5) The individual has been convicted of a federal crime that meets the definition of an aggravated felony as set forth in subparagraphs (A) to (P), inclusive, of paragraph (43) of subsection (a) of Section 101 of the federal Immigration and Nationality Act (8 U.S.C. Sec. 1101), or is identified by the United States Department of Homeland Security's Immigration and Customs Enforcement as the subject of an outstanding federal felony arrest warrant.

(6) In no case shall cooperation occur pursuant to this section for individuals arrested, detained, or convicted of misdemeanors that were previously felonies, or were previously crimes punishable as either misdemeanors or felonies, prior to passage of the Safe Neighborhoods and Schools Act of 2014 as it amended the Penal Code.

(b) In cases in which the individual is arrested and taken before a magistrate on a charge involving a serious or violent felony, as identified in subdivision (c) of Section 1192.7 or subdivision (c) of Section 667.5 of the Penal Code, respectively, or a felony that is punishable by imprisonment in state prison, and the magistrate makes a finding of probable cause as to that charge pursuant to Section 872 of the Penal Code, a law enforcement official shall additionally have discretion to cooperate with immigration officials pursuant to subparagraph (C) of paragraph (1) of subdivision (a) of Section 7284.6.

**SEC. 3.** Chapter 17.25 (commencing with Section 7284) is added to Division 7 of Title 1 of the Government Code, to read:

**CHAPTER 17.25. Cooperation with Immigration Authorities**

**7284.** This chapter shall be known, and may be cited, as the California Values Act.

**7284.2.** The Legislature finds and declares the following:



- (a) Immigrants are valuable and essential members of the California community. Almost one in three Californians is foreign born and one in two children in California has at least one immigrant parent.
- (b) A relationship of trust between California's immigrant community and state and local agencies is central to the public safety of the people of California.
- (c) This trust is threatened when state and local agencies are entangled with federal immigration enforcement, with the result that immigrant community members fear approaching police when they are victims of, and witnesses to, crimes, seeking basic health services, or attending school, to the detriment of public safety and the well-being of all Californians.
- (d) Entangling state and local agencies with federal immigration enforcement programs diverts already limited resources and blurs the lines of accountability between local, state, and federal governments.
- (e) State and local participation in federal immigration enforcement programs also raises constitutional concerns, including the prospect that California residents could be detained in violation of the Fourth Amendment to the United States Constitution, targeted on the basis of race or ethnicity in violation of the Equal Protection Clause, or denied access to education based on immigration status. See *Sanchez Ochoa v. Campbell, et al.* (E.D. Wash. 2017) 2017 WL 3476777; *Trujillo Santoya v. United States, et al.* (W.D. Tex. 2017) 2017 WL 2896021; *Moreno v. Napolitano* (N.D. Ill. 2016) 213 F. Supp. 3d 999; *Morales v. Chadbourne* (1st Cir. 2015) 793 F.3d 208; *Miranda-Olivares v. Clackamas County* (D. Or. 2014) 2014 WL 1414305; *Galarza v. Szalczyk* (3d Cir. 2014) 745 F.3d 634.
- (f) This chapter seeks to ensure effective policing, to protect the safety, well-being, and constitutional rights of the people of California, and to direct the state's limited resources to matters of greatest concern to state and local governments.
- (g) It is the intent of the Legislature that this chapter shall not be construed as providing, expanding, or ratifying any legal authority for any state or local law enforcement agency to participate in immigration enforcement.

**7284.4.** For purposes of this chapter, the following terms have the following meanings:

- (a) "California law enforcement agency" means a state or local law enforcement agency, including school police or security departments. "California law enforcement agency" does not include the Department of Corrections and Rehabilitation.
- (b) "Civil immigration warrant" means any warrant for a violation of federal civil immigration law, and includes civil immigration warrants entered in the National Crime Information Center database.
- (c) "Immigration authority" means any federal, state, or local officer, employee, or person performing immigration enforcement functions.
- (d) "Health facility" includes health facilities as defined in Section 1250 of the Health and Safety Code, clinics as defined in Sections 1200 and 1200.1 of the Health and Safety Code, and substance abuse treatment facilities.
- (e) "Hold request," "notification request," "transfer request," and "local law enforcement agency" have the same meaning as provided in Section 7283. Hold, notification, and transfer requests include requests issued by United States Immigration and Customs Enforcement or United States Customs and Border Protection as well as any other immigration authorities.
- (f) "Immigration enforcement" includes any and all efforts to investigate, enforce, or assist in the investigation or enforcement of any federal civil immigration law, and also includes any and all efforts to investigate, enforce, or assist in the investigation or enforcement of any federal criminal immigration law that penalizes a person's presence in, entry, or reentry to, or employment in, the United States.
- (g) "Joint law enforcement task force" means at least one California law enforcement agency collaborating, engaging, or partnering with at least one federal law enforcement agency in investigating federal or state crimes.
- (h) "Judicial probable cause determination" means a determination made by a federal judge or federal magistrate judge that probable cause exists that an individual has violated federal criminal immigration law and that authorizes a law enforcement officer to arrest and take into custody the individual.
- (i) "Judicial warrant" means a warrant based on probable cause for a violation of federal criminal immigration law and issued by a federal judge or a federal magistrate judge that authorizes a law enforcement officer to arrest



and take into custody the person who is the subject of the warrant.

(j) "Public schools" means all public elementary and secondary schools under the jurisdiction of local governing boards or a charter school board, the California State University, and the California Community Colleges.

(k) "School police and security departments" includes police and security departments of the California State University, the California Community Colleges, charter schools, county offices of education, schools, and school districts.

**7284.6.** (a) California law enforcement agencies shall not:

(1) Use agency or department moneys or personnel to investigate, interrogate, detain, detect, or arrest persons for immigration enforcement purposes, including any of the following:

(A) Inquiring into an individual's immigration status.

(B) Detaining an individual on the basis of a hold request.

(C) Providing information regarding a person's release date or responding to requests for notification by providing release dates or other information unless that information is available to the public, or is in response to a notification request from immigration authorities in accordance with Section 7282.5. Responses are never required, but are permitted under this subdivision, provided that they do not violate any local law or policy.

(D) Providing personal information, as defined in Section 1798.3 of the Civil Code, about an individual, including, but not limited to, the individual's home address or work address unless that information is available to the public.

(E) Making or intentionally participating in arrests based on civil immigration warrants.

(F) Assisting immigration authorities in the activities described in Section 1357(a)(3) of Title 8 of the United States Code.

(G) Performing the functions of an immigration officer, whether pursuant to Section 1357(g) of Title 8 of the United States Code or any other law, regulation, or policy, whether formal or informal.

(2) Place peace officers under the supervision of federal agencies or employ peace officers deputized as special federal officers or special federal deputies for purposes of immigration enforcement. All peace officers remain subject to California law governing conduct of peace officers and the policies of the employing agency.

(3) Use immigration authorities as interpreters for law enforcement matters relating to individuals in agency or department custody.

(4) Transfer an individual to immigration authorities unless authorized by a judicial warrant or judicial probable cause determination, or in accordance with Section 7282.5.

(5) Provide office space exclusively dedicated for immigration authorities for use within a city or county law enforcement facility.

(6) Contract with the federal government for use of California law enforcement agency facilities to house individuals as federal detainees, except pursuant to Chapter 17.8 (commencing with Section 7310).

(b) Notwithstanding the limitations in subdivision (a), this section does not prevent any California law enforcement agency from doing any of the following that does not violate any policy of the law enforcement agency or any local law or policy of the jurisdiction in which the agency is operating:

(1) Investigating, enforcing, or detaining upon reasonable suspicion of, or arresting for a violation of, Section 1326(a) of Title 8 of the United States Code that may be subject to the enhancement specified in Section 1326(b)(2) of Title 8 of the United States Code and that is detected during an unrelated law enforcement activity. Transfers to immigration authorities are permitted under this subsection only in accordance with paragraph (4) of subdivision (a).

(2) Responding to a request from immigration authorities for information about a specific person's criminal history, including previous criminal arrests, convictions, or similar criminal history information accessed through the California Law Enforcement Telecommunications System (CLETS), where otherwise permitted by state law.



(3) Conducting enforcement or investigative duties associated with a joint law enforcement task force, including the sharing of confidential information with other law enforcement agencies for purposes of task force investigations, so long as the following conditions are met:

(A) The primary purpose of the joint law enforcement task force is not immigration enforcement, as defined in subdivision (f) of Section 7284.4.

(B) The enforcement or investigative duties are primarily related to a violation of state or federal law unrelated to immigration enforcement.

(C) Participation in the task force by a California law enforcement agency does not violate any local law or policy to which it is otherwise subject.

(4) Making inquiries into information necessary to certify an individual who has been identified as a potential crime or trafficking victim for a T or U Visa pursuant to Section 1101(a)(15)(T) or 1101(a)(15)(U) of Title 8 of the United States Code or to comply with Section 922(d)(5) of Title 18 of the United States Code.

(5) Giving immigration authorities access to interview an individual in agency or department custody. All interview access shall comply with requirements of the TRUTH Act (Chapter 17.2 (commencing with Section 7283)).

(c) (1) If a California law enforcement agency chooses to participate in a joint law enforcement task force, for which a California law enforcement agency has agreed to dedicate personnel or resources on an ongoing basis, it shall submit a report annually to the Department of Justice, as specified by the Attorney General. The law enforcement agency shall report the following information, if known, for each task force of which it is a member:

(A) The purpose of the task force.

(B) The federal, state, and local law enforcement agencies involved.

(C) The total number of arrests made during the reporting period.

(D) The number of people arrested for immigration enforcement purposes.

(2) All law enforcement agencies shall report annually to the Department of Justice, in a manner specified by the Attorney General, the number of transfers pursuant to paragraph (4) of subdivision (a), and the offense that allowed for the transfer, pursuant to paragraph (4) of subdivision (a).

(3) All records described in this subdivision shall be public records for purposes of the California Public Records Act (Chapter 3.5 (commencing with Section 6250)), including the exemptions provided by that act and, as permitted under that act, personal identifying information may be redacted prior to public disclosure. To the extent that disclosure of a particular item of information would endanger the safety of a person involved in an investigation, or would endanger the successful completion of the investigation or a related investigation, that information shall not be disclosed.

(4) If more than one California law enforcement agency is participating in a joint task force that meets the reporting requirement pursuant to this section, the joint task force shall designate a local or state agency responsible for completing the reporting requirement.

(d) The Attorney General, by March 1, 2019, and annually thereafter, shall report on the total number of arrests made by joint law enforcement task forces, and the total number of arrests made for the purpose of immigration enforcement by all task force participants, including federal law enforcement agencies. To the extent that disclosure of a particular item of information would endanger the safety of a person involved in an investigation, or would endanger the successful completion of the investigation or a related investigation, that information shall not be included in the Attorney General's report. The Attorney General shall post the reports required by this subdivision on the Attorney General's Internet Web site.

(e) This section does not prohibit or restrict any government entity or official from sending to, or receiving from, federal immigration authorities, information regarding the citizenship or immigration status, lawful or unlawful, of an individual, or from requesting from federal immigration authorities immigration status information, lawful or unlawful, of any individual, or maintaining or exchanging that information with any other federal, state, or local government entity, pursuant to Sections 1373 and 1644 of Title 8 of the United States Code.

(f) Nothing in this section shall prohibit a California law enforcement agency from asserting its own jurisdiction over criminal law enforcement matters.



**7284.8.** (a) The Attorney General, by October 1, 2018, in consultation with the appropriate stakeholders, shall publish model policies limiting assistance with immigration enforcement to the fullest extent possible consistent with federal and state law at public schools, public libraries, health facilities operated by the state or a political subdivision of the state, courthouses, Division of Labor Standards Enforcement facilities, the Agricultural Labor Relations Board, the Division of Workers Compensation, and shelters, and ensuring that they remain safe and accessible to all California residents, regardless of immigration status. All public schools, health facilities operated by the state or a political subdivision of the state, and courthouses shall implement the model policy, or an equivalent policy. The Agricultural Labor Relations Board, the Division of Workers' Compensation, the Division of Labor Standards Enforcement, shelters, libraries, and all other organizations and entities that provide services related to physical or mental health and wellness, education, or access to justice, including the University of California, are encouraged to adopt the model policy.

(b) For any databases operated by state and local law enforcement agencies, including databases maintained for the agency by private vendors, the Attorney General shall, by October 1, 2018, in consultation with appropriate stakeholders, publish guidance, audit criteria, and training recommendations aimed at ensuring that those databases are governed in a manner that limits the availability of information therein to the fullest extent practicable and consistent with federal and state law, to anyone or any entity for the purpose of immigration enforcement. All state and local law enforcement agencies are encouraged to adopt necessary changes to database governance policies consistent with that guidance.

(c) Notwithstanding the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2), the Department of Justice may implement, interpret, or make specific this chapter without taking any regulatory action.

**7284.10.** (a) The Department of Corrections and Rehabilitation shall:

(1) In advance of any interview between the United States Immigration and Customs Enforcement (ICE) and an individual in department custody regarding civil immigration violations, provide the individual with a written consent form that explains the purpose of the interview, that the interview is voluntary, and that he or she may decline to be interviewed or may choose to be interviewed only with his or her attorney present. The written consent form shall be available in English, Spanish, Chinese, Tagalog, Vietnamese, and Korean.

(2) Upon receiving any ICE hold, notification, or transfer request, provide a copy of the request to the individual and inform him or her whether the department intends to comply with the request.

(b) The Department of Corrections and Rehabilitation shall not:

(1) Restrict access to any in-prison educational or rehabilitative programming, or credit-earning opportunity on the sole basis of citizenship or immigration status, including, but not limited to, whether the person is in removal proceedings, or immigration authorities have issued a hold request, transfer request, notification request, or civil immigration warrant against the individual.

(2) Consider citizenship and immigration status as a factor in determining a person's custodial classification level, including, but not limited to, whether the person is in removal proceedings, or whether immigration authorities have issued a hold request, transfer request, notification request, or civil immigration warrant against the individual.

**7284.12.** The provisions of this act are severable. If any provision of this act or its application is held invalid, that invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

**SEC. 4.** Section 11369 of the Health and Safety Code is repealed.

**SEC. 5.** If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.





U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

Approved: OMB No. 1121-0329  
Expires 11/30/2020

### Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

#### 1. Name of Organization and Address:

Organization Name: City of Oxnard

Street1: 300 W. Third St

Street2:

City: Oxnard

State: CALIFORNIA

Zip Code: 93030

#### 2. Authorized Representative's Name and Title:

Prefix: First Name: Donna Middle Name:

Last Name: Ventura Suffix:

Title: Assistant Chief Financial Officer

3. Phone: (805) 200-5400

4. Fax:

5. Email: donna.ventura@oxnard.org

6. Year Established:

1903

7. Employer Identification Number (EIN):

956000756

8. DUNS Number:

1008491520000

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).





U.S. DEPARTMENT OF JUSTICE  
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### AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☒ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm: Eadie & Payne LLC

### AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 37

Enter the dollar amount of questioned costs (if none, enter "\$0"): \$ 15,872

Were material weaknesses noted in the report or opinion?

☒ Yes ☐ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☐ Automated ☒ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure





U.S. DEPARTMENT OF JUSTICE  
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?                                                                                             | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?                                                                                                                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| <b>PROPERTY STANDARDS AND PROCUREMENT STANDARDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                     |
| 20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?                                                                                                          | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?                                                                                                                                                                                                                              | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?                                                                                                                                                                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| 23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system ( <a href="http://www.sam.gov">www.sam.gov</a> ) for suspended or debarred sub-grantees and contractors, prior to award?                             | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure                                                                                          |
| <b>TRAVEL POLICY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                     |
| 24. Does the applicant entity:                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                     |
| (a) maintain a standard travel policy?                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                            |
| (b) adhere to the Federal Travel Regulation (FTR)?                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                            |
| <b>SUBRECIPIENT MANAGEMENT AND MONITORING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                     |
| 25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?                                                                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure<br><input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards |





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Expires 11/30/2020

26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☒ Yes ☐ No ☐ Not Sure  
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☒ Yes ☐ No ☐ Not Sure  
☐ N/A - Applicant does not make subawards under any OJP awards

#### DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☒ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

Phone:

Email:

(d) Reason for "high risk" status, as set out by the federal agency:

#### CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Donna Ventura

Date: 2019-08-20

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☒ Other: Assistant CFO

Phone: (805) 200-5400



**CITY COUNCIL AGENDA REPORT**  
**REPORTS**  
**AGENDA ITEM NO. N.1.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Scott Whitney, Police Chief, (805) 385-7624, scott.whitney@oxnardpd.org

**SUBJECT:** Use of Small Unmanned Aerial Vehicles (“Drones”) for Public Safety. (15/10/10)

**RECOMMENDATION**

That the City Council receive a report from the Police Department regarding its progress towards the use of small unmanned aerial vehicles in public safety applications.

**BACKGROUND**

The term “small unmanned aerial vehicle” (“sUAV”, but more commonly referred to as a “drone”) refers to a small remote controlled aircraft. For the purposes of this report, a drone:

- Is a remotely piloted aircraft, weighing more than half a pound, but less than fifty-five pounds;
- Has a top speed of less than one hundred miles per hour;
- Is generally battery-powered, has a limited flight endurance time, and
- Is capable of downlinking data, such as photos, video, or other imagery.

The term “small unmanned aerial system” (“sUAS”) refers to the aircraft, plus all of its accompanying hardware, such as its remote controller, antenna, and other peripheral equipment. This report will use the more commonly used term “drone.”

The use of drones is a rapidly growing trend in the United States. The Federal Aviation Administration (“FAA”) expects that eleven million will have been sold by the year 2020. In addition to hobbyists and commercial users, a growing number of public safety agencies across the United States are using them. As of October 2017, approximately five hundred public safety agencies in the United States were using drones in a variety of capacities. This number continues to increase. In Ventura County, the Sheriff’s Office and the Ventura Police Department have integrated drones into their operations. The Oxnard Police Department is in the process of developing a UAS Unit that will provide a number of public safety applications.

Drones are able to perform approximately one-third of the missions performed by helicopters, but at only 2% of the purchase cost, and less than 4% of the operating cost. Such missions are not limited to police, as other public safety and service agencies are adopting them for the following functions:

Law Enforcement

Geographic Information Systems

Fire Service



- Incident documentation
- Event / operation planning
- Tactical operation support
- Crimes in progress
- Perimeter searches
- Alarm calls
- Special event monitoring
- Traffic flow assessment
- Mapping / Surveying
- 3D Mapping
- Infrastructure Inspections
- Search and rescue
- Water rescue
- Firefighting
- Disaster assessment
- Damage assessment
- HazMat assessment
- Radiological assessment
- Arson investigation

The FAA regulates the use of drones by any government entity, and does so with considerably many more rules than for hobbyists. Some fundamental rules that apply to public agency and commercial use drones include:

- Drones may not be flown above an altitude of 400 feet
- Drones may not be flown directly over crowds
- Drones may not be flown at night
- Drones must remain within unassisted line of sight
- Drones may not operate in controlled airspace

Public entities must obtain a Certificate of Authorization (“COA”) from the FAA, and must obtain individual “Part 107” waivers in order to be exempt from any of the above restrictions. A COA allows an entity to fly drones in a specific place for a particular purpose, and for a specific period of time, and must be renewed every two years. Once an agency has a COA, it is able to self-certify its own pilots.

The steps for a public agency developing drone program typically include:

- Developing agency guidelines (determine what purposes the drones will serve)
- Developing department policy and unit procedures
- Applying to the FAA for a Certificate of Authorization
- Applying to the FAA for “Part 107” waivers
- Developing operational agreements with local air control towers

- Selecting and training pilots and observers
- Purchasing and maintaining equipment
- Establishing training and qualification standards, and conducting ongoing training

The Police Department is in the process of applying for a COA and Part 107 waivers. The Police Department has requested Part 107 waivers, to allow for night operations and “beyond line of sight” operations. As the program establishes itself and further develops, other City Departments may join the effort and incorporate other public service applications under the umbrella of the Police Department’s UAS Unit and its policies.

### Public Concerns and Police Department UAS Policy

Use of drones can raise concerns from segments of the community. These concerns typically center on privacy rights. The Police Department believes that concerns can be mitigated when the community knows that the use of drones by its local law enforcement agency is both reasonable and responsible. It is important that the Police Department address these privacy concerns by being transparent about its intended uses of UAS. The Police Department would like to reassure the public that its use of drones has a defined scope, has specific purposes, and that safeguards exist to protect the rights of others.

The Police Department created a policy to govern the use of UAS. *Oxnard Police Department Policy Manual* (“*Policy Manual*”) section 609, Unmanned Aerial Systems (UAS) Operations, is included with this staff report as Attachment A. This policy section will be made available to the public on the Oxnard Police Department’s website.

The language *Policy Manual* section 609.2 provides an overview of the policy’s intent:

*“It is the policy of the Oxnard Police Department to use unmanned aerial systems to enhance the Department’s ability to protect lives and property, and document crime scenes and collision scenes, and perform a variety of missions that promote public safety and public service. UAS Unit missions will be accomplished efficiently and safely while respecting the law and the privacy of the public. All UAS applications will obey Federal, State and City laws, and shall respect Constitutional rights, privacy rights, search and seizure regulations, and Federal Aviation Administration (FAA) regulations.”*

Other important language in the policy:

*Policy Manual* section 609.3: “Absent consent, a warrant, or exigent circumstances, UAS pilots and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure).”

*Policy Manual* section 609.4: The policy establishes UAS Unit structure, including its supervision and management.

*Policy Manual* section 609.5.1: Defines authorized UAS mission types, as well as the level of approval needed to conduct such operations:

| <u>Mission Type</u>           | <u>Approval Authority</u> |
|-------------------------------|---------------------------|
| • Incident documentation      | Unit Sergeant             |
| • Field operations support    | Unit Sergeant             |
| • Tactical operations support | Unit Commander            |
| • Investigative support       | Unit Commander            |

|                                                                  |                         |
|------------------------------------------------------------------|-------------------------|
| • Area searches                                                  | Unit Sergeant           |
| • Search and rescue                                              | Unit Sergeant           |
| • Explosive device investigation support                         | Unit Sergeant           |
| • Hazardous material response operation support                  | Unit Sergeant           |
| • Illegal fireworks deterrence and enforcement                   | Unit Sergeant           |
| • Firefighting operation support                                 | Unit Commander          |
| • Fire investigation support                                     | Unit Commander          |
| • Disaster / mass casualty response / recovery operation support | Unit Sergeant           |
| • Event planning and management                                  | Unit Commander          |
| • Aerial surveying and geographic information systems (GIS)      | Unit Commander          |
| • Building and public works infrastructure support               | Unit Commander          |
| • Training                                                       | N/A                     |
| • Mutual support                                                 | Depends on mission type |

*Policy Manual section 609.6:* Specifies prohibited uses of UAS:

- No conducting random patrol or surveillance activities.
- No monitoring a person based solely on individual characteristics, such as, but not limited to race, ethnicity, national origin, religion, disability, gender or sexual orientation.
- No harassing, intimidating or discriminating against any individual or group.
- No conducting personal business of any type.
- No Department UAS shall carry weapons or armament of any kind.

*Policy Manual section 609.7:* All UAS flights, including training flights, shall be recorded in their entirety. All such recordings shall be deemed as Department property, and retained by the Department per an established retention schedule.

### Community Outreach

The Police Department also values input from the community, and has taken it into consideration while developing its UAS Unit. Since 2018, the Police Department made presentations to the Inter-Neighborhood Council Organization, the Community Relations Commission, the Chief's Advisory Board, and the City Council's Public Safety Committee. The Police Department also extended invitations to meet with the Ventura County ACLU.

### Related readings and resources

- National League of Cities. Drones and Cities: What Cities Need to Know about Unmanned Aerial Vehicles (2016)<http://www.nlc.org/resource/cities-and-drones>
- Center for the Study of the Drone at Bard College. Drones at Home (2017)
- United States Department of Transportation, Federal Aviation Administration website on Unmanned Aircraft Systems:<https://www.faa.gov/uas/>

## STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the

promising future of Oxnard. This item supports the following goals and objectives:

Objective 1d. Examine options for long term sustainability of public safety services to ensure an efficient and effective public safety service delivery model.

**FINANCIAL IMPACT**

There is no financial impact on the General Fund at this time.

**COMMITTEE OUTCOME**

The Public Safety Committee heard this item on February 26, 2019. No action was required for this item.

*Prepared by: Jason Benites, Assistant Police Chief*

**ATTACHMENTS**

1. Oxnard Police Department Policy. Unmanned Aerial Systems (UAS)
2. Report to City Council. Use of Drones in Public Safety Service

# Unmanned Aerial System (UAS) Operations

## 609.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the use of an unmanned aerial system (UAS) and for the storage, retrieval, and dissemination of images and data captured by the UAS.

### 609.1.1 DEFINITIONS

Definitions related to this policy include:

- (a) Certificate of Authorization (COA): Given by the Federal Aviation Administration (FAA) and grants permission to fly the UAS within specific boundaries and parameters.
- (b) City: The City of Oxnard
- (c) Part 107: A set of standards set by the FAA that regulates the operations of unmanned aircraft operated by commercial and public operators.
- (d) UAS Unit Observer: A member of the Oxnard Police Department, Oxnard Fire Department, or other designated City employee who is trained and authorized to maintain observation of the UAS while in flight.
- (e) UAS Unit Pilot: A member of the Oxnard Police Department, Oxnard Fire Department, or other designated City employee who is trained, certified and authorized to control a UAS during flight.
- (f) Unmanned Aerial System (UAS): An unmanned aircraft of any type that is capable of sustaining direct flight, whether pre-programmed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording, or any other means. UAS are commonly referred to as unmanned aerial vehicles (UAV) or "drones."
- (g) Unmanned Aerial Vehicle (UAV): a small, unmanned aircraft weighing less than 55 lbs.

## 609.2 POLICY

It is the policy of the Oxnard Police Department to use unmanned aerial systems to enhance the Department's ability to protect lives and property, and document crime scenes and collision scenes, and perform a variety of missions that promote public safety and public service. UAS Unit missions will be accomplished efficiently and safely while respecting the law and the privacy of the public. All UAS applications will obey Federal, State and City laws, and shall respect Constitutional rights, privacy rights, search and seizure regulations, and Federal Aviation Administration (FAA) regulations.

## 609.3 PRIVACY

The use of UAS often involves privacy considerations. Absent consent, a warrant, or exigent circumstances, UAS pilots and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Pilots and observers shall



## *Unmanned Aerial System (UAS) Operations*

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take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy.

### **609.4 UAS UNIT PERSONNEL**

The UAS Unit is a collateral assignment that includes both sworn and civilian personnel from the City. Regardless of which City department the personnel belong to, all UAS Unit personnel shall abide by this policy.

#### **609.4.1 UAS UNIT COMMANDER**

The Chief of Police will designate a Police Commander, who will be responsible for the oversight and management of the UAS Unit. The UAS Unit Commander will ensure that policies and procedures conform to current laws, regulations, and best practices, and will have the following additional responsibilities:

- Coordinating the FAA Certificate of Waiver or Authorization (COA) application process, and ensuring that the COA is current.
- Ensuring that all authorized pilots and required observers have completed all required FAA and Department-approved training in the operation, applicable laws, policies, and procedures regarding the use of a UAS.
- Managing protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during developing incidents. Deployment of a UAS shall require the written authorization of the UAS Unit commander or the authorized designee, depending on the type of mission. Written authorization may include text, email or electronic format.
- Managing a protocol for assisting criminal investigations with the use of a UAS.
- Managing protocol for public notification of UAS deployment, and ensuring that proper public notifications are made when appropriate.
- Managing protocol governing the deployment and operation of a UAS including, but not limited to: safety oversight, use of visual observers, the establishment of UAS contingency procedures, and ensure communication with air traffic control facilities.
- Managing protocol for fully documenting all UAS missions.
- Managing UAS inspection, maintenance, and record-keeping protocol to ensure the continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- Managing protocols to ensure that all UAS obtained data intended to be used as evidence are accessed, maintained, stored, and retrieved in a manner that ensures its integrity as evidence, including strict adherence to the chain of custody requirements. Electronic trails, including encryption, authenticity certificates, and date and time stamping, shall be used as appropriate to preserve individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.
- Managing protocols that ensure retention and purge periods are maintained in accordance with established records retention schedules.

## *Unmanned Aerial System (UAS) Operations*

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- Facilitating law enforcement access to images and data captured by the UAS.
- Serving as the official custodian of records for UAS obtained data or imagery, and responsible for the review and processing of such data pursuant to requests for records (e.g public records requests, subpoenas, legal discovery, etc.).
- Recommending unit enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring and providing periodic reports to the Chief of Police.

### 609.4.2 UAS SERGEANT

The UAS Unit Commander shall assign a Police Sergeant to serve as the supervisor of the UAS unit. The sergeant is responsible for the following:

- Ensuring that all flight operations personnel understand and adhere to applicable regulatory requirements, standards, and organizational safety policies and procedures concerning UAS operations.
- Observing and controlling safety systems by monitoring and supervision of UAS pilots and observers.
- Monitoring pilot/observer performance compliance with organizational goals, objectives, and regulatory requirements.
- Maintaining standards and the practices of UAS Unit personnel.
- Ensuring that the UAS safety officer receives the proper training to fulfill the duties of this role.

### 609.4.3 UAS PILOTS

- To be considered for selection as a UAS pilot, applicants must be in good standing with the Oxnard Police Department and meet any other standards required by the UAS Commander. City personnel from outside the Police Department must also be in good standing with their own department.
- A UAS pilot's primary duty is the safe and effective operation of the Oxnard Police Department's UAS in accordance with manufacturers' approved flight manual, FAA regulations, and agency procedures. Pilots must remain knowledgeable of applicable FAA regulations; the UAS manufacturer's flight manual, and the Oxnard Police Department's UAS manual, in addition to this policy.
- Pilots must maintain a valid FAA Part 107 certificate.
- In order to fly a mission (other than flights required for initial training or currency), pilots must have completed department required UAS training, as may be modified from time to time, including three (3) UAS currency events, within the previous 90 days. Currency events include landings, takeoffs, and simulator flights.
- Night missions requirements are the same as those in subsection (d), but the currency events must be completed at night. A simulator may not be used to complete night currency.

## *Unmanned Aerial System (UAS) Operations*

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- UAS pilots may be temporarily removed from flight status at any time by the UAS Unit Commander, for reasons determined by the UAS Unit Commander. These reasons may include but are not limited to, performance, proficiency, and the like.

### 609.4.4 UAS FLIGHT SAFETY OFFICER

Safety is the responsibility of all UAS Unit members. A UAS unit member may be designated as the UAS flight safety officer. The position will be in addition to other duties. The flight safety officer's duties may include:

- Copy and circulate pertinent safety information.
- Assist the sergeant in debriefing training sessions with an emphasis on safety concerns.
- Periodically preparing a bulletin that contains reported safety-related problems and corrective actions taken. If there were any in-flight problems, the proper procedures for handling that problem will be discussed.

### 609.4.5 FLIGHT OBSERVER

The UAS Unit shall designate personnel to serve in the role of UAS Unit Flight Observer. The flight observer's primary purpose is to maintain UAS situational awareness and coordinate operations between the UAS and ground personnel.

- The flight observer(s) must have completed the mandatory flight observer(s) training set forth by the UAS Sergeant.
- In addition to the UAS Pilot, every UAS operation must have a UAS Flight Observer.

## **609.5 AUTHORIZED USES OF UAS**

Only authorized operators who have completed the required training shall be permitted to operate a Department UAS. Under no circumstances shall unqualified personnel operate a Department UAS. All UAS Unit pilots and observers shall follow this policy.

- UAS operations shall only be conducted in accordance with current FAA regulations and provisions listed in the Department's COA.
- Use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only where there is no protected privacy interest, or when in compliance with a search warrant or court order.

### 609.5.1 AUTHORIZED UAS MISSION TYPES

UAS are intended to serve as a benefit to public safety and/or public service, improve operational safety, or help manage incidents or events. Authorized UAS use is permissible only in areas where there is no protectable privacy interest at issue, when in compliance with a search warrant or court order, or in emergency or exigent circumstances.

Authorized UAS mission types include:

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*Unmanned Aerial System (UAS) Operations*

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- (a) **INCIDENT DOCUMENTATION:** This includes the use of UAS to photograph or diagram scenes of traffic collisions, crime scenes, critical incidents, or such events deemed necessary due to their size, scope, or complexity. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (b) **FIELD OPERATIONS SUPPORT:** This policy authorizes the use of UAS to minimize the risk of injury to officers, suspects, and bystanders, and to increase the likelihood of bringing potentially dangerous incidents to peaceful resolutions. Use of the UAS for these purposes should be limited to incidents involving felony suspects, or involving persons who pose a risk of inflicting serious bodily injury or death to themselves or others. Examples of these types of incidents include, but are not limited to: perimeter searches for suspects, barricaded suspects, suicidal suspects, high-risk search warrants, violent offender apprehensions, and hostage situations. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (c) **TACTICAL OPERATIONS SUPPORT:** This policy authorizes UAS deployment as part of a SWAT or tactical operation. Deployments inside buildings or other structures shall be subject to the restrictions currently in place for deploying robots, pole cameras, and other observation devices utilized by SWAT, to include search warrant requirements. Use of UAS in this capacity must be authorized by the UAS Commander or higher.
- (d) **INVESTIGATIVE SUPPORT:** This policy authorizes the use of UAS to support the furtherance of a criminal investigation in which there is probable cause to believe that: use of UAS will capture images of a place, object, condition, behavior or event, and those images support to corroborate that a felony has been committed, or tends to show that a particular person committed a felony. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (e) **AREA SEARCHES:** This policy authorizes the use of UAS to conduct area searches, such as for missing persons or evidence in areas that are unsafe to traverse or are inaccessible. Use of the UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (f) **SEARCH AND RESCUE:** This policy authorizes the use of UAS to conduct area searches and assist rescue operations for persons in areas that are unsafe to traverse, expansive or are inaccessible. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (g) **EXPLOSIVE DEVICE INVESTIGATION SUPPORT:** This policy authorizes the use of UAS to assist personnel who are investigating a possible explosive device. Reasonable suspicion that the device may be explosive, and that use of the UAS will reduce the hazard to personnel and the public is required. Use of the UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (h) **HAZARDOUS MATERIAL RESPONSE OPERATION SUPPORT:** This policy authorizes the use of UAS to assist personnel who are investigating a possible hazardous material situation. Reasonable suspicion that the substance may be hazardous material, and that use of the UAS will reduce the chance of death or injury to personnel and the public is required. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.

## *Unmanned Aerial System (UAS) Operations*

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- (i) **ILLEGAL FIREWORKS DETERRENCE AND ENFORCEMENT:** This policy authorizes the use of UAS to address the illegal use of fireworks. The UAS primary role is to identify locations where illegal fireworks are ignited and/or detonated. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (j) **FIREFIGHTING OPERATION SUPPORT:** This policy authorizes the use of UAS to support firefighters in their effort to contain and extinguish a fire. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (k) **FIRE INVESTIGATION SUPPORT:** This policy authorizes the use of UAS to support firefighters in their effort to investigate the cause or origin of a fire. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (l) **DISASTER / MASS CASUALTY EVENT RESPONSE AND RECOVERY OPERATION SUPPORT:** This policy authorizes the use of UAS to support the response to a disaster (natural or man-made) or mass casualty event, for the purpose of assessing the incident, coordinating the deployment of involved resources, and gathering information for safety purposes. In such events, UAS may be used to assist in the process of locating and recovering casualties. Use of UAS in this capacity must be authorized by the UAS Unit Sergeant or higher.
- (m) **EVENT PLANNING AND MANAGEMENT:** This policy authorizes the use of UAS to assist in the planning of events, namely those that cover large areas, and have significant vehicular or pedestrian counts. UAS may be used to monitor traffic flow and patterns, as well as that of crowds, as well as suspicious behavior. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (n) **AERIAL SURVEYING AND GEOGRAPHIC INFORMATION SYSTEMS (GIS) SUPPORT:** This policy authorizes the use of UAS to perform mapping and surveying functions related to the City's geographic information systems. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (o) **BUILDING AND PUBLIC WORKS INFRASTRUCTURE SUPPORT:** This policy authorizes the use of UAS to support public works functions, including but not limited to inspections/assessments of buildings, infrastructure, and traffic engineering. Use of UAS in this capacity must be authorized by the UAS Unit Commander or higher.
- (p) **TRAINING:** Regular and ongoing training is required for all UAS Unit personnel that perform in the role of UAS Pilot or UAS Observer.
- (q) **MUTUAL SUPPORT:** This policy authorizes the use of UAS to provide mutual aid to other jurisdictions when requested. The requested mission must fall within the authorized mission types that are outlined in this policy.

In circumstances outside of the scope of this policy, personnel should consult with the City Attorney's Office prior to engaging in UAS use.

### 609.5.2 ASSISTING OTHER CITY AGENCIES

A UAS may be deployed to assist another City agency as long as the deployment is authorized by the UAS Unit Commander or higher, and the UAS is operated in accordance with this policy.



## *Unmanned Aerial System (UAS) Operations*

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### **609.6 PROHIBITED USE**

The UAS video surveillance equipment shall not be used for:

- Conducting random patrol or surveillance activities.
- Monitoring a person based solely on individual characteristics, such as, but not limited to race, ethnicity, national origin, religion, disability, gender or sexual orientation.
- Harassing, intimidating or discriminating against any individual or group.
- Conducting personal business of any type.

No Department UAS shall carry weapons or armament of any kind.

### **609.7 UAS OBTAINED DATA**

All UAS flights, including training flights, shall be recorded in their entirety. All such recordings shall be deemed as Department property, and retained by the Department per an established retention schedule.

- (a) Employees shall not retain recordings of activities or information obtained during an on-duty UAS deployment. Employees shall not duplicate or distribute such recordings, except for authorized legitimate Department business purposes. Unless for official business, recordings of any type shall not be posted to or distributed via the internet, email, file transfer, remote computer access, news services, social networking, social media, instant messaging, blogs, forums, video or other file sharing sites without prior approval from the Chief of Police.

### **609.8 TRAINING WITH UAS VIDEO FILES**

Video files and images from a UAS deployment may serve as a training tool for individuals, specific units, and the Department. Department members recommending utilization of a UAS video file for training purposes will submit the recommendation for the approval through the chain of command to their Division Commander, who will present the request to the UAS Unit Commander.

### **609.9 FLIGHT LOGS**

Each UAS Pilot will maintain a standardized flight log. Following the completion of any flight, pilots will log the date, flight time and locations of all UAS deployments. All UAS Flight logs shall at a minimum note: case number, incident type, purpose of flight, duration of flight, maximum altitude, and specify whether automated flight or manual flight.

### **609.10 RETENTION OF UAS DATA AND RECORDS**

- (a) Data collected by the UAS shall be retained as provided in the established records retention schedule.
- (b) All data collected shall be retained for a period consistent with the requirements of the Department's records retention schedule, but in no event for a period less than 2 1/2 years.

## *Unmanned Aerial System (UAS) Operations*

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- (c) Any recording associated with a criminal case will be retained in the same manner as evidence for that case, but shall not be purged prior to 2 1/2 years.
- (d) All UAS flight logs shall be retained as provided in the established records retention schedule.

### **609.11 RELEASE OF RECORDINGS**

Recording made using any City-owned UAS pursuant to this policy are deemed as Department and City records, and may only be released as provided in Policy Manual § 810 (Release of Records and Information) or for other authorized legitimate Department business purposes.

### **609.12 REVIEW OF RECORDED MEDIA FILES**

- (a) When preparing written reports or for oral statement or testimony, employees may review UAS recordings as a resource. However, employees should not use the fact that a recording was made as a reason to write a less detailed report. The UAS Unit Commander or Sergeant may routinely inspect recordings, provided that the inspections are reasonable, conducted in good faith, and not for the sole purpose of searching for violations of Department policy or law not related to a specific complaint or incident. Recorded files may also be reviewed:
  - 1. By an employee, his or her attorney or representative, who is participating in, as a subject or witness, an official investigation, such as a personnel complaint, administrative investigation or criminal investigation, if the subject officer's image or voice is captured on the recorded file or the officer was present during the incident.
  - 2. Pursuant to lawful process or by court personnel who are otherwise authorized to review evidence in a related case.
  - 3. By media personnel with permission of the Chief of Police or the authorized designee.
  - 4. In compliance with a public records request, if permitted, and in accordance with Policy Manual § 810.

Oxnard City Council  
October 1, 2019 Meeting

Report:  
Small Unmanned Aerial Systems  
("Drones") in Public Service

Jason Benites, Assistant Chief



Recommendation

*"That the City Council receive a report from the Police Department regarding its progress towards the use of small unmanned aerial vehicles in public service applications."*



# Presentation Objectives

Provide the City Council with a report that includes:

- What Small Unmanned Aerial Systems (“drones”) are
- Some applications in public service
- Rules that govern UAS use by public agencies
- Public concerns, and how they are addressed
- Highlight Police Department UAS policy



3

## Small Unmanned Aircraft Systems

- “Drones” (sUAS vs. sUAV)
- Remotely controlled aircraft
- Less than 55 lbs. gross weight
- Top speed of less than 100 mph
- Capable of downlinking data
  - Video or still pictures
  - Forward looking infrared
  - Environmental sampling
- Generally battery-powered
  - Limited flight time



sUAV



sUAS



4

# Commonly Used Drones



DJI Matrice 210



DJI Phantom 4



DJI Spark



DJI Mavic



5

## UAS Applications

- Incident documentation
- Field operations support
- Tactical operations support
- Investigative support
- Area searches
- Search and rescue
- Explosive device investigation
- Hazardous material response operation support
- Illegal fireworks enforcement
- Firefighting operation support
- Fire investigation support
- Disaster / mass casualty event response and recovery operation support
- Event planning and management
- Aerial surveying and geographic information systems (GIS) support
- Building and public works infrastructure inspection support



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6



# Firefighting Applications



OXNARD



7

## Rescue and Damage Assessment



OXNARD



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8

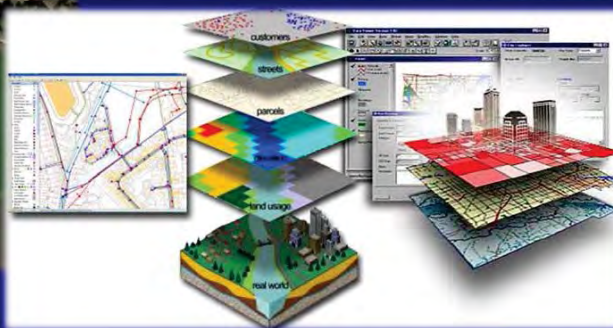
# Geographic Information Systems Uses



## 3D DRONE MAPPING



OXNARD



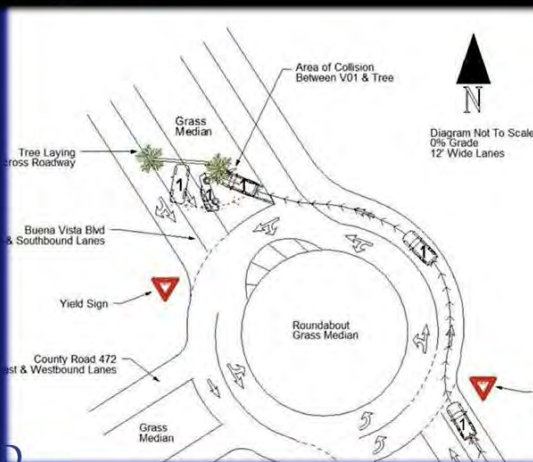
9



## Law Enforcement Applications



Diagramming/photography  
Crime scenes  
Traffic collisions



### Traffic Accident Scene Drawing System

2D Version & 3D Version & Drone Version

OXNARD





# Law Enforcement Applications

Crimes in progress / Perimeter Searches



Janesville, Wisconsin Police Department (April 2019)

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# Law Enforcement Applications

Crimes in progress / Perimeter Searches



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# Law Enforcement Applications

Tactical operation support



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## FAA Regulations

FAA sUAS Limitations: 14 CFR, Part 107

- Public agency or commercial sUAS can be operated only with Certificate of Authorization or Part 107 operations waiver
  - *Any person/entity with commercial application*
  - *Any subdivision of government*
  - *Does not apply to hobbyists*
- Below 400' altitude
- No flight over people not involved in operation of the sUAS
- Daytime flight only
- Line of sight



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# Project Progress

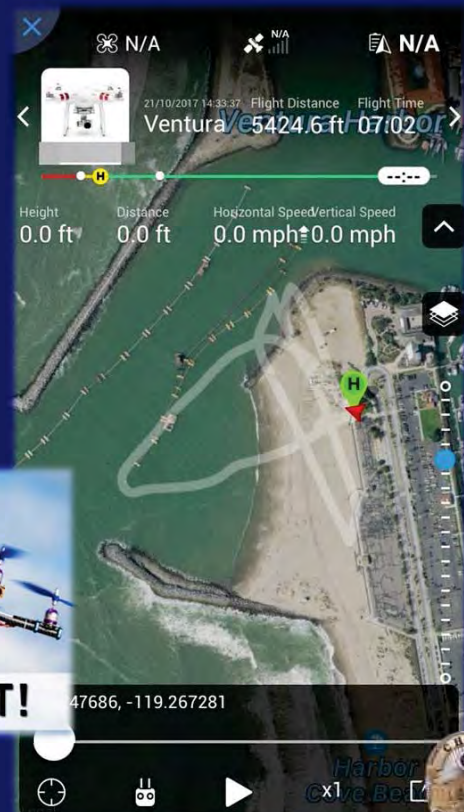
- ✓ Community input (ongoing):
  - ✓ *(INCO, CRC, Public Safety Committee, City Council)*
- ✓ Develop agency guidelines
  - ✓ *Policy and Procedures (to be placed on website)*
- ✓ Select pilots (6)
- ✓ Apply for FAA Certificate of Authorization (in progress)
- ✓ Apply for FAA Part 107 waivers (in progress)
  - ✓ *Night operation authorized September 3, 2019*
  - ✓ *Beyond line of sight approval pending*
- ✓ Operational agreements with local air towers (in progress)
- ✓ Equipment
- ✓ Training (in progress)
- ☐ Deployment



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## Other Considerations

- Legal issues
- Public concerns about drones
  - Perceptions
  - Privacy invasion
  - Intended uses of drones
  - Agency transparency
- Policies and procedures
  - Record retention
    - Flight logs
    - Photo/video



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# Oxnard Police Department UAS Policy

*“UAS Unit missions will be accomplished efficiently and safely while respecting the law and the privacy of the public. All UAS applications will obey Federal, State and City laws, and shall respect Constitutional rights, privacy rights, search and seizure regulations, and Federal Aviation Administration (FAA) regulations.”*

*(Oxnard Police Department Policy Manual 609.2)*



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# Oxnard Police Department UAS Policy

## Outlines Oxnard Police UAS Unit structure (609.4)

- Unit positions, supervision, management oversight

## Defines authorized UAS mission types (609.5.1)

- Specifies level of required approval

## Specifies prohibited uses (609.6)

- No random patrol, no discrimination/harassment, no weapons

## All UAS recorded in their entirety (609.7)

- Recordings subject to retention schedule

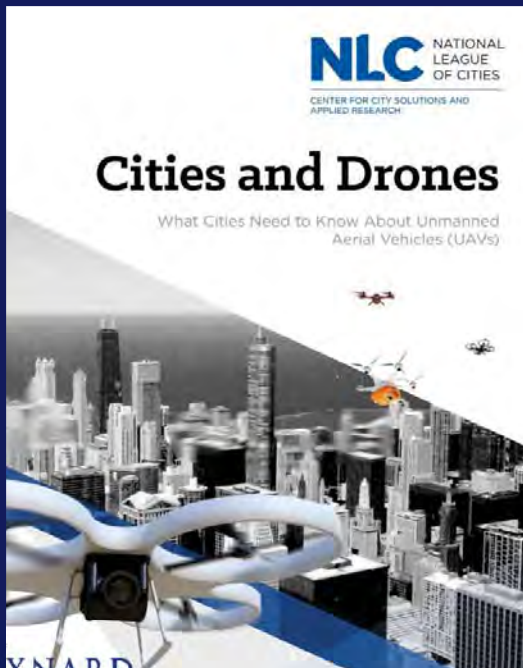


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# Resources

<http://www.nlc.org/resource/cities-and-drones>



<https://www.faa.gov/uas/>

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## End of Report





**CITY COUNCIL AGENDA REPORT**  
**REPORTS**  
**AGENDA ITEM NO. N.2.**

**DATE:** October 1, 2019

**TO:** City Council

**FROM:** Rosemarie Gaglione, Public Works Director, (805) 385-8055, [rosemarie.gaglione@oxnard.org](mailto:rosemarie.gaglione@oxnard.org)

**SUBJECT:** Update on Lease and Operating Agreement with the Oxnard Historic Farm Park Foundation. (10/20/10)

**RECOMMENDATION**

That City Council consider selling the Farm Museum. (Public Works and Transportation Committee voted 2-0 to forward the item for City Council consideration)

**BACKGROUND**

In June 2007, the City entered into a Lease and Operating Agreement (A-6875) with the Oxnard Historic Farm Park Foundation (Foundation). The Foundation was formed for the purpose of restoring and improving the 0.86 acre Gottfried Maulhardt/Albert Pfeiler Farm Site (Ventura County Landmark No. 165) located at 1251 Gottfried Place in accordance with the Master Plan. The site is open to the public on Tuesday from 9:00 a.m. to 11:00 a.m. and Saturday from 9 a.m. to noon, or by appointment.

The grounds consist of the Albert Pfeiler House, Carriage House, courtyard patio, bathhouse/outhouse, plants and gardens, BBQ pit, farm equipment and public restrooms. The Foundation offers space for informational tours, site rentals, special events, and photos and machinery from the farming history of Oxnard.

Under the Agreement, the City has leased the property to the Foundation for \$1.00 a year, and the lease term has renewed automatically. Per the terms of the agreement, the Foundation is to raise funds to restore and improve the property in accordance with the Master Plan. These funds were to be transferred to the City for design and construction of improvements.

**DISCUSSION**

There has been little oversight from City staff regarding the Foundation and its operations. Current Public Works Department (Public Works) staff were not aware of the agreement in which the Foundation is to report to and work with Public Works until October of last year. According to the agreement, improvements and projects were to be pre-approved by Public Works and carried out by the City as public projects by Public Works, however, that has not been the case. In addition, the City has not been receiving or requesting quarterly or annual financial reports from the Foundation as required under the agreement.

Funds raised by the Foundation were to be given to the City to be used for projects identified in the Master Plan. What has been happening is that the Foundation has been raising money and using that money to do these projects on their own. We have had discussions with the Foundation and have no reason to believe that the money was not spent on projects for the Farm, it's just that the work was not performed according to the process spelled out in the agreement.

The Foundation was to maintain property in accordance with a schedule and budget approved by Public Works. The Foundation has maintained the property, but Public Works has not been provided with any schedules or budget to review and approve. We have no record of Public Works requesting a schedule or budget. The Foundation currently pays for all utilities used at the Farm.

Per the Master Plan, the Foundation is to allow the public to visit the Farm on weekends from 11am - 4pm. However, they have been open two mornings per week. We have not heard any complaints about this schedule. The Foundation is to report income and expenses to Public Works each quarter. This has not happened and Public Works has not pursued this in the past.

The Foundation is to present an income and expense audit to Public Works annually. This has not been done, and there is no record of Public Works requesting this.

In addition, the Master Plan outlines the following obligations of the Foundation:

1. Restore the house to a museum - The design work is being done
2. Create a courtyard - This has been completed
3. Construct interior improvements to the carriage house to allow for a meeting space - This has been completed
4. Restore the 10x10 bathhouse - Work has not begun on this project yet
5. Create plots to plant crops - Grapevines and crops have been planted
6. Construct a replica of the 1880's Colonia Schoolhouse - This will not be completed due to funding

According to the Foundation, some modifications to the Master Plan have been made over the years due to funding. The Master Plan was to be a living document for project plans moving forward and the Foundation was to use it as a guideline. From the information available, the Foundation has worked to obtain permits for certain building improvements or modifications, and various events, but there was a lack of oversight and improvements and activities were occurring without Public Works approval.

Per the Lease and Operating Agreement, the Foundation was to turn over revenues to the City which would then fund projects at the site, to be managed and carried out by Public Works. Based on the agreement structure, donations would be transferred through the Foundation to the City. Transactions have not been taking place in accordance with the agreement. This structure is not preferred by either party at this time. According to the Foundation, funds have never been turned over to the City due to the fact that such an account was never established by City staff. In addition, the City was to receive revenue and expense reports on a quarterly basis, which has not happened.

Earlier this year, the City met with a representative of the Farm and has collected annual revenue and expense reports from the Foundation dating back to 2014. Below is a brief summary of the reports:

| <b>Year</b> | <b>Revenue</b> | <b>Expenses</b> |
|-------------|----------------|-----------------|
| 2014        | \$102,332      | \$80,150        |
| 2015        | \$75,918       | \$59,481        |

|      |           |           |
|------|-----------|-----------|
| 2016 | \$105,646 | \$154,983 |
| 2017 | \$48,624  | \$46,107  |
| 2018 | \$42,346  | \$22,983  |

Due to the lack of oversight on an agreement dating back to 2007, and since the structure of the agreement is cumbersome and not in keeping with best practices of municipal finance, staff recommends changing the arrangement to one that will keep the Farm as a historic property, open to the public, and with the ability to raise and expend funds for the specific purposes set forth in the current agreement. Options which were considered were to:

**1. Continue with the existing agreement - not recommended.**

This would require setting up the originally intended account, and this would not be in keeping with current best practices in municipal finance. Another issue is that people usually prefer to donate to the maintenance of historic properties when the money is under the control of a charitable foundation, rather than with a government entity. Also, the projects would need to be constructed as “public projects” which means that projects must be bid out the same as any City project, which could increase the cost of projects.

**2. Proceed with a new lease and operating agreement - not recommended.**

While a new agreement could be written to avoid some of the problems associated with the current agreement, the main issues still remain, in that the City would be responsible for maintaining the property if some big repair were necessary, and the City would still be responsible for constructing improvements, which would have to be bid out as public projects which translates to higher costs. Donors might still be reluctant to donate as much or as often since the City would be doing the work.

**3. Recommended Action - Sell the Property** for a nominal amount with deed restrictions to ensure that the intent of the original agreement is met in perpetuity, which is to keep the historic landmark well-maintained and open to the public, expand permitting for a variety of events and to entertain any other considerations that would improve the current operations. When donors give money to the Foundation, they can be assured that the funds will remain with the Foundation, which will hopefully increase donations. Projects can be performed by contractors for hire, or by qualified people who wish to donate their time to support the Farm. Permits would still need to be pulled and inspections conducted to ensure the safety of the work and conformance with the permits and the Master Plan. There will be less City staff time involved and there will be no issue of best practices in municipal finance.

If Council agrees with the recommended action, staff will return to Council with a plan for the sale of the Farm to the Foundation for a nominal amount.

## STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives: ties and youth population.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

## FINANCIAL IMPACT

This item has no financial impact.

## COMMITTEE OUTCOME



The Public Works and Transportation Committee voted 2-0 on July 23, 2019 to forward the item for City Council consideration. Following feedback from the Committee and the Public, staff verified the following:

- The Foundation does pay for utilities.
- The \$1 per year transaction has not occurred, however the Foundation is willing to pay past due amounts.
- According to the Fiscal Year 19/20 Landscape Maintenance District (LMD) Engineers report, the property is not a site identified for improvement, although it is within the district boundary; it is not included in the LMD budget or fees.
- Annual Financials have been provided by the Foundation.

*Prepared by: Greg Cleary, Management Analyst III*

**ATTACHMENTS**

1. Farm Park Agreement
2. Master Plan
3. Financial Statement of Activities
4. Permitting - Gottfried
5. Farm Park Presentation

Agreement No. A-6875

## LEASE AND OPERATING AGREEMENT FOR HISTORICAL PROPERTY

This Lease and Operating Agreement for Historical Property ("this Agreement") is made and entered into this 17th day of July, 2007, by and between the City of Oxnard, California, a general law city ("City"), and the Oxnard Historic Farm Park Foundation, a California nonprofit public benefit corporation ("Foundation").

## RECITALS

- (A) City owns .86 acres of real property, including several structures thereon, designated as Ventura County Historical Landmark No. 165 (the Gottfried and Sophie Maulhardt/Albert Pfeiler Farm Site), as more particularly described in Exhibit A, attached hereto and incorporated herein by reference ("the Property"). The Property is surrounded by a chain link fence separating the Property from a public park also owned by City.
- (B) Foundation was formed to restore and improve the Property and has presented a master plan to do so.
- (C) The Ventura County Cultural Heritage Board has issued a Certificate of Appropriateness for the master plan to restore and improve the Property.
- (D) The Planning Division and Environmental Services Manager of the City's Development Services Department has issued a Notice of Exemption from the California Environmental Quality Act for the master plan to restore and improve the Property.
- (C) The City Council finds that entering into this Agreement is in the public interest and will confer a public benefit by encouraging restoration and improvement of the Property and public use and enjoyment of the Property.

WHEREFORE, City and Foundation agree:

1. Lease Term and Termination.

- (A) For rent of \$1.00 per year, receipt of which is acknowledged, City leases the Property to Foundation for the period beginning on July 1, 2007 and ending one year thereafter, on June 30, 2008. The lease term of one year shall renew automatically until either City or Foundation gives written notice to the other party, at least 60 days before the date that the lease term then in effect expires, that the lease term will not be renewed.
- (B) This Agreement may be terminated prior to expiration of the lease term, as follows:
  - (1) By mutual written agreement; or

- (2) By either party upon a material breach of this Agreement, after giving written notice and an opportunity to cure to the breaching party; or
  - (3) By either party for the convenience of that party, by giving the other party at least 30 days' written notice of termination.
- (C) On expiration or termination of this Agreement, Foundation shall surrender possession of the Property to City and shall leave the Property in good, neat and clean condition. Foundation shall surrender to City all keys to the Property.

2. Master Plan for the Property.

- (A) Foundation has presented to the City Council, and the City Council has approved, a master plan for restoration and improvement of the Property, identifying work that should be done to preserve, restore and open the Property for use by the public, and to improve and enhance the Property.
- (B) At any time, after at least ten days' written notice to Foundation, the City Council may revise, replace or terminate the master plan.
- (C) As Foundation obtains approvals for the work and provides sufficient funds to City, City shall perform the work identified in the master plan in any order determined by City, either with the City's own forces or by contract.
- (D) Nothing in this Agreement shall require City to appropriate any City funds to perform the work identified in the master plan.
- (E) All improvements made to the Property shall belong to City.

3. Raising Funds for Restoration.

- (A) Foundation shall use its best efforts to raise funds to pay for the work identified in the master plan, including obtaining grants and receiving gifts for that purpose. Foundation shall donate the funds raised for that purpose to City, which shall place the money in an account to be used only to pay for the work identified in the master plan and for necessary repairs and administrative expenses.
- (B) Foundation shall use its best efforts to obtain all approvals and permits necessary to perform the work identified in the master plan, including filing applications and paying fees.
- (C) Foundation may promote and advertise the Property, but shall not use the name of City without the prior consent of City's Deputy Director of Public Works ("the Director").

4. Maintenance of Property; Utilities.

- (A) At Foundation's expense, Foundation shall maintain the grounds and structures of the Property in good condition and keep the Property neat and clean. Foundation shall keep the Property free from any liens arising out of work performed, materials furnished or obligations incurred for on behalf of Foundation.
- (B) Within 30 days of the execution of this Agreement, Foundation and the Director shall prepare a schedule of maintenance and an annual budget for maintenance. Foundation shall perform maintenance in accordance with the schedule and shall not exceed the budget for maintenance without the prior consent of the Director. Foundation and the Director shall update the schedule and the budget as necessary.
- (C) Foundation shall not perform any work on the Property that is beyond ordinary maintenance. Foundation shall notify the Director of repairs that should be made. All repairs and work on the Property that is a public project shall be performed by others than Foundation, under City's direction and control.
- (D) Foundation shall arrange and pay for the installation of utility service to the Property, including water, wastewater, solid waste collection, electricity and telephone service, and shall pay all charges for the use of such utilities.

5. Ownership of Personal Property. Foundation shall own any personal property placed on the Property by Foundation. City shall own any personal property placed on the Property by City.

6. Foundation's Use of Property.

- (A) Foundation may use the Property as stated in this section 6. Foundation shall not use or allow others to use the Property during such time as City is performing work on the Property in accordance with the master plan or City is using the Property for City purposes and functions on reasonable notice to Foundation. Foundation shall not charge City for City's use of the Property. When Foundation uses the Property or allows others to use the Property, Foundation shall prevent persons from entering any structure on the Property for which Director has not issued approval for occupation.
- (B) Before City has issued approval for occupation of any structure on the Property, Foundation may use the Property for Foundation's fund-raising events.
- (C) After City has issued approval for occupation of the Maulhardt/Pfeiler cottage ("the cottage") on the Property, Foundation may use the Property and the cottage for Foundation's fund-raising events and may allow others to use the Property as stated in subsection (G) below.

- (D) After City has issued approval for occupation of additional structures on the Property, Foundation may use the Property and such structures for Foundation's fund-raising events and may allow others to use the Property as stated in subsection (G) below.
- (E) After City has issued approval for occupation of the cottage, Foundation shall allow the public to visit the Property (including the interior of the cottage) at least one afternoon each week, for at least four consecutive hours, and shall have one or more persons on the Property to explain the Property and its history to the public. Foundation shall adequately supervise the public and such persons to prevent damage to the Property and to maintain order. Foundation shall charge no entrance fee to members of the public who enter the Property at such time, but Foundation may ask the public for voluntary donations to defray Foundation's expenses for maintenance of the Property. As City issues approval for occupation of additional structures on the Property, Foundation shall allow the public to visit the interior of such structures as well.
- (F) Every time Foundation intends to use the Property for a Foundation event (other than the use of the Property by the public referred to in subsection (E) above), Foundation shall first obtain from City a temporary use permit for the use. Foundation events shall not exceed two days in duration.
- (G) Foundation may allow others to use the Property for private events, and shall charge a reasonable fee for such use, provided such persons obtain from City a temporary use permit for the use. A private event shall not exceed one day in duration.
- (H) Foundation and others shall use the Property only in accordance with the conditions of the temporary use permit and other requirements of the City Code and other entities having jurisdiction, including any restrictions on the number of persons that may attend the event, requirements concerning parking for the event, and requirements pertaining to the sale or consumption of alcoholic beverages on the Property.
- (I) Foundation acknowledges that this Agreement may create a possessory interest in the Property that will be subject to taxation. Foundation shall pay any such taxes in a timely manner.
- (J) City reserves the right of access to the Property for reasonable cause and at reasonable times for all purposes.

7. Money Received from Gifts and from Use of the Property; Audits.

- (A) Within ten days after the end of each calendar quarter (March 31, June 30, September 30 and December 31), Foundation shall prepare and deliver to the Deputy Public Works Director a statement for the quarter just ended of



income received from the use of the Property by Foundation and others; of income received from gifts and grants; and of expenses paid for the maintenance of the Property, for the insurance required by section 11 of this Agreement, for utilities used on the Property, for preparation of the statements and the annual audit referred to in subsection (C) of this section 7, and for possessory interest taxes referred to in subsection (I) of section 6 of this Agreement.

- (B) Foundation may deduct such expenses from such income. Foundation shall deliver any remaining income to the City Treasurer within ten days after the end of such quarter. Foundation shall not be entitled to deduct or to be reimbursed for expenses that exceed income; provided, however, that if at the end of a calendar year income from that year exceeds expenses for that year, City shall reimburse Foundation from such net income for any expenses that Foundation reported but did not deduct because they exceeded income in any quarter of that year. If such net income is insufficient to reimburse such expenses, City shall not reimburse Foundation for such expenses.
- (C) Foundation shall keep records of such income and expenses in accordance with generally accepted accounting practices. Foundation shall keep such records in Ventura County and shall retain such records during the term of this Agreement and any extension thereof and for three years thereafter. Within 60 days after the end of each calendar year, Foundation shall have prepared an income and expense audit for the year just ended and shall deliver such audit to the Director. The audit shall be certified by an independent auditor and shall include a statement that the audit was prepared in accordance with generally accepted accounting practices.
- (D) On reasonable notice to Foundation, City may inspect or audit Foundation's financial records pertaining to the Property.

8. Signs. After obtaining permits from City, Foundation may place signs on the Property.

9. Film Permits. The Property may be used for filming if a filming permit is obtained pursuant to section 11-200 et seq. of the City Code.

10. Indemnity.

- (A) Foundation agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Foundation, or by persons that Foundation allows to use the Property, or

by members of the public that visit the Property and that Foundation does not adequately supervise, or by Foundation's officers, agents, employees, contractors and other persons acting on Foundation's behalf; excepting therefrom persons referred to in subsection (B) of this section 10. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are willful or the product of active or passive negligence.

- (B) City agrees to indemnify, hold harmless and defend Foundation, its officers, employees, representatives or agents, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by City or by persons that attend events held by City on the Property or by City's officers, agents, employees, contractors and other persons acting on City's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are willful or the product of active or passive negligence.

11. Insurance.

- (A) Foundation shall obtain and maintain during the term of this Agreement the insurance coverage specified in Exhibit INS-N, attached hereto and incorporated herein by this reference, issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Foundation obtain and maintain such insurance coverage.
- (B) Foundation shall, prior to occupying the Property, file with the Risk Manager evidence of coverage specified in Exhibit INS-N. Evidence of insurance coverage shall be forwarded to the Risk Manager, addressed as specified in Exhibit INS-N.
- (C) Foundation's maintenance of proper insurance coverage is a material element of this Agreement. Foundation's failure to maintain or renew insurance coverage or to provide evidence of renewal may be considered as a material breach of this Agreement.

12. Foundation Not Agent. Except as the City Manager may specify in writing, Foundation and its officers, agents, employees, contractors and other persons acting on Foundation's behalf, shall have no authority, express or implied, to act on behalf of City in any capacity, as agents or otherwise, or to bind City to any obligation.

13. Assignment; Binding Effect. Foundation may not assign this Agreement or any right or duty thereunder or sublet the Property or any portion thereof. This Agreement is binding upon and shall inure to the benefit of successors of all kinds of City and of Foundation.

14. Force Majeure. Neither City nor Foundation shall be responsible for delays or failure in performance resulting from acts beyond the control of either party. Such acts shall

include, but not be limited to, acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement is executed, fire, communication line failure, earthquakes, or other disasters.

15. Time of Essence. Time is of the essence in regard to performance of any of the terms and conditions of this Agreement.

16. Governing Law. The construction and interpretation of this Agreement and the rights and duties of City and Foundation hereunder shall be governed by the laws of the State of California.

17. Compliance with Laws. Foundation shall comply with all City, State and federal laws, rules and regulations, now or hereafter in force, pertaining to Foundation's occupation, maintenance and use of the Property.

18. Severability. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

19. Waiver. No waiver of a breach of any provision of this Agreement by either City or Foundation shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Foundation to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver of such provision or breach.

20. Arbitration. In the event of any dispute with regard to the provisions of this Agreement, the dispute may be submitted to arbitration upon the mutual agreement of the parties, under such procedures as the parties may agree on, or if the parties cannot agree, then under the Rules of the American Arbitration Association.

21. Expenses of Enforcement. The prevailing party's reasonable costs, attorneys' fees (including the reasonable value of services rendered by the City Attorney's Office) and expenses, including investigation fees and expert witness fees, shall be paid by the non-prevailing party in any dispute involving the terms and conditions of this Agreement.

22. Authority to Execute.

(A) City acknowledges that the person executing this Agreement has been duly authorized by the City Council to do so on behalf of City.

(B) Foundation acknowledges that the person executing this Agreement has been duly authorized by Foundation to do so on behalf of Foundation.

23. Notices.

(A) Any notices to Foundation may be delivered personally to Jeff Maulhardt or by mail addressed to Oxnard Historic Farm Park Foundation, P. O. Box 583, Oxnard, CA 93032.

(B) Any notices to City may be delivered personally or by mail addressed to City Manager, 300 West Third Street, Oxnard, CA 93030.

24. Amendment. The terms and conditions of this Agreement may be modified at any time by a written amendment executed by both City and Foundation.

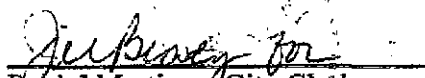
25. Entire Agreement. This Agreement constitutes the entire agreement of the parties regarding the subject matter described herein and supersedes all prior communications, agreements and promises, either oral or written, on the subject matter of this Agreement.

CITY OF OXNARD



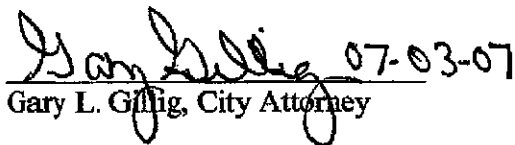
Dr. Thomas E. Holden, Mayor

ATTEST:



Daniel Martinez, City Clerk

APPROVED AS TO FORM:



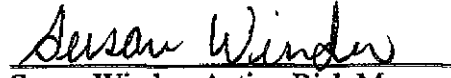
Gary L. Gillig, City Attorney

OXNARD HISTORIC FARM PARK  
FOUNDATION



Jeff Maulhardt, President

APPROVED AS TO INSURANCE:



Susan Winder, Acting Risk Manager

APPROVED AS TO CONTENT:

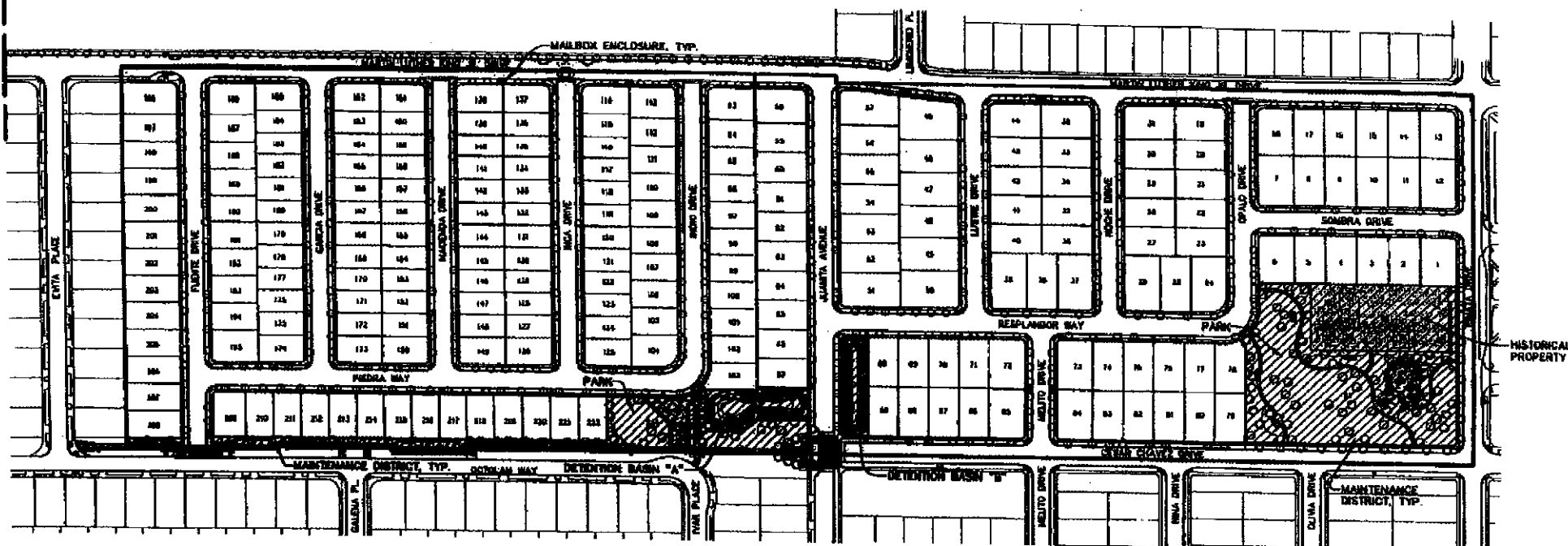


Ken Ortega, Public Works Director



Michael Henderson, Deputy Public Works Director

## EXHIBIT A

MATCHLINE  
SEE ABOVEMATCHLINE  
SEE BELOW

## LEGEND:

- CITY MAINTAINED LANDSCAPE ASSESSMENT DISTRICT IMPROVEMENTS
- CITY MAINTAINED STREET TREE
- MAILBOX ENCLOSURE

ASSESSMENT DIAGRAM FOR  
CASA LOMA, CASA DULCE  
& CASA BONITA  
(TRACT 5389-1, -2 & -3)  
LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT #51

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
FEBRUARY 2005

SHEET 1 OF 1



**Pearfield & Smith**  
ENGINEERS • ARCHITECTS • PLANNERS  
S.E. 13000-21 1300000001.000

ATTACHMENT NO. 1  
PAGE 9 OF 13



# *The Oxnard Historic Farm Park Foundation*



VENTURA COUNTY LANDMARK #169

THE GOTTFRIED MAULHARDT/ALBERT PFEILER FARM SITE

ATTACHMENT NO. 2

PAGE 1 OF 15

- SUMMARY
- VISION
- HISTORICAL BACKGROUND
- SITE DEVELOPMENT
- GOALS
- PROGRAMMING
- COLONIA SCHOOL
- STRATEGIES
- LANDSCAPE
- HOURS OF OPERATION
- BUDGET
- COST ESTIMATE
- FUNDRAISING
- FINAL WORD

## S U M M A R Y

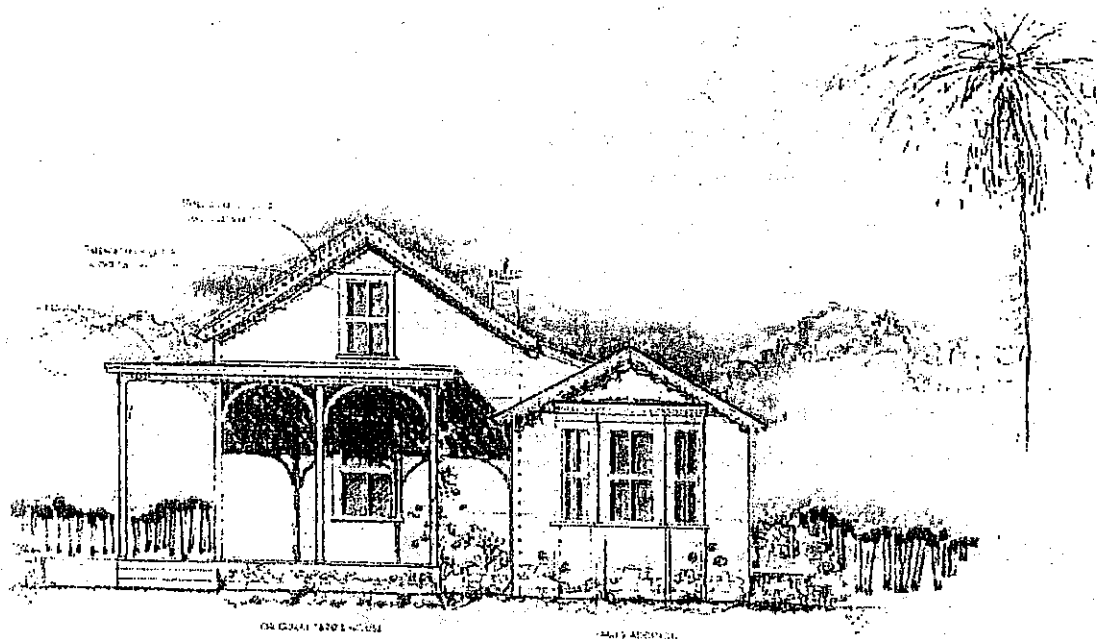
The Oxnard Historic Farm Park Foundation, is a 501(c)3 nonprofit organization that was formed in 2002 for the purpose of developing the .87 acres of land containing the original Gottfried Maulhardt/Albert Pfeiler cottage house, the Gottfried Maulhardt winery and the 1900 carriage house. Discussion for the project began as early as 1997 between property owner Robert Pfeiler and Foundation president, Jeffrey Maulhardt. Pfeiler fell ill and passed away in 2000 at which time negotiations switched to representatives for developer John Laing Homes. JLIH agreed to work with the Foundation in pursuing the development of .86 acres and saving the 3 historic structures.

For the next seven years, the project has been delayed due to many factors, yet representatives from JLIH made an earnest effort to continue dialog with the Foundation. Progress has been slow yet fruitful. In March 2003, the .86 acres was designated Ventura County Historical Landmark #165 -- The Gottfried Maulhardt/ Albert Pfeiler Farm Site. Soon after, a contract between JLIH and the Foundation was signed in which Laing agreed to donate a lump sum of \$75000 to the Foundation as seed money for the project, contingent on the Foundation working about an operating agreement with the City. The parties also agreed to have the site donated to the City of Oxnard. The Foundation next raised money to obtain architectural drawings for restoration of the buildings and set up a web site, [www.oxnardfarmpark.org](http://www.oxnardfarmpark.org).

The Foundation held a successful open house in August 2004. Students from Robert J. Frank served as docents and the event raised several thousand dollars for the Foundation. The project was put on hold while residential houses were completed. After several attempts to reach a mutual operating agreement, the project now waits for final approval from the Council.

## VISION

It is the Foundation's vision to develop a 1870's farm setting and to restore the existing buildings to their original state. Further plans include adding a replica of the 1880's Colonia Schoolhouse as well as several dozen 1 cubic yard plots to demonstrate the crops of the past. This project, while ambitious in its goal, is very attainable in the scope of preservation projects. This project represents a unique opportunity for the community of Oxnard to embrace the roots of a time in California history when a strong work ethic and community cooperation brought about success for the early immigrants as well as the many immigrant groups that have followed.



EAST ELEVATION

SCALE 1/4" = 1'-0"

## HISTORICAL SIGNIFICANCE AND BACKGROUND

The history of the property dates back to the late 1860's. Originally part of the El Rio de Santa Clara o la Colonia, the land was granted to eight Mexican soldiers from the presidio in Santa Barbara, including Rafael Gonzalez. Gonzalez sold 4,000 acres of his La Colonia holdings to Juan Camarillo in 1865. By 1867, Camarillo leased the land to Gottfried Maulhardt and Caspar Borchard. These men, along with Christian Borchard and his son John Edward Borchard were among the first farmers to plant and cultivate the first crop on the Oxnard Plain. Gottfried leased the Colonia land for several years leading up to 1872, at which time Gottfried along with his partners Jacob Maulhardt and Johannes Borchard purchased 1,240 acres from Camarillo. The men farmed together as well as worked for other local farmers, growing barley and corn.

By 1876, the three Maulhardt brothers, Gottfried, Jacob and Anton, formed the building committee with Dominick McGrath, Thomas Cloyne and Christian Borchard for the construction of original Santa Clara Chapel near the present day Esplanade in the town of New Jerusalem, later renamed El Rio. To insure the chapel had wine for church services, Gottfried planted 250 grape vines and built a two story brick storehouse at his property.

By 1887, Gottfried sold 200 acres to Hiram Snow, yet he retained a sixteen foot right away allowing Gottfried to transport the necessary wine and food goods to the Santa Clara Chapel.

Also during this time, Gottfried and his Sophie adopted a young Latina girl, Anna, from the St. Vincent's orphanage in Santa Barbara.

Gottfried Maulhardt passed away on December 20, 1898. His widow, Sophie, moved to a cottage house near the newly constructed Santa Clara Church on E Street. She did her banking

## DEED.

*Juan Camarillo.*

TO  
*J. Maulhart & J. Maulhart*  
*and*  
*Johanes Borchard*

*Dated Dec 26<sup>th</sup> 1872*

*Recorded at Request of*

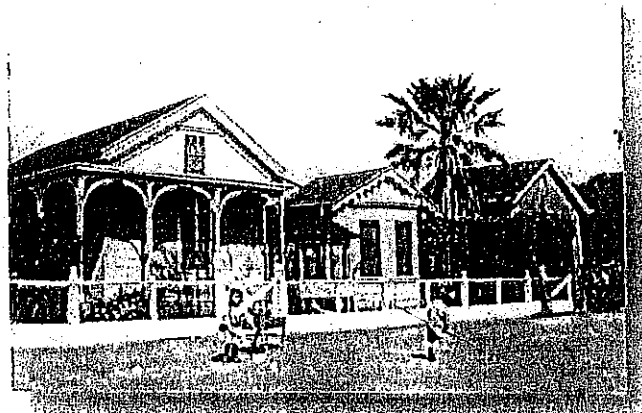
*J. H. Work*  
*December 30<sup>th</sup> A. D. 1872,*  
*at 15 min. past 11 A. M.*  
*in the "R" of Deeds,*  
*pp. 70 & 71.*



A who's who of the first families of the Oxnard Plain attended the home of Gottfried & Sophie Maulhardt for their Silver Wedding Anniversary, circa 1887. Standing in the back row, left to right are: Louis Pfeiler, Johannes Borchard, Caspar Borchard, Fridolyn Hartmann, J. Edward Borchard and Catherine Kaufmann. Performing at the ceremony were the Gonzalez Brothers.



at the Bank of Oxnard. Louis Pfeiler ran into Sophie in the bank and offered to purchase the farm from her. Louis and his wife, Caroline Kaufmann Pfeiler, owned a 75 acre ranch on the west side of the Maulhardt place. Sophie accepted Louis' offer and Louis gave the ranch to his oldest son, Albert Pfeiler, as a wedding present. Albert farmed the 30-acre ranch for the next three decades. He began expanding the living quarters of the original Gottfried Maulhardt home. Eventually the upstairs was expanded as were the kitchen, bathroom and dining room. By the mid 1930's, Albert turned the ranch over to his son Robert Pfeiler, who farmed the ranch for the next 70 years.



## SITE DEVELOPMENT

### PROPOSED RESTORATION AND DEVELOPMENT

- Restore the Gottfried Maulhardt / Albert Pfeiler House to be utilized a museum
- Create a courtyard with engraved bricks
- Carriage house – meeting center, office, kitchen and restroom facility
- Restore the 10x10 Bathhouse/outhouse
- Stabilize the Gottfried Maulhardt Winery / Storehouse – museum
- Set-up one-yard plots, at total of 216, used to plant crops of the past.
- Construct a replica of the 1880s Colonia Schoolhouse

### GOALS

1. Create an understanding that our community was developed with the succession of crops, i.e., the more successful the crop, the employment opportunities and the larger the population.
2. Create an understanding that hard work and perseverance can lead to fulfillment.
3. Create an understanding that most people came to this area for a better opportunity.
4. Create a sense of pride in our past by working together today.

## PROGRAMMING COMPONENTS

### AGRICULTURAL HERITAGE

By offering the community a chance to work their own one cubic yard plot, the evolution of agriculture can be represented through planting the different crops grown in the area.

### EDUCATION

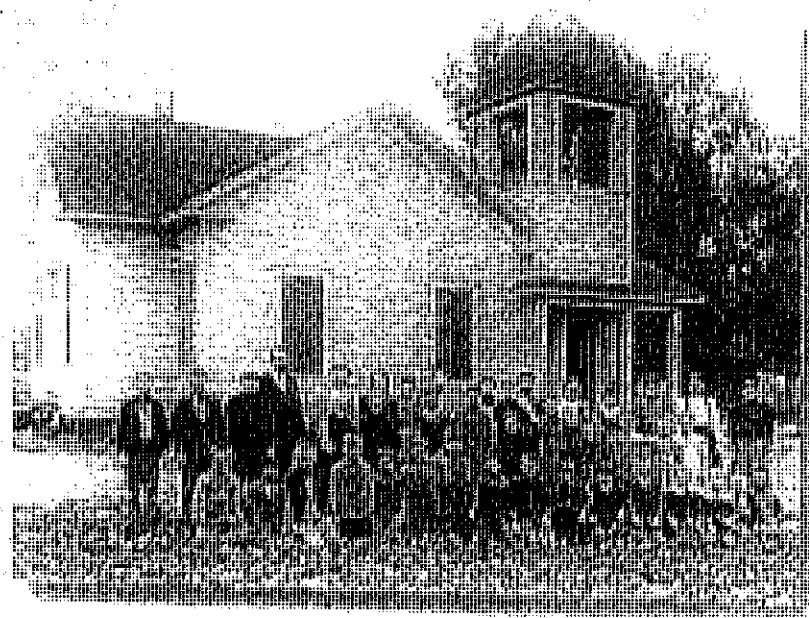
The Oxnard Historic Farm Park will serve as a window into the past. By restoring the original house to the cottage house beginning the community will recognize the humble beginnings these early families endured. The brick storehouse represents the early farmers' pious dedication and as well as a reverence for the community. This will be a place where farmers, students, seniors, volunteers and interested parties can learn what it was like to live as a farming family before the turn of the century. Lessons in dry farming, soil preparation, cultivation, and food storage can all be realized. Soap making, quilt making, cooking and all of the other essential daily requirements of the forgotten past can be brought back to life at the center.

### RESEARCH

The Foundation would like to create a research center by encouraging the public to visit the site to share their family's, photos, stories and genealogy.

### CULTURAL AND COMMUNITY EVENTS

The Foundation can provide a unique setting for community, cultural, and social events as a way to increase the public's exposure to our rich agricultural beginnings.



**THE COLONIA SCHOOLHOUSE**

The Colonia School was built in the 1880's and was attended by members of the Borchard, Cloyne, Connelly, Giesler, Gonzales, Haydock, McLaughlin, McGrath, Milligan and Olivas families. By constructing a school from the 19th century, the public will be able to appreciate the differences relative to their own experiences. Also, a deeper understanding of the Colonia name can be explored and clarified.

# STRATEGIES

## Agricultural Heritage Strategies

### Principles / Objectives / Techniques

1. Instill in visitors an awareness and appreciation of Oxnard's agricultural heritage.
2. Provide a Bridge to the Past so visitors better understand the present and plan for the future.
3. Utilize a "Living history" way to make the past real.
4. Demonstrate the evolution of crops grown in Ventura County and the changes in tools, labor, etc. accompanying them.
5. Utilize rotating themes that are integrated with the other programs.
6. Develop Agricultural Heritage programs that tell a story, i.e., the complexities involved with planting, irrigation, cultivating and selling a crop.

## Education Strategies

### Schools

1. Tie into State Educational Framework
2. Activities/Programs should utilize resources on a farm that are not available at schools.
3. Develop an orientation video of the farm's purpose.
4. Offer and utilize hands on projects that include raising a crop.
5. Provide field trip opportunities schools; internship for high school students; tie into the University of Channel Islands.

### Other Youth

1. Emphasize community service and citizenship; provide opportunities for leadership skills.
2. Potential after school programs.
3. Summer enrichment programs.

## Special Interest Groups: Gardner Groups, Societies

1. Site made available for agricultural and horticultural events.
2. Demonstration areas designed and maintained by groups.
3. Compost and recycling demonstrations.

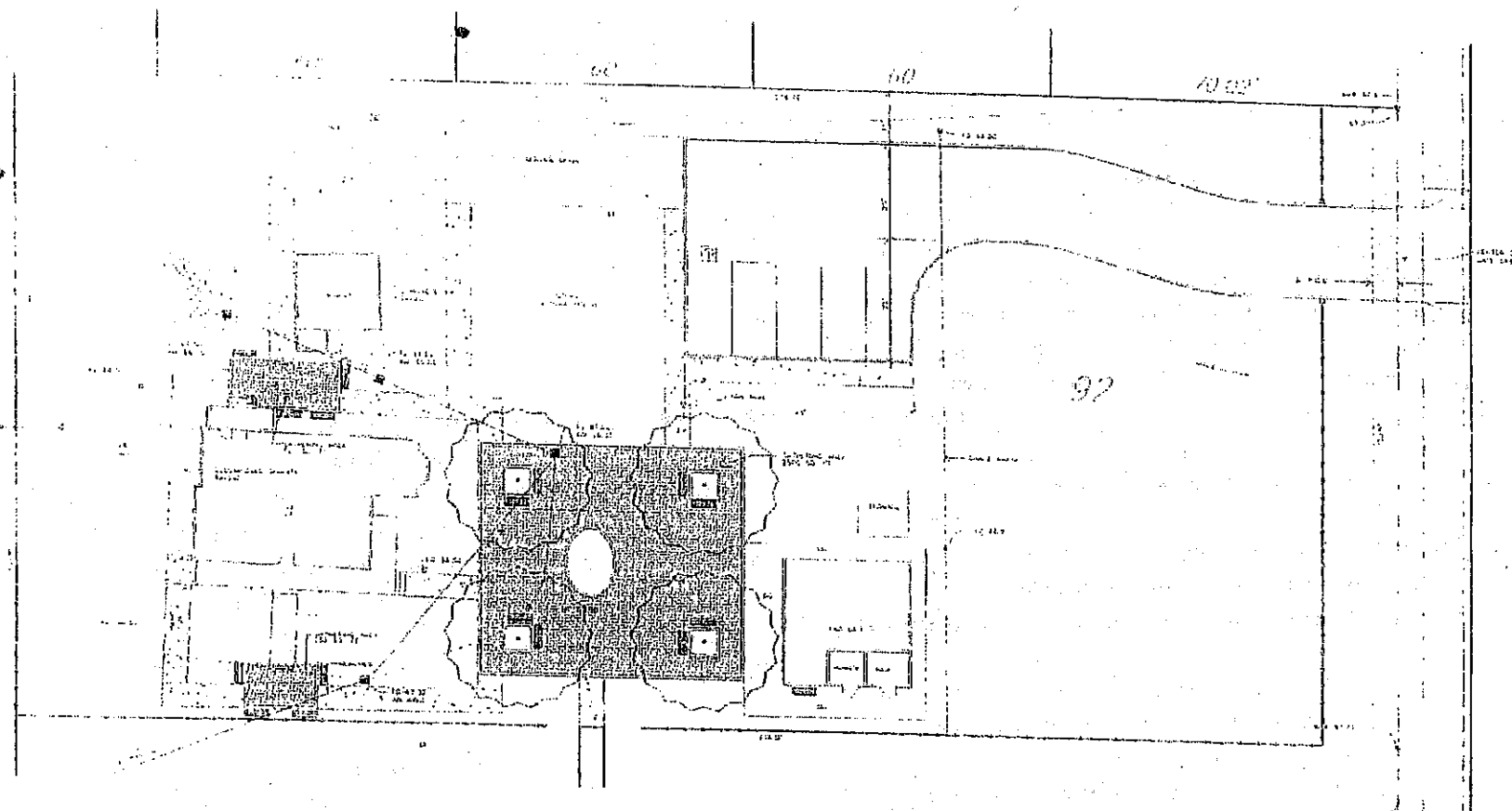
## Agricultural Community: Grower, Labor, and Businesses

1. Provide opportunities for businesses and the public together for a common goal of education and promoting our agricultural heritage.
2. Conduct workshops, field days, living history events.

## Anticipated Users

- Students from Brekke, Guadalupe, Robert J. Frank, and Pacifica High Schools; and visiting schools
- Members for the neighboring community.
- County and city residents interested in local history.
- Out of town tourists looking to find out about a historical time period.
- Former residents looking to connect with their family's past.

## LANDSCAPE



## HOURS OF OPERATION

OPEN WEEKENDS TO THE PUBLIC 11 - 4

### OPEN WEEKDAYS FOR SCHOOL FIELD TRIPS

School Crop Program (proposed schedule)

**Tuesday** - 3rd grade day from 10:00-12:00

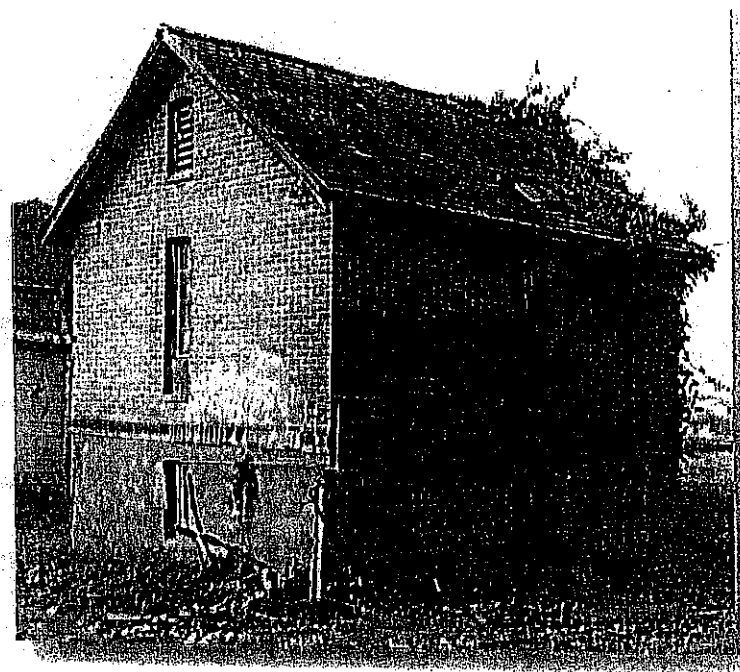
**Wednesday** - 7th grade day from 10:00-12:00

**Thursday** - High school day from 10:00-12:00

**Friday** - Senior group day from 10:00-12:00

**Saturday & Sunday** - Neighborhood day 11:00-1:00

**After School Program** - Weekdays from 3 to 5





# PROPOSED BUDGET

## INCOME

|                                     |              |
|-------------------------------------|--------------|
| Laing Homes .....                   | \$75,000     |
| Fundraising-Brick Campaigning ..... | \$250,000    |
| Foundation Memberships .....        | \$12,500     |
| Annual BBQ Fundraiser .....         | \$10,000     |
| Room Sponsors .....                 | \$50,000     |
| Grants .....                        | \$\$\$\$\$\$ |
| Donations .....                     | \$\$\$\$\$\$ |
| Total .....                         | \$500,000+   |

## EXPENSES

|                            |           |
|----------------------------|-----------|
| Building renovations ..... | \$265,000 |
| Utilities .....            | \$125/mo. |
| Advertising .....          | \$500     |
| Security .....             | \$25/mo   |
| Insurance .....            | \$1500    |
| Lease (Annual) .....       | \$1       |

## PROJECT COST ESTIMATE

*Historic Farm House Restoration*

Compiled by Jake Coborn

**I. FARM HOUSE:**

1. Plans, Permits, Fees:
2. Temporary Facilities:  
Fencing? Power? Sanitation, Misc. rentals.
3. Utilities:  
Permanent water, power, minimum outside plugs and security,  
including yard/roof drainage.
4. Demo:  
Remove and dispose of non-original additions. Remove plaster  
from walls and ceilings as decided, dispose of/remove window  
protection. Remove and dispose all flooring. Pressure wash.
5. Foundation:
6. Plumbing:  
Trench and pipe plus temporary water and fire protection.
7. HVAC; nic.
8. Insulation: nic.
9. Structural Repairs/Modifications: (including roof sheathing)
10. Siding Repairs and Exterior Trim:
11. Masonry Repairs:
12. Window Repairs and Exterior Door Tune-up/Repair/  
Replacement:
13. Roof: (including sheet metal)
14. Plaster:
15. Interior Finish Carpentry:  
Repair and/or replace doors, windows, base, casing and  
misc. trim/cabinetry.
16. Paint:  
Interior: strip/deal with existing lead  
Exterior: including prep all doors and windows.
17. Flooring:  
Appliances/Furniture/Fixtures:
18. Woodstove? Sink/wash basins? Lights/lanterns?
19. Clean Up:
20. Landscaping:
21. Supervision, Overhead:

Total +/-

\$265,000.00



## FUNDRAISING

*The foundation plans several fundraising strategies:*

- Sale of engraved bricks used to create a courtyard and walkways at the site.
- Solicit an annual membership for the Foundation, \$25.00.
- Adopt A Room Campaign. For a fee starting at \$5,000, the public and businesses can sponsor the restoration of one of the rooms in the house, potentially raising an additional \$50,000.
- Hold an annual fundraiser with a Pioneer ceremony to recognize the many families who have contributed to the community over the years.
- Business solicitations sponsors
- Grant solicitations



In Closing...

We feel the Oxnard Historic Farm Park can be a valuable asset to the community of Oxnard. The Oxnard Historic Farm Park plans combine with the efforts of Heritage Square to give both sites more opportunities to connect our past with the present. We feel the Oxnard Historic Farm Park can compliment not only Heritage Square, but the schools of Oxnard and many other organizations that could become part of the Park's future. Ventura has the Mission and the Olivas and Ortega Adobes; Camarillo has the Camarillo House; Newbury Park has the Stagecoach Inn; Simi Valley has the Strathearn Park; Calabasas has the Leonis Adobe. Oxnard can now add the Oxnard Historic Farm Park - a pre 1900 farm setting to fill out the list of places that represent the county's past. Each of these cities has a designated area that represents their city. What better representation than a Historic Park and museum represent the early beginnings of the Oxnard Plain.

RESPECTFULLY, JEFF MAILLHARDI, GARY BLUM AND ERIC DAILY



**Ventura County Cultural Heritage Board**

**Certificate of Appropriateness No. 2007-219**

**Landmark No. 165**

**Gottfried Maulhardt/Albert Pfeiler Farm Site, Northwest  
Corner of Cesar Chavez Drive and Pinata Drive, Oxnard**

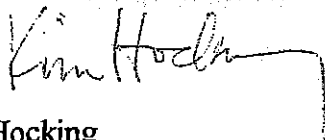
**Action Date:** June 11, 2007

**Applicant:** Oxnard Historic Farm Park Foundation

**Project:** Planning Document and Site Plan (Exhibit 1)

**Finding:** The proposed planning documents as described by the applicant was reviewed and it was found to be consistent with Section 1365-1, Cultural Heritage Ordinance and the Secretary of the Interior Guidelines with the following condition: That the detailed, engineering drawings must be returned to the Board for approval.

Approved as by order of the Ventura County Cultural Heritage Board



Kim Hocking  
Staff



## NOTICE OF EXEMPTION

### *Project Description:*

Request to restore and rehabilitate buildings and other improvements to the Gottfried Maulhardt/Albert Pfeiler Farm site (Ventura County Historic Landmark No. 165) located at the corner of Cesar Chavez Drive and Pinata Drive, Oxnard. The R-1-PD (Single Family- Planned Development) zoned parcel is located at 1280 Opalo Drive (APN 215-0-276-195) and within the West Village Neighborhood. Filed by Joel Galaviz, Parks and Facilities Division of the City of Oxnard, CA 93030.

### *Finding:*

The Planning Division of the Development Services Department of the City of Oxnard has reviewed the above-proposed project and found it to be exempt from the provisions of the California Environmental Quality Act (CEQA).

- ☐ Ministerial Project
- ☒ Categorical Exemption
- ☐ Statutory Exemption
- ☐ Emergency Project
- ☐ Quick Disapproval [CEQA Guidelines, 14 Cal. Code of Regs. 15270]
- ☐ No Possibility of Significant Effect [CEQA Guidelines, 14 Cal. Code of Regs. 15061(b)(3)]

**Supporting Reasons:** In accordance with the California Environmental Quality Act Guidelines and Section(s) 15301 of the California Code of Regulations, projects involving new construction or conversion of small structures may be found to be exempt from the requirements of CEQA. The proposed project qualifies as a Class 1 Categorical Exemption as the project consists of existing facilities to be restored and rehabilitated. Therefore, staff has determined that there is no substantial evidence that the project may have a significant effect on the environment.

6/20/07

(Date)

*S. Martin*

Susan L. Martin, AICP  
Planning Division Manager

Attachment No. 4  
Page 1 of 1

OXNARD HISTORIC FARM PARK  
Statement of Activities  
Year Ending December 31, 2014

| Revenues, Gifts & Other Support |               | Balance      |
|---------------------------------|---------------|--------------|
| January                         | \$ 27,843.00  | \$ 19,677.00 |
| February                        | \$ 5,482.00   | \$ 12,214.00 |
| March                           | \$ 4,816.00   | \$ 6,952.00  |
| April                           | \$ 4,375.00   | \$ 15.00     |
| May                             | \$ 8,645.00   | \$ 1,863.00  |
| June                            | \$ 5,500.00   | \$ 455.00    |
| July                            | \$ 3,700.00   | \$ 1,233.00  |
| August                          | \$ 1,101.00   | \$ (16.00)   |
| September                       | \$ 2,050.00   | \$ 237.00    |
| October                         | \$ 4,066.00   | \$ 1,204.00  |
| November                        | \$ 3,836.00   | \$ 3,914.00  |
| December                        | \$ 30,918.00  | \$ 31,400.00 |
| TOTAL                           | \$ 102,332.00 |              |

EXPENSES - Maintance, Insurance, Utility

|                |              |
|----------------|--------------|
| January        | \$ 19,337.00 |
| February       | \$ 12,945.00 |
| March          | \$ 10,438.00 |
| April          | \$ 8,952.00  |
| May            | \$ 6,797.00  |
| June           | \$ 6,957.00  |
| July           | \$ 2,921.00  |
| August         | \$ 2,351.00  |
| September      | \$ 1,796.00  |
| October        | \$ 3,098.00  |
| November       | \$ 1,126.00  |
| December       | \$ 3,432.00  |
| Total Expenses | \$ 80,150.00 |

Net Asstes at the End of the Year \$ 31,400.00

OXNARD HISTORIC FARM PARK  
Statement of Activities  
Year Ending December 31, 2015

| Revenues, Gifts & Other Support |              | Balance      |
|---------------------------------|--------------|--------------|
| January                         | \$ 739.00    | \$ 25,699.00 |
| February                        | \$ 327.00    | \$ 19,362.00 |
| March                           | \$ 572.00    | \$ 17,096.00 |
| April                           | \$ 6,325.00  | \$ 18,791.00 |
| May                             | \$ 4,185.00  | \$ 20,200.00 |
| June                            | \$ 36,188.00 | \$ 50,018.00 |
| July                            | \$ 4,703.00  | \$ 49,600.00 |
| August                          | \$ 1,425.00  | \$ 45,643.00 |
| September                       | \$ 1,525.00  | \$ 36,315.00 |
| October                         | \$ 2,342.00  | \$ 33,518.00 |
| November                        | \$ 2,319.00  | \$ 34,492.00 |
| December                        | \$ 15,268.00 | \$ 47,834.00 |
| TOTAL                           | \$ 75,918.00 |              |

EXPENSES - Maintance, Insurance, Utility

|                |              |
|----------------|--------------|
| January        | \$ 6,440.00  |
| February       | \$ 6,664.00  |
| March          | \$ 2,838.00  |
| April          | \$ 4,630.00  |
| May            | \$ 2,776.00  |
| June           | \$ 6,369.00  |
| July           | \$ 5,121.00  |
| August         | \$ 5,382.00  |
| September      | \$ 10,852.00 |
| October        | \$ 5,139.00  |
| November       | \$ 1,345.00  |
| December       | \$ 1,925.00  |
| Total Expenses | \$ 59,481.00 |

Net Asstes at the End of the Year \$ 47,834.00

OXNARD HISTORIC FARM PARK  
Statement of Activities  
Year Ending December 31, 2016

| Revenues, Gifts & Other Support |               | Balance       |
|---------------------------------|---------------|---------------|
| January                         | \$ 2,007.00   | \$ 40,214.00  |
| February                        | \$ 3,058.00   | \$ 10,314.00  |
| March                           | \$ 9,870.00   | \$ 2,616.00   |
| April                           | \$ 11,265.00  | \$ 9,192.00   |
| May                             | \$ 6,151.00   | \$ (2,015.00) |
| June                            | \$ 10,435.00  | \$ 3,114.00   |
| July                            | \$ 11,065.00  | \$ 732.00     |
| August                          | \$ 11,845.00  | \$ 200.00     |
| September                       | \$ 10,103.00  | \$ 3,141.00   |
| October                         | \$ 11,736.00  | \$ 3,890.00   |
| November                        | \$ 5,703.00   | \$ 1,280.00   |
| December                        | \$ 12,408.00  | \$ 4,413.00   |
| TOTAL                           | \$ 105,646.00 |               |

EXPENSES - Maintance, Insurance, Utility

|                |               |
|----------------|---------------|
| January        | \$ 9,628.00   |
| February       | \$ 32,957.00  |
| March          | \$ 17,568.00  |
| April          | \$ 4,687.00   |
| May            | \$ 17,358.00  |
| June           | \$ 11,224.00  |
| July           | \$ 13,446.00  |
| August         | \$ 12,377.00  |
| September      | \$ 7,141.00   |
| October        | \$ 11,009.00  |
| November       | \$ 8,313.00   |
| December       | \$ 9,275.00   |
| Total Expenses | \$ 154,983.00 |

|                                   |             |
|-----------------------------------|-------------|
| Net Asstes at the End of the Year | \$ 4,413.00 |
|-----------------------------------|-------------|



OXNARD HISTORIC FARM PARK  
Statement of Activities  
Year Ending December 31, 2017

Revenues, Gifts & Other Support

|           |    |           |
|-----------|----|-----------|
| January   | \$ | 365.00    |
| February  | \$ | 7,121.00  |
| March     | \$ | 575.00    |
| April     | \$ | 7,955.00  |
| May       | \$ | 940.00    |
| June      | \$ | 3,870.00  |
| July      | \$ | 2,404.00  |
| August    | \$ | 3,825.00  |
| September | \$ | 7,930.00  |
| October   | \$ | 2,916.00  |
| November  | \$ | 876.00    |
| December  | \$ | 9,847.00  |
| TOTAL     | \$ | 48,624.00 |

EXPENSES - Maintance, Insurance, Utility

|                |    |           |
|----------------|----|-----------|
| January        | \$ | 3,377.00  |
| February       | \$ | 3,484.00  |
| March          | \$ | 1,876.00  |
| April          | \$ | 5,996.00  |
| May            | \$ | 4,812.00  |
| June           | \$ | 4,530.00  |
| July           | \$ | 3,455.00  |
| August         | \$ | 6,397.00  |
| September      | \$ | 1,614.00  |
| October        | \$ | 7,856.00  |
| November       | \$ | 927.00    |
| December       | \$ | 1,783.00  |
| Total Expenses | \$ | 46,107.00 |

|                                     |    |          |
|-------------------------------------|----|----------|
| Net Assets at Beginning of the Year | \$ | 7,037.00 |
|-------------------------------------|----|----------|

|                                   |    |          |
|-----------------------------------|----|----------|
| Net Asstes at the End of the Year | \$ | 9,551.00 |
|-----------------------------------|----|----------|

OXNARD HISTORIC FARM PARK  
Statement of Activities  
Year Ending December 31, 2018

Revenues, Gifts & Other Support

|           |    |           |
|-----------|----|-----------|
| January   | \$ | 11,600.00 |
| February  | \$ | 1,194.00  |
| March     | \$ | 2,810.00  |
| April     | \$ | 2,505.00  |
| May       | \$ | 2,049.00  |
| June      | \$ | 550.00    |
| July      | \$ | 1,225.00  |
| August    | \$ | 11,220.00 |
| September | \$ | 750.00    |
| October   | \$ | 4,304.00  |
| November  | \$ | 3,339.00  |
| December  | \$ | 800.00    |
| TOTAL     | \$ | 42,346.00 |

EXPENSES - Maintance, Insurance, Utility

|                |    |           |
|----------------|----|-----------|
| January        | \$ | 2,081.00  |
| February       | \$ | 114.00    |
| March          | \$ | 2,951.00  |
| April          | \$ | 461.00    |
| May            | \$ | 1,038.00  |
| June           | \$ | 651.00    |
| July           | \$ | 1,184.00  |
| August         | \$ | 1,348.00  |
| September      | \$ | 654.00    |
| October        | \$ | 2,156.00  |
| November       | \$ | 4,798.00  |
| December       | \$ | 5,547.00  |
| Total Expenses | \$ | 22,983.00 |

|                                     |    |          |
|-------------------------------------|----|----------|
| Net Assets at Beginning of the Year | \$ | 9,551.00 |
|-------------------------------------|----|----------|

|                                   |    |           |
|-----------------------------------|----|-----------|
| Net Asstes at the End of the Year | \$ | 27,909.00 |
|-----------------------------------|----|-----------|

# Oxnard Historic Farm Park

## Landmark No 165 1251 Gottfried Pl.

ITEM #N-2



### Project History

#### **John Laing Homes Pfeiler Project:**

PZ 01-500-123 SUP  
PZ 01-500-124 ZC ANNEX  
PZ 01-500-125 PD SPA  
PZ 01-500-126 TSM  
-Annexation  
-Rezone  
-Specific Plan Amendment  
-Tentative Subdivision Map  
-Planned Development  
Permit for 228 SF residences  
and Pfeiler House historical  
museum.  
Aug. 2003

**Ord No 2633 Zone Change**  
for PZ 01-500-124  
Sept. 2003

**LAFCO Approved  
Annexation**  
March 2004

**Reso. 13,752 Rename**  
portion of Pinata Dr. to  
Gottfried Pl. PZ 09-650-01  
Formerly 1251 Pinata Dr.  
Dec. 2009

**Building Permit #09-1407**  
Tenant improvements to  
building, plumbing,  
mechanical, electrical and  
engineering work for  
July 2013

**PZ 14-130-178 ZCL**  
Maulhardt Museum  
April 2014

**PZ 14-683-02 CoA**  
Certificate of Appropriateness  
April 2015

**Building Permits #15-1960,  
#16-1411**  
Barn Structure and Arbor  
Jan. 2016

**The Gottfried Maulhardt /Robert Pfeiler Farm House Est. 1867**

# Update on Lease and Operating Agreement with the Oxnard Historic Farm Park Foundation

City Council

October 1, 2019



## Recommendation

That City Council consider selling the Farm Museum.

- In June 2007, the City entered into a Lease and Operating Agreement (A-6875) with the Oxnard Historic Farm Park Foundation
- The Foundation was formed for the purpose of restoring and improving the 0.86 acres of property located within the Pfeiler development at 1251 Gottfried Place.
- The site currently offers a space for informational tours, site rentals, and events; and provides stories, photos and machinery displaying the farming history of Oxnard.
- The site is open to the public on Tuesday and Saturday from 9:00 am to 11:00 am, or by appointment.

## Background

Under the Agreement, the City has leased the property to the Foundation for \$1.00 a year, and the lease term renewed automatically.

Per the Agreement, the Foundation shall:

- Donate funds raised to the City, which will pay for projects in the Master Plan
- Maintain property in accordance with a schedule and budget approved by the Public Works Department
- Pay for utilities used at the site
- Allow the public to visit the site one afternoon per week
- Will report income and expenses to the Public Works Department each quarter
- Present income and expense audit to the Public Works Department annually



In addition, the Master Plan outlines the following obligations of the Foundation:

- Restore the house to a museum
  - The design work is being done
- Create a courtyard
  - This has been completed
- Construct interior improvements to the carriage house to allow for a meeting space
  - This has been completed

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## Background

In addition, the Master Plan outlines the following obligations of the Foundation (continued):

- Restore the 10x10 bathhouse
  - Work has not begun on this project yet
- Create plots to plant crops
  - Grape vines have been planted
- Construct a replica of the 1880's Colonia Schoolhouse
  - This will not be completed due to funding

- There has been little oversight from City staff regarding the Foundation and its operations.
- According to the agreement, improvements and projects were to be pre-approved and carried out by the City as public projects by Public Works, however, that has not been the case.
- In addition, the City had not been receiving or requesting quarterly or annual financial reports from the Foundation.
- Modifications to the Master Plan have been made over the years due to funding and the Master Plan was to be a living document
- The Foundation has worked to collect permits for certain building improvements or modifications, and various events.

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## FINANCES

- Earlier this year, the City met with a representative of the Farm and has collected annual revenue and expense reports from the Foundation dating back to 2014.

| Year | Revenue   | Expenses  |
|------|-----------|-----------|
| 2014 | \$102,332 | \$80,150  |
| 2015 | \$75,918  | \$59,481  |
| 2016 | \$105,646 | \$154,983 |
| 2017 | \$48,624  | \$46,107  |
| 2018 | \$42,346  | \$22,983  |

Due to the lack of oversight on an agreement dating back to 2007, and since the structure of the agreement is cumbersome and not in keeping with best practices the following options exist:

- Continue with the existing agreement - not recommended.
- Proceed with a new lease and operating agreement - not recommended.
- **Recommended Action** - Sell the property for a nominal amount with deed restrictions

If Council agrees with the recommended action, staff will return to Council with a plan for the sale of the Farm to the Foundation for a nominal amount.

## Discussion

The Public Works and Transportation Committee approved 2-0 on July 23, 2019 to forward the item for City Council consideration. Following feedback from the Committee and the Public, staff verified the following:

- The Foundation does pay for utilities.
- The \$1 per year transaction has not occurred, however the Foundation is willing to pay past due amounts.
- According to the Fiscal Year 19/20 Landscape Maintenance District (LMD) Engineers report, the property is not a site identified for improvement, although it is within the district boundary.
- Annual Financials have been provided by the Foundation.

# Questions?

